



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, APRIL 14, 2023  
8:00 A.M.**

DISTRICT OFFICE

1633 GARDEN HIGHWAY  
SACRAMENTO, CA 95833

REMOTE LOCATION

24112 SPRIG STREET  
MISSION VIEJO, CA 92691

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to [kking@rd1000.org](mailto:kking@rd1000.org).

**1. PRELIMINARY**

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

**2. PRESENTATIONS**

No Scheduled Presentations

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

**4. INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2023 Board Meeting.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2023 Board Meeting.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the March 2023 Board Meeting.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

5.1. APPROVAL OF MINUTES: Approval of Minutes from the March 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for March 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for March 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2023.

5.5. PANHANDLE DEVELOPMENT PROJECT: Review and Consider Authorizing the General Manager to Execute Funding Agreement with MLC Holdings, INC. for Panhandle Development Project Processing

5.6. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

**6. SCHEDULED ITEMS**

- 6.1. STORMWATER SERVICE FEE: Review and Consider Adoption of Resolution No. 2023-04-01 – Certifying the Property Related Fee Election.
- 6.2. PROPERTY RELATED FEE ADMINISTRATION: Review and Consider Authorizing the General Manager to Execute a Contract with NBS for Administration of Property Related Fee for Fiscal Year 2023/2024.
- 6.3. DISTRICT LOGO: Review and Consider Approval of Updated District Logo.

**7. BOARD OF TRUSTEE’S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) April 5, 2023
- Personnel Committee (Gilbert, Lee Reeder, & Avdis) April 5, 2023
- Operations Committee (Bains, Smith, & Perez) April 11, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Urbanization Committee

**8. CLOSED SESSION**

- 8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.

**9. RECONVENE TO OPEN SESSION**

- 9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

**10. ADJOURN**





## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 4.1

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TITLE: General Manager's Report – April 2023

SUBJECT: Update on Activities Since the March 2023 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from March 2023 is provided below:

#### 1. Administration Services

a. Human Resources

i. No Update.

b. Comprehensive Financial Plan

i. Prop 218 Election Concluded at 8:00 am March 10, 2023. See Agenda Item 6.1 for more information.

c. Fiscal Year 2023-2024 Budget

i. Budget Timeline: The intent of the schedule provided below is to outline the steps and milestones necessary to have a final budget ready for the Trustees to consider for adoption at the June 2023 scheduled Board Meeting.

- **Personnel Committee** (April 5<sup>th</sup>) – Met and reviewed Staff's recommendation on Cost-of-Living Adjustments (COLA), Salary Adjustments, and Benefits including Retirement Contributions.
- **Operations Committee** (Week of April 11<sup>th</sup>) – Met and reviewed Budget assumptions for Operations & Maintenance (O&M) and Capital Improvement Program (CIP).
- **Finance Committee** (Week of April 17<sup>th</sup>) – Meet and review Draft Budget and Projected Cash Flow Analysis.
- **RD 1000 Board Meeting** (May 12, 2023) - Present Draft Budget to Trustees for review and comment. Staff to receive comments from the Trustees and adjust as directed.
- **RD 1000 Board Meeting** (June 16, 2023) – Present Final Budget to Trustees for consideration of adoption.

**2. District Operations**

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in March 2023.

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

- Fully Operational

ii. PUMPING PLANT #1B

- Fully Operational
- Emergency generator operational

iii. PUMPING PLANT #2

- Pump #1 MCC Cabinet failure. Currently waiting on quote from Rexel, which is the MCC cabinet vendor. Pump #2 operational.

iv. PUMPING PLANT #3

- Fully operational

v. PUMPING PLANT #4

- Pump testing complete. Still waiting for dual voltage switch gear and permanent power from PG&E.

vi. PUMPING PLANT #5

- Fully operational

vii. PUMPING PLANT #6

- Pumps 1-3 fully operational. Diagnosis of pump #4 needs to be performed, motor will not turn.

viii. PUMPING PLANT #8

- Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed during the non-flood season. Pump #1 non-operational due to a bearing failure. Repairs are scheduled for the week of April 10<sup>th</sup>.

**3. Capital Improvement Projects**

a. CIP Update

- i. KSN has prepared a preliminary design report Pumping Plant #8 and was discussed at the Operations Committee Meeting on April 11, 2023.

**4. Development Project Updates**

- a. MAP
  - i. Reviewed updated drainage study and provided comments. Proposes water level increase north of I-5 between MAP and Greenbriar. Impact analysis was requested. Concern is primarily related to I-5 and MAP onsite. Modeling was incomplete with regards to improvements south of I-5. All modeling supports the need for installing the new pump in spare bay at Plant 3 (spare bay previously financed by MAP).
- b. Greenbriar
  - i. Greenbriar – Final reimbursement costs to RD1000 has been determined.
- c. Upper West Side
  - i. Responded to questions from County on RD1000 pumping plant operation and culvert details.
  - ii. Updated drainage study received 2/21 - team is reviewing. Findings indicate water level raise in RD1000 canals was eliminated, but still need to evaluate how.
  - iii. Financing plan review comments provided.
- d. City of Sacramento Discharge Pipes
  - i. Sac City has discontinued work at Sump 58 (American River 0 & Sump 132 (Lower NEMDC).
- e. Sutter Pointe
  - i. Completed Sewer main crossing. Prepared letter to USACE levee drawing information to designer. Provided review comments on drainage pump station on 2/24. Resolving questions on SCADA.
- f. Misc. Caltrans
  - i. Coordinating efforts ongoing with the planned work at San Juan (EDC).
- g. Anton Dev Co Fong Ranch Road
  - i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.
- h. Panhandle
  - i. Approval pending as it relates to the proposed funding agreement. Drainage study to be reviewed. Mass Grading plans received for review. Pending meeting with designer to present offsite drainage handling through project area.

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- i. Northpointe Industrial Park
  - i. Completed backcheck of plans with no issues.
- j. Ninos Parkway Trail – B Drain
  - i. City of Sacramento is not requiring bridge raise. The District is currently preparing an encroachment permit. City of Sacramento plans to use storage/detention and pumping limits to avoid issues with lack of freeboard on B Drain levees.
- k. 920 San Juan Road
  - i. Reviewing NOI. Drainage study requested.
- l. North Lake Development
  - i. Drawings currently under review.
- m. MAP Schnitzer
  - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
- n. Airport South Industrial
  - i. Wood Rodgers provided a response to our comments, we will review and backcheck.
- o. Russel at Truxel Apartments (Fong Ranch Road)
  - i. Submitted comments to developer 08/17/2023.

**5. General Engineering Updates**

- a. Basin-wide Hydraulic Model
  - i. Stakeholder (City, Sacramento, Sutter Counties) kickoff held on 5/4. Sacramento County provided review comments. Most are clarifications, but a few model updates proposed. Review by MAP and Upper West Side Provided water surface data to City for geotechnical analysis of North Natomas levees. Tony provided water level readings/measurements.
- b. Facility Mapping Tool
  - i. Working with M&H to complete field mapping tool (GIS)
- c. PGCC Culvert Video Inspections
  - i. Working with M&H to perform.
- d. Howsley Bridge
  - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.

e. USACE O&M Manual

- i. The O&M manual has been completed. Working with the CVFPB as it relates to the SWIF approval.

**6. Natomas Levee Improvement Projects**

The Corps continues to work with the State and SAFCA on borrow for the project. Sites being studied and tested include the Sacramento Regional Sanitation District treatment plant stockpile; Port of West Sacramento; and the Brookfield property in Sutter County adjacent to the PGCC south of Howsley Road. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. The contractor has completed a demonstration cut off wall panel and completed testing. The results are being used to design the final cutoff wall design. Levee and cutoff wall construction is scheduled to begin April 15<sup>th</sup>. Construction will last for three years.
- ii. Modifications to Plant 1B and 1A have been included in the project. The contract includes the provisions in the agreement between the District and SAFCA to ensure Plant 1A and 1B are operational during the flood season throughout the project and partial operation of Plant 1B during the irrigation season for rice drainage.
- iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. The Corps is currently acquiring borrow material from the Port of Sacramento, which is needed for the landside seepage berm.
- ii. Outfall, discharge pipes, pumps and electrical replacement have been completed. O&M training and official pump testing is complete.
- iii. Construction at the I-5 window crossing the Sacramento River south of Bayou Road which began in 2021 is essentially complete with a punch list of final items needed to close out the project this spring as site conditions allow.



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c. Reach C

- i. The Reach C project is complete, and the District is providing the operation and maintenance.

d. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. The plant will be non-operational this flood season as the electrical protection equipment delivery is scheduled for October 2023. Temporary power installation for pump motor heaters is scheduled for April 13th.
- ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

e. Reach E

- i. The plans and specifications for this reach are complete. The Corps solicited bids with the apparent low bidder identified as Nordic Industries. Notice to Proceed in late April or May. Construction is still scheduled for 2023 and 2024.
- ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the Brookfield property which could yield sufficient borrow for the remainder of the Natomas project. SAFCA is coordinating with PG&E for the relocation of the utility poles this spring.

f. Reach F

- i. The Corps is working with the State, SAFCA and RD 1000 to closeout comments from the 95% and 100 % design. Final plans and specifications are to be completed by May 2023. The Corps has an issue with their internal review process which could delay the final design.
- ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
- iii. The contract for tree removal within the levee footprint is schedule for award in October 2023 with work complete by February 2024. ward is Levee construction award is scheduled for November 2024 with construction in 2025 and 2026.

g. Reach G

- i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.

h. Reach H

- i. Construction at Reach H continues, including fence relocations, landside lower patrol road and I-80 berm. SAFCA continues acquisition of rights needed to complete patrol road and fence relocations. This project will continue through 2023 as these contract modifications are negotiated and rights of way acquired.

i. Reach I

- i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
- ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. The levee construction is scheduled to be performed in 2023.

j. Other Projects

- i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. Design team meetings take occur bi-weekly. The current schedule is for construction in 2024.
- ii. Highway 99 Window – HDR Engineers are doing the design for the closure of the Highway 99 crossing gap at the Natomas Cross Canal. The 100% plans were submitted and reviewed by the design team in October with no significant issues identified. Caltrans is now engaged with the project and provided their comments on the proposed lane closures to allow the cutoff wall constructed across the travel lanes but concur in general with the proposal. The schedule has shifted for Caltrans review with scheduled award in November 2023 and construction in 2024.

**7. Miscellaneous**

a. Sacramento Area Flood Control Agency (SAFCA)

- i. Board Meeting – March 16, 2023 (Attachment No. 1)

b. Community Project Fund

- i. Submitted Request to Rep. Bera on March 18, 2023 (Attachment No. 2)

c. United States Army Corps of Engineers – Unit 124 O&M Manual Update

- i. USACE O&M Manual for Unit 124 has been approved.
- ii. CVFPB to consider transfer of responsibilities to RD 1000 in April 2023

**TITLE: General Manager's Report – April 2023**

- d. Flood Maintenance Assistance Program (2023/2024)
  - i. Fully Executed Funding Agreement Received in March 2023 (\$421,000)
- e. National Association of Flood & Stormwater Management Agencies
  - i. Application submitted for 2023 Excellence in Communications Award, on March 29, 2023 (Attachment No. 3).
- f. Sacramento and San Joaquin Drainage District Property Abatement Program
  - i. Application to be submitted by April 14, 2023 (\$465,000)
- g. California Special Districts Association
  - i. General Manager King Submitted Nomination Form, Candidate Statement, & Candidate Form on March 23, 2023. (Attachment No. 4)
  - ii. GM King, Greg Ghironzi (NBS), & Eric Grotenhuis (Page Design), were selected to host a panel discussion at CSDA's Annual Conference, in Monterey, California, August 2023 to discuss the process and lessons learned from the 4Natomas program.

**ATTACHMENTS:**

1. SAFCA Board Meeting – March 16, 2023
2. Community Project Fund Request (Rep. Bera)
3. National Association of Flood & Stormwater Management Agencies – Award Application
4. CSDA – Nomination Confirmation

**STAFF RESPONSIBLE FOR REPORT:**



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Kevin L. King, General Manager

Date: 04/07/2023



# BOARD OF DIRECTORS AGENDA MARCH 16, 2023

*Sacramento County Administration Building*

Board of Supervisors' Chambers - 700 H Street  
Sacramento County, CA 95814

**Directors/Alternates Present: Avdis, Bains, Conant, Desmond,  
Holloway, Hume, Jennings, Kaplan, Kennedy, Martian,  
Serna, and Talamantes**

**Directors Absent: Shah**

## ROLL CALL

## PUBLIC COMMENTS

## CONSENT MATTERS

Motion by Director Avdis and seconded by Director Desmond, approving Resolution Nos: 2023-019; 2023-020; 2023-021; 2023-022; and 2023-023 of Consent Matters

AYES: Avdis, Bains, Conant, Desmond, Holloway, Hume, Jennings, Kennedy, Martian, Serna, and Talamantes

NOES: (None)

ABSTAIN: (None)

ABSENT: Shah

RECUSAL: (None)

1. Approving the Action Summary for February 16, 2023

2. Resolutions - Authorizing the Executive Director to Execute Contract Amendments with Geosyntec Consultants, Inc., for Professional Services
  - A. Resolution No. 2023-019 - Amendment No. 6 to Contract No. 1528 Related to the American River Common Features 2016 Project.
  - B. Resolution No. 2023-020 - Amendment No. 1 to Contract No. 1584 Related to the Lower Elkhorn Basin Levee Setback Project
3. Resolution No. 2023-021 - Delegating Authority to the Executive Director to Review Central Valley Flood Protection Board Encroachment Permit Applications and Provide Comments, Objections or Conditions on Behalf of SAFCA
4. Resolution No. 2023-022 - Authorizing the Executive Director to Enter Into Mitigation Credit Reservation Agreements for the U.S. Army Corps of Engineers' American River Watershed Common Features, Water Resources Development Act 2016 Project
5. Resolution No. 2023-023 - Authorizing the Executive Director to Execute Amendment No. 4 to Contract No. 1469 with Position Interactive, for Website Design and Maintenance Services

## **EXECUTIVE DIRECTOR'S REPORT**

6. Information - Executive Director's Report for March 16, 2023

## **CLOSED SESSION**

**Government Code Section 54956.8 - Conference with Real Property Negotiators.  
Property: 7851 E. Levee Road, Elverta, CA 95626  
Sacramento County APN: 201-0190-007  
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett,  
Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell  
Negotiating Party: Richard L. Driggs and Dana A. Meyer on behalf of the Driggs  
Trust  
Under Negotiation: Price and terms of payment**

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.  
Property: 8665 River Road, Sacramento CA 95832**

**Sacramento County APN: 119-0020-052**  
**Agency Negotiators: Richard M. Johnson, Jason D. Campbell, Pete Ghelfi,**  
**Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell**  
**Negotiating Party: Jack Broadbent on behalf of the Broadbent Family Trust**  
**Under Negotiation: Price and terms of payment**

Nothing to Report at this time

**ADJOURN**

Respectfully submitted,  
Lyndee Russell

**From:** [Google Forms](#)  
**To:** [Kevin King](#)  
**Subject:** Rep. Bera FY2024 Community Project Funding Submission Form  
**Date:** Saturday, March 18, 2023 6:02:31 AM



Thanks for filling out [Rep. Bera FY2024 Community Project Funding Submission Form](#)

Here's what was received.

