



# Protecting Natomas Since 1911

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## RECLAMATION DISTRICT NO. 1000

### BOARD OF TRUSTEES

### REGULAR BOARD MEETING

FRIDAY, SEPTEMBER 08, 2023

10:00 A.M.

DISTRICT OFFICE

1633 GARDEN HIGHWAY  
SACRAMENTO, CA 95833

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to [kking@rd1000.org](mailto:kking@rd1000.org).

#### 1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

#### 2. PRESENTATIONS

No Scheduled Presentations

#### 3. PUBLIC COMMENT (NON-AGENDA ITEMS)

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

**4. INFORMATIONAL ITEMS**

- 4.1. GENERAL MANAGER’S REPORT: Update on activities since the August 2023 Board Meeting.
- 4.2. OPERATIONS MANAGER’S REPORT: Update on activities since the August 2023 Board Meeting.
- 4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the August 2023 Board Meeting.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the August 11, 2023 Board Meeting.
- 5.2. TREASURER’S REPORT: Approve Treasurer’s Report for August 2023.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for August 2023.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for August 2023.
- 5.5. FINANCIAL ASSISTANCE APPLICATION: Review and Consider Adoption of Resolution No. 2023-09-01: Authorizing the General Manager to Execute a Financial Assistance Application for Disaster Assistance with the California Governor’s Office of Emergency Services .

**6. SCHEDULED ITEMS**

No Scheduled Items

**7. BOARD OF TRUSTEE’S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) August 22, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

**8. CLOSED SESSION**

No Closed Session Items

**9. ADJOURN**





## RECLAMATION DISTRICT 1000

DATE: September 8, 2023

AGENDA ITEM NO. 4.1

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TITLE: General Manager's Report – September 2023

SUBJECT: Update on Activities Since the August 2023 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from August 2023 is provided below:

#### 1. Administration Services

a. Human Resources

i. No Update.

b. Fiscal Year 2023-2024 Budget

i. Budget Timeline: The intent of the schedule provided below is to outline the steps and milestones necessary to have a final budget ready for the Trustees to consider for adoption at the July 2023 scheduled Board Meeting.

- **Personnel Committee** (April 5<sup>th</sup>) – Met and reviewed Staff's recommendation on Cost-of-Living Adjustments (COLA), Salary Adjustments, and Benefits including Retirement Contributions.
- **Operations Committee** (Week of April 11<sup>th</sup>) – Met and reviewed Budget assumptions for Operations & Maintenance (O&M) and Capital Improvement Program (CIP).
- **Finance Committee** (Week of April 17<sup>th</sup>) – Met and reviewed Draft Budget and Projected Cash Flow Analysis.
- **RD 1000 Board Meeting** (May 12, 2023) - Present Draft Budget to Trustees for review and comment. Staff to receive comments from the Trustees and adjust as directed.
- **RD 1000 Board Meeting** (June 16, 2023) – Present Final Budget to Trustees for consideration of adoption.

#### 2. District Operations

a. Routine Operations & Maintenance:

i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in August 2023.

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

- Fully Operational

ii. PUMPING PLANT #1B

- Fully Operational
- Emergency generator operational

iii. PUMPING PLANT #2

- Pump #1 MCC Cabinet failure. MCC switch gear order has been placed, ETA is July 2024.

iv. PUMPING PLANT #3

- Fully operational

v. PUMPING PLANT #4

- Pump testing complete. Still waiting for dual voltage switch gear and permanent power from PG&E. Temporary power for the motor heaters has been complete.

vi. PUMPING PLANT #5

- Fully operational

vii. PUMPING PLANT #6

- Pumps 1-3 fully operational. Diagnosis of pump #4 needs to be performed, motor will not turn.

viii. PUMPING PLANT #8

- Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed during the non-flood season.

**3. Capital Improvement Projects**

a. CIP Update

- i. KSN is developing a preliminary design concept-based project phasing as it relates to Pumping Plant #8, including potential property acquisition and construction drawings. The report is expected to be complete in October 2023.

**4. Development Project Updates**

a. MAP

- i. Met with Sacramento County regarding the proposed comments. Modeling was incomplete with regards to improvements north of I-5. All modeling supports the need for installing the new pump in spare bay at Plant 3 (spare bay previously financed by MAP). Additional meetings forthcoming.

b. Upper West Side

- i. Updated drainage study has been reviewed; comments provided on 4/25.
- ii. Met with Wood Rodgers on 5/23.
- iii. The primary need is to establish equivalency to existing condition results from prior modeling.
- iv. Financing plan review comments provided.
- v. A meeting with SMUD was held on 7/26 associated to new OH on orchard lane. The District is to assist with developing cross sections to help determine OHE easement offset from WDC.

c. City of Sacramento Discharge Pipes

- i. Sac City has discontinued work at Sump 58 (Lower NEMDC).

d. Sutter Pointe

- i. Completed Sewer main crossing. Prepared letter to USACE levee drawing information to designer. CVFPB provided comments on 6/20.
- ii. Provided review comments related to updated drainage pump station on 4/24. A majority of the comments have been addressed.
- iii. Provided approval for pump outfall on 6/15, pending resubmittal on grading for east side toe of levee.
- iv. A CVFPB permit submitted 7/20, the review is on hold pending new deposit from developer.

e. Misc. Caltrans

- i. Coordinating efforts ongoing with the planned work at San Juan (EDC).

f. Anton Dev Co Fong Ranch Road

- i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.

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- g. Panhandle
  - i. Panhandle 105 rough grading has commenced.
- h. Northpointe Industrial Park
  - i. Provided feedback to designer on 4/19.
- i. Ninos Parkway Trail – B Drain
  - i. City of Sacramento is not requiring bridge raise. The District is currently preparing an encroachment permit. City of Sacramento plans to use storage/detention and pumping limits to avoid issues with lack of freeboard on B Drain levees.
  - ii. An encroachment permit and MOU has been developed, included in this month's agenda for board approval.
- j. 920 San Juan Road
  - i. Reviewing NOI. Drainage study requested.
- k. MAP Schnitzer
  - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
- l. Airport South Industrial
  - i. Met with City Utilities on 5/16 to discuss our comments on the project.
  - ii. The District has responded on setbacks required. Sacramento County needs to weigh in on Powerline Roadway.
  - iii. Meeting with City is scheduled for 9/12 related to ULDC needs. RD1000 comments have no net impact to 200-year.
- m. Russel at Truxel Apartments (Fong Ranch Road)
  - i. Submitted comments to developer 08/17/2023.

**5. General Engineering Updates**

- a. Basin-wide Hydraulic Model
  - i. Reviewed draft work maps and provided comments. Flood plan limits are generally less with new 2D maps. There are a number of isolated areas that could be removed at City/County options.
  - ii. Currently checking culvert sizes in model and updating for completed Greenbriar work. Expect updated model and maps mid-May. Need to schedule meetings with City/Counties on mapping requirements.
- b. Facility Mapping Tool
  - i. Working with M&H to complete field mapping tool (GIS)
- c. PGCC Culvert Video Inspections
  - i. Working with M&H to perform.
- d. Howsley Bridge
  - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.
  - ii. Geotechnical borings are planned for this summer.
- e. USACE O&M Manual
  - i. The O&M manual was adopted at the April 28, 2023 CVFPB meeting.

**6. Natomas Levee Improvement Projects**

The Corps continues to work with the State and SAFCA on borrow for the project. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

- a. Reach A
  - i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. Construction is currently in progress and is expected to continue for a duration of three years.
  - ii. Modifications to Plant 1B and 1A have been included in the project. The contract includes the provisions in the agreement between the District and SAFCA to ensure Plant 1A and 1B are operational during the flood season throughout the project and partial operation of Plant 1B during the irrigation season for rice drainage.
  - iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the

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City of Sacramento on waterline and service connections along Garden Highway.

b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. This project is 95% complete, a majority of the remaining tasks are related to the borrow site, including weir and culvert crossings.
- ii. Outfall, discharge pipes, pumps and electrical replacement have been completed. O&M training and official pump testing is complete. Project is expected to be complete this year.
- iii. Construction at the I-5 window crossing the Sacramento River south of Bayou Road which began in 2021 is essentially complete with a punch list of final items needed to close out the project.

c. Reach C

- i. The Reach C project is complete, and the District is providing the operation and maintenance.

d. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. The plant will be non-operational a portion of this flood season as the electrical protection equipment delivery is scheduled for October 2023. Temporary power installation for pump motor heaters is complete.
- ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

e. Reach E

- i. PG&E relocations are complete, AT&T service pole relocations are in progress. Levee grading work has commenced. Slurry wall working pad and culvert replacements are in progress.
- ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the Brookfield property which could yield sufficient borrow for the remainder of the Natomas project.

f. Reach F

- i. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% and 100 % design. Final plans and specifications



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are to be completed by September 2023. The Corps has an issue with their internal review process which could delay the final design.

- ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
- iii. The contract for tree removal within the levee footprint is schedule for award in October 2023 with work complete by February 2024. Levee construction award is scheduled for November 2024 with construction in 2025 and 2026.

g. Reach G

- i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.

h. Reach H

- i. Construction at Reach H continues, including fence relocations, landside lower patrol road and I-80 berm. This project is expected to continue through 2023 as utility relocations and retaining wall modifications remain.

i. Reach I

- i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
- ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. The levee construction is scheduled to be performed in 2023.

j. Other Projects

- i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% Design meeting on 8/2. The current schedule is for construction in 2024.
- ii. Highway 99 Window – HDR Engineers are doing the design for the closure of the Highway 99 crossing gap at the Natomas Cross Canal. The 100% plans were submitted and reviewed by the design team in October with

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no significant issues identified. Caltrans is now engaged with the project and provided their comments on the proposed lane closures to allow the cutoff wall constructed across the travel lanes but concur in general with the proposal. The schedule has shifted for Caltrans review with scheduled award in November 2023 and construction in 2024.

**7. Miscellaneous**

a. Sacramento Area Flood Control Agency (SAFCA)

- i. Board Meeting – August 17, 2023 (Attachment No. 1)

**ATTACHMENTS:**

1. SAFCA Board Meeting – August 17, 2023

**STAFF RESPONSIBLE FOR REPORT:**



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Kevin L. King, General Manager

Date: 09/05/2023



## Board of Directors Action Summary of

**AUGUST 17, 2023 – 3:00 p.m.**

*Sacramento County Administration Building*

Board of Supervisors' Chambers - 700 H Street  
Sacramento County, CA 95814

This Meeting of the Sacramento Area Flood Control District met in person at the Sacramento County Administration Building, referenced above.

Documents and materials related to Agenda Items are available on SAFCA's website at <https://agendanet.saccounty.gov/SAFCA/Meetings/Search?dropid=7&mtids=130>

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**Directors Present:** Avdis, Conant, Desmond, Frost, Holloway, Hume, Kaplan, Lee Reeder, Riley, Talamantes, Serna

**Directors Absent:** Jennings and Shah

### **ROLL CALL**

**PUBLIC COMMENTS** – No comments were received for Items not appearing on the Agenda

### **CLOSED SESSION**

**Government Code Section 54956.8 - Conference with Real Property Negotiators.**

**Property:** 3175 Sankey Road, Pleasant Grove CA 95668

**Sutter County APN:** 35-170-091

**Agency Negotiators:** Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell

**Negotiating Party:** Brian Manning, Esq. on behalf of AL Property Holding, LLC

**Under Negotiation:** Price and terms of payment

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.**

**Property: 2905 W Riego Road, Elverta CA 95626**

**Sutter County APN: 35-280-001, 35-280-007, 35-280-010**

**Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell**

**Negotiating Party: Robert Leal on behalf of Odysseus Farms**

**Under Negotiation: Price and terms of payment**

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.**

**Property: 7203 Natomas Road, Elverta CA 95626**

**Sutter County APN: 35-170-003**

**Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell**

**Negotiating Party: George Carpenter on behalf of TDW Enterprises, LP**

**Under Negotiation: Price and terms of payment**

**Director Avdis recused himself from this Item, removed himself from the room and did not view the presentation materials.**

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.**

**Property: 7145 Natomas Road, Elverta CA 95626**

**Sutter County APN: 35-170-044**

**Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell**

**Negotiating Party: Mark and Raquel Stevenson on behalf of The Stevenson Family Trust, dated November 7, 2005**

**Under Negotiation: Price and terms of payment**

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.**

**Property: 8757 E. Levee Road, Elverta CA 95626**

**Sacramento County APN: 201-0110-017**

**Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell**

**Negotiating Party: John DeWit on behalf of DeWit Farms, LLC**

**Under Negotiation: Price and terms of payment**

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.**

**Property: 9149 E. Levee Road, Elverta, CA 95626**

**Sacramento County APN: 201-0051-001**

**Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell**

**Negotiating Party: Eugene Fernandez on behalf of 9140 East Levee Road, LLC**

**Under Negotiation: Price and terms of payment**

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.**

**Property: 8569 Natomas Road, Elverta, CA 95626**

**Sutter County APN: 35-280-013**

**Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell**

**Negotiating Party: Eugene Fernandez on behalf of 9149 East Levee Road, LLC**

**Under Negotiation: Price and terms of payment**

Nothing to Report at this time

**Government Code Section 54956.95 - Liability Claims (Richard M. Johnson, Jason D. Campbell Jeremy D. Goldberg, Lyndee Russell)**

**Claimant: Heip Vu**

**Agency Claimed Against: Sacramento Area Flood Control Agency**

Nothing to Report at this time

**Government Code Section 54957.6 - Conference with Labor Negotiator.**

**Agency Designated Representative: Jason Campbell**

**Unrepresented Employees: All Positions**

**(Campbell, Johnson, Goldberg)**

Nothing to Report at this time

**PUBLIC COMMENTS**

Motion by Director Nick Avdis and seconded by Director Mat Conant, approving Resolution Nos: 2023-087; 2023-088; 2023-089; 2023-090; 2023-091; 2023-092; 2023-093 and 2023-099 of Consent Matters

AYES: Avdis, Conant, Desmond, Frost, Holloway, Hume, Kaplan, Lee Reeder, Riley, Talamantes, and Serna

NOES: (None)

ABSTAIN: (None)  
RECUSE: (None)  
ABSENT: Shah and Jennings

1. Approving the Action Summary for June 15, 2023
2. Resolution No. 2023-087 - Awarding Four Job Order Contracts to the Lowest Responsive and Responsible Bidders and Authorizing the Executive Director to Execute the Contracts - Contract Nos. SAFCA JOC-013, JOC-014, JOC-015, AND JOC-016
3. Resolution No. 2023-088 - Approving an Amendment to the Sacramento Area Flood Control Agency Conflict of Interest Code
4. Resolution No. 2023-089 - Authorizing the Amendment of Position Allocations, Consolidation of the Director of Engineering Position Classification Specification, and Associated Appropriation Adjustments for Fiscal Year 2023-24
5. Resolution No. 2023-090 - Authorizing the Executive Director to Enter Into an Agreement with the County of Sacramento Sheriff's Office for Security Services for the American River Watershed Folsom Dam Raise Project
6. Resolution No. 2023-091 - Authorizing the Executive Director to Execute Amendment No. 1 to Contract No. 1597 with Percell Taureau Consulting for Folsom Dam Raise Water Control Manual Support
7. Resolution No. 2023-092 - Rejecting All Bids Received for the Campus Commons Golf Course Reconstruction Project, Sacramento County, California - Contract No. 4611 and Authorizing the Executive Director to Restructure and Rebid the Contract
8. Resolution No. 2023-093 - Authorizing the Executive Director to Execute Amendment No. 6 to Contract No. 2016-0880 with the City of Sacramento on Behalf of the Sacramento Water Forum In Support of Various American River Projects

9. Resolution No. 2023-099 - Authorizing the Executive Director to Execute Amendment No. 1 to Contract No. 1598 with Western Properties, Inc. dba InContext Cultural Resource Solutions For Consulting Services Related to the Natomas Levee Improvement Project

## **SEPARATE MATTERS**

10. Public Hearing Resolution of Necessity No. 2023-094 - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest and Temporary Construction Easement Acquisition over Portions of Sutter County Assessor's Parcel Number 35-170-091, 3175 Sankey Road, Pleasant Grove, CA 95668 - Property Owner: AL Property Holding, LLC

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion By Director Lisa Kaplan, seconded by Director Sue Frost approving Resolution No. 2023-094 and directing staff to delay filing the eminent domain action for 30 days while continuing negotiations. A public comment was received from speaker Benjamin Tagert

AYES: Kaplan, Talamantes, Holloway, Avdis, Serna, Desmond, Frost, Hume, Conant, Lee Reeder, Riley

NOES: (None)

ABSTAIN: (None)

ABSENT: Jennings, Shah

RECUSAL: (None)

11. Public Hearing Resolution of Necessity No. 2023-095 - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, Electrical and Communication Facilities Easement, and Temporary Construction Easement Acquisition Over a Portions of Sacramento County APN: 201-0110-017 - 8757 E. Levee Road, Elverta, CA 95626 - Property Owner: De Wit Farms LLC

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Nick Avdis and seconded by Director Lisa Kaplan, to continue this Item to the September 21, 2023, Board of Director's Meeting

AYES: Kaplan, Talamantes, Holloway, Avdis, Serna, Desmond, Frost, Hume, Conant, Lee Reeder, Riley

NOES: (None)  
ABSTAIN: (None)  
ABSENT: Jennings, Shah  
RECUSAL: (None)

12. Public Hearing Resolution of Necessity No. 2023-096 - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, Access, Drainage, Public Road and Public Utility Easement, Water Conveyance Facility Easement; and Temporary Construction Easement Acquisition Over Portions of Sutter County APNs: 35-280-001; 35-280-007; and 35-280-010 - 2905 W. Riego Road, Elverta, CA 95626 - Property Owner: Odysseus Farms  
This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Pat Hume and seconded by Director Lisa Kaplan, approving Resolution No. 2023-096 and directed to delay filing of the eminent domain case for thirty days while continuing with negotiations. A public comment was received from speaker Benjamin Tagert

AYES: Kaplan, Talamantes, Holloway, Avdis, Serna, Desmond, Frost, Hume, Conant, Lee Reeder, Riley  
NOES: (None)  
ABSTAIN: (None)  
ABSENT: Jennings, Shah  
RECUSAL: (None)

13. Public Hearing Resolution of Necessity No. 2023-097 - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, Electrical and Communication Facilities Easement, and Temporary Construction Easement Acquisition Over Portions of Sutter County APN: 35-170-044 - 7145 Natomas Road, Elverta, CA 95626 - Property Owner: Mark C. Stevenson and Raquel A. Stevenson, as Co-Trustees of The Stevenson Family Trust, Dated November 7, 2005  
This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Keaton Riley and seconded by Director Rich Desmond, to continue this Item to the September 21, 2023, Board of Director's Meeting.

