



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**FRIDAY, NOVEMBER 13, 2020
8:00 A.M.**

WEB & TELEPHONE MEETING ONLY

MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF COVID-19

In Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public will participate in this meeting by teleconference. The call-in information for the Board of Trustees and the public is as follows:

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/525441341>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Access Code: 525-441-341

If you do not have the gotomeeting application downloaded, please allow yourself additional time prior to the meeting to install the free application on your computer, tablet or smartphone. The application is not required to participate via phone.

Any member of the public on the telephone may speak during Public Comment or may email public comments to kking@rd1000.org and comments will be read from each member of the public. During this period of modified Brown Act Requirements, the District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility. Requests for reasonable modifications under the ADA may be submitted to the email address noted above, or by phone directly to the District.

All items requiring a vote of the Board of Trustees will be performed as a roll call vote to ensure votes are heard and recorded correctly. In addition, the meeting will be recorded and participation in the meeting via gotomeeting and/or phone will serve as the participants acknowledgment and consent of recordation.

AGENDA

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

(Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved)

2. PRESENTATIONS

- 2.1. No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

4. INFORMATIONAL ITEMS

- 4.1. **GENERAL MANAGER'S REPORT:** Update on activities since the October 2020 Board Meeting.
- 4.2. **SUPERINTENDENT'S REPORT:** Update on activities since the October 2020 Board Meeting.
- 4.3. **DISTRICT COUNSEL'S REPORT:** Update on activities since the October 2020 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from October 9, 2020 Regular Board Meeting.
- 5.2. TREASURER’S REPORT: Approve Treasurer’s Report for October 2020.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for October 2020.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for October 2020.
- 5.5. DECLARATION OF SURPLUS ASSETS AND DISPOSAL AUTHORIZATION: Review and Consider Declaration of Surplus Assets and Authorizing the General Manager to Dispose of Assets in 2020.

6. SCHEDULED ITEMS

- 6.1. RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2020-11-01 Recognizing Trustee David Christophel for Service to the Community.
- 6.2. RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2020-11-02 Recognizing Superintendent Don Caldwell for Service to the Community.
- 6.3. RATIFICATION OF AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Ratification of Resolution No. 2020-11-03: Authorizing the General Manager to Submit Application for Grant Funding with State of California Governor’s Office of Emergency Services – Community Power Resiliency Allocation to Special Districts Grant Program and Authorization to Execute Funding Agreement.

7. BOARD OF TRUSTEE’S COMMENTS/REPORTS

- 7.1. BOARD ACTIVITY UPDATES:
 - 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting
 - Executive Committee Meeting (Smith & Burns) November 4, 2020

8. CLOSED SESSION

No Closed Session Items

9. ADJOURN



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – November 2020

SUBJECT: Update on activities since the October 2020 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activity from October included continued coordination on Natomas Levee Improvement Project with the United States Army Corps of Engineers, SAFCA and others, evaluation of a proposals for the Request for Qualifications for the Natomas Basin Hydraulic Model Project, FMAP Vegetation Removal, submission of Cal OES Grant Application, advertisement of Operations Manager position, District election coordination, preparation and conduction. In summary, the District had a productive and successful month. Our key activities and achievements are presented below:

BACKGROUND:

1. Administration Services

a. Comprehensive Financial Plan

- i. Working with NBS to prepare draft Comprehensive Financial Plan for review by Finance Committee. Draft report is anticipated in Fall 2020. The adopted Capital Improvement Plan was provided to NBS on September 4, 2020, for expenditures to be included into the Financial Plan.

b. District Election

- i. Coordination, preparation and conduction of the District's Election. Significant effort has been spent in consultation with District Counsel to prepare the election materials, including ballots, candidate statements, proxy forms and election guidelines.
- ii. Election was conducted on November 3, 2020. District received over 3,500 ballots. The Election Board is still in process of counting all ballots, as of November 6, 2020. For comparison, the District received 44 ballots in the 2019 election.

c. Human Resources

- i. The Operations Manager Position was advertised on October 30, 2020 and closes on December 30, 2020. The announcement was placed on the District's website and in CA Jobs Available. GM King will also look to place the announcement in trade/association publications in the next two weeks.

TITLE: General Manager's Report – November 2020

- ii. On November 5, 2020, District Superintendent announced his planned retirement from the District on November 30, 2020 after nearly 28 years. See Agenda Item 6.2.