[Edit response](#)

## Rep. Bera FY2024 Community Project Funding Submission Form

**\*\*DEADLINE: Close of Business Thursday, March 16, 2023\*\***

For FY2024, Congressman Bera will have the opportunity to submit up to 15 Community Project Funding request to support highly qualified, local projects to the Appropriations Committee for consideration of direct federal funding.

Please use the form below to submit your Community Project Funding request for FY2024. Please carefully review the following guidelines here on what types of requests are permissible and will be accepted for review.

Guidelines:

Only the following entities may apply for Community Project Funding:

- State, local and tribal governments
- Publicly owned entities (e.g. universities, utility districts, etc.)
- Eligible non-profits (501(c)3s
- The Committee is maintaining a ban on providing Community Project Funding to for-profit entities
- Projects cannot consist of memorials, museums, and commemoratives (i.e., projects named for an individual or entity). Many are eligible for competitive grants, and Members can request higher program funding levels

Please contact Rep. Bera's Legislative Director, Kelvin Lum ([kelvin.lum@mail.house.gov](mailto:kelvin.lum@mail.house.gov)) and Matthew Ceccato ([matthew.ceccato@mail.house.gov](mailto:matthew.ceccato@mail.house.gov)), Rep. Bera's District Director with any questions.

A good project request will include evidence of community support for the requested project (examples: letters of support from community leaders, press articles or newspaper op-eds, projects listed on State and/or local economic development plans, resolutions passed by city councils or boards, etc.).

Most federal programs eligible for Community Project Funding requests require a state or local match for projects either by statute or according to longstanding policy—the Committee will not waive these requirements. Note: This does not mean that matching funds must be in-hand prior to requesting a project, but that local officials must have a plan to meet such requirements in order for such a project to be viable.

Each project request must be for Fiscal Year 2024 funds only and cannot include a request for multiyear funding.

If the grantee is a non-profit organization, you will be asked to provide evidence as described under section 501(c)(3) of the Internal Revenue Code of 1986.

Additional guidance from the Appropriations Committee is available for each program eligible for FY2024 Community Project Funding [LINK](#)

Submission of this information does not create a binding commitment on any party nor a guarantee that any organization or program will be awarded funding from any federal agency. Once submitted, this request may be made publicly available.

Find out if you are located within CA-06 here  
(<https://www.house.gov/representatives/find-your-representative>)

**\*\*All Community Project Funding requests must be submitted by Thursday March 16, 2023\*\***

**\*\*As we make our submission decisions, we may reach out to your organization for additional information to refine the request\*\***

Email \*

kking@rd1000.org



Name of requesting entity or organization \*

Reclamation District No. 1000  
.....

Location of requesting entity or organization \*

Located within CA-06 ▼

Point of Contact for this request \*

Kevin L. King  
.....

POC Email \*

kking@rd1000.org  
.....

POC Phone Number \*

(707) 470-9867  
.....

Eligibility of requesting entity or organization \*

- State, local, or tribal government
- Publicly owned entity (e.g. port, university, PUD, etc)
- Non-profit

Name of the project or program to be funded \*

4Natomas - A Flood Safe Future

Physical location of the project or program (including street name, city, and zip code) \*

1633 Garden Highway, Sacramento, Ca. 95833

Amount requested \*

4,500,000

Appropriations Subcommittee you are requesting from? Please refer to the Dear Colleague and guidance documents on our website when filling out this question: <https://bera.house.gov/appropriations-request> \*

- Agriculture, Rural Development, Food and Drug Administration, and Related Agencies
- Commerce, Justice, Science, and Related Agencies
- Energy and Water Development, and Related Agencies
- Homeland Security
- Interior, Environment, and Related Agencies
- Military Construction, Veterans Affairs, and Related Agencies
- Transportation, Housing and Urban Development, and Related Agencies

Account you are requesting funding from? Please refer to the Dear Colleague

and guidance documents on our website when filling out this question:

<https://bera.house.gov/appropriations-request> \*

FEMA - Pre-Disaster Mitigation Grants  
.....

Detailed breakdown of how the requested funds would be spent \*

Pumping Plant 5 It is anticipated that Plant 5 will be reconstructed in a new location. Significant progress or completion of design will increase the likelihood the District can secure external funding from USACE under the NLIP or other sources. If external funding is not secured, the new plant can be constructed when this aging plant requires replacement. The anticipated budget to complete design and permitting is \$900,000. Pumping Plant 1B While a small project, implementation can significantly reduce the accelerated wear on the pumps, extending the life of these high-value assets. Early implementation will also allow determination of how urgent construction of baffles to reduce cavitation on these pumps is, potentially allowing delay or elimination of the more significant Construct Baffles to Separate Pumps project. To minimize cost, this project is recommended to be implemented concurrent with the Motor Clean and Bake and Pump Inspection under the life cycle maintenance program. The anticipated budget to implement is \$100,000. Back- Up Power Generation Availability of backup power sources is a key factor to increase the reliability of plants. 2 mobile generators able to serve several of the smaller plants would significantly reduce the impacts of local power outages, providing the District the ability to operate an additional pump station. As well as purchasing 2 stationary backup generators for Pumping Plant 8. District would purchase two mobile generators and two station generators. Anticipated budget to implement \$3,500,000  
.....

Detailed breakdown of the total cost of the project or program that includes all prior funding sources (both public and private) and any amounts that remain unfunded \*

[https://www.rd1000.org/files/8218c0ca3/CIP\\_Update+2020\\_Final\\_09042020.pdf](https://www.rd1000.org/files/8218c0ca3/CIP_Update+2020_Final_09042020.pdf)  
.....

Once completed, will the project or program require continued funding to maintain operation? If so, where will that funding come from? \*

Yes. The funding will come from the property owners within the District's Boundaries through previously approved special benefit assessments and property related fees.  
.....

Detailed description of the project or program to be funded including data and/or evidence that demonstrates the public benefit \*

[https://www.rd1000.org/files/8218c0ca3/CIP\\_Update+2020\\_Final\\_09042020.pdf](https://www.rd1000.org/files/8218c0ca3/CIP_Update+2020_Final_09042020.pdf)

Has the Organization/Grantee/Recipient received Community Project Funding (CPF) in previous appropriations? \*

No

Total amount of federal funds previously awarded to this project or program \*

\$0

Justification for why this project represents a good use of taxpayer dollars \*

When Hurricane Ida hammered New Orleans recently it wasn't just a distant catastrophe comfortably 2,225 miles away from Sacramento. For those of us in the flood protection business, the disaster hits extremely close to home because our region, specifically the Natomas flood plain, ranks as the next most flood-vulnerable metropolitan area in the nation. Given California's recent drought and raging forest fires, it would be easy to dismiss this reality. But we cannot afford to be complacent. With climate change, it is not a matter of if, but when, Sacramento will be subjected to a flood of biblical proportions. Federal rules require 100-year flood protection, which is a storm that has a 1-in-100 chance of happening every year, or a 26 percent chance cumulatively over a 30-year mortgage. Natomas was only rated for a 33-year storm. New Orleans' misfortune is Sacramento's wake-up call. It's an opportunity to educate and remind the public of the need to prepare for our eventual massive flood – whether it occurs in several years or two decades from now. The stakes couldn't be any higher. More than 130,000 people live in the Natomas flood plain area, which remains a high growth area for residential, business and agriculture. This is a matter of life and death. Moreover, a major flood would shut down Interstate 5 and paralyze our entire downtown region. It would grind air travel to a halt, making it impossible for flights in and out of Sacramento International Airport. It would interrupt the flow of trucks carrying food, consumer goods and other

freight. A failure to prepare could result in loss of life, decimated housing and communities, and economic harm in the billions of dollars. We have seen this before: in 1986 a vigorous storm system created a Pineapple Express that unleashed unprecedented amounts of rain on northern California. In Sacramento, nearly 10 inches of rain fell in an 11-day period. The overwhelming floodwaters tore bridges from their foundations and punched through levees. The Northern California flood resulted in 13 deaths, 50,000 people evacuated and over \$400 million in property damage. Accordingly, the news from Louisiana helps validate and guide what needs to be done here in the greater Sacramento area. After Hurricane Katrina, there was a major push to rebuild the levee system. This was obviously critical but it was not enough. Hurricane Ida exposed that New Orleans had not adequately upgraded its pumps, drainage system, back-up power supplies and other infrastructure needs essential to maximum flood protection. Our flood control district is responsible for making sure everything humanly possible is being done to mitigate and prevent the next big flood here. Like New Orleans, our levees are currently being improved and fortified. But as we have seen, that is only part of the solution. Our district recently completed an audit of our infrastructure, which hasn't seen major upgrades in the last 30 years. We have identified critical needs and required improvements to our internal levee and pumping systems. In the coming two years, these projects will become more concrete and the public informed about the benefits of infrastructure upgrades – as well as the dire consequences of neglecting these improvements. What is clear is that the Sacramento Region has again been served notice that we can no longer afford to rely on an aging flood control system. The threats are ominous. The benefits are indisputable. The urgency to act is something all Sacramento residents and businesses can support. We need to make every effort now so that Sacramento does not become the next New Orleans.

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Detailed timeline and anticipated completion date for the project or program (Funding would only be provided for one year - FY2024) \*

If appropriated funds are provided, the District would be complete with all project tasks by April 2025.

---

List any public or private entities that have been identified as project sponsors in prior funding requests and/or that will help determine how the requested funds will be spent \*

N/A

---

List any stakeholders that support this request \*

<https://www.4anatomas.org/resources>

Please upload any relevant documents of community support. You can also include a link to it on your website in the answer to the question above.

No files submitted

Has the request been submitted to another Member of Congress? (Yes/No) If Yes, which member? \*

No

Are there any known or anticipated community concerns associated with this project or program (e.g. conflict with land use, neighborhood concerns, etc.) that could prevent it from moving forward? \* \*

None

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**National Association of Flood & Stormwater Management Agencies**  
**2023 Excellence in Communications Award Application**  
**For Projects Started after January 1, 2018, and completed by March 31, 2023**  
**March 31, 2023, 11:59pm EST Deadline for Application Submission**

Award Applications can only be submitted electronically at  
[nafsma2023awards@NAFSMA2022.onmicrosoft.com](mailto:nafsma2023awards@NAFSMA2022.onmicrosoft.com)

**AGENDA ITEM 4.1**  
**ATTACHMENT NO. 3**

If this is a partnered project, please list both entities and contact information for both.

Agency/Company Name \_\_\_\_\_

Project Name \_\_\_\_\_

Awards Category \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

For Public Agencies – Service Population:  More Than 250,000  Less Than 250,000 (Check One)

For Private Firms – Number of Employees:  More Than 30  Less Than 30 (Check One)

**Submission Category (Please check below):**

**1. Public Awareness of Flooding and/or Flood Prevention and/or Emergency Preparedness**

a. Communication Campaign \_\_\_\_\_ (Check here)

b. Individual Item (i.e., one brochure, one radio commercial, one billboard, etc.) \_\_\_\_\_ (Check here)

**2. Improving Water Quality**

a. Communication Campaign \_\_\_\_\_ (Check here)

b. Individual Item (i.e., one brochure, one radio commercial, one billboard, etc.) \_\_\_\_\_ (Check here)

Online application package should be submitted in one pdf file with agency or company name included in title of pdf file. The application package cannot exceed 5 MB.

Please note that applications for newsletter, brochure flyer or print publication, as well as outdoor category (picture or poster) need to be submitted in print-ready pdf format.

- 1) Completed Application Form
- 2) Project Description, Including Associated Costs of Production and Distribution
- 3) 500 word maximum written explanation of why the submission should be considered
- 4) Provide example of project (brochure (print ready pdf), posters (print ready pdf), radio commercial, video (please provide public available urls)
- 5) Describe the impact, effectiveness, and outcome of the campaign or item (for example, did the campaign result in greater emergency preparedness or improved water quality and how?)
- 6) Measurable metrics on the reach of the campaign or item ((# of participants, people reached, etc.)

I consent that my application submission can be used in Awards Video.

Please contact Dusty Williams: [dustyw2015@gmail.com](mailto:dustyw2015@gmail.com) or 951-313-0257; Sunny Simpkins [sunnys@nafsma.org](mailto:sunnys@nafsma.org) or 503-705-4944 with questions.



# 4 NATOMAS

## LEVEES, LIFT PUMPS, LIVES, LONGEVITY

Reclamation District No. 1000

### 4Natomas – Levees, Lift Pumps, Lives, Longevity

#### The Challenge

Second only to New Orleans, the Natomas Basin, North of Sacramento, is one of the most at-risk urban areas in the country for catastrophic flooding. For over one hundred years, the local reclamation district, RD1000, has been tasked with providing flood protection for its 60,000 acres and more than 140,000 residents. Very few residents knew who was responsible for this protection, much less the fact that the critical flood prevention infrastructure had not been updated in over 30 years and required substantial infrastructure improvements. The leadership at RD1000 needed to first educate their constituents, then ask their residents to vote on an increased property related fee to help fund the nearly \$94,000,000 in capital improvements needed to ensure a flood safe future.

Nobody likes to pay more in taxes, so we knew there would be some resistance. Starting over 18 months before the vote, RD1000 leadership and consultant team started planning how to best clearly communicate the initiative's benefits. Our team worked to establish a strategy; develop a clear message around the key benefits; and finally, plan all aspects of the campaign around the key milestones on this critical district-wide vote.

