RECLAMATION DISTRICT NO. 1000

FISCAL YEAR 2020/2021 BUDGET

ADOPTED JUNE 12, 2020 RESOLUTION NO. 2020-06-01 EFFECTIVE JULY 1, 2020



Fiscal Year 2020/2021 Budget

Reclamation District No. 1000 – Budget (FY20/21)





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Introduction

General

Reclamation District No. 1000 (RD1000; District) was organized on April 8, 1911, under the California Flood Control Act of 1911. The District's affairs are governed by a sevenmember Board of Trustees. At the time of formation, the District embarked on the largest privately funded reclamation project in the United States. What was accomplished by the District in the twentieth century was truly remarkable. Today, the District's perimeter levee system consists of 42.6 miles of project levees encircling the District's 55,000 acres. The District also operates and maintains an interior drainage system consisting of 30 miles of main drainage canals, approximately 150 miles of drainage ditches and eight pumping stations. The drainage system collects agricultural tailwater, stormwater and drainage and delivers them to the pumping plants for disposal in the adjacent rivers and creeks.

RD 1000 perimeter levees are undergoing the largest rehabilitation since their original construction over a hundred years ago. The \$1.7 billion Natomas Levee Improvement Project (NLIP) which began in 2007 and will continue through 2025, will provide the Natomas Basin with two hundred-year flood protection when complete.

As the District moves into its second century, its public safety mission remains its first commitment. The District's sole purpose and function is to monitor, operate, and maintain the levees and flood control infrastructure protecting the more than one hundred thousand people in the Natomas Basin, ensuring that the system is ready for the next one hundred years.

Mission Statement

Reclamation District No. 1000's mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations in a safe, efficient and responsible manner.

Responsibility Statement

On behalf of and in communication with the residents of the Natomas Basin, the District meets its flood protection Mission by operating and maintaining:

- The perimeter levee system to prevent exterior floodwaters from entering the Natomas Basin.
- The District's interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin.
- The District's pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin.

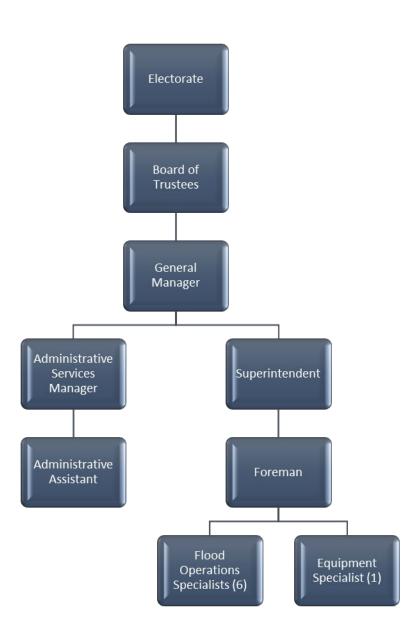
Vision Statement

In meeting its flood protection Mission, the District shall also:

- Carry out its responsibilities in a safe, professional, and accountable manner that adheres to the principles of good governance and transparency being sensitive to community interests and the environment.
- Continuously identify and implement operational, maintenance, structural and non-structural improvements that reduce flood risks in the Natomas Basin.
- Cooperate with private entities and public agencies (including the Corps of Engineers and the State Central Valley Flood Protection Board) with whom the District shares responsibilities, common goals, and objectives for flood protection in the Natomas Basin.
- Educate the public about the risks of flooding in the Natomas Basin and the District's efforts to minimize those risks.

Organizational Chart

RECLAMATION DISTRICT NO. 1000 ORGANIZATIONAL CHART



Budget Summary (FY 2020/2021)

Executive Summary

The Fiscal Year 2020/2021 Budget for Reclamation District No. 1000 was prepared by General Manager, Kevin L. King, and Administrative Services Manager, Joleen Gutierrez. The budget, while unbalanced, in terms of expenditures in excess of projected revenue, was prepared in order to accomplish the goals and objectives of the District. The Fiscal Year 2020/2021 Budget is reflective of the District's transitional position, planning and implementation of capital infrastructure improvements.