AYES: Kaplan, Talamantes, Holloway, Avdis, Serna, Desmond, Frost, Hume, Conant, Lee Reeder, Riley  
NOES: (None)  
ABSTAIN: (None)



ABSENT: Jennings, Shah  
RECUSAL: (None)

14. Public Hearing Resolution of Necessity No. 2023-098 - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, Electrical and Communication Facilities Easement, and Temporary Construction Easement Acquisition Over Portions of Sutter County APN: 35-170-003 - 7203 Natomas Road, Elverta, CA 95626 - Property Owner: TDW Enterprises, LP

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Phil Serna and seconded by Director Rich Desmond, approving Resolution No. 2023-098 and directing staff to delay filing the eminent domain action for 30 days while continuing negotiations.

AYES: Kaplan, Talamantes, Holloway, Serna, Desmond, Frost, Hume, Conant, Lee Reeder, Riley  
NOES: (None)  
ABSTAIN: (None)  
ABSENT: Jennings, Shah  
RECUSAL: Avdis

## **RECIEVE AND FILE**

15. Information - Executive Director's Report for August 17, 2023

## **ADJOURN**

Respectfully submitted,  
Lyndee Russell



## RECLAMATION DISTRICT 1000

DATE: September 8, 2023

AGENDA ITEM NO. 4.2

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TITLE: Operations Manager's Report – September 2023

SUBJECT: Update on Activities Since the August 2023 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of August 2023. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include mowing the inner and outer perimeters of the District, conducting aquatic treatments in areas such as Fisherman's Lake, the Main Drain, and interior ditches. Additionally, staff carried out the removal of trash and debris along the NEMDC, stretching from the Arden Garden connector to Main Ave.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

### RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

### ATTACHMENTS:

1. Operations Manager's Report Data Sheet

### STAFF RESPONSIBLE FOR REPORT:

Handwritten signature of Gabriel J. Holleman in blue ink.

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Gabriel J. Holleman, Operations Manager

Date: 09/05/2023

Handwritten signature of Kevin L. King in blue ink.

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Kevin L. King, General Manager

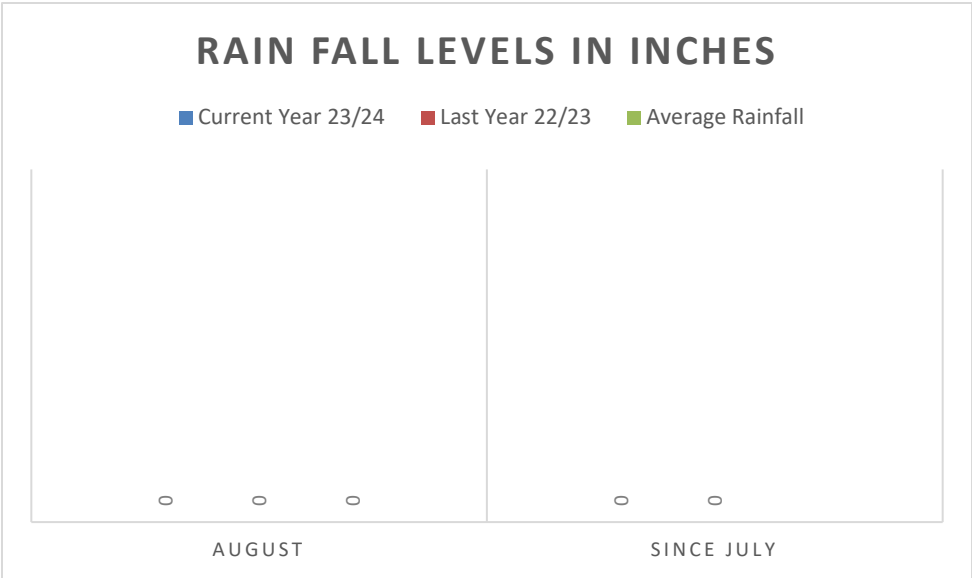
Date: 09/05/2023



# Operations Manager's Report August 2023

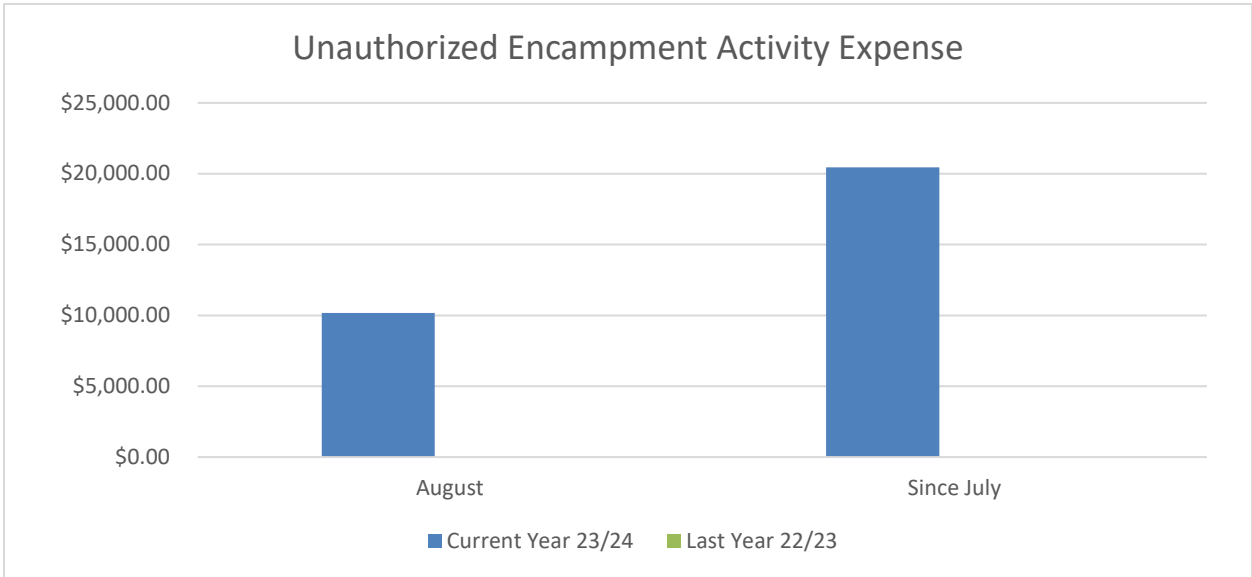
**Rain Fall Totals:**  
August 2023  
Rain Totals = 0"  
August Average = 0.05"

Rain Totals Since  
July 1, 2023= 0"



**Unauthorized Encampment Activity** During the month of August, the District spent a total of 65 hours on unauthorized encampment related activities, with a total cost to the District of \$10,173.56. This total includes labor and equipment costs.

**Unauthorized Encampment Activity – Year to Date** This fiscal year to date the District has spent a total of 127.5 crew hours on unauthorized encampment activity for a total cost to the district of \$20,448.8. This total includes labor,\* equipment costs.



