



Protecting Natomas Since 1911

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RECLAMATION DISTRICT NO. 1000

BOARD OF TRUSTEES

REGULAR BOARD MEETING

FRIDAY, SEPTEMBER 13, 2024

8:00 A.M.

DISTRICT OFFICE

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to kking@rd1000.org.

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

2. PRESENTATIONS

No Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

AGENDA

RD 1000 Board Meeting
September 13, 2024

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the August 2024 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the August 2024 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the August 2024 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the August 9, 2024, Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for August 2024.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for August 2024.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for August 2024.
- 5.5. INVESTMENT REPORT: Review and Accept Report for August 2024.
- 5.6. INVESTMENT FUND TRANSFERS: Review and Consider Approval of Transferring Funds Amongst Investment Accounts

6. SCHEDULED ITEMS

- 6.1 SPONSORSHIP OPPORTUNITY: Review and Consider Sponsorship – Autumn International Night Market & Halloween Event.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY

7.1. BOARD ACTIVITY:

Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) September 4, 2024

Upcoming Meetings

- SAFCA Board Meeting – September 19, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – October 2, 2024 @ 8:00 am
- RD 1000 Board Meeting – October 11, 2024 @ 8:00 am

8. ADJOURN

TITLE: General Manager's Report – September 2024

- vi. PUMPING PLANT #5
 - Fully operational
- vii. PUMPING PLANT #6
 - Procurement of replacement materials has been initiated.
- viii. PUMPING PLANT #8
 - Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed during the non-flood season.

3. Capital Improvement Projects

a. CIP Update

- i. KSN is developing a final design concept-based project phasing as it relates to Pumping Plant #8, including potential property acquisition and construction drawings. The final design completion date is April 2025.

4. Development Project Updates

a. MAP (Metro Air Park)

- i. Reviewed updated drainage study and modeling reviewed by Mark Kubick. Identified I-5 culvert impacts for review of proposed WSEL raise north of I-5 (floodplain mapping incomplete). Downstream improvements mainly influenced by new pump at Plant 3. Additionally, L Drain widening south of Interstate 5.
- ii. Reviewed with Sac County on 6/14/24, comments provided to Wood Rodgers/MAP on 6/19/24.

b. Upper West Side

- i. Resubmittal received on 2/20 with changes required by County that affected the drainage system. Will use new basin HEC RAS model to check as well as existing SWMM. The SWMM model indicates less than 0.03' WSEL impact - Okay. Backchecking other comments.
- ii. Reviewed revised drainage report with M&H, will prepare comments and transmit to Wood Rodgers.
- iii. A new SMUD plan has been submitted, the plan is to reroute facilities, utilizing existing lines to the east and north along the East Drainage Canal.
- iv. Drainage Study comments final review completed with Wood Rodgers & County on 05/23/2024.
- v. Met with SMUD at locations along the East Drain related to pole placement.

TITLE: General Manager's Report – September 2024

- c. Sutter Pointe
 - i. CVFPB permit application for the Sewer main crossing has been endorsed.
 - ii. Pump Station and Storm Drain outfall structure is under construction. Currently reviewing associated submittals.
 - iii. Phase 1 Infrastructure submittals ongoing.
 - iv. Provided comments on radio communications intercommunication our Corp Yard SCADA server.
- d. Grandpark
 - i. Met with project manager representing the ownership group to discuss project scope and potential development agreement, ongoing discussions forthcoming.
 - ii. Met with developer on 8/21. Awaiting technical memo highlighting proposed routing of the East Drainage Canal.
- e. Anton Dev Co Fong Ranch Road
 - i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.
- f. Panhandle 105
 - i. Contractor has mobilized.
- g. Panhandle 180
 - i. Received tentative map on 6/19/24, comments are forthcoming.
 - ii. Received Village 1-5 Tentative Map on 7/17/24.
- h. Ninos Parkway Trail – B Drain
 - i. Construction of the B Drain pedestrian crossing has commenced.
- i. MAP Schnitzer
 - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
 - ii. Coordinated with Count DWR as it relates to the water surface profiles.
- j. Airport South Industrial
 - i. Met with the City on 9/12 to discuss comments on the latest drainage plan ULDC needs.
 - ii. RD1000 comments are no net impact to 200-year. Provide City water surface elevations from HEC-RAS.

TITLE: General Manager's Report – September 2024

- iii. Meetings forthcoming as it relates to the potential Powerline Road widening project.
- iv. Currently under review is the recently submitted Notice of Availability of Draft EIR.
- k. Russel at Truxel Apartments (Fong Ranch Road)
 - i. Submitted comments to developer 08/17/2023.

5. General Engineering Updates

- a. Basin-wide Hydraulic Model
 - i. Basin-wide Hydraulic Model is complete
 - ii. Internal discussions will be initiated should there be a necessity to officially adopt the model.
 - iii. Met with FEMA on 6/21/24 and presented model, received positive feedback. FEMA will begin the hydrology review.
 - iv. FEMA has no issue with RD1000 leading the review separate from future Map revisions by City/Counties.
 - v. Hydrology report was submitted to FEMA on 08/21/24, mapping will be updated based on final hydrology report.
- b. Facility Mapping Tool
 - i. Working with M&H to complete field mapping tool (GIS)
- c. PGCC Culvert Video Inspections
 - i. Working with M&H to perform.
- d. Howsley Bridge
 - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.
 - ii. Boring plans TBD
- e. USACE O&M Manual
 - i. The O&M manual was adopted at the April 28, 2023 CVFPB meeting.

6. Natomas Levee Improvement Projects

The Corps continues to work with the State and SAFCA on borrow for the project. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. The second construction has commenced.
- ii. Cutoff Wall and utility relocations in progress.
- iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. This project is 99% complete, the remaining tasks are related to as-built drawings.

c. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. Electrical protection equipment delivery is scheduled for 2024. A meeting has been scheduled on 8/5/24 to discuss the capacitor bank design. The capacitor bank is required to meet PG&E's voltage drop specifications to secure permanent power connection.
- ii. Contract modifications have been issued for the permanent power capacitor bank installation, which should be complete before next flood season.
- iii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

d. Reach E

- i. PG&E relocations are complete, AT&T service pole relocations are in progress. Levee grading work, SB cutoff wall, working platform and culvert underdrain tie-ins are included in this project.
- ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the

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- e. Reach F
 - i. Final design documents completed by USACE.
 - ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
 - iii. Levee construction award is scheduled for 2024 with construction in 2025 and 2026. Ongoing coordination with easements, O&M features and Pumping Plant #6 work.
- f. Reach G
 - i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.
- g. Reach H
 - i. Construction at Reach H is project is 99% complete, the remaining tasks are related to as-built drawings.
- h. Reach I
 - i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
 - ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. Letter of Acceptance sent to SAFCA. O&M manual was provided by the USACE
- i. Hwy 99/NCC Cutoff Wall
 - i. Construction expected June-October 2025, however 90% of the geotechnical drilling is complete.
- j. Other Projects
 - i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% plans. The current schedule is for construction in 2025.

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7. Miscellaneous

- a. Sacramento Area Flood Control Agency (SAFCA)
 - i. Board Meeting – August 15, 2024 (Attachment No. 1)

ATTACHMENTS:

- 1. SAFCA Board Meeting – August 15, 2024

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 09/06/2024

Sacramento County APN: **274-0420-016**

Property: **Garden Highway**, Sacramento CA 95833

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Negotiating Party: **John Ronkowski on behalf of the River View Homeowner's Association, Inc.**

Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sacramento County APN: **274-0270-007, 274-0560-048 and 274-0560-054**

Property: **2245 Orchard Lane**, Sacramento CA 95833

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Negotiating Party: **Brian Manning Esq. on behalf of Swallows Nest Homeowners Association**

Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sacramento County APN: **214-0010-011**

Property: **East Levee Road**, Sacramento CA 95835

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg

Negotiating Party: **Voula Cononelos; Spyridon E. Avdis and Georgia Avdis as Trustees of the Avdis Family Trust Dated 09/21/06; John Zorbas; Harry Zorbas; Georgia Dakoulas; Connie Vomvoulidis**

Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sacramento County APN: **226-0010-002**

Property: **5625 E. Levee Road**, Sacramento CA 95835

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg

Negotiating Party: **Nick Avdis on behalf of the Avdis Family Trust**

Under Negotiation: Price and terms of payment

CONSENT MATTERS

Motion by Director Conant and seconded by Director Holloway, approving Resolution Nos: 2024-064; 2024-065; 2024-066; 2024-067; 2024-068; 2024-069; 2024-070; and 2024-071 of Consent Matters.

AYES: Bains, Conant, Holloway, Hume, Jennings, Kaplan, Kennedy, Perez, and Talamantes

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

ABSENT: Desmond, Frost, Johns, and Serna

1. [Approving](#) the Action Summary for July 18, 2024

2. [Resolution No. 2024-064](#) - Natomas Levee Improvement Program - Approving the Stipulation to Judgement in Condemnation Between Plaintiff SAFCA and Defendants Joseph Prioriello and Jennifer A. Prioriello and Authorizing the Executive Director to Execute and Comply with the Provisions of the Stipulation, Sacramento Area Flood Control Agency vs. Thomas L. Horst and Terry L. Horst, Trustees of the 2006 Agnes M. Horst Family Grantor Irrevocable Trust, et al., Sacramento County Superior Court Case Number 23CV003214, Regarding Acquisition of Portions of Sacramento County Assessor's Parcel Number 226-0010-004, 5525 East Levee Road, Sacramento, California 95835

3. [Resolution No. 2024-065](#) - Natomas Levee Improvement Program - Approving the Stipulation to Judgement in Condemnation Between SAFCA and Defendants Ann Sumiko Amioka, as Trustee of the Saiko Amioka Trust and Susan Chiyeko Kawamura, as Trustee of the Kiyoka Kawamura Trust and Authorizing the Executive Director to Execute and Comply with the Provisions of the Stipulation, Sacramento Area Flood Control Agency vs. Ann Sumiko Amioka, as Trustee of the Saiko Amioka Trust and Susan Chiyeko Kawamura, as Trustee of the Kiyoka Kawamura Trust, et al., Sacramento County Superior Court Case Number 38-2018-00245965, Regarding Acquisition of Portions of Sacramento County Assessor's Parcel Number 225-0190-008, 3540 Garden Highway, Sacramento, California

4. [Resolution No. 2024-066](#) - Declaring a Portion of Sutter County APN 35-020-019 Exempt Surplus Land

5. [Resolution No. 2024-067](#) - Awarding Four Job Order Contracts OCS to the Lowest Responsive and Responsible Bidders and Authorizing the Executive Director to Execute the Contracts - Contract Nos. SAFCA JOC-017, JOC-018, JOC-019, and JOC-020

6. [Resolution No. 2024-068](#) - Authorizing the Executive Director to Execute Amendment No. 5 to Contract No. 1467 with Gualco Consulting for Local Government Relations, Community Outreach and Right of Way Support Activities Related to the Natomas Basin Project

7. [Resolution No. 2024-069](#) - Authorizing the Executive Director to Execute a Three-Year Contract with Gualco Consulting for General Local Government Relations and Community Outreach

8. [Resolution No. 2024-070](#) - Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1585 with Sunzi Consulting, LLC for As-Needed Strategic Planning Services

9. [Resolution No. 2024-071](#) - Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1585 with Geosyntec Consultants, Inc., for Professional Services Related to the Lower Elkhorn Basin Levee Setback Project

SEPARATE MATTERS

10. [Public Hearing Resolution of Necessity No. 2024-072](#) - Regarding:

Sutter County APN: Portions of 214-0010-011

Property at: East Levee Road, Sacramento, CA 95835

Property Owner: Voula Cononelos; Spyridon E. Avdis and Georgia Avdis as Trustees of the Avdis Family Trust Dated 09/21/06; John Zorbas; Harry Zorbas; Georgia Dakoulas; Connie Vomvoulidis

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach G Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, an Permanent Access Easement, and a Temporary Construction Easement Acquisition.

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Talamantes and seconded by Director Jennings, approving Staff's recommendation to drop Item 10, Resolution No. 2024-072 from the Agenda.

AYES: Bains, Conant, Hume, Jennings, Kaplan, Kennedy, Perez, and Talamantes

NOES: (None)

ABSTAIN: (None)

RECUSE: (Holloway)

ABSENT: Desmond, Frost, Johns, and Serna

11. [Public Hearing Resolution of Necessity No. 2024-073](#) - Continued from the January 18, 2024 and the May 16, 2024 Board of Director's Meetings Regarding:

Sutter County APN: Portions of 35-271-014

Property at: 7521 Natomas Road, Elverta CA 95626

Property Owner: George L. Burnsed, Jr. and Marie C. Burnsed

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, a Permanent Electrical and Communication Facilities Easement and a Temporary Construction Easement Acquisition.

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Kaplan and seconded by Director Bains, approving Staff's recommendation to drop Item 11, Resolution No. 2024-073 from the Agenda.