#### Step 1: Brand the Campaign

Everyone understood the strategy to simplify the story and develop public trust through a new narrative. Through our brand development process, **4 Natomas** became the new brand for this awareness campaign. This simple brand would highlight the 4 main benefits RD1000 provided Natomas residents — Levees, Lift Pumps, Lives, and Longevity.

#### Step 2: Craft the platforms

Armed with this new brand, our team went to work building the platforms necessary to get the word out to the general public. We began by designing a memorable and friendly branding system and extended it to a unique website, [www.4natomas.org](http://www.4natomas.org), which served as our flexible messaging hub as well as a feature where landowners could enter their information and see their exact economic impact. An explainer video outlined the story and clearly communicated the district's needs. Traffic was sent to the site during the 6-month billboard, local newspaper, social media, direct mail, and targeted, digital streaming audio and video advertising campaign.





# 4 NATOMAS

## LEVEES, LIFT PUMPS, LIVES, LONGEVITY

### Step 3: Deliver the Message

The next steps in our strategy included integrating a paid advertising program with our coordinated mix of strategically-timed earned media and grass-roots, local outreach. The public relations team strategically placed members of RD1000 leadership in the media, at meetings with large landholders, local community meetings, distributing press releases, news articles and op-eds building authority while keeping the public updated on each step of the process and promoting trust in RD1000.

### Step 4: Capitalize on the Moment

Our work originally began in 2021 amid a historical drought, with the final vote scheduled to take place during, what would soon become a historically wet winter. During this time, a major New York Times article about the looming threat of mega-storms in the west also helped to bring a national spotlight directly to the Natomas region. The flexible team capitalized on these two events and transformed the message into one of urgency, as the rain began to fall in January of 2023.

### Step 5: Get Tactical

Over the course of the next 18 months, the experienced collection of public relations experts, lawyers, copywriters, printers, designers, photographers, videographers, and web developers worked tirelessly to develop the assessment, integrate the program and educate the voters. The team produced all of these communication materials, including videos and advertisements — even the materials for the actual vote. Ballots, voter guides, and certified return envelopes, with the requisite notifications, were all created and successfully delivered on time to the voters.

### Results

The District spent roughly \$350,000 on the outreach program. Overall, the team delivered over 15 million total impressions over the course of the entire campaign. While impressions are a valuable number to validate our efforts, the true measure would be if the public approved this new property related fee. With a historically-high 23% voter turnout, the property related fee measure passed with a 56% majority vote. With the design and communication help of the whole RD1000 team, the residents of Natomas had the information they needed to make the courageous decision to help ensure a flood-safe future for Natomas.



# 4 NATOMAS

## LEVEES, LIFT PUMPS, LIVES, LONGEVITY

### Resources:

- Webpage:

[www.4natomas.org](http://www.4natomas.org)

- Videos:

<https://www.youtube.com/watch?v=ruab-vcgQ7w&t=14s>

- News Media:

<https://www.cbsnews.com/sacramento/news/levee-district-will-ask-natomas-residents-to-help-fund-improvements/?intcid=CNM-00-10abd1h>

<https://www.youtube.com/watch?v=DtExKHknPyU&t=7s>

<https://www.youtube.com/watch?v=W-8UqIKVtY4>

<https://www.youtube.com/watch?v=DtU7yZVE0Ek>

<https://www.youtube.com/watch?v=2nv1XQfQgZI>

<https://www.youtube.com/watch?v=aHU4ePSt-hs>

<https://www.youtube.com/watch?v=aHU4ePSt-hs>

<https://www.cbsnews.com/sacramento/news/sacramento-flood-pumps-die-mid-storm/?intcid=CNM-00-10abd1h>

- Print Media:

<https://www.4natomas.org/resources>

- Presentation:

[https://assets.website-files.com/624369ac0ba6d5aeef29fa9e/629fca599b5b5b5c277d6906\\_4Natomas%20Powerpoint.pdf](https://assets.website-files.com/624369ac0ba6d5aeef29fa9e/629fca599b5b5b5c277d6906_4Natomas%20Powerpoint.pdf)



**California Special  
Districts Association**  
*Districts Stronger Together*

March 24, 2023

Kevin King  
Reclamation District No. 1000  
1633 Garden Highway  
Sacramento, CA. 95833

Dear Kevin King:

Congratulations! You have been nominated by the Reclamation District No. 1000's Board to be a candidate on the upcoming ballot for the California Special Districts Association's (CSDA) Board of Directors, representing the Sierra Network (Seat C).

The office of Board Director is important to the success of CSDA due to its role in policy development of legislative issues and all policy decisions affecting CSDA's member services. If elected to sit on the CSDA Board of Directors a commitment of time is crucial to the success of the Board which meets a minimum of 4-5 times per year. Generally, Board meetings are held at 9:30 AM on Fridays in Sacramento. In addition, all Board Members are expected to attend CSDA's two annual events: Special Districts Legislative Days (Sacramento, Spring) and the Annual Conference (venue changes, Fall) as part of their obligation to the CSDA membership; expenses for these two events are not reimbursed by CSDA even if a Board meeting or committee meeting is held in conjunction with these events.

In addition to the regular Board meetings, all Board members are expected to serve on at least one standing committee. As committees generally meet at least twice a year in Sacramento, your attendance is important for overall policy direction. You must also complete Ethics Training, Harassment Prevention Training and all four modules of CSDA's Special District Leadership Academy within 2 years of being elected. You will be reimbursed for travel expenses for your committee meetings.

**If you feel you cannot commit the time and expense to the Board, please inform us and your name will be removed from the ballot.**

**Campaign Guidelines:** Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Statements must be received no later than 5:00 PM on April 6, 2023. Any statements received in the CSDA office after that date will not be included with the ballot mailing.** The statement should include any information that you would like the voting members to be aware of (such as why you want to serve on the CSDA Board, what you feel you could contribute to the Board, etc.). All candidate statements will be distributed, exactly as written, to the CSDA voting members along with the ballot. Should you wish to personally send anything to the members of your region, a mailing list is available free of charge via



**California Special  
Districts Association**

**CSDA**

*Districts Stronger Together*

e-mail and mailing labels are available for a \$50 fee. Both are available upon request. Member emails are not available for distribution.

**Please contact Amber Phelen for any questions ([amberp@csda.net](mailto:amberp@csda.net)).**

Ballots will be sent electronically (paper ballots will be sent by request only. Request must be made by 5:00 PM on April 6, 2023.) to voting members no later than June 5, 2023. All ballots must be received back in the CSDA office no later than 5:00 PM on July 14, 2023. Only official ballots will be accepted. **No emailed or faxed copies of ballots will be counted.**

All candidates will be contacted with the election results, so please be sure that CSDA has a number where you can be reached on the weekend or evenings. Newly elected CSDA board members will be recognized at the CSDA 2023 Annual Conference and Exhibitor Showcase and officially take office on January 1, 2024.

Thank you and good luck!

Sincerely,

A handwritten signature in black ink that reads "Neil C. McCormick".

Neil McCormick  
Chief Executive Officer



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 4.2

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**TITLE:** Operations Manager's Report – April 2023

**SUBJECT:** Update on Activities Since the March 2023 Board of Trustees Meeting

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**EXECUTIVE SUMMARY:**

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of March 2023. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include enactment of the District's EAP (Emergency Action Plan), which requires 24-Hour patrol of the exterior levee system, including District pumping plants. Staff performed various pumping plant maintenance activities following the 24-Hour patrol, including washout repairs adjacent to the intake channel at pumping plant #2.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

**RECOMMENDATION:**

There are no staff recommendations, the information provided is strictly informational.

**ATTACHMENTS:**

1. Operations Manager's Report Data Sheet

**STAFF RESPONSIBLE FOR REPORT:**

---

Gabriel J. Holleman, Operations Manager

Date: 04/07/2023

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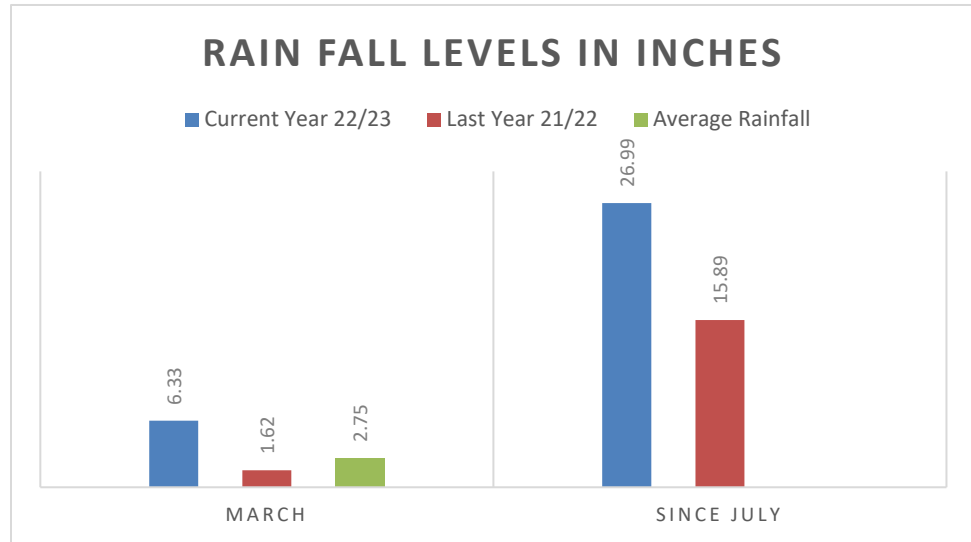
Kevin L. King, General Manager

Date: 04/07/2023



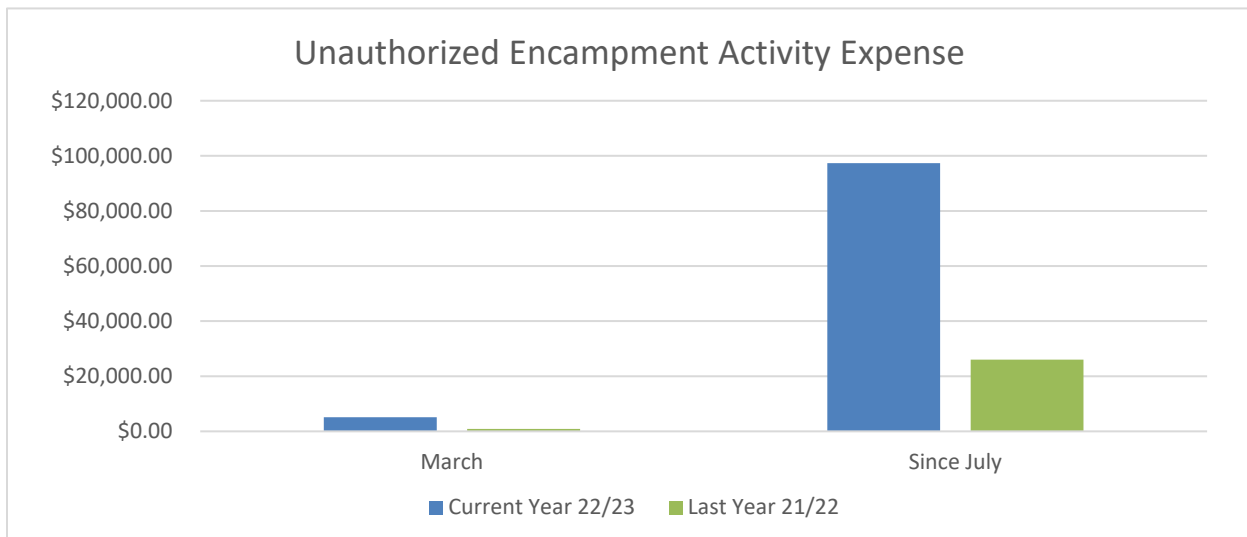
**Rain Fall Totals:**  
March 2023  
Rain Totals = 6.55"  
March Average = 2.75"

Rain Totals Since  
July 1, 2022 = 26.99"



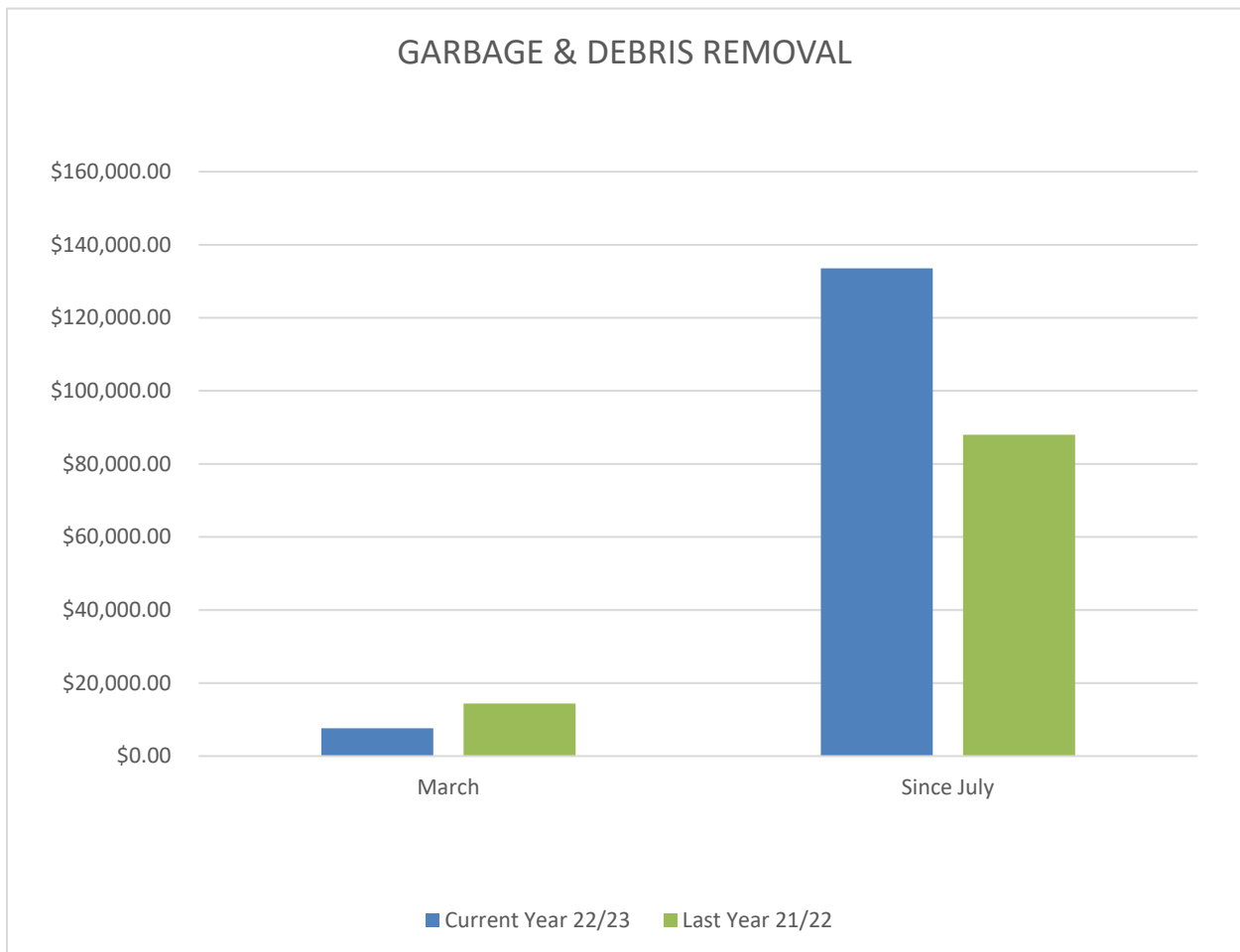
**Unauthorized Encampment Activity** During the month of March, the District spent a total of 28 hours on unauthorized encampment related activities, with a total cost to the District of \$5109.26. This total includes labor and quipment costs.

