



# Protecting Natomas Since 1911

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**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, MAY 9, 2025  
8:00 A.M.**

DISTRICT OFFICE

2450 VENTURE OAKS WAY, SUITE 200  
SACRAMENTO, CA 95833

*Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to [kking@rd1000.org](mailto:kking@rd1000.org).*

**1. PRELIMINARY**

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

**2. PRESENTATIONS**

No Presentations

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

## AGENDA

RD 1000 Board Meeting  
May 9, 2025

### **4. INFORMATIONAL ITEMS**

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2025 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the April 2025 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the April 2025 Board Meeting.

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

- 5.1. APPROVAL OF MINUTES: Approval of Minutes – April 11, 2025 - Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for April 2025.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for April 2025.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2025.
- 5.5. INVESTMENT REPORT: Review and Accept Report for April 2025.
- 5.6. ~~AUTHORIZATION TO INVEST IN SACRAMENTO CITY POOL A: Review and Consider Adoption of Resolution No. 2025-05-01: Authorizing the Investment of Reclamation District No. 1000 Monies in the City of Sacramento Investment Pool A.~~
- 5.7. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

### **6. SCHEDULED ITEMS**

- 6.1. FISCAL YEAR 2025/2026 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2025/2026.

### **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY**

#### 7.1. BOARD ACTIVITY:

##### Committee Meetings Since Last Board Meeting

- Operations Committee (Bains, Perez & Smith) April 10, 2025
- Finance Committee (Gilbert, Avdis & Hill) April 23, 2025
- Executive Committee (Lee Reeder & Gilbert) April 30, 2025

##### Upcoming Meetings

- SAFCA Board Meeting – May 15, 2025 @ 3:00 pm
- RD 1000 Executive Committee Meeting – June 4, 2025 @ 9:00 am
- RD 1000 Board Meeting – June 13, 2025 @ 8:00 am

### **8. CLOSED SESSION**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code § 54956.8  
Property: APN: 237-0011-016; Sacramento County, 4395 Northgate Boulevard, Sacramento, CA.  
Agency Negotiator: Kevin King, Gabe Holleman, Joleen Gutierrez, & District Counsel  
Negotiating Party: Gini Properties, L.P.  
Under Negotiation: Price and Terms of Payment

**AGENDA**

*RD 1000 Board Meeting  
May 9, 2025*

**9. RECONVENE TO OPEN SESSION**

9.1. Report on Closed Session.

**10. ADJOURN**



## RECLAMATION DISTRICT 1000

DATE: MAY 9, 2025

AGENDA ITEM NO. 4.1

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TITLE: General Manager's Report – May 2025

SUBJECT: Update on Activities Since the April 2025 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from April 2025 is provided below:

#### 1. Administration Services

a. Human Resources

- i. No Update.

b. Fiscal Year 2025-2026 Budget

- i. Budget Timeline: The intent of the schedule provided below is to outline the steps and milestones necessary to have a final budget ready for the Trustees to consider for adoption at the June 2025 scheduled Board Meeting.
- **Personnel Committee** (April 1, 2025) – Met and reviewed Staff's recommendation on Cost-of-Living Adjustments (COLA) and Salary Adjustments.
  - **Operations Committee** (April 10, 2025) – Met and reviewed Budget assumptions for Operations & Maintenance (O&M) and Capital Improvement Program (CIP).
  - **Finance Committee** (April 23, 2025) – Met and reviewed Draft Budget and Projected Cash Flow Analysis.
  - **RD 1000 Board Meeting** (May 9, 2025) - Present Draft Budget to Trustees for review and comment. Staff to receive comments from the Trustees and adjust as directed.
  - **RD 1000 Board Meeting** (June 13, 2025) – Present Final Budget to Trustees for consideration of adoption.

#### 2. District Operations

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in April 2025.

**TITLE: General Manager's Report – May 2025**

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

- Fully Operational

ii. PUMPING PLANT #1B

- Fully Operational
- Emergency generator operational

iii. PUMPING PLANT #2

- Fully Operational

iv. PUMPING PLANT #3

- Fully operational

v. PUMPING PLANT #4

- Pump testing complete. Capacitor bank installation has commenced, which is necessary for PG&E to connect permanent power, expected completion is November 2025. Temporary power for the motor heaters has been complete.

vi. PUMPING PLANT #5

- Fully operational

vii. PUMPING PLANT #6

- Procurement of replacement materials has been initiated.

viii. PUMPING PLANT #8

- Pump #5 is non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed as time becomes available. Plant capacity is at 90%.

**3. Capital Improvement Projects**

a. CIP Update

- i. KSN has resumed work on the final design for the Pumping Plant 8 facility.

**4. Development Project Updates**

a. MAP (Metro Air Park)

- i. Reviewed drainage study and modeling reviewed by Mark Kubick. Identified I-5 culvert impacts for review of proposed WSEL raise north of I-5 (floodplain mapping incomplete). Downstream improvements mainly influenced by new pump at Plant 3. Additionally, L Drain widening south of I-5
- ii. Reviewed with Sac County on 6/14/24, comments provided to Wood Rodgers/MAP on 6/19/24.

**TITLE: General Manager's Report – May 2025**

- iii. MAP was able to obtain concurrence from Caltrans on rise in levels adjacent to freeway along MAP site resulting from eliminating the proposed culvert expansion under freeway. County has requested that MAP complete responses to previous comments.
- b. Upper West Side
  - i. A new SMUD plan has been submitted, the plan is to reroute facilities, utilizing existing lines to the east and north along the East Drainage Canal.
  - ii. Drainage Study comments final review completed with Wood Rodgers & County on 05/23/2024.
  - iii. Met with SMUD at locations along the East Drain related to pole placement.
  - iv. Wood Rodgers responded to RD1000 comments on Financing Plan on 9/24.
- c. Sutter Pointe
  - i. CVFPB permit application for the Sewer main crossing has been endorsed.
  - ii. Currently reviewing associated submittals.
  - iii. Phase 1 Infrastructure submittals ongoing.
  - iv. Provided comments on radio communications intercommunication our Corp Yard SCADA server.
  - v. Met with Wood Rodgers to discuss PLC programming for the new pump station.
- d. Grandpark
  - i. Met with project manager representing the ownership group to discuss project scope and potential development agreement, ongoing discussions forthcoming.
  - ii. Met with developer on 8/21. Awaiting technical memo highlighting proposed routing of the East Drainage Canal.
  - iii. Reimbursement agreement had been executed.
  - iv. Met with Sutter County and SAFCA on 4/3/25 to discuss traffic control plan.
- e. Greenbriar
  - i. Coordination on-going for O&M access, access control and encroachment permit(s) for drainage facilities and roadway improvements for Shore Vista Way.
  - ii. Finalized culvert encroachment permit, Shore Vista Way access control encroachment permit forthcoming.
  - iii. Reviewing easements related to upcoming bridge crossing at Hwy 99.

**TITLE: General Manager's Report – May 2025**

- f. Panhandle 105
  - i. Phase 2 grading plan reviewed with McKay and Somsps for levee coordination, with minor revisions.
  - ii. Drainage flows for interim condition under review. MSCE sent revised hydrographs.
  - iii. Model runs have been completed for the 100-year 24 indicate sufficient detention provided. The 100-year 10 day model run is in progress.
- g. Panhandle 180
  - i. Received tentative map on 6/19/24, comments are forthcoming.
  - ii. Received Village 1-5 Tentative Map on 7/17/24.
  - iii. Reimbursement agreement has been executed.
- h. Ninos Parkway Trail – B Drain
  - i. Construction is expected to resume on June 2025. .
- i. MAP Schnitzer
  - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
  - ii. Coordinated with Count DWR as it relates to the water surface profiles.
- j. Airport South Industrial
  - i. Met with the City on 9/12 to discuss comments on the latest drainage plan ULDC needs.
  - ii. RD1000 comments are no net impact to 200-year. Provide City water surface elevations from HEC-RAS.
  - iii. Meetings forthcoming as it relates to the potential Powerline Road widening project.
  - iv. Met with City on 9/12/23 to discuss comments on latest drainage plan.
  - v. FEMA mapping meeting was conducted on 12/13 & 12/18. Wood Rodgers and Sac County will meet to discuss CLOMR and LOMR submittals.
  - vi. Comments to the proposed West Drainage Canal (WDC) relocation will be coordinated with the ASI group.
- k. Russel at Truxel Apartments (Fong Ranch Road)
  - i. Submitted comments to developer 08/17/2023.

**5. General Engineering Updates**

a. Basin-wide Hydraulic Model

- i. Internal discussions will be initiated should there be a necessity to officially adopt the model.
- ii. Met with FEMA on 6/21/24 and presented model, received positive feedback. FEMA will begin the hydrology review.
- iii. FEMA has no issue with RD1000 leading the review separate from future Map revisions by City/Counties.
- iv. Hydrology report was submitted to FEMA on 08/21/24, mapping will be updated based on final hydrology report.
- v. Met with FEMA for the Sutter County mapping on 8/21/24.
- vi. FEMA hydrology comments received on 12/19. Mainly reporting clarifications, without significant model changes. Further clarification is needed on Sankey Gap and PGCC inflows into basin, coordinating with SAFCA (MBK) as this is the source of inflow data.
- vii. MBK provided FEMA response on 2/22 indicating that the Sankey Gap overflow supporting data will be finalized in fall/winter 2025/26. CESI will reply to FEMA comments indicating why the current approach is conservative. Updates will come during final submittal.

b. Facility Mapping Tool

- i. Working with M&H to complete field mapping tool (GIS)

c. PGCC Culvert Video Inspections

- i. Working with M&H to perform.

d. Howsley Bridge

- i. Sutter County indicates design and permitting will be complete by end of 2025. Depending upon funding, construction completion is scheduled for 2030.

e. USACE O&M Manual

- i. The O&M manual was adopted at the April 28, 2023 CVFPB meeting.

f. SYSTEM-WIDE IMPROVEMENT FRAMEWORK (SWIF)

- i. The SWIF was approved on September 16, 2024.

**6. Natomas Levee Improvement Projects**

The Corps continues to work with the State and SAFCA on borrow for the project. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. The second construction has commenced.
- ii. Cutoff Wall and utility relocations in progress.
- iii. PP#1B/1A construction is in progress, including valve vault replacement, discharge pump refurbishing, electrical upgrades and compaction grouting of the 1A outfall.
- iv. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

b. Reach D

- i. The reconstruction of Pumping Plant 4, along with the discharge pipes and outfall structure, is largely complete. A meeting was held on 8/5/24 to discuss the capacitor bank design, which is necessary to meet PG&E's voltage drop specifications for a permanent power connection.
- ii. Capacitor bank installation has commenced, expected completion is November 2025.
- iii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

c. Reach E

- i. PG&E relocations are complete, AT&T service pole relocations are in progress. Levee grading work, SB cutoff wall, working platform and culvert underdrain tie-ins are included in this project.
- ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property.
- iii. The contractor is scheduled to mobilize April 15, 2025

**TITLE: General Manager's Report – May 2025**

- d. Reach F
  - i. Final design documents completed by USACE.
  - ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
  - iii. Levee construction award is scheduled for 2026 with construction in 2026 and 2027. Ongoing coordination with easements, O&M features and Pumping Plant #6 work.
- e. Reach G
  - i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.
- f. Reach I, Contract 2
  - i. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. Letter of Acceptance sent to SAFCA. O&M manual was provided by the USACE.
  - ii. Advertisement pending.
- g. Hwy 99/NCC Cutoff Wall
  - i. Construction expected June-October 2025, however 90% of the geotechnical drilling is complete.
  - ii. Construction has resumed, with an anticipated completion date of November 2025.
- h. Other Projects
  - i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 100% plans. The current schedule is for construction in 2026.
  - ii. West Drainage Canal Relocation – The West Drainage Canal will realign the westernmost portion of the canal and reshape approximately 11,000 LF of the existing channel. This will improve drainage in the area, stabilize bank slopes, which will reduce bank sloughing and improve water quality. The improvements will construct habitat to promote migration of the Giant Garter Snake. The realigned portion is an attempt to reduce bird strikes between incoming and outgoing aircraft from SMF. This project is currently at the 35% design phase, with an anticipated start date in 2028.