AYES: Bains, Conant, Holloway, Hume, Jennings, Kaplan, Kennedy, Perez, and Talamantes

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

ABSENT: Desmond, Frost, Johns, and Serna

RECIEVE AND FILE

12. Information - Executive Director's Report for August 15, 2024 (Johnson)

ADJOURN

Respectfully submitted,
Lyndee Russell

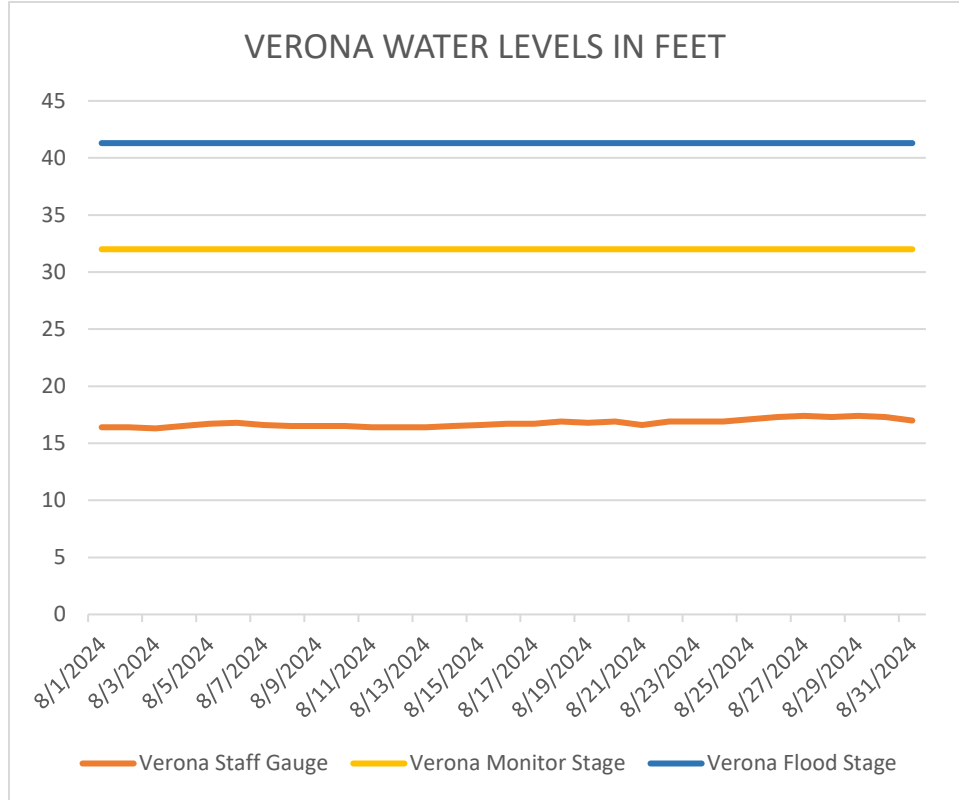
Verona River Levels:

H: 17.4'

L: 16.3'

Monitor Level: 32'

Flood Stage: 41.3'



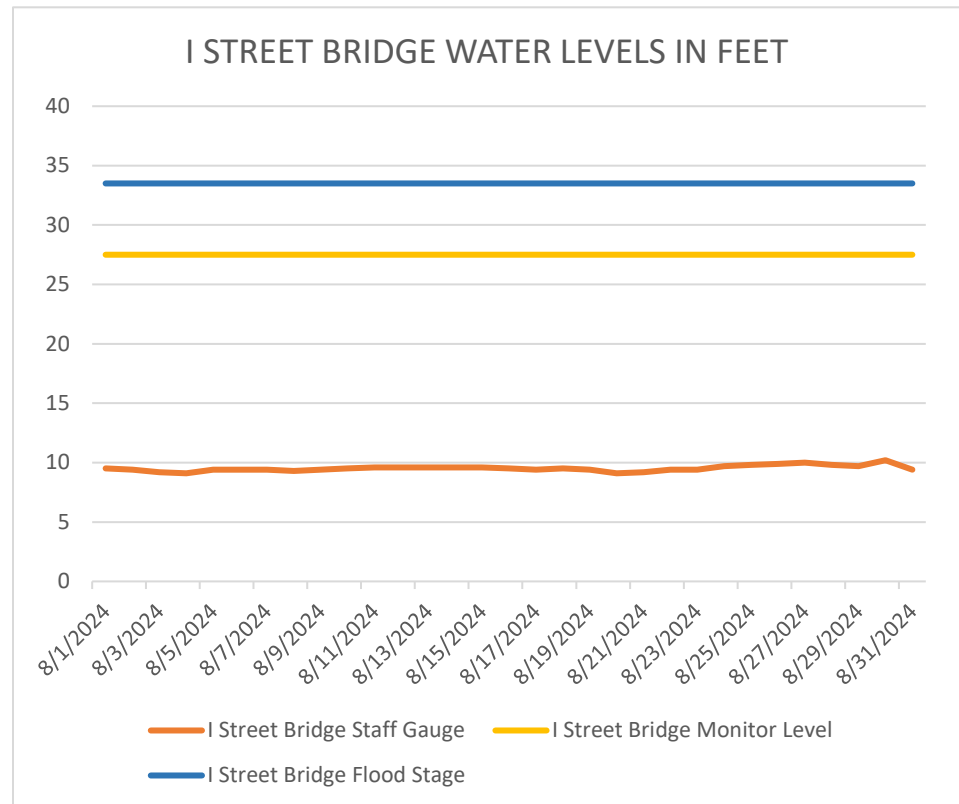
I Street River Levels:

H: 10.2'

L: 9.1'

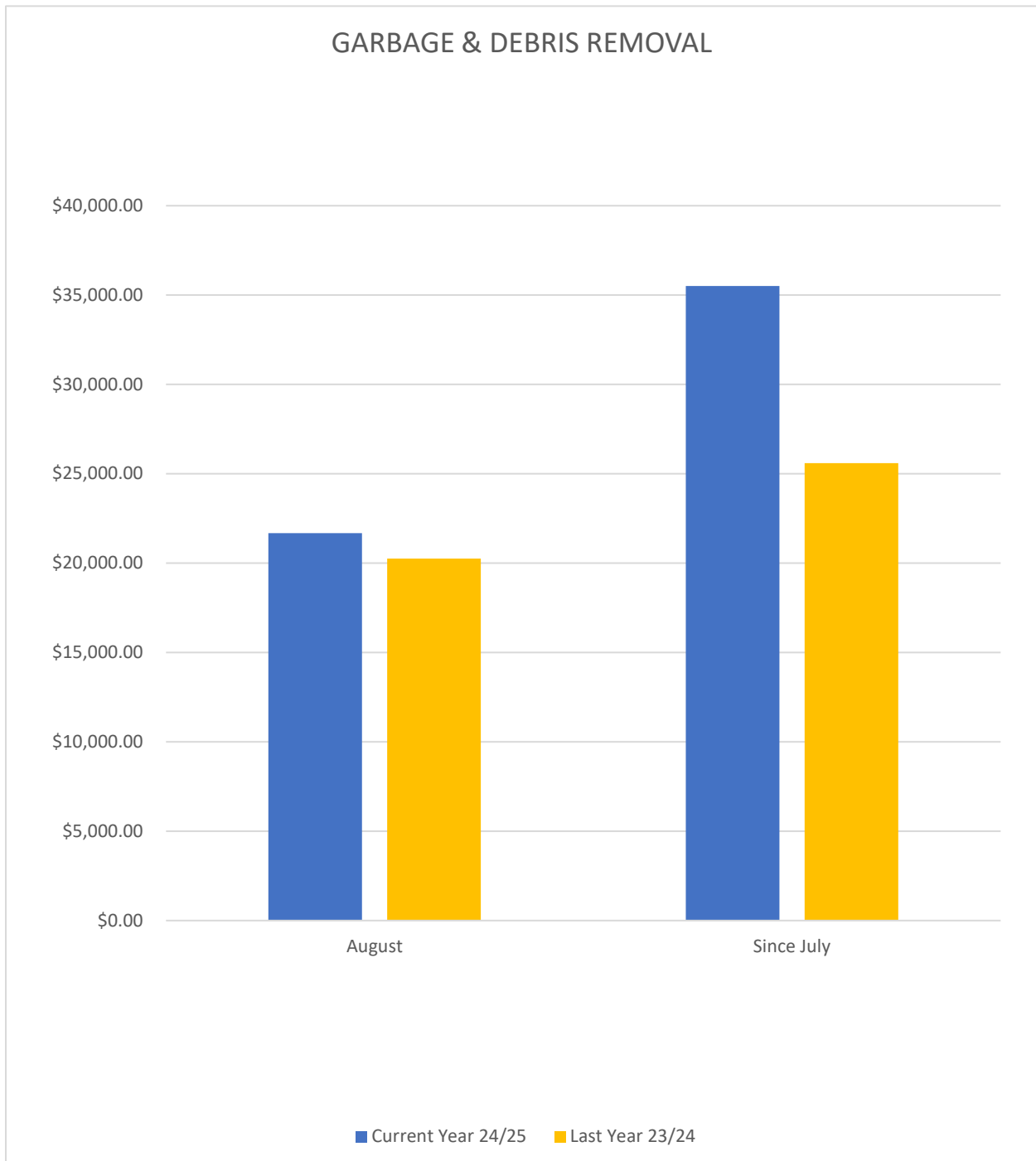
Monitor Level: 27.5'

Flood Stage: 33.5'



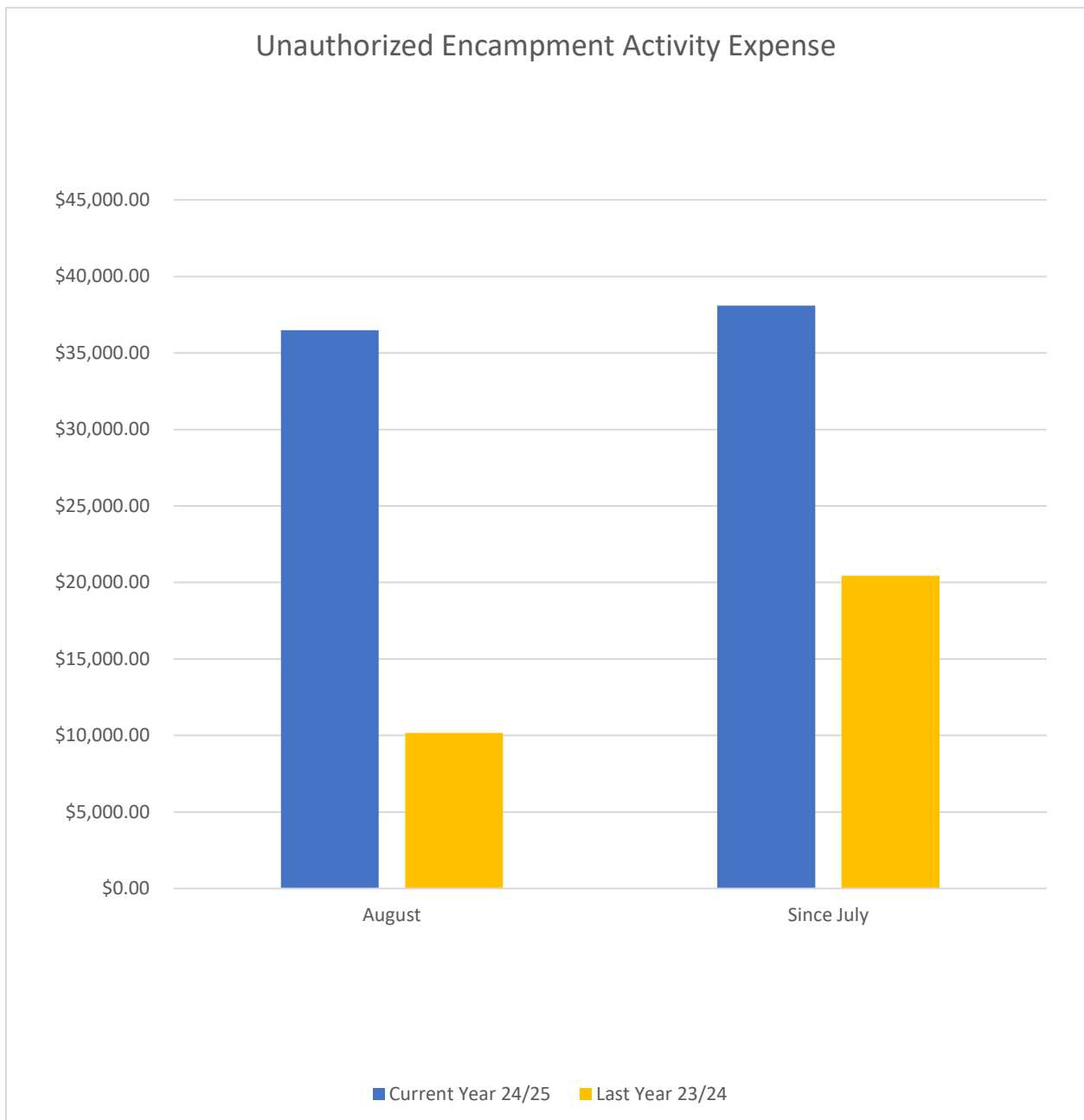
Garbage & Debris Activity – During the month of the August, the District spent a total of 107 crew hours on garbage removal activities with at total cost to the District of \$21,678.60. This total includes labor and equipment costs.