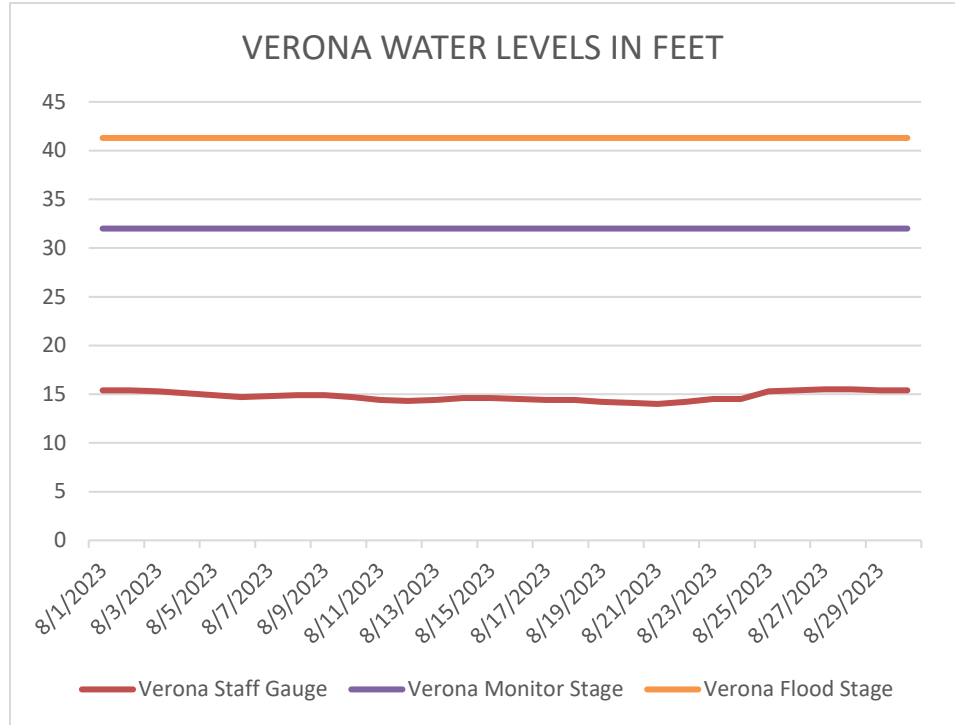
**Verona River Levels:**

H: 15.5'

L: 14'

Monitor Level: 32'

Flood Stage: 41.3'



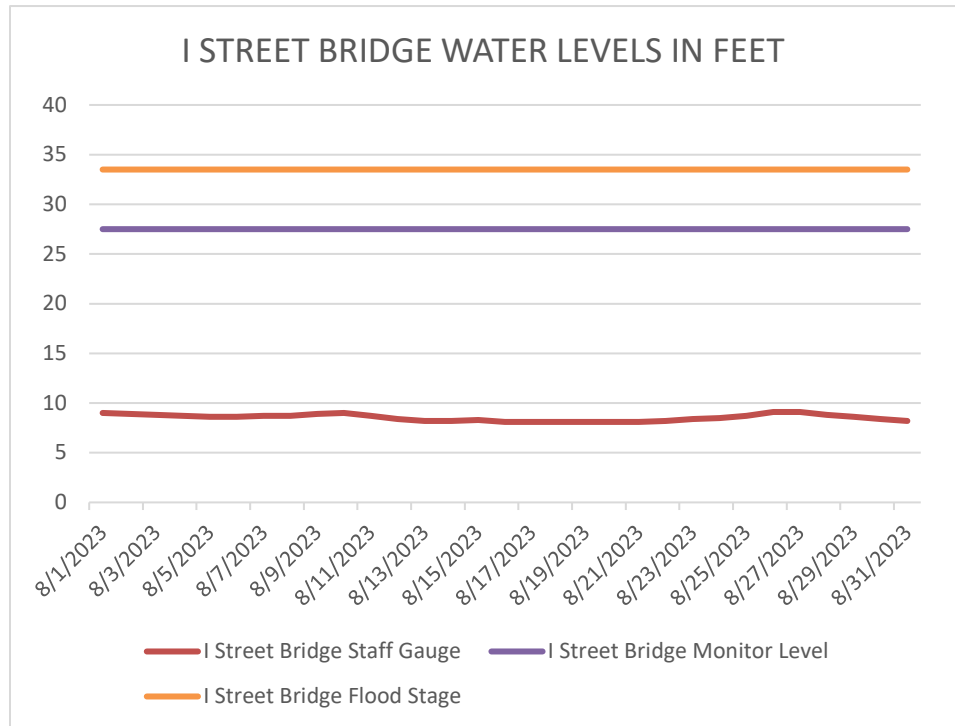
**I Street River Levels:**

H: 9.1'

L: 8.1'

Monitor Level: 27.5'

Flood Stage: 33.5'



The chart below represents various activities the field crew spent their time working on during the month of August 2023.

RD 1000 Field Crew	*Field Hours Worked	Activity
	389	Mowing
	136	Garbage
	128	Equipment Maintenance & Repair
	104	Weed Control

*\*Hours worked do not include the Operations Manager's time.*

### Pumping

There were no pumping activities during the month of August.

### Safety Topics for the Month of July

OSHA's Lockout/Tagout Standard – Cord/Plug Powered Equipment

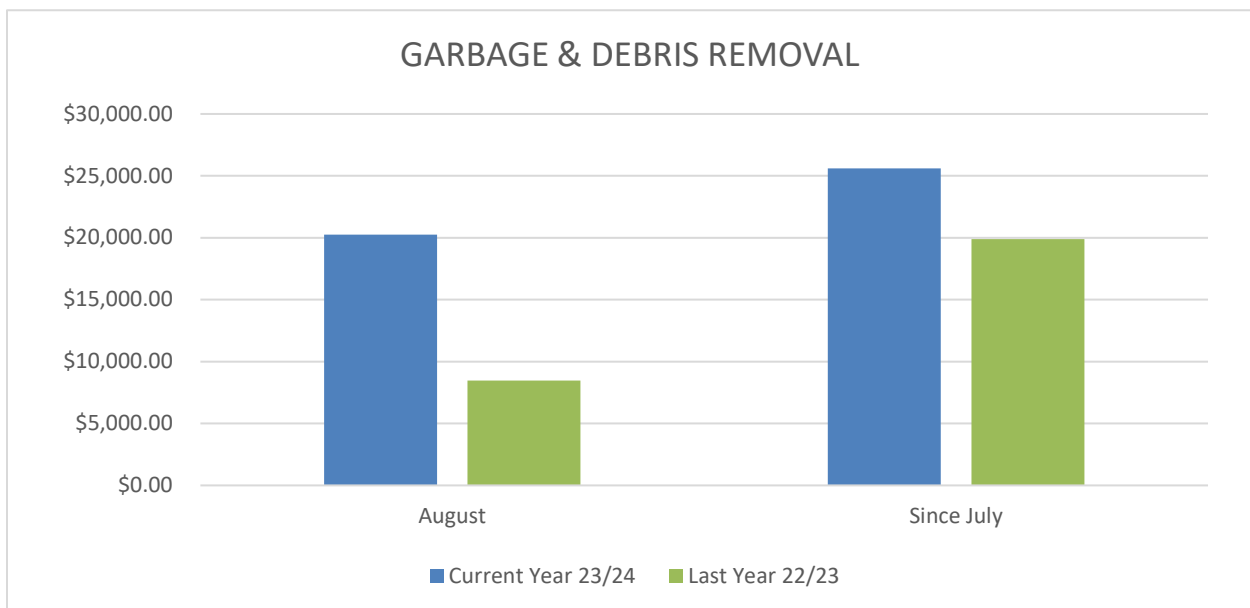
Clarifying Two Key Definitions in the OSHA Excavation Standards

The Role of the Competent Person on an Excavation Site

Avoiding Ground Level Hazards Lurking at Excavation Sites

**Garbage & Debris Activity** – During the month of August, the District spent a total of 136 crew hours on garbage removal activities with a total cost to the District of \$20,252.56. This total includes labor and equipment costs.

**Garbage & Debris Activity – Year to Date** This fiscal year to date the District spent a total of 176 crew hours on garbage removal activities with a total cost to the District of \$25,600.18. This total includes labor and equipment costs.



