



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

**FRIDAY, JANUARY 13, 2023
8:00 A.M.**

WEB & TELEPHONE MEETING ONLY

MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF STATE OF EMERGENCY

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public will participate in this meeting by teleconference. The call-in information for the Board of Trustees and the public is as follows:

Please join my meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/81491683148>

You can also dial in using your phone.

United States: [+1 \(669\) 444 - 9171](tel:+16694449171)

Find your local number: <https://us02web.zoom.us/j/81491683148>

Meeting ID: 814 9168 3148

If you don't already have the Zoom application downloaded, please allow yourself additional time prior to the meeting to install the free application on your computer, tablet or smartphone. The application is not required to participate via phone.

Any member of the public on the telephone may speak during Public Comment or may email public comments to kking@rd1000.org and comments will be read from each member of the public. During this period of modified Brown Act Requirements, the District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility. Requests for reasonable modifications under the ADA may be submitted to the email address noted above, or by phone directly to the District.

All items requiring a vote of the Board of Trustees will be performed as a roll call vote to ensure votes are heard and recorded correctly. In addition, the meeting will be recorded and participation in the meeting via Zoom and/or phone will serve as the participants acknowledgment and consent of recordation.

AGENDA

RD 1000 Board Meeting
January 13, 2023

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

2. PRESENTATIONS

No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

4. INFORMATIONAL ITEMS

- 4.1. [GENERAL MANAGER'S REPORT: Update on activities since the December 2022 Board Meeting.](#)
- 4.2. [OPERATIONS MANAGER'S REPORT: Update on activities since the Dec. 2022 Board Meeting.](#)
- 4.3. [DISTRICT COUNSEL'S REPORT: Update on activities since the December 2022 Board Meeting.](#)

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. [APPROVAL OF MINUTES: Approval of Minutes from the December 9, 2022 Board Meeting.](#)
- 5.2. [TREASURER'S REPORT: Approve Treasurer's Report for December 2022.](#)
- 5.3. [EXPENDITURE REPORT: Review and Accept Report for December 2022.](#)
- 5.4. [BUDGET TO ACTUAL REPORT: Review and Accept Report for December 2022.](#)

AGENDA

*RD 1000 Board Meeting
January 13, 2023*

5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2023-01-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.

6. SCHEDULED ITEMS

6.1. COMMITTEE ASSIGNMENTS: Review and Consider Approval of Board Committee Assignments for 2023.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) January 4, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Operations Committee
- Personnel Committee
- Urbanization Committee

8. CLOSED SESSION

No Closed Session Items

9. ADJOURN





RECLAMATION DISTRICT 1000

DATE: JANUARY 13, 2023

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – January 2023

SUBJECT: Update on Activities Since the December 2022 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from December 2022 is provided below:

1. Administration Services

a. Human Resources

- i. No Update.

b. Comprehensive Financial Plan

- i. Staff Presented the Phase 2.2 Technical Report to the Board of Trustees on May 13, 2022. Staff continues to work on outreach regarding the proposed fee and has scheduled numerous meetings kicking off in June 2022.
- ii. 4Natomas.org launched on June 1, 2022. This website is being used as the landing point for all information relative to the District's work on the potential property related fee which the Board of Trustee will consider this fall.
- iii. Finance Committee reviewed the draft Phase 2.2 Storm Water Service Fee Study on August 31, 2022.
- iv. Board approved moving forward with the second step of the Prop 218 process at the November 18, 2022 Board of Trustees meeting after conducting a Public Hearing.
- v. Ballots will be mailed on January 15, 2023

c. Strategic Communication Services

- i. GM King and Staff continue to work with Allen Strategic on a weekly basis for the various Outreach and Education Programs of import to the District.

2. District Operations

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in December 2022.

3. Capital Improvement Projects

a. CIP Update

- i. KSN is currently working on Pumping Plant #8 Preliminary Design and construction phasing plan. Their electrical team is working on the preliminary design report and readying to engage structural to vet feasibility of the site alternatives. With the operating sequences confirmed, the modeling team is underway on building the Plant 8 replica model used to diagnose and fix the cavitation issues. We expect to have design drawings and formal test plan from the modeling team that will be shared within the next few weeks.

4. Natomas Levee Improvement Projects

The Corps continues to work with the State and SAFCA on borrow for the project. Sites being studied and tested include the Sacramento Regional Sanitation District treatment plant stockpile; Port of West Sacramento; and the Brookfield property in Sutter County adjacent to the PGCC south of Howsley Road which could provide sufficient borrow for the remainder of the Natomas Project. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

Per the Corps regulations, they are conducting a weeklong flood risk assessment in early December for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. The contractor has completed a demonstration cut off wall panel. Testing will occur following 28 days of cure time. Construction will last for three years.
- ii. Modifications to Plant 1B and 1A have been included in the project. The contract includes the provisions in the agreement between the District and SAFCA to ensure Plant 1A and 1B are operational during the flood season throughout the project and partial operation of Plant 1B during the irrigation season for rice drainage.
- iii. The demonstration section has been completed, including a new slurry wall mix design and construction method. Core tests are in progress.
- iv. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway but have delayed the start of levee construction. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. The Corps will now acquire borrow material from the Port of Sacramento, which is needed for the landside seepage berm.
- ii. Outfall, discharge pipes, pumps and electrical replacement has been completed. O&M training was completed. All 4 pumps are operational if needed. Official pump testing needs to be scheduled, water levels are currently adequate for testing.
- iii. Construction at the I-5 window crossing the Sacramento River south of Bayou Road which began in 2021, this project is at 95% completion, remaining items will be performed as weather permits.

c. Reach C

- i. The Reach C project is complete, and the District is providing the operation and maintenance.

d. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. The plant will be non-operational this flood season as the electrical protection equipment delivery is scheduled for September 2023. Currently waiting for USACE to approve the minor temporary power for electrical building and exterior lighting, however it's not likely to take place within the next 3 months.
- ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

e. Reach E

- i. The plans and specifications for this reach are complete. The Corps is doing its final internal review and working with their contracting group to advertise the project for construction. The contract award has been delayed until April awaiting right of way certification and utility relocation. However, construction is still scheduled for 2023 and 2024.
- ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the Brookfield property which could yield sufficient borrow for the remainder of the Natomas project. SAFCA is coordinating with PG&E for the relocation of the utility poles which has been delayed until 2023.

f. Reach F

- i. The State, SAFCA and RD 1000 have provided comments to the Corps on the 95% plans. We continue working with the Corps on key issues affecting design; particularly the proposed takes on properties with existing structures, the work near Pumping plant No. 6, relocate or design around WAPA tower, and the borrow source currently proposed from the former Brookfield property now owned by SAFCA. The 100% plans are to be delivered by the end of 2022 for review.
- ii. Critical issues include right of way acquisition (some which require relocations); WAPA tower (lead time for relocation more than a year); utility relocations and borrow source. Based on potential right of way acquisition and utility relocation delays, the Corps is revising their schedule to delay construction until 2025 with completion as late as 2027. SAFCA is trying to reduce the right of way acquisition time to allow construction to commence sooner.

g. Reach G

- i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.

h. Reach H

- i. Construction at Reach H continues, including fence relocations, landside lower patrol road and I-80 berm. SAFCA continues acquisition of rights needed to complete patrol road and fence relocations. This project will continue into 2023 as these contract modifications are negotiated and rights of way acquired.

i. Reach I

- i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
- ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. The levee construction is scheduled to be performed in 2023.

j. Other Projects

- i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. Design team meetings will commence in 2023. The current schedule is for construction in 2024.

TITLE: General Manager's Report – January 2023

- ii. Highway 99 Window – HDR Engineers are doing the design for the closure of the Highway 99 crossing gap at the Natomas Cross Canal. The 100% plans were submitted and reviewed by the design team in October with no significant issues identified. Caltrans is now engaged with the project and provided their comments on the proposed lane closures to allow the cutoff wall constructed across the travel lanes but concur in general with the proposal. The schedule is to award the contract in June 2023 and construction completed by December 2023.

5. Miscellaneous

- a. Sacramento Area Flood Control Agency (SAFCA)
 - i. Board Meeting – December 15, 2022 (Attachment No. 1)

ATTACHMENTS:

- 1. SAFCA Board Meeting – December 15, 2022

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 01/10/2023



Board of Directors Action Summary of December 15, 2022 - 3:00 PM

WEBEX MEETING

Directors/Alternates Present: Avdis, Conant, Frost, Jennings, Johns, Kennedy, Lee Reeder, Nava, and Nottoli

Directors Absent: Jennings and Sha

ROLL CALL

PUBLIC COMMENTS – No Members of the Public Spoke

CONSENT MATTERS

Motion by Director Conant and seconded by Director Desmond to approve Resolution Nos. 2022-136; 2022-137; and 2022-138 of Consent Matters. No public comments were made.

AYES: Avdis, Conant, Desmond, Frost, Kennedy, Lee Reeder, Johns, Nava and Nottoli

NOES: (None)

ABSTAIN: (None)

ABSENT: Jennings, Shah

RECUSAL: (None)

1. Resolution No. 2022-136 - Proclaiming a Local Emergency Persists, Ratifying the COVID-19 State of Emergency, and Re-Authorizing Remote

Teleconference Meetings of the Sacramento Area Flood Control Agency
Board of Directors Pursuant to the Ralph M. Brown Act

2. Approving the Action Summary for November 17, 2022
3. Resolution No. 2022-137 - Authorizing the Executive Director to Enact Cost of Living Adjustments Pursuant to the SAFCA Administered Personnel Management System Policies and Procedures
4. Resolution No. 2022-138 - Authorizing the Executive Director to Execute Amendment No. 5 to Contract No. 1446 with Larsen Wurzel & Associates, Inc. for Financial Management and General Engineering Support Services Related to State Funding Agreements for the Natomas Levee Improvement Project

SEPARATE MATTERS

5. Resolution of Appreciation No. 2022-139 - Recognizing Don Nottoli for His Contributions to the Sacramento Area Flood Control Agency

Motion by Director Kennedy and seconded by Director Avdis to approve Resolution No. 2022-139.