**TITLE: General Manager's Report – May 2025**

**7. Miscellaneous**

- a. Sacramento Area Flood Control Agency (SAFCA)
  - i. Board Board Meeting – April 17, 2025

**ATTACHMENTS:**

- 1. SAFCA Board Meeting – April 17, 2025

**STAFF RESPONSIBLE FOR REPORT:**



\_\_\_\_\_  
Kevin L. King, General Manager

Date: 05/05/2025



## Board of Directors Action Summary of April 17, 2025 - 3:00 PM

### *Sacramento County Administration Building*

Board of Supervisors' Chambers - 700 H Street  
Sacramento County, CA 95814

This Meeting of the Sacramento Area Flood Control District met in person at the Sacramento County Administration Building, referenced above.

Documents and materials related to Agenda Items are available on SAFCA's website at <https://agendanet.saccounty.gov/SAFCA/Meetings/Search?dropid=7&mtids=130>

**Directors Present:** **Crush, Holloway, Hume, Jennings, Kaplan, Kennedy, Lee Reeder, Pluckebaum, Rodriguez, Serna, and Stephens**

**Directors Absent:** **Bains and Desmond**

### ROLL CALL

### PLEDGE/ANNOUNCEMENTS

**PUBLIC COMMENTS** - Bill Brattain, Nancy Kniskern, Julie Gabele, Annette Faurote, Tom Nelson, Candice Heinz, Peter Spaulding, Kathleen Strickley

**CLOSED SESSION** - Nothing to Report on the following Items at this Time

#### Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sacramento County **APN: 226-0010-002**

Property: **5625 East Levee Road**, Sacramento CA 95835

Negotiating Party: **Nick Avdis on behalf of the Avdis Family Trust**

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, John Dodds

Under Negotiation: Price and terms of payment

Directors Kaplan and Pluckebaum recused from this item and did not hear or see any presented materials.

#### Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sacramento County **APN: 226-0010-003**

Property: **5311 East Levee Road**, Sacramento CA 95835

Negotiating Party: **Nick Avdis**

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, John Dodds  
Under Negotiation: Price and terms of payment

Directors Kaplan and Pluckebaum recused from this item and did not hear or see any presented materials.

[Government Code Section 54957\(b\)](#)

Public Employment

Title: Executive Director

**SEPARATE MATTERS**

1. [Appointing Jason D. Campbell Executive Director of the Sacramento Area Flood Control Agency](#)

Chairman Kennedy read the terms of the contract into the record. Motion by Director Holloway and seconded by Director Serna approving the selection of Jason D. Campbell as Executive Director, approving the material terms of an employment contract, and delegating authority to the Chair to execute an employment contract (Resolution No. 2025-049).

AYES: Crush, Holloway, Hume, Jennings Kaplan, Kennedy, Lee Reeder, Pluckebaum, Rodriguez, Serna, and Stephens  
NOES: (None)  
ABSTAIN: (None)  
RECUSE: (None)  
ABSENT: Bains and Desmond

**CONSENT MATTERS**

Motion by Director Holloway and seconded by Director Rodriguez approving Resolution Nos: 2025-025; 2025-026; 2025-027; 2025-028, 2025-029, 2025-030, 2025-031, 2025-032, 2025-033, 2025-034, 2025-035, 2025-036, 2025-037, 2025-038, 2025-039, 2025-040, 2025-041, 2025-042, 2025-043, 2025-044, 2025-045, and 2025-048 of Consent Matters.

AYES: Holloway, Hume, Jennings, Kaplan, Kennedy, Lee Reeder, Pluckebaum, Rodriguez, Serna, and Stephens  
NOES: (None)  
ABSTAIN: (None)  
RECUSE: Director Crush from Item 6M - Wood Rodgers, Inc.  
ABSENT: Bains and Desmond

2. [Approving the Action Summary for March 20, 2025](#)

3. [Resolution No. 2025-025 - Authorizing the Executive Director to Execute Amendment No. 2 to Contract No. 1578 with MBK Engineers for Engineering Design and Construction Support for Repairs to the Arcade Creek North Levee and Natomas East Main Drainage Canal East Levee](#)

4. [Resolution No. 2025-026 - Authorizing the Executive Director to Execute Amendment No. 10 to Contract No. 1369 with Psomas for Survey, Mapping, Right of Way Surveys and Right of Way Engineering Services Related to the Natomas Levee Improvement Project](#)
5. [Resolution No. 2025-027 - Authorizing the Executive Director to Execute Amendment No. 5, to Contract No. 1619 with Rio Linda & Flyverta Recreation and Park District for Property Management Activities](#)
6. [Resolutions - Authorizing the Executive Director to Amend Consulting Services Contracts for Flood Risk Management Planning Services on an As-Needed Basis to Support Execution of SAFCA's Programs and Projects](#)
  - A. Resolution No. 2025-028 - AECOM Technical Services, Inc., Amendment No. 6 to Contract No. 1451
  - B. Resolution No. 2025-029 - cbec, Inc., Eco-Engineering, Amendment No. 8 to Contract No. 1452
  - C. Resolution No. 2025-030 - GEI Consultants, Inc., Amendment No. 8 to Contract No. 1453
  - D. Resolution No. 2025-031 - HDR Engineering, Inc., Amendment No. 9 to Contract No. 1454
  - E. Resolution No. 2025-032 - ICF Jones & Stokes, Inc., Amendment No. 7 to Contract No. 1455
  - F. Resolution No. 2025-033 - CH2m Hill Engineers, Inc., Amendment No. 5 to Contract No. 1456
  - G. Resolution No. 2025-034 - Kjeldsen, Sinnock & Neudeck, Inc., Amendment No. 5 to Contract No. 1457
  - H. Resolution No. 2025-035 - Larsen Wurzel & Associates, Inc., Amendment No. 8 to Contract No. 1458
  - I. Resolution No. 2025-036 - MBK Engineers, Amendment No. 6 to Contract No. 1459
  - J. Resolution No. 2025-037 - Northwest Hydraulic Consultants, Amendment No. 7 to Contract No. 1460
  - K. Resolution No. 2025-038 - Stantec Consulting Services Inc., Amendment No. 6 to Contract No. 1461
  - L. Resolution No. 2025-039 - Tetra Tech, Inc., Amendment No. 6 to Contract No. 1462
  - M. Resolution No. 2025-040 - Wood Rodgers, Inc., Amendment No. 5 to Contract No. 1463
  - N. Resolution No. 2025-041 - Woodard & Curran Inc., Amendment No. 6 to Contract No. 1464
7. [Resolution No. 2025-042 - Authorizing the Executive Director to Execute Amendment No.2 to Contract No. 1587 with Sills Ag Consulting, Inc. for Agricultural Soils Consulting Services](#)
8. [Resolution No. 2025-043 - Awarding Construction Contract No. 4667 - Sweeney Ranch Pump Station - Discharge Pipes And Structures, Pump Station Project, Sacramento County, California to the Lowest Responsive and](#)

[Responsible Bidder and Authorizing the Executive Director to Execute the Contract](#)

9. [Resolutions - Authorizing Agreements Related to the Water Forum](#)
  - A. [Resolution No. 2025-044 - Authorizing the Executive Director to Execute Amendment No. 7 to Contract No. 2016-0880 with the City of Sacramento on Behalf of the Water Forum in Support of Various American River Projects](#)
  - B. [Resolution No. 2025-048 - Authorizing the Executive Director to Enter into an Interagency Agreement with the City of Sacramento on Behalf of the Water Forum to Fund the Water Forum Successor Effort](#)
  
10. [Resolution No. 2025-045 - Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1445 with SCI Consulting Group for Assessment District Engineering Services](#)

**EXECUTIVE DIRECTOR'S REPORT**

11. [Information - Executive Director's Report of April 17, 2025](#)

**SEPARATE MATTERS**

12. [Information - Presenting Fiscal Year 2025-26 Proposed Budget](#)
  
13. [Public Hearing Resolution of Necessity No. 2025-046 - Regarding:](#)

Sacramento County APN: Portions of 226-0010-002  
Property at: 5625 East Levee Road, Sacramento, CA 95835  
Property Owner: Spyridon E. Avdis and Georgia Avdis as Trustees of the Avdis Family Trust Dated 09/21/06

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach G of the Natomas Levee Improvement Project - Fee Interest, a Permanent Access Easement, and a Temporary Construction Easement.

Motion by Director Hume and seconded by Director Jennings to continue Resolution No. 2025-046 to the May 15, 2025 Board of Directors Meeting.

AYES: Crush, Holloway, Hume, Jennings, Kennedy, Lee Reeder, Rodriguez, Serna, and Stephens  
NOES: (None)  
ABSTAIN: (None)  
RECUSE: Kaplan and Pluckebaum  
ABSENT: Bains and Desmond

14. [Public Hearing Resolution of Necessity No. 2025-047 - Regarding:](#)

Sacramento County APN: Portions of 226-0010-003  
Property at: 5311 East Levee Road, Sacramento, CA 95835

Property Owner: [Nick Avdis](#)

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach G Component of the Natomas Levee Improvement Project - Fee Interest, a Permanent Access Easement and a Temporary Construction Easement.

Motion by Director Holloway and seconded by Director Hume to continue Resolution No. 2025-047 to the May 15, 2025 Board of Directors Meeting.

AYES: Crush, Holloway, Hume, Jennings, Kennedy, Lee Reeder, Rodriguez, Serna, and Stephens

NOES: (None)

ABSTAIN: (None)

RECUSE: Kaplan Pluckebaum

ABSENT: Bains and Desmond

#### **RECIEVE AND FILE**

15. [Report of Construction Contract Change Orders Issued Under Delegated Authority for the Third Quarter, Fiscal Year 2024-25](#)
16. [Report of Insurance Claims Settled Under Delegated Authority for the Third Quarter, Fiscal Year 2024-25](#)
17. [Report of Professional Services Agreements Issued Under Delegated Authority for the Third Quarter, Fiscal Year 2024-25](#)
18. [Status Reports of Environmental Consulting Master Services Agreements for the Third Quarter, Fiscal Year 2024-25](#)
19. [Report of Real Property Transaction Where Just Compensation is Less than \\$500,000 Executed Under Delegated Authority for the Third Quarter, Fiscal Year 2024-25](#)
20. [Status Reports of Right of Way Consulting Master Services Agreements for the Third Quarter, Fiscal Year 2024-25](#)
21. [Report of California Uniform Public Construction Cost Accounting Act \(CUPCCAA\) Contracts Issued Under Delegated Authority for the Third Quarter, Fiscal Year 2024-25](#)
22. [Status Reports of Flood Risk Management Planning Master Services Agreements for the Third Quarter, Fiscal Year 2024-25](#)
23. [Status Reports of Land Survey and Mapping Master Services Agreements for the Third Quarter, Fiscal Year 2024-25](#)

24. [Report of Real Property Transactions Where Just Compensation is More Than \\$500,000 Up to \\$1,250,000 Executed Under Delegated Authority for the Third Quarter, Fiscal Year 2024-25](#)

**ADJOURN**

Respectfully submitted,  
Lyndee Russell  
Clerk of the Board



## RECLAMATION DISTRICT 1000

DATE: May 9, 2025

AGENDA ITEM NO. 4.2

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TITLE: Operations Manager's Report – May 2025

SUBJECT: Update on Activities Since the April 2025 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of April 2025. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include mowing along the inner and outer perimeter of the District, as well as tree trimming and removals along the M-15 & M-20 ditches. Additionally, District staff repaired and replaced several broken water lines at the Corporation Yard

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field-related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

### RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

### ATTACHMENTS:

1. Operations Manager's Report Data Sheet

### STAFF RESPONSIBLE FOR REPORT:

Handwritten signature of Gabriel J. Holleman in blue ink.