Maintenance Work Schedule		1-Aug Through 31-Jul		
Crew 1	1-Aug	8-Aug	15-Aug	22-Aug
<b>Beto Gutierrez</b>				
Truck # 57	Vacation	* Spraying activities in Zone D * Mowing activities behind the Corp Yard	* Spraying activities in Zone D,F,G and I * Garbage and debris removal along the NEMDC from Arden-Garden to Main Ave * Utilized water truck for fire protection during mowing activities	* Performed aquatic treatment at Fisherman's Lake * Spraying activities in Zone F,G, H, I and K * Spraying activities in Zone D,F,G and I * Performed mowing activities along the GGS Canal
<b>Crew 2</b>	<b>1-Aug</b>	<b>8-Aug</b>	<b>15-Aug</b>	<b>22-Aug</b>
<b>John Chilton</b>				
Truck # 56	* Performed mowing activities along the Cross Canal from Garden Hwy to Howsley Rd. * Performed garbage/debris removals throughout the District	* Performed mowing activities along Garden Hwy from Powerline to the Cross Canal * Performed garbage/debris removals throughout the District	* Performed mowing activities along Garden Hwy from Powerline to the Cross Canal * Garbage and debris removal along the NEMDC from Arden-Garden to Main Ave	* Performed mowing activities along Garden Hwy from Powerline to the Cross Canal * Garbage and debris removal throughout the District
<b>Crew 3</b>	<b>1-Aug</b>	<b>8-Aug</b>	<b>15-Aug</b>	<b>22-Aug</b>
<b>Taylor Tikalsky</b>				
Truck # 55	* Performed mowing activities along the Cross Canal from Garden Hwy to Howsley Rd. * Rip Rap delivery from Nordic, utilized backhoe to stack appropriately	* Performed mowing activities along Garden Hwy from Northgate to Truxel Rd. * Garbage and debris removal throughout the District * Utilized water truck for fire protection during mowing activities	* Performed mowing activities along Garden Hwy from Powerline to the Cross Canal * Garbage and debris removal along the NEMDC from Arden-Garden to Main Ave	* Performed mowing activities along Garden Hwy from Powerline to the Cross Canal * Garbage and debris removal throughout the District * Utilized water truck for fire protection during mowing activities
<b>Crew 4</b>	<b>1-Aug</b>	<b>8-Aug</b>	<b>15-Aug</b>	<b>22-Aug</b>
<b>Bryan Hall</b>				
Truck # 69	* Unit #66 - Replaced rear window * Unit #65 - Hydraulic system repairs	* Unit #56 - Tire repairs * Unit #17 - Turntable repairs * Unit #69 - P.M. * Unit #53 - Performed gate repairs at Pumping Plant #2 * Unit #37 - Shift cogble repairs	* Unit #45 - Mower and hydraulic system repairs * Unit #37 - Electrical system repairs * Repaired access control gate at E Levee and Elkhorn Blvd	* Repaired access control gate at E Levee and Elkhorn Blvd * Corp Yard and Auto Shop cleanup * Unit #52 - Replaced cutter bearings * Unit #45 - Blade replacement and mower head repairs
<b>Crew 5</b>	<b>1-Aug</b>	<b>8-Aug</b>	<b>15-Aug</b>	<b>22-Aug</b>
<b>Ray Lewis</b>				
Truck: #58	Medical Leave	Medical Leave	Medical Leave	Medical Leave
<b>Crew 6</b>	<b>1-Aug</b>	<b>8-Aug</b>	<b>15-Aug</b>	<b>22-Aug</b>
<b>Michael Rhoads</b>				
Truck: #59	* Rip Rap delivery from Nordic, utilized backhoe to stack appropriately * Performed aquatic treatment in the Main canal system	* Utilized water truck for fire protection during mowing activities	* Utilized water truck for fire protection during mowing activities * Performed mowing activities along Garden Hwy from Powerline to the Cross Canal	* Garbage and debris removal throughout the District * Performed mowing activities along the GGS and Garden Hwy from Powerline to the Cross Canal
<b>Crew 7</b>	<b>1-Aug</b>	<b>8-Aug</b>	<b>15-Aug</b>	<b>22-Aug</b>
<b>Mark Jenkins</b>				
Truck #60	* Rip Rap delivery from Nordic, utilized backhoe to stack appropriately * Garbage and debris removal throughout the District	* Performed mowing activities along the GGS and Garden Hwy from Powerline to the Cross Canal * Utilized water truck for fire protection during mowing activities	* Performed mowing activities along Garden Hwy from Powerline to the Cross Canal * Garbage and debris removal along the NEMDC from Arden-Garden to Main Ave	* Utilized water truck for fire protection during mowing activities * Garbage and debris removal throughout the District



## RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 8, 2023

AGENDA ITEM NO. 4.3

---

TITLE: District Counsel's Report – September 2023

SUBJECT: Update on Activities Since the August 2023 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of August 2023.

### ATTACHMENTS:

None

### STAFF RESPONSIBLE FOR REPORT:

A handwritten signature in blue ink, appearing to read "Kevin L. King", is written over a horizontal line.

Kevin L. King, General Manager

Date: 09/05/2023



## RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 8, 2023

AGENDA ITEM NO. 5.1

---

**TITLE:** Approval of Minutes

**SUBJECT:** Approval of Minutes from August 11, 2023 Regular Board Meeting

---

**EXECUTIVE SUMMARY:**

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- August 11, 2023 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

**RECOMMENDATION:**

Staff recommends that the Board approve the Minutes from the following Board Meeting:

- August 11, 2023 Regular Board Meeting (Attachment No. 1)

**ATTACHMENTS:**

1. August 11, 2023 Regular Board Meeting

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 09/02/2023

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 09/02/2023





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Learn more at [RD1000.ORG](http://RD1000.ORG)

## RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

August 11, 2023  
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Thomas Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Thomas Barandas; Trustee Edwin Perez; Trustee Tom Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

### 1. PRELIMINARY

#### 1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

#### 1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

*Trustee Jag Bains departed the meeting at 8:37.*

#### 1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the August 11, 2023, Board Meeting agenda is approved.

#### 1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

There were no conflicts identified by the Trustees.

**2. PRESENTATIONS**

2.1 Natomas Basin Hydrologic Model Update – Civil Engineering Solutions, Inc. (Thomas Plummer)

GM King introduced the speaker as Thomas Plummer from Civil Engineering Solutions. They have been updating the Natomas Basin Flood Model per a cost-share agreement made with the District.

Mr. Plummer provided a historical overview of the flood models used. He shared the District has been using the XPSWMM Model to map out flood risk across the District since the late 1980s. In the 1990s, improvements were made for FEMA flood mapping purposes. The most significant improvements to the model occurred between 2014-2017 when updated for the urban level of protection update studies. The model was a single model that does hydrology and hydraulics and represents system flows well. In the 2000s, the District purchased the Grandpark Model (two separate models, hydrology and hydraulics), which inspired the District's new Basin-wide model, where mapping improvements are being made by accounting for every sq ft water flow and infiltration rates using LiDAR, GIS, complex calculations and calibration.

The hydrology modeling program SACCALC can run two-year to 500-year flood events. Historic storms can also be input. This program solves the problem of how rainfall turns into runoff at the source.

A two-dimensional hydraulic model uses the physical characteristics of the basin to compute flow delay and behavior. It divides the floodplain into 1.6 million cells of varying sizes. The model includes essential infrastructure such as pump stations and their storage areas. It also includes time-corrected Sankey Gap Spill Flows and PGCC culverts that discharge into the basin. External flood elevations were included to allow PGCC culvert computing.

The 2017 precipitation event served as a calibration event for SACCALC. There are seven rainfall gages throughout the District.

A copy of Mr. Plummer's presentation slides will be provided to the trustees for further review.

Mr. Plummer ended his presentation by highlighting additional uses of the Basin-Wide Model: Development Impact Analysis and Assessment; Pump Station Operations and Optimization Assessments – internal (local agency pumps), RD1000 Pump Stations, and benefit assessments of specific pumps; Evaluations of Hydraulic Constraints; Evaluations of Attenuation Benefits; ULOP/ULDC Analysis; Evaluation of other Events; Evacuation Plans; Flood Damage Assessments; Flood Prediction and Forecasting as well as What If Scenarios.

Mr. Plummer stated that outreach to the stakeholders (i.e., the County and the City) has already been done. One of the most significant challenges will be recertifying the previously certified levees. Another step he is working towards is preparing the FEMA remapping application for the Interior areas of the Basin using modeling.

Overall, mapping efforts are close to being completed; however, the project may need to be put on hold while the city works towards recertifying the interior levees.

GM King mentioned that RD1000 has been meeting with the City and County to discuss the valuation of the interior drains and deficiencies that need to be addressed. He also expressed interest in an Operations Committee meeting once KSN provides the Engineer's Estimate for district canals.

Trustee Lee Reeder expressed her interest in the levee recertification topic.

Trustee Smith requested a comparison of the pre-project and post-project floodplain mapping. Mr. Plummer explained the differences between the two maps and the methods used to draw them. Trustee Smith then asked for clarification on the colors of the post-project map. Mr. Plummer explained that the dark green seen on the map represented floodplains.

Trustee Smith asked if events such as pump failures were included in the model, to which GM King indicated that this would be considered in future plans for the project.

Trustee Avdis expressed his appreciation for our work, district leadership, and Mr. Plummer's thoroughness on this project.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.*

There were no public comments received or made.

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the July 2023 Board Meeting.**

A copy of the General Manager's Report has been included in the August 11 Board packet.

General Manager King stated that he attended the National Association of Flood and Storm Management Agencies (NAFSMA) awards on behalf of RD1000, to accept a first-place award for Excellence in Communication for the 4Natomas outreach effort. Counsel Shapiro added that the only award decision that the NAFSMA panel was unanimous on was the District's first-place ranking.

GM King reported that Trustee Lee Reeder and Trustee Avdis met with Congressman Ami Bera earlier that week to follow up on the District's Community Project Fund application. The plan is to create a stronger application for next year's application window.

The September 8 Board Meeting will be scheduled for 10 a.m. A head count for attendance at the meeting, and the Employee BBQ was requested.

GM King announced that the District has won first place in CSDA's Excellence in Communication Award. He will present with the outreach team as a follow-up to the award.

GM King has presented a more sustainable alternative to an annual Steelhead Creek cleanup involving effective security patrols. A temporary restraining order (TRO) has been placed on the

City of Sacramento for the enforcement of the encampment ordinance, temporarily limiting the District's ability to vacate encampments before a cleanup.

An Operations Committee meeting is due soon to discuss several projects that have been determined to need correction before the recertification of the interior levees. The Operations Committee will discuss and hopefully recommend that RD1000 may not need interior levee recertification. Cost-sharing of the project corrections will also need to be discussed.

GM King invited the Trustees to schedule one-on-one lunches with him, as the Board desired.

Trustee Avdis requested that the Operations Committee meet sometime soon to follow up on Mr. Plummer's presentation.

