



**Reclamation District No. 1000
Board of Trustees Meeting**

1633 Garden Highway
Sacramento, CA 95833

**JUNE 7, 2019
MEETING MINUTES**

The Reclamation District No. 1000 Board of Trustees met in regular session on this date at the District Office. Present were: Board President Jeff Smith; Vice President Tom Barandas; Trustee Nick Avdis; Trustee David Christophel; Trustee Chris Burns; Trustee Fred Harris; General Manager Kevin King; District Counsel Jim Day; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell; and Administrative Assistant Christina Forehand.

Absent: Trustee Thom Gilbert

1. Preliminary

No presentations were scheduled for this meeting.

The meeting was called to order by Board President, Jeff Smith. Trustee Harris moved to approve the agenda, seconded by Trustee Christophel; all were in favor, the motion was approved.

After the Pledge of Allegiance, led by Trustee Christophel, the Board was given the opportunity to disclose any potential conflicts of interest for items listed on the agenda. There were no conflicts of interest to disclose.

2. Presentations

No presentations were scheduled for this meeting.

3. Public Comment

There were no public comments.

4. Informational Items

4.1 – General Manager’s Report: GM King provided a written summary in the May board packet, which discussed District activities since the May 2019 Board Meeting.

He reported a great deal of his time had been spent working on unauthorized encampment/encroachment issues and various Sacramento area agency responses to his sent letter requesting assistance to enforce the District’s ability to inspect its levees and make repairs to any damaged surfaces due to levee excavation by unauthorized campers. GM King reported accelerated progress had been made; campsites are being inspected and damages, if found, are being repaired. Thus far, repairs have cost the District a minimal amount (\$3500) to make necessary repairs. Trustee Christophel added the District should not minimize levee repairs, had levee damage not been caught early, this figure could be exponentially higher. Trustee Avdis added staff should track time, document before and after photos, as well as prepare annual reports of District resources used on unauthorized encampment repairs, and cleanups. GM King made known that if the District is unable to prevent continued levee damage and collection of debris from happening, the District may need to contract out future repair work so that staff can resume their normal operations and maintenance duties.

GM King made known the Flood Protection Board is also concerned with the state-wide impact unauthorized camping is having on the state and Sacramento area and is exploring a state budget trailer bill and or additional legislative vehicles to help mitigate this issue.

4.2 – Superintendent’s Report: A written informational summary was provided to the Board in the June board packet.

4.3 – District Counsel’s Report: District Counsel Jim Day provided a verbal report of his activities during May 2019.

5. Consent Calendar

Trustee Burns requested Item 5.6 pulled from the agenda for discussion.

The Board voted on Consent Calendar items: 5.1 Approval of Minutes; 5.1 Treasurer’s Report; 5.3 Expenditure Report; 5.4 Budget to Actual Report; 5.5 Authorization to Accept Easement – these items were moved for approval by Trustee Harris, seconded by Trustee Barandas, all in favor, motions carry.

Item 5.6 Review and Consider Authorizing the General Manager to Execute Professional Services Agreement with Cropper Accountancy Corporation for Audit Service for 2019/2020.

Trustee Burns inquired about the length of time the District has used Cropper Accountancy and guidelines for retaining auditors. GM King added from discussions with Trustee Gilbert; the cost is reasonable and actually more expensive to find auditors to perform small government audits. Moved by Trustee Harris, seconded by Trustee Barandas, all in favor, motion carries.

6. Scheduled Items

GM King provided written summaries of items for discussion and public comment.

6.1 – Review and Consider Approval of Fiscal Year 2019/2020 Budget

GM King introduced the 2019/2020 Budget and answered questions. Board President Smith inquired about budgeting for field staff training. Trustee Christophel would like to see a specific line item in future budgets that designates continuing education for staff (field staff included). GM King confirmed that a separate continuing education line item for staff would appear in future budgets. Trustee Avdis asked about the compensation survey and financial plan study budgeted items. GM King explained this is for a comprehensive financial plan and study. After the District updates its CIP Plan, there is a need to forecast out 5-10 years – what needs to be done and how it will be funded. It is expected that District costs will continue to increase from expanded O/M operations and increased personnel costs. Further, GM King explained the District is due for a compensation study every few years and that this is typical for governmental agencies.