**Unauthorized Encampment Activity – Year to Date** This fiscal year to date the District has spent a total of 622.50 crew hours on unauthorized encampment activity for a total cost to the district of \$92,225.25. This total includes labor,\* equipment costs.



**Garbage & Debris Activity** – During the month of March, the District spent a total of 54 hours on garbage removal activities with a total cost to the District of \$7,607.37. This total includes labor and equipment costs.

**Garbage & Debris Activity – Year to Date** This fiscal year to date the District has spent a total of 1459 crew hours on garbage removal activities with a total cost to the district of \$133,551.55. This total includes labor and equipment costs.



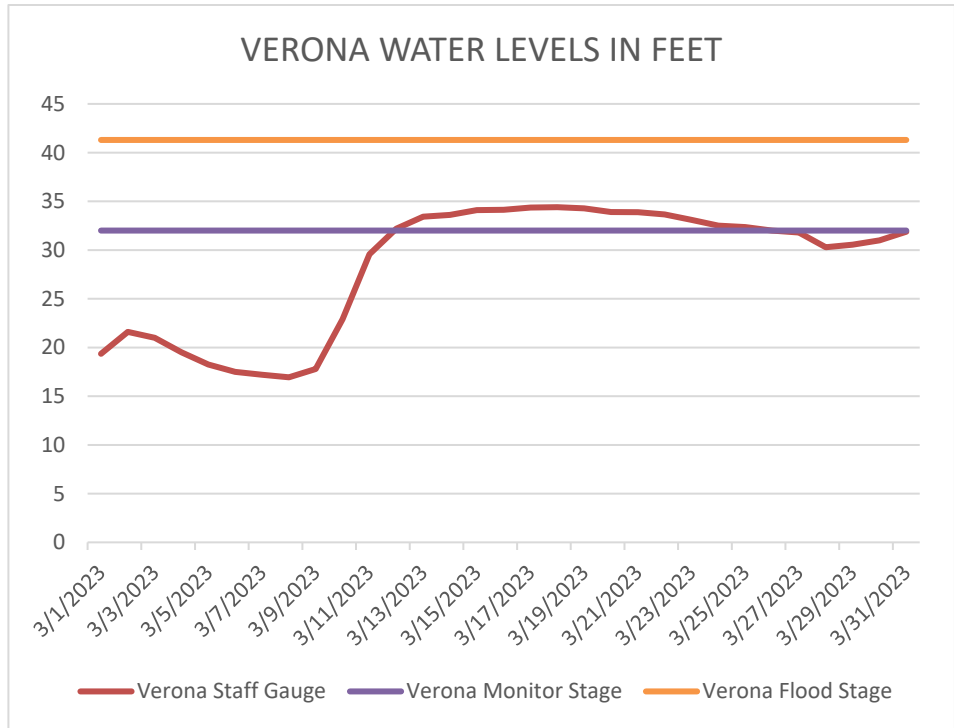
**Verona River Levels:**

H: 34.4'

L: 16.94'

Monitor Level: 32'

Flood Stage: 41.3'



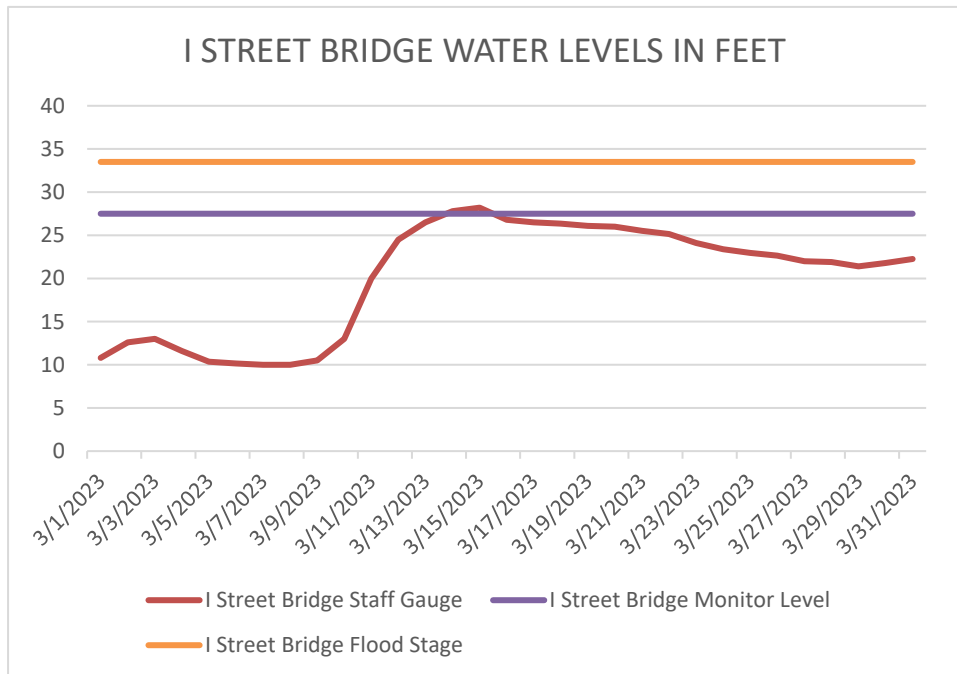
**I Street River Levels:**

H: 28.2'

L: 10'

Monitor Level: 27.5'

Flood Stage: 33.5'





The chart below represents various activities the field crew spent their time working on during the month of March, 2023.

RD 1000 Field Crew	*Field Hours Worked	Activity
	1192	Levee Patrol
	513	Pump Rounds
	54	Garbage
	49	Equipment Maintenance & Repari

*\*Hours worked do not include the Operations Manager's time.*

### Pumping

Please see the pumping data below as it relates to pump totals in the month of March. A total of 15,481.1 Ac-ft was pumped from the Basin.

Pumping Plant	Pump	Hours / Ac-ft
<b>Plant 1B</b>	Pump #1	178.3 Hrs / 1747.3 Ac-ft
	Pump #3	9.9 Hrs / 97 Ac-ft
	Pump #4	42.3 Hrs / 414.5 Ac-ft
<b>Plant 2</b>	Pump #2	340.3 Hrs / 986.9 Ac-ft
<b>Plant 3</b>	Pump #1	148.4 Hrs / 667.8 Ac-ft
	Pump #2	581.6 Hrs / 2617.2 Ac-ft
	Pump #3	5 Hrs / 28 Ac-ft
<b>Plant #5</b>	Pump #1	333.9 Hrs / 634.4 Ac-ft
	Pump #3	59.1 Hrs / 112.3 Ac-ft
<b>Plant #8</b>	Pump #2	1.5 Hrs / 15.6 Ac-ft
	Pump #3	1861.4 Hrs / 7073.3 Ac-ft
	Pump #6	103.5 Hrs / 1086.8 Ac-ft

### Safety Topics for the Month of March

OSHA's Revised Haz-Com Standard – New GHS Label Requirements

OSHA's Revised Haz-Com Standard – “Flame” Pictogram on Labels

OSHA's Revised Haz-Com Standard – “Flame Over Circle” Pictogram

OSHA's Revised Hazard Communication Standard – “Corrosion” Pictogram



**RECLAMATION DISTRICT 1000**

**DATE: APRIL 14, 2023**

**AGENDA ITEM NO. 4.3**

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**TITLE: District Counsel's Report – April 2023**

**SUBJECT: Update on Activities Since the March 2023 Board of Trustees Meeting**

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**EXECUTIVE SUMMARY:**

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of March 2023.

**ATTACHMENTS:**

None

**STAFF RESPONSIBLE FOR REPORT:**

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Kevin L. King, General Manager

Date: 04/07/2023



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 5.1

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**TITLE:** Approval of Minutes

**SUBJECT:** Approval of Minutes from March 10, 2023 Regular Board

---

**EXECUTIVE SUMMARY:**

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussion, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meetings:

- March 10, 2023 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies have a demonstrated need for confidentiality. To further comply with transparency, Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes.

**RECOMMENDATION:**

Staff recommends the Board approve the Minutes from the following Board Meeting:

- March 10, 2023 Regular Board Meeting (Attachment No. 1)

**ATTACHMENTS:**

1. March 10, 2023 Regular Board Meeting

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 04/03/2023

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/03/2023



RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING

MARCH 10, 2023  
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Vice President Thomas M. Gilbert; Trustee Nick Avdis; Trustee Jag Bains, Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Rebecca Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the March 10, 2023 Board meeting to order.

Note: General Manager Kevin King participated remotely.

1.2. Roll Call

Board Secretary Gutierrez called the roll.

PRESENT: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

ABSENT: None

1.3. Approval of Agenda

Trustee Lee Reeder requested that trustees identify themselves when making a motion.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

ACTION: The motion to approve the March 10, 2023 agenda is approved.

1.4. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Bains.

- 1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

## **2. PUBLIC HEARING**

- 2.1. PUBLIC HEARING ON PROPOSED RD 1000 STORMWATER SERVICE FEE: Conduct Public Hearing On Property-Related Fee Pursuant to Cal. Const. Article XIII D, Section 6 (Assessment and Property Related Fee Reform – Prop 218).

Trustee Lee Reeder stated that public commenters, including those online, who wished to speak would be allowed to do so. The time limit would be three minutes per person. There will be a final call for ballots afterward.

General Manager Kevin King provided background information on the 4Natomas program, which started a few years ago. In 2020, the District initiated a Capital Improvement Plan (CIP) update – a 30-year plan to replace aging infrastructure at specific intervals. Infrastructure life-cycle replacement would increase operational reliability while decreasing infrastructure failure and flood risk. The planned improvements would exceed current district revenue, so in 2021, a Comprehensive Financial Plan (CFP) was designed and approved by the Board. Phase 1 of the CFP worked with a financial model and studied the expenditures and revenue requirements for the next 30 years. Phase 2 of the CFP commenced in 2022 and was approved in November 2022. Phase two developed a funding plan for a flood-safe future.

GM King presented the history of district funding, the evolution of Natomas, the current state of RD1000 infrastructure, the concept of the “perfect storm,” the proposed new approach, and the public process.

Presently, the District receives \$3.7 million annually, with \$2.3 million coming from an existing district assessment and \$1.4 million coming from SAFCA’s Consolidated Capital Assessment District #2 (CCAD2), which will end in roughly 20 years. The District’s last rate change was in 1992. In Natomas, the cost of living has outpaced district rates. In 1992, an average home cost \$121,000; in 2022, the average price for the same-sized house was over \$800,000. District rates have remained static during this period. Since 1995, the need for flood protection has increased tremendously, with the basin now hosting almost 160,000 residents.

The current infrastructure is in a run-to-failure mode, as most of the infrastructure is past its useful life. Sacramento International Airport was nearly flooded in February due to an electrical explosion at Pumping Plant 2. Emergency repairs brought the plant back to 50% running capacity, and a catastrophe was avoided. Between the static funding rates, the exponential growth of the population in Natomas, and deferred infrastructure repairs, a “perfect storm” is created for elevated catastrophic flood risk. A new approach has been

developed to counteract the growing threat. A fiscally responsible future is a priority and will be ensured by identifying current and future infrastructure investment, comprehensive financial planning, and closing the funding gap. The District did not experience a majority protest during the November 2022 Proposed Stormwater Fee Hearing and did not experience a majority protest at the March 10 hearing, which concludes the second step.

GM King states there has been a significant effort in public outreach, and the District has worked hard to provide transparency to ensure that the fee is fiscally responsible and fair. There has also been an effort to educate the public on the need for flood funding. The vote tally will begin next week, and ballots will be opened following the hearing.

Trustee Lee Reeder opened the hearing for public comment.

Commentor Mr. Norman, needed to understand certain aspects of the methodology. He asked GM King to confirm that the service fee rate for agricultural land development is \$335 per acre. GM King indicated he would need to review the report, but he mentioned rate did not seem correct. He believes the rate will likely be about \$227 per acre. Mr. Norman indicated that he read in the draft report that the rate range was between \$200 and \$300. A \$250 per acre rate for farmers is only sustainable if the land is producing (i.e., a rice field). It is an excessive burden for those who own hundreds of acres. It is his opinion that the methodology should have been based on valuation.

Trustee Lee Reeder inquired whether public members online wished to comment. GM King indicated that no other public members were in virtual attendance.

Trustee Avdis asked GM King to respond to Mr. Norman's concerns over the burden on agricultural land.

GM King stated that the rates mentioned on the ballot equate to about \$227 per acre. The rate is applied equitably across all land in the District. However, the rates charged based on gross acreage are subject to an impervious surface coefficient (ISC) factor. For agricultural grounds, the ISC factor is 0.04. The gross square footage of a parcel is reduced by the ISC factor, resulting in the net square footage being significantly less than the gross acreage. ISC factors incorporate land use, with agricultural use having the lowest factor. Every acre in the District is charged at the same rate per net square foot. Once the ISC is applied, agricultural landowners, pay the least per acre in recognition of the infiltration rate.

Mr. Norman believes the farming industry will be impacted due to the hefty total fee.

