

**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
ACTION SUMMARY
SACRAMENTO, CA
June 8, 2018
8:00 A.M.
1633 Garden Highway
Sacramento, CA 95833**

Trustees Present: Smith, Barandas, Avdis, Burns, Christophel, Gilbert, Harris

President Smith presided at the meeting.

Public Comments: There were no public comments

1. Approval of the Minutes of the Board of Trustees

There were no changes. A motion was made to approve the minutes of the May 8, 2018 Board meeting with minor edits. A motion was made by Trustee Harris, seconded by Trustee Christophel, and carried by a unanimous vote.

2. Administrative Items

A. Treasurer's Report for May 2018

Checking:	\$ 362,097.30
Money Market:	\$ 218,362.58
County Treasurer:	\$ 1134,530.61
LAIF:	\$2,748,204.45
City Pool A:	\$2,025,027.83

ASM Gutierrez reported healthy balances in all fund and investment accounts. She reported receiving reimbursements from FEMA, Sacramento County Department of Water Resources (for Metro Airpark pumping), and reimbursement from the landowner for incurred North Precinct development costs. Trustee Christophel inquired about the District's reimbursement process for developers. GM Devereux explained that the landowner makes the reimbursable payment. ASM Gutierrez also reported that the Budget for FY 17-18 is projected to be underspent. Trustee Christophel moved to approve the Treasurer's Report for May 2018, seconded by Trustee Barandas, and carried by a unanimous vote.

3. Committee Reports

A. SAFCA

Trustee Barandas reported the May SAFCA Executive Committee meeting was cancelled and looked for GM Devereux to provide any updates from his meetings with SAFCA.

B. Operations Committee

The Operations Committee met on May 25, 2018 to discuss the proposed FY 2018-19 Budget. In attendance were Trustee Tom Barandas, Chair, Committee Member Fred Harris, GM Paul Devereux and Superintendent Don Caldwell. A meeting summary was included in the board packet. The Committee reviewed proposed capital equipment purchases and capital improvements. The costs

associated with these projects are expected to exceed our revenues; hence, will require use of reserve funds. The Committee agreed to move forward with the budget as presented.

C. Executive Committee

The Executive Committee met on June 1, 2018. In attendance were Trustee Tom Barandas, and GM Devereux; Trustee Jeff Smith participated by phone. The Committee briefly reviewed the June board meeting agenda, discussed inviting Jon Roberts from Natomas Basin Conservancy to speak at an upcoming Board meeting, and reviewed the GM's evaluation.

4. Board Business

A. Preliminary Budget FY 18-19

Preliminary Budget discussion has been deferred after other Board action items.

B. Approve Purchase and Sale Agreement – APN 035-080-015 (Sutter County) Pleasant Grove Creek Canal East Levee

GM Devereux reported this property is encumbered by the existing levee. Historically, the District has not had right of way, but has operated by prescriptive right in maintaining the property. The owner wishes to let go of this property and has agreed to a \$500 sale price. An environmental review revealed this land was once used as railroad. The review has determined there is some, yet, minimal risk in assuming this property. GM recommends the District approve and execute the Real Property Purchase and Sale Agreement. A copy of the agreement was included in the board packet. Trustee Fred Harris moved to authorize approval of the agreement, seconded Trustee Tom Barandas, by unanimous vote, motion carries forward.

C. Mead and Hunt General Engineering Services Contract --- Approval of Task Orders

GM explained four Mead & Hunt task orders: 1) general engineering services \$50k, to assist with O&M questions, maintaining and accessing District construction documents, responding to technical inquiries, interior drainage model assistance, review minor encroachment permit issues, coordinating with outside agencies on Natomas Levee Project and other general engineering items; 2) Design Services for Main Drain Canal --\$35K to continue design services to repair damage from the 2017 emergency disaster events. District anticipates reimbursement from FEMA and Cal-OES under the approved disaster assistance grant; 3) Review Development Plans--\$10k each to review development plans for the Greenbriar and Cove (Beazer) projects in the City of Sacramento. Costs are reimbursable by the developer. All task orders in detail were included in the Board packet. It is expected that as task orders are completed, the GM will come back to the Board and request to approve additional task order items.

A motion was made by Trustee Christophel to authorize the GM to approve the Task Orders for continued General Engineering Services and Design Services for Main Drain Canal under the existing Mead and Hunt Agreements. Seconded by Trustee Burns, a, by unanimous vote, motion carries forward.

A second motion was made to authorize review of development plans for Greenbriar and Beazer Cove project, moved by Trustee Harris, seconded by Tom Barandas. Trustee Nick Avdis announced that Greenbriar and Beazer developers are clients of his firm and he would abstain from voting or participating in the discussion. Trustees Smith, Gilbert, Burns, Harris, Barandas

and Christophel voted to approve review of development plans, with Trustee Avdis abstaining. Motion carries.