Garbage & Debris Activity – Year to Date This fiscal year to date the District spent a total of 193 crew hours on garbage removal activities with at total cost to the District of \$35,509.56. This total includes labor and equipment costs.

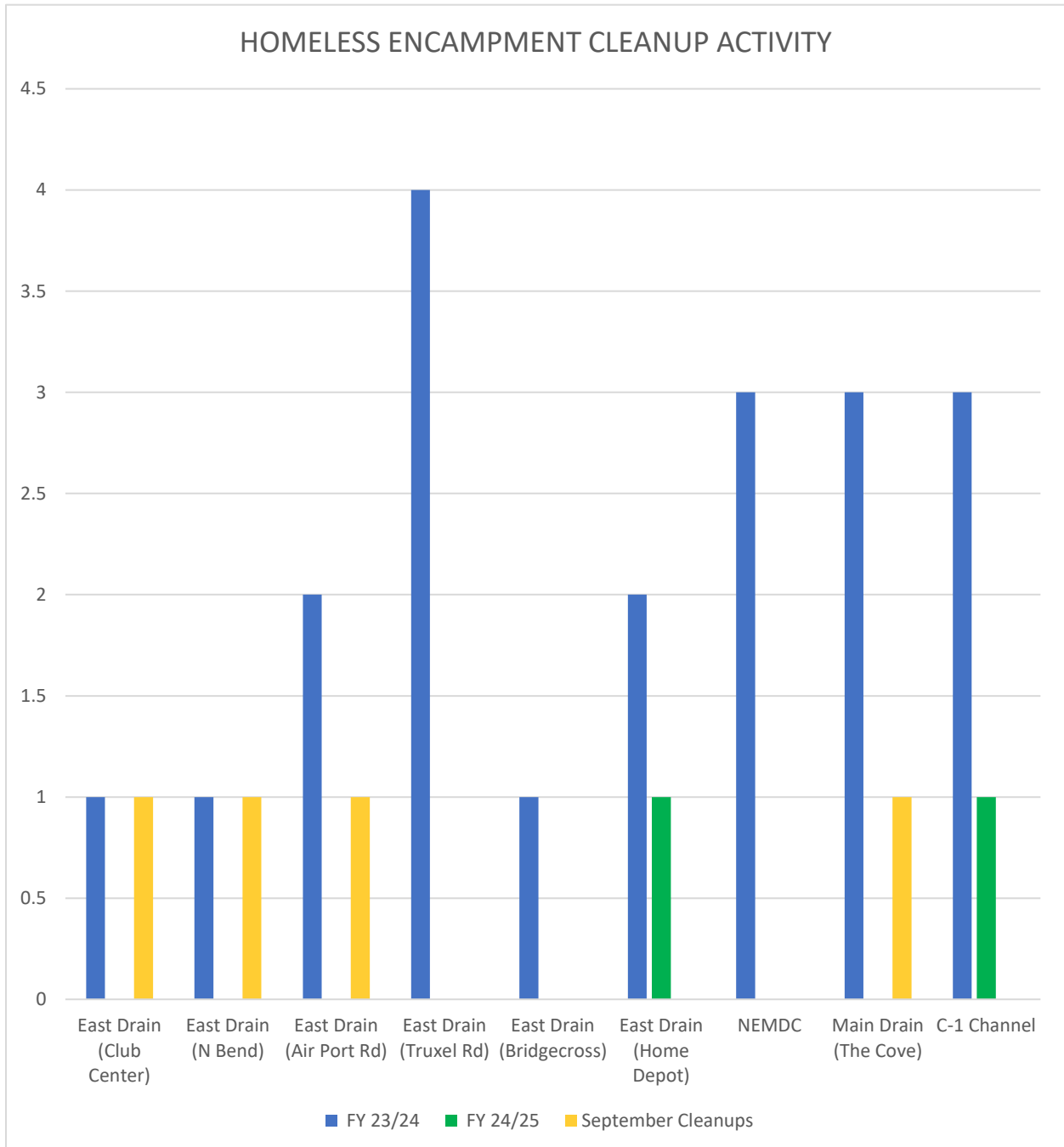


Unauthorized Encampment Activity During the month of August, the District spent a total of 230 hours on unauthorized encampment related activities, with a total cost to the District of \$36,447.42. This total includes labor and quipment costs.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District has spent a total of 239 crew hours on unauthorized encampment activity for a total cost to the district of \$38,100.26. This total includes labor and equipment costs.



Homeless Encampment Removal Report During the month of August, District staff removed a large encampment along the East Drainage Canal and the C-1 Channel. The four-day cleanup resulted in the removal of over 65,000 pounds of garbage and debris. Additionally, September cleanups will include the East Drainage Canal (San Juan/Airport Rd), Main Drainage Canal (The Cove), East Drainage Canal (Club Center) and finally the East Drain(N Bend Rd).



Maintenance Work Schedule		1-Aug Through 31-Jul		
Crew 1	1-Aug	8-Aug	15-Aug	22-Aug
Beto Gutierrez				
Truck # 57	* Herbicide applications in Zone D	* Herbicide applications in Zone D & F * Homeless encampment posting along the East Drain	* Assisted Aqua Terra with primrose treatment along all main drainage canals * Homeless encampment posting along the East Drain	* Assisted Aqua Terra with primrose treatment along all main drainage canals * Herbicide application in Zone G * Mechanically cleaned ditches in Zone G
Crew 2	1-Aug	8-Aug	15-Aug	22-Aug
Jose Ramirez				
Truck # 56	* Framed and poured EV Charger concrete pad * Performed mowing activities in Zone D * Garbage and debris removal throughout the District	* Performed mowing activities in Zone D & F * Homeless encampment posting along the East Drain	* Homeless encampment posting along the East Drain and C-1 Channel	* Mowing activities along Garden Hwy
Crew 3	1-Aug	8-Aug	15-Aug	22-Aug
Taylor Tikalsky				
Truck # 55	* Performed mowing activities in Zone D * Garbage and debris removal throughout the District	* Performed mowing activities in Zone D & F * Homeless encampment posting along the East Drain	* Homeless encampment posting along the East Drain and C-1 Channel	* Mowing activities along Garden Hwy
Crew 4	1-Aug	8-Aug	15-Aug	22-Aug
Bryan Hall				
Truck # 69	* Unit #17 - Cutter shaft repairs * Unit #52 - Hydraulic tank repairs * Fabricated EV Charger stand * Cleaned and organized shop	* Unit #17 - Mower head and hydraulic system repairs * Unit #45 - Repaired wiper arms * Performed clean truck check smogs * Unit #47 - Replaced batteries Unit #52 - Mower head repairs Unit #50 - Equipment removal	* Unit #69 - Repaired torch set * Unit #45 - P.M., Exhaust system and body repairs * Unit #26 - Replaced battery and repaired body panel	* Unit #53 - Repaired rear pivot system * Unit #45 - Replaced radiator and fabricated new skid plate * Unit #66 - P.M. and serviced transfer case * Unit #37 - HVAC Diagnosis and repairs
Crew 5	1-Aug	8-Aug	15-Aug	22-Aug
Ray Lewis				
Truck: #58	* Performed mowing activities in Zone D * Garbage and debris removal throughout the District	* Performed mowing activities in Zone D & F * Homeless encampment posting along the East Drain	* Homeless encampment posting along the East Drain and C-1 Channel	* Mowing activities along Garden Hwy
Crew 6	1-Aug	8-Aug	15-Aug	22-Aug
Oscar Mendoza				
Truck #60	* Framed and poured EV Charger concrete pad * Performed mowing activities in Zone D * Garbage and debris removal throughout the District	* Performed mowing activities in Zone D & F * Homeless encampment posting along the East Drain	* Homeless encampment posting along the East Drain and C-1 Channel	* Mowing activities along Garden Hwy & the NCC
Crew 6	1-Aug	8-Aug	15-Aug	22-Aug
Mark Jenkins				
Truck #60	* Performed mowing activities in Zone D * Garbage and debris removal throughout the District	* Performed mowing activities in Zone D & F * Homeless encampment posting along the East Drain	* Homeless encampment posting along the East Drain and C-1 Channel	* Mowing activities along Garden Hwy & the NCC

Reclamation District No. 1000

Request for Proposals – EV Charging Stations

TRUSTEES

ELENA LEE REEDER – BOARD PRESIDENT
THOMAS M. GILBERT – BOARD VICE PRESIDENT
NICK AVDIS – TRUSTEE
JAG BAINS – TRUSTEE
TOM BARANDAS – TRUSTEE
EDWIN PEREZ – TRUSTEE
THOMAS W. SMITH – TRUSTEE

OFFICERS

KEVIN L. KING – GENERAL MANAGER
JOLEEN GUTIERREZ – BOARD SECRETARY/TREASURER
REBECCA SMITH, ESQ. – GENERAL COUNSEL (DOWNEY BRAND, LLP)

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Introduction

General

Reclamation District No. 1000 (RD1000; District) was organized on April 8, 1911, by special act of the California Legislature, and is governed by the Reclamation District Act (California Water Code sections 50,000 et. seq.). The District's affairs are governed by a seven-member Board of Trustees. At the time of formation, the District embarked on the largest privately funded reclamation project in the United States. What was accomplished by the District in the twentieth century was truly remarkable. Today, the District's perimeter levee system consists of 42.6 miles of project levees encircling the District's 55,000 acres. The District also operates and maintains an interior drainage system consisting of 30 miles of main drainage canals, approximately 150 miles of drainage ditches and eight pumping stations. The drainage system collects agricultural tailwater, stormwater and drainage and delivers them to the pumping plants for disposal in the adjacent rivers and creeks.

RD 1000 perimeter levees are undergoing the largest rehabilitation since their original construction over a hundred years ago. The \$1.7 billion Natomas Levee Improvement Project (NLIP) which began in 2007 and will continue through 2026, will provide the Natomas Basin with two-hundred-year flood protection when complete.

As the District moves into its second century, its public safety mission remains its first commitment. The District's sole purpose and function is to monitor, operate, and maintain the levees and flood control infrastructure protecting the more than one hundred thousand people in the Natomas Basin, ensuring that the system is ready for the next one hundred years.

Mission Statement

Reclamation District No. 1000's mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations in a safe, efficient and responsible manner.

Responsibility Statement

On behalf of and in communication with the residents of the Natomas Basin, the District meets its flood protection Mission by operating and maintaining:

- The perimeter levee system to prevent exterior floodwaters from entering the Natomas Basin.
- The District's interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin.
- The District's pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin.

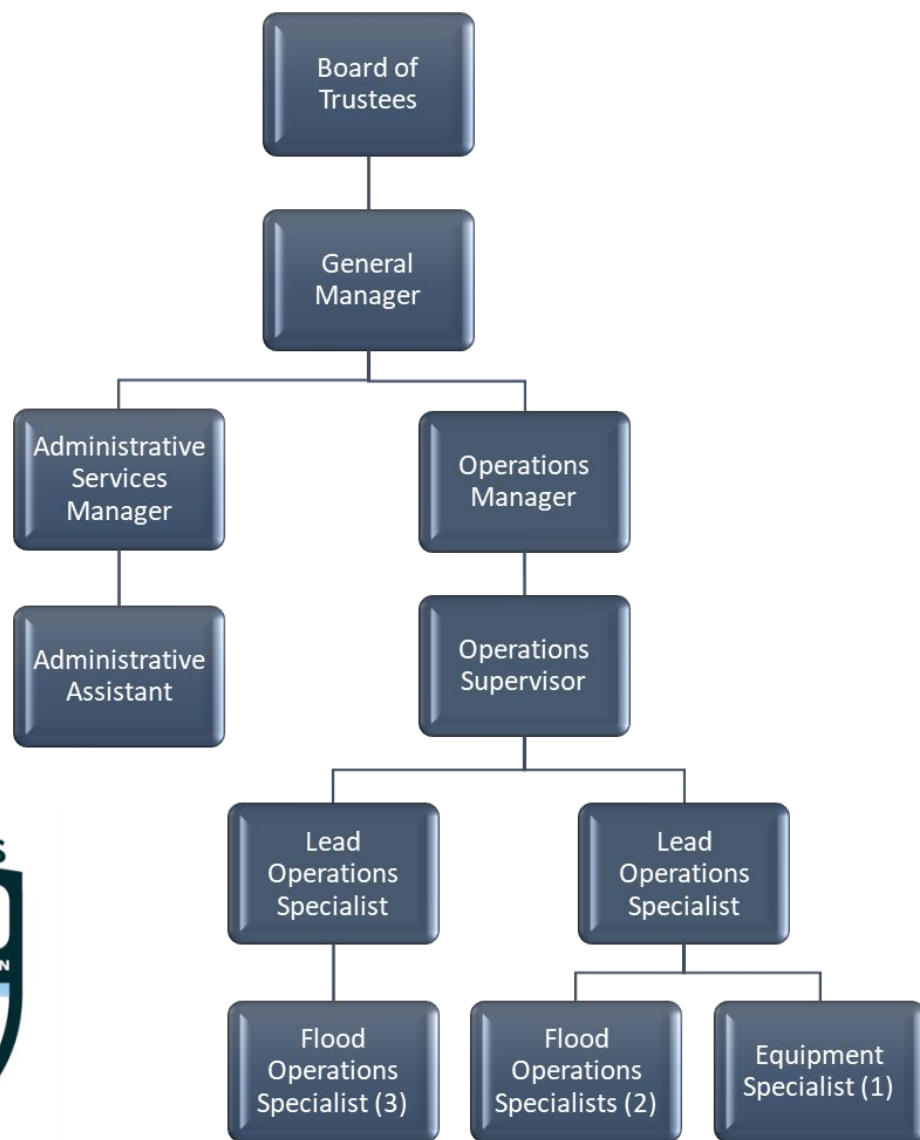
Vision Statement

In meeting its flood protection Mission, the District shall also:

- Carry out its responsibilities in a safe, professional, and accountable manner that adheres to the principles of good governance and transparency, being sensitive to community interests and the environment.
- Continuously identify and implement operational, maintenance, structural and non-structural improvements that reduce flood risks in the Natomas Basin.
- Cooperate with private entities and public agencies (including the Corps of Engineers and the State Central Valley Flood Protection Board) with whom the District shares responsibilities, common goals, and objectives for flood protection in the Natomas Basin.
- Educate the public about the risks of flooding in the Natomas Basin and the District's efforts to minimize those risks.