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Gabriel J. Holleman, Operations Manager

Date: 05/05/2025

Handwritten signature of Kevin L. King in blue ink.

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Kevin L. King, General Manager

Date: 05/05/2025



## Operations Manager's Report May 2025

### Rain Fall Totals:

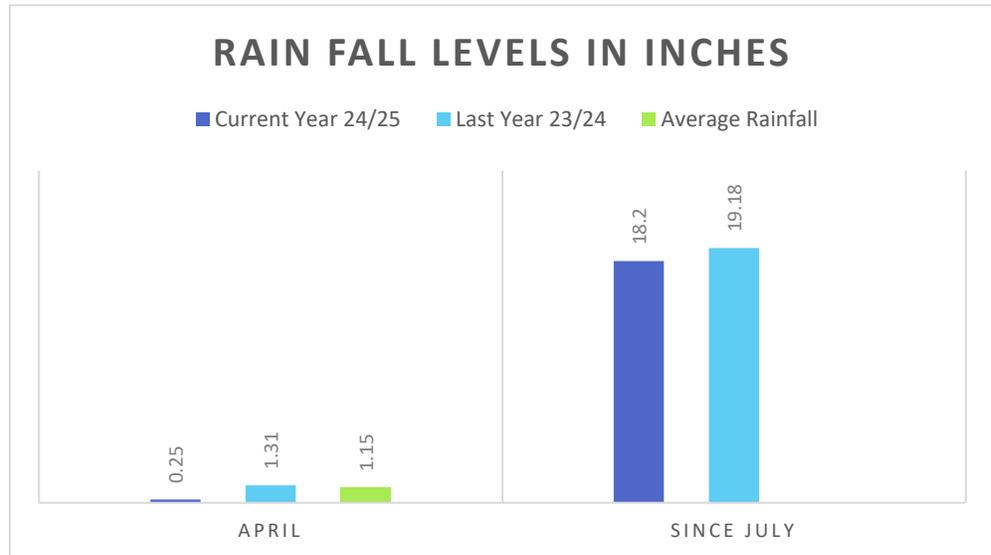
April 2025

Rain Totals = .25"

April Average = 1.15"

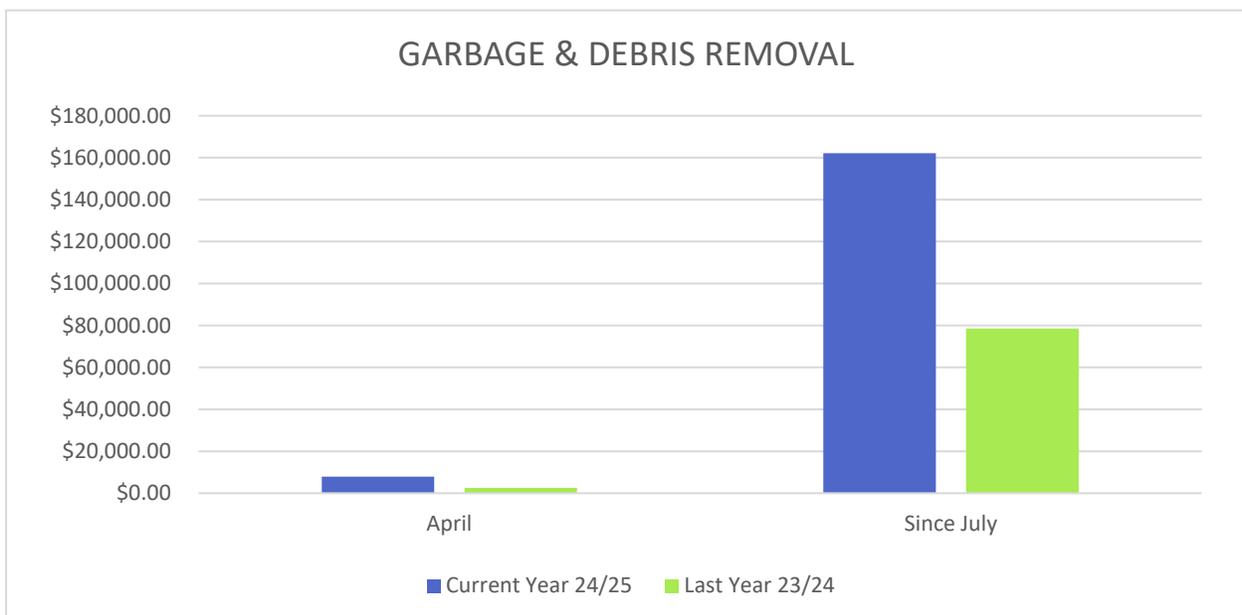
Rain Totals Since

July 1, 2024= 18.2"



**Garbage & Debris Activity** – During the month of April, the District spent a total of 48 crew hours on garbage removal activities with at total cost to the District of \$7,882.80. This total includes labor and equipment costs.

**Garbage & Debris Activity – Year to Date** This fiscal year to date the District spent a total of 1049 crew hours on garbage removal activities with at total cost to the District of \$162,130.77. This total includes labor and equipment costs



The chart below represents various activities the field crew spent their time working on during the month of April 2025.

RD 1000 Field Crew	*Field Hours Worked	Activity
	488	Mowing
	244	Grounds Maintenance
	168	Equipment Maintenance/Repair
	98	Tree Trimming/Removal

*\*Hours worked do not include the Operations Manager's time.*

### **Pumping**

Please review the pumping data below, specifically pertaining to pump totals in April. A total of 1,423 acre-feet was pumped from the Basin.

Pumping Plant	Pump	Hours / Ac-ft
Plant 1B	Pump #3	145.2 Hrs / 1423 Ac-ft

### **Safety Topics for the Month of April**

Working Safely With Portable Circular Saws

Working Safely With Radial Arm Saws

Working Safely With Table Saws

Working Safely With Band Saws

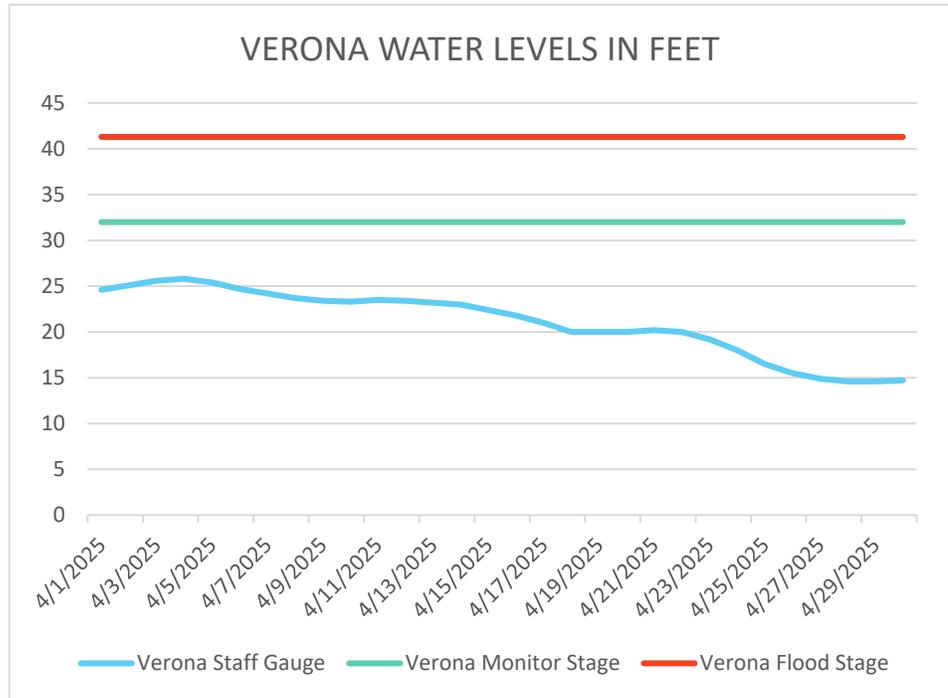
**Verona River Levels:**

H: 25.8'

L: 14.6'

Monitor Level: 32'

Flood Stage: 41.3'



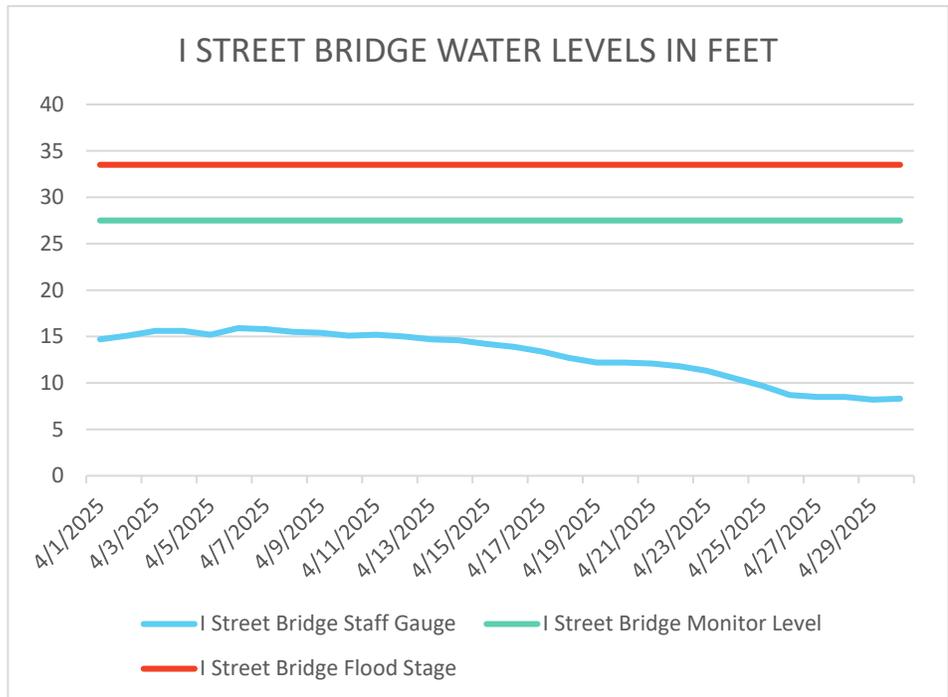
**I Street River Levels:**

H: 15.9'

L: 8.2'