AYES: Avdis, Conant, Desmond, Frost, Kennedy, Nottoli, Lee Reeder, Johns, Nava

NOES: (None)

ABSTAIN: (None)

ABSENT: Jennings, Shah

RECUSAL: (None)

EXECUTIVE DIRECTOR'S REPORT

6. Information - Executive Director's Report for December 15, 2022

Government Code Section 54956.95 - Liability Claims (Richard M. Johnson, Jason D. Campbell Jeremy D. Goldberg)

Claimant: Darlene Jeffrey

Agency Claimed Against: Sacramento Area Flood Control Agency

Direction made by the Board to Staff, the details of which will be made public when agreed upon by the parties and reduced to writing.

Government Code Section 54957 - Regarding Public Employee Performance Evaluation - Executive Director. (Johnson)

Nothing to report at this time.

ADJOURN

Respectfully submitted,
Lyndee Russell



RECLAMATION DISTRICT 1000

DATE: January 13, 2023

AGENDA ITEM NO. 4.2

TITLE: Operations Manager's Report – January 2023

SUBJECT: Update on Activities Since the December 2022 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of December 2022. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include tree trimming/removal along the inner and outer perimeter of the District as well as garbage removal along Garden Highway and the Natomas East Main Drainage Canal. Staff performed homeless encampment removals at San Juan/Airport Road and the East Drainage Canal behind Home Depot, these removals yielded over 60,000lbs of garbage. Staff performed Meggar testing at all District pumping plants. Plant 1A pumps were successfully tested and operated for multiple hours without any issues.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Operations Manager's Report Data Sheet

STAFF RESPONSIBLE FOR REPORT:

Gabriel J. Holleman, Operations Manager

Date: 01/06/2023

Kevin L. King, General Manager

Date: 01/06/2023

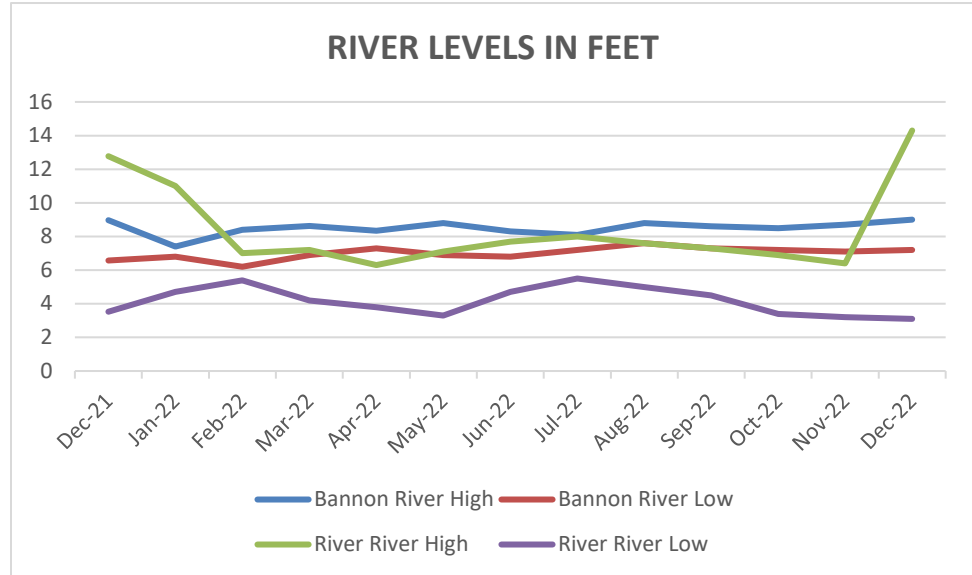


Operations Manager's Report December 2022

River Levels:

Bannon H: 9.0'
L: 7.2'

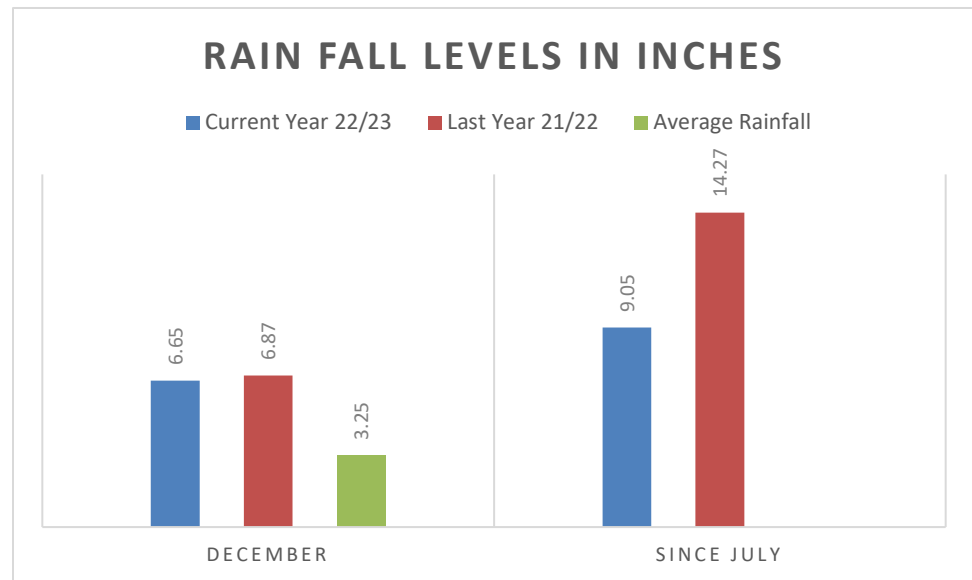
River H: 14.3'
L: 3.1'



Rain Fall Totals:

December 2022
Rain Totals = 6.65"
Dec Average = 3.25"

Rain Totals Since
July 1, 2022 = 9.05"



Safety Topics for the Month of December

- Basic Electrical Safety – The Dark Side of Electricity
- Basic Electrical Safety – The Most Abused Safety Device On The Job
- Basic Electrical Safety – Things To Know About Double Insulated Tools
- Basic Electrical Safety – Important Things To Know About GFCI's

District Requests Received

The District received multiple requests related to trash, debris and abandoned vehicles along District facilities. Staff and local law enforcement were deployed to remove these items within District boundaries.

The chart below represents various activities the field crew spent their time working on during the month of December, 2022.

RD 1000 Field Crew	*Field Hours Worked	Activity
	331	Garbage
	186	Tree Trimming/Removal
	171	Grounds Maintenance
	130	Pump Rounds
	128	Equipment Maintenance/Repair
	75	Pumping Plant Maintenance

**Hours worked do not include the Operations Manager's time.*

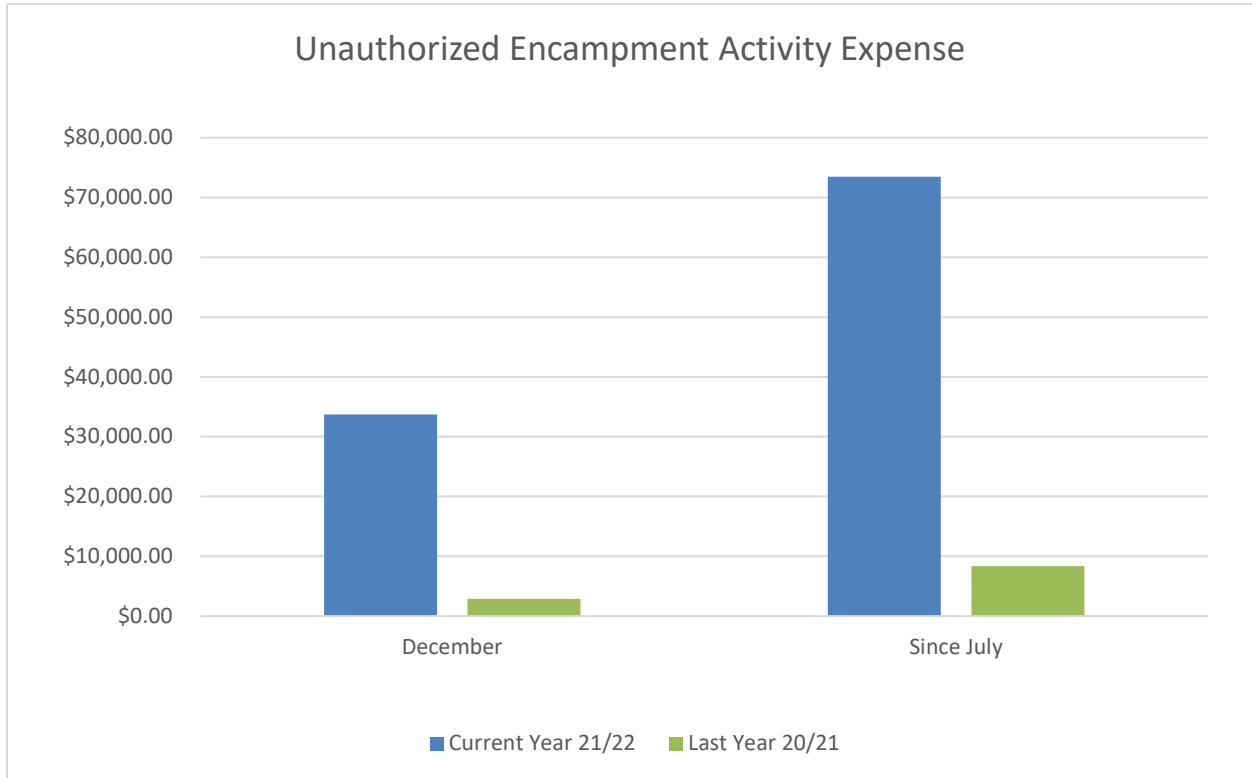
Pumping

Please see the pumping data below as it relates to pump totals in the month of December. A total of 4,123.82Ac-ft was pumped from the Basin.