Organizational Chart

RECLAMATION DISTRICT NO. 1000 ORGANIZATIONAL CHART



Request for Proposals – EV Charger Stations

Executive Summary

Reclamation District No. 1000 (RD 1000; District) is soliciting proposals from qualified firms to conduct preliminary feasibility and cost analysis, prepare plan and specifications for the installation of two (2) Level 2 electric vehicle charge stations at the Reclamation District Corporation Yard. The District proposes to select one firm to provide the design and installation of EV chargers. The District reserves the right to reject any/all proposals and full discretion as to the award or refusal to award any contract.

Description of Services

In general, the District is seeking an experienced, professional firm (Contractor) to provide design and installation services for electric vehicle (EV) chargers at the District's corporation yard, including site assessment, system design, permitting, installation, and ongoing maintenance and support to ensure optimal performance and compliance with all relevant regulations and standards.

Proposals shall include, but not necessarily limited to, the following.

1. Site feasibility and cost analysis for the identified two (2) Level 2 chargers.
2. Provide bid package including design, engineering, environmental review, construction documents and permitting/utility provider coordination for the selected site.
3. Record existing conditions and proposed improvements including, but not limited to driveways, curb, gutter, path of travel, electrical infrastructure/capacity, and any other applicable features.
4. If applicable, send notice to the utility company to complete relocations prior to the anticipated construction date.

If Contractor feels additional tasks are warranted, they must be clearly identified in the Contractors proposal.

Proposal Deadline

All qualified proposals must be received by the District's office at 1633 Garden Highway, Sacramento, CA 95833, or via electronic submittal to kking@rd1000.org by **4:00 P.M. on October 1, 2024**. Submittals received after said time will not be considered.

Questions

Contact Operations Manager, Gabe Holleman, at (916) 922-1449 or gholleman@rd1000.org with any questions regarding this Request for Proposals.

Section A – MINIMUM QUALIFICATIONS

Minimum Qualifications – EV Charging Stations

1. A description of the Contractor’s professional qualifications.
2. Have a minimum of five (5) years of experience in providing the services requested. If the firm has been in business for less than 5 years, the experience of its principals may be used to meet this requirement.
3. Submit five (5) references for which these services have been performed within the last three (3) years, including the types of services performed.
4. Include a brief description of firm’s background, years in business, and organizational history.
5. A description of the responding firms number of employees, longevity and client base.
6. Types of government agencies that they have worked with in the past.
7. A narrative description of the proposed project team, its members and organizational structure; identify the primary contact person who will lead the day-to-day work effort and serve as the primary contact to the District on a day-to-day basis.

Section B – GENERAL TERMS AND CONDITIONS & SUBMITTAL REQUIREMENTS

Requirement to Meet All Provisions

Each respondent submitting proposals (Contractor) shall meet all the terms and conditions of the Request for Proposals (RFP). By virtue of its submittal, the Contractor acknowledges agreement with and acceptance of all provisions of the RFP package.

Proposals

Each proposal must be made on the form(s) provided and accompanied by any other required submittals or supplemental materials. Proposals shall be enclosed in an envelope that shall be sealed and addressed to:

Reclamation District No. 1000
1633 Garden Highway
Sacramento CA, 95833.
Attn: Kevin L. King, General Manager

Each proposal shall include one electronic copy of the material in *Adobe Acrobat* format on Universal Serial Bus (USB) Flash Drive. To guard against premature opening, the proposal should be clearly labeled with the title, name of contractor, and date and time of opening.

Alternatively, the proposal may be submitted electronically in *Adobe Acrobat* format to kking@rd1000.org using *Adobe Acrobat* share function. No FAX submittals will be accepted.

To guard against premature opening, each proposal shall be submitted to the District in a sealed envelope plainly marked with the following:

- RFP title (“Request for Proposals – EV Charger Stations”)
- Contractor name
- Time and date of the opening (“October 1, 2024 @ 4:00 pm”)

To guard against premature opening of electronic submittals, the proposal shall be submitted to kking@rd1000.org using *Adobe Acrobat* share function, which tracks file access. Electronic submittals via email shall clearly identify the submittal with the following information:

- RFP title (“Request for Proposals – EV Charger Stations”)
- Contractor name
- Time and date of the opening (“October 1, 2024 @ 4:00 pm”)

Insurance Certificate

Each proposal must include a certificate of insurance showing:

- The insurance carrier and its A.M. Best rating.
- Scope of coverage and limits.
- Deductibles and self-insured retention.

The purpose of this submittal is to generally assess the adequacy of the Contractors insurance coverage during submittal evaluation; as discussed below, endorsements are not required until contract award. The District's insurance requirements are detailed in Section F.

Submittal of References

Each proposer shall submit a statement of qualifications and references on the form provided in Section E of this RFP.

Statement of Contract Disqualifications

Each proposer shall submit a statement regarding any past government disqualifications on the form provided in Section E of this RFP.

Proposal Withdrawal and Opening

A Contractor may withdraw its proposal, without prejudice prior to the time specified for the opening, by submitting a written request to the District General Manager for its withdrawal, in which event the submittal will be returned to the Contractor unopened. No submittal received after the time specified or at any place other than that stated in the RFP will be considered. The opening of submittals in response to this RFP is not subject to attendance by the general public. This restriction is necessitated by the fact that the contract award is subject to negotiations, and it would be unfair for competing Contractors to know the prices quoted by one another.

Communications

All timely requests for information submitted in writing will receive a written response from the District. Telephone communications with District staff are not encouraged but will be permitted. However, any such oral communication shall not be binding on the District.

Qualification Submittal Retention and Award

The District reserves the right to retain all proposals for a period of 60 days for examination and comparison. The District also reserves the right to waive non-substantial irregularities in any proposal, to reject any or all proposals, to reject or delete one part of a proposal and accept the other, except to the extent that proposals are qualified by specific limitations.

Competency and Responsibility of Contractor

The District reserves full discretion to determine the competence and responsibility, professionally and/or financially, of Contractors. Contractors will provide, in a timely manner, all information that the District deems necessary to make such a decision.

Contract Requirement

The contractor to whom award is made (if any) shall execute a written contract with the District within ten (10) calendar days after notice of the award has been sent by mail to it at the address given in its proposal. The contract shall be made in the form adopted by the District and incorporated in this RFP.

Insurance Requirements

The Contractor shall provide proof of insurance in the form, coverages and amounts specified in Section F within 10 (ten) calendar days after notice of contract award as a precondition to contract execution.

Failure to Accept Contract

The following will occur if the Contractor to whom the award is made (if any) fails to enter into the contract: the award will be annulled; and an award may be made to the next highest ranked Contractor with whom a responsible compensation is negotiated, who shall fulfill every stipulation as if it were the party to whom the first award was made.

Section C – PROPOSAL CONTENT AND SELECTION PROCESS

Proposal Content

1. Submittal Forms

- a. Acknowledgement
- b. Certificate of Insurance
- c. References
- d. Statement of Past Disqualifications

2. Qualifications

- a. A detailed scope of services that reflects the Contractor’s understanding of the District’s requirements.
- b. Written responses to all the subject areas set forth in the “Minimum Qualifications” section, demonstrating the Contractor’s experience and expertise.
- c. Personnel Qualifications: The Proposal shall identify the individual who will be primarily responsible for providing the services rendered. Please include the qualifications, training, and certifications of lead individual, and all other staff who will perform the services outlined herein.
- d. List of Clients: A list of major public agency clients for which the Contractor has provided similar services during the last five (5) years, with contact information (i.e., name of the clients, addresses, phone numbers, and contact person). The District reserves the right to contact any of the references.
- e. Additional Contractor Information: The Proposal shall include the following: (a) Its scope of practice (national, regional, statewide, or local), and founding date; (b) Number of Contractor’s employees; (c) Location of primary office; (d) Number of Contractor’s clients.

3. Fee Schedule:

- a. The cost proposal must include a time and materials cost estimate adequate to cover the scope of the project. The cost proposal should include a list of charge out rates related to the names of key personnel to be used by the Contractor during these services. Include time, materials, travel, and other expenses, which may be associated with the duties and obligations under this RFP. All costs must be identified.

4. Proposal Length and Copies

- a. Proposals should be the minimum length to provide the required information. Proposals shall not exceed 60 pages in length, including required forms.
- b. If submitting hard copies, five (5) copies of the proposal must be submitted, along with one (1) PDF formatted electronic copy on a USB Flash Drive.

Proposal Evaluation and Contractor Selection

Proposals will be evaluated by a review committee and contract award process as follows:

1. Written Proposal Review/Finalist Selection

Evaluation of the proposals will be based on the following:

- a. The evaluation process is designed to establish a list of qualified firms with the best combination of attributes based upon the evaluation criteria.
- b. The Contractor's experience, stability, and capability to complete all aspects of the work.
- c. Experience and qualifications of personnel assigned to this project and their availability.
- d. References from clients with similar projects.
- e. The availability of the Contractor during the project period.
- f. The Contractor's experience with the requirements of EV Charger design and installation.

Proposals will be reviewed by a selection committee and ranked in accordance with the above criteria. Where one proposal is rated consistently higher than others, the Contractor may be selected as the top ranked Contractor for purposes of contract negotiation.

Alternatively, a group of finalist candidates (generally the top 3 to 5 respondents) may be selected for follow-up interviews and presentations, or requests for additional clarifying information, before the final top ranked Contractor is determined for contract negotiation.

2. Proposal Review and Award Schedule

The following is an outline of the anticipated schedule for proposal review and contract award:

Issue RFP: August 15, 2024

Last Day for Questions: September 15, 2024

Receive Proposals: October 1, 2024

Internal Review: October 1 – October 11, 2024

Selection Committee: October 14 – 18, 2024

- The Selection Committee will conduct a Level I review that will consist of evaluating the proposals for the purpose of establishing the most qualified proposals. The Selection Committee may decide on a recommendation for awarding the contract upon completion of the Level I review.
- If needed, the Selection Committee will conduct a Level II review. The Level II review will be conducted to select the finalist from a small pool of candidates. This level may include a request for a presentation from the finalists, proposal fact finding and negotiation of contract terms and conditions.

Complete Evaluation: November 1, 2024

Award Contract: November 8, 2024

Section D – FORM OF AGREEMENT

Agreement

THIS AGREEMENT is made and entered into in the City of Sacramento on [Month, Day, Year] by and between RECLAMATION DISTRICT NO. 1000, a public entity of the State of California, hereinafter referred to as District, and [CONTRACTOR'S NAME IN CAPITAL LETTERS], hereinafter referred to as Contractor.

WITNESSETH

WHEREAS, on August 15 – October 1, 2024, the District request for proposals for EV Chargers.

WHEREAS, pursuant to said request, Contractor submitted a proposal that was accepted by District for said services.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

- 1. Term.** The term of this Agreement shall be from the date this Agreement is made and entered, as first written above until Project Completion date _____.
- 2. Termination.** If, during the term of the contract, the District determines that the Contractor is not faithfully abiding by any term or condition contained herein, the District may notify the Contractor in writing of such defect or failure to perform. This notice must give the Contractor 10 (ten) calendar day notice of the time thereafter in which to perform said work or cure the deficiency.

If the Contractor has not performed the work or cured the deficiency within the ten days specified in the notice, such shall constitute a breach of the contract and the District may terminate the contract immediately by written notice to the Contractor to said effect. Thereafter, neither party shall have any further duties, obligations, responsibilities, or rights under the contract except, however, any and all obligations of the Contractor's surety shall remain in full force and effect, and shall not be extinguished, reduced, or in any manner waived by the termination thereof.