D. Reports by Scott Brown of Larsen-Wurzel Associates

a. Status of Supervisory Control and Data Acquisition (SCADA) project

Scott Brown reported on SCADA final design and completion, a pre-bid walk will take place on June 20. He anticipates coming back to the Board in July, with a recommendation for a contract award. Plant 1, 3, and 8 would start SCADA work before flood season and the remaining work during flood season. Mr. Brown mentioned issues with Plant 4 have come up in regard to grant funding reimbursement and extension of time, Scott Brown is working to resolve these issues.

b. Status of Plant 1 Spare Transformer Decision

Status of Plant 1 spare transformer decision. There has been no action from SMUD. Scott Brown will follow up to request another meeting.

c. District Support for Natomas Mutual Water Company Sankey Diversion Lift Station

Status of Natomas Mutual Water Company (NCMWC) Sankey Diversion Lift Station. Mr. Brown explains this is a new project on District property and that minor impacts are being mitigated. This project will require an encroachment permit granting NMWC rights to use the land and agreement to reimburse costs and environmental mitigation. A draft review of the CEQA document has already been reviewed by legal counsel, and the Board must adopt this document before the Bureau will finalize the biological opinion. Scott Brown anticipates bringing this final document to the Board for approval at the July Board meeting.

E. Natomas Pops in the Park Sponsorship

ASM Gutierrez reported the annual event Pops in the Park will take place on September 15 from 5-8 pm. This event celebrates the unity of the Natomas Community and serves as a fundraiser for neighborhood parks projects and scholarships. The event is sponsored by Councilmember Jeff Harris and the City of Sacramento Gifts to Share, Inc. (a 501 c3). Staff is recommending a \$1,000 contribution to participate in this event. Public Outreach Consultant Karen Pardieck, determines this event to be an excellent opportunity for RD 1000 to connect with the community. A motion to support Pops in the Park with a \$1,000 contribution was moved by Trustee Avdis, seconded by Trustee Burns, and carried by a unanimous vote.

5. General Manager's Report

Review of the preliminary budget has been moved from Board Business to GM's Report. GM shared his preliminary FY 18-19 budget and welcomed questions and or one on one sit-downs to go through the budget. GM and ASM then walked through various line items and answered several questions from the Board. GM will seek FY 18-19 Budget approval in July.

A. Regional Flood Control Issues

GM did not have anything new to report about Regional Flood Control Issues, as he is still waiting for the appropriations side of things (both Corps Work Plan funding for Reach D and Supplemental Appropriations). He reported talking with SAFCA's new Director of Planning Gary Bardini and inviting him to come out to speak with the Board about the Sacramento Weir and Yolo Bypass widening projects.

B. Update Corps Design Progress Natomas Levee project

The Natomas Levee Projects are in a holding pattern until the Reach I contract is awarded and Reach D protest is resolved. If funding is received from federal government, the pump station contract for Plant 4 reconstruction may be awarded.

C. Replicon Time Sheet and Budget Tracking software implementation

ASM Gutierrez provided an update on Replicon implementation. The District is now live and the platform is already in use by staff. ASM reported a training phase through July and then a full transition to paperless timekeeping. She reports and Superintendent Caldwell confirms the Replicon app is easy to learn and staff is receptive to this change.

D. Update on erosion site at 7907 Garden Highway

GM did not have anything new to report on erosion site 7907 Garden Highway; except that he will check with the Corps one more time to see if they are willing to make any repairs under PL84-99 authority.

E. Encroachment Permits Endorsed

GM Devereux endorsed one encroachment permit in the month of May for a domestic well at 6051 Garden Highway.

F. Panhandle Development levee easement/dedication

The Panhandle development will go before the planning commission in mid-June. GM Devereux is still working with SAFCA to secure the additional right of way for levee improvements and to ensure the land will be maintained.

G. Floodway camping/homeless coordination with SAFCA

GM Devereux provided an update on floodway camping. SAFCA would like to coordinate a plan to address this issue. They plan to meet with RD 1000 and American River prior to meeting with the city and county. GM hopes to have more information at the July Board meeting.

6. Public Outreach Report

Karen Pardieck provided a verbal report of her activities for the month of May.

7. District Counsel's Report

Counsel Jim Day provided a verbal report of his activities for the month of May.

8. Superintendent's Report

Superintendent Don Caldwell gave a verbal and visual presentation of related District activities for the month of May. A copy of the Superintendent's report was included in the Board packet.

9. Correspondence/News/Information

None.

10. Closed Session: Employee Performance Evaluation, General Manager, Government Code Section 54957 (b) (1)

The Board met in closed session to do a performance evaluation of the General Manager. No action was taken.

11. Meeting Adjourned

President

Secretary