



# Protecting Natomas Since 1911

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**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
FRIDAY, FEBRUARY 13, 2026  
8:00 A.M.**

DISTRICT OFFICE

1633 GARDEN HIGHWAY  
SACRAMENTO, CA 95833

SECOND LOCATION

SHERATON DOWNTOWN PHOENIX  
340 N 3RD ST, PHOENIX, AZ 85004

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/87478694429?pwd=1aoKLpEsgUIG8xLGH3liVE0UUUtg5M.1>

Meeting ID: 874 7869 4429

Passcode: 033507

*Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to [jgutierrez@rd1000.org](mailto:jgutierrez@rd1000.org)*

**1. PRELIMINARY**

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

**2. PRESENTATIONS**

No Presentations

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

## AGENDA

RD 1000 Board Meeting  
February 13, 2026

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

### **4. INFORMATIONAL ITEMS**

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the January 2026 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the January 2026 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the January 2026 Board Meeting.

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the January 9, 2026, Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for January 2026.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for January 2026.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for January 2026.
- 5.5. INVESTMENT REPORT: Review and Accept Report for January 2026.
- 5.6. RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2026.

### **6. SCHEDULED ITEMS**

## **AGENDA**

*RD 1000 Board Meeting  
February 13, 2026*

6.1 SPONSORSHIP OPPORTUNITY: Review and Consider Sponsorship – Natomas Chamber of Commerce: 2026 Annual State of Natomas

6.2 CSDA: Sacramento Area Network Officers (Review and Potential Action)

### **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY**

7.1. BOARD ACTIVITY:

#### *Committee Meetings Since Last Board Meeting*

- Ad Hoc Committee – GM Recruitment January 7 & 8, 2026
- Special Board Meeting January 21, 2026
- Executive Committee February 4, 2026

#### *Upcoming Meetings*

- SAFCA Board Meeting – February 19, 2026 @ 3:00 pm
- RD 1000 Executive Committee Meeting – February 25, 2026 @ 9:00 am
- RD 1000 Special Board Meeting – March 6, 2026 @ 8:00 am

### **8. CLOSED SESSION**

No Closed Session Items.

### **9. ADJOURN**



## RECLAMATION DISTRICT 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 4.1

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TITLE: General Manager's Report – February 2026

SUBJECT: Update on Activities Since the January 2026 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from January 2026 is provided below:

#### 1. Administration Services

##### a. Human Resources

- i. District has officially hired Scott Brown to be the General Manager. His official start date will be February 16, 2026. Welcome aboard Scott!

#### 2. District Operations

##### a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in January 2026.

##### b. Status Of District Pumping Plants

###### i. PUMPING PLANT #1A

- Fully Operational

###### ii. PUMPING PLANT #1B

- Fully Operational

###### iii. PUMPING PLANT #2

- Fully Operational

###### iv. PUMPING PLANT #3

- Fully operational

###### v. PUMPING PLANT #4

- Capacitor bank installation has commenced, which is necessary for PG&E to connect permanent power. Working with USACE to install SCADA components to remotely view PLC power status, expected completion is March 2026. Temporary power for the motor heaters has been complete.

**TITLE: General Manager's Report – February 2026**

- vi. PUMPING PLANT #5
  - Fully operational
- vii. PUMPING PLANT #6
  - Procurement of replacement materials has been initiated.
- viii. PUMPING PLANT #8
  - Pump #5 is non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed as time becomes available. Plant capacity is at 90%.

**3. Capital Improvement Projects**

- a. CIP Update
  - i. KSN has completed survey work necessary for the Northgate property purchase and has been directed to pause work on the final design for the Pumping Plant 8 facility until a new General Manager is hired.
  - ii. Pumping Plant #8 trash rack replacement parts have been ordered, eta is March 2025.

**4. Interior Levee Certification**

- a. Interior Levee Certification Update
  - i. The District is coordinating with the City of Sacramento, Sac County and KSN to address freeboard deficiencies and under seepage throughout the Natomas Basin.
  - ii. Met with City staff to discuss potential use of North Natomas 97-01 CFD funds to address freeboard deficient locations.
  - iii. Coordinating with M&H to prepare a scope of work and assess whether RD 1000 crews can address certain locations internally.
  - iv. Performed site visits with M&H at multiple locations that were determined 0-.5' deficient.
  - v. M&H is currently preparing a detailed scope of work and cost estimate to evaluate whether the tasks can be completed by internal staff.

**5. System-Wide Improvement Framework (SWIF)**

- a. SWIF Update
  - i. All remaining high hazard encroachments have been submitted to the Central Valley Flood Protection Board (CVFPB) for enforcement action.
  - ii. Annual SWIF update was submitted to the CVFPB in July 2025, outlining the District's ongoing efforts to reduce flood risk and correct system deficiencies within the Natomas Basin levee system.

**6. Urban Levee Design Criteria (ULDC)**

a. ULDC/ULOP Update

- i. An initial evaluation of the constructed features along the Natomas Levee System has concluded that all levee reaches will meet ULDC except for portions of Reach A, along the Sacramento River East Levee from upstream of I-80 to Gateway Oaks Drive. Reach A is currently under construction, with an expected completion date of 2028; however the work necessary to meet ULDC is expected to be completed in 2026.
- ii. Due to the timeline of completion of Reach A, the Natomas Levee System does not currently meet ULDC and the respective land-use agencies are not able to make a ULOP finding by the required deadline of December 2025. However, the Governor signed Senate Bill 639, which extends deadline for ULOP certification to 2030.
- iii. SAFCA prepared findings based upon conditions existing at the end of 2025. Geotechnical engineers to verify existing levee system. Engineers' preliminary findings indicate that Reach A cutoff wall is needed before finding of no significance. Findings can be made with exceptions provided Independent Expert Panel concurs. Mead & Hunt completed reporting on structural features and pipes, with several exceptions justified.

**7. Development Project Updates**

a. MAP (Metro Air Park)

- i. Reviewed drainage study and modeling reviewed by Mark Kubick. Identified I-5 culvert impacts for review of proposed WSEL raise north of I-5 (floodplain mapping incomplete). Downstream improvements mainly influenced by the new pump at Plant 3. Additionally, L Drain widening south of I-5
- ii. Reviewed with Sac County on 6/14/24, comments provided to Wood Rodgers/MAP on 6/19/24.
- iii. MAP was able to obtain concurrence from Caltrans on rise in levels adjacent to freeway along MAP site resulting from eliminating the proposed culvert expansion under freeway. County has requested that MAP complete responses to previous comments.
- iv. District will coordinate with MAP and County on potential to eliminate I-5 culvert but use funds for replacement project benefiting MAP landowners. District also initiated consultation with MAP and County for placing new pump at Plant 3 per agreement.

b. Upper West Side

- i. A new SMUD plan has been submitted, the plan is to reroute facilities, utilizing existing lines to the east and north along the East Drainage Canal.

**TITLE: General Manager's Report – February 2026**

- ii. Drainage Study comments final review completed with Wood Rodgers & County on 05/23/2024.
  - iii. Met with SMUD at locations along the East Drain related to pole placement.
  - iv. Wood Rodgers responded to RD1000 comments on Financing Plan on 9/24.
  - v. Partially recirculated Draft EIR review/comment period 12/10/25-1/27/26.
- c. Sutter Pointe
- i. CVFPB permit application for the Sewer main crossing has been approved.
  - ii. Phase 1 Infrastructure submittals ongoing
  - iii. Met with Wood Rodgers and TESCO to discuss PLC programming for the new pump station.
  - iv. Working with Lennar and KSN to develop a CFD to capture capital and O&M costs related to the newly constructed pump station. Previous District management had discussions with Lennar about providing future O&M for pump plant. Operations Committee has met and recommends District not provide O&M for pumping plant. Acting GM has reached out to Sutter County who is willing to provide the O&M for the plant. Meeting to be scheduled with County, RD 1000 and developer to discuss.
  - v. Development Funding agreement has been revised; property owner has significant deficit in their account which staff has requested payment. Developer is reviewing agreement and costs owed.
- d. GrandPark Provenance
- i. An Updated specific plan for Brookfield portion of GrandPark was received on 5/21/25. Comments on the Updated specific plan provided to the developer on 6/4/25.
  - ii. Met with County and development group on 11/7/2025. Applicants will review RD 1000 comments and schedule a follow-up meeting.
  - iii. Met with development group modeler to discuss District comments on 12/12/2025.
- e. GrandPark Trails
- i. Irrigation Facilities Tech Memo comments sent out on 9/10/2025. Specific Plan and Facility Plan Tech Memo comments sent 9/29/2025. Drainage Master Plan comments sent 10/10/2025 (on RD1000 letterhead).
- f. Greenbriar
- i. Reviewing easements related to upcoming bridge crossing at Hwy 99.
  - ii. Met with Wood Rodgers on 12/2/25 for overview of the Open space Trail, including the drainage and planting plan.

**TITLE: General Manager's Report – February 2026**

- iii. Met with M&H to discuss Open space trail drainage and plating plan on 12/17/2025. Comments sent to Wood Rodgers on 12/22/25, resubmittal received on 1/14/26.
- g. Panhandle 105
  - i. Construction has paused.
- h. Panhandle 180
  - i. Construction has paused.
- i. Panhandle Cononelos and Brothers Property
  - i. Reviewed proposed ditch relocation and provided comments.
  - ii. Reviewing potential drainage quitclaim.
- j. 3871 Del Paso Rd Development
  - i. Provided comments to
  - ii. Reviewing potential drainage quitclaim.
- k. MAP Schnitzer
  - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
  - ii. Coordinated with Count DWR as it relates to the water surface profiles.
- l. Airport South Industrial
  - i. Meeting was held on 5/20/2025 with Wood Rodgers, Sac City, Sac County and developer to discuss FEMA mapping.
  - ii. Model run is complete, initial run indicated no net rise downstream of the project, results have been provided to the developer.
  - iii. Upcoming coordination with developer to discuss layout and facilities.
- m. Russel at Truxel Apartments (Fong Ranch Road)
  - i. Met with City/County of Sacramento on 5/20/25 to discuss path forward on FEMA floodplain submittals. City/County determined that the locals can approve grading/drainage within floodplain based upon satisfactory impact analysis. City requested assistance from RD1000 on drainage/grading reviews using basinwide model. County will defer to City.
  - ii. DOU will be requiring the project to provide a 50-ft easement as previously conditioned. The roadway (including curb and gutter) will not be required to be located outside of that easement, as a result, the condition will be revised to remove that language.
  - iii. The has a Natomas Interior Levee analysis currently in review by FEMA,

**TITLE: General Manager's Report – February 2026**

which shows potential flooding in this area. The project will be conditioned to have finished floor elevations 1-ft above the base flood elevation (BFE 13.55-ft NAVD88).

- iv. Approval letter with conditions from RD 1000 sent on 10/21/25.

**8. General Engineering Updates**

a. Basin-wide Hydraulic Model

- i. MBK provided FEMA response on 2/22 indicating that the Sankey Gap overflow supporting data will be finalized in fall/winter 2025/26. CESI will reply to FEMA comments indicating why the current approach is conservative (pending final exterior H&H to be provided by others). Hydraulic and mapping submittal being finalized. Staff will be meeting with City and County about funding next phase of modeling and submission to FEMA. Currently District funds 1/3 of costs and has been managing the consultant. A meeting was held with Sutter County on February 4, 2025, to discuss a potential MOU, including cost-sharing related to the remaining FEMA mapping efforts

**9. Natomas Levee Improvement Projects**

The Corps continues to work with the State and SAFCA on borrow for the project. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

Meeting was held on July 30, 2025, to discuss the possibility of separating the Reach F and G projects due to a shortfall in federal funding. Additional meetings forthcoming.

a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work.
- ii. The contractor has removed all cutoff wall rigs and ceased levee work for the flood season. Windows in the cutoff wall remain at specific locations due to utilities or culturally sensitive sites.
- iii. PP#1B/1A construction is in progress on the valve vault replacement. Discharge pump refurbishing, electrical upgrades and temporary repairs to the 1A outfall have been completed. Some minor work on the intake structure will be done in 2026.
- iv. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

**TITLE: General Manager's Report – February 2026**

- v. Contractor is progressing with the PP#1B valve vault and cathodic protection activities. The pumping plant is fully functional, and Garden Highway has reopened.
- vi. Valve vault has been poured, cathodic protection is functional and discharge pipe backfill is substantially complete.
- b. Reach D
  - i. Capacitor bank installation is complete. Working with USACE to install SCADA components to remotely view PLC power status, which is a requirement from PG&E. Expected completion is May-June 2026.
  - ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.
- c. Reach E
  - i. This work includes seepage cutoff wall construction, landside seepage berm construction, and levee widening.
  - ii. Repaving the northbound lane of Natomas Road is complete. Thermostatic striping is upcoming, which is weather dependent. Natomas road is now open.
- d. Reach F
  - i. Final design documents completed by USACE.
  - ii. Critical issues include right of way acquisition (some which require relocations); ; utility relocations and borrow source.
  - iii. Corps looking to break project into smaller contracts for funding purposes. May lead to longer overall construction, but funds are not available for the full project. Anticipate initial levee construction award could be in 2026, but completion may not be until 2029. Ongoing coordination with easements, O&M features and Pumping Plant #6 work.
  - iv. Currently assisting utilities with CVFPB permitting. Utility permit applications are complete. PG&E/SMUD are scheduled to begin work this summer. AT&T and minor utilities are scheduled to follow.
- e. Reach G
  - i. See notes above for Reach F as Reaches F and G are combined into a single design for planning purposes.
- f. Reach I, Contract 2
  - i. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working

**TITLE: General Manager's Report – February 2026**

on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. Letter of Acceptance sent to SAFCA. The O&M manual was provided by the USACE.

- ii. Advertisement expected May 2026.
- g. Hwy 99/NCC Cutoff Wall
  - i. Construction is substantially complete, as-builts are currently under review.
- h. Other Projects
  - i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. The 100% submittal was provided on January 23, 2025, the backcheck/review comments were sent to the Corps. Ongoing coordination with USACE to address RD 1000 comments on the earthwork and pump controls. Service to Plant 5 will be underground due to SMUD standards (service size, pole limitations). The USACE's design firm will update plans and specs to convey the latest SMUD design sketch.
  - ii. West Drainage Canal Relocation – The West Drainage Canal will realign the westernmost portion of the canal and reshape approximately 11,000 LF of the existing channel. This will improve drainage in the area, stabilize bank slopes, which will reduce bank sloughing and improve water quality. The improvements will construct habitat to promote migration of the Giant Garter Snake. The realigned portion is an attempt to reduce bird strikes between incoming and outgoing aircraft from SMF. The 95% design is underway. The anticipated construction start date is 2028.

**10. Miscellaneous**

- a. Sacramento Area Flood Control Agency (SAFCA)
  - i. Board Meeting – January 15, 2026
- b. Continuing work on potential quitclaim of property in NEMDC near El Camino Avenue from North Sacramento Land Company to the District

**ATTACHMENTS:**

- 1. SAFCA Board Meeting – January 15, 2026

**STAFF RESPONSIBLE FOR REPORT:**

\_\_\_\_\_  
Paul Devereux, Acting General Manager

Date: 02/06/2026



**SACRAMENTO AREA FLOOD CONTROL AGENCY  
BOARD OF DIRECTORS  
ACTION SUMMARY**

**BOARD OF DIRECTORS AGENDA OF  
JANUARY 15, 2026 - 3:00 p.m.**

*Sacramento City Hall*  
Councilmember Chambers 915 I Street  
Sacramento County, CA 95814

This Meeting of the Sacramento Area Flood Control District met in person at Sacramento City Hall referenced above.

Documents and materials related to Agenda Items are available on SAFCA's website at <https://agendanet.saccounty.gov/SAFCA/Meetings/Search?dropid=7&mtids=130>

**Directors** **Avdis, Bains, Desmond, Holloway, Hume, Jennings,**  
**Present:** **Johns, Kaplan, Kennedy, Serna and Stephens**

**Directors** **Pluckebaum and Rodriguez**  
**Absent:**

**Note:** **Member Holloway participated by teleconference rules, Zoom link – all votes were cast by roll call.**

**ROLL CALL**

**PUBLIC COMMENTS** - No public comments were received or heard

**ELECTION OF OFFICERS**

1. [2026 Election of Officers for the SAFCA Board of Directors](#)

Motion by Director Jennings and seconded by Director Avdis nominating Director Kennedy as Chaiman to the 2026 SAFCA Board

AYES: Avdis, Bains, Desmond, Holloway, Jennings, Johns, Kaplan, Kennedy, Serna, and Stephens

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

ABSENT: Hume, Pluckebaum and Rodriguez

Motion by Director Kennedy and seconded by Director Johns nominating Director Holloway as Vice Chairman to the 2026 SAFCA Board

AYES: Avdis, Bains, Desmond, Holloway, Jennings, Johns, Kaplan, Kennedy, Serna, and Stephens

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

ABSENT: Hume, Pluckebaum and Rodriguez

## **CLOSED SESSION**

Director Avdis recused himself from Closed Session and did not receive any materials or take part in anyway.