In said event, the Contractor shall be entitled to the reasonable value of its services performed from the beginning date in which the breach occurs up to the day it received the District's Notice of Termination, minus any offset from such payment representing the District's damages from such breach. "Reasonable value" includes fees or charges for goods or services as of the last milestone or task satisfactorily delivered or completed by the Contractor as may be set forth in the Agreement payment schedule; compensation for any other work, services or goods performed or provided by the Contractor shall be based solely on the District's assessment of the value of the work-in-progress in completing the overall work scope.

The District reserves the right to delay any such payment until completion or confirmed abandonment of the project, as may be determined in the District's sole discretion, so as to permit

a full and complete accounting of costs. In no event, however, shall the Contractor be entitled to receive in excess of the compensation quoted in its proposal.

The District also reserves the right to terminate the contract for convenience, providing 30 (thirty) calendar day notice, at any time upon a determination by the General Manager that termination of the contract is in the best interest of the District. In this case the Contractor will be paid compensation due and payable to the date of termination.

- 3. Ability to Perform.** The Contractor warrants that it possesses, or has arranged through subcontracts, all capital and other equipment, labor, materials, and licenses necessary to carry out and complete the work hereunder in compliance with any and all applicable federal, state, county, city, and special district laws, ordinances, and regulations.
- 4. Sub-contract Provisions.** No portion of the work pertinent to this contract shall be subcontracted without written authorization by the District, except that which is expressly identified in the Contractor's proposal. Any substitution of sub-Contractors must be approved in writing by the District. For any sub-contract for services in excess of \$25,000, the subcontract shall contain all provisions of this agreement.
- 5. Contract Assignment.** The Contractor shall not assign, transfer, convey or otherwise dispose of the contract, or its right, title or interest, or its power to execute such a contract to any individual or business entity of any kind without the previous written consent of the District.
- 6. Inspection.** The Contractor shall furnish District with every reasonable opportunity for District to ascertain that the services of the Contractor are being performed in accordance with the requirements and intentions of this contract. All work done and all materials furnished, if any, shall be subject to the District's inspection and approval. The inspection of such work shall not relieve Contractor of any of its obligations to fulfill its contract requirements.
- 7. Record Retention and Audit.** For the purpose of determining compliance with various laws and regulations as well as performance of the contract, the Contractor and sub-Contractors shall maintain all books, documents, papers, accounting records and other evidence pertaining to the performance of the contract, including but not limited to the cost of administering the contract. Materials shall be made available at their respective offices at all reasonable times during the contract period and for three years from the date of final payment under the contract. Authorized representatives of the District shall have the option of inspecting and/or auditing all records.
- 8. Conflict of Interest.** The Contractor shall disclose any financial, business, or other relationship with the District that may have an impact upon the outcome of this contract, or any ensuing District project. The Contractor shall also list current clients who may have a financial interest in the outcome of this contract, or any ensuing District project which will follow. The Contractor staff shall provide a Conflict-of-Interest Statement where determined necessary by the District.

The Contractor covenants that it presently has no interest, and shall not acquire any interest—direct, indirect, or otherwise—that would conflict in any manner or degree with the performance of the work hereunder. The Contractor further covenants that, in the performance of this work, no sub-Contractor or person having such an interest shall be employed. The Contractor certifies that no one who has or will have any financial interest in performing this work is an officer or employee of the District.

- 9. Rebates, Kickbacks or Other Unlawful Consideration.** The Contractor warrants that this contract was not obtained or secured through rebates, kickbacks, or other unlawful consideration, either promised or paid to any District employee. For breach or violation of the warranty, the District shall have the right in its discretion; to terminate the contract without liability; to pay only for the value of the work actually performed; to deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.
- 10. Covenant Against Contingent Fees.** The Contractor warrants by execution of this contract that no person or selling agency has been employed, or retained, to solicit or secure this contract upon an agreement or understanding, for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty, the District has the right to annul this contract without liability; pay only for the value of the work actually performed, or in its discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.
- 11. Compliance with Laws and Wage Rates.** The Contractor shall keep itself fully informed of and shall observe and comply with all applicable state and federal laws and county and City of Sacramento ordinances, regulations and adopted codes during its performance of the work.
- 12. Payment of Taxes.** The contract prices shall include full compensation for all taxes that the Contractor is required to pay.
- 13. Immigration Act of 1986.** The Contractor warrants on behalf of itself and all sub-Contractors engaged for the performance of this work that only persons authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986 and other applicable laws shall be employed in the performance of the work hereunder.
- 14. Contractor Non-Discrimination.** In the award of subcontracts or in performance of this work, the Contractor agrees that it will not engage in, nor permit such sub-Contractors as it may employ, to engage in discrimination in employment of persons on any basis prohibited by State or Federal law.
- 15. Indemnification for Professional Liability.** To the fullest extent permitted by law, the Contractor shall indemnify, protect, defend, and hold harmless the District and any and all of its officials, employees and agents (“Indemnified Parties”) from and against any and all losses, liabilities,

damages, costs and expenses, including attorney's fees and cost which arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor.

16. Non-Exclusive Contract. The District reserves the right to contract for the services listed in this RFP from other Contractors during the contract term.

17. Release of Reports and Information. Any reports, information, data, or other material given to, prepared by, or assembled by the Contractor as part of the work or services under these specifications shall be the property of District and shall not be made available to any individual or organization by the Contractor without the prior written approval of the District.

The Contractor shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this contract without prior review of the contents thereof by the District and receipt of the District's written permission.

18. Contractor Invoices. The Contractor shall deliver a monthly invoice to the District, itemized by task. Invoices must include a breakdown of hours billed and miscellaneous charges and any sub-Contractor invoices, similarly broken down, as supporting detail.

19. Payment. For providing services as specified in this Agreement, Contractor shall be reimbursed for hours worked at the hourly rates attached to this agreement. Hourly rates include direct salary costs, employee benefits, overhead and fees. In addition, the Contractor shall be reimbursed for direct costs other than salary and vehicle cost that have been identified and are attached to this agreement. The Contractor's personnel shall be reimbursed for per diem expenses at a rate not to exceed that currently authorized for State employees under State Department of Personnel Administration rules.

20. Payment Terms. The District's payment terms are 30 days from the receipt and approval by the District of an original invoice and acceptance by the District of the services provided by the Contractor (Net 30).

21. Resolution of Disputes. Any dispute, other than audit, concerning a question of fact arising under this contract that is not disposed of by agreement shall be decided by a committee consisting of the District's General Manager and the District's Administrative Services Manager, who may consider written or verbal information submitted by the Contractor. Not later than thirty (30) days after completion of all deliverables necessary to complete the project, the Contractor may request review by the District Board of Trustees of unresolved claims or disputes.

Any dispute concerning a question of fact arising under an audit of this contract that is not disposed of by agreement, shall be reviewed by the District's Administrative Services Manager. Not later than thirty (30) days after issuance of the final audit report, the Contractor may request a review by the District's Administrative Services Manager of unresolved audit issues. The request for review must be submitted in writing.

Neither the pendency of a dispute, nor its consideration by the District will excuse the Contractor from full and timely performance in accordance with the terms of this contract.

22. Agreement Parties.

District: Kevin L. King
General Manager
Reclamation District No. 1000
1633 Garden Highway
Sacramento, CA 95833

Contractor: TBD

All written notices to the parties hereto shall be sent by United States mail, postage prepaid by registered or certified mail addressed as shown above.

23. Incorporation by Reference. District Request for Proposals – Indirect Cost Allocation Plan and Contractor's proposal, are hereby incorporated in and made a part of this Agreement.

24. Amendments. Any amendment, modification, or variation from the terms of this Agreement shall be in writing and shall be effective only upon approval by the District General Manager.

25. Working Out of Scope. If, at any time during the project, the Contractor is directed to do work by persons other than the District General Manager and the firm believes that the work is outside of the scope of the original contract, the Contractor shall inform the General Manager immediately. If the General Manager and Contractor both agree that the work is outside of the project scope and is necessary to the successful completion of the task, then a fee will be established for such work based on Contractor's hourly billing rates or a lump sum price agreed upon between the District and the Contractor. Any extra work performed by Contractor without prior written approval from the District General Manager shall be at Contractor's own expense.

26. Complete Agreement. This written agreement, including all writings specifically incorporated herein by reference, shall constitute the complete agreement between the parties hereto. No oral agreement, understanding or representation not reduced to writing and specifically incorporated herein shall be of any force or effect, nor shall any such oral agreement, understanding or representation be binding upon the parties hereto. For and in consideration of the payments and agreements hereinbefore mentioned to be made and performed by District, Contractor agrees with District to do everything required by this Agreement.

27. Authority to Execute Agreement. Both District and Contractor do covenant that each individual executing this agreement on behalf of each party is a person duly authorized and empowered to execute Agreements for such party.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

RECLAMATION DISTRICT NO. 1000:

CONTRACTOR:

Kevin L. King, General Manager

Name of Principal, Title

APPROVED AS TO FORM:

Rebecca Smith, District Counsel

Section E – SUBMITTAL FORMS ACKNOWLEDGEMENT

The undersigned declares that she or he:

- Has carefully examined the Request for Proposals – EV Chargers; and
- Is thoroughly familiar with its content; and
- Is authorized to represent the proposing Contractor; and
- Agrees to perform the work as set forth in this proposal.

Contractor Name and Address:		
Contact Name:		
Email:	Fax:	Phone:
Signature of Authorized Representative:		Date:

Insurance Certificate

_____ Insurance Company's A.M. Best

Certificate of Insurance Attached? [YES / NO]

Statement of Past Contract Disqualifications

The Contractor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes

No

If yes, explain the circumstances.

Executed on _____ at _____ under penalty of perjury of the laws of the State of California, that the foregoing is true and correct.

Signature of Authorized Contractor Representative

References

Number of years engaged in providing the services included within the scope of the specifications under the present business name:

Describe fully the last three (3) contracts performed by Contractor that demonstrate the ability to provide the services included within the scope of the RFP. Attach additional pages if required. The District reserves the right to contact each of the references listed for additional information regarding qualifications.

Reference No. 1

Client Name	
Contact Name & Title	
Street Address	
City	
State & Zip Code	
Telephone	
Email	
Date(s) of Service	
Contract Amount	

Description of Services:

Reference No. 2

Client Name	
Contact Name & Title	
Street Address	
City	
State & Zip Code	
Telephone	
Email	
Date(s) of Service	
Contract Amount	
Description of Services:	

Reference No. 3

Client Name	
Contact Name & Title	
Street Address	
City	
State & Zip Code	
Telephone	
Email	
Date(s) of Service	
Contract Amount	

Description of Services:

Section F – INSURANCE REQUIREMENTS

The Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractors, its agents, representatives, employees, or sub-Contractors.

Minimum Scope of Insurance.

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 20 10 Prior to 1993 or CG 20 10 07 04 with CG 20 37 10 01) or the exact equivalent as determined by the District.
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Errors and Omissions Liability insurance as appropriate to the Contractor's profession.

Minimum Limits of Insurance.