GM King shared that he previously calculated a net difference for an agricultural producer who owns 1,400 acres to be \$6 per acre.

Trustee Avdis asked GM King to confirm that the per acre fee was derived from the calculation of the gross fee and the ISC factor calculation.

GM King reiterated that the gross rate is the same across all land in the District, and the ISC factor causes the difference. Sacramento County will pay most of the fee increase due to the airport. Twenty percent of the annual \$3.3 million revenue will come from the airport. Because agricultural land has less impervious land, such as concrete and asphalt, and therefore less runoff, their ISC is lower.

Trustee Avdis asked GM King to confirm that the per acre fee he calculated from the individual previously mentioned was \$6 per acre. GM King confirmed this statement.

Trustee Lee Reeder announced a last call for the public to submit ballots. A five-minute recess was announced at 8:32 am.

Board President Lee Reeder reconvened the meeting at 8:38 am. She announced the period for public comment closed. She entertained a motion to direct staff to begin tabulation and report the results on April 14, 2023, at 8 am.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None.

ABSENT: None.

ABSTAIN: None.

RECUSE: None.

ACTION: The motion to direct staff to begin the Stormwater Fee ballot tabulation and announce results by April 14, 2023 at 8 am is approved.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

There were no public comments made in person or virtually.

### **4. INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the February 2023 Board Meeting.

A copy of General Manager King's report has been included in the March 10 Board Packet.

Trustee Lee Reeder requested to discuss the State of Natomas Sponsorship item in the GM's report. [Item 4.1 Attachment 2]

GM King announced that the Natomas Chamber's State of Natomas event is on March 23. The District has received an invitation to attend and sponsor the event. As in years

past, it is an opportunity to connect and receive updates from local leaders and businesses.

Trustee Perez noted that the chamber may have requested a district speaker to discuss recent storms. GM King has not received the request but would happily speak at the event.

Trustee Smith asked for more information about this event. GM King described this year's event as a mixer and dinner. Trustee Avdis noted that it is important to be actively engaged in our community, it is an opportunity to convey what we do, and he fully supports the event. Trustee Gilbert added that attending is good for transparency and community connection and supports the District in attending this event. GM King asked for the Boards comfort level of sponsorship. The Board acknowledged comfort with Platinum sponsorship (\$1800). Trustees were asked to contact GM King to confirm attendance. A motion is not necessary.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Feb. 2023 Board Meeting.

GM King made known that the District is prepared for the upcoming storms.

The Sacramento River Verona Station is significantly lower than the 32 ft mark with necessitates 24/7 patrolling. Trustee Gilbert inquired when the weirs would open. GM King stated that the weirs open after several consecutive days above 32 ft and rising.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the February 2023 Board Meeting.

Counsel Rebecca Smith verbally updated work performed in the past month. She reminded everyone that for absence or remote Board meeting participation, it is necessary to give staff an early heads up so the information can be appropriately added to the agenda and meeting coverage.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Perez/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None.

ABSENT: None.

ABSTAIN: None.



RECUSE: None.

ACTION: The motion to approve Consent Calendar Items 5.1 through 5.4 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the February 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for February 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for February 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for February 2023.

## **6. SCHEDULED ITEMS**

6.1. ASSEMBLY BILL 557: Review and Consider Authorizing the General Manager to Submit a Letter of Support for Assembly Bill 557

The California Special Districts Association (CSDA) requests a letter of support for AB 557 (Hart) Open Meetings: local agencies. Teleconferences. The CA Constitution generally requires local agencies to ensure public access and to attend meetings of the legislative body of a local agency.

GM King describes this bill as a bridge between the executive order that recently suspended remote meetings and Brown Act Requirements. As introduced, this bill would enable local agencies to meet remotely should there be a proclaimed state of emergency in the future and set forth broadcasting options for public participation.

CSDA is requesting letters of support from their membership.

MOVED/SECOND: Trustee Avdis/Trustee Gilbert

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None.

ABSENT: None.

ABSTAIN: None.

RECUSE: None.

ACTION: The motion to authorize General Manager King to submit a Letter of Support for AB 557 (Hart) is approved.

6.2. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR NOMINATIONS: Review and Consider Nominations for California Special Districts Association Call for Nominations

General Manager King stated that CSDA sends out a Call for Nominations to run for their Board every couple of years. Typically, Board members or executive staff are nominated. None of the Trustees expressed their interest in being nominated. GM King made know that he was interested in being nominated for the Sierra Network, Seat C.

Trustee Smith inquired about the time commitment to serve on the CSDA Board. GM King expects the time commitment to be minimal with limited travel and sees a great benefit to the District by having a representative on the CSDA Board.

Trustee Perez believes having a reclamation district member on the CSDA Board is important. He supports nominating GM King for the Sierra Network Seat C.

Trustee Avdis moved to nominate Kevin King to run for the CSDA Board Sierra Network Seat C.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None.

ABSENT: None.

ABSTAIN: None.

RECUSE: None.

ACTION: The motion to nominate General Manager Kevin King to run for the CSDA Board Sierra Network Seat C is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. RD 1000 Committee Meetings Since Last Board Meeting**

- Urbanization Committee (Lee Reeder, Barandas, Smith) February 22, 2023
- Executive Committee (Lee Reeder & Gilbert) March 1, 2023

#### **7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting**

- Finance Committee
- Legal Committee
- Operations Committee
- Personnel Committee

## **8. CLOSED SESSION**

There were no Closed Session items scheduled.

## **9. ADJOURN**

MOVED/SECOND: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None.

ABSENT: None.

ABSTAIN: None.

ACTION: Motion to adjourn the meeting is approved.



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 5.2

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TITLE: Treasurer's Report

SUBJECT: Approve Treasurer's Report for March 2023

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### EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The Staff Report attachment provides its operations and maintenance cash flow's monthly beginning and ending balances. The report considers the current month's receipts, fund-to-fund transfers, accounts payable, and payroll. Notable fund and cash flow items during March 2023 are featured in the attached Treasurer's Report.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West. The District's primary source of income is property assessments. Assessments are collected through respective Sacramento and Sutter County tax bills.

Annually, the Board of Trustees approves a Resolution designating officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. The District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

### RECOMMENDATION:

Staff recommends the Board approve the March 2023 Treasurer's Report.

### ATTACHMENTS:

1. Treasurer's Report March 2023

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 04/03/2023

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/03/2023

Treasurer's Report for March 2023

March 2023	Ending Balance @ 3/31/23
<b>Total Funds at 3/31/23</b>	<b>8,202,877.80</b>
Bank of the West - Checking*	880,782.11
Bank of the West - Money Market	200,445.69
Bank of the West FMAP	389.97
Sacramento County Treasurer	4,254,324.81
State Treasurer - Local Agency Investment Fund	661,128.14
City of Sacramento - Pool A	2,205,807.08

Included in O&M cash flow below  
Included in O&M cash flow below  
Included in O&M cash flow below

March 2023 - Operations and Maintenance Cash Flow	Money Market	FMAP	Operating Checking	Combined O&M
<b>Beginning Balance at 3/1/23</b>	200,445.69	389.97	332,909.46	533,745.12
Transfers from money market to operating account	(200,000.00)	-	200,000.00	-
Transfers from LAIF to money market account	200,000.00	-	-	200,000.00
Transfers from County Treasury to operating account	-	-	1,000,000.00	1,000,000.00
Current months receipts	-	-	47,976.50	47,976.50
Accounts Payable*	-	-	(587,720.31)	(587,720.31)
Payroll	-	-	(112,383.54)	(112,383.54)
<b>Ending Balance at 3/31/23</b>	<b>200,445.69</b>	<b>389.97</b>	<b>880,782.11</b>	<b>1,081,617.77</b>

\*See Attached Check Register

Current months receipts are made up of the following:

Refund of bank fee from Bank of the West	40.00
US Bank Incentive payment	100.41
Deposit from Meritage Homes	10,000.00
Sacramento County DWR ground water pumping	37,836.09
	<u>47,976.50</u>



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 5.3

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TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for March 2023

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### EXECUTIVE SUMMARY:

This Staff Report advises the Board of monthly expenditures and explains any expenses outside of the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for March 2023.

#### Expenses

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$134,600 to SMUD for power, \$171,488 to Stratton Insurance for the District's 2023-2024 annual premium, and \$36,071 to Page Design for graphic design work related to the 4Natomas Prop 218 Stormwater Fee.

### RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for March 2023.

### ATTACHMENTS:

1. March 2023 Expenditure Report

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 04/03/2023

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/03/2023

# March 2023 Expenditure Report – O&M

**AGENDA ITEM 5.3  
ATTACHMENT NO. 1**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
							<b>332,909.46</b>
<b>1011.00</b>			<b>Bank of the West O&amp;M Checking</b>				<b>332,909.46</b>
Bill Pmt			Alhambra & Sierra Springs	Inv 61692120222423		100.13	332,809.33
-Check	03/01/2023	03012023					
Bill Pmt			City of Sacramento	Acct 0010065857		73.82	332,735.51
-Check	03/01/2023	6041075694					
Bill Pmt			Comcast	Acct 8155600381146169		356.60	332,378.91
-Check	03/01/2023	1479790403					
Bill Pmt			Napa Auto Parts			62.69	332,316.22
-Check	03/01/2023	212107835					
Bill Pmt			The Home Depot			83.87	332,232.35
-Check	03/01/2023	6110000252					
Bill Pmt			City of Sacramento	Acct 1905200485		19.12	332,213.23
-Check	03/01/2023	6041256177					
Bill Pmt			Cintas	Inv 4147082564		96.10	332,117.13
-Check	03/01/2023	51683					
Bill Pmt			Clean Choice	Inv 5007		320.00	331,797.13
-Check	03/01/2023	51684					
Bill Pmt			Contour Sierra Aebi, LLC	Inv 14406		797.75	330,999.38
-Check	03/01/2023	51685					
Bill Pmt			Denecochea Digital	Inv 69881		1,468.13	329,531.25
-Check	03/01/2023	51686					
Bill Pmt			Dossier Systems	Inv 131364		947.11	328,584.14
-Check	03/01/2023	51687					
Bill Pmt			Elena Lee Reeder	CA Women Led		250.00	328,334.14
-Check	03/01/2023	51688					
Bill Pmt			Interstate Oil Company	Inv 599507		3,476.90	324,857.24
-Check	03/01/2023	51689					
Bill Pmt			Mead & Hunt	Inv 344405		12,339.00	312,518.24
-Check	03/01/2023	51690					
Bill Pmt			Natomas Chamber of Commerce	Inv 4536		225.00	312,293.24
-Check	03/01/2023	51691					
Bill Pmt			Pape Machinery	Inv 14208293		33.44	312,259.80
-Check	03/01/2023	51692					
Bill Pmt			SMUD	Acct 7000000317		134,600.37	177,659.43
-Check	03/01/2023	51693					
Bill Pmt			Verizon	Inv 9927628473		237.62	177,421.81
-Check	03/01/2023	51694					
Bill Pmt			Auto Worx Inc	Invs 112038, 110244, 112042, 112046		227.00	177,194.81
-Check	03/01/2023	51695					
Bill Pmt			CA Special Districts Association	Invs 64896, 64894, 64895, 64893, 64891, 94892		4,050.00	173,144.81
-Check	03/01/2023	51696					
Bill Pmt			Downey Brand LLP	Invs 582722, 582719		6,478.50	166,666.31
-Check	03/01/2023	51697					
Bill Pmt			Sterling May Equipment Co. Inc.	Inv 234064, 234062		73.19	166,593.12
-Check	03/01/2023	51698					
Bill Pmt			Valley Hydraulics & Machine, Inc.	I 13978, 13979, 13983		175.62	166,417.50
-Check	03/01/2023	51699					
Bill Pmt			Valley Tire Center, Inc.	Inv 4000366, 4000824		2,260.78	164,156.72
-Check	03/01/2023	51700					
General Journal				3/2/23 payroll activity		47,594.48	116,562.24
General Journal	03/02/2023						
General Journal	03/03/2023		US Bank Corp	US Bank incentive payment	100.41		116,662.65
General Journal				Deposit from Meritage Homes for Panhandle project			
General Journal	03/03/2023				10,000.00		126,662.65
Check	03/10/2023	EFT	ADP			103.20	126,559.45
Bill Pmt			Alhambra & Sierra Springs	Inv 21217024030423		62.74	126,496.71
-Check	03/13/2023	03132023					
Bill Pmt			City of Sacramento	Acct 7029676079		5.30	126,491.41
-Check	03/13/2023	7242585873					
Bill Pmt			Comcast	Acct 8155600381146169		366.60	126,124.81
-Check	03/13/2023	1489889584					
Bill Pmt			Sacramento County Utilities			227.40	125,897.41
-Check	03/13/2023	3132023					
Bill Pmt			Waste Management of Sacramento			1,008.40	124,889.01
-Check	03/13/2023	8006776266					
Bill Pmt			ACWA JPIA	April 2023		1,969.64	122,919.37
-Check	03/13/2023	51701					
Bill Pmt			Airgas NCN	Inv 999556166		443.41	122,475.96
-Check	03/13/2023	51702					