Nothing to report at this time.

Government Code Section 54956.8 - Conference with Real Property Negotiators.

**Sacramento County APN: 226-0010-002**

Property: **5625 East Levee Road**, Sacramento CA 95835

Negotiating Party: **Nick Avdis on behalf of the Avdis Family Trust**

Agency Negotiators: Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, John Dodds

Under Negotiation: **Price and terms of payment**

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sacramento County **APN: 226-0010-003**

Property: **5311 East Levee Road**, Sacramento CA 95835

Negotiating Party: **Nick Avdis**

Agency Negotiators: Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, John Dodds

Under Negotiation: **Price and terms of payment**

## **CONSENT MATTERS**

Motion by Director Desmond and seconded by Director Jennings approving Resolution Nos: 2026-001; 2026-002; 2026-003; and 2026-004 of Consent Matters.

AYES: Avdis, Bains, Desmond, Holloway, Hume, Jennings, Johns, Kaplan, Kennedy, Serna, and Stephens

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

ABSENT: Pluckebaum and Rodriguez

2. [Approving the Action Summary for November 20, 2025](#)
3. [Resolution No. 2026-001 - Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1587 with Sills Ag Consulting, Inc. for Agricultural Soils Consulting Services](#)
4. [Resolution No. 2026-002 - Authorizing the Executive Director to Execute Amendment No. 5 to Contract No. 1506 with Wood Rodgers, Inc., for Professional Engineering Services Related to Design Levee Improvements Along the North Beach Lake Levee and Morrison Creek](#)
5. [Resolution No. 2026-003 - Declaring Sacramento County APN 214-0080-015 Exempt Surplus Land](#)
6. [Resolution No. 2026-004 - Authorizing the Executive Director to Execute Amendment No. 6 to Contract No. 1584 with Geosyntec Consultants, Inc., for Professional Services Related to the Lower Elkhorn Basin Levee Setback Project](#)

## **EXECUTIVE DIRECTOR'S REPORT**

7. [Information - Executive Director's Report of January 15, 2026](#)

## **RECIEVE AND FILE**

8. [Information - Calendar Year 2026 Investment Policy for the Pooled Investment Fund](#)
9. [Information - Fiscal Year 2024-25 Audited Financial Statements](#)
10. [Report of Construction Contract Change Orders Issued Under Delegated Authority for the Second Quarter, Fiscal Year 2025-26](#)
11. [Report of Insurance Claims Settled Under Delegated Authority for the First Quarter, Fiscal Year 2025-26](#)
12. [Report of Professional Services Agreements Issued Under Delegated Authority for the Second Quarter, Fiscal Year 2025-26](#)
13. [Status Reports of Environmental Consulting Master Services Agreements for the Second Quarter, Fiscal Year 2025-26](#)

14. [Report of Real Property Transaction Where Just Compensation is Less than \\$500,000 Executed Under Delegated Authority for the Second Quarter, Fiscal Year 2025-26](#)
15. [Status Reports of Right of Way Consulting Master Services Agreements for the Second Quarter, Fiscal Year 2025-26](#)
16. [Report of California Uniform Public Construction Cost Accounting Act \(CUPCCAA\) Contracts Issued Under Delegated Authority for the Second Quarter, Fiscal Year 2025-26](#)
17. [Status Reports of Flood Risk Management Planning Master Services Agreements for the Second Quarter, Fiscal Year 2025-26](#)
18. [Status Reports of Land Survey and Mapping Master Services Agreements for the Second Quarter, Fiscal Year 2025-26](#)
19. [Report of Real Property Transactions Where Just Compensation is More Than \\$500,000 Up to \\$1,250,000 Executed Under Delegated Authority for the Second Quarter, Fiscal Year 2025-26](#)

## **ADJOURN**



## RECLAMATION DISTRICT 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 4.2

**TITLE:** Operations Manager’s Report – February 2026

**SUBJECT:** Update on Activities Since the January 2026 Board of Trustees Meeting

**EXECUTIVE SUMMARY:**

This Staff Report is intended to inform the Board and serve as the official record of the activities the District’s field staff engaged in for the month of January 2026. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include tree trimming and removals along the Upper GGS Canal and the Main Drain, as well as installing security measures and electrical upgrades at the Northgate property. Additionally, staff performed homeless encampment removals located behind Home Depot, along the NEMDC and the East Drainage Canal at N. Bend, Club Center Dr, Arena Blvd, Bridgecross Drive. Furthermore, staff mechanically cleaned the J Ditch from El Centro road to Garden Highway.

The Operations Manager’s report was created to provide monthly updates to the Board of Trustees on field-related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

**RECOMMENDATION:**

There are no staff recommendations, the information provided is strictly informational.

**ATTACHMENTS:**

- 1. Operations Manager’s Report Data Sheet

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Gabriel J. Holleman, Operations Manager

Date: 02/06/2026

\_\_\_\_\_  
Paul Devereux, Acting General Manager

Date: \_\_\_\_\_



## Operations Manager's Report February 2026

### Rain Fall Totals:

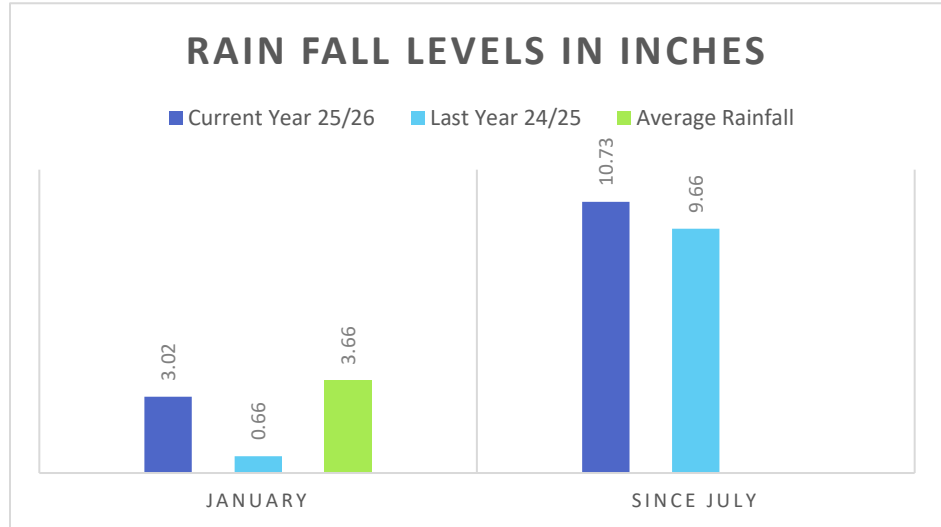
January 2026

Rain Totals = 3.02"

January Average = 3.66"

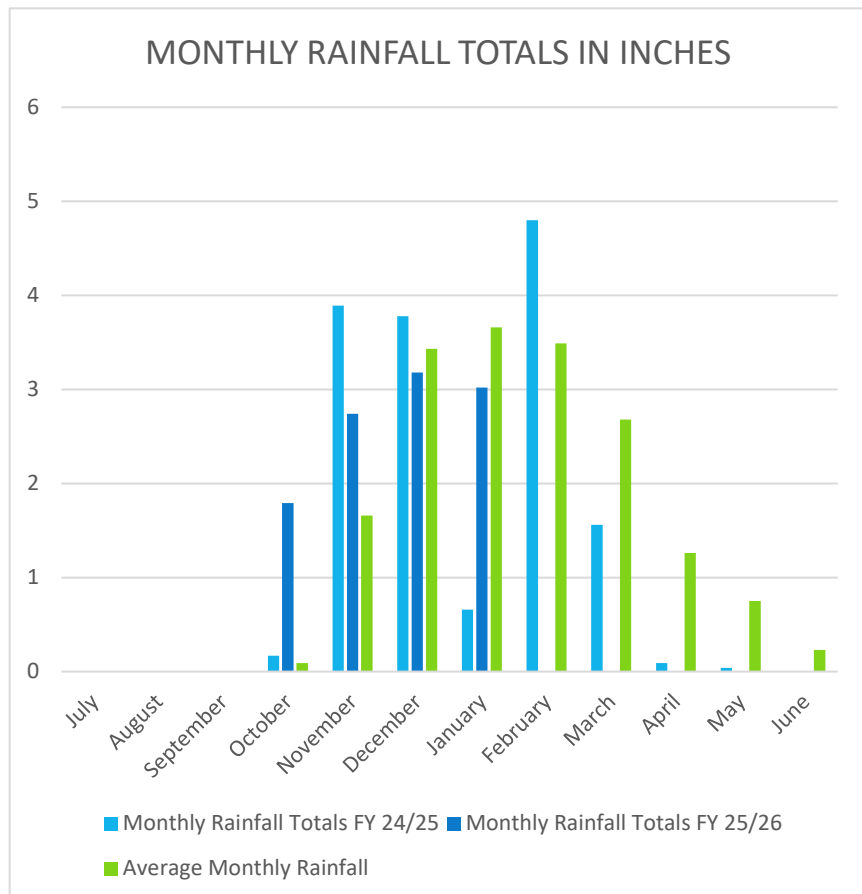
Rain Totals Since

July 1, 2025 = 10.73"



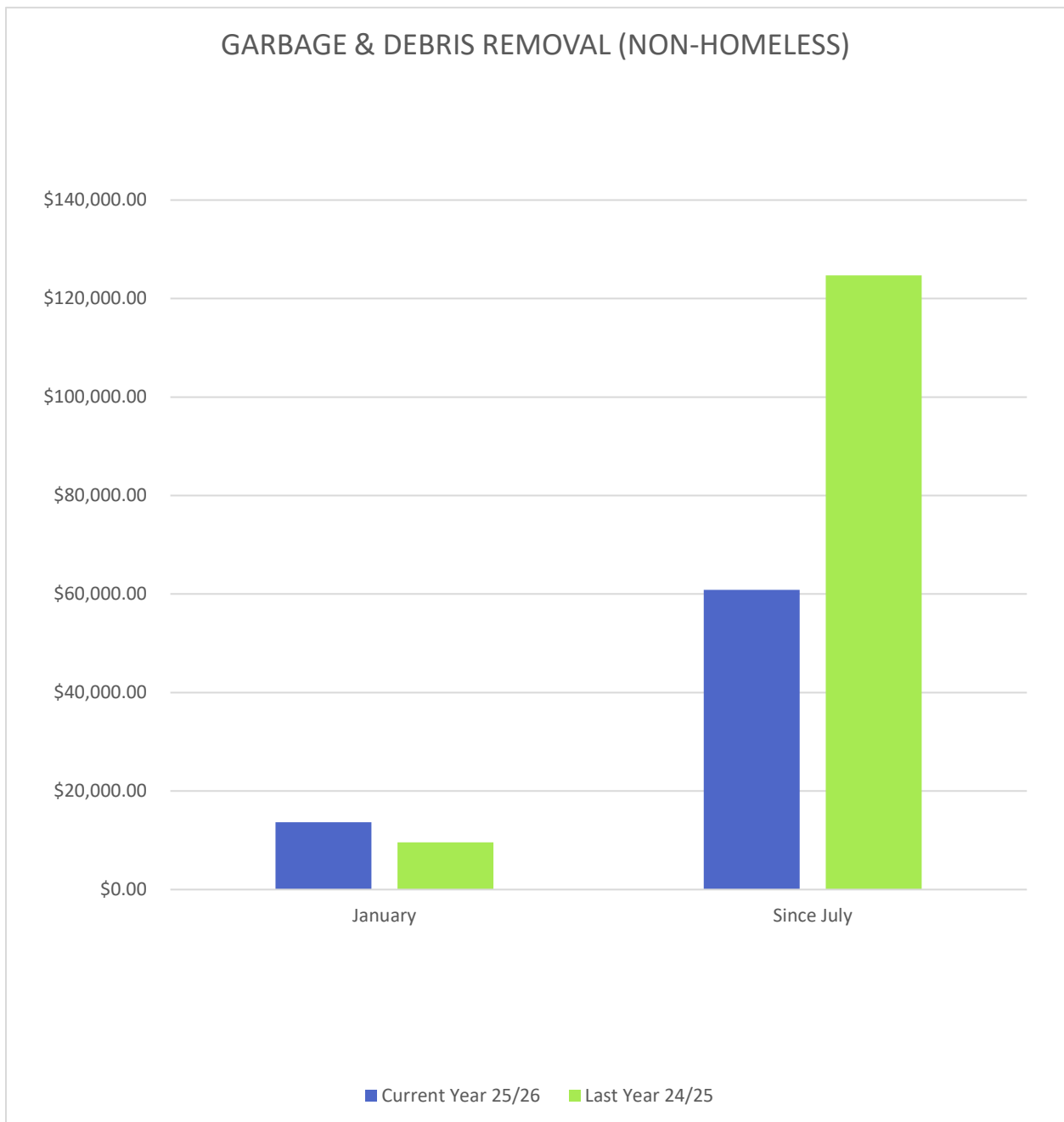
### Fiscal Year Monthly Totals:

Month	24/25	25/26
July	0	0
Aug	0	0
Sept	0	0
Oct	0.17"	1.79"
Nov	3.89"	2.74"
Dec	3.78"	3.18"
Jan	0.66"	3.02"
Feb	4.8"	-
Mar	1.56"	-
Apr	.09"	-
May	.04"	-
June	0	-



**Garbage & Debris Activity (Not Associated with Homelessness)** – During the month of January, the District spent a total of 105 crew hours on garbage removal activities with at total cost to the District of \$13,678.84. This total includes labor and equipment costs.

**Garbage & Debris Activity – Year to Date (Not Associated with Homelessness)** This fiscal year to date the District spent a total of 433 crew hours on garbage removal activities with at total cost to the District of \$60,862.93. This total includes labor and equipment costs.



The chart below represents various activities the field crew spent their time working on during the month of January 2026.

RD 1000 Field Crew	*Field Hours Worked	Activity
	408	Garbage Removal
	284	Tree Trimming/Removal
	101	Ditch Maintenance
	74	Pumping Plant Maintenance
	54	Equipment Maintenance/Repair
	48	Gate/Fence Repairs

*\*Hours worked do not include the Operations Manager's time.*

### **Pumping**

Please review the pumping data below, specifically pertaining to pump totals in January. A total of 9362.5 acre-feet was pumped from the Basin.