Trustee Burns asked about the budgeted ‘Work Study Program’ through Christo Rey School. He and took a strong position that students should come from the district and he is concerned with the community relations aspect of supporting students that are not explicitly receiving an education from a school within the Natomas School District. GM King will check with Christo Rey to learn if it is possible to locate a student from the district. GM King expressed that no matter where students come from, they will be a great benefit to the district’s administrative operations in that they are available for 7 hours a day, unlike internships, or other student programs where students are only available when their school day ends. After much discussion, it is determined that the district will try out the Christo Rey Work Study program for one year and may consider looking at comparable programs in the future.

On a motion by Trustee Harris, seconded by Trustee Barandas, all Trustees in favor, Resolution 2019-6-2 approving the Fiscal Year 2019/2020 Budget was passed and adopted.

6.2 – Review and Consider Adoption of Official Pay Rate Schedule for Fiscal Year 2019/2020

Annually, the Board is required to approve and adopt an Official Pay Rate Schedule for the upcoming fiscal year. The Official Pay Rate Schedule is then posted to the District's website as a transparency requirement. GM King shared with the Board that in the FY 19/20 Budget, a 1.5% COLA increase has been applied to positions and merit increases were applied within position pay ranges. Trustee Burns made known that he still does not support the retired annuitant position which is included in the Official Pay Rate Schedule and to be consistent with his previous voting record relating to this position, he requested a roll call vote.

On a motion by Trustee Christophel, seconded by Trustee Barandas, to adopt and approve Resolution 2019-6-3.

Vote

Ayes: Trustees Christophel, Barandas, Harris, Smith, Avdis

No: Trustee Burns

Abstain: none

Absent: Trustee Gilbert

With five Ayes, one no vote, one absent non-voting, the Official Pay Rate - Resolution 2019-6-3 is adopted and approved.

7. Board of Trustees' Comments

7.1 – Board Activity Updates

7.1.1 RD 1000 Committee Meetings

Ad-Hoc Committee – Habitat Conservation Plan (HCP) (Christophel, Avdis, Barandas, & Burns) May 23, 2019

Trustee Burns requested to add it was part of the Committee's discussion that the District would have the option to explore other opportunities in the future and other similar habitat conservation organizations to partner with. He noted that review of the document prepared H.T. Harvey; the report only contemplated the Natomas

Basin HCP and costs. The Committee discussed other opportunities that the District could explore on its own.

Trustee Barandas stated Developers have a benefit, but the District will pay a cost that the District does not necessarily have a benefit to. For now, Committee and staff will track expenses and continue to explore options to get take coverage and align to best practices.

Executive Committee (Smith & Barandas) May 29, 2019

The Executive Committee met on May 29 to set the June 6, meeting agenda.

SAFCA Executive Committee Meeting June 6, 2019

Trustee Barandas provided a verbal update of the June 6, 2019 SAFCA meeting. He reported there had been a change in command at Army Corps of Engineers. On June 12 the new water control manual for Folsom Dam will be implemented, reducing the amount of flood space in Folsom Lake. There is no benefit to the water supply, but it will increase the cold-water pool, which will help in the fisheries aspect of the American River. SAFCA will celebrate its 30th Anniversary at their August Board Meeting. Reach I, still working on replacing water line, lane closures are expected at I-5 and Garden Highway, the schedule is underway and waiting for City approval. Reach H, construction will begin soon, and the contract is moving forward. Reach D, at the Cross Canal, contractors are still waiting for PG&E, and the Cross Canal is preventing removal of water discharge plants at Natomas Water Co.'s northern pumping plant. Reach B contract is scheduled to be awarded in September of this year. Reach A, in August, the process to identify properties that need to be relocated will begin. On American River, areas that erosion has taken place will be repaired; Folsom Dam Dyke raise work starts in September of this year.

8. Closed Session

8.1 – There were no Closed Session items.

9. Reconvene to Open Session

9.1 – There were no Closed Session items.

10. Meeting Adjourned