



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**JANUARY 14, 2022  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Debra G. Jones; and Co-General Counsel Scott Shapiro; Co-General Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabriel Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

Present: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns

Absent for Roll Call: Trustee Debra G. Jones (arrived at the meeting at 8:10 am)

1.3. Approval of Agenda

There were no changes to the agenda.

MOVED/SECONDED: Trustee Chris Burns/Trustee Nick Avdis

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns

NOES: None

ABSTAIN: None

ABSENT: Trustee Debra G. Jones

ACTION: January 14, 2022, Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Elena Lee Reeder led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no conflicts of interest identified.

**2. PRESENTATIONS**

2.1. No Scheduled Presentations

There were no presentations scheduled.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments made.

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the December 2021 Board Meeting.**

General Manager Kevin King made known we have a draft lease agreement from the City of Sacramento for Rosin Court. Counsel is reviewing the agreement, and once completed, staff will bring the draft before the Board for discussion or approval. SAFCA is still occupying the Rosin Court site. The city prefers to make the agreement effective once the Corps and SAFCA vacate the site.

GM King gave an update on the timeline for FY 2022-2023. He expects to receive from NBS a draft of Phase 2.2 of the Financial Plan in mid-February. Counsel will then review the plan for Prop 218 compliance, making any necessary changes or modifications. The Finance Committee will review the plan in late March, and then the draft will go before the entire Board in April. GM King stated we will not take action on Phase 2.2 until November of 2022, allowing time for community outreach and meetings to address concerns. In November, GM King will return to the Board for approval to open the public hearing process for the 218 proceedings. A vote for approval would occur in the first quarter of 2023 to get on the FY 23-24 Assessment Roll if approved.

Trustee Nick Avdis requested to have the Hydraulic Model schedule and updates regularly included in the GM reports so that he can follow how well we are meeting the schedule. GM King agreed to add this to his reports and provided a verbal update. We made some modifications to assumptions in the model mainly to do with the PGC culverts and whether they are opened or closed in a 100-year flood event. GM King will check in with Tom Plumber and Scott Sullivan and provide an update in February.

Trustee Chris Burns inquired about Rosin Court. He requested to see a chart to review the full list of issues discussed during the July 2021 Board meeting. He would like to see which items were addressed and not included. After reviewing the list of items, GM King and Counsel forwarded eight must-haves to the City. When GM King returns to the Board on this issue, he will include line-item numbers in the lease agreement that correspond with the list of eight must-have items sent to the City.

#### **4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Dec. 2021 Board Meeting.**

GM Kevin King reported Operations Manager Gabe Holleman helped coordinate an extensive trash cleanup along East Levee Road. Photos of the cleanup site were featured in the January Operations Manager Report. GM King reports that he is considering increasing security patrols in next year's budget in this area. We must have the ability to drive along the lower levee for levee inspections. He is also communicating with the County on an ordinance.

Trustee Nick Avdis expressed his appreciation for the cleanup; he would like GM King to look into the Governor's funding allocation for the trash cleanup of critical infrastructure. He would also like to see other inter-agency approaches for trash cleanup in the drainage channel itself.

GM King requested additional information on the Governor's funding. Trustee Lee Reeder will provide a packet to him.

Trustee Chris Burns asked for clarification on the SCADA call-out. Operations Manager Holleman shared that alerts only come across on SCADA; you need to be logged in 24/7 watching for alerts. With the additional SCADA software, an alert relay call would activate and call-out whenever an alarm is triggered.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the December 2021 Board Meeting.

Co-General Counsel Scott Shapiro provided a verbal update on counsel's work in December 2021. Co-General Counsel Rebecca Smith made known Sacramento County Health Officer issued an order requiring all public agencies to meet remotely. This order does not have an expiration date. Counsel will check-in as time goes on.

**5. CONSENT CALENDAR**

Trustee Avdis asked to clarify an item in the December 10, 2021 meeting Minutes. At Trustee Avdis' request, Board Items, 6.3 and 6.4 were heard out of order. Trustee Avdis left the December Board meeting early after Item 6.4 was heard. He was not present to participate in any vote or discussion on Items 6.3 or 7-9.

MOVED/SECONDED: Trustee Jag Bains/Trustee Tom Barandas

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: The motion to approve the January 14, 2022 Consent Calendar Items 5.1 – 5.6 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from December 10, 2021 Regular Board Meeting and January 05, 2022 Special Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for December 2021.

5.3. EXPENDITURE REPORT: Review and Accept Report for December 2021.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for December 2021.

5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2022-01-02 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.

5.6. ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY): Review and Consider Adoption of Resolution No. 2022-01-03 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer

## **6. SCHEDULED ITEMS**

### **6.1. COMMITTEE ASSIGNMENTS: Review and Consider Approval of Board Committee Assignments for 2022.**

A chart with 2022 Committee Assignments has been included in the January 14, 2021 Board Packet. Trustee Thom Gilbert provided a brief update of changes in committee assignments.

MOVED/SECONDED: Trustee Nick Avdis/Trustee Elena Lee Reeder

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: Motion to approve Committee Assignments is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

Finance Committee Meeting

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. RD 1000 Committee Meetings Since Last Board Meeting**

- Executive Committee (Gilbert & Lee Reeder) January 5, 2022

#### **7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting**

- Finance Committee (Gilbert, Bains & Burns)
- Legal Committee (Avdis, Barandas & Lee Reeder)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Jones, Bains & Barandas)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

## **8. CLOSED SESSION**

### **8.1. No Scheduled Closed Session Items**

## **9. ADJOURN**

MOVED/SECONDED: Trustee Chris Burns/Trustee Nick Avdis

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: Motion to adjourn the meeting is approved. The meeting is adjourned.