



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**JUNE 10, 2022
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public participated in this meeting by teleconference. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; and General Counsel Scott Shapiro; General Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabe Holleman, Administrative Services Manager Joleen Gutierrez, and Operations Supervisor Tony Del Castillo.

1. PRELIMINARY

1.1. Call Meeting to Order: Board President Thom Gilbert called the meeting to order.

1.2. Roll Call: Board Secretary Gutierrez called the roll.

Trustees Present: Thom Gilbert, Elena Lee Reeder, Jag Bains, Tom Barandas, Chris Burns
Trustees Absent: Nick Avdis

1.3. Approval of Agenda

Moved/Second: Trustee Chris Burns/Trustee Jag Bains

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Jag Bains, Tom Barandas, Trustee Chris Burns

Noes: None

Abstain: None

Absent: Nick Avdis

Action: Motion to approve the June 10, 2022 Board Meeting Agenda is approved.

1.4. Pledge of Allegiance: Trustee Thom Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

2. PRESENTATIONS

2.1. No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

There were no public comments made.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2022 Board Meeting.

General Manager Kevin King gave a verbal update of District activities. A full copy of his report was included in the June 10, 2022 Board Packet.

Trustee Chris Burns inquired about the status of the Rosin Ct. property and whether the City has responded to the District's sent lease deal points. GM King made it known that he has not heard back from the City's Planning Department.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the May 2022 Board Meeting.

There were no questions or comments made.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the May 2022 Board Meeting.

Counsel Rebecca Smith gave a verbal update of her District related work in May 2022. She spent time on vegetation modification, public records requests, and the district's upcoming election.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

There were no requests for items to be pulled for public discussion.

Moved/Second: Trustee Chris Burns/Trustee Elena Lee Reeder

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns

Noes: None

Abstain: None

Absent: Nick Avdis

Action: Motion to approve Consent Calendar Items Item 5.1-5.7 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the May 13, 2022 Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for May 2022.

5.3. EXPENDITURE REPORT: Review and Accept Report for May 2022.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2022.

5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2022-06-01 – Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.

5.6. ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY): Review and Consider Adoption of Resolution No. 2022-06-02 – Re-Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

5.7. GRANT OF EASEMENT DEED: Review and Consider Adoption of Resolution No. 2022-06-03 – Authorizing the General Manager to Grant Easement Deed to Sacramento Municipal Utility District.

6. SCHEDULED ITEMS

- 6.1. FISCAL YEAR 2022/2023 BUDGET: Review and Consider Adoption of Resolution No. 2022-06-04 – Adopting Fiscal Year 2022/2023 Budget.

GM King presented the FY 22-23 Fiscal Year Budget and recommended adoption of Resolution 2022-06-04 to approve the FY 22-23 Budget.

Moved/Second: Trustee Elena Lee Reeder, Trustee Chris Burns

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns

Noes: None

Abstain: None

Absent: Trustee Nick Avdis

Action: Motion to adopt Resolution No. 2022-06-06 adopting the Fiscal Year 2022/2023 Budget is approved.

- 6.2. OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2022/2023: Review and Consider Adoption of Resolution No. 2022-06-05 – Adopting Official Pay Rate Schedule for Fiscal Year 2022/2023.

GM King presented the FY 22-23 Fiscal Year Official Pay Rate Schedule. General Manager King and District Counsel Smith made know that a 4.0% Cost of Living Increase had been added to the wages from Fiscal Year 2021/2022 and is reflected in the updated wage table for Fiscal Year 2022/2023. The Cost of Living increase was applied for all District Positions, including the General Manager per the General Managers contract approved previously by the Board of Trustees. Staff recommended adoption of Resolution 2022-06-05 to approve the FY 22-23 Official Pay Rate Schedule.

Moved/Second: Trustee Thom Gilbert, Trustee Elena Lee Reeder

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Jag Bains, Trustee Tom Barandas

Noes: Trustee Chris Burns

Abstain: None

Absent: Trustee Nick Avdis

Action: Motion to adopt Resolution No. 2022-06-05 adopting the Official Pay Rate Schedule for Fiscal Year 2022/2023 is approved.

- 6.3. APPOINTMENT OF TRUSTEE: Review and Consider Appointment of Trustee for Vacant Board of Trustee Position.

GM Kevin King stated on May 31, 2022 Trustee Debra G. Jones vacated her Assessment seat position on the RD1000 Board of Trustees. The Board of Trustees of the District has the option to appoint an individual to the vacated position per California Government Code Section 1780 (b), (d)(1), (d)(2). GM King made known the District's Legal Committee met on May 19, 2022 and recommended notifying the County Board of Supervisors to appoint an individual to fill the vacancy in lieu of the District making the appointment. Without discussion, this item was moved.

Moved/Second: Trustee Elena Lee Reeder/Chris Burns

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns

Noes: None

Abstain: None

Absent: Trustee Nick Avdis

Action: Motion to notify the County Board of Supervisors to appoint an individual to fill the Assessment Seat Trustee vacancy in lieu of the District making the appointment is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Legal Committee (Avdis & Gilbert) May 19, 2022
- Executive Committee (Gilbert & Lee Reeder) June 1, 2022

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Bains, & Burns)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Jones, Bains, & Barandas)
- Urbanization Committee (Lee Reeder, Burns & Jones)

7.1.3. Trustee Comments

- Board President Gilbert named Trustee Barandas as an alternate for the SAFCA Board of Directors to fill the vacancy created by the resignation of former Trustee Jones. Other committee assignments will be considered once the vacated Trustee position has been filled.

8. CLOSED SESSION

8.1. No Closed Sessions Items Scheduled.

9. ADJOURN

Moved/Second: Trustee Chris Burns/Trustee Thom Gilbert

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns

Noes: None

Abstain: None

Absent: Trustee Nick Avdis

Action: Motion to adjourn the meeting is approved.