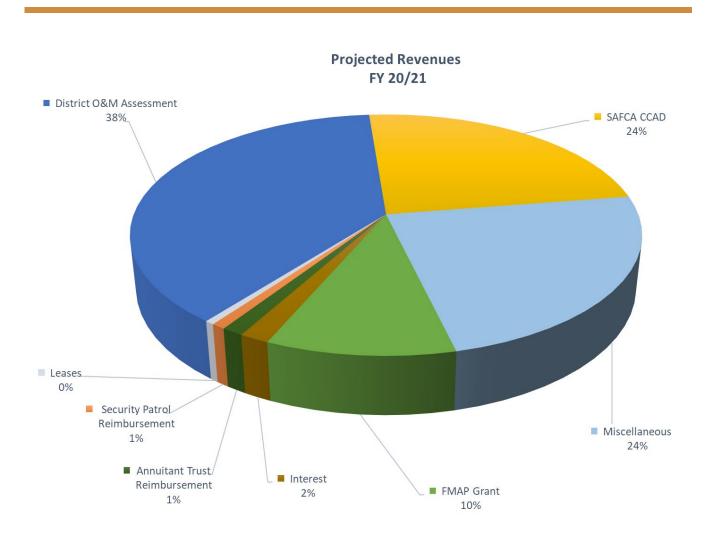
The Fiscal Year 2020/2021 Budget is highlighted by expenditures aimed at positioning the District for sustained financial stability, long-term infrastructure reliability and identification of projects/policies required for further evolution of the organization. Specifically, the District intends to analyze current and future operation and maintenance costs through development of a Comprehensive Financial Plan, implementation of the District's Capital Improvement Plan to replace infrastructure prior to failure, and work to establish an administrative overhead rate to ensure the District is recovering indirect costs while performing reimbursable work.

BUDGET SUMMARY FY 2020/2021	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
Total Revenues	4,432,000	4,551,284	5,916,337	(1,484,337)
Total All Expenditures	4,917,938	3,464,377	7,402,067	2,484,129
Net Expense to Revenue	(485,938)	1,086,906	(1,485,730)	999,792

Revenues

The District received approximately \$370,000 more in revenues in Fiscal Year 2019/2020 than budgeted. The additional revenue received was from a FEMA reimbursement and Interest Income. The one-time money is not anticipated in Fiscal Year 2020/2021. Nevertheless, the District does anticipate revenues to be \$1,484,337 greater in FY20/21 compared to FY19/20 Budget. The increased revenue is largely attributable to development impact fees (\$1.4 m) from the Greenbriar Development.

REVENUES	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
Revenues				
District O&M Assessment	2,250,000.00	2,250,000.00	2,250,000.00	-
SAFCA CCAD	1,400,000.00	1,400,000.00	1,400,000.00	-
Interest	65,000.00	110,166.91	95,000.00	(30,000)
Leases	20,000.00	26,629.30	30,000.00	(10,000)
Metro Airpark Pumping	22,000.00	23,000.00	25,000.00	(3,000)
FMAP Grant	574,000.00	570,145.04	601,337.00	(27,337.00)
FEMA/OES Disaster Reimbursement	0.00	133,011.57	0.00	-
Annuitant Trust Reimbursement	70,000.00	0.00	70,000.00	-
Security Patrol Reimbursement	31,000.00	36,125.00	45,000.00	(14,000)
Miscellaneous	0.00	2,205.80	1,400,000.00	(1,400,000.00)
Total Revenues	4,432,000	4,802,916	5,916,337	(1,484,337.00)



Operations & Maintenance Expenditures

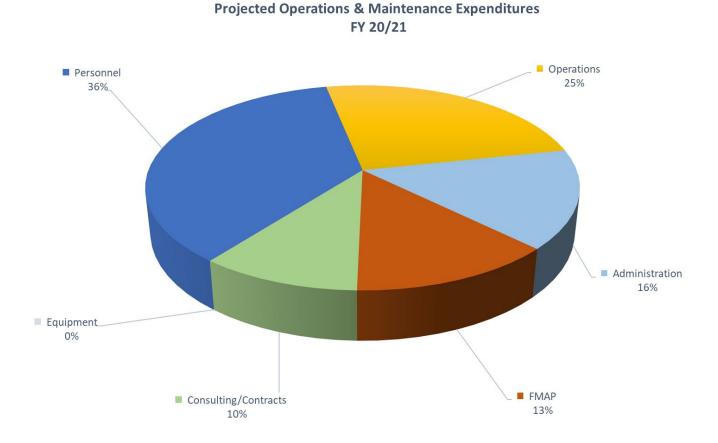
The District anticipates approximately \$15K less in Operations and Maintenance expenditures in FY 20/21 compared to the FY 19/20 Budget.