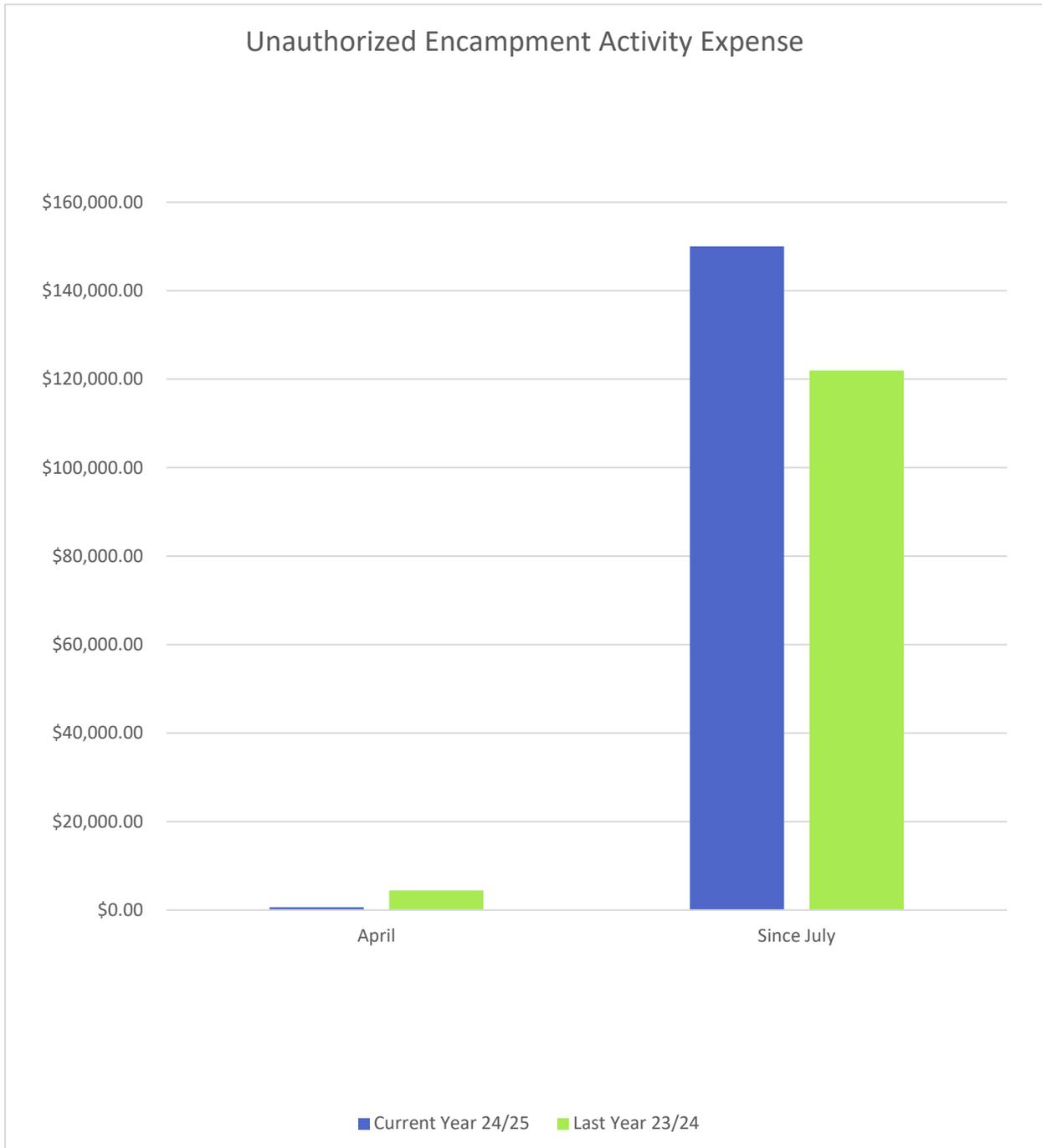
Monitor Level: 27.5'

Flood Stage: 33.5'

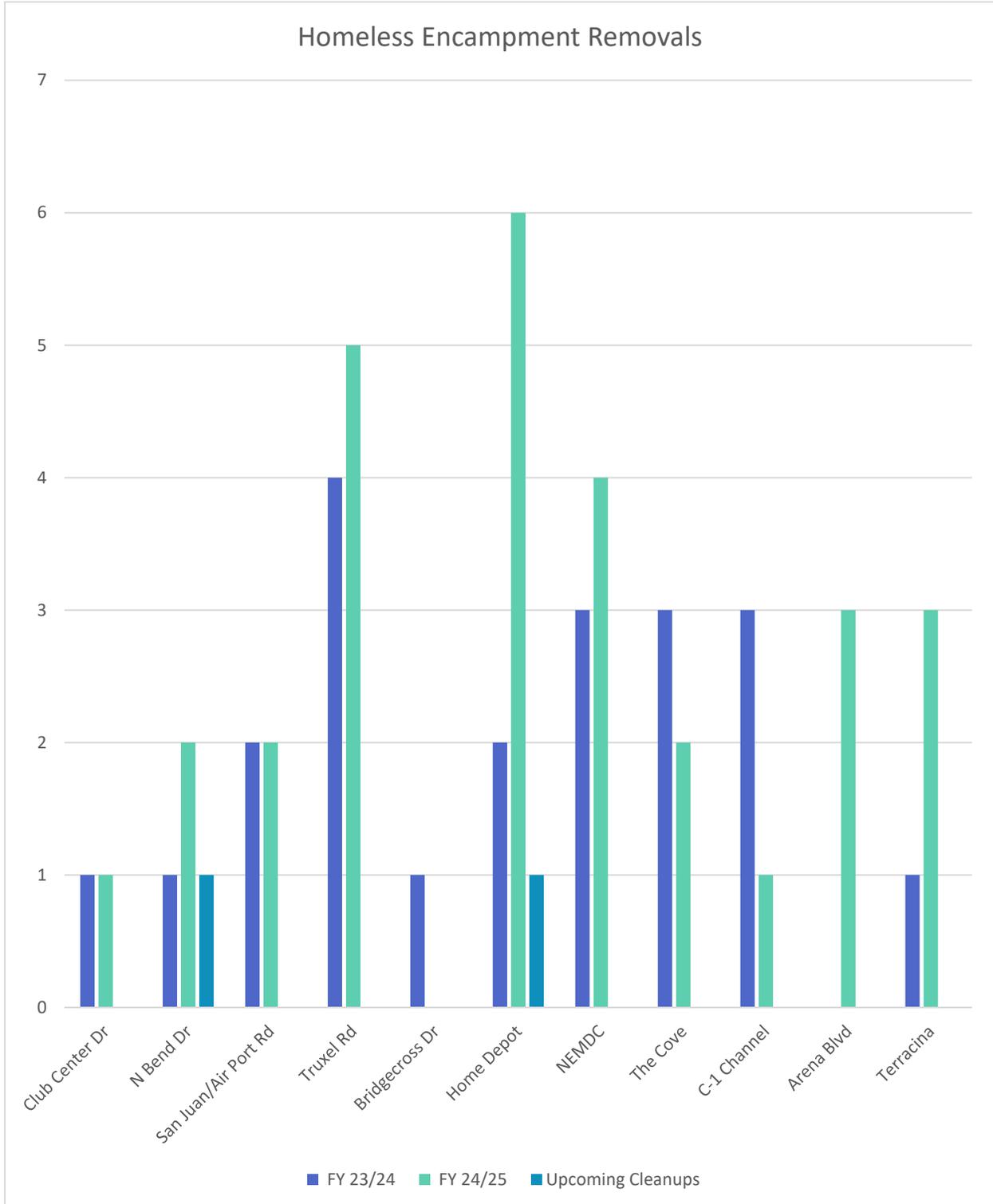


**Unauthorized Encampment Activity** During the month of April, the District spent a total of 2.5 hours on unauthorized encampment related activities, with a total cost to the District of \$675.00. This total includes labor and equipment costs.

**Unauthorized Encampment Activity – Year to Date** This fiscal year to date the District has spent a total of 774.5 crew hours on unauthorized encampment activity for a total cost to the district of \$149,309.87. This total includes labor and equipment costs.



**Homeless Encampment Removal Report** During the month of April, District staff did not conduct homeless encampment removals. Encampment removals at N. Bend and behind Home Depot are scheudled for the month of May.



Maintenance Work Schedule		1-Apr Through 30-Apr		
Crew 1	1-Apr	8-Apr	15-Apr	22-Apr
<b>Beto Gutierrez</b>				
Truck # 57	<ul style="list-style-type: none"> <li>* Garbage/Debris removal throughout the District</li> <li>* Tree trimming along the M-20 and M-15 ditches</li> <li>* Repaired main water line at the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Repaired main water line at the Corp Yard</li> <li>* Tree trimming and removal along the PP#2 channel</li> <li>* Mowing and tree trimming around the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities in Zone B</li> <li>* Mowing at Pumping Plant #2</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities in Zone B, D, F &amp; I</li> </ul>
<b>Crew 2</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Jose Ramirez</b>				
Truck # 56	<ul style="list-style-type: none"> <li>* Garbage/Debris removal throughout the District</li> <li>* Tree trimming along the M-20 and M-15 ditches</li> <li>* Repaired main water line at the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Repaired main water line at the Corp Yard</li> <li>* Tree trimming and removal along the PP#2 channel</li> <li>* Mowing and tree trimming around the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities in Zone A &amp; B</li> <li>* Mowing and tree trimming at Pumping Plant #1B</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities in Zone A, B, D &amp; F</li> </ul>
<b>Crew 3</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Taylor Tikalsky</b>				
Truck # 55	<ul style="list-style-type: none"> <li>* Garbage/Debris removal throughout the District</li> <li>* Tree trimming along the M-20 and M-15 ditches</li> <li>* Repaired main water line at the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Repaired main water line at the Corp Yard</li> <li>* Tree trimming and removal along the PP#2 channel</li> <li>* Mowing and tree trimming around the Corp Yard</li> </ul>	Vacation	<ul style="list-style-type: none"> <li>* Mowing activities in Zone D &amp; F</li> </ul>
<b>Crew 4</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Bryan Hall</b>				
Truck # 69	<ul style="list-style-type: none"> <li>* Unit # 53 - P.M. and replaced mower deck blades</li> <li>* Unit #54 P.M., Hydraulic service and transmission service</li> <li>* Unit #41 - Replaced chipper cutting blades</li> <li>* Repaired broken water line</li> </ul>	<ul style="list-style-type: none"> <li>* Cleaned and organized shop</li> <li>* Water line repairs</li> <li>* Mowing activities along Elkhorn</li> <li>* Unit # 71 - P.M.</li> <li>* Unit # 45 - HVAC system diagnosis and repairs</li> </ul>	<ul style="list-style-type: none"> <li>* Unit # 45 - Transmission system repairs</li> <li>* Unit #52 - DEF system repairs</li> <li>* Unit #71 - Repaired hydraulic lines and removed metal fencing from mower head</li> </ul>	<ul style="list-style-type: none"> <li>* Unit # 17 - Repaired mower head housing and skids</li> <li>* Unit # 37 - Removed front mower head and shipped to dealership</li> <li>* Unit #54 - Adjusted mower driveshaft clutch</li> <li>* Unit #36 - P.M. and replaced batteries</li> </ul>
<b>Crew 5</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Ray Lewis</b>				
Truck: #58	<ul style="list-style-type: none"> <li>* Garbage/Debris removal throughout the District</li> <li>* Tree trimming along the M-20 and M-15 ditches</li> <li>* Repaired main water line at the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Repaired main water line at the Corp Yard</li> <li>* Tree trimming and removal along the PP#2 channel</li> <li>* Mowing and tree trimming around the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities in Zone B</li> <li>* Mowing at Pumping Plant #2</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities in Zone A, B, D, F &amp; I</li> </ul>
<b>Crew 6</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Oscar Mendoza</b>				
Truck #60	<ul style="list-style-type: none"> <li>* Garbage/Debris removal throughout the District</li> <li>* Tree trimming along the M-20 and M-15 ditches</li> <li>* Repaired main water line at the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Repaired main water line at the Corp Yard</li> <li>* Tree trimming and removal along the PP#2 channel</li> <li>* Mowing and tree trimming around the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities in Zone A &amp; B</li> <li>* Mowing and tree trimming at Pumping Plant #1B</li> </ul>	<ul style="list-style-type: none"> <li>* Weed eating around levee access gates and boulders</li> <li>* Weed eat and tree trimming at Pumping Plant #8</li> <li>* Mowing activities in Zone D &amp; F</li> </ul>
<b>Crew 6</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Mark Jenkins</b>				
Truck #60	<ul style="list-style-type: none"> <li>* Garbage/Debris removal throughout the District</li> <li>* Tree trimming along the M-20 and M-15 ditches</li> <li>* Repaired main water line at the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Repaired main water line at the Corp Yard</li> <li>* Tree trimming and removal along the PP#2 channel</li> <li>* Mowing and tree trimming around the Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities in Zone A &amp; D</li> </ul>	<ul style="list-style-type: none"> <li>* Assisted with dirt hauling to Pumping Plant #2</li> <li>* Mowing activities in Zone D &amp; F</li> <li>* Weed eat and tree trimming at Pumping Plant #8</li> </ul>



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 9, 2025

AGENDA ITEM NO. 4.3

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**TITLE:** District Counsel's Report – May 2025

**SUBJECT:** Update on Activities Since the April 2025 Board of Trustees Meeting

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**EXECUTIVE SUMMARY:**

Reclamation District No. 1000 (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of April 2025.