Pumping Plant	Pump	Hours / Ac-ft
<b>Plant 1B</b>	Pump #1	115 Hrs / 1128 Ac-ft
<b>Plant 3</b>	Pump #1	23.3 Hrs / 104.6 Ac-ft
	Pump #2	258.7 Hrs / 1164.2 Ac-ft
<b>Plant 8</b>	Pump #1	104.2 Hrs / 1094.1 Ac-ft
	Pump #3	733.6 Hrs / 2787.9 Ac-ft
	Pump #5	811.5 Hrs / 3083.7 Ac-ft

### **Safety Topics for the Month of January**

Cold Stress Prevention – Avoiding Carbon Monoxide Poisoning

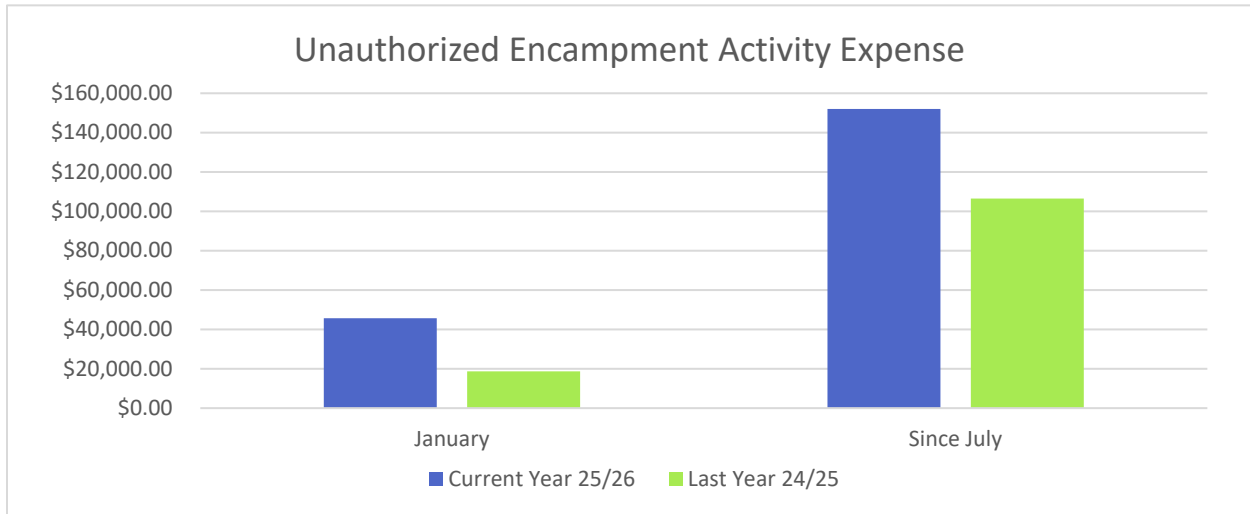
Heat Illness Prevention – The Critical Role of Proper Hydration

Cutting, Welding & Compressed Gas Safety – Cylinder Storage

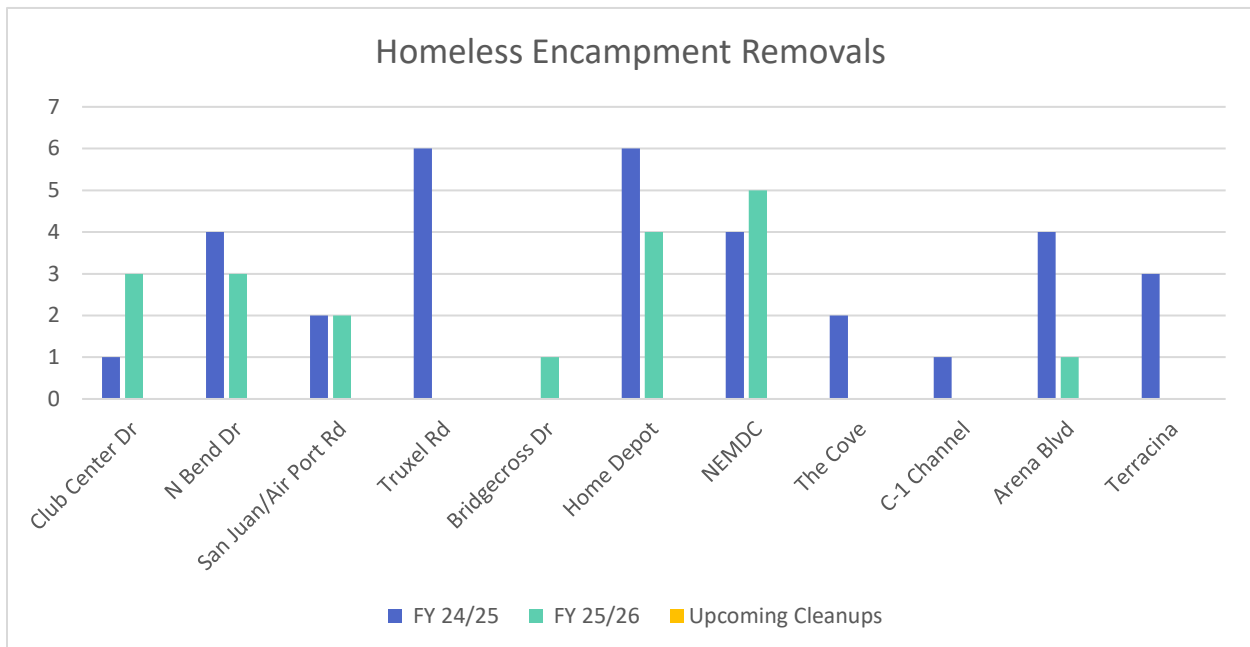
Cutting, Welding & Compressed Gas Safety – Transporting Cylinders

**Unauthorized Encampment Activity** During the month of January, the District spent a total of 308 crew hours on unauthorized encampment related activities, with a total cost to the District of \$45,678.74. This total includes labor and quipment costs.

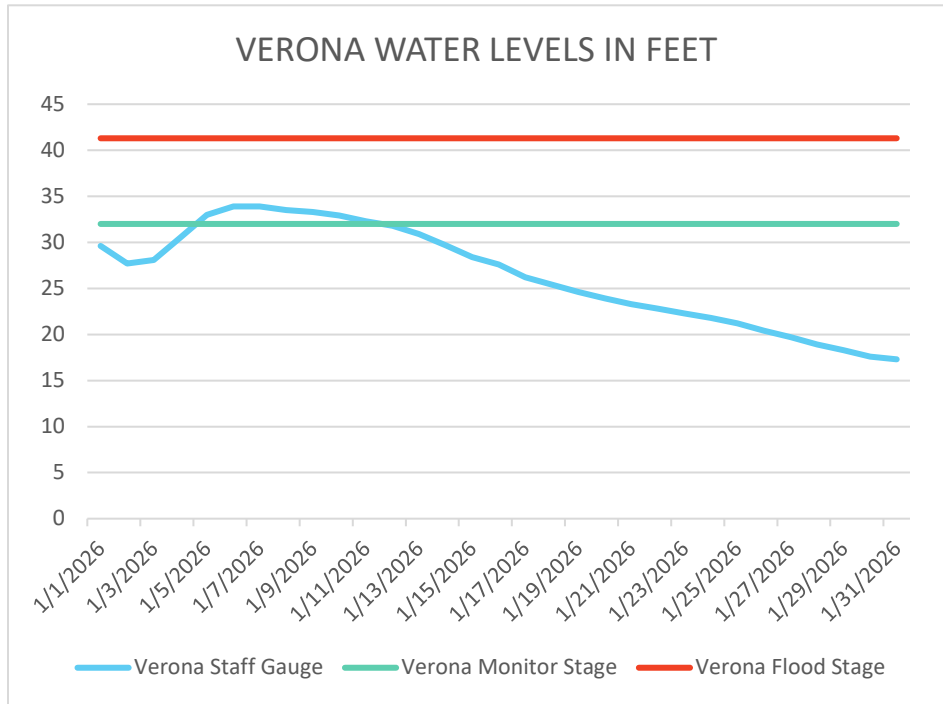
**Unauthorized Encampment Activity – Year to Date** This fiscal year to date the District has spent a total of 1027 crew hours on unauthorized encampment activity for a total cost to the district of \$152,099.25. This total includes labor and equipment costs



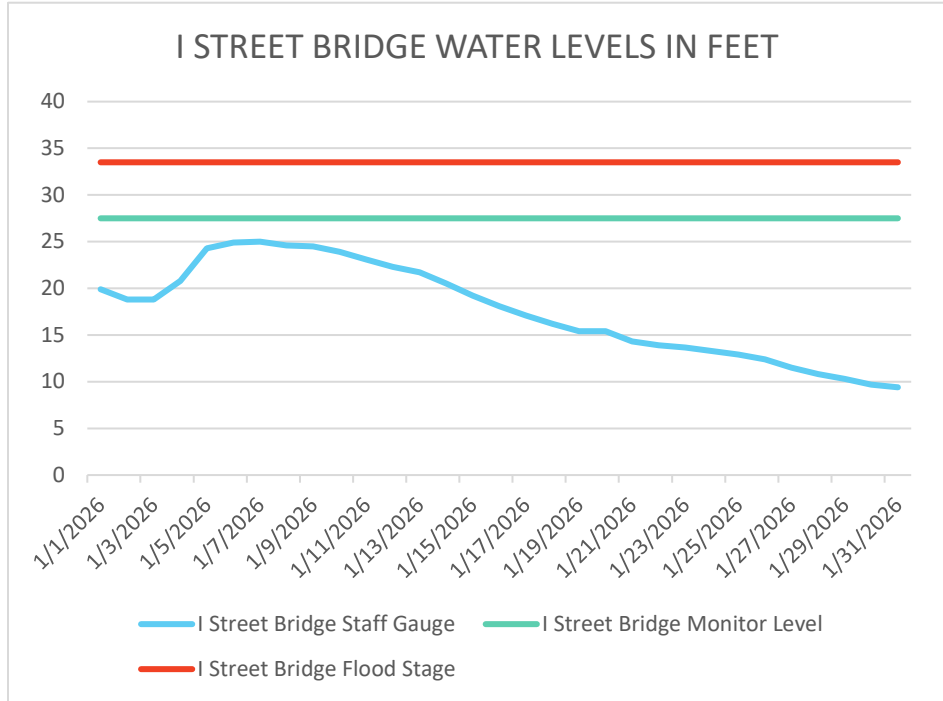
**Homeless Encampment Removal Report** During the month of January, District staff performed encampment removals located behind Home Depot, along the NEMDC and East Drainage Canal at N. Bend, Club Center Dr, Arena Blvd, Bridgecross Drive. There are no scheduled cleanups for the Month of February.



**Verona River Levels:**  
 H: 33.9'  
 L: 17.3'  
 Monitor Level: 32'  
 Flood Stage: 41.3'



**I Street River Levels:**  
 H: 25'  
 L: 9.4'  
 Monitor Level: 27.5'  
 Flood Stage: 33.5'



Maintenance Work Schedule		1-Jan Through 31-Jan		
Crew 1	1-Jan	8-Jan	15-Jan	22-Jan
<b>Beto Gutierrez</b>				
Truck # 57	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal and the Main Drain</li> <li>* Pump Plant Maintenance and rounds</li> <li>* Garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Mechanically cleaned the J Ditch along San Juan Road</li> </ul>	<ul style="list-style-type: none"> <li>* Mechanically cleaned the J Ditch along San Juan Road</li> <li>* Homeless encampment removals along the NEMDC.</li> </ul>	<ul style="list-style-type: none"> <li>* Mechanically cleaned the J Ditch along San Juan Road</li> <li>* Homeless encampment removals behind Home Depot and along the NEMDC.</li> </ul>
<b>Crew 2</b>	<b>1-Jan</b>	<b>8-Jan</b>	<b>15-Jan</b>	<b>22-Jan</b>
<b>Jose Ramirez</b>				
Truck # 56	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal and the Main Drain</li> <li>* Beaver damage repairs along the North Drain</li> <li>* Garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> <li>* Trash rack repairs at PP#2, PP#3 and PP#8</li> <li>* Garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment removals along the East Drain and the NEMDC</li> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> <li>* Garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> <li>* Homeless encampment removals behind Home Depot and along the NEMDC.</li> </ul>
<b>Crew 3</b>	<b>1-Jan</b>	<b>8-Jan</b>	<b>15-Jan</b>	<b>22-Jan</b>
<b>Taylor Tikalsky</b>				
Truck # 55	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal and the Main Drain</li> <li>* Beaver damage repairs along the North Drain</li> </ul>	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> </ul>	Leave	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> <li>* Homeless encampment removals behind Home Depot and along the NEMDC.</li> </ul>
<b>Crew 4</b>	<b>1-Jan</b>	<b>8-Jan</b>	<b>15-Jan</b>	<b>22-Jan</b>
<b>Bryan Hall</b>				
Truck # 69	<ul style="list-style-type: none"> <li>* Unit #37 - Mower head repairs</li> <li>* Unit #69 - Repaired welding machine</li> <li>* Unit #52 - Replaced mower head cutter shaft bearing</li> <li>* Access control gate repairs along Garden Highway, E. Levee and the Cross Canal</li> </ul>	<ul style="list-style-type: none"> <li>* Access control gate repairs along Garden Highway</li> <li>* Trash rack repairs at PP#2, PP#3 and PP#8</li> </ul>	<ul style="list-style-type: none"> <li>* Unit #69 - Fabricated and installed oxy/acety tank mounts</li> <li>* Repaired shop air compressor</li> <li>* Access control gate repairs along Garden Highway</li> <li>* Disassembled old welding trailer</li> </ul>	<ul style="list-style-type: none"> <li>* Unit #24 - Hydraulic system repairs</li> <li>* Repaired auto shop roll up doors</li> <li>* Installed expanded metal behind glass doors and windows at the Northgate Property</li> <li>* Assisted J. Franco with Electrical repairs at the Northgate Property</li> </ul>
<b>Crew 5</b>	<b>1-Jan</b>	<b>8-Jan</b>	<b>15-Jan</b>	<b>22-Jan</b>
<b>Ray Lewis</b>				
Truck: #58	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal and the Main Drain</li> <li>* Beaver damage repairs along the North Drain</li> <li>* Garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment removals along the East Drain and the NEMDC</li> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> </ul>	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> <li>* Homeless encampment removals behind Home Depot and along the NEMDC.</li> </ul>
<b>Crew 6</b>	<b>1-Jan</b>	<b>8-Jan</b>	<b>15-Jan</b>	<b>22-Jan</b>
<b>Oscar Mendoza</b>				
Truck #60	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal and the Main Drain</li> <li>* Garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment removals along the East Drain and the NEMDC</li> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> </ul>	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> <li>* Homeless encampment removals behind Home Depot and along the NEMDC.</li> </ul>
<b>Crew 6</b>	<b>1-Jan</b>	<b>8-Jan</b>	<b>15-Jan</b>	<b>22-Jan</b>
<b>Mark Jenkins</b>				
Truck #60	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal and the Main Drain</li> <li>* Beaver damage repairs along the North Drain</li> <li>* Garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Trash rack repairs at PP#2, #3 and #8</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment removals along the East Drain and the NEMDC</li> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> <li>* Garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Tree Trimming and Removals along the Upper GGS Canal</li> <li>* Homeless encampment removals behind Home Depot and along the NEMDC.</li> </ul>



## RECLAMATION DISTRICT NO. 1000

**DATE: FEBRUARY 13, 2026**

**AGENDA ITEM NO. 4.3**

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**TITLE: District Counsel's Report – January 2026**

**SUBJECT: Update on Activities Since the January 2026 Board of Trustees Meeting**

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**EXECUTIVE SUMMARY:**

Reclamation District No. 1000 (RD 1000; District) General Counsel, Scott Shapiro, to provide a verbal report of work performed during January 2026.

**ATTACHMENTS:**

None

**STAFF RESPONSIBLE FOR REPORT:**

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Paul Devereux, Acting General Manager

Date: 02/06/2026



## RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 5.1

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**TITLE:** Approval of Minutes

**SUBJECT:** Approval of Minutes from January 9, 2026 Regular Board Meeting

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**EXECUTIVE SUMMARY:**

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- January 9, 2026 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

**RECOMMENDATION:**

Staff recommends the Board approve the Minutes of the following Board Meeting:

- January 9, 2026 Regular Board Meeting (Attachment No. 1)

**ATTACHMENTS:**

1. January 9, 2026 Regular Board Meeting

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 02/06/2026



# Protecting Natomas Since 1911

Learn more at [RD1000.ORG](http://RD1000.ORG)

**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**JANUARY 9, 2026  
MEETING MINUTES**

Members of the Board of Trustees participated in this meeting in person. Board President Elena Lee Reeder, Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Eva Hill, Trustee Ed Perez, and Trustee Tom Smith were present. Trustee Bains was unavailable to attend the meeting. Acting General Manager Paul Devereux (Retired Annuitant), General Counsel Scott Shapiro, Operations Manager Gabe Holleman, and Administrative Services Manager Joleen Gutierrez were also in attendance.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Lee Reeder called the meeting to order.

1.2. Roll Call

Board Secretary Gutierrez called the roll:

PRESENT: Trustees Lee Reeder, Gilbert, Hill, Smith, Perez

ABSENT: Trustees Avdis, Bains

*\*Trustee Avdis arrived at 8:08 am /during Item 4.2.*

1.3. Approval of Agenda

MOVED/SECOND: Trustee Smith/Hill

AYES: Trustees Lee Reeder, Gilbert, Hill, Perez, Smith

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve the January 9, 2026, Board meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Perez led the Pledge of Allegiance

1.5. Conflict of Interest

There were no conflicts of interest identified by the Trustees.

**2. PRESENTATIONS**

There were no scheduled presentations.

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

No public comments were received prior to or during the meeting.

**4. INFORMATIONAL ITEMS**

**4.1. GENERAL MANAGER'S REPORT:** Update on activities since the December 2025 Board Meeting.

Acting General Manager (Ret. Annuitant) Paul Devereux provided a verbal update on work activities since the December Board meeting.

He shared that the NLIP work is ongoing. The Garden Highway has reopened, but it will be closed again next year as work progresses on the Plant 1A outfall and on completion work for Plant 1B.

He discussed the memorandum of understanding (MOU) with the City and County regarding funding the Natomas Basin Model update. He reported that Tom Plummer of Civil Engineering Solutions Inc. (CESI) completed work to update the model to reflect current development and updated hydrology which was cost shared.

AGM Devereux further reported CESI has provided a scope of work and fee for future phases to coordinate with FEMA and updates on the Sankey gap spill. This will require an amendment to the MOU and he hopes Sutter County could be a cost sharing partner. The approximate timeframe for completing the scope is 18 months, which would be left to the next General Manager.

He also brought up the ongoing situation with SAFCA wanting to divest some properties they had acquired as part of the NLIP to RD 1000 as well as parcels in the NEMDC from North Sacramento Land Company.

**OPERATIONS MANAGER'S REPORT:** Update on activities since the December 2025 Board Meeting.

Operations Manager Holleman provided a brief update on work items since the December Board Meeting. He mentioned the field crew had two staff members working an extra four hours to ensure everything was going well. He also shared that the Sacramento River at Verona gage would drop below 32 feet on Sunday. RD 1000 turned on two pumps at Pumping Plant 8 and one pump at Pumping Plant 1B.