OPERATIONS & MAINTENANCE EXPENDITURES	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
O&M Expenditures				
Personnel	1,611,838	1,572,326	1,668,630	(56,792)
Operations	1,311,600	798,805	1,144,600	167,000
Administration	728,500	417,347	717,500	11,000
FMAP	574,000	570,145	601,337	(27,337)
Consulting/Contracts	260,000	176,988	470,000	(210,000)
Equipment	132,000	276,598	0	132,000
Total O&M	4,617,938	3,242,063	4,602,069	15,871

Major expenditure variations include:

- Personnel (\$56K):
 - Wages (\$22K) Includes a 2.3% Cost of Living Adjustment.
 - Pension (\$22K) The increase includes an increase in pension expense for the District moving to a 15-year amortization schedule for the unfunded liability.
- Operations (-\$167K)
 - Facility Repairs (-\$155K) The decrease is due to facility repairs performed in FY19/20 and not anticipated in FY20/21.
 - Field Services (-\$36K) Field Services, specifically Tree Services, have been reduced (-\$25K).

- Administration (-\$11K):
 - Election (\$39K) Typically occurs every two (2) years, however Trustee terms were changed in FY19/20 to align with Statewide General Election and anticipation of an election in FY20/21.
- Flood Maintenance Assistance Program Grant (\$601K) offset by revenue.
- Consulting/Contracts (\$210K) Major difference associated to planned RD 1000 Hydraulic Model Update (\$200K).
- Equipment (-\$132K) Reduction in equipment replacement.



Personnel Expenditures

Personnel Expenditures	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
Personnel/Labor				
Wages	1,058,262.00	975,708.05	1,080,595.03	(22,333.03)
General Manager	190,128.00		197,724.00	
Project Manager/Engineer	28,158.00		25,281.00	
Admin Services Manager	99,502.00		101,785.00	
Superintendent	119,180.00		121,875.00	
Foreman	92,405.00		94,508.00	
Flood Operations Specialist I/II	400,206.00		409,071.00	
Equipment Maintenance Specialist	72,997.00		74,665.00	
Administrative Assistant	55,686.00		55,686.00	
Trustee Compensation	40,000.00	32,625.00	40,000.00	0.00
Group Health Insurance	97,440.00	108,810.70	110,000.00	(12,560.00)
Annuitant Health Care	70,000.00	82,757.19	85,000.00	(15,000.00)
Dental/Vision/Life	22,328.00	21,724.66	25,887.00	(3,559.00)
Workers Compensation Insurance	39,544.00	24,908.75	30,000.00	9,544.00
OPEB - ARC	30,000.00	50,000.00	0.00	30,000.00
Continuing Education	5,000.00	3,702.90	5,000.00	0.00
Payroll Taxes	71,000.00	76,828.54	91,000.00	(20,000.00)
Pension	178,264.00	195,260.34	201,148.00	(22,884.00)
Employer Portion	72,980.00	82,260.34	86,148.00	
Unfunded Liability	105,284.00	106,000.00	115,000.00	
Personnel Subtotal	1,611,838.00	1,572,326.13	1,688,630.03	(56,792.03)