Trustee Perez brought up concern for Sunday's cleanup (8/13), as the recently issued TRO issued to the City of Sacramento by a Sacramento Federal Judge preventing the removal of homeless camps until an injunction hearing decision extends or removes the TRO. GM King confirmed that this cleanup will be affected.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the July 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the August 11 Board packet.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the July 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during July 2023.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Avdis, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: The motion to approve the August 11, 2023, Board Meeting agenda is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the July 14, 2023, Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for July 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for July 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for July 2023.

5.5. MEMORANDUM OF UNDERSTANDING: Authorize General Manager to Execute a Memorandum of Understanding with the City of Sacramento for Ninos Parkway Trail Crossing.

**6. SCHEDULED ITEMS**

No Scheduled Items

**7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) August 2, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

**8. CLOSED SESSION**

There were no Closed Session items.

**9. ADJOURN**

Trustee Perez motioned to adjourn the meeting. Trustee Smith seconded. All trustees present said aye. The meeting was adjourned.



**RECLAMATION DISTRICT NO. 1000**

**DATE: SEPTEMBER 8, 2023**

**AGENDA ITEM NO. 5.2**

**TITLE: Treasurer’s Report**

**SUBJECT: Approve Treasurer's Report for August 2023**

**EXECUTIVE SUMMARY:**

This Staff Report aims to inform the Board of the current total funds in the District’s checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month’s receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer’s Report also features notable fund and cash flow items for August 2023.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West. In the fiscal year 2023-2024, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves a resolution annually that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District’s Financial Reserve Policy guides current, future, and unexpected funding requirements. In contrast, the District’s Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

**RECOMMENDATION:**

Staff recommends the Board approve the August 2023 Treasurer's Report.

**ATTACHMENTS:**

- 1. Treasurer's Report August 2023

**STAFF RESPONSIBLE FOR REPORT:**

  
 \_\_\_\_\_  
 Joleen Gutierrez, Administrative Services Manager

Date: 09/02/2023

  
 \_\_\_\_\_  
 Kevin L. King, General Manager

Date: 09/02/2023

Reclamation District 1000  
Treasurer's Report  
August 2023

Treasurer's Report for August 2023

August 2023		Ending Balance @ 8/31/23
<b>Total Funds at 8/31/23</b>		<b>9,560,679.14</b>
Bank of the West - Checking*	Included in O&M cash flow below	165,948.42
Bank of the West - Money Market	Included in O&M cash flow below	300,438.92
Bank of the West FMAP		421,353.97
Sacramento County Treasurer		4,485,449.22
State Treasurer - Local Agency Investment Fund		1,981,681.53
City of Sacramento - Pool A		2,205,807.08

August 2023 - Operations and Maintenance Cash Flow	Money Market	FMAP	Operating Checking *	Combined O&M
<b>Beginning Balance at 8/1/23</b>	250,438.92	421,353.97	210,121.67	881,914.56
Transfers to operating account from money market account	(400,000.00)	-	400,000.00	-
Transfers from LAIF to money market account	450,000.00	-	-	450,000.00
Current months receipts	-	-	28,817.00	28,817.00
Accounts Payable*	-	-	(372,452.10)	(372,452.10)
Payroll	-	-	(100,538.15)	(100,538.15)
<b>Ending Balance at 8/31/23</b>	<b>300,438.92</b>	<b>421,353.97</b>	<b>165,948.42</b>	<b>887,741.31</b>

\*See Attached Check Register

Current months receipts are made up of the following:

Refund of bank fee from Bank of the West	40.00
Sacramento County DWR	19,522.00
N.C.M.W.C.	9,200.00
Refund from OHC of Ca.	55.00
	<u>28,817.00</u>



## RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 8, 2023

AGENDA ITEM NO. 5.3

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TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for August 2023

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### EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and provides an explanation for any expenses outside of the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for August 2023.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$37,680 to Brookman Protection Services for security patrol on the NEMDC, \$100,000 to Scandia Trucking for hauling rock, \$43,045 to Sonitrol for the installation of security cameras at Plant 8, and \$35,222 to SMUD for power.

### RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for August 2023.

### ATTACHMENTS:

1. August 2023 Expenditure Report

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 09/02/2023

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 09/02/2023



# August 2023 Expenditure Report – O&M

Type	Date	Num	Name	Memo	Debit	Credit	Balance
							<b>210,121.67</b>
							<b>210,121.67</b>
Bill Pmt			Alhambra & Sierra Springs	Inv 21217024072223			
-Check	08/01/2023	08012023				46.36	210,075.31
Bill Pmt			City of Sacramento	Acct 0010065857			
-Check	08/01/2023	21350295052				73.82	210,001.49
Bill Pmt			Comcast	Acct 8155600381146169			
-Check	08/01/2023	15907895113				356.60	209,644.89
Bill Pmt			PG&E	Acct 3702326178-9			
-Check	08/01/2023	21308146044				32.84	209,612.05
Bill Pmt			City of Sacramento	Acct 1905200485			
-Check	08/01/2023	21350322614				19.12	209,592.93
Bill Pmt			Boutin Jones, Inc.	Inv 164000			
-Check	08/01/2023	51956				495.00	209,097.93
Bill Pmt			Cintas	Inv 5167918752			
-Check	08/01/2023	51957				7.78	209,090.15
Bill Pmt			MBK Engineers	Inv 11587			
-Check	08/01/2023	51958	Smile Business Products	Inv 1134817, 1136145		1,935.72	207,154.43
Bill Pmt			SMUD	Acct 7000000317			
-Check	08/01/2023	51959				399.12	206,755.31
Bill Pmt			Streamline	Inv A14C0AB6-0033			
-Check	08/01/2023	51960				34,950.04	171,805.27
Bill Pmt			Cal Pers	457 July 2023 Pt 1			
-Check	08/01/2023	51961				249.00	171,556.27
Bill Pmt			Cal Pers	J Gutierrez 457 July 2023			
-Check	08/02/2023	1002424530				1,400.00	170,156.27
Bill Pmt			Cal Pers	Inv 17245242			
-Check	08/02/2023	1002424562				9,430.08	159,695.55
Bill Pmt			PG&E	Acct 8886406823-9			
-Check	08/03/2023	1002425684				19.40	159,676.15
Bill Pmt			The Home Depot	Memo:HOME DEPOT COMM ONLINE PMT 0804			
-Check	08/03/2023	21503172532				5,458.05	154,218.10
Bill Pmt			ACWA JPIA	Inv 0700263			
-Check	08/03/2023	60113396031				1,969.64	152,248.46
Bill Pmt			Airgas NCN	Inv 5501372761			
-Check	08/03/2023	51962	Brookman Protection Services, Inc.	Inv 23-155, 23-156		512.65	151,735.81
Bill Pmt			Jan-Pro	Inv 19726			
-Check	08/03/2023	51963				37,680.00	114,055.81
Bill Pmt			The Sacramento Bee	Invoice 205596			
-Check	08/03/2023	51964				440.00	113,615.81
Bill Pmt			US Bank Corp	Accts ending 1503, 5312			
-Check	08/03/2023	51965				593.42	113,022.39
General Journal	08/04/2023			8/4/23 payroll activity		16,791.45	95,610.62
General Journal	08/04/2023			8/4/23 payroll activity		35,676.80	59,933.82
Transfer	08/04/2023			Funds Transfer	200,000.00		259,933.82
General Journal	08/04/2023		Occupational Health Centers of CA	Vendor refund	55.00		259,988.82
Payment	08/04/2023		N.C.M.W.C.	Memo:COMMERCIAL DEPOSIT/	9,200.00		269,188.82
Bill Pmt			City of Sacramento	Acct 7029576079			
-Check	08/08/2023	22040962194				52.70	269,136.12
Bill Pmt			Napa Auto Parts	Inv 379051			
-Check	08/08/2023	233298343	Waste Management of Sacramento	Memo:WASTE MANAGEMENT INTERNET 0809		153.20	268,982.92
Bill Pmt			AT&T	Inv 2018145			
-Check	08/08/2023	80077163796				1,042.76	267,940.16
Bill Pmt			Green Light Termite and Pest	Inv 015558207			
-Check	08/08/2023	51968	Interstate Oil Company	Inv 610928		952.21	266,987.95
Bill Pmt			Pape Machinery	Inv 14661636			
-Check	08/08/2023	51969	Terrapin Technology Group	Inv 23-1259A, 23-1259B		85.00	266,902.95
Bill Pmt						2,173.36	264,729.59
-Check	08/08/2023	51970				5,098.87	259,630.72
Bill Pmt						7,945.30	251,685.42
-Check	08/08/2023	51971					
Bill Pmt							
-Check	08/08/2023	51972					

