

Item No. 4B  
Master Service Agreement with  
H.T. Harvey and Associates for Environmental Consulting Services

Summary and Recommendation

Staff is recommending the Board authorize the General Manager to execute a master services agreement with H. T. Harvey and Associates for environmental consulting services. Individual task orders will be executed by the General Manager within a contract ceiling approved by the Board. The initial contract ceiling recommendation is \$50,000.

Background

For a number of years, the District has used the services of Miriam Green and Associates to assist with biological and environmental consulting services. Ms. Green's work was supplemented with assistance from Mead and Hunt or others for CEQA and NEPA compliance and other environmental permitting requirements. Ms. Green notified the District she is retiring from her consulting work leaving the District in need of finding another qualified consultant.

The District sent out a Request for Qualifications (RFQ) to a number of environmental consulting firms who have been providing similar services within the Natomas Basin or otherwise related to flood control projects and/or flood operations and maintenance activities. The RFQ identified a decision about joining the Natomas Basin HCP along with anticipated future permitting requirements for our operation and maintenance activities as the most critical issues facing the District.

The District's General Manager along with Trustees David Christophel and Tom Barandas reviewed the Statement of Qualifications submitted by five environmental consultants and selected H. T. Harvey and Associates along with ICF Consultants as the most qualified firms based on the District's needs and scheduled an interview with each. GM Devereux and Trustee Christophel conducted the interviews and are recommending the District contract with H.T. Harvey and Associates for our environmental consulting services.

Staff is recommending a master service agreement with H.T. Harvey with individual task orders to be executed by the General Manager. Current tasks include completion of a decision document on the Natomas Basin HCP; assistance with any environmental permitting necessary for the 2017 FEMA Disaster Assistance grant projects; conceptual level planning for a Fisherman's Lake sediment removal project; and assistance with the District's maintenance activities on the Natomas Levee Improvement Project facilities including permit documentation and employee training.

Staff is requesting the Board authorize a not to exceed amount of \$50,000 for these activities which we anticipate should be sufficient for approximately six months of consulting services.