Operations Expenditures

Operations Expenditures	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
Operations				
Consultants - Field Operations	20,000.00	11,480.71	20,000.00	0.00
Equipment Parts/Supplies	60,000.00	30,000.00	60,000.00	0.00
Equipment Rental	5,000.00	755.66	5,000.00	0.00
Equipment Repairs/Service	16,000.00	3,343.94	16,000.00	0.00
Facility Repairs	366,000.00	77,753.02	211,000.00	155,000.00
Gates & Fences	10,000.00	1,390.35	5,000.00	5,000.00
Canal Erosion Program (RSP)	10,000.00	417.35	100,000.00	0.00
Access Road AB Program	50,000.00	0.00	50,000.00	0.00
Roof Repair Plant 1A	20,000.00	23,399.81	0.00	20,000.00
Plant 2 - Boil Repairs	80,000.00	0.00	0.00	80,000.00
Plant 8 Trash Rack Repairs	30,000.00	9,788.75	10,000.00	20,000.00
Plant 3 Trash Rack Repairs	30,000.00	5,413.53	10,000.00	20,000.00
Plant 5 Pump #1 Repair	10,000.00	1,343.23	0.00	10,000.00
V-Drain Repair	36,000.00	36,000.00	36,000.00	0.00
Field Equipment	10,100.00	10,100.00	14,000.00	(2,100.00)
Box Tarp for 10 Wheel Dump Truck 022	2,500.00	2,500.00	0.00	2,500.00
Air Compressor for Service Truck	2,600.00	2,600.00	0.00	2,600.00
Thumb Attachment for Excavator	5,000.00	5,000.00	5,000.00	0.00
Diesel Emission Fluid Storage Tank	0.00	0.00	6,000.00	(6,000)
Misc.		0.00	3,000.00	(3,000.00)
Field Services	100,000.00	50,777.70	63,100.00	36,900.00
Veg Management (Grazing, Farm Flying, Aquatic)	20,000.00		20,000.00	0.00
Tree Service	50,000.00		25,000.00	25,500.00
Pump Plant Meggar Testing	5,000.00		5,000.00	0.00
Sonitrol Security	6,000.00		6,000.00	0.00
Hazardous Waste Recycle	5,000.00		0.00	5,000.00
Tire Recycle	5,000.00		3,500.00	1,500.00
Backflow	500.00		500.00	0.00
Water Service	600.00		600.00	0.00
Misc.	7,900.00		2,500.00	5,400.00
Fuel	55,000.00	38,234.14	50,000.00	5,000.00
Herbicides	105,000.00	108,815.58	120,000.00	(15,000.00)
Power	500,000.00	405,000.00	500,000.00	0.00
Refuse Collection	25,000.00	15,362.05	30,000.00	(5,000.00)
Shop Equipment (Not Vehicles)	3,000.00	3,000.00	5,000.00	(2,000.00)
Supplies and Materials	22,000.00	25,335.09	25,000.00	(3,000.00)
Boot Allowance	3,000.00	1,500.00	3,000.00	0.00
Uniform Service	4,000.00	2,753.19	4,000.00	1,500.00
Misc.	15,000.00	21,081.90	18,000.00	(5,000.00)

Operations Expenditures	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
Utilities - Field	8,000.00	8,351.83	11,500.00	(3,500.00)
Sacramento County	3,500.00	710.63	3,500.00	0.00
City of Sacramento	3,500.00	1,872.45	2,000.00	1,500.00
Cell Phone Reimbursement	1,000.00	5,768.75	6,000.00	(5,000.00)
Misc./Other - Field	500.00	30.00	500.00	0.00
Govt Fees/Permits - Field	12,000.00	10,435.00	12,000.00	0.00
FEMA Permits	4,000.00	0.00	1,500.00	2,500.00
Operations Subtotal	1,311,600.00	798,804.71	1,144,600.00	167,000.00

Administration Expenditures

Administration Expenditures	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
Administration				
Accounting/Audit	46,050.00	34,000.00	47,050.00	(1,000.00)
Bartel Associates (GASB)	3,000.00	1,300.00	3,000.00	
Audit	15,000.00	12,900.00	16,000.00	
CPA (Rob Merritt)	24,000.00	16,050.00	24,000.00	
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TCS Consulting (GASB)	3,000.00	2,700.00	3,000.00	
CalPERS (GASB)	1,050.00	1,050.00	1,050.00	
Administrative Consultants	130,000.00	19,362.53	128,000.00	2,000.00
Financial Plan/Study	60,000.00	0.00	58,000.00	
Total Compensation Survey	15,000.00	0.00	15,000.00	
SCI Consulting (Assessment)	20,000.00	19,362.53	20,000.00	
Overhead Rate Study	25,000.00	0.00	25,000.00	
Miscellaneous	10,000.00	0.00	10,000.00	
Admin - Misc./Other Expenses	8,250.00	3,3045.58	8,250.00	0.00
Bank Fees	250.00	275.00	250.00	
Business Expense	8,000.00	2,759.58	8,000.00	
Admin. Services	17,000.00	10,406.35	17,000.00	0.00
Alarm/Security Office (Sonitrol)	4,000.00	3,604.65	4,000.00	
Copy/Print Services	2,000.00	318.54	2,000.00	
DOT/Screening	2,500.00	1,888.16	2,500.00	
Postage/Shipping	1,000.00	344.49	1,000.00	
Records/Retention Management (ECS)	2,000.00	1,775.51	2,000.00	
Timekeeping (Replicon)	4,000.00	2,475.00	4,000.00	
Miscellaneous (Job Posting/CSDA)	1,500.00	0.00	1,500.00	
Computer Costs (Tech/Website/Software)	24,000.00	17,046.39	24,000.00	0.00
Software (Go Daddy, Misc.)	9,000.00	5,864.09	9,000.00	
Tech Support (Terrapin)	12,000.00	8,932.30	12,000.00	
Website (Streamline)	3,000.00	2,250.00	3,000.00	
Govt Fees/Permits	12,500.00	6,160.68	12,500.00	0.00
City of Sacramento (Investment Pool)	6,000.00	5,155.00	6,000.00	
LAIF (Investment Pool)	5,000.00	0.00	5,000.00	
Police Alarm	50.00	37.50	50.00	
Miscellaneous	1,450.00	968.18	1,450.00	
Legal	97,000.00	50,484.39	97,000.00	0.00
Human Resources/Employment (Boutin Jones)	7,000.00	2,000.00	7,000.00	
General Counsel (Downey Brand)	85,000.00	45,227.49	85,000.00	
Other Legal Services	5,000.00	3,256.90	5,000.00	
Liab/Auto/Business Insurance	150,000.00	88,069.00	150,000.00	0.00
Stratton	·	30,005.00		0.00
	150,000.00		150,000.00	(200.00)
Memberships ACWA	40,500.00	32,627.00	40,800.00	(300.00)