Pumping Plant	Pump	Hours / Ac-ft
Plant 1A	Pump #1	8 Hrs / 89.6 Ac-ft
	Pump #3	4 Hrs / 50.4 Ac-ft
	Pump #4	.5 Hrs / 6.3 Ac-ft
Plant 1B	Pump #2	175.2 Hrs / 1716.9 Ac-ft
	Pump #4	38.2 Hrs / 374.3 Ac-ft
	Pump #6	11 Hrs / 107.8 Ac-ft
Plant #2	Pump #1	12.2 Hrs / 80.52 Ac-ft
	Pump #2	30.9 Hrs / 89.61 Ac-ft
Plant #8	Pump #1	56.4 Hrs / 592.2 Ac-ft
	Pump #2	9 Hrs / 94.5 Ac-ft
	Pump #3	161.7 Hrs / 614.46 Ac-ft
	Pump #6	25.1 Hrs / 263.55 Ac-ft
Plant 8	Pump #7	4.16 Hrs / 43.68 Ac-ft

Unauthorized Encampment Activity During the month of December, the District spent a total of 227.50 hours on unauthorized encampment related work with a total cost to the District of \$33,706.47. This total includes labor and quipment costs.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District has spent a total of 467.50 crew hours on unauthorized encampment activity for a total cost to the district of \$73,442.87. This total includes labor,* equipment costs.





1. Capital Improvement Projects

a. CIP Update

- i. KSN is currently working on Pumping Plant #8 Preliminary Design and construction phasing plan. Their electrical team is working on the preliminary design report and readying to engage structural to vet feasibility of the site alternatives. With the operating sequences confirmed, the modeling team continues to perform testing under different conditions and sump modifications. Plant 8 replica model used to diagnose and fix the cavitation issues. Physical modeling of pump sump started. Only minor issues were identified. Team working through proposed upgrades to bring sump into full compliance. Model runs for adding divider wall and lowering pump settings. Follow-up tests for upgrade of two pumps for levee mitigation are forthcoming. We expect to have design drawings and formal recommendation following the hydraulic analysis and testing that is currently in progress.
- ii. Analysis to update costs are in progress as it relates to the PP#8 pump reimbursement agreement with SAFCA, which includes hydraulic calculations for mitigation of capacity impacts from the previous levee construction project.
- iii. Plant 1A safety improvements are currently under review, M&H will provide preliminary recommendations soon.
- iv. Electrical Condition assessment complete, analysis and reporting in progress.

2. Developmental Project Updates

a. MAP

- i. Reviewed comments from County on new RD1000 basinwide model impacting I-5 drainage infrastructure, including south of I-5. Coordinating with modeler to troubleshoot issues.

b. Greenbriar

- i. Greenbriar – Final reimbursement costs to RD1000 has been determined.

- c. Upper West Side
 - i. Coordinating with Sac County regarding questions about pumping plant operational details. Meeting held with developer's engineer to provide assistance on scenarios to review.
- d. City of Sacramento Discharge Pipes
 - i. Sac City has discontinued work at Sump 58 (American River0 & Sump 132 (Lower NEMDC).
- e. Sutter Pointe
 - i. Completed review of plans pertaining to new lift pump station to discharge water from detention lakes. Ongoing coordination on trash racks and cathodic protection. Met with developer and CVFPB on 11/22 related to the sewer main crossing. Sent follow-up email to CVFPB to as it relates to our recommendation.
- f. Misc. Caltrans
 - i. Coordinating efforts ongoing with the planned work at San Juan (EDC).
- g. Elkhorn Blvd/Powerline
 - i. B plans for Elkhorn extension have been reviewed and comments submitted.
- h. SMUD levee crossing at Swabbies
 - i. Permit review and endorsed. Will monitor activities when construction begins.
- i. Anton Dev Co Fong Ranch Road
 - ii. Preliminary land use plan provided. Concerns the layout encroaches on levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.
- j. Panhandle
 - i. Coordinating with developer for funding agreement. Will schedule kickoff meeting with developer after the agreement is finalized.
 - ii.
- k. Northpointe Industrial Park
 - i. Completed backcheck of plans with no issues.
- l. Ninos Parkway Trail – B Drain
 - i. Bridge at B drain. Plans received 06/22/2022, currently under review.

- m. 920 San Juan Road
 - i. Reviewing NOI. Drainage study requested

- n. NorthLake Development
 - i. Drawings currently under review.

- o. MAP Schnitzer
 - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.

- p. Airport South Industrial
 - i. Comments provided to Wood Rodgers on 11/21.

- q. Pleasant Grove Truck Facility
 - i. Requested data from developer's engineer related to the drainage outlet.

- r. Russel at Truxel Apartments (Fong Ranch Road)
 - i. Submitted comments to developer October 17.

- s. Northgate Industrial Park
 - i. Comments under review by developer.

3. General Engineering Updates

- a. Basinwide Model
 - i. Stakeholder (City, Sacramento, Sutter Counties) kickoff held on 5/4. Sacramento County provided review comments. Most are clarifications, but a few model updates proposed. Review by MAP and Upper West Side designers included. No further comments expected from the City. Met with Sac County to request FEMA meeting, will discuss with FEMA. City provided one comment asking to expand the 2D analysis to area within City of Sacramento storm drains and pumps behind levees.

- b. Facility Mapping Tool
 - i. Working with M&H to complete field mapping tool (GIS)

- c. PGCC Culvert Video Inspections
 - i. Working with M&H to perform.

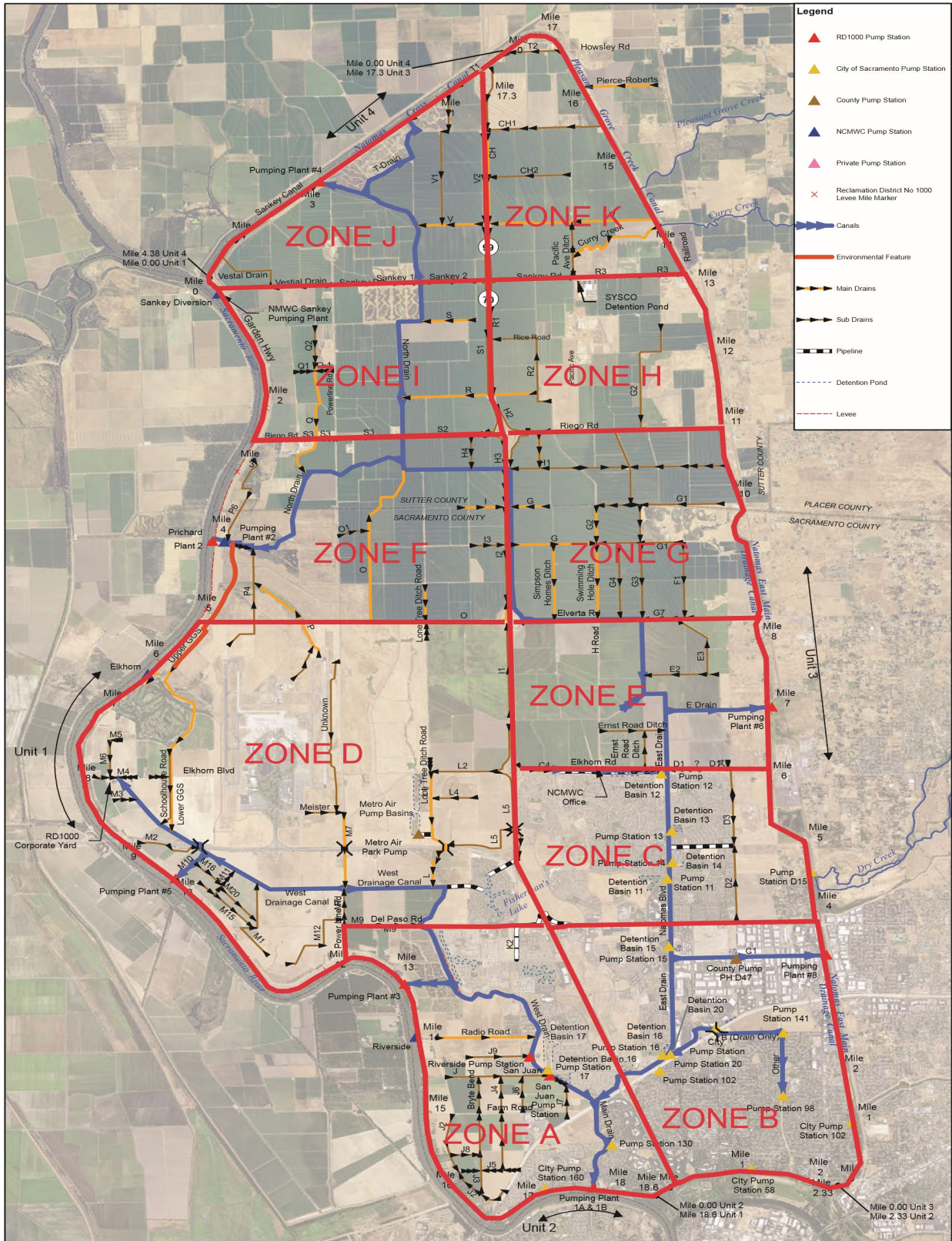
- d. Howsley Bridge
 - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.