Bill Pmt							
-Check	08/08/2023	51973	US Bank Corp	Acct ending 4049		3,016.47	248,668.95
Bill Pmt			Valley Hydraulics &				
-Check	08/08/2023	51974	Machine, Inc.	Inv 144996		239.75	248,429.20
Bill Pmt			Verizon Connect Fleet				
-Check	08/08/2023	51975	USA LLC	Inv 37400043309		632.95	247,796.25
Bill Pmt							
-Check	08/10/2023	1002431203	Cal Pers	Inv 17250256		1,050.00	246,746.25
Bill Pmt			Carson Landscape				
-Check	08/10/2023	51976	Industries	Inv 414985, 415278, 415279		1,544.00	245,202.25
Bill Pmt				Inv 5166109288, 9233716279, 9233716272,			
-Check	08/10/2023	51977	Cintas	416388195		470.37	244,731.88
Bill Pmt			Green Light Termite				
-Check	08/10/2023	51978	and Pest	Inv 014108618		87.09	244,644.79
Bill Pmt							
-Check	08/10/2023	51979	Robert G Merritt	Inv 1624		1,235.00	243,409.79
Bill Pmt							
-Check	08/10/2023	51980	Scandia Trucking	Inv 09677		100,000.00	143,409.79
Bill Pmt			CA Special Districts				
-Check	08/11/2023	51981	Association	Print Advertising		500.00	142,909.79
Check	08/11/2023	EFT	ADP	Memo:ADP PAYROLL FEES ADP FEES 0811		102.60	142,807.19
Bill Pmt			Alhambra & Sierra				
-Check	08/14/2023	08142023	Springs	Inv 6169212081123		87.57	142,719.62
Bill Pmt							
-Check	08/14/2023	51982	Amplify 360 Inc	Inv 2125		1,867.50	140,852.12
Bill Pmt							
-Check	08/14/2023	51983	Appeal - Democrat	Inv 291570		359.00	140,493.12
Bill Pmt			Blankenship &				
-Check	08/14/2023	51984	Associates, Inc.	Inv 8918		1,512.45	138,980.67
Bill Pmt							
-Check	08/14/2023	51985	Cintas	Inv 5169754162		74.76	138,905.91
Bill Pmt			County of Sacramento				
-Check	08/14/2023	51986	- Municipal Services	Inv 72199		468.25	138,437.66
Bill Pmt							
-Check	08/14/2023	51987	Jan-Pro	Inv 20750		385.87	138,051.79
Bill Pmt							
-Check	08/14/2023	51988	Kimball Midwest	Inv 101265605, 101290865		2,392.51	135,659.28
Bill Pmt			Security & Asset				
-Check	08/14/2023	51989	Management, LP	Plant 8		43,045.08	92,614.20
Bill Pmt			Yolo County Public				
-Check	08/14/2023	51990	Works	July 2023		486.40	92,127.80
Bill Pmt							
-Check	08/15/2023	1002433824	Cal Pers	July 457 Pt 2		1,400.00	90,727.80
Bill Pmt							
-Check	08/15/2023	1002433830	Cal Pers	July 2023 Classic		4,204.25	86,523.55
Bill Pmt							
-Check	08/15/2023	1002433829	Cal Pers	July 2023 PEPRA		4,543.17	81,980.38
Bill Pmt							
-Check	08/15/2023	1002433828	Cal Pers	July 2023 2nd Tier		8,095.40	73,884.98
General							
Journal	08/15/2023			8/15/23 payroll		15,483.84	58,401.14
General							
Journal	08/15/2023			8/15/23 payroll		32,586.06	25,815.08
				TRANSFER FROM CHECKING			
				245010988 Payee:Miscellaneous			
Deposit	08/16/2023			Debit	200,000.00		225,815.08
			Berkshire Hathaway				
Bill Pmt			Homestate				
-Check	08/17/2023	51991	Companies	Final Audit		2,845.00	222,970.08
Bill Pmt			Security & Asset				
-Check	08/17/2023	51992	Management, LP	Inv 5243293		561.44	222,408.64
Bill Pmt							
-Check	08/17/2023	51994	Verizon	Inv 9941026593		1,530.12	220,878.52
Bill Pmt							
-Check	08/17/2023	1002435747	Cal Pers	September Health		22,342.81	198,535.71
Bill Pmt							
-Check	08/17/2023	22940676008	City of Sacramento	Acct 9432729750		189.58	198,346.13
				VALUED CUSTOMER MONTHLY			
Deposit	08/21/2023			SERVICE	40.00		198,386.13
Check	08/21/2023			PREVIOUS PERIOD ACTIVITY RESULT		40.00	198,346.13
Bill Pmt							
-Check	08/23/2023	23549675329	City of Sacramento	Acct 2007944000		141.47	198,204.66
Bill Pmt							
-Check	08/23/2023	23508389166	PG&E	Acct 3702326178-9		97.36	198,107.30
Bill Pmt							
-Check	08/23/2023	60115131213	The Home Depot	Inv 6031642		362.82	197,744.48

Bill Pmt								
-Check	08/23/2023	2679044849	Verizon	Inv 9941935700		768.03	196,976.45	
Bill Pmt								
-Check	08/23/2023	23549698174	City of Sacramento			83.71	196,892.74	
Bill Pmt								
-Check	08/23/2023	23549720299	City of Sacramento	Acct 676564299		41.89	196,850.85	
Bill Pmt								
-Check	08/23/2023	23549737361	City of Sacramento	Acct 7267723621		184.49	196,666.36	
Bill Pmt								
-Check	08/23/2023	51995	Boutin Jones, Inc.	Inv 165996		594.00	196,072.36	
Bill Pmt								
-Check	08/23/2023	51996	Cintas	Inv 5171658787		30.56	196,041.80	
Bill Pmt								
-Check	08/23/2023	51997	Downey Brand LLP	Inv 589956, 589955		2,235.00	193,806.80	
Bill Pmt								
-Check	08/23/2023	51998	Foster & Foster	Inv 28054		1,600.00	192,206.80	
Bill Pmt								
-Check	08/23/2023	51999	Grainger, Inc.	Inv 9805565562		153.73	192,053.07	
Bill Pmt			Interstate Oil					
-Check	08/23/2023	52000	Company	Inv 3497.05		3,497.05	188,556.02	
Bill Pmt								
-Check	08/23/2023	52001	Mead & Hunt	Inv 352721		5,159.75	183,396.27	
Bill Pmt			National Fire					
-Check	08/23/2023	52002	Systems, Inc.	Inv 106228		325.26	183,071.01	
Bill Pmt			Smile Business					
-Check	08/23/2023	52003	Products	Inv 1140916		202.73	182,868.28	
Bill Pmt								
-Check	08/23/2023	52004	SMUD	Acct 7000000317		35,221.86	147,646.42	
Bill Pmt								
-Check	08/24/2023	52005	US Postmaster	BRM Permit 570-000		310.00	147,336.42	
Bill Pmt								
-Check	08/24/2023	52006	US Postmaster	Annual Maintenance BRM Permit 570-001		910.00	146,426.42	
Payment	08/25/2023		Sacramento County - DWR			19,522.00	165,948.42	
						<u>428,817.00</u>	<u>472,990.25</u>	<u>165,948.42</u>
						<u>428,817.00</u>	<u>472,990.25</u>	<u>165,948.42</u>
<b>TOTAL</b>						<b><u>428,817.00</u></b>	<b><u>472,990.25</u></b>	<b><u>165,948.42</u></b>

#### Activity Summary

Transfers from Money	
Market account	400,000.00
Bank fee refund	40.00
Current months	
receipts	28,777.00
Accounts payable	
disbursements	-372,452.10
Payroll disbursements	-100,538.15
Net activity	<u><u>-44,173.25</u></u>



## RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 8, 2023

AGENDA ITEM NO. 5.4

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**TITLE:** Budget to Actual Report

**SUBJECT:** Review and Accept Report for August 2023

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**EXECUTIVE SUMMARY:**

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report contains a three-column presentation of actual expenditures, budgeted expenditures, and the budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment 1 provides a report for the month ending August 2023. The most significant Administrative expenditures to date include annual Worker's Compensation Insurance and Annual Memberships.

**BACKGROUND:**

Annually, the Board of Trustees adopts the district's annual budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and thirty days later for adoption at a regular Board meeting.

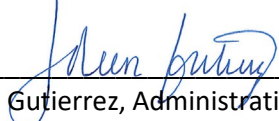
**RECOMMENDATION:**

Staff recommends the Board review and accept the Budget to Actual Report for August 2023.