**ATTACHMENTS:**

None

**STAFF RESPONSIBLE FOR REPORT:**

---

Kevin L. King, General Manager

Date: 05/02/2025



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 9, 2025

AGENDA ITEM NO. 5.1

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**TITLE:** Approval of Minutes

**SUBJECT:** Approval of Minutes from April 11, 2025 Regular Board Meeting

---

**EXECUTIVE SUMMARY:**

This staff report serves as the official record of the Board of Trustees' monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- April 11, 2025 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards, councils, and agencies in California. The Act facilitates public transparency and participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

**RECOMMENDATION:**

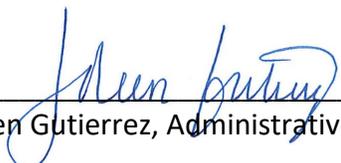
Staff recommends the Board approve the Minutes of the following Board Meeting:

- April 11, 2025 Regular Board Meeting (Attachment No. 1)

**ATTACHMENTS:**

1. April 11, 2025 Regular Board Meeting

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 05/01/2025

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 05/01/2025



# Protecting Natomas *Since 1911*

Learn more at [RD1000.ORG](http://RD1000.ORG)

## RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

FRIDAY, APRIL 11, 2025  
MEETING MINUTES

Members of the Board of Trustees participated in this meeting in person. Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Nick Avdis, Trustee Ed Perez, and Trustee Jag Bains were present. Trustee Eva Hill was unable to attend the meeting. General Manager Kevin King, General Counsel Scott Shapiro, Counsel Scott McElhern, Operations Manager Gabriel Holleman, and Administrative Services Manager Joleen Gutierrez were also in attendance.

### 1. PRELIMINARY

#### 1.1. Call Meeting to Order

Board President Lee Reeder called the meeting to order.

#### 1.2. Roll Call

PRESENT: Trustees Lee Reeder, Gilbert, Bains, Perez, Smith, Avdis

ABSENT: Trustee Hill

*\*Trustee Nick Avdis arrived at the meeting at 8:05 am.*

#### 1.3. Approval of Agenda

MOVED/SECOND: Trustees Smith/Trustee Gilbert

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Perez, Smith

NOES: None

ABSENT: Trustee Hill

ABSTAIN: None

ACTION: The motion to approve the April 11, 2025 Board Meeting is approved.

#### 1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

#### 1.5. Conflict of Interest

The Trustees identified no conflicts of interest.

**2. PRESENTATIONS**

There were no presentations.

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

No public comments were made during or received before the meeting.

**4. INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2025 Board Meeting.

General Manager King verbally updated his top work priorities in the past month.

Update on Billboards

Incremental progress with the city on digital billboards, attended a council meeting, and will follow up with City staff to include us in the study for the Railyards for special signage in the district. We offered up two specific sites for signage if the district can be included in this project.

Update on Acquisition Property

GM King will provide a thorough update on the negotiations for the warehouse at Northgate during closed session.

Committee Meetings

The Personnel and Operations Committees reviewed portions of the budget. The Finance Committee meeting is scheduled for April 23rd at the Venture Oaks office. GM King encouraged Board members and members of the public to check in at the front desk. Temporary office space results from the Corps performing Reach A work—construction noise, road closures, parking lot access, etc. GM King plans for the district office staff to be at the Venture Oaks location through October, with a possible extension until the Corps Reach A work has been completed.

Trustee Lee Reader inquired whether a letter of support had been submitted for SB 639, which is now in the Natural Resources Committee. GM King added that one had not been submitted.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2025 Board Meeting.

Operation Manager Holleman stated that he is in the middle of the ULBC Certification process for developing different flood-fighting plans. He also reported working on the Development Impact Fee and development reviews.

Trustee Avdis inquired about the Ops Manager's work on the Development Impact Fee and updates to our CIP. OM Holleman described his work as adding three new projects, updating pricing, and revising the Capital Improvement Plan.

Trustee Avdis requested a briefing on this work to understand it fully and inquired whether the Operations Committee has met regarding these updates.

GM King added that he could schedule a committee meeting to discuss the CIP updates further and mentioned that the District's former GM, Paul Devereux, and Larsen Wurzel are also helping with this work.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the March 2025 Board Meeting.

General Counsel Scott Shapiro from Downey Brand reported that he and Attorney Scott McElhern have spent time supporting the District on the Northgate property acquisition.

Counsel Shapiro reminded the Board that he had sent out the general manager review forms for completion and reminded all to turn in their completed forms.

Counsel Shapiro added that he had not received an update on the Ashby bill and had not seen any other opposition.

Trustee Avdis requested background on the history of the bill. Counsel Shapiro provided a brief history: In 2007, Darrel Steinberg advanced SB 5 to ensure that all urbanizing areas in the Central Valley achieved 200-year flood protection by 2025. Each year between 2015 and 2025, the communities were required to say that they were making adequate progress toward achieving it; if they did not have a plan and were not making sufficient progress, then additional development needed to stop. The deadline has been extended for the Mossdale Tract in San Joaquin County, the West Sacramento community, and SAFCA considered adding Natomas to those extensions a year ago, but did not. Still, with continued Corps delays, SAFCA will likely work to ensure an extension exists so development does not stop in the Natomas Basin.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED: Trustee Avdis/ Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Perez, Smith

NOES: None

ABSENT: Trustee Hill

ABSTAIN: None

ACTION: Consent Calendar items 5.1 through 5.5 are approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes - March 14, 2025 - Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for March 2025.

5.3. EXPENDITURE REPORT: Review and Accept Report for March 2025.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2025.

5.5. INVESTMENT REPORT: Review and Accept Report for March 2025.

## **6. SCHEDULED ITEMS**

- 6.1. SPONSORSHIP OPPORTUNITY: Review and Consider Sponsorship – Natomas Chamber of Commerce: 2025 Annual State of Natomas

GM King announced an opportunity to sponsor the Annual State of Natomas event. After a brief discussion, the Board decided against table sponsorships due to utilization in previous years but agreed to purchase individual tickets for Trustees and executive staff who can attend this year's event.

Trustee Lee Reeder opened the floor for public comments. There were no comments from the public.

MOVED: Trustee Avdis/ Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Perez, Smith

NOES: None

ABSENT: Trustee Hill

ABSTAIN: None

ACTION: A motion to sponsor the Annual State of Natomas event with a five-ticket purchase is approved.

## **7. BOARD OF TRUSTEES COMMENTS/REPORTS/ACTIVITY**

- 7.1. BOARD ACTIVITY:

Committee Meetings Since Last Board Meeting

- Personnel Committee (Hill & Perez) April 1, 2025
- Executive Committee (Lee Reeder & Gilbert) April 2, 2025

Upcoming Meetings

- SAFCA Board Meeting – April 17, 2025 @ 3:00 pm
- RD 1000 Executive Committee Meeting – April 30, 2025 @ 9:00 am
- RD 1000 Board Meeting – May 9, 2025 @ 8:00 am

## **8. CLOSED SESSION**

- 8.1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code § 54956.8 Property: APN: 237-0011-016; Sacramento County, 4395 Northgate Boulevard, Sacramento, CA. Agency Negotiator: Kevin King, Gabe Holleman, Bob Morrison, & District Counsel Negotiating Party: Gini Properties, L.P. Under Negotiation: Price and Terms of Payment

*\*Trustee Jag Bains departed the closed session meeting.*

## **9. RECONVENE TO OPEN SESSION**

- 9.1. Report on Closed Session.

Further direction was given to counsel on this closed session item, with nothing further to report.

## **10. ADJOURN**

Trustee Lee Reeder adjourned the meeting. Trustees present: Gilbert, Avdis, Perez, and Smith.



**RECLAMATION DISTRICT NO. 1000**

**DATE: MAY 9, 2025**

**AGENDA ITEM NO. 5.2**

**TITLE: Treasurer’s Report**

**SUBJECT: Approve Treasurer's Report for April 2025**

**EXECUTIVE SUMMARY:**

This Staff Report aims to inform the Board of the current total funds in the District’s checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month’s receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer’s Report also features notable fund and cash flow items for April 2025.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and River City Bank. In the fiscal year 2024-2025, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves a resolution annually that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District’s Financial Reserve Policy guides current, future, and unexpected funding requirements. In contrast, the District’s Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

**RECOMMENDATION:**

Staff recommends that the Board approve the April 2025 Treasurer's Report.

**ATTACHMENTS:**

- 1. Treasurer's Report April 2025

**STAFF RESPONSIBLE FOR REPORT:**

  
 \_\_\_\_\_  
 Joleen Gutierrez, Administrative Services Manager

Date: 05/01/2025

  
 \_\_\_\_\_  
 Kevin L. King, General Manager

Date: 05/01/2025

Reclamation District 1000  
Treasurer's Report  
April 2025

Treasurer's Report for April 2025

April 2025		Ending Balance @ 4/30/25
<b>Total Funds at 4/30/25</b>		<b>8,300,508.58</b>
River City Operating*	Included in O&M cash flow below	222,077.60
River City Money Market	Included in O&M cash flow below	2,632,712.65
River City Grants	Included in O&M cash flow below	484,836.70
Sacramento County Treasurer		1,336,823.81
Sacramento County Treasurer - Stormwater Fund		1,503,280.90
State Treasurer - Local Agency Investment Fund		1,278,946.19
California Class		539,009.38
City of Sacramento - Pool A		302,821.35

April 2025 - Operations and Maintenance Cash Flow	River City Operating	River City Money Market	River City Grants	Combined O&M
<b>Beginning Balance at 4/1/25</b>	18,674.33	3,412,944.32	483,257.38	3,914,876.03
Net transfers between RCB operating and money market account	790,345.14	(790,345.14)	-	-
Monthly interest		10,113.47	1,579.32	11,692.79
Accounts Payable*	(487,460.44)	-	-	(487,460.44)
Payroll	(105,708.58)	-	-	(105,708.58)
Current months receipts	6,227.15	-	-	6,227.15
<b>Ending Balance at 4/30/25</b>	<b>222,077.60</b>	<b>2,632,712.65</b>	<b>484,836.70</b>	<b>3,339,626.95</b>

\*See Attached Check Register

Current months receipts are made up of the following

Sacramento City Fire Department 6,227.15



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 9, 2025

AGENDA ITEM NO. 5.3

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TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for April 2025

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### EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and explains expenses outside the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for April 2025.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$200,000 and \$132,000 to Sofa Republic Inc. for general business moving expenses, \$16,141.44 to Allied Universal for security services, and \$11,000 to KSN for consulting services.

### RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for April 2025.

### ATTACHMENTS:

1. April 2025 Expenditure Report

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 05/01/2025

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 05/01/2025

**Reclamation District 1000**  
**Transaction Report**  
**April 2025**

	<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>	<b>Balance</b>
<b>Cash and Investments</b>						
<b>River City Operating</b>						
			Beginning Balance			18,674.33
	04/02/2025	53134	Allied Universal		-16,141.44	2,532.89
	04/02/2025	EFT1101043	CalPers		-11,464.25	-8,931.36
	04/02/2025	53135	Downey Brand LLP		-9,686.00	-18,617.36
	04/02/2025	53139	Roth Staffing Services		-2,475.20	-21,092.56
	04/02/2025	EFT1101042	CalPers		-1,300.00	-22,392.56
	04/02/2025	53136	Valley Hydraulics & Machine, Inc.		-456.88	-22,849.44
	04/02/2025	53142	Streamline		-356.00	-23,205.44
	04/02/2025	53137	PAPE Kenworth	5256205	-199.17	-23,404.61
	04/02/2025	53138	PAPE Kenworth	5256205	-199.17	-23,603.78
	04/02/2025	53140	Grainger, Inc.	814224408	-91.31	-23,695.09
	04/02/2025	53141	Valley Hydraulics & Machine, Inc.		-15.84	-23,710.93
	04/03/2025	EFT1101044	Napa Auto Parts	20906137	-155.95	-23,866.88
	04/03/2025	EFT1101046	Cintas		-117.45	-23,984.33
	04/03/2025	EFT1101045	Cintas		-116.37	-24,100.70
	04/03/2025	EFT1101047	City of Sacramento		-103.00	-24,203.70
	04/03/2025	EFT1101050	City of Sacramento		-87.15	-24,290.85
	04/03/2025	EFT1101048	City of Sacramento		-64.72	-24,355.57
	04/03/2025	EFT1101049	City of Sacramento		-53.04	-24,408.61
	04/03/2025	EFT1101051	Alhambra & Sierra Springs	33167566169212	-50.66	-24,459.27
	04/04/2025		City of Sac - Fire		6,227.15	-18,232.12
	04/04/2025	930		3-15-25 to 3-31-25 payroll	-39,581.51	-57,813.63
	04/04/2025	930		3-15-25 to 3-31-25 payroll	-16,427.04	-74,240.67
	04/04/2025	EFT1101052	CalPers		-1,280.66	-75,521.33
	04/08/2025	53151	Zenith Insurance Company		-6,126.00	-81,647.33
	04/08/2025	53157	Roth Staffing Services		-2,475.20	-84,122.53
	04/08/2025	53158	Robert G Merritt		-2,090.00	-86,212.53
	04/08/2025	53148	Denecochea Digital		-1,522.50	-87,735.03
	04/08/2025	53153	Terrapin Technology Group		-1,208.39	-88,943.42
	04/08/2025	EFT1101055	Waste Management of Sacramento		-1,150.24	-90,093.66
	04/08/2025	53150	Carson Landscape Industries	1080	-940.00	-91,033.66
	04/08/2025	53147	Glenn Rose Photography & Design, Inc.		-685.00	-91,718.66
	04/08/2025	EFT1101054	Airgas NCN	2140381	-575.51	-92,294.17
	04/08/2025	53143	Blankenship & Associates, Inc.		-553.75	-92,847.92
	04/08/2025	53144	Blue Ribbon Maintenance		-507.50	-93,355.42
	04/08/2025	53152	Valley Tire Center, Inc.	218041	-362.80	-93,718.22
	04/08/2025	53154	Smile Business Products	103404	-320.81	-94,039.03
	04/08/2025	EFT1101056	Waste Management of Sacramento		-281.84	-94,320.87
	04/08/2025	53159	Rey's Air		-237.00	-94,557.87
	04/08/2025	53149	Carson Landscape Industries	1080	-185.00	-94,742.87
	04/08/2025	53155	Sacramento County Utilities		-126.70	-94,869.57
	04/08/2025	53156	Sacramento County Utilities		-126.70	-94,996.27
	04/08/2025	53146	Green Light Termite and Pest	212000	-85.00	-95,081.27
	04/08/2025	53145	Rey's Air		-79.00	-95,160.27
	04/09/2025	53161	Kjeldsen, Sinnock & Neudeck, Inc.		-11,000.29	-106,160.56
	04/09/2025	53162	US Bank Corp		-5,320.13	-111,480.69
	04/09/2025	53162	Larsen Wurzel & Associates		-808.50	-112,289.19
	04/09/2025	EFT1101057	PG&E		-215.32	-112,504.51
	04/11/2025	1004		ADP payroll fees	-121.85	-112,626.36
	04/14/2025	EFT1101058	T-Mobile USA, Inc	987329339	-124.60	-112,750.96
	04/14/2025	EFT1101059	CalPers		-1,300.00	-114,050.96
	04/14/2025	EFT1101060	City of Sacramento		-189.58	-114,240.54

04/14/2025	EFT1101061	Cintas			-114.40	-114,354.94
04/15/2025	927			4/15/25 payroll activity	-35,111.72	-149,466.66
04/15/2025	927			4/15/25 payroll activity	-14,588.31	-164,054.97
04/15/2025	53163	Sacramento Metropolitan Air Quality Mgmt			-5,423.06	-169,478.03
04/15/2025	53167	PAPE Kenworth	5256205		-4,207.90	-173,685.93
04/15/2025	53166	PAPE Kenworth	5256205		-2,750.58	-176,436.51
04/15/2025	53171	AT&T	9391052144		-2,670.53	-179,107.04
04/15/2025	53164	Roth Staffing Services			-1,768.00	-180,875.04
04/15/2025	53172	ACWA JPIA	204		-1,739.03	-182,614.07
04/15/2025	53165	Pape Machinery			-1,543.21	-184,157.28
04/15/2025	53170	City of Sacramento - Revenue Division			-200.00	-184,357.28
04/15/2025	53175	Supply Industrial Hardware LLC	29860		-134.96	-184,492.24
04/15/2025	53173	Terra Realty Advisors, Inc.			-112.00	-184,604.24
04/15/2025	53177	Supply Industrial Hardware LLC	29860		-96.83	-184,701.07
04/15/2025	53174	Supply Industrial Hardware LLC	29860		-75.02	-184,776.09
04/15/2025	53169	Department of Motor Vehicles			-54.00	-184,830.09
04/15/2025	53168	Department of Motor Vehicles			-54.00	-184,884.09
04/15/2025	53178	Supply Industrial Hardware LLC	29860		-46.93	-184,931.02
04/15/2025	53176	Supply Industrial Hardware LLC	29860		-26.18	-184,957.20
04/16/2025	EFT1101062	CalPers			-18,373.66	-203,330.86
04/16/2025	EFT1101063	CalPers			-17,270.30	-220,601.16
04/16/2025	53179	Security & Asset Management, LP	4REC0003		-2,144.14	-222,745.30
04/21/2025	EFT1101067	City of Sacramento			-184.49	-222,929.79
04/21/2025	EFT1101064	Cintas			-129.81	-223,059.60
04/21/2025	EFT1101068	Alhambra & Sierra Springs	33167566169212		-120.57	-223,180.17
04/21/2025	EFT1101066	City of Sacramento			-52.96	-223,233.13
04/21/2025	EFT1101065	City of Sacramento			-5.64	-223,238.77
04/23/2025	53182	Mead & Hunt			-6,621.00	-229,859.77
04/23/2025	53184	County of Sacramento - Municipal Services			-2,946.15	-232,805.92
04/23/2025	53181	Roth Staffing Services			-1,414.40	-234,220.32
04/23/2025	53183	Kjeldsen, Sinnock & Neudeck, Inc.			-206.25	-234,426.57
04/23/2025	53180	Verizon	972466087-00001		-191.47	-234,618.04
04/23/2025	53185	Sofa Republic Inc		General Moving Cost - 2025	-200,000.00	-434,618.04
04/23/2025	53186	Sofa Republic Inc		Claims for Substitute Property - 2025	-132,000.00	-566,618.04
04/25/2025	1003			ADP payroll fees	-101.05	-566,719.09
04/25/2025	EFT1101069	CalPers			-1,300.00	-568,019.09
04/25/2025	EFT1101071	City of Sacramento			-239.06	-568,258.15
04/25/2025	EFT1101070	City of Sacramento			-9.39	-568,267.54
04/30/2025	1002			Transfers from RC B Ops to RCB MM	-6,071.20	-574,338.74
04/30/2025	1002			Transfers from RC B MM to RCB Ops	796,416.34	222,077.60
<b>Total for River City Operating</b>					<b>\$</b>	<b>203,403.27</b>
<b>Total for Cash and Investments</b>					<b>\$</b>	<b>203,403.27</b>
<b>TOTAL</b>					<b>\$</b>	<b>203,403.27</b>

Net activity

Receipts	6,227.15
Vendor Payments	(487,460.44)
Payroll	(105,708.58)
Transfers In	796,416.34
Transfers out	(6,071.20)
	<u>203,403.27</u>



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 9, 2025

AGENDA ITEM NO. 5.4

---

**TITLE:** Budget to Actual Report

**SUBJECT:** Review and Accept Report for April 2025

---

**EXECUTIVE SUMMARY:**

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report contains a three-column presentation of actual expenditures, budgeted expenditures, and the budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment 1 provides a report for the month ending April 2025. The most significant Administrative expenditures to date include annual workers' compensation insurance, mitigation land expenses, property taxes, and annual memberships. The most significant operational expenditures include power, refuse collection, supplies and materials, FSRP grant advance costs, Engineering consultants, and temporary administrative staffing.

**BACKGROUND:**

Annually, the Board of Trustees adopts the district's annual budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and, thirty days later, for adoption at a regular Board meeting.

**RECOMMENDATION:**

Staff recommends the Board review and accept the Budget to Actual Report for April 2025.