- e. USACE O&M Manual
 - i. The O&M manual has been completed. Working with the CVFPB as it relates to the SWIF approval.

4. Status Of District Pumping Plants

- a. PUMPING PLANT #1A
 - i. Fully Operational
- b. PUMPING PLANT #1B
 - i. Fully Operational
 - ii. Emergency generator operational
- c. PUMPING PLANT #2
 - i. Fully Operational
- d. PUMPING PLANT #3
 - i. USACE has not performed pump testing at this plant, however they have granted the District authority to run the plant as needed. The District began utilizing pumps #1 and #2 on 12/31/2022. Pumps #3 and #4 are operational if needed.
- e. PUMPING PLANT #4
 - i. Non-Operational. Electrical switch gear is scheduled to arrive October 2023.
- f. PUMPING PLANT #5
 - i. Fully operational
- g. PUMPING PLANT #6
 - i. Pumps #1 and #2 fully operational. Diagnosis of pump #3 needs to be performed.
- h. PUMPING PLANT #8
 - i. Fully Operational

Maintenance Work Schedule		1-Dec	Through	31-Dec	
Crew 1		1-Dec	8-Dec	15-Dec	22-Dec
Beto Gutierrez					
Truck # 57	<ul style="list-style-type: none"> * Pumping Plant Maintenance * Garbage removal throughout the District * Perform tree trimming/chipping at Plant 2 channel, P-4 Ditch and East Drainage Canal 	<ul style="list-style-type: none"> * Homeless encampment cleanup at E Levee & Main Ave * Tree removal along Garden Highway (waterside) * Homeless encampment cleanup at San Juan & Airport Road (East Drainage Canal) 	<ul style="list-style-type: none"> * Facility repairs * Installed motor covers at PP#4 * Cathodic protection testing at PP#3 with Corpro * Cut and split wood from downed trees along Garden Highway * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Homeless encampment cleanup along East Drainage Canal behind Home Depot * Pump rounds at all District pumping plants * Garbage removal throughout the District 	
Crew 2		1-Dec	8-Dec	15-Dec	22-Dec
John Chilton					
Truck # 56	<ul style="list-style-type: none"> * Pumping Plant Maintenance * Garbage removal throughout the District * Perform tree trimming/chipping at Plant 2 channel and P-4 Ditch 	<ul style="list-style-type: none"> * Homeless encampment cleanup at E Levee & Main Ave * Tree removal along Garden Highway (waterside) * Homeless encampment cleanup at San Juan & Airport Road (East Drainage Canal) 	<ul style="list-style-type: none"> * Facility repairs * Installed motor covers at PP#4 * Cathodic protection testing at PP#3 with Corpro * Cut and split wood from downed trees along Garden Highway * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Homeless encampment cleanup along East Drainage Canal behind Home Depot * Pump rounds at all District pumping plants * Garbage removal throughout the District 	
Crew 3		1-Dec	8-Dec	15-Dec	22-Dec
Taylor Tikalski					
Truck # 55	<ul style="list-style-type: none"> * Perform tree trimming/chipping at Plant 2 channel and P-4 Ditch * Garbage removal throughout the District * Corp Yard Maintenance 	<ul style="list-style-type: none"> * Homeless encampment cleanup at E Levee & Main Ave * Tree removal along Garden Highway (waterside) * Homeless encampment cleanup at San Juan & Airport Road (East Drainage Canal) 	<ul style="list-style-type: none"> * Homeless encampment cleanup at San Juan & Airport Road (East Drainage Canal) * Cut and split wood from downed trees along Garden Highway * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Homeless encampment cleanup along East Drainage Canal behind Home Depot * Pump rounds at all District pumping plants * Garbage removal throughout the District 	
Crew 4		1-Dec	8-Dec	15-Dec	22-Dec
Bryan Hall					
Truck # 69	<ul style="list-style-type: none"> * Unit #17 - Hydraulic boom installation * Unit #22 - Charging system repairs * Unit #46 - Trailer light plug replacement 	<ul style="list-style-type: none"> * Unit #33 - Starting system diagnosis * Shop air compressor repairs * Gate repairs along Garden Hwy * Unit #17 - Hydraulic boom installation * Fabricated and installed bollard at Bannon bike trail 	<ul style="list-style-type: none"> * Gate repairs at Howsley Rd/Cross Canal * Smogged vehicle #6, #55, #58 and #60 * #56 Tire Repair * Unit #17 - Hydraulic boom installation 	<ul style="list-style-type: none"> * Unit #17 - Hydraulic boom installation 	
Crew 5		1-Dec	8-Dec	15-Dec	22-Dec
Ray Lewis					
Truck: #58	<ul style="list-style-type: none"> * Corp Yard maintenance * Garbage removal throughout the District * Perform tree trimming/chipping at Plant 2 channel and P-4 Ditch 	<ul style="list-style-type: none"> * Homeless encampment cleanup at E Levee & Main Ave * Tree removal along Garden Highway (waterside) * Homeless encampment cleanup at San Juan & Airport Road (East Drainage Canal) 	<ul style="list-style-type: none"> * Homeless encampment cleanup at San Juan & Airport Road (East Drainage Canal) * Cut and split wood from downed trees along Garden Highway * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Homeless encampment cleanup along East Drainage Canal behind Home Depot * Pump rounds at all District pumping plants * Garbage removal throughout the District 	
Crew 6		1-Dec	8-Dec	15-Dec	22-Dec
Michael Rhoads					
Truck: #59	<ul style="list-style-type: none"> * Mechanically cleaning the O Drain * Assisted Placer Electric with pumping plant meggar testing * Performed well repairs 	<ul style="list-style-type: none"> * Homeless encampment cleanup at E Levee & Main Ave * Tree removal along Garden Highway (waterside) * Homeless encampment cleanup at San Juan & Airport Road (East Drainage Canal) 	<ul style="list-style-type: none"> * Gate repairs at Howsley Rd/Cross Canal * Landside levee repair at Northgate and Garden Highway * Cut and split wood from downed trees along Garden Highway * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Homeless encampment cleanup along East Drainage Canal behind Home Depot * Pumping Plant 1A pump and electrical testing * Garbage removal throughout the District 	
Crew 7		1-Dec	8-Dec	15-Dec	22-Dec
Mark Jenkins					
Truck #60	<ul style="list-style-type: none"> * Garbage removal throughout the District * Perform tree trimming/chipping at Plant 2 channel and P-4 Ditch * Mechanically cleaning the O Drain * Removed junk tires from District facilities * PP#1B Emergency generator monthly testing 	<ul style="list-style-type: none"> * Homeless encampment cleanup at E Levee & Main Ave * Tree removal along Garden Highway (waterside) * Homeless encampment cleanup at San Juan & Airport Road (East Drainage Canal) 	<ul style="list-style-type: none"> * Gate repairs at Howsley Rd/Cross Canal * Landside levee repair at Northgate and Garden Highway * Cut and split wood from downed trees along Garden Highway * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Homeless encampment cleanup along East Drainage Canal behind Home Depot 	



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Source: National Agriculture Imagery Program (NAIP)



Homeless Encampment Activity Report December 2022

AGENDA ITEM 4.2
ATTACHMENT NO. 3

The attachment below is intended to inform the Board of the homeless encampment activities during the month of December. The District is required to perform three (3) postings at each encampment as indicated below. Noteworthy activities include homeless encampment removals along the East Drainage Canal at San Juan and Airport road and behind Home Depot. These cleanup efforts yielded over 60,000 lbs of garbage. Homeless encampments located at Garden Highway and Northgate Blvd is scheduled for removal on January 18, 2023.

December 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	1	2	3
4	5	6	7 1. San Juan/East Drainage Canal <i>(Final Posting)</i> 2. Behind Home Depot <i>(Second Posting)</i> 3. Garden Hwy/Northgate Blvd <i>(First Posting)</i>	8	9	10
11	12 Del Paso/E. Levee <i>Encampment Removal</i>	13 Del Paso/E. Levee <i>Encampment Removal</i>	14 1. Behind Home Depot <i>(Final Posting)</i> 2. Garden Hwy/Northgate Blvd <i>(Second Posting)</i>	15	16 San Juan/East Drainage Canal <i>Encampment Removal</i>	17
18	19	20	21 Garden Hwy/Northgate Blvd <i>(Final Posting)</i>	22	23	24
25	26	27 Behind Home Depot <i>Encampment Removal</i>	28	29	30	31



The pictures above are related homeless encampment removal efforts at San Juan and Airport Road.



The pictures above are related to homeless encampments along the East Drainage Canal behind Home Depot, adjacent to the west bound lane of Interstate 80.



The picture above shows the East Drainage Canal following the homeless enacmpment cleanup efforts.



RECLAMATION DISTRICT 1000

DATE: January 13, 2023

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – January 2023

SUBJECT: Update on Activities Since the December 2022 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of December 2022.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 01/10/2023



RECLAMATION DISTRICT 1000

DATE: JANUARY 13, 2023

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from December 9, 2022 Regular Board

EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussion, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meetings:

- December 9, 2022 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies have a demonstrated need for confidentiality. To further comply with transparency, Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes.