Contractor shall maintain limits no less than:

1. General Liability: \$5,000,000 per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$2,500,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$5,000,000 per accident for bodily injury or disease.
4. Errors and Omissions Liability: \$2,500,000 per occurrence.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. At the option of the District, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its officers, officials, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

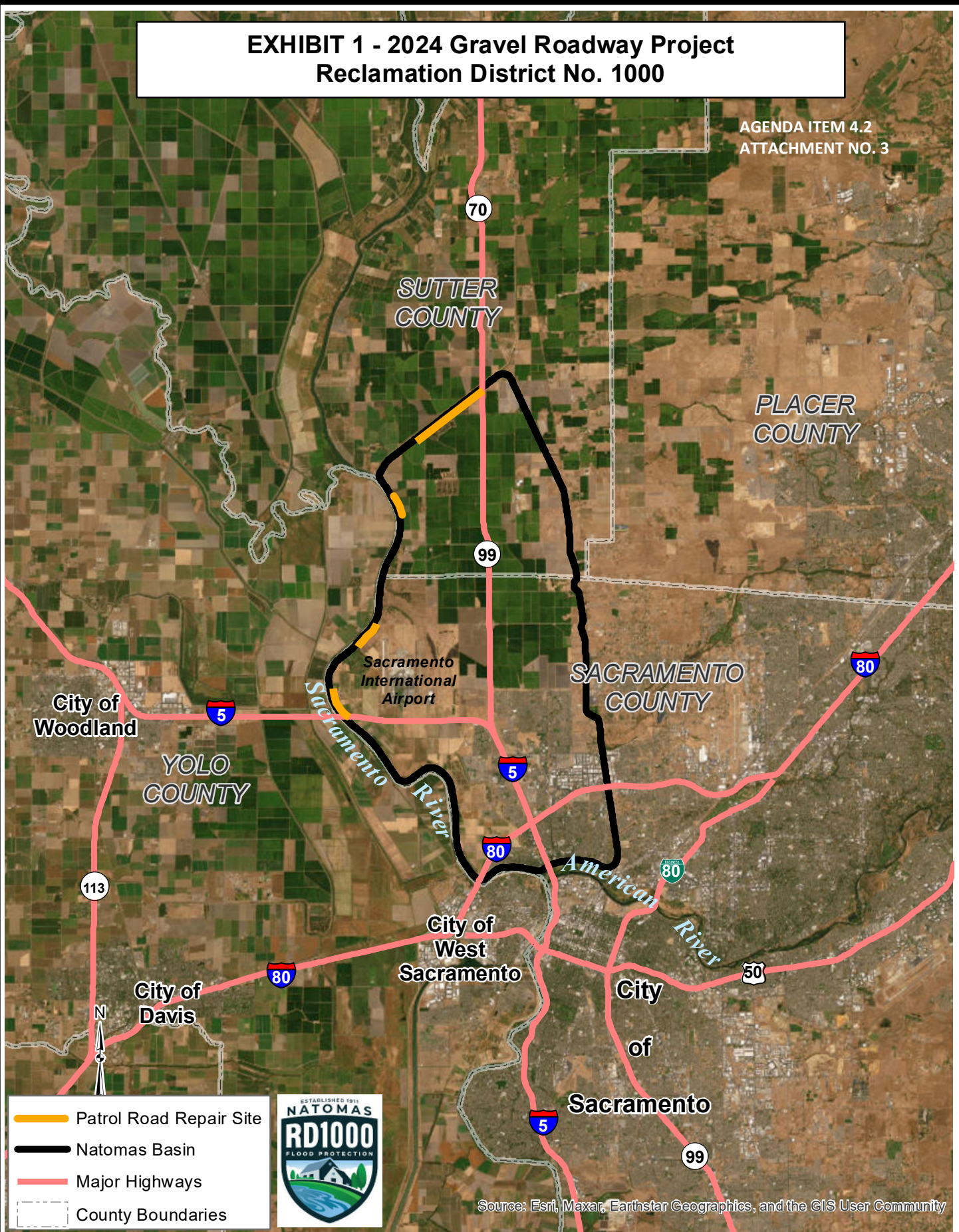
1. The District, its officers, officials, employees, agents, and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied, or used by the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, officials, employees, agents, or volunteers.
2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the District, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, agents, or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.
3. The Contractor's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.
4. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District. The Contractor agrees to notify the District if the policy is suspended, voided, or reduced in coverage or limits. A minimum of thirty (30) days prior written notice by certified mail, return receipt requested, will be provided.
5. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII.

Verification of Coverage

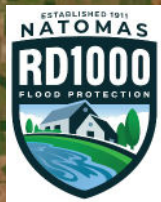
Contractor shall furnish the District with a certificate of insurance showing maintenance of the required insurance coverage. Original endorsements affecting general liability and automobile liability coverage required by this clause must also be provided. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the District before work commences.

EXHIBIT 1 - 2024 Gravel Roadway Project Reclamation District No. 1000

AGENDA ITEM 4.2
ATTACHMENT NO. 3



- Patrol Road Repair Site
- Natomas Basin
- Major Highways
- County Boundaries



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

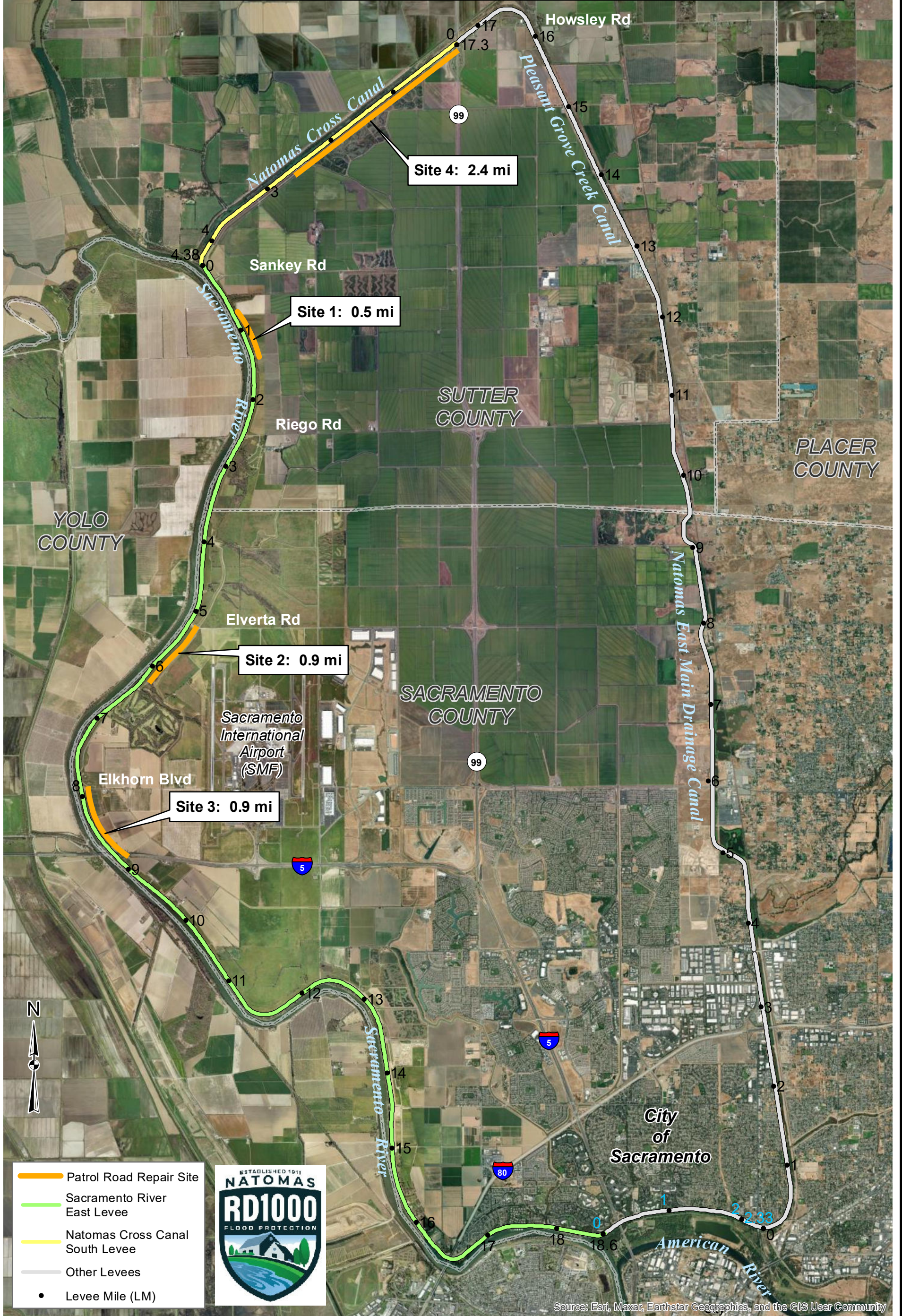


455 University Avenue, Suite 100
Sacramento, California 95825-6579
(916) 456-4400

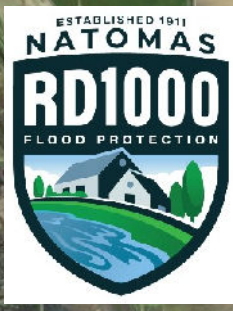
Vicinity Map



EXHIBIT 2 - 2024 Gravel Roadway Project Reclamation District No. 1000

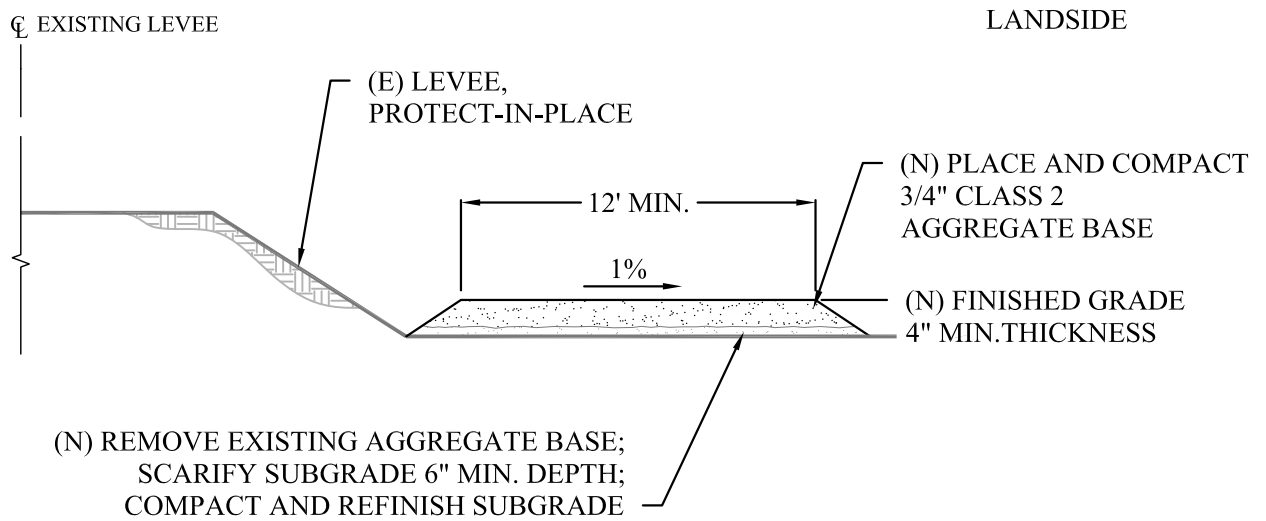


- Patrol Road Repair Site
- Sacramento River East Levee
- Natomas Cross Canal South Levee
- Other Levees
- Levee Mile (LM)



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

TYPICAL PATROL ROAD SECTION



455 University Avenue, Suite 100
Sacramento, California 95825
Phone: (916) 456-4400 • Fax: (916) 456-0253

**RECLAMATION DISTRICT NO. 1000
SACRAMENTO AND SUTTER COUNTIES**

TYPICAL CROSS SECTION

SCALE:	N.T.S.
JOB NUMBER:	4170.4
DRAWN BY:	NR
DATE:	04/30/2024
SHEET:	3 OF 3



RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 13, 2024

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – September 2024

SUBJECT: Update on Activities Since the August 2024 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of August 2024.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 09/10/2024



RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 13, 2024

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from August 9, 2024 Regular Board Meeting

EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- August 9, 2024 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

RECOMMENDATION:

Staff recommends that the Board approve the Minutes from the following Board Meeting:

- August 9, 2024 Regular Board Meeting (Attachment No. 1)

ATTACHMENTS:

1. August 9, 2024 Regular Board Meeting

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 09/05/2024



Kevin L. King, General Manager

Date: 09/05/2024



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RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES

AGENDA ITEM 5.1
ATTACHMENT NO. 1

AUGUST 9, 2024
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Thomas Smith, Trustee Edwin Perez, Trustee Tom Barandas, Trustee Nick Avdis, Trustee Jag Bains, General Manager Kevin King, General Counsel Austin Cho, Operations Manager Gabriel Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Lee Reeder, Gilbert, Barandas, Perez, Smith, Avdis, Bains

1.3. Approval of Agenda

MOVED/SECOND: Trustee Lee Reeder/Trustee Bains

AYES: Trustee Lee Reeder, Barandas, Gilbert, Smith, Perez, Avdis, Bains

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the agenda for the August 9, 2024, Board Meeting is approved.

1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no conflicts of interest.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No Public Comment Received.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER’S REPORT: Update on activities since the July 2024 Board Meeting.

General Manager King provided a brief overview of items not included in the General Manager’s Report.

Urbanization Committee Meeting Update

General Manager Kevin King informed the Board that staff had the opportunity to meet with the Urbanization Committee the previous week. The Committee discussed community events and outreach. Staff was directed to participate in the National Night Out (NNO) on August 6th and shared that the event was a great success overall. GM King reported that more community members know who RD1000 is than in previous years and believes it is directly related to the District’s outreach efforts over the last few years.

GM King also informed the Board of the district's intent to participate in two fall events: the City of Sacramento Highwater Jamboree Flood Expo, which kicks off Flood Preparedness Week, and The Hampton’s Community Foundation Autumn Festival and Night Market. The District also plans to participate in the Natomas Chamber’s Annual Tree Lighting event.

Several Trustees who attended the NNO event also reported that it was a success and expressed interest in participating again in future years. Trustee Perez recommended that the District consider bringing flood-fighting equipment next year due to its popularity among community members.

4.2. OPERATIONS MANAGER’S REPORT: Update on activities since the July 2024 Board Meeting.

Operations Manager Gabe Holleman updated the Board on several ongoing and upcoming activities. The district is currently focusing on mowing throughout the basin and encampment removals and clean-ups; however, there was a delay in one planned clean-up due to a lack of available law enforcement officers. OM Holleman also informed the Board that the FSRP program is nearly complete, with approximately 400 tons of AB placed. Meanwhile, the District’s contractor for the FMAP program has already begun

removing vegetation along the levees and has completed work along the Garden Hwy from the Natomas East Main Drainage Canal (NEMDC) to the Arden/Garden connector at Northgate Blvd.

