



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**NOVEMBER 13, 2020  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Jag Bains; Trustee Nick Avdis; Trustee Thom Gilbert; General Manager Kevin King; Co-General Counsel Rebecca Smith; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Superintendent Don Caldwell; and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting.

**1. PRELIMINARY**

1.1. Call Meeting to Order

President Jeff Smith called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

1.3. Approval of Agenda

General Manager Kevin King requested one change to the meeting agenda. Item 7.1.1 will have an added staff report for the Urbanization Committee meeting held on October 22, 2020.

MOVED/SECONDED: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: November 13, 2020, Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

District Superintendent Don Caldwell led the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts were identified.

**2. PRESENTATIONS**

No presentations were scheduled.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments.

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the October 2020 Board Meeting.**

General Manager King provided an overview of his activities. He made known election-related preparations have occupied staff time. GM King shared that he recently discovered a District funding opportunity through Cal-OES, a grant program for a power-shutoff response that fits nicely into our Capital Improvement Plan. District consulting firm KSN is preparing the grant with a request for two generators. The District hopes to receive an award.

GM King reports the District is close to finalizing its FY 2019-2020 Audit Report, in which he anticipates a clean audit.

GM King expressed his appreciation for the Election Board and their efforts in continued ballot counting. The District received several thousand ballots. To date, we are approximately 50% through the ballot count.

#### **Comments**

Trustee Avdis requested an election summary meeting to debrief and to discuss what we can do better and fine-tune our election process for next time. Trustee Avdis requested to discuss this item at the December Board meeting. GM King acknowledged room for improvement.

Trustee Avdis inquired about the Status of Reach H, cutoff wall, slope flattening, and restoration. Superintendent Caldwell stated the remaining work should be completed next week, weather permitting.

#### **4.2. SUPERINTENDENT'S REPORT: Update on activities since the October 2020 Board Meeting.**

A copy of the Superintendent's Report was included in the November 13, 2020 Board Packet.

#### **4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the October 2020 Board Meeting.**

Co-General Counsel Smith reports her work has mostly been in support of the District's Board Election. Once ballots have been counted, she welcomes a discussion to improve the election process. Counsel Smith stated the District set out to expand voter participation and has absolutely achieved this goal.

## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOTION/SECONDED: Trustee Avdis/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5 is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from October 9, 2020, Regular Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for October 2020.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for October 2020.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for October 2020.
- 5.5. DECLARATION OF SURPLUS ASSETS AND DISPOSAL AUTHORIZATION: Review and Consider Declaration of Surplus Assets and Authorizing the General Manager to Dispose of Assets in 2020.

## **6. SCHEDULED ITEMS**

- 6.1. RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2020-11-01 Recognizing Trustee David Christophel for Service to the Community.

Trustee Smith opened the floor for comments. Trustees individually thanked Trustee David Christophel for his many years of service on the RD1000 Board, his commitment to the Community, and wished him well in his retirement.

### Public Comment

Trustee-Elect Debra G. Jones thanked Trustee Christophel for his service to the District, his friendship, and wished him well in retirement.

MOVED/SECONDED: Trustee Avdis/Trustee Bains

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: Motion to adopt Resolution No. 2020-11-01 is approved.

6.2. RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2020-11-02 Recognizing Superintendent Don Caldwell for Service to the Community.

General Manager King thanked Superintendent Don Caldwell for his nearly 30 years of service to the District and Community. Trustees individually thanked Mr. Caldwell and wished him well in retirement.

Public Comment

Trustee-Elect Debra G. Jones and Scott Brown from Larsen Wurzel individually thanked Mr. Caldwell and wished him well in retirement.

MOVED/SECONDED: Trustee Christophel/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Burns, Trustee Gilbert

NOES: None

ABSENT: Trustee Avdis

ACTION: Motion to adopt Resolution No. 2020-11-02 is approved.

6.3. RATIFICATION OF AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Ratification of Resolution No. 2020-11-03: Authorizing the General Manager to Submit Application for Grant Funding with State of California Governor's Office of Emergency Services – Community Power Resiliency Allocation to Special Districts Grant Program and Authorization to Execute Funding Agreement.

General Manager King requested Board authorization to ratify Resolution No. 2020-11-03. This is a request to apply for grant funding with Cal-OES. If awarded, the grant will provide for 40% grant funding and 60% District funding. Grant funding is an excellent opportunity to supplement projects listed on our CIP plan.

Trustee Smith thanked the staff for continuing to seek out grant funding opportunities.

Trustee Burns inquired whether matching District funds are required and which planned fiscal year projects would be carried forward. If awarded the grant, GM King will come back to the Board to revisit CIP project funding priorities. In summary, Trustee Gilbert added the District would receive an extra 280k toward our CIP program.

Other Funding Opportunities

GM King updated the Board on other funding opportunities he is pursuing. He made known a CFD was created some time ago by the City of Sacramento with an allocation for dredging along the Main Drain. After a study and conclusion that dredging would not be cost-beneficial, GM King has submitted a list of other projects to the City for review. GM King is awaiting approval to use

the 675k funding toward other needed District projects (i.e., a spare transformer for Plant 1B and other projects for Plants 1B and 1A).

We heard from DWR FMAP that this is the last year that they approve equipment purchases. In 2021-2022 we may not be able to buy equipment, but the good news is we are caught up with equipment purchases.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None

ACTION: A Motion to ratify Resolution 2020-11-03 authorizing the General Manager to apply for grant funding with the State of California Office of Emergency Services – Community Power Resiliency Allocation to Special Districts Grant Program and authorization to execute the funding agreement.

## **7. BOARD OF TRUSTEE’S COMMENTS/REPORTS**

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. [RD 1000 Committee Meetings Since Last Board Meeting](#)**

- Executive Committee Meeting (Smith & Burns) November 4, 2020

GM King added the minutes from the Urbanization Committee Meeting Minutes held on October 22, 2020. Trustee Lee Reeder thanked GM King for placing articles in N Magazine to reach constituents with messaging about the District’s CIP, Superintendent Don Caldwell’s history with the District, and the District’s infrastructure. GM King added we might have another opportunity to run an article about our Financial Plan in January. He added that he has also been in contact with Natomas Buzz, and there may be an opportunity to participate in a community event in December.

Trustee Burns requested the Board to consider posting recorded public meetings to the District’s website. He has received questions from the public concerning why our videos are not published online. He feels it would benefit the District and aid in earning another Transparency Award.

Trustee Avdis commented on the Urbanization Committee Meeting. He appreciates the recurring space in N Magazine. He would like the District to consider publishing an article in the next few months to reflect on the recent election.

Trustee Avdis requested meeting minutes from the 2:2 meeting with Natomas Mutual Water Company. He believes the District needs to be more engaged, aligned, and

closer with its partners at NWMC. General Manager King will provide the meeting minutes at the December Board meeting.

**8. CLOSED SESSION**

No Closed Session Items

**9. ADJOURN**

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert.

NOES: None

ACTION: Motion to adjourn meeting is approved.