Bill Pmt							
-Check	03/13/2023	51703	Amplify 360 Inc	Inv 2074		1,812.50	120,663.46
Bill Pmt							
-Check	03/13/2023	51704	Appeal - Democrat	Cust 02100903		406.00	120,257.46
Bill Pmt							
-Check	03/13/2023	51705	AT&T	Inv 19599550		919.05	119,338.41
Bill Pmt							
-Check	03/13/2023	51706	Berkshire Hathaway				
Bill Pmt			Homestate Companies	REWC329397		2,345.17	116,993.24
-Check	03/13/2023	51707	Brookman Protection				
Bill Pmt			Services, Inc.	Inv 23-042		7,600.00	109,393.24
-Check	03/13/2023	51708	Carson Landscape				
Bill Pmt			Industries	Inv 408666		894.00	108,499.24
-Check	03/13/2023	51709	Chavez Accountancy				
Bill Pmt			Corporation	Inv 5428		1,092.50	107,406.74
-Check	03/13/2023	51710	Interstate Oil Company	Inv 599550		2,219.79	105,186.95
Bill Pmt							
-Check	03/13/2023	51711	Jan-Pro	Inv 17063		385.88	104,801.07
Bill Pmt			Kjeldsen, Sinnock &				
-Check	03/13/2023	51712	Neudeck, Inc.	Inv 34691		1,131.25	103,669.82
Bill Pmt							
-Check	03/13/2023	51713	Page Design Group	Inv 23-0070		36,071.88	67,597.94
Bill Pmt							
-Check	03/13/2023	51714	Pape Machinery	Inv 14236140		773.40	66,824.54
Bill Pmt			Smile Business				
-Check	03/13/2023	51715	Products	Inv 1103128		170.77	66,653.77
Bill Pmt			Sterling May Equipment				
-Check	03/13/2023	51716	Co. Inc.	Inv 235656		86.38	66,567.39
Bill Pmt							
-Check	03/13/2023	51717	Streamline	Inv A14C0AB6-0028		200.00	66,367.39
Bill Pmt			Terrapin Technology				
-Check	03/13/2023	51718	Group	Inv 23-0289		2,855.62	63,511.77
Bill Pmt							
-Check	03/13/2023	51719	The Sacramento Bee	Inv 180678		731.08	62,780.69
Bill Pmt			Valley Hydraulics &				
-Check	03/13/2023	51720	Machine, Inc.	Inv 140055		156.75	62,623.94
Bill Pmt							
-Check	03/13/2023	51721	Valley Tire Center, Inc.	Inv 40001793		26.00	62,597.94
Bill Pmt			Verizon Connect Fleet				
-Check	03/13/2023	51722	USA LLC	Inv 362000037439		632.95	61,964.99
Bill Pmt							
-Check	03/13/2023	51723	West Yost Associates	Inv 2052683		2,962.17	59,002.82
Bill Pmt				Invs 5143802591, 9213992980, 9213992984,			
-Check	03/13/2023	51724	Cintas	5148313671		254.81	58,748.01
Bill Pmt							
-Check	03/13/2023	51725	US Bank Corp	Accts Ending 5312, 1282, 1506		2,437.37	56,310.64
Check	03/13/2023	EFT	Cal Pers			6,950.09	49,360.55
Check	03/13/2023	EFT	Cal Pers			3,705.84	45,654.71
Check	03/13/2023	EFT	Cal Pers			4,044.86	41,609.85
Check	03/14/2023	EFT	Cal Pers			976.97	40,632.88
Bill Pmt							
-Check	03/16/2023	211212213	Cal Pers			10,281.50	30,351.38
Bill Pmt							
-Check	03/16/2023	51726	Cintas	Inv 5146473971		90.89	30,260.49
Bill Pmt							
-Check	03/16/2023	51727	MBK Engineers	Inv 10070		1,092.75	29,167.74
Bill Pmt			Natomas Chamber of				
-Check	03/16/2023	51728	Commerce	State of Natomas		1,800.00	27,367.74
Bill Pmt			Sacramento				
-Check	03/16/2023	51729	Metropolitan Air Quality	Inv 2223-05-03482		4,838.00	22,529.74
Bill Pmt			Mgmt				
-Check	03/16/2023	51730	Security & Asset	Inv 5233549		3,846.81	18,682.93
Bill Pmt			Management, LP				
-Check	03/16/2023	51731	Sterling May Equipment	iNV 234063		30.00	18,652.93
Bill Pmt			Co. Inc.				
-Check	03/16/2023	51732	Valley Hydraulics &	Inv 139784		39.31	18,613.62
Bill Pmt			Machine, Inc.				
-Check	03/16/2023	51733	Valley Tire Center, Inc.	Inv 40000862, 40001161		4,173.82	14,439.80
Transfer	03/16/2023			Funds Transfer	200,000.00		214,439.80
Bill Pmt							
-Check	03/17/2023	1002326332	Cal Pers	April 2023		22,771.96	191,667.84
Bill Pmt			Blankenship &				
-Check	03/17/2023	51734	Associates, Inc.	Inv 8616		981.25	190,686.59

Bill Pmt			Carson Landscape Industries	Inv 409487		170.00	190,516.59
-Check	03/17/2023	51735					
Bill Pmt			Downey Brand LLP	Inv 583948, 583943		3,364.00	187,152.59
-Check	03/17/2023	51736					
General Journal Payment				3/15/23 payroll activity		64,789.06	122,363.53
	03/20/2023		Sacramento County DWR		37,836.09		160,199.62
General Journal			Bank of the West	Bank fee refund	40.00		160,239.62
General Journal	03/20/2023		Bank of the West	Bank fee		40.00	160,199.62
Bill Pmt			City of Sacramento	Acct 2007944000		154.75	160,044.87
-Check	03/22/2023	8149691081					
Bill Pmt			City of Sacramento	Acct 5450844000		36.86	160,008.01
-Check	03/22/2023	8149703612	County of Sacramento - Municipal Servces	Inv 26100		2,105.20	157,902.81
Bill Pmt			Verizon	Inv 9930025785		275.70	157,627.11
-Check	03/22/2023	51737	Yolo County Public Works	February 2023		1,799.74	155,827.37
Bill Pmt			Cal Pers			600.00	155,227.37
-Check	03/22/2023	51738					1,155,227.3
Check	03/23/2023	EFT					7
Transfer	03/24/2023			Funds Transfer	1,000,000.00		1,155,138.5
Check			ADP			88.80	7
Bill Pmt	03/24/2023	EFT	Alhambra & Sierra Springs	Inv 6169212032423		78.87	1,155,059.7
-Check	03/28/2023	03282023					0
Bill Pmt			City of Sacramento	Acct 1905200485		19.12	1,155,040.5
-Check	03/28/2023	8744413269	Blankenship & Associates, Inc.	Inv 8627		2,000.00	8
Bill Pmt			Chavez Accountancy Corporation	Inv 5477		1,140.00	1,151,900.5
-Check	03/28/2023	51740					8
Bill Pmt			County of Sacramento	Acct AR0071982		442.00	1,151,458.5
-Check	03/28/2023	51741	Department of Motor Vehicles	VIN 1HFVE04M8H4100037		54.00	8
Bill Pmt			Mead & Hunt	Inv 345374		24,199.00	1,127,205.5
-Check	03/28/2023	51742	Roof Doctors	Inv 338644		487.00	8
Bill Pmt			SMUD	Acct 7000000317		60,391.27	1,066,327.3
-Check	03/28/2023	51743	Stratton Agency	Inv 24727 Acct RECLDIS-01		29,130.00	1
Bill Pmt			Department of Motor Vehicles	VIN 478TE1518XA100866		54.00	1,037,197.3
-Check	03/28/2023	51744					1
Bill Pmt			Stratton Agency	Inv 24728 Acct RECLDIS-01		47,467.00	989,676.31
-Check	03/28/2023	51745					
Bill Pmt			Stratton Agency	Inv 24726 Acct RECLDIS-01		94,891.00	894,785.31
-Check	03/28/2023	51746	Cintas	lv 5150037136, 5150891785, 5150802972		497.24	
Bill Pmt			US Bank Corp	Accts ending 1282 & 5312		1,265.24	894,288.07
-Check	03/28/2023	51750					
Bill Pmt			PG&E			492.24	893,022.83
-Check	03/28/2023	51751					
Bill Pmt			Denecochea Digital	Inv 69956		475.78	892,530.59
-Check	03/31/2023	51752					
Bill Pmt			Interstate Oil Company	INv 0811589		347.99	892,054.81
-Check	03/31/2023	51753	Loewen Pump Maintenance	Inv 3272		9,390.00	891,706.82
Bill Pmt			Valley Tire Center, Inc.	Inv 40002207, 40002473		1,534.71	882,316.82
-Check	03/31/2023	51754					
						1,247,976.50	700,103.85
						1,247,976.50	700,103.85
<b>TOTAL</b>						<b>1,247,976.50</b>	<b>700,103.85</b>
						<b>880,782.11</b>	<b>880,782.11</b>



Activity Summary

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Transfers from Money Market account	200,000.00
Transfers from County Treasury	1,000,000.00
Bank fee refund	40.00
Current months receipts	47,936.50
Accounts payable disbursements	-587,720.31
Payroll disbursements	<u>-112,383.54</u>
 Net activity	 <u><u>547,872.65</u></u>



**RECLAMATION DISTRICT 1000**

**DATE: APRIL 14, 2023**

**AGENDA ITEM NO. 5.4**

**TITLE: Budget to Actual Report**

**SUBJECT: Review and Accept Report for March 2023**

**EXECUTIVE SUMMARY:**

This Staff Report provides a monthly budgetary snapshot of how well the District meets its budget goals for the fiscal year. The monthly Budget to Actual Report contains a three-column presentation of actual expenditures, budgeted expenditures, and the Budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained in the Executive Summary of this report.

Attachment 1 provides a report for the month ending March 2023. The most significant expenditures to date under Administration are Public Relations, Administrative Consultants, Assessments/Property Taxes, Group Insurance, Worker’s Compensation Insurance, Continuing Education, and Election expenses. Significant expenses under Operations are Power, Supplies & Materials, Equipment Repair, Miscellaneous, Utilities, and Government Fees/Permits.

**BACKGROUND:**

The Board of Trustees adopts a budget annually in June. District staff prepares the budget, which presents the current year's budget versus expenditures and a proposed budget for the upcoming fiscal year.

Three Board committees review the draft budget before being presented to the Board for adoption in June. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations to the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for adoption at a regular Board meeting.

**RECOMMENDATION:**

Staff recommends the Board review and accept the Budget to Actual Report for March 2023

**ATTACHMENTS:**

- 1. Budget to Actual Report March 2023

**STAFF RESPONSIBLE FOR REPORT:**

  
 \_\_\_\_\_  
 Joleen Gutierrez, Administrative Services Manager

Date: 04/03/2023

  
 \_\_\_\_\_  
 Kevin L. King, General Manager

Date: 04/03/2023

**Reclamation District No. 1000  
Budget to Actual Comparison  
July 1, 2022 to March 31, 2023 (Nine Months Ending of Fiscal 2023)**

	Year to Date July 1, 2022 to March 31, 2023	Budget	Percent of Budget	
<b>Operation &amp; Maintenance Income</b>				
Property Assessments	1,224,190	2,250,000	54.41%	
Rents	17,330	24,000	72.21%	
Interest Income	55,982	35,000	159.95%	
SAFCA - O/M Assessment	-	1,421,000	0.00%	
Misc Income	108,061	-	Not Budgeted	Includes surplus equipment sale
FMAP Grant	-	-	Not Budgeted	
Annuitant Trust Reimbursement	-	-	Not Budgeted	
Security Patrol Reimbursement	29,260	60,000	48.77%	
<b>Total</b>	<b>1,434,823</b>	<b>3,790,000</b>	<b>37.86%</b>	
<b>Restricted Fund</b>				
Metro Airpark Groundwater Pumping	37,836	25,000	151.34%	
<b>Total Combined Income</b>	<b>1,472,659</b>	<b>3,815,000</b>	<b>38.60%</b>	
<b>Administration, Operations and Maintenance - Expenses</b>				
<b>Administration</b>				
Government Fees/Permits	3,302	27,700	11.92%	
Legal	69,035	77,500	89.08%	
Liability/Auto Insurance	160,234	171,270	93.56%	
Office Supplies	3,255	4,500	72.33%	
Computer Costs	23,697	34,900	67.90%	
Accounting/Audit	35,638	57,200	62.30%	
Admin. Services	11,486	20,750	55.35%	
Utilities (Phone/Water/Sewer)	11,246	16,900	66.54%	
Mit. Land Expenses	4,995	6,000	83.25%	
Administrative Consultants	41,693	38,800	107.46%	
Assessment/Property Taxes (SAFCA - CAD)	9,039	8,500	106.34%	
Admin - Misc./Other Expenses	611	2,800	21.82%	
Memberships	35,728	39,700	89.99%	
Office Maintenance & Repair	16,300	33,350	48.88%	
Payroll Service	2,023	4,500	44.96%	
Public Relations	408,422	74,000	551.92%	
Small Office & Computer Equipment	574	10,000	5.74%	
Election	141,446	100,500	140.74%	
Conference/Travel/Professional Development	3,235	20,500	15.78%	
<b>Sub Total</b>	<b>981,959</b>	<b>749,370</b>	<b>131.04%</b>	
<b>Personnel/Labor</b>				
Wages	1,045,151	1,218,409	85.78%	
Group Insurance	117,161	115,592	101.36%	
Worker's Compensation Insurance	25,295	25,000	101.18%	
OPEB - ARC	-	62,485	0.00%	
Dental/Vision/Life	20,820	25,300	82.29%	
Payroll Taxes	77,152	92,599	83.32%	
Pension	176,001	278,922	63.10%	
Continuing Education	5,026	5,000	100.52%	
Trustee Fees	20,025	35,000	57.21%	
Annuitant Health Care	71,004	108,127	65.67%	
<b>Sub Total</b>	<b>1,557,635</b>	<b>1,966,434</b>	<b>79.21%</b>	

<b>Operations</b>			
Power	434,813	450,000	96.63%
Supplies/Materials	17,266	18,500	93.33%
Herbicide	119,986	225,000	53.33%
Fuel	63,778	80,000	79.72%
Field Services	110,078	267,000	41.23%
Field Operations Consultants	12,861	15,000	85.74%
Equipment Rental	-	5,000	0.00%
Refuse Collection	22,697	30,000	75.66%
Equipment Repair/Service	30,429	25,000	121.72%
Equipment Parts/Supplies	22,082	50,000	44.16%
Facility Repairs	263,708	595,000	44.32%
Shop Equipment (not vehicles)	1,712	12,500	13.70%
Field Equipment	8,999	40,000	22.50%
Misc/Other 2	2,454	500	490.80%
Utilities - Field	12,199	11,000	110.90%
Government Fees/Permits - Field	9,625	9,500	101.32%
<b>Sub Total</b>	<b>1,132,687</b>	<b>1,834,000</b>	<b>61.76%</b>
<b>Equipment</b>			
Equipment	9,681	-	Not budgeted SCADA
<b>Sub Total</b>	<b>9,681</b>	<b>-</b>	
<b>Consulting/Contracts/Memberships</b>			
Engineering/Technical Consultants	103,961	176,400	58.93%
Security Patrol	64,220	175,000	36.70%
Temporary Admin	9,045	-	Not budgeted
<b>Sub Total</b>	<b>177,226</b>	<b>351,400</b>	<b>50.43%</b>
<b>FMAP Expenditures</b>			
LOI/SWIF (Consultants)	18,083	20,000	90.42%
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	100,541	409,400	24.56%
Administrative	-	10,000	0.00%
<b>Sub Total</b>	<b>118,624</b>	<b>439,400</b>	<b>27.00%</b>
<b>Total A, O &amp; M Expenses</b>	<b>3,977,812</b>	<b>5,340,604</b>	<b>74.48%</b>
<b>Capital Expenses</b>			
Capital Office Upgrades	53,067	-	Not budgeted
Capital RE Acquisition	-	-	Not budgeted
Capital Office Facility Repair	-	75,000	0.00%
Capital Facilities	33,928	2,920,000	1.16%
<b>Sub Total</b>	<b>86,995</b>	<b>2,995,000</b>	<b>2.90%</b>
<b>Total All Expenditures</b>	<b>4,064,807</b>	<b>8,335,604</b>	<b>48.76%</b>



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 5.5

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**TITLE:** Panhandle Project

**SUBJECT:** Review and Consider Authorizing the General Manager to Execute Funding Agreement with MLC Holdings, INC. for Panhandle Development Project Processing.