Administration Expenditures	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
CCVFCA	16,300.00		16,300.00	
Chamber of Commerce	0.00		300.00	
Costco	200.00		200.00	
CSDA	8,350.00		8,350.00	
Sacramento LAFCO	650.00		650.00	
Mitigation Land Expenses	3,000.00	2,592.20	6,200.00	(3,200.00)
Yolo County Treasurer	3,000.00		6,200.00	
Office Maintenance & Repair	27,000.00	16,735.66	27,000.00	0.00
Custodial Service (Neat Freak)	10,000.00	3,293.75	10,000.00	
HVAC (Barnett)	3,000.00	292.50	3,000.00	
Landscaping (Carson)	13,000.00	9,206.25	13,000.00	
Pest Control (Greenlight)	1,000.00	375.00	1,000.00	
Misc.		3,568.16	1,000.00	
Office Supplies	5,500.00	4,162.89	5,500.00	0.00
Payroll Services	3,500.00	3,727.14	6,000.00	(2,500.00)
Payroll Services (Wells Fargo)	3,500.00	-,	6,000.00	(_//
Public Relations	45,000.00	5,532.94	45,000.00	0.00
		-		0.00
Direct Outreach (Community Engagement)	18,000.00	5,070.61	18,000.00	
Consulting	25,000.00	0.00	25,000.00	
Subscriptions/Publications	2,000.00	462.33	2,000.00	0.00
Small Office & Computer Equipment	12,000.00	4,838.17	12,000.00	0.00
Computer Equipment	2,000.00	2,515.56	2,000.00	
Miscellaneous Equipment	10,000.00	2,322.61	10,000.00	
Utilities (Phone/Water/Sewer/Internet)	23,700.00	17,456.16	23,700.00	0.00
Telephone (ATT)	3,500.00	3,231.95	3,500.00	
Water (City of Sacramento)	2,800.00	626.64	2,800.00	
Internet (Comcast)	2,000.00	1,985.86	2,000.00	
Sewer (County of Sacramento)	2,800.00	710.63	2,800.00	
Phone System (Great American Fin Svcs)	5,200.00	4,085.03	5,200.00	
Copier/Printer (Smile Business Systems)	3,000.00	3,482.11	3,000.00	
Cellular Service (Verizon)	4,200.00	3,313.20	4,200.00	
Miscellaneous	200.00	20.75		16,000,00
Election	55,000.00	32,452.19	39,000.00	16,000.00
Legal	49,400.00	27,360.00	35,000.00	
Publications/Notices	1,500.00	2,683.80	1,500.00	
Facility Rental	1,000.00	0.00	0.00	
Printing Services Temporary Staff	500.00	551.31	500.00	
Miscellaneous	2,100.00 500.00	1,500.00 357.08	1,500.00 500.00	
	500.00	557.08	500.00	
Assessment/Property Taxes (SAFCA - CAD)	8,000.00	7,927.68	8,000.00	0.00
Conference/Travel/Professional Develop.	20,500.00	799.64	20,500.00	0.00
Conference (Exec Staff & Trustees)	8,500.00	0.00	8,500.00	0.00
Travel (Exec Staff & Trustees)	12,000.00	799.64	12,000.00	
Admin Subtotal	728,500.00	417,346.57	717,500.00	11,000.00

