



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**SEPTEMBER 9, 2022  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public participated in this meeting by teleconference. Present were Board President Thom Gilbert; Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Chris Burns; Trustee Tom Smith; General Co-Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Trustees Present: Thom Gilbert, Elena Lee Reeder, Nick Avdis, Jag Bains, Chris Burns (Trustee Tom Smith was present after swearing in at 8:05 am)

Trustees Absent: Tom Barandas

1.3. Approval of Agenda

General Manager Kevin King made known there is one change to the Agenda. The change is to item 7.1.1. The September 6, 2022 Urbanization Committee meeting and minutes from the meeting have been added.

Moved/Second: Trustee Elena Lee Reeder/Trustee Chris Burns

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Avdis, Trustee Jag Bains, Trustee Chris Burns

Noes: None

Abstain: None

Absent: Trustee Tom Barandas

Action: The motion to approve the September 9, 2022, Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Thom Gilbert led the Pledge of Allegiance.

1.5. Oath of Office

General Manager Kevin King stated the Sacramento County Board of Supervisors appointed Tom Smith to the RD1000 Board of Trustees at the September 23, 2022, Board of Supervisors meeting. Mr. Smith will serve the remainder of former Trustee Debra Jones' vacated Land Assessment Seat through 2024.

Board President Thom Gilbert administered the Oath of Office to incoming Trustee Tom Smith, whom GM King welcomed as a new member of the Board.

Trustee Tom Smith remarked that he has always been concerned about flooding, flood control, and flood maintenance in Natomas. He added that he is committed to serving and looks forward to helping the Board and District.

1.6. Committee Assignments

Board President Thom Gilbert filled vacant board committee seats. He appointed Jag Bains as Personnel Committee, Chair. Tom Smith was appointed to the Personnel and Urbanization Committees. The committee assignments were accepted.

1.7. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

**2. PRESENTATIONS**

There were no scheduled presentations.

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the agenda.*

Public Comment

Ed Perez, a resident of Natomas, commended the District for its recent outreach efforts to inform the public of its vital service. He shared his appreciation for easy-to-understand Board Election materials so anyone could consider joining the Board.

General Manager Kevin King thanked Mr. Perez for his comments and acknowledged the District has put forth an effort to improve transparency and increase outreach to the community. GM King added that the District would mail out a postcard soon to inform landowners that an official voting ballot would follow.

**4. INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the August 2022 Board Meeting.

GM King made known November 11, 2022 is Veteran's Day, a federal holiday. While it is not an observed holiday for the District, in light of public participation, the November Board Meeting will move to November 18, 2022. The Executive Committee and Counsel recommend moving the date.

Trustee Jag Bains inquired about the possibility of a committee reviewing CIP-related design and construction projects. GM King said the Operations Committee would be the appropriate committee for reviewing. Utah State University is researching and modeling to help combat vortexing in our current arrangement. Once the research and modeling have been completed, GM King will set up an Operations Committee meeting to review modeling videos. KSN is handling the design work, and our District Engineer Mead & Hunt will peer review the design work. GM King stated that if there are alternatives in any of the CIP projects, the Operations Committee will meet to make a recommendation before we go out to bid with the specs - if that

is the Board's desire. The Operations Committee would meet annually as part of the budget process and consider design work.

Trustee Tom Smith shared his appreciation for consultant KSN and Utah State selection. GM King and the operations manager will provide a tour of the District so that Trustee Tom Smith can become familiar with the location of pumping plant sites. Trustee Smith is encouraged to locate a convenient time to take a district tour and contact GM King.

Trustee Chris Burns inquired whether the Pumping Plant 1A and 1B agreement specifies that demolition cannot begin without having the new parts on site. To accurately answer this question, GM King requested some time to review the agreement. Counsel Rebecca Smith recalls working extensively with the Corps to ensure the request is memorialized. Trustee Burns would like to ensure we have a backup plan if the contingency falls through. GM King will follow up with Trustee Burns on this issue.

Glenda Corcoran, District Director for Congresswoman Doris Matsui, stated she is listening to the Board meeting and will report to Congresswoman Doris Matsui on all things related to water. Ms. Corcoran thanked GM King for reaching out with significant updates. General Manager King mentioned a District need for \$35 million for infrastructure funding.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the August 2022 Board Meeting.

General Manager Kevin King reported that staff is preparing for flood season, including efficiency improvements at the field shop and a GPS fleet tracking system installed in district vehicles. The tracking system can download reports of trouble areas of vegetative growth.