RECOMMENDATION:

Staff recommends the Board approve the Minutes from the following Board Meeting:

- December 9, 2022 Regular Board Meeting (Attachment No. 1)

ATTACHMENTS:

1. December 9, 2022 Regular Board Meeting

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 01/05/2023



Kevin L. King, General Manager

Date: 01/05/2023



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**DECEMBER 9, 2022
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public participated in this meeting by teleconference. Present were Board President Thomas (Thom) M. Gilbert; Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jagtshwar (Jag) Bains; Trustee Thomas (Tom) Barandas; Trustee Edwin Perez; Trustee Thomas (Tom) W. Smith; General Co-Counsel Rebecca Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Thomas M. Gilbert called the December 9, 2022 Board Meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Trustees Present: Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

Trustees Absent: None

1.3. Approval of Agenda

MOVED/SECOND: Barandas/Lee Reeder

AYES: Trustees Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the December 9, 2022 Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Board President Thomas W. Gilbert led the Pledge of Allegiance.

1.5. Oath of Office – Trustees Jag Bains, Elena Lee Reeder, Edwin Perez

Board President Thomas M. Gilbert administered the Oath of Office for the swearing-in of Trustee Jag Bains, Trustee Elena Lee Reeder, and Trustee Edwin Perez.

GM King congratulated and welcomed all trustees. He announced it was a historic District

election this year with a record number of votes cast and candidates.

Trustee Smith inquired about the election vote tally and whether the vote count is posted on the RD1000 website. GM King made known that AA Forehand sent a link through Zoom chat and that he would distribute the link to all trustees.

1.6. Election of Board President and Vice President

Nominations for Board President

Board President Gilbert opened the floor for Board President nominations. He then nominated Elena Lee Reeder for Board President; making this nomination historic, as she is the first woman in the history of the district to receive this nomination. Elena Lee Reeder accepted the nomination.

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustees Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve Elena Lee Reeder as Board President is approved.

In a historic action, Elena Lee Reeder will serve as the first woman Board President in the history of RD1000.

Nominations for Board Vice President

General Manager King asked for nominations for Board Vice President. Trustee Lee Reeder nominated Thomas M. Gilbert for Board Vice President. Trustee Avdis seconded the nomination.

MOVED/SECOND: Trustee Lee Reeder/ Trustee Avdis

AYES: Trustees Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve Thom Gilbert as Vice President is approved.

1.7. Designation of Board Secretary

General Manager King stated the Board Secretary is selected annually. Joleen Gutierrez currently serves in this role and GM recommends she continues to fill this role unless any changes are desired. No changes were desired.

MOVED/SECOND: Trustee Gilbert/Trustee Avdis

AYES: Trustee Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to designate Joleen Gutierrez as the Board Secretary is approved.

- 1.8. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

2. PRESENTATIONS

No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Commentor

Former Trustee Debra G. Jones congratulated Jag Bains and Elena Lee Reeder on their return to the Board. She also congratulated and welcomed Edwin Perez on his election to the Board. She wished everyone much success.

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the November 2022 Board Meeting.
A copy of the General Manager's Report was included in the December 9, 2022 Board packet.
There we no questions or comments.

- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Nov. 2022 Board Meeting.

A copy of the Operations Manager's Report was included in the December 9, 2022 Board packet.

GM King made known that the District continues to receive calls about homeless encampment cleanup work and shared that the district is moving forward in its cleanup coordination efforts with the County. The next cleanup will occur in mid-December. GM King acknowledged operations staff for continued efforts toward cleanups.

- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the November 2022 Board Meeting.

Counsel provided a verbal report of activities since the November 2022 Board meeting. Counsel spent time on housing issues, the district's election, and the stormwater ballot.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

Trustee Perez requested a correction to his name on Item 5.6, Resolution 2022-12-02. Trustee Gilbert requested his name to appear as Thomas M. Gilbert. Trustee Smith requested his name to appear as Thomas W. Smith. All changes were accepted.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None.

ABSENT: None.

ABSTAIN: None.

ACTION: A Motion to approve Consent Calendar Items 5.1 through 5.6 with recommended changes is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the November 18, 2022 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2022.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2022.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2022.

5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2022-12-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.

5.6. BANKING AUTHORIZATION: Review and Consider Adoption of Resolution No. 2022-12-02 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds Held by Sacramento County Treasurer.

6. SCHEDULED ITEMS

6.1. AUDITED FINANCIAL STATEMENTS: Review and Receive the Audited Financial Statements for Year End June 30, 2022.

General Manager Kevin King presented the FYE June 30, 2022 Audited Financial Statements and introduced Auditor Ingrid Shepline, from Richardson & Company, to provide highlights of the audit.

Overall, it is the Auditor's opinion that RD1000 staff follow accounting rules and apply them correctly. Auditor recommendations were general manager signoffs on the payroll register, completing purchase orders in full, and developing a District purchasing policy. Development of a purchase policy has been assigned to the Finance Committee to work on in the second quarter of 2023, with plans to bring the policy to the Board by the next fiscal year.

GM King stated the Finance Committee had already reviewed The District's FYE June 30, 2022 Audit and recommended the Board review and receive the statements. Trustee discussed issues concerning payroll approvals and district purchasing policies as noted by the auditor.

MOVED/SECOND: Trustee Lee Reeder/Trustee Barandas

AYES: Trustee Gilbert, Lee Reeder, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to review and receive the Audited Financial Statements for Year End June 30, 2022 is approved.

6.2. PROPOSITION 218: Review and Consider Adoption of Resolution 2022-12-03 Approving Procedures for Proposition 218 Election.

Counsel Rebecca Smith explained the importance of having a resolution in place that outlines procedures for the District's proposed Prop 218 Stormwater Service Fee. She made known that Proposition 218 (The Right to Vote on Taxes Act) and the California Constitution fail to provide many planning details about how the ballot process should be conducted. Resolution 2022-12-03 sets forth clarity on this process and the resolution has been created using the California League of Cities model Prop 218 procedures for agencies to adopt and rely upon in their consideration of proposed fees and assessments.

Correction to dates: Resolution 2022-12-03, page 2, #2 Mailed notice of Fee Ballot; and page 2, #5 Return of Ballots. Both dates should be changed to March 10, 2023.

Trustee Perez asked about balloting and the requirement for the measure to pass. Counsel Smith stated that only a majority of returned ballots are needed for the measure to pass. GM King confirmed that a majority equivalent to 50% plus one returned responses is needed to approve the measure.

There were no public comments on this item.

MOVED/SECOND: Trustee Gilbert/Trustee Bains

AYES: Trustee Gilbert, Lee Reeder, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Avdis

ABSTAIN: None

ACTION: The motion to approve Resolution 2022-12-03 adopting Proposition 218 procedures for our 2023 Stormwater Fee Balloting Process is approved.

6.3. RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2022-12-04 Recognizing Sacramento City Council Member & Sacramento Area Flood Control Agency Board of Director, Angelique Ashby, for Service to the Community.

Angelique Ashby was unable to attend the meeting to receive her Recognition of Service. There were no comments made.

MOVED/SECOND: Trustee Lee Reeder/Trustee Barandas

AYES: Trustee Gilbert, Lee Reeder, Bains, Barandas, Perez, Smith

NOES:

ABSENT: Trustee Avdis

ABSTAIN:

ACTION: The motion to adopt Resolution No. 2022-12-04 is approved.

7. BOARD OF TRUSTEE’S COMMENTS/REPORTS

GM King made known that Board Committee assignments will be announced in January. Board President Lee Reeder will make committee assignments.

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Gilbert & Lee Reeder) November 30, 2022

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Bains & Burns)
- Legal Committee (Avdis, Barandas, & Gilbert)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Bains, Barandas & Smith)
- Urbanization Committee (Lee Reeder, Burns & Smith)

8. CLOSED SESSION

No Closed Session Items

9. ADJOURN

MOVED/SECOND: Trustee Barandas/Trustee Lee Reeder

AYES: None.

NOES: None.

ABSENT: Trustee Avdis

ABSTAIN: None.

ACTION: A motion to adjourn the December 9, 2022 Board Meeting is approved.



RECLAMATION DISTRICT 1000

DATE: JANUARY 13, 2023

AGENDA ITEM NO. 5.2

TITLE: Treasurer’s Report

SUBJECT: Approve Treasurer's Report for December 2022

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The Staff Report attachment provides the monthly beginning and ending balances of its Operations and Maintenance cash flow. The report considers the current month's receipts, fund to fund transfers, accounts payable, and payroll. Notable fund and cash flow items during December 2022 are featured in the attached Treasurer's Report.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West. The District's primary source of income is property assessments. Assessments are collected through respective Sacramento and Sutter County tax bills.

Annually, the Board of Trustees approves a Resolution designating officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. The District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the December 2022 Treasurer's Report.