He reported the warehouse quote from Sonitrol, and the electrician was being revised. Quotes will be provided to AGM Devereux. Board President Lee Reeder asked for Operations Committee updates on warehouse progress as they became available.

OM Holleman reported that backflow testing is due at the Northgate warehouse site. He noted when he went out to the site to obtain numbers from the backflow, the backflow had been removed/cut off at ground level. He is assuming it was taken when the prior theft occurred. The repair estimate could be in the range of \$5K-\$7K, and the costs were similar when the backflow damage occurred at Plant 1B. Trustee Hill inquired whether OM Holleman had filed a police report; he replied that he had not. Trustee Hill requested that he file with the Sacramento Police Department so the theft could be included in the crime stats.

When asked about any issues at the pumping plants, Operations Manager Holleman replied that there were no issues with the pumps.

4.2. DISTRICT COUNSEL'S REPORT: Update on activities since the December 2025 Board Meeting.

District Counsel Scott Shapiro provided a verbal report on the search for a candidate to replace Trustee Perez.

Counsel discussed the variety of options available to Trustees for completing their mandated 6 hours total of training (Ethics 2 hrs., Sexual Harassment Prevention 2 hrs., and Financial training 2 hrs.). Counsel Shapiro made known that Downey Brand can provide the training for a fee, or the Board can take training at no cost through CSDA, of which the District is a member, and whose courses are designed to meet the statutory requirements for elected officials' training.

Counsel also mentioned that the Ad Hoc Committee for GM Recruitment, which consists of Trustee Lee Reeder, Trustee Avidis, and Trustee Bains, met, along with SAFCA's Tim Washburn, to narrow down the top five candidates to three final options for Board interviews on January 21, with the goal of having a new general manager in place by February. The recruiter will prepare and send PDF packets with information on the top three candidates to board members one week prior to the January 21<sup>st</sup> interviews.

Counsel provided an update on the ongoing ad valorem tax issue on the warehouse property for which public agencies do not pay. A Downey Brand associate continues to work with the Sacramento County Assessor's office and the previous owner on this item, and Counsel hopes to resolve it soon.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

Motion to approve the Consent Calendar and amend the minutes to correct Trustee Avdis' name in the minutes.

MOVED/SECOND: Avdis/Smith

AYES: Trustees Lee Reeder, Gilbert, Avdis, Hill, Perez, Smith

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve Consent Calendar items 5.1 through 5.6 and amend the minutes to correct Trustee Avdis' name in the minutes is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from December 18, 2025 Board Meeting

5.2. TREASURER'S REPORT: Approve Treasurer's Report for December 2025

5.3. EXPENDITURE REPORT: Review and Accept Report for December 2025

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for December 2025.

5.5. INVESTMENT REPORT: Review and Accept Report for December 2025.

5.6. SMUD PLANT #6 AGREEMENT: Approve Project Contract, Process and Pay SMUD Invoice.

## **6. SCHEDULED ITEMS**

6.1. COMMITTEE ASSIGNMENTS: Review and Consider Approval of Board Committee Assignments for 2026.

This was delayed to a later date because a new board member is joining soon. Board President Lee Reeder said to add her to any meetings that require another trustee between now and the new committee assignments.

6.2. POTENTIAL INSURANCE CLAIM: Northgate Blvd. Warehouse (Discuss and Decide whether to File a Claim)

The Board and staff had a robust discussion on the matter. The Trustees discussed filing an insurance claim for damage estimated at over \$300,000, with a focus on negotiating a reduced settlement to cover essential repairs, including basic power and security system installation. The directive was for the staff to open a claim by the deadline and to explore negotiating with the insurance company. Counsel Shapiro was tasked with leading discussions with insurance and qualified DB counsel.

Trustee Lee Reeder opened the floor for public comment. There were no public comments made.

MOVED/SECOND: Gilbert/Hill

AYES: Trustees Lee Reeder, Gilbert, Avdis, Hill, Perez, Smith

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to authorize staff to file a claim by the deadline and allow counsel to negotiate the matter with the insurance company is approved.

6.3. BANKING AUTHORIZATION– Review and Consider Adoption of Resolution No. 2026-01-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds Held by Sacramento County Treasurer.

ASM Gutierrez mentioned that this was a routine annual item to update signature authorizations with the Sacramento County Treasurer for RD 1000. The authorizations included are for the Trustees, the General Manager, and the Administrative Services Manager position.

Board president Lee Reeder opened the floor for public comments. There were no public comments made.

MOVED/SECOND: Avdis/Hill

AYES: Trustees Lee Reeder, Gilbert, Avdis, Hill, Perez, Smith

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to authorize Officers and Trustees as signatories to the Operation and Maintenance Funds Held by Sacramento County Treasurer is approved.

6.4. TRUSTEE RESIGNATION: Discuss and Approve Process for Trustee Appointment

Counsel Shapiro noted that he received a resignation notice from Trustee Perez. This notice would be effective at the end of the January 9, 2026 Board Meeting. The Water Code describes the process RD 1000 must follow for the District to appoint a replacement trustee.

The Notice of Trustee Vacancy must be posted to three locations within the District. The notice needs to have been posted for at least 15 days before a replacement Trustee can be appointed. The Counsel noted that the Board could appoint a replacement Trustee at the February Board Meeting, if notice is posted by next week.

If the RD 1000 Board of Trustees does not make an appointment within 60 days of the resignation, then the Sacramento County Board of Supervisors makes the appointment.

Counsel Shapiro mentioned that the Board needs to either appoint in February or hold a Special Board meeting in March, before the 60-day period.

Counsel Shapiro shared a reminder of the Brown Act requirements. He added that it is important to avoid serial meetings and talking with two or more trustees about a particular topic or creating consensus in advance, which could nullify the appointment process.

Board President Lee Reeder thanked Trustee Perez for his service and presented Trustee Perez with a letter of recognition. She offered Trustee Perez best wishes and expressed that the District will always be grateful for the lasting impact he made on RD 1000 and the Natomas community.

#### Process for Trustee Appointment

The Board discussed and agreed to the following process to fill the upcoming trustee appointment.

1. A Special Board meeting will be scheduled for Friday, March 6, at 8 am. The Board will meet and approve a new Trustee and cancel the March 13<sup>th</sup> Board Meeting. Board, wanting to maximize time, agreed to combine the Special meeting with the regular Board meeting. Avdis requested a light agenda, a regular Board meeting agenda. Trustee Hill requested that Joleen send an invite to all.
2. Notice of Vacancy/Deadline: Make the applicant deadline February 17 at 5 pm., after the February Board meeting, giving potential applicants a chance to attend the meeting and see what we do. Also, give the Board Secretary time to collate the applicant materials and submit them to the Board so the Trustees can conduct their own review before the March 6 Board meeting.
3. The Notice of Vacancy will be posted in the following places: RD1000 District office bulletin board, Natomas Mutual Water Company office, South Natomas Community Center, North Natomas Library, and the RD1000 district website. Staff will post early next week.
4. What information will applicants submit by February 17? The Board requires that the following information be submitted: applicant name, address, email, phone number, a certification that they are a resident of Natomas (required), a narrative explaining why they want to apply, a curriculum vitae, and answers to a list of questions developed by Board President Lee Reeder. Counsel Shapiro will finalize the packet and provide it to the Board Secretary so she has a physical copy to distribute if requested, and a copy can be posted on the website.
5. The Board expressed a preference to review applications a few weeks prior to the Board meeting. Counsel Shapiro noted that if applications are provided to the Board in advance, we are required by law to post them on the website for public viewing. Counsel advises keeping personal information on a separate sheet of paper and avoiding asking questions for which applicants may not feel comfortable having their responses publicly posted. Except for personal information, the application will note that application packets and responses to questions will be made public.

6. Applicants will be asked to attend the March Board meeting and address the Board for 5 minutes or come to the Board meeting in February and speak during Public Comment.

The new Trustee will then serve out the remainder of Trustee Perez's term and, if they want to remain a Trustee, run for the same seat in fall 2026.

MOVED/SECONDED: Trustee Smith /Trustee Hill

AYES: Trustees Lee Reeder, Gilbert, Avdis, Hill, Perez, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: To set a Special Board Meeting on March 6 at 8 am for the purpose of selecting a Trustee and canceling the March 13 Board meeting; to move the Regular march Board Meeting to March 6 combining it with the Special meeting; Notice of vacancy will be posted next week by Board Secretary in 5 locations (discussed above); approving the applicant requirements for applying for the Trustee position (discussed above), applicants wishing to address the Board may do so at the February 13 Board meeting (during public comment period); applicants are expected to address the Board for 5 minutes on March 6, 2026 during open session of Special Board Meeting; by unanimous vote all actions are approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY**

### 7.1. BOARD ACTIVITY:

Committee Meetings Since Last Board Meeting

- AD Hoc Committee Tenant Relocation – December 22, 2025 (Avdis, Hill, & Lee Reeder)
- Executive Committee December 29, 2025 (Lee Reeder & Gilbert)
- Ad Hoc Committee GM Recruitment – January 7 & 8, 2026 (Lee Reeder, Avdis & Bains)

Upcoming Meetings

- RD 1000 Special Board Meeting January 21, 2026 @ 1:00 pm
- RD 1000 Executive Committee Meeting – February 4, 2026 @ 9:00 am
- RD 1000 Board Meeting – February 13, 2026 @ 8:00 am
- RD1000 Special Board Meeting – March 6, 2026 @ 8 am

## **8. CLOSED SESSION**

No Closed Session Items

## **9. ADJOURN**



## RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 5.2

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TITLE: Treasurer's Report

SUBJECT: Approve Treasurer's Report for January 2026

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### EXECUTIVE SUMMARY:

This Staff Report aims to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month's receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer's Report also features notable fund and cash flow items for January 2026.

In the fiscal year 2025-2026, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves a resolution annually that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current and future funding requirements, including those arising from unexpected events. In contrast, the District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

### RECOMMENDATION:

Staff recommends the Board approve the January 2025 Treasurer's Report.

### ATTACHMENTS:

1. Treasurer's Report January 2026

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 02/06/2026

Reclamation District 1000  
Treasurer's Report  
January 2026

Treasurer's Report for January 2026

January 2026		Ending Balance @ 1/31/26
<b>Total Funds at 1/31/26</b>		<b>9,010,889.52</b>
River City Operating*	Included in O&M cash flow below	211,690.06
River City Money Market	Included in O&M cash flow below	3,429,944.51
River City Grants	Included in O&M cash flow below	912,565.94
Sacramento County Treasurer		893,731.41
Sacramento County Treasurer - Stormwater Fund		1,359,502.78
State Treasurer - Local Agency Investment Fund		1,335,459.24
California Class		556,241.74
City of Sacramento - Pool A		311,753.84

January 2026 - Operations and Maintenance Cash Flow	River City Operating	River City Money Market	River City Grants	Combined O&M
<b>Beginning Balance at 1/1/26</b>	119,764.11	3,886,400.09	909,444.05	4,915,608.25
Transfers to/from RCB money market account	(44,169.04)	(513,198.60)	-	(557,367.64)
Transfers to/from RCB operating account	513,198.60	44,169.04	-	557,367.64
Current months receipts	54,589.30	-	-	54,589.30
Monthly interest	-	12,583.98	3,131.89	15,715.87
Accounts Payable*	(273,351.83)	(10.00)	(10.00)	(273,371.83)
Payroll	(102,666.17)	-	-	(102,666.17)
Building debt service payment	(55,674.91)	-	-	(55,674.91)
<b>Ending Balance at 1/31/26</b>	<b>211,690.06</b>	<b>3,429,944.51</b>	<b>912,565.94</b>	<b>4,554,200.51</b>

\*See Attached Check Register

January 2026 deposits are made up of the following:

Sac City Fire	6,227.15
Department of Water Resources	45,987.15
Vendor rebate	1,675.00
Cal PERS rebate	700.00
	<hr/>
	54,589.30
	<hr/> <hr/>



## RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 5.3

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TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for January 2026

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### EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and explains any expenses outside the usual course of business. Staff recommends that the Board review and accept the January 2026 Expenditure Report.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: a total of \$55,674 to River City Bank for a warehouse loan, \$16,447 to Allied Universal for security services, \$17,100 to Downey Brand for legal services, \$99,748 to SMUD for Plant #6 pole relocation, and \$9,000 to CPS HR Consulting for General Manager recruitment.

### RECOMMENDATION:

Staff recommends that the Board review and accept the January 2026 Expenditure Report.

### ATTACHMENTS:

1. January 2026 Expenditure Report

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 02/06/2026

## Transaction Report January 2026

Cash and Investments  
1001.00 River City  
Operating

Transaction date	Num	Name	Memo/Description	Amount	Balance
Beginning Balance					119,764.11
01/01/2026	1699		January 2026 building loan payment	-55,674.91	64,089.20
01/02/2026	EFT	CalPERS		-1,300.00	62,789.20
01/05/2026	1631		1/5/26 payroll activity	-17,446.11	45,343.09
01/05/2026	1631		1/5/26 payroll activity	-36,603.87	8,739.22
01/05/2026	7	CalPERS		-200.00	8,539.22
01/06/2026	53714	T-Mobile USA, Inc	Account No: *****9339	-125.40	8,413.82
01/06/2026	53715	Culligan	Invoice(s): CD3185576, CD3188426, CD3194243	-79.35	8,334.47
01/06/2026	53716	Cintas	Invoice(s): 5309006801, 9353410701, 935411720	-368.43	7,966.04
01/06/2026	53717	Allied Universal Security Services	Invoice: 17941883	-16,447.78	-8,481.74
01/06/2026	53718	Blue Ribbon Maintenance (BNCB Enterprises, Inc.)	Invoice: 559116	-995.00	-9,476.74
01/06/2026	53719	Downey Brand LLP	Invoice(s): 622635, 622636	-17,017.44	-26,494.18
01/06/2026	53720	PG&E	Account No: 8886406823-9	-371.38	-26,865.56
01/06/2026	53722	Streamline	Invoice No: A14C0AB6-0062	-373.10	-27,238.66
01/06/2026	53723	Roth Staffing Services	Invoice No: 16354767	-1,967.90	-29,206.56
01/06/2026	EFT	City of Sacramento		-87.15	-29,293.71
01/06/2026	EFT	City of Sacramento		-103.00	-29,396.71
01/06/2026	EFT	City of Sacramento		-64.72	-29,461.43
01/06/2026	4	City of Sacramento		-53.04	-29,514.47
01/08/2026	53724	SMUD Corporation Yard Office	Plant 6 - SN#32240600	-99,748.00	-129,262.47
01/08/2026	5	Waste Management of Sacramento		-734.60	-129,997.07
01/08/2026	6	Waste Management of Sacramento		-1,215.33	-131,212.40
01/09/2026	EFT	ADP		-120.40	-131,332.80
01/12/2026	53727	ACWA JPIA	Invoice No: 0708097	-1,602.92	-132,935.72
01/12/2026	8	CalPERS		-13,810.65	-146,746.37
01/12/2026	10	CalPERS		-255.42	-147,001.79
01/12/2026	11	CalPERS		-13,334.67	-160,336.46
01/12/2026	12	CalPERS		-298.33	-160,634.79
01/13/2026	53728	SMUD Corporation Yard Office	Plant 6 - SN# 32240600 - Remaining Balance	-5,000.00	-165,634.79
01/13/2026	53729	Supply Industrial Hardware LLC	Invoice No: 603737/1	-79.86	-165,714.65
01/13/2026	53730	City of Sacramento - Revenue Division	Customer No: SPDA-P71491	-6.00	-165,720.65
01/13/2026	53732	UBEO	Invoice No: 5117589	-1,575.00	-167,295.65
01/13/2026	53733	US Bank Corp	Statement 12-22-2025	-2,197.94	-169,493.59
01/13/2026	53734	Airgas USA, LLC	Invoice No: 5521899345	-599.56	-170,093.15
01/13/2026	53735	Blankinship, a Bowman Company	Invoice No: 535905	-642.50	-170,735.65
01/13/2026	53736	Terrapin Technology Group	Invoice No: 25-2341	-1,761.91	-172,497.56
01/13/2026	EFT	City of Sacramento		-189.58	-172,687.14
01/15/2026	1632		1/15/26 payroll activity	-16,070.08	-188,757.22
01/15/2026	1632		1/15/26 payroll activity	-32,546.11	-221,303.33
01/16/2026	53737	Sonitrol of Sacramento	Invoice No: 5294919	-2,247.25	-223,550.58
01/16/2026	53738	VERIZON	Invoice No: 630000083334	-632.95	-224,183.53
01/16/2026	53739	Robert G Merritt	Invoice No: 1915	-2,897.50	-227,081.03
01/16/2026	53740	Verizon Wireless	Invoice No: 6133416083	-100.90	-227,181.93
01/16/2026	53741	Roth Staffing Services	Invoice No: 16356760	-1,847.48	-229,029.41
01/16/2026	53742	City of Sacramento - Revenue Division		-204.00	-229,233.41

