



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**NOVEMBER 12, 2021
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public will participate in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones; Co-General Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabriel Holleman; Administrative Services Manager Joleen Gutierrez.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

Present: Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

1.3. Approval of Agenda

Motion: Trustee Chris Burns/Trustee Elena Lee Reeder

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Abstain: None

Absent: None

1.4. Pledge of Allegiance

Trustee Thom Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

- Trustee Nick Avdis recused himself from Agenda Consent Item 5.5. The Trustees identified no other conflicts.

2. PRESENTATIONS

2.1. No Scheduled Presentations

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments made.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the October 2021 Board Meeting. A copy of the General Manager's report is included in the November 12, 2021 Board packet. General Manager Kevin King reports he has signed the FMAP Funding Agreement for next year. He is hopeful to have the Agreement executed by the state and receive funding earlier to implement the abatement of Garden Highway encroachments.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Oct. 2021 Board Meeting. General Manager King provided an update on the Operations Manager's Report.

The District helped in the Steelhead Creek cleanup effort coordinated by the Central Valley Flood Protection Board and American River Flood Control, removing 48 thousand pounds of debris.

Trustee Avdis reported receiving complaints from concerned neighbors in the Valley View Acres community (East Levee Road at Main Avenue). There is a significant amount of debris and camps in the channel. General Manager King will work a cleanup into the District's budget and possibly formulate a cleanup coalition to help fund a portion of the cleanup. GM King will address this issue along the levee prism and coordinate with DWR or Central Valley Flood Protection. Trustee Avdis requested updates on these conversations.

General Manager King stated he met with GNNA, whose members shared similar concerns about visual blight on top of the levee. Sacramento Police Department has a good rapport with this group, and the District will work with the police department to address debris and encampment-related neighborhood concerns.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the October 2021 Board Meeting.

Counsel Scott Shapiro provided a verbal report of counsel's activities since the October Board meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

Approval of the Consent Calendar has been split into two separate motions.

Trustee Nick Avdis recused himself and abstained from voting on Consent Calendar Item 5.5.

5.1. APPROVAL OF MINUTES: Approval of Minutes from October 8, 2021 Regular Board Meeting and November 3, 2021 Special Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for October 2021.

5.3. EXPENDITURE REPORT: Review and Accept Report for October 2021.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for October 2021.

5.5. GREENBRIAR DEVELOPMENT: Review and Consider Adoption of Resolution No. 2021-11-02 Authorizing General Manager to Quit Claim Grant of Easement Deeds

(APNs: 201-0300-079 and 201-0300-081).

- 5.6. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2021-11-03 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act

Motion to Approve Consent Calendar Items 5.1 through 5.4, and 5.6

Moved/Seconded: Trustee Chris Burns/Trustee Debra G. Jones

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Absent: None

Abstain: None

Action: Motion to approve Consent Calendar Items 5.1 through 5.4 and 5.6 is approved.

Motion to Approve Consent Calendar Item 5.5

Moved/Seconded: Trustee Chris Burns / Trustee Jag Bains

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Absent: Trustee Nick Avdis (recusal- turned off his video and microphone)

Action: Motion to approve Consent Calendar Item 5.5 is approved

Trustee Nick Avdis rejoined the meeting after the vote on item 5.5

6. SCHEDULED ITEMS

- 6.1. FISCAL YEAR 2021/2022 BUDGET AMENDMENT: Review and Consider Fiscal Year 2021/2022 Budget Amendment and Authorize General Manager to Execute Contracts.

Item 6.1 has been split up into three separate Board motions for approval.

1) Budget Amendment - Allen Strategic RD1000 2022 CIP Funding Initiative Communications Plan Authorization (\$150k)

The District needs to secure approval for its plan to fund its CIP through a comprehensive community education campaign. The Board has not voted on a path forward (a Fee or Assessment); the District Funding Initiative contract is set up on a time and materials basis. Trustee Chris Burns is concerned with the proposed language that, as written, leaves the impression of using ratepayer money to advocate for a fee or Assessment. Trustee Nick Avdis shares Trustee Burns' same concern about advocacy. Counsel Scott Shapiro offered language to move forward with public educational outreach and remove terms related to advocacy.

Trustee Debra G. Jones requested the Board Secretary to record the Board approved a draft scope only, not a final draft of the RD1000 2022 CIP Funding Initiative Communications Plan. It should be noted that the motion made and approved, delegated Board President Thom Gilbert to approve the final scope once revised.

Motion: Trustee Nick Avdis /Trustee Debra G. Jones

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones

Noes: Trustee Chris Burns

Abstain: None

Absent: None

Action: Motion to approve task item with the understanding that there is additional refinement needed to the language of the scope so the District does not run afoul of rules against advocacy, and delegate the authority to sign off on the final language to Trustee Thom Gilbert with Counsel Scott Shapiro's oversight is approved.

2) Budget Amendment – Authorization for General Manager to Award and Execute Contract for Allen Strategic SWIF Communications Plan (\$45k)

General Manager King reports staff determined a Public Relations Budget increase is needed for Allen Strategic for their work on the District's SWIF Outreach Program. Staff requested the FY 2021/2022 increase by \$45k and General Manager King requested authorization to execute the contract.

Motion: Trustee Nick Avdis/Trustee Elena Lee Reeder

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Abstain: None

Absent: None

Action: Motion to approve the Allen Strategic contract and authorize the General Manager to award the SWIF outreach and implementation contract.

3) Authorization to Execute \$305k Contract with KSN for Pumping Plant 8 Preliminary Design

General Manager King reports staff is requesting approval to execute the contract with KSN for the Preliminary Design of Pumping Plant 8 at a not-to-exceed cost of \$305k, which is within the adopted FY 2021/2022 Capital Project Design budgeted amount of \$1M.

Motion: Trustee Nick Avdis/Trustee Jag Bains

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Abstain: None

Absent: None

Action: Motion to approve the General Manager to execute the \$305k contract with KSN is approved.

6.2. SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Review and Consider Selection of Special District Commissioner and Alternate Special District Commissioner for Sacramento Local Agency Formation Commission and Authorize General Manager to Cast Ballot.

No action was taken on this item.

6.3. ASSOCIATION OF CALIFORNIA WATER AGENCIES: Review and Consider Selection of ACWA President and Vice President and Authorize General Manager to Cast Ballot.

No action was taken on this item.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Urbanization Committee (Lee Reeder, Avdis & Jones) October 26, 2021
 - Executive Committee (Gilbert & Lee Reeder) November 3, 2021
 - Executive Committee (Gilbert & Lee Reeder) November 11, 2021
- Meeting minutes from the Executive Committee meeting held on November 11, 2021 will be available in the December 10, 2021 Board Meeting packet.

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Finance Committee (Gilbert, Bains & Burns)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Jones, Bains & Barandas)

8. CLOSED SESSION

8.1. No Scheduled Closed Session Items

9. ADJOURN

Misc. Comment

Trustee Nick Avdis extended his appreciation to our crew for their work during the October storm event. He also expressed concern over the precarious position the District has been put in and our ability to use pump plants due to the Corps work. He encouraged General Manager King to work with the Corps and SAFCA about the timing of bringing our pumping plants down during scheduled levee improvements.

Motion: Trustee Chris Burns / Trustee Nick Avdis

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Abstain: None

Absent: None

Action: Motion to adjourn is approved.