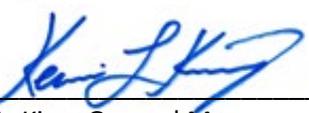
**ATTACHMENTS:**

1. Budget to Actual Report April 2025

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 05/02/2025

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 05/02/2025

**Reclamation District No. 1000**  
**Budget to Actual Comparison**  
**July 1, 2024 to April 30, 2025 (Ten Months Ending of Fiscal 2025)**

	Year to Date July 1, 2024 to April 30, 2025	Budget	Percent of Budget
<b>Operation &amp; Maintenance Income</b>			
Property Assessments	2,348,368	4,070,141	57.70%
Rents	24,909	24,000	103.79%
Interest Income	268,660	154,919	173.42%
SAFCA - O/M Assessment	-	1,485,909	0.00%
Misc Income	34,391	-	N/A
DWR Reimbursement Grant (District Patrol Road)	461,162	484,683	95.15%
Community Project Fund (BERA/FEMA)	-	3,000,000	0.00%
FMAP Grant	-	442,900	0.00%
FEMA/OES Reimbursement	7,282	3,745,966	0.19%
<b>Total</b>	<b>3,144,772</b>	<b>13,408,518</b>	<b>23.45%</b>
<b>Restricted Fund</b>			
Metro Airpark Groundwater Pumping	42,728	40,000	106.82%
<b>Total Combined Income</b>	<b>3,187,500</b>	<b>13,448,518</b>	<b>23.70%</b>

**Administration, Operations and Maintenance - Expenses**

**Administration**

Government Fees/Permits	20,511	36,950	55.51%
Legal	65,902	102,500	64.29%
Liability/Auto Insurance	238,855	415,000	57.56%
Office Supplies	6,819	25,000	27.28%
Computer Costs ( Information Technology)	25,377	42,600	59.57%
Accounting/Audit	50,280	63,000	79.81%
Admin. Services	15,653	25,250	61.99%
Utilities (Phone/Water/Sewer)	26,986	32,850	82.15%
Mit. Land Expenses	5,205	5,500	94.64%
Administrative Consultants	70,018	101,500	68.98%
Assessment/Property Taxes (SAFCA - CAD)	12,803	20,000	64.02%
Admin - Misc./Other Expenses	3,629	6,250	58.06%
Memberships	44,853	43,215	103.79%
Office Maintenance & Repair	21,978	35,961	61.12%
Payroll Service	2,645	4,500	58.78%
Public Relations	10,524	90,000	11.69%
Small Office & Computer Equipment	-	20,750	0.00%
Election	-	121,000	0.00%
Conference/Travel/Professional Development	5,865	50,000	11.73%
Unbudgeted Administration	14,593	-	N/A
<b>Sub Total</b>	<b>642,496</b>	<b>1,241,826</b>	<b>51.74%</b>

**Personnel/Labor**

Wages	1,168,424	1,358,830	85.99%
Group Insurance	104,881	159,298	65.84%
Worker's Compensation Insurance	38,961	40,000	97.40%
OPEB - ARC	-	84,724	0.00%
Dental/Vision/Life	19,585	24,079	81.34%
Payroll Taxes	87,054	101,912	85.42%
Pension	223,887	422,969	52.93%
Continuing Education	3,110	10,000	31.10%
Trustee Fees	24,307	25,000	97.23%
Annuitant Health Care	67,341	70,930	94.94%

**Sub Total****1,737,550****2,297,742****75.62%****Operations**

Power	443,630	458,032	96.86%
Supplies/Materials	19,082	23,000	82.97%
Herbicide	-	160,000	0.00%
Fuel	50,037	82,917	60.35%
Field Services	139,208	236,500	58.86%
Field Operations Consultants	10,180	16,500	61.70%
Equipment Rental	576	5,000	11.52%
Refuse Collection	45,034	50,000	90.07%
Equipment Repair/Service	23,527	30,000	78.42%
Equipment Parts/Supplies	24,454	35,000	69.87%
Facility Repairs	359,762	5,171,861	6.96%
Shop Equipment (not vehicles)	376	27,500	1.37%
Field Equipment	185	9,500	1.95%
Misc/Other 2 (FSRP Grant)	563,605	4,500	12524.56%
Utilities - Field	23,080	21,876	105.50%
Government Fees/Permits - Field	12,263	11,500	106.63%

**Sub Total****1,714,999****6,343,686****27.03%****Equipment**

Equipment	293,186	530,000	55.32%
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**Sub Total****293,186****530,000****Consulting/Contracts/Memberships**

Engineering/Technical Consultants	121,048	99,000	122.27%
Security Patrol	159,298	270,000	59.00%
Temporary Admin	67,748	7,500	903.31%

**Sub Total****348,094****376,500****92.46%****FMAP Expenditures**

LOI/SWIF (Consultants)	32,805	-	Not budgeted
Equipment	-	-	Not budgeted

Operations & Maintenance (Field)	353,929	442,900	79.91%
Administrative	-	-	Not budgeted
	<hr/>	<hr/>	
<b>Sub Total</b>	<b>386,734</b>	<b>442,900</b>	<b>87.32%</b>
<b>Total A, O &amp; M Expenses</b>	<b>5,123,059</b>	<b>11,232,654</b>	<b>45.61%</b>
	<hr/>	<hr/>	
<b>Capital Expenses</b>			
Capital Office Upgrades	-	30,000	0.00%
Capital Facilities	952,726	4,650,000	20.49%
	<hr/>	<hr/>	
<b>Sub Total</b>	<b>952,726</b>	<b>4,680,000</b>	<b>20.36%</b>
	<hr/>	<hr/>	
<b>Total All Expenditures</b>	<b>6,075,785</b>	<b>15,912,654</b>	<b>38.18%</b>

A Included in Misc/Other 2 is the cost of the gravel roadway project of \$536,680



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 9, 2025

AGENDA ITEM NO. 5.5

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TITLE: Investment Report

SUBJECT: Monthly District Investment Report – April 2025

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### INTRODUCTION:

The Monthly Investment Report informs the Board of the District's investment activity to ensure alignment with the District's Investment Policy, focusing on "Security, Liquidity, and Yield."

The monthly investment reporting lags by one month due to the release timing of monthly yields for all investment accounts.

### EXECUTIVE SUMMARY:

#### 1. Investment Holdings Summary:

The District holds investment funds in Sacramento City Pool A, Sacramento County Treasury, LAIF, California Class, and River City Bank.

#### 2. Performance Metrics:

City Pool A distributes the lowest yield during this reporting period and the second-highest fee structure at .26% basis points. The Pool's most recent monthly yield reported is 2.86% for March 2025.

Sacramento County Treasury's month-over-month yield dipped from 4.179% to 4.031% during this reporting period. The County Treasury maintains the third-lowest management fee structure at .06% basis points.

LAIF distributed a monthly reporting yield of 4.333% in February, lower than the previous month's 4.333%. LAIF has the highest monthly management fee structure at .34% basis points.

The California Class is down yet steady, with a monthly yield of 4.393%, down from 4.394% the previous month. CA Class offers a 0.1% management fee.

River City Bank's monthly yield remains steady at 4.99%, the highest investment yield the district receives with zero management fees.

#### 3. Compliance and Policy Adherence:

The District's investments adhere to the District's investment policy.

The District invests in the County Treasury, LAIF, and Sacramento City Pool. Additionally, the District holds funds in stable money market accounts with California Class and River City Bank.

**INFORMATIONAL:**

The Administrative Services manager and General Manager seek to rebalance the current distribution of funds, moving \$2.6 million from the Sacramento County Treasury to River City Bank's collateralized money market account to take advantage of a competitive yield and immediate access to funds for ongoing CIP needs.

**RECOMMENDATION:**

Staff recommend that the Board review the attached Investment Report. Economic conditions should continue to be closely monitored.

**ATTACHMENTS:**

1. Monthly Investment Report (April 2025)

Note: The “current reporting yield” may be one month behind. Because of this, it may not accurately represent the actual to-date yield or account balances for the “current reporting period.”

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 05/02/2025

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 05/02/2025

# Investment Report (April 2025)

FY24/25	City Pool A Reported Interest	Sacramento County Treasury	LAIF	CA Class (Prime)	River City Bank
Average Reported Interest	2.91%	4.458%	4.43%	4.951%	4.990%

4/30/2025	Unavailable	Unavailable	Unavailable	4.393%	4.990%
3/31/2025	2.860%	4.031%	4.313%	4.394%	4.990%
2/28/2025	2.990%	4.179%	4.333%	4.413%	4.990%
1/31/2025	2.740%	4.185%	4.366%	4.421%	4.990%
12/31/2024	2.730%	4.254%	4.434%	4.634%	4.990%
11/30/2024	2.840%	4.333%	4.480%	4.827%	4.990%
10/31/2024	2.850%	4.369%	4.518%	5.004%	4.990%
9/30/2024	2.990%	4.558%	4.575%	5.260%	4.990%
8/31/2024	3.000%	4.597%	4.579%	5.407%	4.990%
7/31/2024	3.070%	4.714%	4.516%	5.420%	4.990%
6/30/2024	3.050%	4.744%	4.480%	5.401%	4.990%
5/31/2024	2.930%	4.753%	4.332%	5.394%	4.990%
4/30/2024	2.870%	4.788%	4.272%	5.405%	4.990%
Management Fees (Basis Points)	0.26%	0.06%	0.34%	0.1%	0%



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 9, 2025

AGENDA ITEM NO. 5.7

---

**TITLE:** Warrant for Fund Transfer

**SUBJECT:** Review and Consider Approval of Warrant for Transferring Funds between Accounts

---

**EXECUTIVE SUMMARY:**

Reclamation District 1000 maintains an Operation and Maintenance Fund with the Sacramento County Treasury pursuant to Water Code section 50657, and Reclamation District 1000 assumes responsibility for disbursement of such Revolving Fund. Funds held in the Reclamation District 1000 Operation and Maintenance fund held by the Sacramento County Treasurer may be withdrawn or paid solely by a warrant signed by any four or more Trustees of the District as identified in the District's approved Resolution No. 2025-01-01 (SEE ATTACHMENT #1).

**REQUEST:**

Staff requests a fund transfer via warrant for \$1.1 million from the District's O/M Fund in the Sacramento County Treasury and a \$1.5 million sweep of the District's Stormwater fee funds. One million dollars will replenish the District's River City Bank (RCB) Money Market fund for day-to-day District expenses and budgeted projects.

River City Bank is the District's local account (money market/checking) for managing cash flow and covering its day-to-day expenses. Available funds in RCB offer a competitive yield, higher liquidity, and same-day transfers.

**RECOMMENDATION:**

Staff recommends that the Board approve a warrant for transferring funds between accounts.

**ATTACHMENTS:**

1. Resolution No. 2025-01-01 - Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds Held by Sacramento County Treasurer.

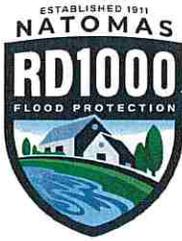
**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 05/02/2025

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 05/02/2025



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2025-01-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING OFFICERS AND TRUSTEES AS SIGNATORIES TO THE OPERATIONS AND  
MAINTENANCE FUNDS HELD BY SACRAMENTO COUNTY TREASURER.**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 10<sup>th</sup> day of January 2025, the following resolution was approved and adopted:

**WHEREAS**, Reclamation District No. 1000 maintains an Operation and Maintenance Fund held by the Sacramento County Treasurer; and

**WHEREAS**, Reclamation District No. 1000 also maintains a Revolving Fund pursuant to Water Code Section 50657; and Reclamation District No. 1000 assumes responsibility for disbursement of such Revolving Fund and agrees to hold and save the Sacramento County Treasurer harmless from any improper disbursement of such Revolving Fund as required by Water Code Section 50658; and

**WHEREAS**, the Board of Trustees by this Resolution desires to set forth the names and specimen signatures of the Officers and Trustees of Reclamation District No. 1000 and set forth the names and required signatures for withdrawal or payment of funds from such accounts;

**NOW THEREFORE BE IT RESOLVED THAT:** The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Trustees of Reclamation District No. 1000, as provided herein:

Nicholas Avdis

Jag Bains

Eva Hill

Edwin Perez

Thomas M. Gilbert

Elena Lee Reeder

Thomas W. Smith

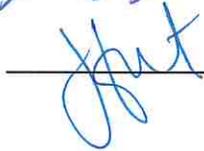
**BE IT FURTHER RESOLVED THAT:** The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Officers of Reclamation District No. 1000, as provided herein:

Kevin L. King  
General Manager



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Joleen Gutierrez  
District Secretary



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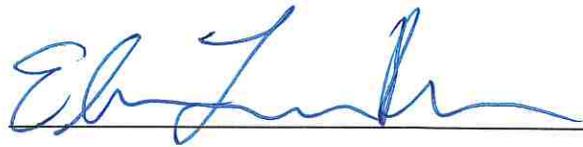
**BE IT FURTHER RESOLVED THAT:** Funds held in the Reclamation District No. 1000 Operation and Maintenance Fund held by the Sacramento County Treasurer may be withdrawn or paid solely by warrant signed by any four or more of the Trustees of the District as identified in this resolution and attested to by the Secretary of the Board of Trustees or General Manager as identified in this resolution.