01/16/2026	53743	AT&T	BAN: *****2144 Invoice No: 24591246	-5,112.18	-234,345.59
01/16/2026	53744	Smile Business Products	Invoice No: 1324898	-269.36	-234,614.95
01/16/2026	53745	Cintas	Invoice No: 5312376706	-147.58	-234,762.53
		Sacramento County	Account Number(s): *****4895,		
01/16/2026	53746	Utilities	50005654877	-277.40	-235,039.93
01/16/2026	EFT	City of Sacramento		-184.49	-235,224.42
01/16/2026	EFT	City of Sacramento		-5.64	-235,230.06
01/16/2026	9	CalPERS		-16,546.05	-251,776.11
01/20/2026	EFT	City of Sacramento		-35.72	-251,811.83
01/20/2026	EFT	City of Sacramento		-105.15	-251,916.98
01/20/2026	EFT	City of Sacramento		-5.64	-251,922.62
01/20/2026	EFT	City of Sacramento		-184.49	-252,107.11
		City of Sac - Fire Station			
01/20/2026		#3		6,227.15	-245,879.96
01/21/2026	53747	PG&E	Account No: 3702326178-9	-46.37	-245,926.33
01/21/2026	53748	Valley Tire Center, Inc.	Invoice No: 000000009 - SRV Charge	-39.37	-245,965.70
		Zenith Insurance			
01/21/2026	EFT	Company		-4,341.00	-250,306.70
01/23/2026	EFT	CalPERS		-600.00	-250,906.70
01/23/2026	EFT	CalPERS		-600.00	-251,506.70
01/23/2026	EFT	CalPERS		-15,554.38	-267,061.08
01/23/2026	EFT	City of Sacramento		-9.39	-267,070.47
		Sacramento County			
		Department of Water			
01/23/2026		Resources		45,987.15	-221,083.32
01/23/2026	1639		Vendor rebate for FY 2024 purchasing activity	1,675.00	-219,408.32
			Amounts due back to J. Gutierrez for Dec over withholding of deferred comp.		
			Amounts to be repaid to J. Gutierrez through Feb 2025 payroll activity	700.00	-218,708.32
01/23/2026	1640				
01/23/2026	EFT	ADP		-101.50	-218,809.82
		Green Light Termite and Pest			
01/27/2026	53749		Invoice No: 108656	-85.00	-218,894.82
01/27/2026	53750	Roth Staffing Services	Invoice(s): 16358846, 16360961	-5,612.98	-224,507.80
01/27/2026	53751	Interstate Oil Company	Invoice No: T676005-IN	-6,052.39	-230,560.19
01/27/2026	53752	Big Valley Divers, Inc.	Invoice No: 011326	-7,580.00	-238,140.19
01/27/2026	53753	Downey Brand LLP	Invoice No: 623291	-4,118.00	-242,258.19
		*California Association of Mutual Water Companies			
01/27/2026	53754		Invoice No: 04251	-100.00	-242,358.19
01/27/2026	53755	CPS HR Consulting	Invoice No: 0019078	-9,000.00	-251,358.19
01/27/2026	53756	Culligan	Invoice No: CD3214714	-54.75	-251,412.94
01/27/2026	53757	Airgas USA, LLC	Invoice No: 9168524684	-252.00	-251,664.94
		Carson Landscape Industries			
01/27/2026	53758		Invoice No: 1083360	-960.00	-252,624.94
			Invoice(s): 4253955665, 5312678701, 4256807148		
01/27/2026	53759	Cintas		-556.46	-253,181.40
		Supply Industrial			
01/27/2026	53760	Hardware LLC	Invoice No: 604888/1	-282.06	-253,463.46
01/27/2026	53761	J Franko Electric	Invoice No: 26004	-2,550.00	-256,013.46
01/27/2026	53762	Kimball Midwest	Invoice No: 104089883	-1,232.76	-257,246.22
01/30/2026	EFT	City of Sacramento		-74.16	-257,320.38
01/30/2026	EFT	City of Sacramento		-19.12	-257,339.50
01/31/2026	1701		Transfer from M/M to Operating	513,198.60	255,859.10
01/31/2026	1701		Transfer from Operating to M/A	-44,169.04	211,690.06
<b>Total for 1001.00 River City Operating</b>					<b>\$91,925.95</b>
<b>Total for Cash and Investments with sub-accounts</b>					<b>\$91,925.95</b>
<b>TOTAL</b>					<b>\$91,925.95</b>

Net Activity	
Deposits	54,589.30
Payroll activity	-102,666.17
Accounts payable	-273,351.83
Building note payment	-55,674.91
Transfers to money market account	-44,169.04
Transfers from money market account	<u>513,198.60</u>
Total net activity	<u><u>91,925.95</u></u>



## RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 5.4

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**TITLE:** Budget to Actual Report

**SUBJECT:** Review and Accept Report for January 2026

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### EXECUTIVE SUMMARY:

The Budget to Actual report provides a monthly snapshot of how well the district is meeting its budget goals for the fiscal year. The monthly report presents actual expenditures, budgeted expenditures, and the budget percentage in three columns. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment No. 1 provides a report for the month ending January 2026.

The most significant administrative expenditures to date include: Legal Services at 83% of the budget, Mitigation Land Expenses at 95.55%, Administrative Consultants at 102.14% of the budget, Property Taxes, Memberships at 105.35%, and Unbudgeted Administration, where payments for the Northgate warehouse make up a significant part of the unbudgeted \$379,301 spent to date.

The most significant operations expenditures include: Power at 69.72%, Herbicides at 67.15%, Equipment Repair/service at 69.16%, Equipment Parts/supplies at 80.66% of the budget, Field Equipment at 127.35%, Security Patrol at 82.78%, and Temporary Administration at 73.02%.

### BACKGROUND:

Annually, the Board of Trustees approves the district's budget in June. Usually, three board committees review the draft budget prepared by staff. The Personnel Committee examines the wage and benefits section of the budget. The Operations Committee reviews the Capital Expenditures Budget. After these committees review and make recommendations, the Finance Committee considers the final draft. Following their review, the final Proposed Budget is presented to the entire Board for review, and then, 30 days later, it is adopted at a regular Board meeting.

### RECOMMENDATION:

Staff recommend that the Board review and accept the Budget to Actual Report for January 2026.

### ATTACHMENTS:

1. Budget to Actual Report January 2026

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 02/06/2026

**Reclamation District No. 1000**  
**Budget to Actual Comparison**  
**July 1, 2025 to January 31, 2026 (Seven Months Ending of Fiscal 2026)**

	Year to Date July 1, 2025 to January 31, 2026	Budget	Percent of Budget
<b>Operation &amp; Maintenance Income</b>			
District Special Benefit Assessment	242	1,141,591	0.02%
District Stormwater Fee	-	3,162,367	0.00%
Rents	18,681	24,000	77.84%
Interest Income	183,288	320,984	57.10%
SAFCA - O/M Assessment	-	1,508,198	0.00%
Misc Income	22,340	3,000,000	0.74%
FMAP Grant	-	-	N/A
FEMA/OES Reimbursement	-	-	N/A
<b>Total</b>	<b>224,551</b>	<b>9,157,140</b>	<b>2.45%</b>
<b>Restricted Fund</b>			
Metro Airpark Groundwater Pumping	45,987	40,000	114.97%
<b>Total Combined Income</b>	<b>270,538</b>	<b>9,197,140</b>	<b>2.94%</b>
<b>Administration, Operations and Maintenance - Expenses</b>			
<b>Administration</b>			
Government Fees/Permits	672	36,950	1.82%
Legal	117,188	140,000	83.71%
Liability/Auto Insurance	118,236	252,595	46.81%
Office Supplies	2,296	15,000	15.31%
Computer Costs ( Information Technology)	24,984	42,600	58.65%
Accounting/Audit	42,425	63,000	67.34%
Admin. Services	6,855	25,250	27.15%
Utilities (Phone/Water/Sewer)	18,042	31,500	57.28%
Mit. Land Expenses	5,255	5,500	95.55%
Administrative Consultants	67,920	66,500	102.14%
Assessment/Property Taxes (SAFCA - CAD)	18,941	25,000	75.76%
Admin - Misc./Other Expenses	2,279	15,000	15.19%
Memberships	45,529	43,215	105.35%
Office Maintenance & Repair	12,040	32,500	37.05%
Payroll Service	1,632	3,750	43.52%
Public Relations	14,238	25,000	56.95%
Small Office & Computer Equipment	1,807	14,500	12.46%
Election	-	45,000	0.00%
Conference/Travel/Professional Development	11,381	50,000	22.76%
Unbudgeted Administration	379,301	-	N/A
<b>Sub Total</b>	<b>891,021</b>	<b>932,860</b>	<b>95.51%</b>
<b>Personnel/Labor</b>			
Wages	838,364	1,441,644	58.15%
Group Insurance	69,566	118,184	58.86%
Worker's Compensation Insurance	34,716	45,000	77.15%
OPEB - ARC	99,923	99,923	100.00%
Dental/Vision/Life	13,042	22,147	58.89%
Payroll Taxes	56,763	108,123	52.50%
Pension	174,878	471,710	37.07%
Continuing Education	280	10,000	2.80%
Trustee Fees	18,675	25,000	74.70%
Annuitant Health Care	46,968	75,000	62.62%

A

**Operations**

Power	359,579	515,712	69.72%
Supplies/Materials	11,201	23,000	48.70%
Herbicide	103,019	153,424	67.15%
Fuel	28,679	82,811	34.63%
Field Services	168,420	272,000	61.92%
Field Operations Consultants	9,389	16,500	56.90%
Equipment Rental	576	5,000	11.52%
Refuse Collection	28,855	200,000	14.43%
Equipment Repair/Service	17,290	25,000	69.16%
Equipment Parts/Supplies	24,199	30,000	80.66%
Facility Repairs	23,683	816,500	2.90%
Shop Equipment (not vehicles)	-	7,500	0.00%
Field Equipment	2,547	2,000	127.35%
Misc/Other 2	633	4,500	14.07%
Utilities - Field	15,958	25,000	63.83%
Government Fees/Permits - Field	5,794	11,500	50.38%

<b>Sub Total</b>	<b>799,822</b>	<b>2,190,447</b>	<b>36.51%</b>
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**Equipment**

Equipment	-	-	N/A
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<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
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**Consulting and Contracts**

Engineering/Technical Consultants	113,322	350,000	32.38%
Security Patrol	186,263	225,000	82.78%
Temporary Admin	65,714	90,000	73.02%

<b>Sub Total</b>	<b>365,299</b>	<b>665,000</b>	<b>54.93%</b>
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**FMAP Expenditures**

LOI/SWIF (Consultants)	-	-	N/A
Equipment	-	-	N/A
Operations & Maintenance (Field)	-	-	N/A
Administrative	-	-	N/A

<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
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<b>Total A, O &amp; M Expenses</b>	<b>3,409,317</b>	<b>6,205,038</b>	<b>54.94%</b>
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**Capital Expenses**

Capital Office Upgrades	-	25,000	0.00%
Capital Real Estate Acquisition	4,389,560	4,500,000	97.55%
Capital Facilities	32,929	4,800,000	0.69%

<b>Sub Total</b>	<b>4,422,489</b>	<b>9,325,000</b>	<b>47.43%</b>
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<b>Total All Expenditures</b>	<b>7,831,806</b>	<b>15,530,038</b>	<b>50.43%</b>
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A Includes temporary office rent, tenant relocation costs and interest costs on building purchase



## RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 5.5

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TITLE: Investment Report

SUBJECT: Monthly District Investment Report – January 2026

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### INTRODUCTION:

The Monthly Investment Report informs the Board of the District's investment activity to ensure alignment with the District's Investment Policy, focusing on "Security, Liquidity, and Yield."

Monthly investment reporting lags by one month due to the timing of monthly pooled fund yields.

### EXECUTIVE SUMMARY:

#### 1. Investment Holdings Summary:

The District maintains investment balances in Sacramento City Pool A, Sacramento County Treasury, LAIF, California Class, and River City Bank.

#### 2. Performance Metrics:

City Pool A yields remain unavailable for January 2026. The most recent report yield is 3.25% for December 2025. City Pool A continues to distribute the lowest yield among the District's pooled investments and maintains the second-highest fee structure at 0.26%.

Sacramento County Treasury's yields are also unavailable for January 2026. The most recent reported yield is 3.84% for December 2025. The County Treasury maintains a competitive fee structure at 0.06%.

LAIF's most recent reported yield is 4.02% for December 2025. The January data has not been released. LAIF continues to carry the highest management fee at 0.34%.

The California Class (Prime) reported a January 2026 yield of 3.78%, down from 4.87% in December. This reflects a continued downward trend consistent with broader market softening. California Class maintains a stable 0.1% management fee.

River City Bank reported a January 2026 yield of 4.13%, down from 4.20% in December. This account continues to provide the highest yield among the District's investments with zero management fees.

#### 3. Compliance and Policy Adherence:

The District's investments adhere to the District's investment policy.

**INFORMATIONAL:**

Since the January Board Meeting, staff have continued to monitor the performance of the pooled fund. A rebalancing recommendation may be brought forward once the district receives its first Installment and teeter payments from the county.

**RECOMMENDATION:**

Staff recommend that the Board review the attached Investment Report. Economic conditions and pooled fund performance should continue to be monitored.

**ATTACHMENTS:**

1. Monthly Investment Report (January 2026)

Note: The “current reporting yield” may be one month behind. Because of this, it may not accurately represent the actual to-date yield or account balances for the “current reporting period.”

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 02/06/2026

# Investment Report (January 2026)

FY 25-26	City Pool A Reported Interest	Sacramento County Treasury	LAIF	CA Class (Prime)	River City Bank
Average 12-Month Reported Interest	3.03%	4.01%	4.24%	4.22%	4.17%
1/31/2026	unavailable	unavailable	unavailable	3.78%	4.13%
12/31/2025	3.25%	3.84%	4.02%	3.87%	4.20%
11/30/2025	3.31%	3.92%	4.09%	4.03%	4.020%
10/31/2025	3.11%	3.92%	4.15%	4.18%	4.32%
9/30/2025	3.11%	3.95%	4.21%	4.19%	4.34%
8/31/2025	2.99%	3.93%	4.25%	4.32%	4.36%
7/31/2025	3.07%	3.97%	4.25%	4.34%	4.28%
6/30/2025	3.110%	4.02%	4.26%	4.34%	4.05%
5/31/2025	2.920%	4.01%	4.27%	4.35%	4.05%
4/30/2025	2.910%	4.07%	4.28%	4.39%	4.05%
3/31/2025	2.860%	4.03%	4.31%	4.39%	4.05%
2/28/2025	2.990%	4.17%	4.33%	4.41%	4.14%
1/31/2025	2.740%	4.18%	4.36%		
Management Fees (Basis Points)	0.26%	0.06%	0.34%	0.1%	0%



## RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 5.6

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**TITLE:** Receive and File

**SUBJECT:** Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2026.

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**EXECUTIVE SUMMARY:**

The District participates in the County of Sacramento's Pooled Investment Fund. On an annual basis, the District must receive and file the County's Annual Investment Policy of the Pooled Investment Fund (Attachment No. 1).

**RECOMMENDATION:**

Staff recommends the Board receive and file the Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2026.

**FINANCIAL IMPACT:**

None

**ATTACHMENTS:**

1. Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2026.

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 02/06/2026



## **SACRAMENTO COUNTY**

# **Annual Investment Policy of the Pooled Investment Fund**

## **CALENDAR YEAR 2026**

*Approved by the  
Sacramento County Board of Supervisors*

December 9, 2025  
Resolution No. 2025-0764

# Table of Contents

I.	Authority .....	1
II.	Policy Statement .....	1
III.	Standard of Care .....	1
IV.	Investment Objectives .....	1
	A. Safety of Principal .....	1
	B. Liquidity .....	2
	C. Public Trust .....	2
	D. Maximum Rate of Return .....	2
V.	Pooled Investment Fund Investors .....	2
VI.	Implementation .....	2
VII.	Internal Controls .....	3
VIII.	Sacramento County Treasury Oversight Committee .....	3
IX.	Investment Parameters .....	4
	A. Investable Funds .....	4
	B. Authorized Investments .....	4
	C. Prohibited Investments .....	5
	D. Credit Requirements .....	5
	E. Maximum Maturities .....	6
	F. Maximum Concentrations .....	7
	G. Repurchase Agreements .....	7
	H. Community Reinvestment Act Program .....	8
	I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers .....	8
	J. Investment Guidelines, Management Style and Strategy .....	9
	K. Approved Lists .....	9
	L. Calculation of Yield and Costs .....	9
X.	Reviewing, Monitoring and Reporting of the Portfolio .....	10
XI.	Withdrawal Requests for Pooled Fund Investors .....	10
XII.	Limits on Honoraria, Gifts, and Gratuities .....	10
XIII.	Terms and Conditions for Outside Investors .....	11
	Comparison and Interpretation of Credit Ratings .....	12

SACRAMENTO COUNTY  
**Annual Investment Policy**  
**of the Pooled Investment Fund**  
CALENDAR YEAR 2026

**I. Authority**

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance's authority to invest and reinvest all the funds in the County Treasury.