ATTACHMENTS:

1. Treasurer's Report December 2022

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 01/05/2023



 Kevin L. King, General Manager

Date: 01/05/2023

Reclamation District 1000
Treasurer's Report
December 2022

Treasurer's Report for December 2022

December 2022		Ending Balance @ 12/31/22
Total Funds at 12/31/22		8,408,027.28
Bank of the West - Checking*		352,992.15
Bank of the West - Money Market		250,456.31
Bank of the West FMAP		97,403.07
Sacramento County Treasurer		4,046,773.99
State Treasurer - Local Agency Investment Fund		1,454,594.68
City of Sacramento - Pool A		2,205,807.08

Included in O&M cash flow below
Included in O&M cash flow below
Included in O&M cash flow below

December 2022 - Operations and Maintenance Cash Flow	Money Market	FMAP	Operating Checking	Combined O&M
Beginning Balance at 12/1/22	200,456.31	97,403.07	86,297.71	384,157.09
Transfers from money market to operating account	(350,000.00)	-	350,000.00	-
Transfers from County Treasury to operating account	-	-	1,000,000.00	1,000,000.00
Transfers to LAIF from operating account	-	-	(800,000.00)	(800,000.00)
Transfers from LAIF to money market account	400,000.00	-	-	400,000.00
Current months receipts in operating account	-	-	100,128.30	100,128.30
Accounts Payable*	-	-	(275,987.39)	(275,987.39)
Payroll	-	-	(107,446.47)	(107,446.47)
Ending Balance at 12/31/22	250,456.31	97,403.07	352,992.15	700,851.53

*See Attached Check Register

Current months receipts are made up of the following:

Refund of bank fee from Bank of the West	40.00
Refund from OHC California	102.00
Credit card incentive payment	172.13
Rental receipt from Sac City Fire	5,776.67
Proceeds from fixed asset sales	94,037.50
	<hr/>
	100,128.30
	<hr/>



RECLAMATION DISTRICT 1000

DATE: JANUARY 13, 2023

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for December 2022

EXECUTIVE SUMMARY:

This Staff Report advises the Board of monthly expenditures and explains any expenses outside of the usual course of business. Staff recommends the Board review and accept the Expenditure Report for December 2022.

Expenses

The Administrative Services Manager reviews and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) has several items of note: \$29,250 to Emerald Site Services for FMAP vegetation management, \$14,377.79 to Kjeldsen, Sinnock & Neudeck for CIP consulting, \$49,849.25 to Page Design for graphic design work related to District Outreach, \$33,098.40 to Nordic Industries for riprap, \$29,302.35 to Scandia Trucking for rock hauling, \$7,78.32 to J Franco Electric for plant repairs and \$8,735 to Tesco Controls for work on the SCADA system.

RECOMMENDATION:

Staff recommends the Board review and accept the Expenditure Reports for December 2022.

ATTACHMENTS:

1. December 2022 Expenditure Report

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 01/05/2023



Kevin L. King, General Manager

Date: 01/05/2023

December 2022 Expenditure Report – O&M

AGENDA ITEM 5.3
ATTACHMENT NO. 1

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Cash and Investments							86,297.71
							86,297.71
Transfer General	12/01/2022			Funds Transfer	150,000.00		236,297.71
Journal General	12/05/2022			12/5/22 payroll activity		17,313.94	218,983.77
Journal General	12/05/2022			12/5/22 payroll activity		41,584.45	177,399.32
Transfer	12/07/2022			Funds Transfer	200,000.00		377,399.32
Check - Bill Pmt	12/08/2022	51541	Airgas NCN	Inv 9993403092		435.29	376,964.03
Check - Bill Pmt	12/08/2022	51542	Alhambra & Sierra Springs	Inv 61692121202222		79.74	376,884.29
Check - Bill Pmt	12/08/2022	51543	Amplify 360 Inc	Inv 2046		446.25	376,438.04
Check - Bill Pmt	12/08/2022	51544	Brookman Protection Services, Inc.	Inv 22-218		8,120.00	368,318.04
Check - Bill Pmt	12/08/2022	51545	CA Special Districts Association	2023 Membership		8,186.00	360,132.04
Check - Bill Pmt	12/08/2022	51546	City of Sacramento	Acct 0010065857		4.98	360,127.06
Check - Bill Pmt	12/08/2022	51547	Contour Sierra Aebi, LLC	Inv 4293		349.67	359,777.39
Check - Bill Pmt	12/08/2022	51548	Denecochea Digital	Inv 69737		1,468.13	358,309.26
Check - Bill Pmt	12/08/2022	51549	Dossier Systems	Inv 126153		902.01	357,407.25
Check - Bill Pmt	12/08/2022	51550	Emerald Site Services, Inc	iNV 1122-16600		29,250.00	328,157.25
Check - Bill Pmt	12/08/2022	51551	Interstate Oil Company	Inv 593659		4,238.79	323,918.46
Check - Bill Pmt	12/08/2022	51552	Jan-Pro	VOID: Inv 15008	0.00		323,918.46
Check - Bill Pmt	12/08/2022	51553	Keentek, Inc	Inv 321653-3267		7,200.00	316,718.46
Check - Bill Pmt	12/08/2022	51554	Kjeldsen, Sinnock & Neudeck, Inc.	Inv 33975		14,377.79	302,340.67
Check - Bill Pmt	12/08/2022	51555	Loewen Pump Maintenance	Inv 3260		800.00	301,540.67
Check - Bill Pmt	12/08/2022	51556	Napa Auto Parts	Inv 2003-302507		477.21	301,063.46
Check - Bill Pmt	12/08/2022	51557	Nordic Industries, Inc.	Inv 11691		33,098.40	267,965.06
Check - Bill Pmt	12/08/2022	51558	Page Design Group	Inv 22-0080		49,849.25	218,115.81
Check - Bill Pmt	12/08/2022	51559	Scandia Trucking	Inv 09420		29,302.35	188,813.46
Check - Bill Pmt	12/08/2022	51560	Smile Business Products			253.44	188,560.02
Check - Bill Pmt	12/08/2022	51561	Streamline	Inv A14C0AB6-0025		200.00	188,360.02
Check - Bill Pmt	12/08/2022	51562	Supply Industrial Hardware LLC			74.37	188,285.65
Check - Bill Pmt	12/08/2022	51563	The Home Depot	VOID: Inv 6514587	0.00		188,285.65
Check - Bill Pmt	12/08/2022	51564	US Bank Corp			2,811.80	185,473.85
Check - Bill Pmt	12/08/2022	51565	Verizon Connect Fleet USA LLC	Inv 356000035715		562.20	184,911.65
Check - Bill Pmt	12/08/2022	51566	Waste Management of Sacramento			938.05	183,973.60
Check General	12/09/2022	EFT	ADP			108.00	183,865.60
Journal General	12/09/2022				223.13		184,088.73
Journal General	12/09/2022			Fixed asset sale	94,037.50		278,126.23
Check	12/13/2022	EFT	Cal Pers			3,861.03	274,265.20
Check	12/13/2022	EFT	Cal Pers			6,910.16	267,355.04
Check	12/13/2022	EFT	Cal Pers			3,609.07	263,745.97

Check	12/13/2022	EFT	Cal Pers		600.00	263,145.97
Check	12/13/2022	EFT	Cal Pers		976.97	262,169.00
Bill Pmt - Check	12/14/2022	51593	ACWA JPIA	Inv 069849	1,993.64	260,175.36
Bill Pmt - Check	12/14/2022	51592	AT&T	Inv 19155566	422.52	259,752.84
Bill Pmt - Check	12/14/2022	51591	Bare Bones Workwear	Inv 400103	313.85	259,438.99
Bill Pmt - Check	12/14/2022	51590	Berkshire Hathaway Homestate Companies	REWC329397	2,345.17	257,093.82
Bill Pmt - Check	12/14/2022	51589	Cintas	Inv 5136303818	7.78	257,086.04
Bill Pmt - Check	12/14/2022	51588	County of Sacramento - Municipal Services	Inv 69908	1,035.20	256,050.84
Bill Pmt - Check	12/14/2022	51587	Green Light Termite and Pest	Inv 014108615	85.00	255,965.84
Bill Pmt - Check	12/14/2022	51586	J&J Truck Repair	Inv 63649	720.00	255,245.84
Bill Pmt - Check	12/14/2022	51585	Pacific Corrugated Pipe Co.	Sales Order SO347137	5,739.21	249,506.63
Bill Pmt - Check	12/14/2022	51584	Stillwater Sciences	Inv 1679802	2,791.25	246,715.38
Bill Pmt - Check	12/14/2022	51583	Terrapin Technology Group		2,098.85	244,616.53
Bill Pmt - Check	12/14/2022	51582	West Yost Associates	Inv 2051434	4,026.94	240,589.59
Bill Pmt - Check	12/14/2022	12142022	Alhambra & Sierra Springs	Inv 21217024121022	31.37	240,558.22
General Journal	12/14/2022	254255256	Cal Pers		10,281.50	230,276.72
General Journal	12/15/2022			12/15/22 payroll activity	14,379.75	215,896.97
General Journal	12/15/2022			12/15/22 payroll activity	34,168.33	181,728.64
Transfer General Journal	12/16/2022			Funds Transfer	1,000,000.00	1,181,728.64
General Journal	12/16/2022		OHC of Ca.	Refund from OHC	51.00	1,181,779.64
Payment General Journal	12/16/2022		City of Sac - Fire		5,776.67	1,187,556.31
General Journal	12/19/2022		Bank of the West	Monthly service charge	40.00	1,187,516.31
General Journal	12/19/2022		Bank of the West	Monthly service charge rebate	40.00	1,187,556.31
Check Bill Pmt -	12/21/2022	EFT	Cal Pers		600.00	1,186,956.31
Check Bill Pmt -	12/22/2022	35654288855	City of Sacramento	Acct 7029676079	4.98	1,186,951.33
Check Bill Pmt -	12/22/2022	35654471154	City of Sacramento	Acct 5450844000	37.12	1,186,914.21
Check Bill Pmt -	12/22/2022	35654552982	City of Sacramento	Acct 2007944000	159.41	1,186,754.80
Check Bill Pmt -	12/22/2022	14296178963	Comcast	Acct 8155600381146169	351.60	1,186,403.20
Check Bill Pmt -	12/22/2022	203724867	Napa Auto Parts Blankinship & Associates, Inc.	Inv 2003-306382 Inv 8445	153.94 1,324.95	1,186,249.26 1,184,924.31
Check Bill Pmt -	12/22/2022	51599	Carson Landscape Industries	Inv 405208	820.00	1,184,104.31
Check Bill Pmt -	12/22/2022	51598	Chavez Accountancy Corporation	Inv 5338	2,465.00	1,181,639.31
Check Bill Pmt -	12/22/2022	51597	Cintas		312.15	1,181,327.16
Check Bill Pmt -	12/22/2022	51596	Grainger, Inc.		657.14	1,180,670.02
Check Bill Pmt -	12/22/2022	51595	Interstate Oil Company	Inv 1791095	413.30	1,180,256.72
Check Bill Pmt -	12/22/2022	51594	J Franko Electric	Inv 22254	7,278.32	1,172,978.40
Check Bill Pmt -	12/22/2022	51570	Jan-Pro	Inv 15008	343.78	1,172,634.62
Check Bill Pmt -	12/22/2022	51571	MBK Engineers	Inv 22-11-4170	1,332.50	1,171,302.12
Check	12/22/2022	51572	Norstar Industries, Inc.	Inv 60631	208.06	1,171,094.06