**BE IT FURTHER RESOLVED THAT:** Funds on deposit in the District's revolving fund may be withdrawn or paid by check signed by any one of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution, for amounts less than \$20,000.00 and any two of the Trustees as identified in this resolution or the General Manager as identified and a Trustee as identified of this resolution for amounts exceeding \$20,000.00.

**BE IT FURTHER RESOLVED THAT:** Funds on deposit in the District's revolving fund may be withdrawn or paid via electronic fund transfer (ACH) to specific vendors as provided in Exhibit A of this resolution. Electronic fund transfers paid to vendors specified in Exhibit A shall not exceed \$20,000.00. If an amount to be paid via electronic transfer exceeds \$20,000.00, a written authorization must be received from a Trustee as identified in this Resolution in addition to authorization by the General Manager, an email authorization is considered a written authorization. Amounts of \$20,000.00 or less may be authorized by any of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution.

**ON A MOTION BY** Trustee Bains, seconded by Trustee Hill, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 10<sup>th</sup> day of January 2025, by the following vote, to wit:

AYES: Trustee: Trustee Jag Bains, Thomas Smith, Elena Lee Reeder, Thomas Gilbert, Ed Perez,  
and Eva Hill  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees: Trustee Nick Advis



Elena Lee Reeder

President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2025-01-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 10<sup>th</sup> of January 2025 and made a part of the minutes thereof.



---

Joleen Gutierrez, District Secretary



## RECLAMATION DISTRICT 1000

DATE: MAY 9, 2025

AGENDA ITEM NO. 6.1

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TITLE: Fiscal Year 2025/2026 Draft Budget

SUBJECT: Review and Discuss Draft Budget for Fiscal Year 2025/2026

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### EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District 1000 (RD 1000; District) annually adopts a budget. For the fiscal year 2025/2026, staff has prepared a draft budget (refer to Attachment No. 1). Staff are seeking the Board's review and feedback on this draft budget. Any necessary changes will be made based on the Board's discussion. The final budget, incorporating any adjustments, will be presented for approval at the Board of Trustees meeting in June 2025.

### RECOMMENDATION:

None.

### FINANCIAL IMPACT:

None.

### ATTACHMENTS:

1. Reclamation District No. 1000 – Fiscal Year 2025/2026 Draft Budget

### STAFF RESPONSIBLE FOR REPORT:

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Kevin L. King, General Manager

Date: 05/06/2025

Reclamation District No. 1000 Fiscal Year 2025-2026 Proposed Budget	Adopted Budget FY 24/25	Estimated Year End FY 24/25	Proposed Budget FY 25/26	Percent Change
<b>Revenues</b>				
District Special Benefit Assessment	969,781	1,087,230	1,141,591	18%
District Stormwater Fee	3,100,360	2,951,888	3,162,367	2%
SAFCA CCAD	1,485,909	1,485,909	1,508,198	1%
Interest	154,919	291,804	320,984	107%
Leases	24,000	23,352	24,000	0%
Metro Airpark Pumping	40,000	44,864	40,000	0%
FMAP Grant	442,900	386,734	0	-100%
FEMA/OES	3,745,966	7,282	0	-100%
Annuitant Trust Reimbursement	0	0	0	0%
Miscellaneous	3,484,683	495,379	3,000,000	0%
<b>Total Revenues</b>	<b>13,448,518</b>	<b>6,774,441</b>	<b>9,197,140</b>	<b>-32%</b>

Reclamation District No. 1000 Fiscal Year 2025-2026 Proposed Budget	Adopted Budget FY 24/25	Estimated Year End FY 24/25	Proposed Budget FY 25/26	Percent Change
<b>Administration</b>				
Accounting/Audit	63,000	60,238	63,000	0%
Administrative Consultants	101,500	84,779	66,500	-34%
Admin - Misc./Other Expenses	6,250	17,434	15,000	140%
Admin. Services	25,250	17,284	25,250	0%
Computer Costs (Tech/Website/Software)	42,600	28,774	42,600	0%
Govt Fees/Permits	36,950	25,389	36,950	0%
Legal	102,500	82,378	140,000	37%
Liab/Auto/Business Insurance	415,000	298,989	252,595	-39%
Memberships	43,215	44,953	43,215	0%
Mitigation Land Expenses	5,500	5,205	5,500	0%
Office Maintenance & Repair	35,961	24,786	32,500	-10%
Office Supplies	25,000	4,801	15,000	-40%
Payroll Services	4,500	2,899	3,750	-17%
Public Relations	90,000	13,155	25,000	-72%
Small Office & Computer Equipment	20,750	6,500	14,500	-30%
Utilities (Phone/Water/Sewer/Internet)	32,850	29,638	31,500	-4%
Election	121,000	0	45,000	-63%
Assessment/Property Taxes	20,000	25,606	25,000	25%
Conference/Travel/Professional Development	50,000	7,326	50,000	0%
<b>Admin Subtotal</b>	<b>1,241,825</b>	<b>780,132</b>	<b>932,860</b>	<b>-25%</b>

<b>Personnel/Labor</b>				
Wages	\$1,358,830	\$1,185,476	\$1,441,644	6%
Trustee Compensation	\$25,000	\$23,071	\$25,000	0%
Group Health Insurance	\$159,298	\$107,440	\$118,184	-26%
Annuitant Health Care	\$70,930	\$69,766	\$75,000	6%
Dental/Vision/Life	\$24,079	\$20,134	\$22,147	-8%
Workers Compensation Insurance	\$40,000	\$41,044	\$45,000	13%
OPEB - ARC	\$84,724	\$84,724	\$99,923	18%
Continuing Education	\$10,000	\$3,888	\$10,000	0%
Payroll Taxes	\$101,912	\$87,701	\$108,123	6%
Pension	\$422,969	\$405,939	\$471,710	12%
Employer Portion	\$133,487	\$116,457	\$141,169	6%
Unfunded Liability	\$289,482	\$289,482	\$330,541	14%
<b>Personnel Subtotal</b>	<b>\$2,297,742</b>	<b>\$2,029,181</b>	<b>\$2,416,731</b>	<b>5%</b>

Reclamation District No. 1000 Fiscal Year 2025-2026 Proposed Budget	Adopted Budget FY 24/25	Estimated Year End FY 24/25	Proposed Budget FY 25/26	Percent Change
<b>Operations</b>				
Consultants - Field Operations	16,500	14,000	16,500	0%
Equipment Parts/Supplies	35,000	25,745	30,000	-14%
Equipment Rental	5,000	0	5,000	0%
Equipment Repairs/Service	30,000	22,500	25,000	-17%
Facility Repairs	5,171,861	448,484	816,500	-84%
Field Equipment	9,500	185	2,000	-79%
Field Services	236,500	170,718	272,000	15%
Fuel	82,917	62,546	82,811	0%
Herbicides	160,000	85,000	153,424	-4%
Power	458,032	442,090	515,712	13%
Refuse Collection	50,000	50,819	200,000	300%
Shop Equipment (Not Vehicles)	27,500	18,000	7,500	-73%
Supplies and Materials	23,000	21,846	23,000	0%
Utilities - Field	21,876	25,244	25,000	14%
Misc/Other - Field	4,500	575,000	4,500	0%
Govt Fees/Permits - Field	11,500	8,415	11,500	0%
<b>Operations Subtotal</b>	<b>6,343,686</b>	<b>1,970,591</b>	<b>2,190,447</b>	<b>-65%</b>
<b>Equipment</b>				
Equipment	530,000	293,186	0	-100%
<b>Equipment Subtotal</b>	<b>530,000</b>	<b>293,186</b>	<b>0</b>	<b>-100%</b>
<b>FMAP Grant</b>				
Grant	442,900	386,734	0	-100%
<b>FMAP Subtotal</b>	<b>442,900</b>	<b>386,734</b>	<b>0</b>	<b>-100%</b>
<b>Consulting/Contracts</b>				
Engineering/Technical Consultants	99,000	140,163	350,000	254%
Security Patrol	270,000	158,724	225,000	-17%
Temporary Admin	7,500	76,288	90,000	1100%
<b>Consulting/Contracts Subtotal</b>	<b>376,500</b>	<b>375,174</b>	<b>665,000</b>	<b>77%</b>
<b>Total Operations and Maintenance</b>	<b>11,232,653</b>	<b>5,834,998</b>	<b>6,205,039</b>	<b>-45%</b>
<b>Capital Expenditures</b>				
Capital Facilities	4,650,000	575,575	4,800,000	3%
Capital - Office Upgrades	30,000	33,200	25,000	-17%
Capital - RE Acquisition	0	0	4,500,000	100%
Capital - Office Facility Repair	0	0	0	0%
<b>Total Capital Expenditures</b>	<b>4,680,000</b>	<b>608,775</b>	<b>9,325,000</b>	<b>99%</b>
<b>Total All Expenditures</b>	<b>15,912,653</b>	<b>6,443,773</b>	<b>15,530,039</b>	<b>-2%</b>
<b>Net Expense to Revenue</b>	<b>(2,464,135)</b>	<b>330,669</b>	<b>(6,332,899)</b>	<b>157%</b>



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 9, 2025

AGENDA ITEM NO. 7.1

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TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the April Board Meeting

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### Operations Committee Meeting – April 10, 2025

A meeting of the Reclamation District No. 1000 Operations Committee was held on April 10, 2025, at 8:00 a.m. at the District's office. In attendance were Trustees Bains, Perez and Smith. Staff in attendance was General Manager King and Operations Manager Holleman. No members of the public were present, therefore no public comments were received.

The Operations Committee performed the following items:

1. Operations Committee Meeting

1.1. Reviewed and Discussed Operations and Maintenance Assumptions for Fiscal Year 2025/2026 Budget. The Committee reviewed, discussed, and made recommendations for inclusion in the Fiscal Year 2025/2026 Budget to be presented to the Board.

2. Public Comment

There were no members of the public present, therefore no public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 9:25 a.m.

### Finance Committee Meeting – April 10, 2025

A meeting of the Reclamation District No. 1000 Finance Committee was held on April 23, 2025, at 10:30 a.m. at the District's temporary office (2450 Venture Oaks Way, Suite 200, Sacramento, Ca 95833). In attendance were Trustees Hill, Avdis and Gilbert. Staff in attendance were General Manager King, Administrative Services Manager Gutierrez, and Operations Manager Holleman. No members of the public were present, therefore no public comments were received.

The Finance Committee performed the following items:

1. Finance Committee Meeting

1.1. Reviewed and Discussed the Draft Budget for Fiscal Year 2025/2026 Budget. The Committee reviewed, discussed, and made recommendations for inclusion in the Fiscal Year 2025/2026 Budget to be presented to the Board.

2. Public Comment

There were no members of the public present, therefore no public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 11:55 a.m.

***TITLE: Committee Meeting Minutes***

**Executive Committee Meeting – April 2, 2025**

A meeting of the Reclamation District No. 1000 Executive Committee was held on April 30, 2025, at 9:00 a.m. at the District's temporary office (2450 Venture Oaks Way, Suite 200, Sacramento, Ca 95833). In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Administrative Services Manager Gutierrez, and Operations Manager Holleman. No members of the public were present, therefore no public comments were received.

The Executive Committee performed the following items:

1. Executive Committee Meeting

1.1. Review Agenda for May 9, 2025 - Regular Board of Trustees Meeting

The Committee reviewed and discussed the proposed agenda and approved as presented.

1.2. General Manager's Report

General Manager King provided an update to the Executive Committee about various District activities and upcoming events.

2. Public Comment

No public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 10:20 a.m.