**II. Policy Statement**

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

**III. Standard of Care**

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

**IV. Investment Objectives**

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

**A. Safety of Principal**

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

**B. Liquidity**

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

**C. Public Trust**

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment staff should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

**D. Maximum Rate of Return**

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) and similarly-sized California county pools will be used as performance benchmarks.

**V. Pooled Investment Fund Investors**

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts and joint powers authorities whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

**VI. Implementation**

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually at a public meeting.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

**VII. Internal Controls**

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

All securities purchased, with the exception of bank deposits, money market mutual funds, and LAIF, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

**VIII. Sacramento County Treasury Oversight Committee**

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Oversight Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

## **IX. Investment Parameters**

### **A. Investable Funds**

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all funds held in separate portfolios.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds in securities with maturities beyond one year. These securities will be referred to as the Core Portfolio.

### **B. Authorized Investments**

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

**C. Prohibited Investments**

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity except for securities issued by, or backed by, the United States government during a period of negative market interest rates. Prohibited investments shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index.

**D. Credit Requirements**

Except for municipal obligations and Community Reinvestment Act (CRA) deposits, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch.

**Community Reinvestment Act Program Credit Requirements**

Maximum Amount	Minimum Requirements
Up to the FDIC- or NCUSIF-insured limit for the term of the deposit	<b>Banks</b> — FDIC Insurance Coverage
	<b>Credit Unions</b> — NCUSIF Insurance Coverage  <i>Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.</i>
Over the FDIC- or NCUSIF-insured limit	(Any 2 of 3 ratings) S&P:           A-2 Moody's:       P-2 Fitch:           F-2 <b>OR</b> Through a private sector entity that assists in the placement of deposits to achieve FDIC insurance coverage of the full deposit and accrued interest.  Collateral is required

Eligible banks must have Community Reinvestment Act performance ratings of “satisfactory” or “outstanding” from their federal regulator. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must either have a letter of credit issued by the Federal Home Loan Bank of San Francisco or place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate a commitment to community reinvestment lending and charitable activities comparable to what is required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars (\$1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor's, Moody's, and Fitch.

#### **E. Maximum Maturities**

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as U.S. Treasury and Agency obligations, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

U.S. Treasury and Agency Obligations .....	5 years
Washington Supranational Obligations <sup>1</sup> .....	5 years
Municipal Notes .....	5 years
Registered State Warrants.....	5 years
Bankers Acceptances .....	180 days
Commercial Paper .....	270 days
Negotiable Certificates of Deposit.....	270 days
CRA Bank Deposit/Certificates of Deposit .....	1 year
Repurchase Agreements .....	1 year
Reverse Repurchase Agreements.....	92 days
Medium-Term Corporate Notes.....	180 days
Collateralized Mortgage Obligations .....	180 days

<sup>1</sup> The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

**F. Maximum Concentrations**

No more than 80% of the portfolio may be invested in issues other than U.S. Treasury and Agency obligations. The maximum allowable percentage for each type of security is set forth as follows:

U.S. Treasury and Agency Obligations.....	100%
Municipal Notes.....	80%
Registered State Warrants.....	80%
Bankers Acceptances.....	40%
Commercial Paper.....	40%
Washington Supranational Obligations.....	30%
Negotiable Certificates of Deposit and CRA Deposit/Certificates of Deposit.....	30%
Repurchase Agreements.....	30%
Reverse Repurchase Agreements.....	20%
Medium-Term Corporate Notes.....	30%
Money Market Mutual Funds.....	20%
Collateralized Mortgage Obligations.....	20%
Local Agency Investment Fund (LAIF).....	(per State limit)

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

Excluding U.S. Treasury and Agency and Washington Supranational obligations, no more than 10% of the portfolio, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

**G. Repurchase Agreements**

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasury and Agency obligations with a market value of 102% for collateral marked to market daily; or (2) money market instruments on the Approved Lists of the County that meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be U.S. Treasury and Agency obligations valued at 110%, or mortgage-backed securities valued at 150%.

#### **H. Community Reinvestment Act Program**

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of \$90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions that support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

#### **I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers**

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Group of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities that have been placed on the Approved List of brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers that have exceeded the political contribution limits, as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must

acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

**J. Investment Guidelines, Management Style and Strategy**

The Investment Group shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

**K. Approved Lists**

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

**L. Calculation of Yield and Costs**

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

**X. Reviewing, Monitoring and Reporting of the Portfolio**

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Board of Supervisors, the Oversight Committee, and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. The report will also be posted on the Department of Finance website. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

**XI. Withdrawal Requests for Pooled Fund Investors**

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will include par value and any interest earnings in the Pooled Investment Fund on the date of the withdrawal.

**XII. Limits on Honoraria, Gifts, and Gratuities**

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions, select individual investment advisors and broker/dealers, and conduct day-to-day investment trading activity. The limits also apply to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities from any single source in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is \$630 for the period

January 1, 2025, to December 31, 2026. Any violation must be reported to the State Fair Political Practices Commission.

**XIII. Terms and Conditions for Outside Investors**

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

# Appendix A

## Comparison and Interpretation of Credit Ratings

<b>Long Term Debt &amp; Individual Bank Ratings</b>			
<b>Rating Interpretation</b>	<b>Moody's</b>	<b>S&amp;P</b>	<b>Fitch</b>
<i>Best-quality grade</i>	Aaa	AAA	AAA
<i>High-quality grade</i>	Aa1	AA+	AA+
	Aa2	AA	AA
	Aa3	AA-	AA-
<i>Upper Medium Grade</i>	A1	A+	A+
	A2	A	A
	A3	A-	A-
<i>Medium Grade</i>	Baa1	BBB+	BBB+
	Baa2	BBB	BBB
	Baa3	BBB-	BBB-
<i>Speculative Grade</i>	Ba1	BB+	BB+
	Ba2	BB	BB
	Ba3	BB-	BB-
<i>Low Grade</i>	B1	B+	B+
	B2	B	B
	B3	B-	B-
<i>Poor Grade to Default</i>	Caa	CCC+	CCC
<i>In Poor Standing</i>	-	CCC	-
	-	CCC-	-
<i>Highly Speculative Default</i>	Ca	CC	CC
	C	-	-
<i>Default</i>	-	-	DDD
	-	-	DD
	-	D	D

### Short Term / Municipal Note Investment Grade Ratings

<b>Rating Interpretation</b>	<b>Moody's</b>	<b>S&amp;P</b>	<b>Fitch</b>
<i>Superior Capacity</i>	MIG-1	SP-1+/SP-1	F1+/F1
<i>Strong Capacity</i>	MIG-2	SP-2	F2
<i>Acceptable Capacity</i>	MIG-3	SP-3	F3

## Appendix A

<b>Short Term / Commercial Paper Investment Grade Ratings</b>			
<b>Rating Interpretation</b>	<b>Moody's</b>	<b>S&amp;P</b>	<b>Fitch</b>
<i>Superior Capacity</i>	P-1	A-1+/A-1	F1+/F1
<i>Strong Capacity</i>	P-2	A-2	F2
<i>Acceptable Capacity</i>	P-3	A-3	F3



## RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 6.1

---

**TITLE: Sponsorship Opportunity**

**SUBJECT: Review and Consider Sponsoring – Natomas Chamber of Commerce: 2026 Annual State of Natomas**

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### **EXECUTIVE SUMMARY:**

The Natomas Chamber of Commerce's 2026 State of Natomas event is scheduled for March 26th from 11:30 a.m. to 1:30 p.m. at the North Natomas Community Center: 2631 New Market Drive, Sacramento. As a Chamber member, the District has a long history of attending the event, sponsoring a table, and/or purchasing individual tickets for trustees and staff interested in attending.

Below is an overview of our available sponsorship levels and key benefits:

#### **Platinum Sponsor – \$2,000**

- 6 event tickets
- Speaking opportunity (3 minutes)
- Commercial played during networking hour (30 seconds)
- Reserved table with company name displayed
- Logo and name included in program and on Chamber website
- Verbal recognition at the event
- Logo displayed during networking hour

#### **Gold Sponsor – \$1,800**

- 4 event tickets
- Commercial played during networking hour (30 seconds)
- Reserved table with company name displayed
- Logo and name included in program and on Chamber website
- Verbal recognition at the event

#### **Silver Sponsor – \$1,200**

- 3 event tickets
- Logo and name included in program and on Chamber website
- Name listed in program
- Verbal recognition at the event

#### **Bronze Sponsor – \$850**

- 2 event tickets
- Name listed in program
- Verbal recognition at the event

#### **Table Sponsor (Members Only) – \$1,300**

**TITLE: Sponsorship Opportunity**

- Reserved table with seating for 8
- Verbal recognition at the event

**Name Recognition Sponsor – \$350**

- Verbal recognition at the event
- Logo displayed during networking hour

**RECOMMENDATION:**

Staff recommend that the Board review and consider approving participation, sponsorship level, and/or individual ticket purchases for trustee and staff attendees at the 2026 State of Natomas Luncheon.

**FINANCIAL IMPACT:**

Fiscal Year 2025/2026 Budgeted Expense – Public Relations.

**ATTACHMENTS:**

1. State of Natomas 2026 Official Flyer and Sponsorship Levels

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 02/06/2026



Mike Testa: Keynote Speaker  
President Visit Sacramento

**State of Natomas**  
**March 26, 11:30a – 1:30p**  
 North Natomas Community Center  
 2631 New Market Dr., Sacramento

- Invited Guests:**  
 Mayor Kevin McCarty  
 State Senator Angelique Ashby  
 Vice Mayor Karina Talamantes  
 Council Member Lisa Kaplan  
 District Attorney Thien Ho  
 SMUD Director Rob Kerth  
 ...and many more!



Purchase tickets online

We are inviting you to save the date for "State of Natomas" March 26. Join Senator Angelique Ashby and other special guest speakers as they discuss the latest developments and new happening in Natomas.  
 The State of Natomas is a great opportunity to connect with community leaders, network with fellow members, and gain insight into the future of Natomas.

**Sponsors**



Thien Ho



# State of Natomas Sponsorship Opportunity

I'm pleased to share the sponsorship opportunities for the **State of Natomas 2026**, taking place on **March 26, 2026**, at the **North Natomas Community Center**.

The State of Natomas brings together business, civic, and community leaders for an impactful event focused on regional updates, collaboration, and the future of Natomas. Sponsorship is a great way to gain visibility, connect with decision-makers, and demonstrate your organization's commitment to the community.

Below is an overview of our available sponsorship levels and key benefits:

## **Platinum Sponsor – \$2,000**

- 6 event tickets
- Speaking opportunity (3 minutes)
- Commercial played during networking hour (30 seconds)
- Reserved table with company name displayed
- Logo and name included in program and on Chamber website
- Verbal recognition at the event
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- 3 event tickets
- Logo and name included in program and on Chamber website
- Name listed in program
- Verbal recognition at the event

## **Bronze Sponsor – \$850**

- 2 event tickets
- Name listed in program
- Verbal recognition at the event

## **Table Sponsor (Members Only) – \$1,300**

- Reserved table with seating for 8
- Verbal recognition at the event

## **Name Recognition Sponsor – \$350**

- Verbal recognition at the event
- Logo displayed during networking hour

We would be happy to discuss which sponsorship level best aligns with your goals and availability. Please feel free to reach out with any questions or to reserve your sponsorship.

Thank you for your consideration—we hope you'll join us in making the State of Natomas 2026 a meaningful and impactful event.

Best,

*Lauren Rose*

**Administrative Assistant**  
**Natomas Chamber of Commerce**



## RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 13, 2026

AGENDA ITEM NO. 6.2

---

**TITLE:** CSDA: Sacramento Area Network – Board Officers

**SUBJECT:** Discussion and Potential Action: CSDA Sacramento Area – Network Board Officers

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### EXECUTIVE SUMMARY:

The California Special Districts Association (CSDA) operates regional networks to promote collaboration, professional development, and advocacy among member special districts. CSDA is proposing a Sacramento Area Network to include districts throughout the Sacramento region and serves as a forum for legislative updates, training, inter-agency communication, and peer support.

Each regional network designates Board Officers, typically including Chair, Vice Chair, Secretary, and Treasurer. These roles help guide meeting agendas, coordinate regional events, disseminate CSDA updates, and represent the region in statewide discussions when appropriate.

CSDA has requested that anticipated member districts review their participation in the Sacramento Area Network and consider:

1. Whether the District wishes to nominate a Trustee or staff member to serve as a Board Officer.

### DISCUSSION:

In considering whether to take action, the Board may want to evaluate:

**District capacity:** Is there a Trustee interested in and available to serve?

**Strategic value:** Would representation align with District goals or advocacy priorities?

**Commitment level:** Officer roles typically involve preparation for meetings and coordination with CSDA as needed.

### OPTIONS:

1. Nominate a District Trustee or staff representative to serve as a Sacramento Area Network Board Officer.

**TITLE: Sponsorship Opportunity**

2. Decline to participate at this time, with the option to reconsider later.
3. Provide additional direction to staff regarding desired involvement or information requested from CSDA.

**RECOMMENDATION:**

Staff recommends that the Board discuss the District's level of participation in the CSDA Sacramento Area Network Board Officer structure and provide direction to staff regarding any nominations, endorsements, or other action the District wishes to make.

**FINANCIAL IMPACT:**

None.

**ATTACHMENTS:**

Attachment #1 – CSDA Chapter Bylaws (Draft)

Attachment #2 – Chapter Affiliation Agreement

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 02/06/2026

# Chapter Bylaws\*

For The

Sacramento County Chapter of the California Special Districts Association

## A Chapter of the California Special Districts Association

Approved: \_\_\_\_\_

Amended: \_\_\_\_\_

Amended: \_\_\_\_\_

*\*These bylaws were written as a basic document to assist in the expansion and development of chapters of the California Special Districts Association (CSDA). **The portions that have been bolded are to be considered mandatory by any new chapter wishing to be affiliated with CSDA.***

# Table of Contents

ARTICLE 1	NAME, PURPOSE AND OBJECTIVES
	Section 1.1 Name
	Section 1.2 Purpose
	Section 1.3 Objectives
	Section 1.4 Administrative Office
ARTICLE 2	MEMBERSHIP
	Section 2.1 Types of Membership
	Section 2.2 Qualifications for Membership
	Section 2.3 Application for Membership
	Section 2.4 Termination of Membership
	Section 2.5 Meetings of Membership
	Section 2.6 Rules Governing Membership Meetings
ARTICLE 3	VOTING RIGHTS
	Section 3.1 Quorum of Membership
	Section 3.2 Membership Voting Rights
	Section 3.3 Good Standing
	Section 3.4 Written Ballots
ARTICLE 4	CHAPTER FINANCES
	Section 4.1 Annual Dues
	Section 4.2 Budget
	Section 4.3 Additional Funds
	Section 4.4 Chapter Liability
	Section 4.5 Annual Financial Report
ARTICLE 5	CHAPTER ADMINISTRATION
	Section 5.1 Officers
	Section 5.2 Term of Office
	Section 5.3 Qualification for Office
	Section 5.4 Nomination and Election of Officers
	Section 5.5 Vacancies
	Section 5.6 Removal of Officers
ARTICLE 6	DUTIES OF CHAPTER OFFICERS
	Section 6.1 Duties of the President
	Section 6.2 Duties of the Vice-President
	Section 6.3 Duties of the Secretary
	Section 6.4 Duties of the Treasurer
	Section 6.5 Duties of the Immediate Past President

	Section 6.6	Duties of the Executive Committee
ARTICLE 7	CHAPTER COMMITTEES	
	Section 7.1	Standing Committees
	Section 7.2	Nominating Committee
	Section 7.3	Legislation Committee
	Section 7.4	Local Government Committee
	Section 7.5	Other Chapter Committees
ARTICLE 8	AFFILIATIONS	
	Section 8.1	Membership with State Office
ARTICLE 9	AMENDMENTS TO BY-LAWS	
	Section 9.1	Notification of Change
	Section 9.2	Voting Requirements
	Section 9.3	Certificate of Secretary

Attached: Certificate of Chapter Secretary acknowledging approval of attached Bylaws.