Trustee Thom Gilbert inquired whether our crew members have an assigned vehicle. The operations manager confirmed each crew member is assigned to a vehicle. GM King added that when river elevations reach a particular stage, 24/7 patrols are triggered, and the crew will partner up for safety reasons. Currently, each crew member works independently throughout the District to address concerns.

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the August 2022 Board Meeting.

Counsel Rebecca Smith stated counsel has been assisting in preparation for the District's Fee Study and potential protest vote, the upcoming trustee election, and making sure the outreach team remains compliant.

General Manager King added the Board Trustee Nomination period would end on September 15, 2022. If more than three nominations for Board Trustee are received, we will have an election. The election will be called off if fewer than three nominations are received. GM King will assign the election board after the nomination period ends (September 15). He will then request the Sacramento County Board of Supervisors to appoint the selected election board by mid-October. Once appointed, the election board will undergo training and conduct the November 8, 2022 Trustee Election.

## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

Moved/Second: Trustee Chris Burns/Trustee Nick Avdis

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Chris Burns, Trustee Tom Smith

Noes: None

Abstain: None

Absent: Trustee Tom Barandas

Action: Motion to approve Consent Calendar Items 5.1-5.6 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the August 12, 2022, Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for August 2022.

5.3. EXPENDITURE REPORT: Review and Accept Report for August 2022.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for August 2022.

5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2022-09-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.

5.6. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

## **6. SCHEDULED ITEMS**

6.1 COMPREHENSIVE FINANCIAL PLAN: Review and Discuss Draft Phase 2.2 Property Related Fee Study and Consider Circulation for Public Comment.

GM King provided a background of the work performed in the past two and a half years, beginning with Phase 1 of the District's financial planning.

GM King stated that the Board commented on a technical memo during the May Board meeting and further directed him to come back to review Phase 2.2 of the Property Related Fee Study.

The first step of the Prop 218 Property Fee (if the Board directs) is to mail out an information packet and protest ballot to affected property owners. If the District receives more than 50% of the protest ballots from property owners, it cannot move forward to Step 2.

The public comment period will begin next week with the mailing of the Property Related Fee Protest Ballot and Information Sheet. Protest forms would be due by November 18, 2022 or property owners may protest in person by attending the November 18 Board meeting.

There is one change from the previous Technical Memo that the Board reviewed in May. There will be a minimum charge of one dollar per parcel to cover the administrative expense. There are approximately 35,000 parcels in the District, and the fee would only apply to a small subset of these parcels, generating around \$1,000. The other changes are updated assessment roll numbers from Sacramento and Sutter Counties that we received in August.

Trustee Chris Burns inquired whether the dollar fee has been updated in the appendix. Consultant Greg Ghorzoni from NBS confirmed.

Trustee Nick Avdis inquired about the outreach as it relates to government properties and agricultural growers in the basin. GM King confirmed he met with the city, county, Natomas Mutual Water Co., requested to meet with SAFCA, and has reached out to individual landowners and will continue to do so.

There were no public comments.

GM King summarized the upcoming steps if the motion is approved. To direct staff to circulate for public comment, the Property Related Fee Study will conclude with a public hearing on November 18, starting around 8 am, which would be open for any public comment and then close the public hearing. If there is a majority protest, then there is no action for the Board to take. The District would need to begin the process again. If we do not receive a majority protest, the Board will entertain any public comments or questions and decide whether to adopt the final engineer's study. If the study is adopted, we will go out for Step 2 Public Approval in the specified time frame.

GM King encourages all Trustees to visit [4Natomas.org](http://4Natomas.org) for information.

Moved/Second: Trustee Nick Avdis/Trustee Elena Lee Reeder

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Chris Burns, Trustee Tom Smith

Noes: None

Abstain: None

Absent: Trustee Tom Barandas

Action: Motion to direct staff to circulate for public comment concluding on November 18 the Property Related Fee Study is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Gilbert & Lee Reeder) August 31, 2022
- Finance Committee (Gilbert, Bains & Burns) August 31, 2022
- Urbanization Committee (Lee Reeder & Burns) September 6, 2022

#### 7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas, & Gilbert)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Bains & Barandas)

## **8. CLOSED SESSION**

### 8.1. No Closed Sessions Items Scheduled.

**9. ADJOURN**

Moved/Second: Trustee Nick Avdis/Trustee Elena Lee Reeder

Ayes: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Chris Burns, Trustee Tom Smith

Noes: None

Abstain: None

Absent: Trustee Tom Barandas

Action: Motion to adjourn the meeting is approved.