Bill Pmt - Check	12/22/2022	51573	Placer Electric, Inc.	Inv 22009-6280	3,672.00	1,167,422.06	
Bill Pmt - Check	12/22/2022	51574	State Water Resources Control Board	Inv 0215535	3,274.00	1,164,148.06	
Bill Pmt - Check	12/22/2022	51575	Supply Industrial Hardware LLC	Inv 562939	22.08	1,164,125.98	
Bill Pmt - Check	12/22/2022	51576	Tesco Controls, Inc.	Inv 0078443	8,735.00	1,155,390.98	
Bill Pmt - Check	12/22/2022	51577	The Natomas Buzz	Inv 0165	1,050.00	1,154,340.98	
Bill Pmt - Check	12/22/2022	51578	Valley Tire Center, Inc.	Inv 95320	44.00	1,154,296.98	
Check	12/22/2022	51579	Verizon	Inv 9922868917	237.52	1,154,059.46	
Check	12/22/2022	60093968983	The Home Depot		393.79	1,153,665.67	
Check	12/22/2022	6794122222	City of Sacramento		68.52	1,153,597.15	
Check	12/23/2022	EFT	Bank of the West		5.00	1,153,592.15	
Transfer	12/23/2022			Funds Transfer	800,000.00	353,592.15	
Check	12/29/2022	EFT	Cal Pers		600.00	352,992.15	
					<u>1,450,128.30</u>	<u>1,183,433.86</u>	<u>352,992.15</u>
					<u>1,450,128.30</u>	<u>1,183,433.86</u>	<u>352,992.15</u>
TOTAL					<u>1,450,128.30</u>	<u>1,183,433.86</u>	<u>352,992.15</u>

Activity Summary

Transfers from Money Market account	350,000.00
Transfers from County Treasury	1,000,000.00
Current months receipts	100,088.30
Transfers to LAIF	-800,000.00
Bank fee refund	40.00
Accounts payable disbursements	-275,987.39
Payroll disbursements	<u>-107,446.47</u>
 Net activity	 <u><u>266,694.44</u></u>



RECLAMATION DISTRICT 1000

DATE: JANUARY 13, 2023

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for December 2022

EXECUTIVE SUMMARY:

This Staff Report provides a monthly budgetary snapshot of how well the District meets its set budget goals for the fiscal year. The monthly Budget to Actual Report contains a three-column presentation of actual expenditures, budgeted expenditures, and the Budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained in the Executive Summary of this report.

Attachment 1 provides a report for the month ending December 2022. The most significant expenditures to date under Administration are Public Relations, Assessments/Property Taxes, Memberships, Administrative Consultants, and Election expenses. Significant expenses under Operations are supplies and materials.

BACKGROUND:

The Board of Trustees adopts a budget annually in June. District staff prepares the budget, which presents the current year's budget versus expenditures and a proposed budget for the upcoming fiscal year.

Three Board committees review the draft budget before being presented to the Board for adoption in June. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations to the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for adoption at a regular Board meeting.

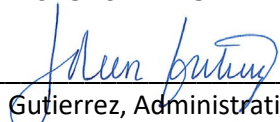
RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for December 2022

ATTACHMENTS:

1. Budget to Actual Report December 2022

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 01/05/2023



 Kevin L. King, General Manager

Date: 01/05/2023

**Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2022 to December 31, 2022 (Six Months Ending of Fiscal 2023)**

	Year to Date July 1, 2022 to December 31, 2022	Budget	Percent of Budget	
Operation & Maintenance Income				
Property Assessments	44,915	2,250,000	2.00%	
Rents	11,553	24,000	48.14%	
Interest Income	19,707	35,000	56.31%	
SAFCA - O/M Assessment	-	1,421,000	0.00%	
Misc Income	95,285	-	Not Budgeted	Includes surplused equipment sale
FMAP Grant	-	-	Not Budgeted	
Annuitant Trust Reimbursement	-	-	Not Budgeted	
Security Patrol Reimbursement	5,000	60,000	8.33%	
Total	176,460	3,790,000	4.66%	
Restricted Fund				
Metro Airpark Groundwater Pumping	-	25,000	0.00%	
Total Combined Income	176,460	3,815,000	4.63%	
Administration, Operations and Maintenance - Expenses				
Administration				
Government Fees/Permits	1,701	27,700	6.14%	
Legal	22,479	77,500	29.01%	
Liability/Auto Insurance	117,362	171,270	68.52%	
Office Supplies	1,361	4,500	30.24%	
Computer Costs	16,264	34,900	46.60%	
Accounting/Audit	31,585	57,200	55.22%	
Admin. Services	8,296	20,750	39.98%	
Utilities (Phone/Water/Sewer)	7,514	16,900	44.46%	
Mit. Land Expenses	4,995	6,000	83.25%	
Administrative Consultants	33,712	38,800	86.89%	
Assessment/Property Taxes (SAFCA - CAD)	9,039	8,500	106.34%	
Admin - Misc./Other Expenses	235	2,800	8.39%	
Memberships	35,503	39,700	89.43%	
Office Maintenance & Repair	10,005	33,350	30.00%	
Payroll Service	1,196	4,500	26.58%	
Public Relations	232,705	74,000	314.47%	
Small Office & Computer Equipment	574	10,000	5.74%	
Election	127,962	100,500	127.33%	
Conference/Travel/Professional Development	3,315	20,500	16.17%	
Sub Total	665,803	749,370	88.85%	
Personnel/Labor				
Wages	621,068	1,218,409	50.97%	
Group Insurance	66,775	115,592	57.77%	
Worker's Compensation Insurance	18,259	25,000	73.04%	
OPEB - ARC	-	62,485	0.00%	
Dental/Vision/Life	14,911	25,300	58.94%	
Payroll Taxes	43,259	92,599	46.72%	
Pension	107,577	278,922	38.57%	
Continuing Education	4,716	5,000	94.32%	
Trustee Fees	11,925	35,000	34.07%	
Annuitant Health Care	43,170	108,127	39.93%	
Sub Total	931,660	1,966,434	47.38%	

Operations			
Power	138,335	450,000	30.74%
Supplies/Materials	13,172	18,500	71.20%
Herbicide	119,986	225,000	53.33%
Fuel	42,044	80,000	52.56%
Field Services	93,633	267,000	35.07%
Field Operations Consultants	7,341	15,000	48.94%
Equipment Rental	-	5,000	0.00%
Refuse Collection	10,811	30,000	36.04%
Equipment Repair/Service	4,744	25,000	18.98%
Equipment Parts/Supplies	15,599	50,000	31.20%
Facility Repairs	237,881	595,000	39.98%
Shop Equipment (not vehicles)	1,712	12,500	13.70%
Field Equipment	-	40,000	0.00%
Misc/Other 2	311	500	62.20%
Utilities - Field	5,613	11,000	51.03%
Government Fees/Permits - Field	4,237	9,500	44.60%
Sub Total	695,419	1,834,000	37.92%
Equipment			
Equipment	8,735	-	Not budgeted SCADA
Sub Total	8,735	-	
Consulting/Contracts/Memberships			
Engineering/Technical Consultants	73,378	176,400	41.60%
Security Patrol	40,670	175,000	23.24%
Temporary Admin	5,849	-	Not budgeted
Sub Total	119,897	351,400	34.12%
FMAP Expenditures			
LOI/SWIF (Consultants)	12,133	20,000	60.67%
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	100,541	409,400	24.56%
Administrative	-	10,000	0.00%
Sub Total	112,674	439,400	25.64%
Total A, O & M Expenses	2,534,188	5,340,604	47.45%
Capital Expenses			
Capital Office Upgrades	53,067	-	Not budgeted
Capital RE Acquisition	-	-	Not budgeted
Capital Office Facility Repair	-	75,000	0.00%
Capital Facilities	31,556	2,920,000	1.08%
Sub Total	84,623	2,995,000	2.83%
Total All Expenditures	2,618,811	8,335,604	31.42%



RECLAMATION DISTRICT 1000

DATE: January 13, 2023

AGENDA ITEM NO. 5.5

TITLE: Assembly Bill 361

SUBJECT: Review and Consider Adoption of Resolution No. 2023-01-01

EXECUTIVE SUMMARY:

On September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361 into law, codifying certain modified requirements for teleconference meetings held by state and local public agencies, similar to those previously authorized and extended by executive order during the COVID-19 State of Emergency. This staff report briefly summarizes AB 361 and describes what Reclamation District No. 1000 (District) must do to utilize the modified requirements for holding remote meetings.