## **ARTICLE 1: NAME, PURPOSE and OBJECTIVES**

### **Section 1.1 Name**

**The name of this Chapter shall be the Sacramento County Chapter of the California Special Districts Association.**

**This Chapter is a member of the State office of the California Special Districts Association and hereinafter is referred to as the “Sacramento County Chapter.”**

**These Chapter bylaws are intended to supplement and be consistent with the California Special Districts Association bylaws, and shall serve to guide the local activities of this Chapter.**

### **Section 1.2 Purpose**

It is the purpose of this Chapter to propose and advocate constructive means for the improvement and functioning of Independent Special Districts within the County of Sacramento and to assist such Independent Special Districts and their governing bodies to provide an effective and efficient government that will result in benefits to the public and to cooperate with and support CSDA in fulfilling its mission.

### **Section 1.3 Objectives**

The objectives of the Sacramento Chapter shall be:

- A. To provide a local forum for member districts to discuss and consider issues of importance to special districts.
- B. To establish a communication network among member districts, other chapters, and other local governmental agencies.
- C. To carry out workshops, educational seminars and programs of mutual interest and benefits to member districts.
- D. To make recommendations regarding policy, programs, services and legislation to the Board of Directors of the California Special Districts Association.
- E. To inform the public about the purpose and benefits of local special district government.
- F. To carry out joint studies which benefit the special districts in the Chapter.
- G. To serve as the forum for LAFCO Special District Selection Committee.

### **Section 1.4 Administrative Office**

The administrative office for the transaction of the business of the Sacramento County Chapter is to be the office of the President of the Chapter. The Chapter Executive Committee is granted full power and authority to change the administrative office from one location to another within Sacramento County and such change shall not require an amendment of these bylaws.

## **ARTICLE 2: MEMBERSHIP**

### **Section 2.1 Types of Membership**

The three types of memberships available in the Sacramento County Chapter are Regular Memberships, Associate Memberships and Partner Memberships. Business Affiliates shall be eligible for Partner Membership.

### **Section 2.2 Qualifications for Membership**

#### **A. Regular Members:**

Any independent special district whose boundaries, in whole or in part, are within the County of Sacramento, may become a regular member of the Chapter upon a majority vote of the regular membership and upon payment of annual Chapter dues. No dues language: "At formation, effective (DATE), the Chapter chose not to establish a dues structure. Annual dues, if any, shall be established following a recommendation from the Executive Committee at any regular meeting by a majority vote of eligible regular members present and shall become effective July of the following year. (Language at the appropriate location in the Bylaws indicating no dues as of the approval of the bylaws however, leadership in the future may approve dues for the Chapter)

Independent special districts are defined to mean districts, exclusive of school districts, which are organized and exist under and by virtue of the laws of the State of California to perform authorized local government services. A special district does not include State, County, City or School District governmental entities.

A regular member may attend and participate in all meetings and activities of the Chapter. Regular members shall have voting rights and shall be eligible to hold office in the Chapter.

#### **B. Associate Members:**

Any dependent special district whose boundaries, in whole or in part, are within the County of Sacramento may become an associate member upon majority vote of the regular membership and payment of Chapter dues, if dues are implemented at a future date.

#### **C. Partner Members:**

In addition, any person, government agency or organization that has evidenced interest in the purposes and goals of the Chapter, but is not a special district as defined above, may also become a partner member upon approval of membership and payment of Chapter dues.

Partner members shall not have the right to vote, nor shall they serve as officers or members of the Chapter Executive Committee, except when

**appointed by a majority vote of the Chapter's regular members to serve in that capacity. Partner members may attend and participate in meetings and activities of the Chapter.**

### **Section 2.3 Application for Membership**

Application for membership in the Sacramento County Chapter shall be by letter and **payment of annual dues** (if dues are implemented at a future date) . The letter shall include:

- A. Type of membership requested.
- B Name, address, telephone number, email, or fax of the applicant.
- C. Name of individual who will serve as representative and alternate from the applicant.
- D. Special districts must provide its primary functions and its enabling legislation under state law.
- E. Special districts must provide names of the current governing board members and manager.
- F. Special districts must provide a resolution by the governing board requesting membership.
- G. If applicant is from a non-special district, they must submit a statement of interests and purposes in common with the Chapter.

The application for membership and **dues** (if implemented at a future date) should be sent to the Administrative Office as stated in Article I, Section 4 of these bylaws. The Executive Committee of the Chapter may appoint a Membership Committee to review requests for membership. The Membership Committee may request additional information from the applicant. Upon completion of review, the Membership Committee shall make a recommendation to the general membership. A quorum of the regular membership will approve or disapprove the application upon a majority vote.

### **Section 2.4 Termination of Membership**

If dues are implemented at a future date, any member owing payment of dues for a period of (number of months) **six** months after due date shall be notified in writing by the Treasurer of delinquent dues. If such dues continue to be unpaid for an additional (number of months) **three** months, the member shall automatically cease to be a member of the Chapter. The member shall not be restored to Chapter membership without making written application for reinstatement and payment of delinquent dues to the Board of Directors.

A member district may withdraw membership in the Chapter at any time. A written notice should be sent to the Administrative Office. No refund of dues will be made.

### **Section 2.5 Meetings of Membership**

The membership shall meet on an established basis at a time and place to be determined by the membership or the Chapter President, unless specified otherwise by the Executive Committee.

**A. Regular Meetings**

Regular meetings of Chapter members shall be held quarterly \_\_\_\_\_ on the first day (ex. Monday) \_\_\_\_\_ of (list months) \_\_\_\_\_ at a place which has been designated by the members. Written notice of regular meetings providing the time, place and agenda shall be mailed, faxed, or emailed to each member of the Chapter no less than thirty (30) days prior to the meeting.

**B. Annual Meeting**

The annual meeting of Chapter membership shall be held in (month) \_\_\_\_\_ of each year at such place determined by the members for the purpose of electing Officers. Written notice of the annual meeting, providing the time, place and agenda, shall be mailed, faxed or emailed to Chapter members no less than thirty (30) days prior to the date of the meeting.

**C. Special Meetings**

Special meetings of the Chapter membership may be called at any time by the President upon request of (number) \_\_\_\_\_ Chapter members. Written notice of a special meeting, providing the time, place and agenda, shall be mailed, faxed or emailed to each member of the Chapter at least (number of days) \_\_\_\_\_ before the time set for the meeting.

**Section 2.6 Rules Governing Membership Meetings**

**A. Rules of Order**

The Chapter may adopt Rules of Order to govern the meetings of the members insofar as such rules are not inconsistent or in conflict with these Bylaws or the Articles of Incorporation for the State office of the California Special Districts Association.

**B. Agenda Items**

Any active member of the Chapter may place an item on the agenda for future meetings. The item must be submitted in writing to the President at least two weeks prior to the meeting. Emergency items may be added to the agenda with less notice when approved by the President prior to the meeting.

**C. Insurance Liability**

Each member district shall provide proof of insurance that covers the member district's employees while engaged in Chapter business. There shall be no liability assumed by the agency hosting any meetings.

**ARTICLE 3: VOTING RIGHTS**

**Section 3.1 Quorum of Membership**

A quorum for all meetings of the membership shall consist of (50) percent plus one (1) of the Chapter's regular membership who are in good standing present at any meeting where a notice and agenda have been mailed, faxed or emailed not less than (number of days) **14** days in advance of the meeting date to all member district.

### **Section 3.2 Regular Membership Voting Rights**

#### **A. One Vote Per Member District**

Each regular member district shall be entitled to one (1) vote on all matters brought before the Chapter membership.

#### **B. Official Voting Representative**

The governing body of each regular member district shall designate, in writing, to the Chapter Secretary, one representative who shall exercise the district's right to vote, and one alternate who shall have the right to vote in the absence of the assigned voting representative. The vote of the district shall be cast by the designated representative of the district or the alternate member of the district.

If several members of a special district are in attendance, and no designated voting representative has been selected, they shall select one representative for voting purposes which may include a member of a Board of Directors or an administrator from a member district.

#### **C. Proxy Votes**

Proxy votes shall not be permitted.

#### **D. Partner Members Votes**

**Partner members shall not have the right to vote on any matter before the Sacramento County Chapter.**

### **Section 3.3 Member in Good Standing**

**Any independent special district member that has paid their annual dues to the Chapter (if dues are implemented at a future date) and the statewide CSDA shall be entitled to vote as a regular member in good standing. Likewise, any member district that has not paid their annual dues shall not be in good standing and shall not be entitled to vote on matters before the Sacramento County Chapter.**

**Partner members that have paid their annual dues to the Chapter are in good standing and, while not allowed to vote on any issues, are able to participate the operations and activities of the Chapter.**

### **Section 3.4 Written Ballots**

The Chapter Executive Committee may, in its discretion, authorize the voting upon any item by written ballot. The ballot must be mailed to each regular member (number of days) \_\_\_\_\_ days in advance of the voting deadline. The ballot must specify the item, the time and the date when such written ballot must be returned to the President of the Chapter.

## **ARTICLE 4: CHAPTER FINANCES**

### **Section 4.1 Annual Dues**

Upon formation (insert DATE), the Chapter chose not to establish a dues structure. The language below was retained in the bylaws to outline a process to establish dues in the event the Chapter elects to establish Chapter dues in the future.

Annual dues shall be established following a recommendation from the Executive Committee at any regular meeting by a majority vote of eligible regular members present and shall become effective (month) \_\_\_\_\_ of the following year.

All members shall pay dues established annually by the membership.

The annual dues shall be due and payable on or before the first day of (month) \_\_\_\_\_ of each calendar year and shall be delinquent (month) \_\_\_\_\_ of each calendar year. Any member found to be delinquent in payment of dues for more than (number of months) \_\_\_\_\_ months shall cease to be a member of the Chapter.

New members shall pay their annual dues at the same time they are approved for membership into the Chapter. Membership dues for new members shall be pro-rated for the initial first year only.

### **Section 4.2 Budget**

The Executive Committee shall determine and recommend the annual budget, upon which the annual dues shall be based.

### **Section 4.3 Additional Funds**

Any additional funds required by the Chapter in the conduct of its routine business shall be raised on a vote by a majority of regular members at a regular and properly noticed meeting.

Assessments for specified and approved purposes may be levied on the members, and members shall be subject to or liable for the payment of any assessment or levy, in addition to the payment of regular dues, upon approval of such assessment by 2/3 of the Regular Membership at a regular and properly noticed meeting.

**Section 4.4 Chapter Liability**

Neither CSDA nor a member of the Sacramento County Chapter is not individually or personally liable for the debt, liabilities or obligations of the Sacramento County Chapter.

**Section 4.5 Annual Financial Report**

If Chapter dues are adopted in the future, an annual summary of all receipts and disbursements during the previous year showing the opening and closing balances shall be prepared by the Treasurer or a designee. Copies of the review shall be available to all Chapter members and filed with the Chapter President.

**ARTICLE 5: CHAPTER ADMINISTRATION**

**Section 5.1 Officers**

The officers of the Sacramento County Chapter shall be a President, Vice-President, Secretary and Treasurer (in the event Chapter dues are established in the future) and Immediate Past President.

The President may appoint additional officers and committee chairs as may be necessary to carry out the business of the Chapter.

For the orderly and efficient conduct of duties, the Chapter, by majority vote of the regular membership, may appoint a specified member district to serve as the Secretary and/or Treasurer. If necessary, the Chapter may choose to designate an associate member to serve as the Secretary and/or Treasurer.

**Section 5.2 Term of Office**

Each officer shall serve for a term of (number) [redacted] year(s).

Any officer may be re-elected to succeed himself.

Each officer can hold only one office at a time but may rotate from office to office if elected by the regular membership.

Each officer shall hold his office until he resigns, is disqualified to serve or until his successor shall be elected or appointed.

**Section 5.3 Qualification for Office**

Each officer shall, at the time of elections, at the time of office and throughout the term of office, be a representative of a member district.

Each officer must represent a district deemed to be in good standing.

No member district shall have more than one representative from the district serve as an officer of the Chapter at the same time.

**Section 5.4 Nomination and Election of Officers**

The Chapter President shall activate the Nominating Committee at the (month) \_\_\_\_\_ meeting.

The Nominating Committee shall present their nominations at the (month) \_\_\_\_\_ meeting. The Nominating Committee shall also accept nominations from the floor at that time.

At the (month) \_\_\_\_\_ membership meeting, any member district through its designated representative may nominate a qualified member from the floor for office to be filled at the election. If such a nominee is elected, the individual shall be eligible to take office only after filing with the Chapter a copy of a motion or resolution adopted by the Board of Directors of the individual's district supporting such an election.

After accepting any further nominations from the floor, the Nominating Committee will conduct the election. The candidates receiving a majority of votes shall be considered elected.

The newly elected officers shall take office on (month/day) \_\_\_\_\_.

**Section 5.5 Vacancies**

In the event that any officer at the time of taking office, or during the term of office, is no longer qualified to serve as an officer of the Chapter, the office shall become vacant and said vacancy shall be filled in a manner provided in Section 5.4.

In the event of a vacancy in the office of President, the Vice President shall assume all presidential duties.

The assumption of the office of President by the Vice President shall constitute a vacancy in the office of the Vice President. The new vacancy shall in turn be filled by a nomination and vote of the membership present at the next regular Chapter meeting.

The Vice President moving into the office of President or elected to complete an unexpired term of Vice President may be elected by the membership to a subsequent full term.

A vacancy in the office of Secretary or Treasurer shall be filled by nomination and election at the next regular meeting.

**Section 5.6 Removal of Officers**

Officers of the Sacramento County Chapter may be removed, with or without cause, at any meeting of the general membership by the affirmative vote of a majority of the membership.

## **ARTICLE 6: DUTIES OF CHAPTER OFFICERS**

### **Section 6.1 President**

The President shall preside at all Chapter and Executive Committee meetings. The President shall have the power to appoint any Committee and Committee Chairman deemed advisable or authorized by a vote of the Executive Committee or the membership. The President shall provide a meeting agenda to the Secretary or their designee for mailing to the membership and shall perform any other duties as may be required of the office. The President shall be an ex-officio member of all Chapter committees except the Nominating Committee. The President shall be the official spokesperson for the Chapter and the official Chapter representative to all California Special Districts Association meetings.

### **Section 6.2 Vice President**

The Vice President shall perform all the duties of President in the absence of the President. It shall be the Vice President's responsibility to assist the President in every way possible to further the goals of the Chapter. The Vice President shall be elevated to the office of President at the end of their term and shall also be an ex-officio member of all Chapter Committees except the Nominating Committee.

### **Section 6.3 Secretary**

The Secretary shall keep or caused to be kept at the principal office of the Chapter a complete record of all membership and all meetings. The Secretary will prepare or caused to be prepared and mail, email or fax an agenda to the membership prior to the next meeting and the minutes of the previous meetings.

### **Section 6.4 Treasurer**

In the event that Chapter dues are adopted in the future, the Treasurer shall collect and keep an accurate accounting of all Chapter funds and financial transactions. The Treasurer shall disburse funds as directed by the Executive Committee. The Treasurer will prepare a financial report for every Chapter meeting.

Two (2) signatures shall be required from any member of the Executive Committee to disburse Chapter funds. It shall be the responsibility of the Treasurer to obtain and maintain the authorized signatories cards required on the Chapter bank account(s) whenever there is a change in Chapter officers.

Prior to leaving office, all financial records and a complete statement of receipts and disbursements shall be submitted to the President.

### **Section 6.5 Immediate Past President**

The Immediate Past President shall serve as the Parliamentarian of the Chapter and shall make final decision on all matters of parliamentary procedure when called upon to do so by the President.

### **Section 6.6 Executive Committee**

The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer and Immediate Past President.

It is the purpose of the Executive Committee to meet and provide leadership to the Chapter on issues requiring policy decisions. The Executive Committee may take positions on behalf of Sacramento County Chapter under certain emergency circumstances such as a request from the State office of the California Special Districts Association or if (number) Chapter members make a recommendation for a Chapter position and time is of the essence. If the Executive Committee takes a position on behalf of the Chapter, a notice of said position will be distributed to Chapter members within 72 hours and be presented for ratification at the next regularly scheduled Chapter meeting.

Each member of the Executive Committee shall have one vote.

At the annual meeting of each year, the Executive Committee shall present an audit of fund expenditures. The Executive Committee shall also recommend the annual budget and Chapter goals and objectives. The President may convene the Executive Committee as necessary. Minutes of any Executive Committee meeting will be presented to the Chapter membership at the next regular meeting.

## **ARTICLE 7: CHAPTER COMMITTEES**

### **Section 7.1 Standing Committees**

The following committees are established as permanent standing committees of the Sacramento County Chapter. The chairperson and members shall hold office until replaced or changed by the Chapter President.

#### **A. Nominating Committee**

The Nominating Committee shall consist of three members. Members are appointed by the Chapter President at the (month) regular meeting and shall present their nominations for officers at the (month) meeting. The Nominating Committee shall conduct and oversee the Chapter elections.