Several Trustees inquired about the Governor's orders on encampment removal, the Grants Pass decision impacting how agencies can address encampments, and whether the City had updated its Standard Operation Procedures (SOP). OM Holleman responded that the District meets monthly with the City to address encampment issues and enforcement. However, the lack of resources and available staff for enforcing local camping ordinances remains an issue. As of that time, the City was working to revise its SOP and that encampments should get smaller over time due to the unhoused only being allowed to physically carry out items instead of using other conveyance methods from site to site.

Trustee Avdis inquired about the parameters of the Flood Maintenance FSRP program and if it included ongoing maintenance for vegetation management (weeds) which over time affect the integrity of roads. OM Holleman stated that they would be using pre-emergent along the AB to reduce issues with weeds.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the July 2024 Board Meeting.

District Counsel Cho provided a verbal update on activities in July 2024.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items routine and will adopt them in one motion. These items will not be discussed before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Perez/Trustee Gilbert

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez, Avdis, Bains

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.5 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from July 12, 2024.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for July 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for July 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for July 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for July 2024

6. SCHEDULED ITEMS

There were no scheduled items for discussion.

7. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) July 31, 2024
- Urbanization Committee (Perez, Lee Reeder, Smith) July 31, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – August 15, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – September 4, 2024 @ 8:00 am
- RD 1000 Board Meeting – September 13, 2024 @ 8:00 am

8. CLOSED SESSION

8.1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code § 54956.8 Property: APN: 237-0011-016; Sacramento County, 4395 Northgate Boulevard, Sacramento, CA. Agency Negotiator: Kevin King and Gabe Holleman
Negotiating Party: Gini Properties, L.P.
Under Negotiation: Price and Terms of Payment

9. RECONVENE TO OPEN SESSION

9.1. General Counsel reported that the Board has given Staff authorization and direction regarding Real Property at 4395 Northgate Boulevard.

10. ADJOURN

MOVED/SECOND: Trustee Barandas/Perez

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez, Avdis, Bains

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 13, 2024

AGENDA ITEM NO. 5.2

TITLE: Treasurer’s Report

SUBJECT: Approve Treasurer's Report for August 2024

EXECUTIVE SUMMARY:

This Staff Report aims to inform the Board of the current total funds in the District’s checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month’s receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer’s Report also features notable fund and cash flow items for August 2024.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and River City Bank. In the fiscal year 2024-2025, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves a resolution annually that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District’s Financial Reserve Policy guides current, future, and unexpected funding requirements. In contrast, the District’s Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the August 2024 Treasurer's Report.

ATTACHMENTS:

- 1. Treasurer's Report August 2024

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 09/05/2024



 Kevin L. King, General Manager

Date: 09/05/2024

Reclamation District 1000
Treasurer's Report
August 2024

Treasurer's Report for August 2024

August 2024		Ending Balance @ 8/31/24
Total Funds at 8/31/24		10,050,257.95
River City Operating*	Included in O&M cash flow below	144,594.97
River City Money Market	Included in O&M cash flow below	2,317,801.74
River City Grants	Included in O&M cash flow below	1,085.04
Sacramento County Treasurer		2,356,072.52
Sacramento County Treasurer - Stormwater Fund		1,230,625.93
State Treasurer - Local Agency Investment Fund		1,249,428.72
California Class		2,500,649.03
City of Sacramento - Pool A		250,000.00

August 2024 - Operations and Maintenance Cash Flow	River City Operating	River City Money Market	River City Grants	Combined O&M
Beginning Balance at 8/1/24	194,756.87	2,703,132.91	1,080.58	2,898,970.36
Transfers from RCB money market account	398,808.56	-	-	398,808.56
Transfers to RCB operating account	-	(398,808.56)	-	(398,808.56)
Current months receipts	-	2,841.71	-	2,841.71
Monthly interest	-	10,635.68	4.46	10,640.14
Accounts Payable*	(337,497.49)	-	-	(337,497.49)
Payroll	(111,472.97)	-	-	(111,472.97)
Ending Balance at 8/31/24	144,594.97	2,317,801.74	1,085.04	2,463,481.75

*See Attached Check Register

Current months receipts are made up of the following

Bank fee refunds	10.00
Developer receivables	2,349.93
Vendor refund	481.78
	<hr/>
Total	<u>2,841.71</u>



RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 13, 2024

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for August 2024

EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and provides an explanation for any expenses outside of the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for August 2024.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$25,120 to Brookman Protection Services for security patrol on the NEMDC, \$11,886 to Big Valley Divers for trash rack repairs, \$12,148 to Snap-on Industrial for shop tools, \$17,345 to ACWA for annual membership dues, \$36,000 to Aqua Terra for vegetation management, \$14,309 to Sacramento County for annual property taxes and \$68,242 to SMUD for power.

RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for August 2024.

ATTACHMENTS:

- 1. August 2024 Expenditure Report

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 09/01/2024



 Kevin L. King, General Manager

Date: 09/01/2024

August 2024 Expenditure Report - O & M

Date	Transaction Type	Num	Name	Memo/Description	Debit	Credit	Balance	
							194,756.87	
	Beginning Balance							194,756.87
08/01/2024	Bill Payment (Check)	52618	Hamptons Community Foundation	National Night Out 2024 Sponsorship		500.00	194,256.87	
08/01/2024	Bill Payment (Check)	1002702262	Cal Pers			1,280.66	192,976.21	
08/01/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	1,320.65		194,296.86	
08/02/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	58,557.37		252,854.23	
08/05/2024	Journal Entry	196		8/5/24 payroll activity		18,741.93	234,112.30	
08/05/2024	Journal Entry	196		8/5/24 payroll activity		39,815.44	194,296.86	
08/06/2024	Bill Payment (Check)	80624	Cintas			339.06	193,957.80	
08/06/2024	Bill Payment (Check)	21959753181	City of Sacramento			74.16	193,883.64	
08/06/2024	Bill Payment (Check)	52620	Kimball Midwest	inv #. 102394519		1,400.99	192,482.65	
08/06/2024	Bill Payment (Check)	52623	MBK Engineers	inv #14665		2,681.25	189,801.40	
08/06/2024	Bill Payment (Check)	52628	Streamline	inv #: A14COAB6-0045		249.00	189,552.40	
08/06/2024	Bill Payment (Check)	52619	Downey Brand LLP	inv #: 603160 & 603159		4,231.00	185,321.40	
08/06/2024	Bill Payment (Check)	52627	Smile Business Products	inv # 1214980		94.38	185,227.02	
08/06/2024	Bill Payment (Check)	52629	US Bank Corp	Inv Date 7/22/24 : last 4 # 5312 & 1506		1,445.97	183,781.05	
08/06/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	1,280.66		185,061.71	
08/06/2024	Bill Payment (Check)	526222	Martin's Painting	inv #915		530.00	184,531.71	
08/06/2024	Bill Payment (Check)	52625	Municipal Resources Group	inv #: 240914 & 240915		2,500.00	182,031.71	
08/06/2024	Bill Payment (Check)	52624	McClatchy	inv #262057		672.68	181,359.03	
08/06/2024	Bill Payment (Check)	21900310137941	PG&E			18.03	181,341.00	
08/06/2024	Bill Payment (Check)	52626	Pape Machinery	inv #. 15493096		35.12	181,305.88	
08/07/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	18.03		181,323.91	
08/07/2024	Bill Payment (Check)	1002705417	Cal Pers			1,300.00	180,023.91	
08/08/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	626.22		180,650.13	
08/09/2024	Bill Payment (Check)	1002707041	Cal Pers			11,464.25	169,185.88	
08/09/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	3,988.63		173,174.51	
08/09/2024	Expense		ADP	ADP PAYROLL FEES AD PREALTHORIZED ACH DEBIT ADP PAYROLL FEES ADP FEES 240809 XXXXXXXXXXXX928233940535		116.65	173,057.86	
08/12/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	12,236.05		185,293.91	
08/13/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	36,414.96		221,708.87	
08/14/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	10,630.24		232,339.11	
08/15/2024	Bill Payment (Check)	52630	Appeal - Democrat	Inv 00300863		346.00	231,993.11	
08/15/2024	Bill Payment (Check)	81524	Cintas			24.04	231,969.07	
08/15/2024	Bill Payment (Check)	22846685857	City of Sacramento			189.58	231,779.49	
08/15/2024	Bill Payment (Check)	22846731497	City of Sacramento			64.72	231,714.77	
08/15/2024	Bill Payment (Check)	52631	AT&T	Inv 22081276		2,652.44	229,062.33	
08/15/2024	Bill Payment (Check)	52634	County of Sacramento - Municipal Services	Inv 75642		194.10	228,868.23	
08/15/2024	Bill Payment (Check)	52636	Green Light Termite and Pest	Inv 95938		85.00	228,783.23	
08/15/2024	Bill Payment (Check)	52641	Verizon	Inv 9970477727		198.78	228,584.45	
08/15/2024	Bill Payment (Check)	52640	Valley Tire Center, Inc.	Inv 40017658, 40017906		3,020.12	225,564.33	
08/15/2024	Bill Payment (Check)	52639	Terrapin Technology Group	Inv 24-1283		1,098.39	224,465.94	
08/15/2024	Bill Payment (Check)	52642	Verizon Connect Fleet USA LLC	Inv 5600057941		632.95	223,832.99	
08/15/2024	Bill Payment (Check)	52638	Schetter Electric LLC	Inv 2440075		3,865.00	219,967.99	
08/15/2024	Journal Entry	197		8/15/24 payroll activity		35,605.06	184,362.93	
08/15/2024	Bill Payment (Check)	52633	Carson Landscape Industries	Inv 429290, 429897		660.00	183,702.93	
08/15/2024	Bill Payment (Check)	52637	Robert G Merritt	Inv 1741		3,325.00	180,377.93	
08/15/2024	Bill Payment (Check)	81524	Cintas			129.81	180,248.12	
08/15/2024	Bill Payment (Check)	8152024	Alhambra & Sierra Springs	33167566169212		173.41	180,074.71	
08/15/2024	Bill Payment (Check)	8152025	Berkshire Hathaway Homestate Companies			630.00	179,444.71	
08/15/2024	Journal Entry	197		8/15/24 payroll activity		17,310.54	162,134.17	
08/15/2024	Bill Payment (Check)	52635	Deneochea Digital	Inv 70600		2,729.63	159,404.54	
08/15/2024	Bill Payment (Check)	22846682200	City of Sacramento			53.04	159,351.50	
08/15/2024	Bill Payment (Check)	52632	Blue Ribbon Maintenance	Inv 556468		895.00	158,456.50	
08/15/2024	Bill Payment (Check)	1002710503	Cal Pers			1,050.00	157,406.50	
08/15/2024	Bill Payment (Check)	3823230638	Interstate Oil Company	41-0068266		5,021.53	152,384.97	
08/15/2024	Bill Payment (Check)	22846698122	City of Sacramento			103.00	152,281.97	
08/15/2024	Bill Payment (Check)	22846714419	City of Sacramento			87.15	152,194.82	
08/15/2024	Bill Payment (Check)	80101923588	Waste Management of Sacramento			1,477.54	150,717.28	
08/15/2024	Bill Payment (Check)	52643	Yolo County Public Works	Stmt 07312024		796.65	149,920.63	
08/16/2024	Bill Payment (Check)	1002711451	Cal Pers			5,897.01	144,023.62	
08/16/2024	Bill Payment (Check)	1002711450	Cal Pers			9,051.12	134,972.50	
08/16/2024	Bill Payment (Check)	1002711429	Cal Pers			19,958.11	115,014.39	
08/16/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	10,466.32		125,480.71	



RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 13, 2024

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for August 2024

EXECUTIVE SUMMARY:

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report contains a three-column presentation of actual expenditures, budgeted expenditures, and the budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment 1 provides a snapshot for the month ending August 2024. The most significant Administrative expenditures to date include annual Administrative Services, Administrative Consultants, and Annual Memberships. The most significant operations expenditures include FRSP work, herbicides, fuel, and field services.

BACKGROUND:

Annually, the Board of Trustees adopts the district's annual budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and thirty days later for adoption at a regular Board meeting.

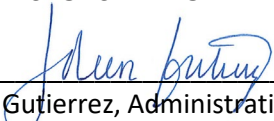
RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for August 2024.