BACKGROUND:

The Ralph M. Brown Act (Brown Act), which governs local public agency meetings, traditionally permitted agencies to utilize teleconferencing (audio or video) for public meetings, subject to certain heightened requirements aimed to preserve public participation.

- Agendas must identify each teleconference location
- Agendas must be posted at each teleconference location
- Physical access for the public must be provided at each teleconference location
- Board actions must be taken by roll call vote
- One board member must be physically present at each meeting location and quorum of the board must participate within the agency's jurisdictional boundaries
- Members of the public must have an opportunity to address the Board from any teleconference location

(Gov. Code, § 54953(b)(3).) However, the rising spread of COVID-19 and the imposition of stay-at-home orders made some of those teleconference requirements untenable, leaving many public agencies unable to hold meetings at all.

On March 4, 2020, Governor Newsom proclaimed a State of Emergency due to COVID-19. Pursuant to that State of Emergency Proclamation, the Governor issued a series of executive orders (N-25-20, N-29-20, and N-35-20) which, among other things, provided several exceptions to the normal Brown Act teleconference rules to permit local agencies to continue meeting while stay-at-home orders were in effect or where meeting in person would pose a risk to health or safety. The executive orders allowed agencies to meet without first identifying or providing public access to each teleconference location, and without maintaining a physical presence of members

TITLE: AB 361

within agency boundaries, though roll call votes and public participation were still required. On June 15, 2021, as vaccinations increased and in-person restrictions eased, Governor Newsom issued Executive Order N-08-21 which provided the Brown Act modifications would expire on September 30, 2021.

AB 361:

With the State of Emergency still in place and variant cases on the rise, AB 361 was introduced to provide a longer-term solution for teleconference meetings during states of emergency, effective until January 1, 2024. While not limited to COVID-19, the legislation mirrors many of the allowances made under the Governor’s executive orders. AB 361 amends Section 54953 of the Government Code to allow the legislative body of a local agency to meet remotely without complying with the normal teleconference rules for agenda posting, physical location access, or quorum rules. To do so, one of three scenarios must exist, all of which require that the Governor has proclaimed a State of Emergency pursuant to Government Code section 8625:

- A. State or local officials have imposed or recommended measures to promote social distancing;
- B. The agency is holding a meeting for the purpose of determining whether meeting in person would present imminent risks to the health or safety of attendees; or
- C. The agency is holding a meeting and has determined that meeting in person would present imminent risks to the health or safety of attendees.

(Gov. Code, § 54953(e)(1).)

An agency that holds a meeting under either of the three scenarios must continue to post its agenda in the time required by the Brown Act, and ensure that the public is able to address the board directly through teleconference means. (*Id.* at subd. (e)(2).) If a disruption prevents the public agency from broadcasting the meeting or receiving public comments in real time, the board may take no further action until those functions are restored; any actions taken during such a disruption are subject to legal challenge. (*Id.*)

Assuming the State of Emergency remains in effect and an agency wishes to continue meeting under the modified rules, it must adopt an initial resolution within 30 days of the first teleconference meeting (which applies retroactively to that first meeting), and then must adopt an extension resolution at least every 30 days thereafter. (*Id.* at subd. (e)(3).) The resolutions must contain findings stating that the agency has reconsidered the circumstances of the State of Emergency and at least one of the following circumstances exist:

- i. The State of Emergency continues to directly impact the ability of the members to meet safely in person; or
- ii. State or local officials continue to impose or recommend measures to promote social distancing.

TITLE: AB 361

(*Id.*) The requirement for agencies to affirm by resolution every 30 days that the State of Emergency continues to necessitate remote meetings did not exist under the executive orders, and may present a logistical challenge for agencies that meet quarterly—or even monthly when meetings are separated by more than 30 days. Where an agency is not able to rely on regular meetings to adopt extension resolutions within that time frame, the agency has two potential options:

- Hold a special “AB 361” remote meeting within the 30-day window simply to re-authorize the AB 361 exceptions.
- Allow the initial resolution or extension resolution to lapse and approve a new initial resolution at the next agency meeting, subject to the same substantive and procedural requirements as the first.

It should be noted it is not entirely clear from the text of the statute that an agency may simply adopt a new initial resolution after failing to adopt an extension resolution within 30 days, and still take advantage of the retroactive application of the modified teleconference rules for that meeting. For a number of practical reasons, including the variability of active COVID-19 cases and the development of new state or local recommendations and orders, it might become necessary to do so. A conservative approach, and the one we recommend, would be to avoid lapses by holding a special meeting every 30 days to reauthorize the modified teleconference rules.

Once AB 361 authorization lapses, the normal Brown Act rules will apply and an agency seeking to hold a teleconference meeting will once again be required to post agendas and provide public access at each remote location, identify those locations in the agenda, and maintain a quorum of the board within agency boundaries. If a meeting is not held in conformity with AB 361, board members may not teleconference from their residences or other locations which are not open and accessible to the public.

CLARIFICATION ON IMPLEMENTATION DATE:

Upon its signing on September 16, 2021, AB 361 became effective immediately. However, on September 20, 2021, the Governor issued Executive Order N-15-21, clarifying that the changes in AB 361 shall be suspended until October 1, 2021, when the modified Brown Act provisions under Executive Order N-08-21 are set to expire.

CONCLUSION:

AB 361 provides relief to many agencies that have grown accustomed to the modified Brown Act teleconference rules under the emergency executive orders, though the 30-day authorization window could require agencies to hold more special meetings. Without the AB 361 exceptions, agencies will be obligated to return to normal in-person meetings or provide public access at each remote location under the traditional teleconference rules, starting October 1, 2021.

TITLE: AB 361

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2023-01-01

ATTACHMENTS:

1. Resolution No. 2023-01-01

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 01/010/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-01-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE COVID-19 STATE OF
EMERGENCY, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF RECLAMATION
DISTRICT NO. 1000 PURSUANT TO THE RALPH M. BROWN ACT.**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 13th day of January 2023, the following resolution was approved and adopted:

WHEREAS, Reclamation District No. 1000 (District) is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the District are open and public, as required by the Ralph M. Brown Act (Gov. Code, §§ 54950 – 54963) (“Brown Act”), so that any member of the public may attend, participate, and watch the District’s legislative body conduct its business; and

WHEREAS, Assembly Bill 361 added Government Code section 54953(e) to make provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Trustees previously adopted a Resolution No. 2022-12-01 on December 9, 2022, finding that the requisite conditions exist for the District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, such conditions persist in the District, specifically, on March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency to exist in California due to the threat of COVID-

19; despite sustained efforts, the virus continues to spread and has impacted nearly all sectors of California; and

WHEREAS, the Board of Trustees does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Trustees does hereby find that the District shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that the Board shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision(e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times, and manner in which the public may participate in the public meetings of the District and offer public comment by telephone or internet-based service options including video conference are posted on the District website and physically outside of the District office.

NOW, THEREFORE BE IT RESOLVED THAT:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Exists. The Board has reconsidered the conditions of the state of emergency and proclaims that a local emergency persists throughout the District because the high risk of transmissibility of COVID-19 continues to pose an imminent risk to the safety of persons in the District.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. District staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 13, 2023, or such time the Board of Trustees adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 13th day of January 2023, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-01-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 13th day of January 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: January 13, 2023

AGENDA ITEM NO. 6.1

TITLE: 2023 Committee Assignments

SUBJECT: Review and Consider Approval of Trustee Committee Assignments for 2023.

EXECUTIVE SUMMARY:

On an annual basis the Board of Trustees of Reclamation District No. 1000 (RD 1000; District) assign Trustees to serve on Board Committees. The recommended Committee assignments for 2023 are provided below in Table 1:

Table 1 - 2022 Committee Assignments

Committee	Chair	Member	Member
Executive Committee	Elena Lee Reeder	Thom Gilbert	-----
Finance	Thom Gilbert	Jag Bains	Ed Perez
Legal	Nick Avdis	Thom Gilbert	Tom Barandas
Operations	Jag Bains	Thomas Smith	Ed Perez
Personnel	Thom Gilbert	Elena Lee Reeder	Nick Avdis
SAFCA	Nick Avdis	Jag Bains	Alt: Lee Reeder Barandas
Urbanization	Elena Lee Reeder	Tom Barandas	Thomas Smith

RECOMMENDATION:

Staff recommends the Board review and consider approval of Trustee Committee Assignments for 2023.

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 01/10/2023



RECLAMATION DISTRICT 1000

DATE: January 13, 2023

AGENDA ITEM NO. 7.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the December Board Meeting

EXECUTIVE SUMMARY:

Executive Committee Meeting – November 30, 2022

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, January 4, 2023, at 8:00 a.m. via Zoom and Conference Call. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, and Co-General Counsel Smith & Shapiro. There were no members of the public present, therefore no public comments were received.

General Manager King presented the proposed agenda for the January 13, 2023, Board of Trustees meeting. The Committee reviewed the agenda and approved.

With no further business on the Executive Committee Agenda, meeting adjourned at 8:40 a.m.