#### **B. Legislation Committee**

The Legislation Committee shall receive, review and make recommendations on all legislation of interest to the Chapter membership that is presented for enactment during the state legislative sessions.

**The Sacramento County Chapter shall not publish a legislative position that is in opposition to one taken by the State office of the California Special Districts Association, but may approve such a position at the Chapter level and recommend the position to the Statewide Association.**

**C. Local Government Committee**

The Local Government Committee shall maintain liaison with city governments, county government and other organizations by tracking and reporting to the Chapter related issues and activities. This committee shall further be responsible to facilitate the special district selection process for the purpose of LAFCo.

**Section 7.2 Other Chapter Committees**

The Chapter President shall appoint other committees and committee chairmen as determined necessary to carry out the work of the Chapter.

Committees shall not commit Chapter funds without prior approval from the Executive Committee.

**ARTICLE 8: AFFILIATIONS**

**Section 8.1 State Office of California Special Districts Association**

**The Sacramento County Chapter of the Special Districts Association shall be a separate legal entity in Sacramento County in support of the purposes and in cooperation with the activities of the State office of the California Special Districts Association.**

**All Chapter members must be members of the California Special Districts Association.**

**ARTICLE 9: AMENDMENTS TO CHAPTER BYLAWS**

**Section 9.1 Notification of Change**

The Sacramento County Chapter shall have the power at any time to alter, amend or revise these Bylaws.

The requested change must be submitted in writing to the Secretary who shall notify all members of the proposed amendment change not less than 30 days before the next regular membership meeting at which the proposed amendment will be voted upon.

**Chapter bylaws and amendments to Chapter bylaws are subject to approval by the board of directors of the State office of the California Special Districts Association.**

**Section 9.2 Voting Requirements**

Voting by the general membership is required for changes to the bylaws.

Any alteration, amendment or revision to the bylaws require a two thirds (2/3) vote of the Chapter membership at a duly noticed meeting to implement any proposed bylaw change.

Unless otherwise stipulated, all amendments to the bylaws shall become effective immediately following approval by the State office of the California Special Districts Association Chapter and the Chapter membership.

**Certificate of Chapter Secretary:**

I, the undersigned, do hereby certify:

(1) That I am the duly elected Secretary of the Sacramento County Special Districts Association Chapter, and

(2) That the foregoing Bylaws, comprising of (number) \_\_\_\_\_ pages, constitute the Bylaws of said Chapter as duly adopted at a meeting of its membership.

In Witness whereof, I hereunto subscribe my name this (date) \_\_\_\_\_ of (month) \_\_\_\_\_, (year) \_\_\_\_\_.

(Signature of Secretary) \_\_\_\_\_  
(Typed Name of Chapter Secretary)

Therefore, any conflict between Chapter bylaws and California Special District Association bylaws shall be resolved in favor of the CSDA bylaws. Any article or section not expressly cited herein shall be read as the CSDA articles or section without modification.

## CHAPTER AFFILIATION AGREEMENT

THIS AGREEMENT (the "Agreement") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between **California Special Districts Association**, a 501(c)(6) California nonprofit corporation, with its principal place of business at 1112 I Street, Suite 200, Sacramento, CA 95814 ("CSDA"), and \_\_\_\_\_, an unincorporated business association, with its principal place of business at \_\_\_\_\_, CA (hereinafter "Chapter").

### RECITALS

A. CSDA is a California nonprofit public benefit corporation representing different types of special districts which provide a wide variety of public services to California communities. The purposes and objectives of the CSDA are to advance the vital public interest in effective, efficient and responsive local government, specifically by providing educational, legislative advocacy, financing, and insurance services to California special districts;

B. Chapter desires to obtain the right to use CSDA's name, logo, membership mailing list, endorsement, technical assistance and staff support and other CSDA Intellectual Property in connection with Chapter's activities including conducting programs for the continuing education of special district officials and employees, research projects on local special district issues of concern to Chapter's member special districts, legislative outreach on legislative issues of importance to individual chapters and their members, and supporting chapter outreach programs to educate the public about the operations of special districts within the jurisdictional boundaries of the Chapter (hereinafter the "Chapter Program");

C. CSDA is willing to provide its endorsement and technical support services to Chapter and permit Chapter to use its name, logo, membership list and other Intellectual Property in connection with the operation of the Chapter Program, on the terms and conditions specified in this Agreement.

D. The Boards of Directors of CSDA and Chapter hereby reaffirm that the relationship of CSDA and Chapter to each other is that of Licensee and Licensor. This agreement is not intended by the parties to create any association, joint venture, partnership, or agency relationship of any kind between CSDA and Chapter. Neither CSDA nor Chapter is authorized to incur any liability, obligation or expense on behalf of the other, to use the other's monetary credit in conducting any activities under this Agreement, or to represent that CSDA is in the business of providing services comprising the Chapter Program, other than CSDA's endorsement and technical support of the Chapter Program. It is the intent of both CSDA and Chapter that the terms and conditions of this Agreement be interpreted to advance the stated intent of the parties to remain autonomous organizations, each seeking to fulfill its respective stated mission and offer programs that accomplish each party's business goals and objectives.

### AGREEMENT

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and agreements set forth herein, the parties hereby agree as follows:

I. License of Intellectual Property.

A. Definition of Intellectual Property.

1. "Intellectual Property" of CSDA includes, but is not limited to use of its name (to include both "California Special Districts Association" and the "CSDA" acronym), logo, and membership mailing and electronic mail list with respect to past, current or prospective members of CSDA located within Chapter's

geographic area; copyrighted, trademarked or proprietary information and materials prepared by CSDA and provided by CSDA to Chapter pursuant to the provisions of this Agreement; and all other Intellectual Property rights including the know-how, licenses, trade secrets, proprietary programs and processes of CSDA.

B. Limited License of Name, Logo, Membership Mailing List and Intellectual Property.

1. CSDA hereby grants a conditional, revocable, nonexclusive license to Chapter to use its name, acronym, logo, membership mailing list, and other Intellectual Property in connection with Chapter's operation of the Chapter Program. In addition, CSDA hereby agrees to provide its public endorsement of the Chapter Program. Chapter hereby accepts the grant of such license and the endorsement of its Chapter Program.

2. Chapter agrees that the license granted hereunder, the promotion and endorsement of the Chapter Program, and the usage of CSDA's name, logo, membership mailing list, and other Intellectual Property shall be restricted to the operation and promotion of the Chapter Program to existing and potential members of the Chapter. Chapter further agrees to protect the name and goodwill of CSDA throughout the term of this agreement.

3. Chapter agrees that it shall not use, or permit any person or entity other than Chapter members to use, CSDA's name, logo, membership mailing list, and other Intellectual Property, for any purpose without the prior written consent of CSDA. Chapter further agrees to keep CSDA's membership mailing list in strict confidence and to not sell or disclose such mailing list or its contents to any third party in any manner, except with the prior written consent of CSDA.

4. Upon termination or expiration of this Agreement, Chapter shall: (i) immediately cease utilization of CSDA's name, logo, membership mailing list, and other Intellectual Property in connection with the Chapter Program or for any other purpose; (ii) immediately return to CSDA all originals and copies of CSDA's name, logo, membership mailing list, and other Intellectual Property (whether in printed, electronic, recorded, or other tangible form); and (iii) discard or destroy all copies thereof.

C. Review and Approval. In order to protect the reputation and goodwill of CSDA, Chapter shall provide CSDA with the right to review and pre-approve all uses of CSDA's name, logo, membership mailing list, and other Intellectual Property or any portion thereof, by chapter and its member districts and agents. Chapter shall submit to CSDA a copy of the intended use of CSDA's name, logo, membership mailing list, and other Intellectual Property or proposed endorsement materials to CSDA. CSDA shall have ten (10) days to approve or disapprove such use by the Chapter of the proposed materials. If CSDA fails to respond within ten (10) days of receipt of such materials, their silence shall be deemed approval of the Chapter's proposed use.

D. Conditions to Limited License of Intellectual Property.

This Limited License of Intellectual Property is granted by CSDA to Chapter subject to satisfaction of each and all of the following conditions.

1. Chapter must provide copies of its bylaws to CSDA for review and approval for consistency with the Articles of Incorporation and bylaws of CSDA. Receipt and approval of the Chapter's bylaws CSDA is confirmed by execution of this Agreement. Chapter agrees to provide copies of all amendments to the bylaws of the Chapter to CSDA during the term of this Agreement.

2. Chapter agrees to comply with those requirements specified in CSDA bylaws regarding Chapters.

3. Chapter shall comply with all federal, state and local laws, regulations and ordinances.

4. Chapter will establish membership requirements that are based on guidelines established by the CSDA bylaws. (Exhibit A)

5. Chapter agrees to appoint a Communications Liaison to facilitate communication between Chapter and CSDA. The Communications Liaison shall be a member district of both the Chapter and CSDA.

## II. Description of Services.

CSDA shall provide the following services to Chapter pursuant to the terms and conditions of this Agreement: (1) provide training and assistance in issues regarding governance and operations of the Chapter and its member districts including but not limited to leadership training, district training certification, and legislative updates. In addition, CSDA shall provide the Chapter access to services of its endorsed business affiliates for supplemental services which may be of value to individual special district Chapter members; (2) CSDA agrees to promote Chapter activities in its regular communications to all CSDA members.

Chapter agrees to provide the following services pursuant to the terms and conditions of this Agreement: (1) conduct educational, outreach and other programs and activities the purposes of which do not conflict with the stated purposes of CSDA; (2) agrees to periodically inform its members of CSDA programs, activities, services and legislative alerts; (3) Chapter agrees to maintain regular communication with CSDA and share general information of interest to both parties; and (4) Chapter agrees that it will not, during the term of this Agreement, represent itself as a Chapter of CSDA and publish a legislative position or a position on a valid initiative that is in opposition to one taken by CSDA. This representation does not preclude individual special district members of the Chapter from taking their own respective positions on pending legislation and/or ballot initiatives affecting special districts.

## III. Confidential Information.

A. Both CSDA and Chapter may disclose certain confidential information and trade secrets ("Confidential Information") concerning the operations of their respective businesses in connection with entering into this Agreement and performing their obligations herein. Such Confidential Information includes, but is not limited to the manner and terms under which services are provided or will be provided to their respective members. Each party agrees, on behalf of itself and its members, and other persons to whom disclosure of the Confidential Information is permitted hereunder, to keep confidential, and not use, disclose or publish the Confidential Information other than as permitted under the terms of this Agreement.

B. Each party acknowledges and agrees that the Confidential Information of the other parties is confidential and proprietary, and that any and all Confidential Information shall remain strictly confidential among the parties, and shall not be disclosed, used or published except as specifically permitted under the terms of this Agreement

C. The parties' obligations under this Article shall survive the termination of this Agreement. In addition, upon termination or revocation of the license contemplated hereunder, or upon expiration or earlier termination of this Agreement, all Confidential Information transmitted to the receiving party by the disclosing party and any copies thereof made by the receiving party will be destroyed or, at the disclosing party's written request, promptly returned to the disclosing party.

IV Term and Termination. This Agreement shall be effective as of the date and year first above written and shall remain in full force and effect until terminated at any time by either party, without cause, upon giving to the other party not less than sixty (60) working days' prior written notice of an election to terminate this Agreement. Failure by Chapter to comply with the conditions for issuance of the limited license specified in

Sections 1B, 1C and 1D hereof may lead to suspension or revocation of this license by CSDA. Upon termination of this Agreement, the license granted hereby shall be deemed to have been revoked by CSDA.

V. Indemnification and Insurance.

A. Indemnification.

1. Except as otherwise provided in this Agreement, each party shall indemnify, defend, and hold harmless the other party, and its governing board, officers, employees, agents and representatives, from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses, (including legal fees and expenses) of any kind whatsoever, asserted against, incurred or suffered by the other party, or its governing board, officers, employees, agents or representatives, by reason of personal injury or property damage resulting in any way from: (a) any negligent or intentional act by it or any of its officers, employees, agents or representatives in the performance of services or obligations hereunder; or (b) any negligent omission or failure to act when under a duty to act on its part or the part of any of its officers, employees, agents or representatives in the performance of services or obligations hereunder.

B. Insurance. In order to assure the indemnity described in this Section both CSDA and Chapter shall, at its sole expense, carry and keep in full force and effect at all times during the Term of this Agreement a liability insurance policy with a single limit of at least 1 million dollars (\$1,000,000) to cover potential liability to third parties arising from the operation of the Chapter Program. Each party shall name the other party as an additional insured on such insurance policy, and such insurance policy shall contain a provision by which the insurer agrees that such policy shall not be cancelled except after thirty (30) days written notice to Association. Each party shall provide to the other, within thirty (30) days of the commencement of the initial Term of this Agreement, a copy of the certificate evidencing such insurance policy. The indemnification under this Agreement shall in no way be limited by the extent of insurance coverage. The provisions of this Section shall survive any termination or expiration of this Agreement.

1. As an alternative to providing an insurance policy pursuant to Section V.B., Chapter may assure the indemnity obligations specified in Section V.A. by providing a written certificate from each member district of Chapter certifying that all employees of such Chapter member district participating in Chapter activities as part of the Chapter Program, are acting within the course and scope of their duties for the individual Chapter member, and that the individual Chapter member's insurance policies provide general liability coverage for all such member district employees participating in Chapter activities. (Exhibit B)

VI. MEDIATION.

(a). The Parties agree to mediate any dispute or claim arising between them out of this Agreement, or any resulting transaction, before resorting to arbitration or court action. Mediation fees, if any, shall be divided equally among the parties involved. If, for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to the party in any such action.

VII. Warranties. Each party covenants, warrants and represents that it shall comply with all laws and regulations applicable to this Agreement, and that it shall exercise due care and act in good faith at all times in performance of its obligations under this Agreement. The provisions of this Section shall survive any termination or expiration of this Agreement.

VIII. Waiver. Either party's waiver of, or failure to exercise, any right provided for in this Agreement shall not be deemed a waiver of any further or future right under this Agreement.



\* \* \* \* \*

IN WITNESS WHEREOF, the parties hereto have caused duplicate originals of this Agreement to be executed by their respective duly authorized representatives as of the date and year first above written.

**California Special Districts Association**  
**Contact: Neil McCormick, Executive Director**  
1112 I Street, Suite 200  
Sacramento, CA 95814  
T – 916.442.7887

By: \_\_\_\_\_  
Neil McCormick  
Executive Director  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Exhibit A

**ARTICLE VIII – LOCAL CHAPTERS**

**Section 1. Purpose:**

The purpose of local chapters is to provide a local forum of members for the discussion, consideration and interchange of ideas concerning matters relating to the purposes and powers of special districts and the CSDA.

The local chapters may meet to discuss issues bearing upon special districts and the CSDA. The chapters may make recommendations to the CSDA's Board of Directors.

**Section 2. Organization:**

The regular voting members of the CSDA are encouraged to create and establish local chapters. Each of the following existing chapters must have at least one (1) CSDA member in their membership at all times: Alameda, Butte, Contra Costa, Kern, Marin, Monterey, Orange (ISDOC), Placer, Sacramento, San Bernardino, San Diego, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara and Ventura. These existing chapters are strongly encouraged to have all district members as CSDA members, however the existing local chapter may include members of local organizations, districts and professionals who are not members of the CSDA.

New chapters formed after August 1, 2011 are required to have 100 percent of their district members as CSDA members in order to be a chapter affiliate of CSDA. The existing local chapter may include members of local organizations and professionals who are not members of CSDA.

Local chapters shall be determined to be affiliates of the CSDA upon approval and ratification by the Board of Directors of the CSDA. The chapters shall be required to provide updated membership lists to the CSDA at least annually.

CSDA and its local chapters shall not become or deem to be partners or joint ventures with each other by reason of the provisions of these Bylaws.

**Section 3. Rules, Regulations and Meetings:**

Each local chapter shall adopt such rules and regulations, meeting place and times as the membership of such local chapter may decide by majority vote. Rules and regulations of the local chapter shall not be inconsistent with the Articles of Incorporation or Bylaws of the CSDA.

**Section 4. Financing of Local Chapters:**

No part of the CSDA's funds shall be used for the operation of the local chapter affiliates. The CSDA is not responsible for the debts, obligations, acts or omissions of its local chapters.

**Section 5. Legislative Program Participation:**

Local chapters may function as a forum in regard to federal, state and local legislative issues. The chapters may assist the CSDA in the distribution of information to their members.

**Sample Certificate for Liability Coverage**

The undersigned, being duly authorized to execute this Certificate on behalf of the Board of Directors of \_\_\_\_\_ (name of special district) (hereinafter the "District") hereby affirm the following:

1. That the participation by employees and members of the Board of Directors of District in the meetings and activities conducted by the \_\_\_\_\_ Chapter of the California Special Districts Association have been authorized by the District's Board of Directors; and that the Board of Directors has found such activities constitute activities in the course and scope of such individual's employment with or position of director with the District.