



**Reclamation District No. 1000
Board of Trustees Meeting**

1633 Garden Highway
Sacramento, CA 95833

**FEBRUARY 14, 2020
MEETING MINUTES**

The Reclamation District No. 1000 Board of Trustees met in regular session on February 14, 2020, at the District Office. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Thom Gilbert; Trustee Elena Lee Reeder; General Manager Kevin King; Co-General Counsel Rebecca Smith; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand.

Also, Present: Scott Brown from Larsen, Wurzel & Associates, and Steve Sullivan from Mead and Hunt.

PRELIMINARY

1.1 Call Meeting to Order

The meeting was called to order by Board President Jeff Smith.

1.2 Roll Call

Present: Trustees David Christophel, Elena Lee Reeder, Jeff Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert.

Absent: Trustees Nick Avdis and Jag Bains

1.3 Approval of the Agenda

A motion was made by Trustee David Christophel to approve the Agenda, seconded by Trustee Chris Burns, all in favor, and motion is approved.

MOVED/SECONDED: Trustee David Christophel/Trustee Chris Burns

AYES: Trustees Thom Gilbert, Chris Burns, Jeff Smith, Elena Lee Reeder, David Christophel

NOES: None.

ABSTAIN: None

ABSENT: Trustee Nick Avdis, Trustee Jag Bains

ACTION: A motion to approve the February 14, 2020 Board meeting agenda passed.

1.4 Pledge of Allegiance

All stand and recite the Pledge of Allegiance.

1.5 Conflict of Interest

No conflicts were identified.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT

No public comments were made.

4. INFORMATIONAL ITEMS

4.1 GENERAL MANAGER'S REPORT: Update on activities since the January 20, 2020 Board Meeting.

The General Manager's written report was included in the February 14, 2020, board packet for review.

General Manager, Kevin King, gave a verbal update of activities and events of the District during January 2020. He discussed Item 4 of his report regarding SCADA. There has been an ongoing system communication issue and disagreement between the SCADA system designer and SCADA system integrator concerning agreed upon specs. The system designer is scheduled to program according to design specs to prove to the integrator the planned for specs will work. Trustee Burns inquired about the SCADA system's 450 MHz bandwidth. District Consultant Scott Brown, from Larsen Wurzel and Associates, explained the FCC denied our request for a (700 or 800 MHz) bandwidth as this bandwidth is generally reserved for public safety. GM King requested a meeting with the Operations Committee to discuss further SCADA communication issues. The District will continue to operate in a manual mode until the SCADA system communication issues are resolved.

GM King made known Pops in the Park sponsorship is being requested. The Board agreed to sponsor the Natomas Pop in the Park event at the same level as previous years (\$1000). Trustee Elena Lee Reeder suggested a Facebook ad to boost awareness of this event and potentially gain followers.

GM King announced Sacramento County LAFCo is seeking Nominations for Membership on the Special District Advisory Committee. None of the Board members present were interested in a nomination.

GM King discussed meeting with Mayor Pro Tem Angelique Ashby on January 23, 2020 to discuss unauthorized encampments and solutions to remove accumulating debris at the Truxel Road Bridge and behind Home Depot on RD1000 property. The District responded with an immediate cleanup of accessible debris from areas of concern and received help from the Sacramento Police Department's Impact Team to access cleanup sites. Additional information is contained in the GM's February 14, 2020 report.

GM King gave an update on AB 1958 (Cooper and McCarty) State Plan of Flood Control: Facilities. The bill now has several co-authors with the most recent add-ons being Senator Bill Dodd, Senator Jim Nielsen, and Senator Richard Pan. He met with McCarty's office to help determine an outreach plan for the bill.

GM King stated a need to schedule a Finance Committee Meeting to discuss the District's audit process and budget timeline as well as a Personnel Committee meeting. He will reach out to both committee members for scheduling.

GM King announced he would agendaize a Special Board Meeting to attend a District Tour on Friday, February 21, if a quorum of the Board is interested; otherwise, individual tours will be scheduled.

Trustee David Christophel commented on a letter included in the February 14, 2020 board packet initiated by three members of the Board and sent to the District's general manager. He requested shared participation by the full Board to discuss district matters as to avoid confusion with Board direction regarding specific issues.

4.2 SUPERINTENDENT'S REPORT: Update on activities since the January 2020 Board Meeting

A written informational summary was provided to the Board in the February 14, 2020 board packet.

Trustee Jeff Smith expressed his concern about the increasing expense of homeless encampment garbage cleanups. He inquired about assistance from other agencies to alleviate the costs. He would like staff to continue tracking so the Board can continue monitoring expenses and trends. GM King stated the City is not able to help with tipping fees, but he will reach out to the County to see if assistance is available to help reduce the expense.