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**EXECUTIVE SUMMARY:**

Reclamation District No. 1000 (RD 1000; District) was approached by landowners within the proposed Panhandle development area, to review development plans and other related items. The District has drafted a Development Project Processing Funding Agreement (Attachment No. 1) with the project landowners. Staff is seeking authorization to execute the Funding Agreement for Panhandle Development Project Processing.

**RECOMMENDATION:**

Staff recommends the Board review and consider authorizing the General Manager to Execute the Funding Agreement for Panhandle Development Project Processing. (Attachment No. 1).

**FINANCIAL IMPACT:**

Reimbursement of District expenses to process Development Project.

**ATTACHMENTS:**

1. Funding Agreement for Panhandle Development Project Processing

**STAFF RESPONSIBLE FOR REPORT:**

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Kevin L. King, General Manager

Date: 04/01/2023

**RECLAMATION DISTRICT NO. 1000  
FUNDING AGREEMENT FOR THE PANHANDLE  
DEVELOPMENT PROJECT PROCESSING**

THIS AGREEMENT is made as of this 28<sup>th</sup> day, of February, 2023, by and between Reclamation District No. 1000, a California public agency ("District"), and MLC HOLDINGS, INC., an Arizona corporation doing business in California as MLC Land Holdings Inc., ("Landowner"), who agree as follows:

**1. Recitals.** This Agreement is made with reference to the following background recitals:

1.1. Landowner controls approximately 106.5+/- acres of land located within the City of Sacramento and in a portion of the District adjacent to the Natomas East Main Drain Canal between Elkhorn Boulevard and Del Paso Road (the "Property"). Landowner proposes to develop the Panhandle Project (the "Project") on the Property. Landowner has submitted a development application for the Project to the City of Sacramento (the "Application"), which is currently being processed. In connection with the Application, Landowner has requested District's consent to the modification of certain drainage associated with the Property.

1.2. Pursuant to state law and District policies, District will process Landowner's request by performing the following tasks, as necessary: preparing and/or reviewing plans and specifications for facilities and providing related services; preparing staff reports and recommendations, conditions, resolutions, findings and other Project related documents; and noticing and conducting Board of Trustees' public hearings and meetings (the "Project Processing Tasks").

1.3. The District has determined that the Project does not provide any benefits to District's ratepayers other than Landowner and therefore, state law and policy requires Landowner to fund District's costs of performing the Project Processing Tasks to avoid the gifting of ratepayer funds for a private purpose. To obtain the necessary services in a timely and appropriate manner, Landowner therefore agrees to provide funding to District to cover such costs on and subject to the terms of this Agreement.

1.4. Landowner has appointed Chris Stump as its agent for all purposes appropriate and necessary to implement this Agreement.

**2. Project Processing Tasks.** District, through its staff, legal, engineering and other consultants, and Board of Trustees, will perform and undertake the Project Processing Tasks.

**3. Funding for Project Processing Tasks.**

3.1. Landowner agrees to provide an initial deposit of \$10,000 to District as funding for the Project Processing Tasks. District will draw on this initial deposit to pay or reimburse periodic invoices from District's consultants and to reimburse District for the cost of District staff time

and materials, copies of which will be provided to Landowner at the time of each draw. The funding may be used retroactively to reimburse District's costs incurred before execution of this Agreement for performing Project Processing Tasks. If at any time before completion of the Project Processing Tasks the deposit balance is less than \$2,500, District reserves the right to either demand additional deposits in an amount sufficient to replenish the deposit fund up to the initial deposit amount of \$10,000 or to request payment from Landowner on an invoice-by-invoice basis. Landowner will make any deposit or payment to District within 30 days of receipt of District's invoice or demand.

3.2. In addition to funding on-going Project Processing Tasks in accordance with paragraph 3.1 above, any Project Processing Task that requires District to enter into an agreement with a consultant or to purchase materials and supplies costing \$7,500 or more shall be funded in advance by Landowner. To obtain such advance funding, District will advise Landowner in writing of the cost and purpose of the proposed Project Processing Task. If Landowner concurs that the work is a necessary Project Processing Task, it will advance the total estimated cost of the work under the consultant agreement to District within 30 days of the written notice of the proposed Project Processing Task. If Landowner objects to the proposed work, it will send District a written notice of the objection(s) and specific ground(s) therefor within ten days of receipt of the District's notice, and request that District meet and confer to modify the proposal to address Landowner's concerns or to otherwise resolve the dispute within 30 days of Landowner's written notice to District. If the dispute is not resolved after meeting and conferring, District in its sole discretion may give written notice to Landowner that District will proceed with the proposed Project Processing Task and require Landowner to fund such task. If Landowner then refuses to fund the work in the time provided in paragraph 3.1, such refusal will constitute a default and District may elect to terminate this Agreement as provided in paragraph 7.2.

3.3. If any requested deposit or payment is not made in accordance with paragraph 3.1, District will notify Landowner and Landowner will have ten days to cure the default. If Landowner does not make a deposit or payment within the ten-day cure period, then District may suspend all work on the Project Processing Tasks until receipt of Landowner's deposit or payment and/or may elect to declare a default and terminate the Agreement in accordance with section 7 hereof.

3.4. District will deposit Landowner deposits into a special accounting fund for the purpose of paying and reimbursing District costs on the Project Processing Tasks (the "Project Fund"). Any Landowner's deposit remaining upon completion of the Project Processing Tasks or any earlier termination of this Agreement will be promptly refunded without interest to Landowner. If the final total Project Processing Tasks costs exceed the amount of the deposit(s), Landowner will pay the difference to the District within the time specified in paragraph 3.2 above.

**4. Record Keeping.** District will keep and maintain accurate accounting and bookkeeping records relating to the Project Processing Tasks costs and Project Fund, including all deposits into the fund and all District costs paid or reimbursed from the fund. Landowner and its employees, accountants, attorneys and agents may review, inspect, copy and audit these records, including all source documents.

**5. No District Commitment on Project.** District reserves complete discretion regarding the Project

Processing Tasks and related documents and District's decisions concerning the Project. Nothing in this Agreement will in any way commit or obligate District to approve the Project or consent to the Application or any other development project application. District also reserves complete discretion regarding the contents, analysis and conclusions of any Project Processing Task documents, including determination of Landowner's compliance with District ordinances, rules and regulations and satisfaction of any conditions. District staff and consultants will work directly for District and be responsible only to District.

**6. Documents.** Any documents prepared or compiled by District staff or consultants under contract with District relating to the Project Processing Tasks will be and remain the property of District.

**7. Term and Termination.**

7.1. This term of this Agreement is five years running from its effective date.

7.2. This Agreement will remain in effect for the term provided in paragraph 7.1 above, unless earlier terminated upon the occurrence of: (a) Landowner's failure to cure any default of its obligations under this Agreement; (b) Landowner's failure to satisfy any conditions of the Application or expiration of the Application; (c) Landowner's written notice to District that the Application or Project is being withdrawn, suspended or terminated; (d) any determination by District that it is unable to provide any services to the Project due to a change in any federal, state or local law, ordinance, rule, regulation or policy; or (e) District and Landowner's termination of this Agreement upon 30 days mutual written notice.

7.3. If Landowner defaults on any obligation under this Agreement, District will have the right to exercise any and all rights and remedies available to it under law and equity, including the right to terminate this Agreement, and to collect the costs of such cure from Landowner including attorneys' fees as provided in paragraph 8.7 of this Agreement. . If this Agreement is terminated as provided in this section, any deficit in or balance from the Project Fund for all District unpaid, reimbursable costs incurred for the Project will be immediately due and payable by Landowner to District in accordance with paragraph 3.1 of this Agreement. Landowner's obligations under this paragraph will survive any termination of this Agreement.

**8. General Provisions.**

8.1. Integration. This Agreement, together with a drainage improvement agreement which will be entered into between District and Landowner relating to Landowner's payment of District's Development Impact Fee and installation of specific drainage improvements required for the Project, constitute the sole, final, complete, and integrated statement of the terms of this contract among the parties concerning the subject matter addressed herein, and supersedes all prior negotiations, representations or agreements, either oral or written, that may be related to the subject matter of this Agreement, except those other documents that are expressly referenced in this Agreement.

8.2. Assignment. Landowner may not assign this Agreement to any other party except upon notice to District and District's written consent to the proposed assignment; provided however,



Landowner may assign this Agreement to any person or entity controlling, controlled by, or under common control with Landowner upon notice to District, but without any consent or other action of District required.

8.3. Successors and Assigns. Subject to the provisions of paragraph 8.2, this Agreement will bind and inure to the benefit of the respective successors, assigns, heirs, devisees and personal representatives of the parties.

8.4. Amendment. This Agreement may be modified or amended only by a subsequent written agreement approved and executed by both parties. Amendment by District requires approval of the Board of Trustees and execution by the General Manager.

8.5. Governing Law and Venue. Except as otherwise required by law, this Agreement will be interpreted, governed by, and construed under the laws of the State of California. The County of Sacramento will be venue for any state court litigation.

8.6. No Third-Party Beneficiaries. Landowner will not be deemed to be a third-party beneficiary to any consultant services contract funded in whole or in part by this Agreement.

8.7. Attorney's Fees. In the event any legal action is brought to enforce or construe this Agreement, the prevailing party will be entitled to an award of reasonable attorney's fees, expert witness and consulting fees and costs, litigation costs and costs of suit

8.8. Notices. Any notice, demand, invoice or other communication required or permitted to be given under this Agreement will be in writing and served personally or sent by prepaid, first class U.S. mail, by courier, or by FedEx (or other reputable overnight delivery service) for overnight delivery and addressed as follows:

District:

Reclamation District No. 1000  
1633 Garden Highway  
Sacramento, CA 95833  
Attention: Kevin King

Landowner:

MLC Holdings, Inc.  
860 Stillwater Road, Suite 200A  
West Sacramento, CA 95605  
Attention: Chris Stump

With A Copy To: MLC Holdings, Inc.  
8800 East Raintree Drive, Suite 300  
Scottsdale, Arizona 85260  
Attention: CA Regional Counsel

Any party may change its address by notifying the other party in writing of the change of address.

8.9. Indemnification. Landowner will exonerate, hold harmless, indemnify and defend District, and its trustees, officers, employees, agents, consultants and

volunteers from and against any and all suits, actions, judgments, legal or administrative proceedings, arbitrations, claims, demands, causes of action, damages, liabilities, interest, attorney fees, fines, penalties, losses, costs or expenses of whatsoever kind or nature (collectively, "Claims"), directly arising out of: 1) the District's performance of any Project Processing Tasks; or 2) in any other way related to the subject matter of this Agreement or the Project, if any such Claim arises out of any act or omission of Landowner or its, officers, employees, independent contractors, lenders, guests, invitees or agents, but not if it arises out of the negligence or willful misconduct of District or its, officers, employees, independent contractors, lenders, guests, invitees or agents. Neither the expiration nor earlier termination of this Agreement nor completion of the acts to be performed under this Agreement shall release Landowner from its obligation to indemnify District as provided above with respect to any Claim, so long as the event upon which the Claim is predicated shall have occurred prior to effective date of any such expiration or earlier termination or completion and arose out of or was in any way connected with performance or operations under this Agreement.

8.10. Board of Trustees Approval. This Agreement is entered into subject to ratification by the Board of Trustees of District at its regular meeting on March 10, 2023. If the District's Board of Trustees fails to ratify this Agreement at such meeting, District shall promptly return Landowner's deposit to Landowner.


**RECLAMATION DISTRICT NO. 1000**

By: \_\_\_\_\_  
Kevin L. King  
General Manager

Date: \_\_\_\_\_

**LANDOWNER**

**MLC HOLDINGS, INC.**

By:   
Chris Stump  
Title: *Division Entitlement  
Manager*

Date: 2/28/23



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 5.6

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**TITLE:** Warrant for Fund Transfer

**SUBJECT:** Review and Consider Approval of Warrant for Transferring Funds between Accounts

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### EXECUTIVE SUMMARY:

Reclamation District 1000 maintains an Operation and Maintenance Fund with the Sacramento County Treasury pursuant to Water Code section 50657, and Reclamation District 1000 assumes responsibility for disbursement of such Revolving Fund. Funds held in the Reclamation District 1000 Operation and Maintenance fund held by the Sacramento County Treasurer may be withdrawn or paid solely by a warrant signed by any four or more Trustees of the District as identified in the District's approved Resolution No. 2022-12-02.

### REQUEST:

Staff requests a fund transfer via warrant for \$1 million from the District's O/M Fund with the Sacramento County Treasury. One million dollars will replenish the District's LAIF fund for day-to-day District expenses and budgeted projects.

The State Controller's Local Agency Investment Fund (LAIF) fund serves as the District's primary fund for transfers between the District's 'local' bank accounts (money market/checking) to manage cash-flow and cover the District's day-to-day expenses. The benefits of having available funds in LAIF are a competitive yield, higher liquidity, and same-day transfers.

### RECOMMENDATION:

Staff recommends the Board approve a warrant for transferring funds between accounts.

### FINANCIAL IMPACT:

Fund rebalance between the District's O/M Fund and LAIF account.

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 04/03/2023

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/03/2023



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 6.1

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**TITLE:** Stormwater Service Fee – Certification of Balloting Results

**SUBJECT:** Review and Consider Adoption of Resolution No. 2023-04-01, Certifying Results of Balloting Proceeding for Proposed Stormwater Service Fee.

