

RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
ACTION SUMMARY
August 12, 2015
1633 Garden Hwy
Sacramento, CA 95834

Trustees Present: Avdis, Barandas, Christophel, Gilbert, Harris, Jones and Smith

Trustees Absent: None

Staff in Attendance: General Manager Devereux, Secretary Figueroa, Superintendent Caldwell, Attorney James Day, and PR Consultant Karen Pardieck. Also in attendance were representatives of Vision Launchers, Steve Yeager and John Shiels.

President Christophel Presided at the meeting.

1. Approval of the Minutes – July 8, 2016

It was moved by Trustee Harris to adopt the minutes of July 8, 2016 as corrected. The Motion was seconded by Trustee Gilbert, duly put and carried by a unanimous vote.

3. Administrative Items

A. Treasurer's Report for July 2016

Fund Balances for July 2016 are as follows:

| | |
|-------------------|-----------------|
| Checking: | \$ 1,025,772.36 |
| Money Market: | \$ 417,406.41 |
| County Treasurer: | \$ 3,676,727.27 |
| LAI: | \$ 1,716,607.58 |
| City Pool A: | \$ 1,010,751.96 |

Motion by Trustee Harris to approve the Treasurer's report as presented. The motion was seconded by Trustee Avdis, duly put and carried by a unanimous vote.

B. Expenditure Report for July 2016

The expenditures for the month of July 2016 were \$147,390.24. Expenditures from the various funds are as follows: Operation and Maintenance - \$147,390.24

4. COMMITTEE REPORTS

A. SAFCA Representatives

Trustee Barandas reported on the activities of SAFCA. He noted there were a number of staff changes at the Corps both locally (new District Engineer) and in Headquarters which could affect our projects' schedule. SAFCA and the State have signed the cost share agreements with Corps for the Natomas federal project. There still is concern about FY 2017 funding to start construction. SAFCA staff will be recommending their Board accelerate selling of bonds from the new CCAD which could produce more income at no increase in principle and interest to pre-fund a portion of the Natomas levee improvements. If that happens there will could be two projects. GM Devereux clarified that SAFCA wants to put early funds into the projects but they would still be Corps of Engineer projects. GM Devereux supports accelerating the levee improvements, but wants to makes sure all project features are included such as the levee patrol/O&M road and slope stability modifications.

B. Executive Committee

Trustee Christophel reported the Executive Committee met on August 2nd to review the Agenda for the August 12 Board meeting and had some discussion on the General Manager's evaluation, which will be addressed later on the agenda.. In attendance at the meeting were Trustees Christophel, Barandas and General Manager Devereux and Trustee Harris connected to the meeting via telephone as a non-participant for the first part of the meeting. A copy of the minutes of the Executive Committee was included in the Board packet.

C. Finance Committee

The Finance Committee met on July 21 for a pre-audit conference with Maryann Cropper of Cropper Accountancy. They discussed the fee and schedule and the GASB 68 disclosure which the District implemented last year. Chair Gilbert requested the CalPERS disclosure information and will review the requirements, data and the written disclosure in the financial statements. In attendance at the meeting were Trustees Gilbert, Christophel and Smith, GM Devereux and ASM Figueroa. , the auditor Maryann Cropper participated via telephone. A copy of the minutes of the meeting were included in the Board packet.

D. Personnel Committee

Trustee Harris reported the Personnel Committee met on July 29, 2016 and discussed the GM Evaluation and agreed to have the full Board conduct the evaluation at the August Board meeting. They also discussed the GM's 2016/17 Master Task list and the compensation policy received from Grace Consulting. The Board also discussed specific salary adjustments and the draft succession plan. In attendance at the meeting were Trustees Harris, Christophel and Jones and GM Devereux. A copy of the minutes of the meeting were included in the Board packet.

E. Urbanization Committee

The Urbanization Committee met on August 2 to meet with Vision Launchers and review their proposal to provide video production services as part of the community outreach. Mr. Martinelli, Ms. McClellan and Mr. Breton provided background on their company and how they could assist

the District to get its message out to the community.

After discussion the committee discussed the proposal with the GM and requested a revision to the scope to eliminate the flood emergency short video and will recommend the Board approve a contract with Vision Launchers not to exceed \$12,000, plus a contingency to produce two videos. Ms. Pardieck shared draft items and photos for inclusion in our 2016 District Newsletter. She requested the committee review the information and provide input for creating a draft newsletter for their review.

The committee then discussed the homeless camp issue and a draft MOU to be presented to the City, American River Flood control District, SAFCA and the County of Sacramento to see if they have any interest. If so the Committee can meet with elected officials to discuss the proposal. If not the District can use the off-duty Sherriff deputy program to help with the homeless camp issue.

In attendance at the meeting were Trustees Avdis, Gilbert and Jones, General Manager Devereux, PR Consultant Karen Pardieck and for the first portion of the meeting staff of Vision Launchers. A copy of the minutes of the Urbanization Committee was provided in the Board packet.

4A. Presentation of Resolutions Adopted by Reclamation District No. 1000 and others in recognition of former District Trustee John Shiels service to the District and Community.

President Christophel presented the following to John Shiels:

Resolution 2016- 5 In Recognition of Service – Reclamation District No. 1000
City of Sacramento Resolution in Recognition of Service – City Council
County of Sacramento Resolution in Recognition of Service – Board Of Supervisors
Congressional Record in Recognition of Services – Congresswoman Matsui

Reclamation District No. 1000 Board and Staff thanked Mr. Shiels for his years of service, his leadership and his community dedication.

