



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**FRIDAY, JUNE 11, 2021
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

Present for Roll Call: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Debra G. Jones, Trustee Chris Burns.

Absent for Roll Call: Trustee Elena Lee Reeder (arrived at 8:04 am) Trustee Jag Bains (arrived at 8:05 am).

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Debra G. Jones/Trustee Nick Avdis

AYES: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Debra G. Jones, Trustee Chris Burns

NOES: None

Abstain: None

ABSENT: Trustee Elena Lee Reeder, Trustee Jag Bains

ACTION: The June 11, 2021 Board meeting agenda is approved.

1.4. Pledge of Allegiance

Board President Thom Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

No Trustee conflicts were identified.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No public comments were made.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2021 Board Meeting.

General Manager Kevin King made known that Councilman Jeff Harris recently contacted him to request the potential use of District-owned property on Rosin Court. This site would be proposed as a temporary housing location for the unsheltered. This site has been used as a staging site for the Army Corps for levee improvements and intended for use as a flood fight materials storage site. Councilman Harris anticipates using this site for two to three years until other housing projects are completed. The City has a short timeline and would like to go back to the council for approval during their July 20 meeting, including the Rosin Court site as a potential location.

Trustee Jones requested the address of the Rosin Ct site. GM King stated he does not know the site address but describes the property located at I-80 and the Natomas East Main Drain, directly across the FWY from Fry's. Trustee Jones offered that she may have a concern with this site and a possible objection to the proposal. She would like the Urbanization Committee to discuss the proposal; this Committee has traditionally taken up the homeless population and levees.

Trustee Avdis is familiar with the city-wide master plan for homelessness but requests more information about their proposal on our site. Because there are many unknowns, he would like the Legal Committee to be allowed to discuss and understand what Councilman Harris is proposing, the structure, who will be there, how this relates to risk exposure, and how it will affect neighboring properties.

Because this item was non-agenized, Counsel Scott Shapiro reminded the Board that this is a good time for procedural discussion and questions to be collected and further discussion in Committee. Next week, GM King will schedule a Special Board meeting or joint committee meeting with the Legal and Urbanization Committees. He will invite Councilman Harris and his community resource officer to attend and answer questions. A meeting notice will follow.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the May 2021 Board Meeting.

There were no questions or comments made.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the May 2021 Board Meeting.

Co-General Scott Shapiro provided a brief update on his work during May.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

Trustee Burns asked for clarification about Employee Compensation, Item 5.5. In reading the Employee Manual, he inquired whether the days off go away at the end of the year. GM King clarifies that it is paid time off and not in a use it or lose it situation. He stated the days would be vacation days. Trustee Burns also wanted to know whether anyone is in danger of not receiving additional time off because of their max vacation accrual. ASM Gutierrez stated that only one employee is close but could take the extra paid time off without going over the maximum vacation hours.

MOVED/SECONDED: Trustee Nick Avdis/ Trustee Elena Lee Reeder

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ACTION: Consent Calendar Items 5.1 through 5.7 are approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from May 14, 2021, Regular Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for May 2021.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for May 2021.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2021.
- 5.5. APPROVAL OF ONE-TIME EMPLOYEE COMPENSATION: Consider Approval of One-Time Compensation Adjustment for District Employees in Recognition of Essential Duties Performed in Fiscal Year 2020/2021.
- 5.6. ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY): Review and Consider Adoption of Resolution No. 2021-06-01 Re-Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.
- 5.7. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Matrix Consulting Group for Indirect Cost Allocation Plan.

6. SCHEDULED ITEMS

- 6.1. REVIEW AND CONSIDER ADOPTION OF FISCAL YEAR 2021/2022 BUDGET: Review and Consider Adoption of Resolution No. 2021-06-02 Approving the Fiscal Year 2021/2022 Budget.

GM King clarified the Budget (page 12, under Government Fees) there is a typo. The budgeted amount reads \$20,000 but should read \$6,800; this is the only change to the Budget.

Trustee Avdis requested the professional Budget opinion from Trustee Gilbert, chair of the Finance Committee, and a CPA. Trustee Gilbert stated our FY 21-22 Budget shows our expense over revenue is \$2.3 million. He acknowledged that this Budget shows our commitment to kicking off the CIP Plan and working towards that objective. He explained the Budgeted expense over

revenue will be spent out of reserves which the Board has designated for this purpose. Do we adopt a balanced budget? Yes, even though it shows were spending more than we are taking in because we were spending from accumulated reserves. Everything else is very consistent, and Trustee Gilbert feels very comfortable with it.

There were no public comments made.

MOVED/SECONDED: Trustee Nick Avdis/ Trustee Thom Gilbert

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ACTION: The Board adopted Resolution No. 2021-06-02 approving the Fiscal Year 2021/2022 Budget with a correction to page 12 of the Budget, under Government Fees FY 21/22, the budgeted \$20k will be adjusted down to \$6800.

- 6.2. REVIEW AND CONSIDER ADOPTION OF OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2021/2022: Review and Consider Adoption of Resolution No. 2021-06-03 Approving Official Pay Rate Schedule for the Fiscal Year 2021/2022.

There were no public comments received or made.

MOVED/SECONDED: Trustee Jag Bains / Trustee Tom Barandas

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ACTION: The Board adopted Resolution No. 2021-06-03 approving the Official Pay Rate Schedule for the Fiscal Year 2021/2022.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Personnel Committee (Jones, Bains & Barandas) May 18, 2021
- Finance Committee (Gilbert, Bains & Burns) May 25, 2021
- Finance Committee (Gilbert, Bains & Burns) June 1, 2021
- Executive Committee (Gilbert & Lee Reeder) June 2, 2021

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Operations Committee (Bains, Barandas & Burns)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

8. CLOSED SESSION

- 8.1. No Scheduled Closed Session Items.

9. ADJOURN

MOVED/SECONDED: Trustee Debra G. Jones/ Trustee Nick Avdis

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ACTION: The motion to adjourn the Board Meeting is approved.