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### EXECUTIVE SUMMARY:

At the March 2023 Board Meeting, the RD 1000 Board of Trustees conducted a public hearing on the District's proposed Stormwater Service Fee, culminating a months-long process of public evaluation and comment on the proposed fee. The Board then directed staff to tabulate all ballots returned. A total of 56.23% of votes cast by the property owners were in favor of the proposed fee. Accordingly, the District may implement the proposed fee.

### FEE BACKGROUND:

The proposed Stormwater Service Fee was considered by the Board in September 2022, and its methodology is laid out in the September 2022 Stormwater Service Fee Study. The fee provides a vehicle for the continued funding and operation of the District's interior drainage system. The services funded include maintenance of perimeter levees systems; an interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin; and operating pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin. The fee would be collected and used strictly for stormwater collection and management purposes, and cannot be used for any other purposes.

The proposed Stormwater Service Fee allocates the costs of maintaining and operating the interior drainage system among parcels receiving these services, based on the proportionate quantity of stormwater runoff produced by each category of parcel. The amount of fee assigned to each parcel is informed by the parcel's County-designated land use designations and the California Environmental Protection Agency-generated Impervious Surface Coefficient (ISC) for that land use, which are used to calculate the Net Impervious Area for the parcel. This allows costs to be allocated appropriately between parcels that generate less stormwater runoff (Agriculture, for example, has the lowest ISC of any category at 0.04) and those with a higher impervious area, which generate more (Retail/Commercial has an ISC of 0.86). The purpose of using these data fields to allocate out the cost of providing the interior drainage management services is to ensure that each parcel bears a proportionate share of the costs of service. Similar methodologies have been employed in neighboring jurisdictions, including the cities of Sacramento and Davis.

**TITLE: Stormwater Service Fee**

The Board of Trustees formally began the public approval process for the proposed fee in September 2022, when it set a public hearing date and directed that fee be presented to property owners to allow them the opportunity to offer protests to its imposition. An initial public hearing was held in November 2022, and although some protests were received, they fell far below the majority protest threshold set by Proposition 218. Accordingly, the Board directed that ballots should be prepared, and the proposed fee should be submitted to affected property owners for an affirmative vote.

Ballots were mailed to all affected property owners, and a second public hearing on the proposed fee was noticed for March 10, 2023. A total of 32,817 parcels were identified as impacted by the proposed fee, and provided with ballots. Each parcel was assigned one vote. Ballots were accepted through the close of the March 10 hearing, and returns were tabulated according to the procedures adopted by the Board in December 2022.

The total returned ballots were cast as follows:

<b>Total Votes Cast:</b>	<u>7,329</u>
<b>Total "Yes" Votes:</b>	4,121
<b>Total "No" Votes:</b>	3,208

With the majority of votes cast in favor of the proposed Stormwater Service Fee, the District may adopt and implement the fee.

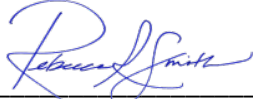
**RECOMMENDATION:**

Adopt Resolution No. 2023-04-01, Certifying the Results of a Ballot Proceeding for a Property Based Stormwater Service Fee Pursuant to Article XIII D, Section 6 of the California Constitution.

**ATTACHMENTS:**

1. Resolution No. 2023-04-01

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Rebecca R.A. Smith, General Counsel

Date: 04/07/2023

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/07/2023



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2023-04-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
CERTIFYING THE RESULTS OF A BALLOT PROCEEDING FOR A PROPERTY BASED STORMWATER SERVICE  
FEE PURSUANT TO ARTICLE XIII D, SECTION 6 OF THE CALIFORNIA CONSTITUTION**

**WHEREAS**, on September 9, 2022 the Board of Trustees of Reclamation District 1000 directed that a proposed Stormwater Service Fee, be presented to the landowners of the District pursuant to Proposition 218; and

**WHEREAS**, the data supporting the proposed Stormwater Service Fee and its methodology is articulated in the September 2022 Property Related Fee Study (“Fee Study”), which details both the basis of the fee and the specific charges proposed to be imposed on each affected parcel; and

**WHEREAS**, the Stormwater Service Fee is a property-related fee conforming to Article XIII D, Section 6 of the California Constitution; and

**WHEREAS**, the District provided 45 days written notice of its November 18, 2022 public hearing on the proposed fee to the record owner of each parcel subject to the proposed fee, including information on the fee’s purpose and calculation, notifying those parcels of their opportunity to protest or comment; and

**WHEREAS**, following that public hearing, the District adopted Resolution 2022-11-02 finding that a majority protest did not exist and directing a property owner ballot proceeding for the Stormwater Fee; and

**WHEREAS**, a ballot, information guide, and notice of a public hearing were subsequently mailed to every owner of property that would be subject to the proposed Stormwater Fee; and

**WHEREAS**, the balloting period for the proposed Stormwater Fee closed on March 10, 2023 following a second public hearing on the proposed fee; and

**WHEREAS**, the tabulation of the ballots is complete;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Reclamation District No. 1000 as follows:

1. The canvass of the fee ballots submitted by property owners is complete and certified. The votes cast are as follows:

<b>Total Votes Cast:</b>	7,329
<b>Total “Yes” Votes:</b>	4,121
<b>Total “No” Votes:</b>	3,208

2. As determined by ballots cast, 56.23 % of the votes cast by property owners were in support of the measure. Accordingly, the District may order the levy of the Stormwater Fee as described in the Fee Study.

3. The Stormwater Service Fee, as described in the Fee Study and as approved by the property owners of the District, should be submitted to the Counties of Sacramento and Sutter for inclusion on the 2023-2024 County tax rolls.

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14<sup>th</sup> day of April 2023, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

RECUSE:

ABSENT:

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-04-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14th of April 2023 and made a part of the minutes thereof.

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Joleen Gutierrez, District Secretary



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 6.2

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**TITLE:** Property Related Fee Administration

**SUBJECT:** Review and Consider Authorizing the General Manager to Execute Contract with NBS for Administration of Property Related Fee for Fiscal Year 2023/2024.

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**EXECUTIVE SUMMARY:**

Review and consider authorizing the General Manager to execute a contract with NBS for the Administration of the new Property Related Fee for Fiscal Year 2023/2024. NBS provided a proposal for said services on April 6, 2023 (Attachment No. 1).

**RECOMMENDATION:**

Staff recommends the Board review and consider authorizing the General Manager to Execute Contract with NBS for Administration of Property Related Fee for Fiscal Year 2023/2024.

**FINANCIAL IMPACT:**

FY 2022/2023 Expenditure (Not to Exceed \$25,000)

**ATTACHMENTS:**

1. NBS Contract Proposal for Administration of Property Related Fee for FY 2023/2024

**STAFF RESPONSIBLE FOR REPORT:**

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Kevin L. King, General Manager

Date: 04/07/2023





32605 Temecula Parkway, Suite 100  
Temecula, CA 92592  
Toll free: 800.676.7516

[www.nbsgov.com](http://www.nbsgov.com)

April 6, 2023

Kevin L. King  
General Manager  
**Reclamation District No. 1000**  
1633 Garden Highway  
Sacramento, CA 95833

**Subject: Agreement to Provide Storm Drain Fee Administration**

Dear Mr. King,

NBS would like to thank you for the opportunity to provide Administration services for the Reclamation District No. 1000 ("District") as referenced above. We look forward to continuing our professional relationship.

Please review and upon signing, email one copy to [contracts@nbsgov.com](mailto:contracts@nbsgov.com).

### Scope of Services

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### Storm Drain Fee Tax Roll Billing, Calculation and Support Services

#### KICK-OFF MEETING: MEET WITH DISTRICT STAFF TO DISCUSS:

- Tax roll billing steps and appropriate timeline
- Method of application of the Storm Drain Fee and overview of the data utilized to establish the proper procedure for levying
- Process for any appeals or disputes

#### DATA COLLECTION

Gather and review data pertinent to the calculation and billing of the Storm Drain Fee. Data will be obtained from various sources such as the District's utility database, Assessor's parcel maps and County Assessor information as determined to be necessary based on the requirements of the formula.

#### QUALITY CONTROL

Perform cross-reference tests looking at the various data sources, land use codes, and other pertinent information to improve accuracy of application of the charges.

#### DATABASE MAINTENANCE

Maintain and periodically update a database for all parcels and relevant parcel information within the service area.

**LEVY CALCULATION**

Calculate the annual levy for each parcel within the District following the guidelines established in the formula.

**LEVY SUBMITTAL**

Submit the levy to the County Auditor Controller in the required electronic format. Levies rejected by the County Auditor Controller will be researched and resubmitted for collection on the County Tax Roll. Any parcels that are not accepted by the County for collection will be invoiced with payment to be directed to the District.

**REPORTING**

Provide an annual Levy Report. The report will include a parcel listing with levy amounts. Parcel and levy data can be provided electronically if desired.

**CONSULTING SUPPORT**

NBS will provide a toll-free phone number for use by the District, other interested parties and all property owners. Our staff will be available to answer questions regarding the Storm Drain Fee. Bilingual staff is available for Spanish-speaking property owners.

**Fees**

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**Storm Drain Fee Tax Roll Billing, Calculation and Support Services**

Consulting Fee .....	\$24,500
Estimated Expenses (1).....	NTE \$1,000
<b>Total Not to Exceed.....</b>	<b>\$25,500</b>

*(1) See description of expenses below*

**EXPENSES**

Customary out-of-pocket expenses will be billed to the District at actual cost to NBS. These expenses may include, but not be limited to, mailing fulfillment, postage, reproduction, telephone, travel, meals and various third-party charges for data, maps, and recording fees.

**ADDITIONAL SERVICES**

The following table shows our current hourly rates. Additional services authorized by the District but not included in the scope of services will be billed at this rate or the then applicable hourly rate.

Title	Hourly Rate
Director	\$250
Associate Director / Engineer	\$225
Senior Consultant / Manager	\$200

Title	Hourly Rate
Consultant	\$175
Financial Analyst	\$150
Clerical / Support	\$110

**TERMS**

Consulting services will be invoiced 50% August 31, 2023, 50% December 31, 2023. Expenses will be itemized and included in the next regular invoice. If the project is prematurely terminated by either party, NBS shall receive payment for work completed. Payment shall be made within 30 days of submittal of an invoice. If payment is not received within 90 days simple interest will begin to accrue at the rate of 1.5% per month. Either party can cancel this contract with 30 days written notice.

**DISTRICT’S RESPONSIBILITIES**

The District shall furnish NBS with any pertinent information that is available to District and applicable to the Services. The District shall designate a person to act with authority on its behalf in respect to the Services. The District shall promptly respond to NBS’ requests for reviews and approvals of its work, and to its requests for decisions related to the Services. District understands and agrees that NBS is entitled to rely on all information, data and documents (collectively, “Information”) supplied to NBS by District or any of its agents, contractors or proxies or obtained by NBS from other usual and customary sources including other government sources or proxies as being accurate and correct and NBS will have no obligation to confirm that such Information is correct and that NBS will have no liability to District or any third party if such Information is not correct.

**INDEMNIFICATION**

NBS shall defend, indemnify and hold harmless District, its officers, employees, officials and agents from and against all claims, demands, losses, liabilities, costs and expenses, including reasonable attorneys’ fees, (collectively “Liabilities”) arising out of or resulting from the negligence or willful misconduct of NBS or a breach by NBS of its obligations under this Agreement, except to the extent such Liabilities are caused by the negligence or willful misconduct of District. NBS will not be liable to the District or anyone who may claim any right due to a relationship with District, for any acts or omissions in the performance of Services under this Agreement, unless those acts or omissions are due to the negligence or willful misconduct of NBS. Except in the case of NBS’ negligence, willful misconduct or breach of its obligations under this Agreement, District shall defend, indemnify and hold harmless NBS, its officers, directors, shareholders, employees and agents from and against all Liabilities to the extent that such Liabilities arise out of NBS performing Services pursuant to the terms of this Agreement, including, without limitation, any Liabilities arising as a result of District or any of its agents or contractors supplying incorrect Information or documentation to NBS. The provisions of this Section shall survive termination of this Agreement.

Please feel free to contact me if you have any questions or need further information.

Best regards,

**NBS Government Finance Group,  
DBA NBS**

**Reclamation District No. 1000**



Michael Rentner

Name

President and CEO

April 6, 2023

Title

Date

Title

Date



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 6.3

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TITLE: District Logo

SUBJECT: Review and Consider Approval of Updated District Logo

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**EXECUTIVE SUMMARY:**

General Manager King to present an updated District Logo to the Board of Trustees as recommended by the Urbanization Committee.

**RECOMMENDATION:**

Staff recommends the Board review and consider approval of the District's updated logo and direct staff to trademark the logo.

**ATTACHMENTS:**

None.

**STAFF RESPONSIBLE FOR REPORT:**

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Kevin L. King, General Manager

Date: 04/07/2023



## RECLAMATION DISTRICT 1000

DATE: APRIL 14, 2023

AGENDA ITEM NO. 7.1

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TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the March Board Meeting

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### EXECUTIVE SUMMARY:

#### **Executive Committee Meeting – April 5, 2023**

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, April 5, 2023, at 8:00 a.m. at the District's office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King and General Counsel Shapiro (via conference call). There were no members of the public present, therefore no public comments were received.

General Manager King presented the proposed agenda for the April 14, 2023, Board of Trustees meeting. The Committee reviewed the agenda and approved.

With no further business on the Executive Committee Agenda, meeting adjourned at 9:25 a.m.

#### **Personnel Committee Meeting – April 5, 2023**

A meeting of the Reclamation District No. 1000 Personnel Committee was held on Wednesday, April 5, 2023, at 2:00 p.m. at the District's office. In attendance were Trustees Lee Reeder, and Gilbert. Staff in attendance was General Manager King.

GM King presented the committee with the proposed Fiscal Year 2023/2024 Personnel Budget. The Committee provided a recommendation to move forward with the proposed budget assumptions and to incorporate the draft FY 2023/2024 Draft Budget to be presented at the May 2023 Board of Trustees Meeting.

The Personnel Committee adjourned at 3:15 p.m.

#### **Operations Committee Meeting – April 11, 2023**

A meeting of the Reclamation District No. 1000 Operations Committee was held on Tuesday, April 11, 2023, at 12:30 p.m. at the District's office. The meeting had not occurred prior to publishing the Board Packet. General Manager King will provide the meeting minutes at the April 14, 2023 Board of Trustees meeting to be included in the record.