ATTACHMENTS:

1. Budget to Actual Report August 2024

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 09/05/2024



Kevin L. King, General Manager

Date: 09/05/2024

Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2024 to August 31, 2024 (Two Months Ending of Fiscal 2025)

	Year to Date July 1, 2024 to August 31, 2024	Budget	Percent of Budget
Operation & Maintenance Income			
Property Assessments	-	4,070,141	0.00%
Rents	-	24,000	0.00%
Interest Income	45,715	154,919	29.51%
SAFCA - O/M Assessment	-	1,485,909	0.00%
Misc Income	19,059	3,484,683	0.55%
FMAP Grant	-	442,900	0.00%
FEMA/OES Reimbursement	-	3,745,966	0.00%
Total	64,774	13,408,518	0.48%
Restricted Fund			
Metro Airpark Groundwater Pumping	-	40,000	0.00%
Total Combined Income	64,774	13,448,518	0.48%

Administration, Operations and Maintenance - Expenses

Administration			
Government Fees/Permits	-	36,950	0.00%
Legal	7,019	102,500	6.85%
Liability/Auto Insurance	52,466	415,000	12.64%
Office Supplies	483	25,000	1.93%
Computer Costs (Information Technology)	1,985	42,600	4.66%
Accounting/Audit	4,375	63,000	6.94%
Admin. Services	7,575	25,250	30.00%
Utilities (Phone/Water/Sewer)	3,718	32,850	11.32%
Mit. Land Expenses	-	5,500	0.00%
Administrative Consultants	20,854	101,500	20.55%
Assessment/Property Taxes (SAFCA - CAD)	-	20,000	0.00%
Admin - Misc./Other Expenses	80	6,250	1.28%
Memberships	28,766	43,215	66.56%
Office Maintenance & Repair	3,748	35,961	10.42%
Payroll Service	451	4,500	10.02%
Public Relations	3,136	90,000	3.48%
Small Office & Computer Equipment	-	20,750	0.00%
Election	-	121,000	0.00%
Conference/Travel/Professional Development	7	50,000	0.01%
Unbudgeted Administration	119	-	N/A
Sub Total	134,782	1,241,826	10.85%
Personnel/Labor			
Wages	238,443	1,358,830	17.55%
Group Insurance	29,099	159,298	18.27%
Worker's Compensation Insurance	32,835	40,000	82.09%
OPEB - ARC	-	84,724	0.00%
Dental/Vision/Life	3,326	24,079	13.81%
Payroll Taxes	18,259	101,912	17.92%
Pension	38,178	422,969	9.03%
Continuing Education	2,090	10,000	20.90%
Trustee Fees	4,050	25,000	16.20%

Annuitant Health Care	19,527	70,930	27.53%
Sub Total	385,807	2,297,742	16.79%
Operations			
Power	35,995	458,032	7.86%
Supplies/Materials	3,068	23,000	13.34%
Herbicide	-	160,000	0.00%
Fuel	10,008	82,917	12.07%
Field Services	8,957	236,500	3.79%
Field Operations Consultants	1,116	16,500	6.76%
Equipment Rental	-	5,000	0.00%
Refuse Collection	4,254	50,000	8.51%
Equipment Repair/Service	3,020	30,000	10.07%
Equipment Parts/Supplies	3,458	35,000	9.88%
Facility Repairs	7,355	5,171,861	0.14%
Shop Equipment (not vehicles)	-	27,500	0.00%
Field Equipment	-	9,500	0.00%
Misc/Other 2 (FSRP Grant)	63,992	4,500	1422.04%
Utilities - Field	3,668	21,876	16.77%
Government Fees/Permits - Field	-	11,500	0.00%
Sub Total	144,891	6,343,686	2.28%
Equipment			
Equipment	-	530,000	0.00%
Sub Total	-	530,000	
Consulting/Contracts/Memberships			
Engineering/Technical Consultants	14,134	99,000	14.28%
Security Patrol	-	270,000	0.00%
Temporary Admin	3,200	7,500	42.67%
Sub Total	17,334	376,500	4.60%
FMAP Expenditures			
LOI/SWIF (Consultants)	3,086	-	Not budgeted
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	-	442,900	0.00%
Administrative	-	-	Not budgeted
Sub Total	3,086	442,900	0.70%
Total A, O & M Expenses	685,900	11,232,654	6.11%
Capital Expenses			
Capital Office Upgrades	-	30,000	0.00%
Capital Facilities	9,603	4,650,000	0.21%
Sub Total	9,603	4,680,000	0.21%
Total All Expenditures	695,503	15,912,654	4.37%



RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 13, 2024

AGENDA ITEM NO. 5.5

TITLE: Investment Report

SUBJECT: Monthly District Investment Report – August 2024

INTRODUCTION:

The Monthly Investment Report informs the Board of the District's investment activity to ensure alignment with the District's Investment Policy, focusing on "Security, Liquidity, and Yield."

The monthly investment reporting lags by one month due to the release timing of monthly yields for all investment accounts.

EXECUTIVE SUMMARY:

1. Investment Holdings Summary:

The District holds investment funds in Sacramento City Pool A, Sacramento County Treasury, LAIF, California Class, and River City Bank.

2. Performance Metrics:

City Pool A distributes the lowest yield during this reporting period and the second-highest fee structure at .26% basis points. The Pool's most recent monthly yield reported is 3.07% for July 2024.

Sacramento County Treasury's month-over-month yield slightly dipped from 4.74% to 4.71% during this reporting period. The County Treasury maintains the third-lowest management fee structure at .06% basis points.

LAIF distributed a monthly reporting yield of 4.51%, a tick higher than the previous month's 4.480%. LAIF has the highest monthly management fee structure at .34% basis points.

California Class is again our reporting period leader, with a monthly yield of 5.42%, slightly down from 5.401% the previous month. CA Class offers a steady 0.1% management fee.

River City Bank's yield remains steady month over month, at 4.99%, the second-highest investment yield the district receives with zero management fees.

3. Compliance and Policy Adherence:

The District's investments adhere to the District's investment policy.

The District invests in the County Treasury, LAIF, and Sacramento City Pool. Additionally, the District holds funds in stable money market accounts with California Class and River City Bank.

RECOMMENDATION:

Staff recommend that the Board review the attached Investment Report.

The Administrative Services Manager and General Manager advise of the following adjustments:

- Sweep funds (\$1,230,625.93) from the Sacramento County Treasury Stormwater Fee Fund, leaving a zero balance.
- Sweep funds (\$2,106,072.52) from the Sacramento County Treasury Assessment Fee Fund, leaving a \$250k balance.
- Rebalance the swept funds from the Sacramento County Treasury accounts equally between the District’s River City Bank Money Market account and California Class Investment Fund.

ATTACHMENTS:

1. Monthly Investment Report (August 2024)

Note: The “current reporting yield” may be one month behind. Because of this, it may not accurately represent the actual to-date yield or account balances for the “current reporting period.”

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 09/05/2024



Kevin L. King, General Manager

Date: 09/05/2024

Investment Report (August 2024)

AGENDA ITEM 55
ATTACHMENT NO. 1

FY 24/25	City Pool A Reported Interest	Sacramento County Treasury	LAIF	CA Class (Prime)	River City Bank**
Average Reported Interest	2.814%	4.746%	4.085%	5.450%	4.990%

8/31/2024	Not Available	Not Available	Not Available	5.406%	4.990%
7/31/2024	3.070%	4.714%	4.516%	5.420%	4.990%
6/30/2024	3.050%	4.744%	4.480%	5.401%	4.990%
5/31/2024	2.930	4.753%	4.332%	5.394%	4.990%
4/30/2024	2.870	4.788%	4.272%	5.405%	4.990%
3/31/2024	2.760	4.792%	4.232%	5.421%	4.990%
2/29/2024	2.900	4.867%	4.122%	5.439%	4.990%
1/31/2024	2.790	4.861%	4.012%	5.498%	4.990%
12/31/2023	2.600	4.833%	3.929%	5.542%	4.990%
11/30/2023	2.610	4.695%	3.843%	5.545%	4.990%
10/31/2023	2.690	4.591%	3.670%	5.514%	4.990%
9/30/2023	2.690	4.567%	3.534%	5.477%	4.990%
Management Fees (Basis Points)	0.26%	0.06%	0.34%*	0.1%	0%

*Previous fiscal year

**Guaranteed rate



RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 13, 2024

AGENDA ITEM NO. 5.6

TITLE: Investment Fund Transfers

SUBJECT: Review and Consider Approval of Transferring Funds Between Investment Accounts Accounts

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (District) maintains and distributes its funds across various accounts with the Sacramento County Treasurer, the City of Sacramento Investment Pool, the State of California Treasurer’s Local Agency Investment Fund (LAIF), and the current District’s bank (RCB) and California Cooperative Liquid Assets Securities System (California CLASS).

Table 1, below, is an accounting of funds in each of the District’s accounts as of August 31, 2024:

Table 1: Account Balances - August 31, 2024

AUGUST 2024	Ending Balance (8/31/2024)
RCB - Checking	\$144,594.97
RCB - Money Market	\$2,317,801.74
RCB FMAP	\$1,085.04
Sacramento County Treasurer	\$2,356,072.52
Sacramento County Treasurer - Stormwater Fund	\$1,230,625.93
State Treasurer - Local Agency Investment Fund	\$1,249,428.72
California Class	\$2,500,649.03
City of Sacramento - Pool A	\$250,000.00
Total Funds at 8/31/24	\$10,050,257.95

TITLE: Investment Fund Transfers

RECOMMENDATION:

Staff recommends the Board consider approval of the following:

1. Sacramento County Treasurer – Special Benefit Assessment Fund:
 - Approve a Warrant transfer for \$2,106,072.52 from the District’s Sacramento County Treasury Assessment Fee Fund, leaving a \$250k balance.
 - Transfer 50% of withdrawn funds into California Class and Deposit 50% of withdrawn funds into River City Bank Money Market Account.
2. Sacramento County Treasurer – Stormwater Fee Fund:
 - Approve a Warrant transfer for \$1,230,625.93 from the District’s Sacramento County Treasury
 - Once Deposited into LAIF, transfer 50% of withdrawn funds into California Class and Deposit 50% of withdrawn funds into River City Bank Money Market Account.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 09/06/2024



Kevin L. King, General Manager

Date: 09/06/2024



RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 13, 2024

AGENDA ITEM NO. 6.1

TITLE: Sponsorship Opportunity

SUBJECT: Review and Consider Sponsorship of the 2024 Autumn International Night Market & Halloween Celebration.

EXECUTIVE SUMMARY:

The 2024 Autumn International Night Market & Halloween event is scheduled for October 26, 2024. Reclamation District No. 1000 has an opportunity to support the Hamptons Community Foundation, a local non-profit, 100% volunteer-run organization dedicated to empowering, transforming, and improving the lives of people in our diverse community. Proceeds from sponsorships will help support the presentation of this event and HFC's various programs and charitable activities, community outreach, and engagement.

At the September 4, 2024, Executive Committee Meeting, the Committee recommended a bronze-level sponsorship of \$500.

RECOMMENDATION:

Staff recommends that the Board review and consider the sponsorship request.

FINANCIAL IMPACT:

\$500 in Fiscal Year 2024/2025.

ATTACHMENTS:

1. Hamptons Community Foundation – 2024 Autumn International Night Market & Halloween Celebration Flyer.

STAFF RESPONSIBLE FOR REPORT:

A blue ink signature of Kevin L. King, written over a horizontal line.

Kevin L. King, General Manager

Date: 09/06/2024

2024 AUTUMN INTERNATIONAL NIGHT MARKET & HALLOWEEN CELEBRATION

Saturday, October 26, 2024
6:00 p.m. – 10:00 p.m.
NORTH NATOMAS REGIONAL PARK
2501 NEW MARKET DRIVE | SACRAMENTO



SPONSORSHIP OPPORTUNITIES

BRONZE \$500	SILVER \$1000	GOLD \$1500	SPONSOR BENEFIT
		✓	Listed as event Co-Presenter on all marketing materials and all HCF online presence.
	✓	✓	Speaking opportunity at the event
✓	✓	✓	Listed as Sponsor on event banner and on all HCF online presence
✓	✓	✓	Webpage recognition
✓	✓	✓	Social Media recognition

The Hamptons Community Foundation (HCF) is a non-profit, 501(c)(3), 100% volunteer-run organization dedicated to empowering, transforming and improving the lives of people in our diverse communities. Proceeds from sponsorships will help support presenting the event and the HCF's various programs and charitable activities. The HCF has partnered with the Hamptons Owners Association to make this year's event even bigger and exciting.

Please make checks payable to: Hamptons Community Foundation
PO Box 341297
Sacramento, CA 95834-9197

You may also [electronically remit](#) your sponsorship or ask us to send you an invoice or purchase order.

Questions? Email info@hamptonsfoundation.org or call (916) 992-2455.



RECLAMATION DISTRICT NO. 1000

DATE: SEPTEMBER 13, 2024

AGENDA ITEM NO. 7.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the August Board Meeting

Executive Committee Meeting – September 4, 2024

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, September 4, 2024, at 8:00 a.m. at the District's office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Administrative Services Manager Gutierrez, Operations Manager Holleman and District Counsel Shapiro.

The Executive Committee performed the following items:

1. Executive Committee Meeting

1.1. Review Agenda for September 13, 2024 - Regular Board of Trustees Meeting

The Committee reviewed and discussed the proposed agenda and approved as presented.

1.2. General Manager's Report

General Manager King provided an update to the Executive Committee about various District activities and upcoming events.

2. Public Comment

No public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 9:43 a.m.