2. District Operations

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 (Superintendent's Report) for more information regarding activities performed in October 2020.

3. Capital Improvement Projects

a. CIP Update

- i. District entered into Professional Services Agreement with KSN, Inc. on November 12, 2019. A kickoff meeting was held on December 2, 2019.
- ii. Condition Assessment and Facility Inventory finalized in December 2019.
- iii. KSN prepared Draft Final Report and presented the aforementioned report to the Board of Trustees on June 12, 2020.
- iv. On August 14, 2020, the Board of Trustees adopted the Capital Improvement Plan Update with minor revisions to the draft presented. The Final adopted CIP was provided to the Board on September 11, 2020.

b. Cal OES Grant

- i. GM King submitted an application on October 30, 2020 to Cal OES for grant funds to purchase mobile generators. See Agenda Item 6.3.

4. Natomas Levee Improvement Projects

a. Reach A

- i. The Corps issued its 95% plans for this reach early in August and 100% plans are in progress. SAFCA is in the processing of acquiring necessary right of way including several homes.
- ii. Clearing of trees and relocation of utilities starts in winter 2021 Contract Award is scheduled for September 2021 with cutoff wall and adjacent levee construction starting in spring 2022.

b. Reach B

- i. This construction project contract was awarded in spring, 2020. Initial clearing and stripping as well as demolition of three houses has commenced. Cutoff wall construction, construction of the adjacent levee and seepage berm will commence next spring. Don Caldwell has been representing the District and working with the Corps' inspectors and resident engineers to provide project support.

TITLE: General Manager's Report – November 2020

- ii. The plans have been completed for the Reach B, I 5 Window closure project. The bidding on this project is being held, waiting for the result of negotiations with Caltrans on a framework agreement with DWR, SAFCA, and the Corps covering their review and processing of comments on the various NLIP projects where Caltrans permits are required.
 - iii. Clearing and grubbing has commenced and full construction activity will commence in spring 2021. A separate project to close the I-5 window in Reach B at the crossing of the Sacramento River is scheduled for spring 2021.
- c. Reach C
- i. The Reach C project was completed by SAFCA several years ago and the Districts' role is now providing annual maintenance activities in this reach.
- d. Reach D
- i. The relocation of the Vestal Drain was completed in early summer 2020, however the project is still in the final acceptance phase. District staff and consultants maintain constant contact with the Corps' inspectors and Resident Engineers, lobbying for completion of the Districts' punch list of deficiencies prior to flood season. The plans for reconstruction of Pumping Plant 4 have been repackaged into a separate project – having been deleted from the earlier construction project due to delays resulting from PG&E conflicts. Project construction award is scheduled for end of calendar year 2020. District consultants M & H and staff have conducted a review and have commented on these plans.
 - ii. Bids will be solicited soon for reconstructing Pumping Plant 4 including new plant pumps, motors and other equipment purchased during the NCC levee and canal work contract which concluded this summer. The schedule is to award the Plant 4 work by the end of 2020.
- e. Reach E
- i. Reach E extends along the Pleasant Grove Creek Canal from Sankey Road north to Howsley Road.
 - ii. The Corps of Engineers completed the 65% plans in July. Comments were due by August 28. The District submitted comments along with SAFCA and State DWR. The proposed project includes limited areas of a 50-foot-deep cut off wall and levee widening with 3:1 back slope and a landside levee patrol road for the entire length.
 - iii. Comments were submitted on the 65% plans. Proposed work includes levee widening and limited cut-off wall. SAFCA and State DWR are working on right of way acquisition. The 90% plans are due in January 2021 with Contract Award scheduled for July 2021.