4.3 DISTRICT COUNSEL'S REPORT: Update on District Legal activities since the January 2020 Board Meeting

District Co-General Counsel Rebecca Smith, of Downey Brand, gave a verbal report. She has been working with GM King on noticing issues, the GM evaluation (in closed session). She advised the Board of upcoming AB 1234 (Ch.700, Stats. Of 2005) Ethics Training and Sexual Harassment Avoidance Training; both will be available on April 29 and offered by the Flood Control Association.

5. CONSENT CALENDAR

All Consent Calendar items are considered routine, and the Board adopts them in one Motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

There were no items pulled for further discussion.

MOVED/SECONDED: Trustee Chris Burns/Trustee Elena Lee Reeder

AYES: Trustees Jeff Smith, Chris Burns, Elena Lee Reeder, David Christophel, Thom Gilbert

NOES: None

ABSTAIN: None

ABSENT: Trustee Nick Avdis and Trustee Jag Bains

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, and 5.8 in one motion passed.

5.1 Approval of Minutes from January 10, 2020, Regular Board Meeting

ACTION: Approved Minutes from January 10, 2020, Regular Board Meeting.

5.2 Treasurer's Report for January 2020.

ACTION: Approved Treasurer's Report for January 2020.

5.3 Expenditure Report: Review and Accept Report for January 2020.

ACTION: Reviewed and Accepted Expenditure Report for January 2020.

5.4 Budget to Actual Report: Review and Accept Report for January 2020.

ACTION: Reviewed and Accepted Budget to Actual Report for January 2020

5.5 AUTHORIZATION TO ACQUIRE PROPERTY: Review and Consider Authorizing General Manager to Acquire Property (APN:274-0190-001).

ACTION: Approved Authorizing General Manager to Acquire Property (APN:274-0190-001).

5.6 AUTHORIZATION TO ACCEPT EASEMENT: Review and Consider the adoption of Resolution No. 2020-01 Authorizing General Manager to Accept Grant of Easement Deed from City of Sacramento.

ACTION: Approved Authorizing General Manager to Acquire Property (APN:274-0190-001).

5.7 DECLARATION OF SURPLUS ASSETS AND DISPOSAL AUTHORIZATION: Review and Consider Declaration of Surplus Assets and Authorizing General Manager to Dispose of Assets in 2020.

ACTION: Approved Authorizing General Manager to Dispose of Surplus Assets in 2020.

5.8 RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2020.

ACTION: Receive and file Sacramento County Annual Investment Policy of Pooled Investment Fund – Calendar Year 2020.

6. SCHEDULED ITEMS

~~6.1 AUTHORIZATION TO MODIFY EASEMENTS: Review and Consider Adoption of Resolution No. 2020-02-02 Authorizing General Manager to Modify/Accept/Quit Claim Various Grant of Easement Deeds with the Natomas Basin Conservancy.~~

Item 6.1 has been removed from the Agenda.

6.2 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR NOMINATIONS: Review and Consider Nominations for California Special Districts Association Call for Nominations.

GM King asked Trustees if they were interested in being nominated to serve on the CSDA Board. None of the Board members present were interested in the nomination.

6.3 ENGINEERING SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute Task Order with Mead & Hunt for Engineering Services in 2020.

GM King stated the District had engaged Mead and Hunt for various professional engineering services, since the '80s. In their Agreement with the District, there is a provision to submit annual task orders and fee structure to the Board for approval. GM King is requesting we extend Mead and Hunt's Agreement for Engineering Services for 2020 set at \$80,000. This is similar to their 2018 fee structure. If this amount is exceeded, GM King will request a change order for the Board to approve.

MOVED/SECONDED: Trustee Thom Gilbert/Trustee Chris Burns

AYES: Trustees Jeff Smith, Chris Burns, Elena Lee Reeder, David Christophel, Thom Gilbert

NOES: None

ABSTAIN: None

ABSENT: Trustee Nick Avdis and Trustee Jag Bains

ACTION: A motion to authorize the General Manager to execute the Task Order with Mead and Hunt (Attachment 1) for Engineering Services for 2020 is approved.

7. BOARD OF TRUSTEE'S COMMENTS

7.1 Board Activity Updates:

7. 1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Personnel Committee (Christophel, Avdis, & Burns) January 16, 2020: A summary of Committee meeting Minutes was included for review in the February 14, 2020 board packet.

8. CLOSED SESSION

PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation, or benefits are to be considered or proposed, they will be considered in open session.

9. RECONVENE TO OPEN SESSION

No action was taken.

10. ADJOURN

Meeting Adjourned.