**ATTACHMENTS:**

1. Budget to Actual Report August 2023

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 09/02/2023

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 09/02/2023

**Reclamation District No. 1000  
Budget to Actual Comparison  
July 1, 2023 to August 31, 2023 (Two Months Ending of Fiscal 2024)**

	Year to Date July 1, 2023 to August 31, 2023	Budget	Percent of Budget
<b>Operation &amp; Maintenance Income</b>			
Property Assessments	-	4,025,874	0.00%
Rents	6,227	24,000	25.95%
Interest Income	6	80,000	0.01%
SAFCA - O/M Assessment	-	1,463,950	0.00%
Misc Income	21,960	-	Not budgeted
FMAP Grant	-	421,000	0.00%
Annuitant Trust Reimbursement	-	-	Not budgeted
FEMA/OES Reimbursement	-	100,000	0.00%
Security Patrol Reimbursement	-	60,000	0.00%
<b>Total</b>	<b>28,193</b>	<b>6,174,824</b>	<b>0.46%</b>
<b>Restricted Fund</b>			
Metro Airpark Groundwater Pumping	-	30,000	0.00%
<b>Total Combined Income</b>	<b>28,193</b>	<b>6,204,824</b>	<b>0.45%</b>

**Administration, Operations and Maintenance - Expenses**

**Administration**

Government Fees/Permits	-	21,950	0.00%
Legal	2,829	102,500	2.76%
Liability/Auto Insurance	-	197,000	0.00%
Office Supplies	103	25,000	0.41%
Computer Costs	2,126	42,600	4.99%
Accounting/Audit	3,885	57,000	6.82%
Admin. Services	4,161	24,500	16.98%
Utilities (Phone/Water/Sewer)	2,719	35,700	7.62%
Mit. Land Expenses	-	5,500	0.00%
Administrative Consultants	-	81,500	0.00%
Assessment/Property Taxes (SAFCA - CAD)	-	11,500	0.00%
Admin - Misc./Other Expenses	1,790	2,800	63.93%
Memberships	25,669	37,600	68.27%
Office Maintenance & Repair	3,349	33,700	9.94%
Payroll Service	318	4,500	7.07%
Public Relations	3,324	90,000	3.69%
Small Office & Computer Equipment	1,299	20,750	6.26%
Election	-	45,500	0.00%
Conference/Travel/Professional Development	5,043	60,000	8.41%
<b>Sub Total</b>	<b>56,615</b>	<b>899,600</b>	<b>6.29%</b>

**Personnel/Labor**

Wages	176,913	1,264,664	13.99%
Group Insurance	41,527	161,096	25.78%
Worker's Compensation Insurance	23,259	35,000	66.45%
OPEB - ARC	-	75,205	0.00%
Dental/Vision/Life	5,909	28,628	20.64%
Payroll Taxes	13,302	93,356	14.25%
Pension	29,652	340,941	8.70%
Continuing Education	750	12,000	6.25%
Trustee Fees	1,125	30,000	3.75%
Annuitant Health Care	19,593	97,631	20.07%
<b>Sub Total</b>	<b>312,030</b>	<b>2,138,521</b>	<b>14.59%</b>

**Operations**

Power	35,371	490,000	7.22%
Supplies/Materials	818	23,000	3.56%
Herbicide	-	160,000	0.00%
Fuel	8,838	85,000	10.40%
Field Services	34,561	260,500	13.27%
Field Operations Consultants	1,512	16,200	9.33%
Equipment Rental	-	4,000	0.00%
Refuse Collection	3,020	50,000	6.04%
Equipment Repair/Service	4,143	40,000	10.36%
Equipment Parts/Supplies	5,812	35,000	16.61%
Facility Repairs	100,273	561,000	17.87%
Shop Equipment (not vehicles)	603	30,000	2.01%
Field Equipment	3,051	17,000	17.95%
Misc/Other 2	44	5,000	0.88%
Utilities - Field	3,154	16,891	18.67%
Government Fees/Permits - Field	-	3,500	0.00%
FEMA Permits	-	11,500	0.00%

<b>Sub Total</b>	<b>201,200</b>	<b>1,808,591</b>	<b>11.12%</b>
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**Equipment**

Equipment	-	260,000	0.00%
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<b>Sub Total</b>	<b>-</b>	<b>260,000</b>	
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**Consulting/Contracts/Memberships**

Engineering/Technical Consultants	5,160	107,000	4.82%
Security Patrol	37,680	215,000	17.53%
Temporary Admin	1,333	20,000	6.67%

<b>Sub Total</b>	<b>44,173</b>	<b>342,000</b>	<b>12.92%</b>
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**FMAP Expenditures**

LOI/SWIF (Consultants)	-	-	Not budgeted
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	41,825	421,000	9.93%
Administrative	-	-	Not budgeted

<b>Sub Total</b>	<b>41,825</b>	<b>421,000</b>	<b>9.93%</b>
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**Total A, O & M Expenses**

<b>655,843</b>	<b>5,869,712</b>	<b>11.17%</b>
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**Capital Expenses**

Capital Office Upgrades	4,781	125,000	3.82%
Capital RE Acquisition	-	-	Not budgeted
Capital Office Facility Repair	-	75,000	0.00%
Capital Facilities	43,045	975,000	4.41%

<b>Sub Total</b>	<b>47,826</b>	<b>1,175,000</b>	<b>4.07%</b>
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**Total All Expenditures**

<b>703,669</b>	<b>7,044,712</b>	<b>9.99%</b>
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# RECLAMATION DISTRICT 1000

DATE: SEPTEMBER 8, 2023

AGENDA ITEM NO. 5.5

**TITLE:** Authorization to Execute Financial Assistance Application

**SUBJECT:** Review and Consider Adoption of Resolution No. 2023-09-01: Authorizing the General Manager to a Execute Financial Assistance Application for disaster assistance with the California Governor’s Office of Emergency Services

**EXECUTIVE SUMMARY:**

Reclamation District 1000 (District; RD 1000) has identified a funding opportunity through the California Governor’s Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following: Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM), under-Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.-Flood Mitigation Assistance Program (FMA), under Section 1366 of the National Flood Insurance Act of 1968.-National Earthquake Hazards Reduction Program (NEHRP) 42 U.S. Code 7704 (b)((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program.

Staff recommends the Board review and consider adoption of Resolution No. 2023-09-01 Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources

**RECOMMENDATION:**

Staff recommends the Board review and consider adoption of Resolution No. 2023-09-01 Authorizing the General Manager to execute a financial assistance application with the California Governor’s Office of Emergency Services.

**FINANCIAL IMPACT:**

Up to \$200,000 in disaster assistance revenue in Fiscal Year 2023/2024.

**ATTACHMENTS:**

1. Resolution No. 2023-09-01: Authorizing the General Manager to execute a financial assistance application with the California Governor’s Office of Emergency Services.

**STAFF RESPONSIBLE FOR REPORT:**

  
 \_\_\_\_\_  
 Kevin L. King, General Manager

Date: 09/01/2023



**RECLAMATION DISTRICT NO. 1000**  
**RESOLUTION NO. 2023-09-01**

**AUTHORIZING THE GENERAL MANAGER TO EXECUTE A FINANCIAL ASSISTANCE APPLICATION FOR  
DISASTER ASSISTANCE WITH THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES.**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 8<sup>th</sup> day of September 2023, the following resolution was approved and adopted:

**WHEREAS**, the Board of Trustees ("Board") of Reclamation District No. 1000 ("District") is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

**WHEREAS**, the District has a progressive history of providing flood protection and maintaining the District's levee system; and,

**WHEREAS**, the District has identified certain maintenance needs that further the goals and objectives of the District; and,

**WHEREAS**, the District has identified potential funding through the California Governor's Office of Emergency Services and,

**WHEREAS**, the Board desires to authorize the District General Manager to execute a financial assistance application .

**NOW THEREFORE BE IT RESOLVED THAT:** the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to Execute a Financial Assistance Application for disaster assistance with the California Governor's Office of Emergency Services.



**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 8<sup>th</sup> day of September 2023, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

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Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-09-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 8<sup>th</sup> day of September 2023 and made a part of the minutes thereof.

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Joleen Gutierrez, District Secretary



Cal OES ID No: \_\_\_\_\_

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE \_\_\_\_\_ OF THE \_\_\_\_\_  
 (Governing Body) (Name of Applicant)

THAT \_\_\_\_\_, OR  
 (Title of Authorized Agent)

\_\_\_\_\_, OR  
 (Title of Authorized Agent)

\_\_\_\_\_  
 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the \_\_\_\_\_,  
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the \_\_\_\_\_, a public entity established under the  
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



**Please check the appropriate box below**

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): \_\_\_\_\_

Passed and approved this \_\_\_ day of \_\_\_\_\_, 20\_\_\_

\_\_\_\_\_  
 (Name and Title of Governing Body Representative)

\_\_\_\_\_  
 (Name and Title of Governing Body Representative)

\_\_\_\_\_  
 (Name and Title of Governing Body Representative)

**CERTIFICATION**

I, \_\_\_\_\_, duly appointed and \_\_\_\_\_ of  
 (Name) (Title)

\_\_\_\_\_, do hereby certify that the above is a true and  
 (Name of Applicant)

correct copy of a resolution passed and approved by the \_\_\_\_\_  
 (Governing Body)

of the \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_.  
 (Name of Applicant)

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Title)



### Cal OES Form 130 Instructions

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

#### **Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



**Checking Universal or Disaster-Specific Box:** A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

**Governing Body Representative:** These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

**Certification Section:**

**Name and Title:** This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."



## RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 8, 2023

AGENDA ITEM NO. 7.1

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TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the August Board Meeting

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### EXECUTIVE SUMMARY:

#### **Executive Committee Meeting – August 22, 2023**

A meeting of the Reclamation District No. 1000 Executive Committee was held on Tuesday, August 22, 2023, at 9:00 a.m. at the District's office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Operations Manager Holleman and General Counsel Shapiro. There were no members of the public present, therefore no public comments were received.

General Manager King presented the proposed agenda for the September 8, 2023, Board of Trustees meeting. The Committee reviewed the agenda and approved.

With no further business on the Executive Committee Agenda, meeting adjourned at 9:43 a.m.