TITLE: General Manager's Report – November 2020

- iv. As part of the project, the existing five drainage culverts through the levee foundation will be replaced with reinforced concrete pipe from beyond the waterside levee toe through the existing levee and the new widened levee section.
 - v. Current schedule is for contract award in July 2021 with construction complete by November 2022 (two construction seasons).
- f. Reach F
- i. Reach F is along the Natomas East Main Drain Canal from Sankey Road to Elverta Road. It is being designed concurrently with Reach G
 - ii. The Corps of Engineers and non-federal sponsors (NFS) held the 10% design review in August. The Corps preliminary design does not include cut-off walls but does include levee widening—currently on both land and waterside. NFS are recommending no waterside fill and will have our geotechnical consultant review the design which may suggest some cutoff walls and consistent design with Reach G.
 - iii. The project team reviewed the preliminary design and provided input on the proposed design. Current plans propose levee widening and potentially limited cutoff walls. Current schedule is for 35% plans by January 2021 with Contract Award in spring 2022.
- g. Reach G
- i. Reach G is along the Natomas East Main Drain Canal from Elverta Road to south of Elkhorn Blvd. It is being designed concurrently with Reach F.
 - ii. The Corps of Engineers and NFS held the 10% design review in August. The Corps preliminary design includes some limited cutoff walls and levee widening with landside slope flattening (3:1) and patrol road the entire length similar to Reach E.
 - iii. Next milestone is 35% plans in January 2021. Current schedule is for contract award in March 2022.
- h. Reach H
- i. Levee cutoff walls, slope flattening and restoration of the levee section will be complete by November 1 of this year. Patrol / maintenance road grading may continue into 2021.
 - ii. Installation of raised discharge pipes for Pumping Plant 8 is scheduled for completion by November 1, 2020 but may need to be extended by a few weeks due to unforeseen difficulties with connections to the existing pipes.
- i. Reach I
- i. Construction of the cutoff wall and levee slope flattening is essentially

complete, requiring only repaving and stripping for contract completion.

- ii. District staff, consultants, and project representative are winding down their project monitoring and support activities for this construction work.
- iii. Construction of the cutoff wall is complete. A separate contract (Reach I Contract 2) to construct a patrol / maintenance road and perform levee slope flattening is scheduled to be awarded in late 2021 for construction in 2022 pending right of way acquisition

5. Miscellaneous

a. DWR Flood Maintenance Assistance Program (FMAP)

- i. GM King received funding agreement for 2020/2021 FMAP application on December 4, 2019.
- ii. As authorized by the Board on August 9, 2019 (RD 1000 Resolution No. 2019-08-05) GM King signed the funding agreement in January and returned to DWR for signatures.
- iii. FMAP 2020/2021 Funding Agreement was executed in June 2020. District requested and received advance payment for the full grant amount.
- iv. Vegetation Removal Solicitation for Proposals was issued in August 2020.
- v. The District signed purchase order for the FMAP equipment purchases and received delivery of said vehicles in October 2020.
- vi. District received one response to requests for bids for vegetation removal on September 1, 2020. General Manager King awarded contract to Emerald Services on September 9, 2020 as previously authorized by the Board of Trustees.
- vii. Emerald began vegetation removal on September 23, 2020.
- viii. District was notified by DWR of approval of FMAP funds for 2021/2022 and anticipates award of contract in early 2021. District will receive \$792K in award in FY 2021/2022. General Manager King has signed the FMAP 2021/2022 Funding Agreement and submitted to DWR on October 7, 2020.

b. Sacramento Area Flood Control Agency (SAFCA)

- i. Board Meeting – October 15, 2020 (Attachment No. 1)

c. System Wide Improvement Framework (SWIF)

- i. The District submitted a revised SWIF to the Central Valley Flood Protection Board and the United States Army Corps of Engineers on August 31, 2020, awaiting approval.

TITLE: General Manager's Report – November 2020

- d. Natomas Basin Hydraulic Model
 - i. The District issued a Request for Qualifications (RFQ) for the Natomas Basin Hydraulic Model Project on July 31, 2020.
 - ii. District received two responses on August 31, 2020.
 - iii. Board of Trustees approved contract with CESI on October 9, 2020.
- e. LAFCO
 - i. LAFCO is seeking candidates for Special District Seat. (Attachment No. 2)

ATTACHMENTS:

- 1. SAFCA Board Meeting – October 15, 2020
- 2. LAFCO Nomination for Special District Seat

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 11/05/2020



Board of Directors Action Summary of October 15, 2020 - 3:00 PM

WEBEX MEETING

Directors/Alternates Present: Ashby, Avdis, Burns, Conant, Frost, Harris, Holloway, Jennings, Kennedy, Nottoli, Peters, Serna, and Shah

ROLL CALL

PUBLIC COMMENTS – no members of the public requested to speak either by phone or email

EXECUTIVE DIRECTOR'S REPORT – no action

1. [Information - Executive Director's Report for October 15, 2020 \(Johnson\)](#)