4C. Agreement with Vision Launchers for Video Production Services

General Manager Devereux reported the Urbanization Committee meet to review the proposal from Vision Launchers to produce two short videos for use in our public outreach efforts. The Committee recommended approval of the project. GM Devereux stated he is requesting authorization to enter into a contract with Vision Launchers per the proposal at a cost not to exceed \$13,800.

After discussion it was moved by Trustee Avdis to authorize the General Manager to execute a contract with Vision Launchers in an amount not to exceed \$13,800, with a contingency, to produce two videos to help the District get its message to the public. One longer video (6 to 7

minutes) to be used in presentation to community groups and other agencies and a shorter video that can be accessed from the website. The motion was seconded by Trustee Jones, duly put and carried by a unanimous vote.

4B. **2016-08-1 – A Resolution of the Board of Trustees of Reclamation District No. 1000 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessments) on the Secured Tax Roll.**

Staff reported that Sutter County has new requirements for adding District assessments to the tax role. The Board is required to certify by Resolution the validity of the legal process used to place the assessment on the County Tax Roll. District Counsel has reviewed, revised and recommends approval of Resolution 2016-08-1.

After discussion it was moved by Trustee Avdis to adopt Resolution 2016-08-1 as presented. The motion was seconded by Trustee Harris, duly put and carried by a unanimous vote.

6. **Items Schedule for information and Discussion – General Manager’s Report**

A& B Regional Flood Control Issues

GM Devereux noted Trustee Barandas has covered regional flood control issues in his SAFCA report. He reminded the Board a Special Board meeting will be held on August 17, 2016 at 4 pm at the District office to receive a report from SAFCA Lobbyist Mike Strachan. This will be a briefing on flood control issues in Washington DC related to Sacramento’s flood control efforts.

C. Corps Design Progress Natomas Levee Improvements and Rights of Way Issues (update)

General Manager reported he hired Steve Yeager to assist with managing the Natomas levee project. Mr. Yeager is a consulting engineer who previous worked on the Natomas Levee projects in the late 1980 and early 1990s when he was with the California Department of Water Resources.

Mr. Yeager addressed the Board on the work he will be doing for the District and stated he was excited to be working back in Natomas. He will work as the liaison between the COE and the District. He has worked with the Project Manager, Dan Tibbet, at the COE previously.

Trustee Avdis asked where the COE was on the design work. GM Devereux said the Reach I area has 100% plans and the bid for the work will be advertised this fall and the contract will be awarded later this year or early next depending on the budget. The first contract includes the slurry wall on Garden Highway between Gateway Oaks Drive and Northgate Blvd. The project will require complete closure of Garden Highway between Truxel and Northgate for up to six months. Reach H along the NEMDC has 60% plans and should be ready for construction in 2018.

GM Devereux reported he participated in a field trip with community members Ray Tretheway of the Sacramento Tree Foundation (former District Trustee and City Councilman), Heather Fargo (former Sacramento Mayor) and SAFCA representatives. They drove the footprint of the constructed and proposed Natomas levee project. Mr. Tretheway and Ms. Fargo expressed concern over the number of trees to be removed to accommodate the levee improvements. GM Devereux and SAFCA staff explained the project and why access for patrols and emergency response was critical to providing the flood protection. We also discussed opportunities for robust mitigation including plantings in urban areas to offset the lost vegetation along the levees.

Trustee Smith asked who was designing the project and if the District was able to provide meaningful input during the design. GM Devereux stated the consulting firms of HDR and Wood Rodgers are the design engineers. The District has participated in a design working group and has reviewed the plans through Mead & Hunt. We have also participated in field trips with Corps, State and SAFCA along with the design engineers to review specific issues and provided our input on operations and maintenance.

- D. Encroachment Permits
No encroachment permits were endorsed.
- E. GM Priority Task List (2016-2017)
General Manager Devereux reported he has included his 2016-2017 Priority Task list in the Board packet. If the Board has issues with priority task list or comments he would appreciate feedback.
- F. Strategic Plan Implementation
General Manager Devereux reported the Succession Plan is in draft form as is the Compensation Policy/Salary schedule.
- G. Update Homeless coordination with stakeholders
General Manager Devereux reported he has reached out to Tim Kerr, the General Manager at American River Flood Control and asked if he could reach out to his Board and perhaps schedule a meeting with one of their Board and one of the District's Trustees.
- H. Update On SWIF Document
GM Devereux reported they are still working with the State and the COE on the formal submission. Once the document is final it will be brought to the District Board and the Central Valley Flood Protection Board.
- I. Amorusa Ranch Project – City of Roseville
General Manager Devereux reported he will be meeting with the City of Roseville, SAFCA and Sutter County on the proposed detention basin and the funds that Roseville has already collected for implementation.

J. Plant 8 Security Fencing Contract
General Manager Devereux reported the contract for the Security Fencing is substantially completed. A punch list was provided to the contractor yesterday.

6) Trustee's Reports

None to report

7) Public Outreach Report – Karen Pardieck

Ms. Pardieck reported the GM has already reported on the PR Outreach.

8) District Counsel's Report

Attorney Day reported on activity of his firm on behalf of the District for July 2016.

9) Superintendent's Report

Superintendent Caldwell reported most of July was spent mowing. A copy of the Superintendent's report was provided in the Board packet.

CLOSED SESSION

Employee Performance Evaluation

Position Title: General Manager

Government Code Section 54957 (b) (1)

The regular meeting was recessed and the Board went into closed session for Employee Performance Evaluation for the General Manager under Government Code Section 5457 (b) (1).

The Closed session was adjourned and the regular meeting reconvened. Attorney Day announced the no action was taken.

There being no further business to come before the Board the meeting was adjourned.

President

Secretary