



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**OCTOBER 9, 2020  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Jag Bains; Trustee Thom Gilbert; Trustee Nick Avdis (joined the meeting at 8:03 am); General Manager Kevin King; Co-General Counsel Rebecca Smith; Administrative Services Manager Joleen Gutierrez; Superintendent Don Caldwell; and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting.

**1. PRELIMINARY**

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

Administrative Services Manager Gutierrez called the roll and established a quorum.

1.3. Approval of Agenda

Agenda change requested by General Manager Kevin King. Item 6.2, the property acquisition item. The developer would like to make further clarifications in what they are asking the District to do. Once changes are made, GM King will bring the item back to the Board.

**MOVED/SECONDED:** Trustee Burns/Trustee Gilbert

**AYES:** Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

**NOES:** None

**ACTION:** The October 9, 2020 Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Christophel led the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts were identified.

**2. PRESENTATIONS**

2.1. No presentations were scheduled.

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

No public comments were made.

**4. INFORMATIONAL ITEMS**

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the September 2020 Board Meeting.  
No oral updates.

Questions

Trustee Lee Reeder: When can we expect mail-in ballots to reach our homes?

General Counsel Rebecca Smith: The ballots will go out in the mail next week.

Trustee Smith: Was there an issue?

Counsel Smith: Landowner ballots have a later date to go out in the mail. The Counties are first in line because they have an earlier deadline. The District is next in line for print.

Trustee Burns: Requested to see an analysis because it seems inconsistent with state law and election law; he would like to have this fixed in the future. Counsel Smith will share the sections of the Election Code that pertain to our elections. The memo will be sent to all Trustees for review.

Trustee Smith: NBS is working on Task one. He wanted to know if GM King would be coming back to the Board for approval of Phase 2 in November.

GM King: When Phase 1 is complete, the Finance Committee will review and work through the report. Potentially in November or December, the Board would have a decision to make based on the results of Phase 1. Phase 1 recommendations and options will be presented to bridge any funding gaps that are identified.

- 4.2. SUPERINTENDENT'S REPORT: Update on activities since the September 2020 Board Meeting.

Questions/Comments

Trustee Burns: Inquired about costs and dump loads how of trash were taken out of Steelhead Creek this year.

GM King: We participated in a one-day cleanup with the Regional Water Quality Control Board and the American River Flood Control coordinated effort. We did not do a cleanup on our side in collaboration with this cleanup. We worked on the east side of Steelhead Creek and removed approximately 8600 lbs. of trash.

Burns: Was the contractor that SAFCA put out for 600k, were they out there helping?

GM King: Does not believe they were part of this cleanup effort.

Trustee Lee Reeder: Expressed appreciation for the District's responsiveness in repairing a reported hole in our canal.

Trustee Gilbert: Was a lock placed on the gate at a resident's request at Howsley and 99?

Superintendent Caldwell: Yes, a lock has been placed on the gate. The lock was cut off due to emergency crews needing access to this location where a vehicle crash occurred.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the September 2020 Board Meeting.

General Counsel Smith provided a verbal report of her activities during September 2020. She has spent a significant amount of time working on the District's upcoming election. Counsel Smith made known ballots will go out in the mail next week. Ballots can be returned by mail or walked into the District office. According to statute, ballots must be postmarked by November 3 and must be received within three days to be counted.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

**MOVED/SECONDED:** Trustee Burns/Trustee Lee Reeder

**AYES:** Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

**NOES:** None.

**ACTION:** A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, and 5.4 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from September 11, 2020 Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for September 2020.

5.3. EXPENDITURE REPORT: Review and Accept Report for September 2020.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for September 2020.

**6. SCHEDULED ITEMS**

6.1. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Civil Engineering Solutions, INC for Natomas Basin Hydraulic Model Project.

RD1000 needs to update its Hydraulic Model for planning, development planning, and operational needs. General manager King has worked with the City and County of Sacramento to develop and release an RFQ, which went out on July 31, 2020. The District received two proposals for the RFQ. With close evaluation with the City and County representatives, the committee recommended entering into a Professional Services Agreement with Civil Engineering Solutions, INC (CESI).

GM King made known the three agencies have decided on a singular hydraulic model because it will meet all needs between agencies. Because this project is mutually beneficial to all three agencies, the District can recoup some costs for this project through development impact fees or use fees. The District will need to develop a cost-share funding agreement between agencies retaining all licensing rights for the model until the City and County have paid their proportionate share. GM King anticipates the cost share to be 1/3 for each agency. In the agencies request the use of the model; they will pay a proportionate share for use, which will offset original costs incurred by RD1000, the City and County of Sacramento

Tom Plummer from CESI attended the meeting to answer any technical questions.

Trustee Burns inquired about negotiating a cost-share with the City and County and whether the model would meet FEMA criteria. General Manager King will work on an agreement with the City and County. Mr. Plummer announced that he will meet with regional FEMA engineers to work through features and how they should be modeled.

Trustee Smith inquired about the project cost nearly doubling from its originally budgeted \$200K. The project also has been split into three parts at \$130k each. GM King stated the District expects a reimbursement via a cost-share agreement with the City and County; however, he acknowledged that the District is solely responsible for the full contract amount between RD1000 and CESI. Trustee Gilbert opposed a budget amendment where we anticipate reimbursement.

There were no public comments.

A motion was made to authorize the General Manager to execute a professional services agreement with CESI for the Natomas Basin Hydraulic Model Project and further direct the General Manager to negotiate independent cost-share agreements with the City and County of Sacramento for 1/3 of costs each.

**MOVED/SECONDED:** Trustee Burns/Christophel

**AYES:** Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

**NOES:** None.

**ACTION:** A motion to authorize the General Manager to execute a professional services agreement with CESI for the Natomas Basin Hydraulic Model Project and further direct the General Manager to negotiate independent cost-share agreements with the City and County of Sacramento for 1/3 of costs each is approved.

- 6.2. PROPERTY ACQUISITION: Review and Consider Authorizing the General Manager to Acquire Property (Lone Tree Canal).

Item 6.2 was pulled from the agenda at the request of GM Kevin King.

## 7. **BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee Meeting (Smith & Burns) September 30, 2020

Trustee Smith requested that GM King schedule a 2:2 meeting with Natomas Mutual Water Company after the election. GM King agreed to set something up in the next couple of months.

**8. CLOSED SESSION**

No Closed Session Items

**9. ADJOURN**

A motion to adjourn was made.

**MOVED/SECONDED:** Trustee Avdis/Trustee Burns

**AYES:** Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

**NOES:** None

**ACTION:** A motion to adjourn the meeting is approved.