Flood Maintenance Assistance Program

FMAP Expenditures	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
FMAP Grant				
LOI/SWIF	20,000.00	19,683.96	0.00	20,000.00
Equipment	305,100.00	296,579.99	381,337.00	(76,237.00)
(2) Pull Tractors JD 5090M Mower	124,000.00		0.00	
(1) Tiger Boom Mower, JD 5115M Tractor	181,100.00		0.00	
(1) Kenworth T270 Dump Truck	0.00		84,400.00	
(1) Kenworth T270 Water Truck	0.00		87,650.00	
(1) Kenworth T800 Transport Truck	0.00		178,605.00	
Operations & Maintenance	236,500.00	253,881.09	220,000.00	16,500.00
Vegetation Management (Tree Removal - High Priority Areas)	186,500.00		220,000.00	
Encroachment Enforcement (Waterside Encroachments)	50,000.00		0.00	
Administrative	12,400.00	0.00	0.00	12,400.00
Administrative (5% of O&M Activities)	12,400.00		0.00	
FMAP Subtotal	574,000.00	570,145.04	601,337.00	(27,337.00)

Consulting /Contracts Expenditures

Consulting/ Contracts Expenditures	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
Consulting/Contracts				
Technical Consultants	180,000.00	85,363.14	375,000.00	(195,000.00)
DPLand (Land, Right of Way and Title Expert)	5,000.00	1,784.44	5,000.00	
Kleinfelder (Geo Tech)	60,000.00	0.00	60,000.00	
MBK Engineering (Gen Engineering)	20,000.00	25,000.00	20,000.00	
Mead & Hunt (Gen Engineering)	60,000.00	19,982.45	60,000.00	
Project Management (Yeager, Devereux)	30,000.00	38,596.25	30,000.00	
Hydraulic Modeling (TBD)	5,000.00	0.00	200,000.00	
Security Patrol	65,000.00	77,625.00	80,000.00	(15,000.00)
Temporary Admin	15,000.00	14,000.00	15,000.00	0.00
Christo Rey - Work Study Program (2 Students)	15,000.00	14,000.00	15,000.00	
Consulting/Contracts Subtotal	260,000.00	176,988.14	470,000.00	(210,000.00)

Equipment Expenditures

Equipment Expenditures	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
Equipment				
Equipment	132,000.00	276,598.00	0.00	132,000.00
(6) 3/4 Ton 4x4 Pickups (Replacement)	132,000.00	276,598.00	0.00	132,000.00
Equipment Subtotal	132,000.00	276,597.91	0.00	132,000.00

Capital Expenditures

The District anticipates approximately \$2.5M more in Capital expenditures in FY 20/21 compared to the FY 19/20 Budget. The major difference is implementation of the District's Capital Improvement Plan Update, inclusive of identified capital improvements, a Programmatic Environmental Impact Report, Project Design and Supervisory Control and Data Acquisition (SCADA) improvements.

CAPITAL EXPENDITURES	Adopted Budget FY 19/20	Estimate YE FY 19/20	Budget FY 20/21	Variance Budget FY 20/21 v. Budget FY 19/20 (over)/under
Capital Expenditures				
Capital Facilities	180,000.00	189,652.00	2,700,000.00	(2,520,000.00)
Condition Assessment & Inspection Electrical	50,000.00	59,552.00	0.00	
Plant 1B Spare Transformer	100,000.00	0.00	200,000.00	
CIP Update	30,000.00	130,100.00	0.00	
2020/2021 Capital Projects (Programmatic EIR/Project Design/SCADA)	0.00	0.00	2,500,000.00	
Capital - Office Upgrades Furniture	30,000.00	18,043.74	20,000.00	10,000.00
Board Room & Kitchenette	30,000.00	18,043.74	20,000.00	
Capital - RE Acquisition	50,000.00	3,437.50	50,000.00	0.00
Natomas Cross Canal	20,000.00	3,437.50	20,000.00	
NEMDC Parcels	30,000.00	0.00	30,000.00	
Capital - Office Facility Repair	30,000.00	0.00	30,000.00	0.00
Window Replacement, Paint, AV Equipment	30,000.00	0.00	30,000.00	
Document Management	0.00	0.00	0.00	10,000.00
Capital - District Server	10,000.00	11,180.79	0.00	(10,000.00)
Total Capital Expenditures	300,000.00	222,314.03	2,800,000.00	(2,500,000.00)