CONSENT MATTERS

Motion By Director Harris, and seconded by Director Conant to approve Resolution Nos: 2020-100; 2020-101; 2020-102; 2020-103; 2020-104; 2020-105; 2020-106; 2020-107; and 2020-108 of the Consent Matters

AYES: Avdis, Burns, Conant, Frost, Harris, Holloway, Jennings, Kennedy, Nottoli, Peters, Serna, Shah

NOES: (None)

ABSTAIN: Ashby from Items 2-7; Avdis from Item 6

ABSENT: (None)

RECUSAL: (None)

2. [Approving the Action Summary for September 17, 2020 \(Russell\)](#)
3. [Resolutions - Authorizing the Executive Director to Execute Agreements for Relocation of AT&T Communication Facilities Related to the American River Watershed Common Features, Natomas Levee Improvement Project \(Bassett\)](#)
 - A. Resolution No. 2020-100 - Reach A
 - B. Resolution No. 2020-101 - Reach B
 - C. Resolution No. 2020-102 - Reach H
 - D. Resolution No. 2020-103 - Reach I
4. [Resolution No. 2020-104 - Authorizing the Executive Director to Amend Contract No. 1467 with Gualco Consulting for Community Outreach and Right of Way Support Related to the Federal Natomas Basin Levee Projects \(Campbell\)](#)
5. [Resolutions - Awarding Two Job Order Contracts to the Lowest Responsive and Responsible Bidders and Authorizing the Executive Director to Execute the Contracts \(Campbell\)](#)
 - A. Resolution No. 2020-105 - SAFCA JOC-003
 - B. Resolution No. 2020-106 - SAFCA JOC-004
6. [Resolution No. 2020-107 - Authorizing the Executive Director to Enter Into a Joint Community Facilities Agreement with the City of Sacramento for the Greenbriar Community Facilities District No. 2018-03 \(Campbell\)](#)
7. [Resolution No. 2020-108 - Authorizing the Executive Director to Execute a Contract with Geosyntec Consultants, Inc. for Professional Services Related to the American River Common Features 2016 Project and the American/Cosumnes River Basins, Flood-Managed Aquifer Recharge \(Mar\) Project to Achieve a 500-Year Level of Flood Protection \(Tibbitts\)](#)

RECIEVE AND FILE – no action

8. [Report of Construction Contract Change Orders Issued Under Delegated Authority for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)

9. [Report of Insurance Claims Settled Under Delegated Settlement Authority for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)
10. [Report of Professional Services Agreements Issued Under Delegated Authority for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)
11. [Status Reports of Environmental Consulting Master Services Agreements for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)
12. [Report of Real Property Transaction Where Just Compensation is Less than \\$500,000 Executed Under Delegated Authority for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)
13. [Status Reports of Right of Way Consulting Master Services Agreements for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)
14. [Report of California Uniform Public Construction Cost Accounting Act \(CUPCCAA\) Contracts Issued Under Delegated Authority for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)
15. [Status Reports of Flood Risk Management Planning Master Services Agreements for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)
16. [Status Reports of Land Survey and Mapping Master Services Agreements for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)
17. [Report of Real Property Transactions Where Just Compensation is More Than \\$500,000 Up to \\$1,000,000 Executed Under Delegated Authority During California Executive Order N-25-20 \(Covid-19\) for the First Quarter, Fiscal Year 2020-21 \(Goldberg\)](#)

ADJOURN

Respectfully submitted,
Lyndee Russell



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939

www.saclafco.org

DATE: October 26, 2020
TO: All Independent Special District Boards
SUBJECT: Nominations for "Office B" Membership on SDAC - CLARIFICATION

You are cordially invited to nominate a Member of your Board to join the Special District Advisory Committee (SDAC). The purpose of the Committee is to provide Sacramento LAFCo with input on issues related to Special Districts, as well as to receive information on issues before the Commission.

The SDAC membership of seventeen is composed of the two LAFCo Special District Commissioners, and the Alternate Special District Commissioner, and representatives from recreation and park, fire, water, flood control, cemetery and other types of special districts. SDAC members serve 2 year terms without compensation. Currently there are *seven (7) vacant seats for Office "B"* on the Committee. New members will be selected by the SDAC *Sub-committee on Membership* from the pool of nominees provided by the Special Districts.

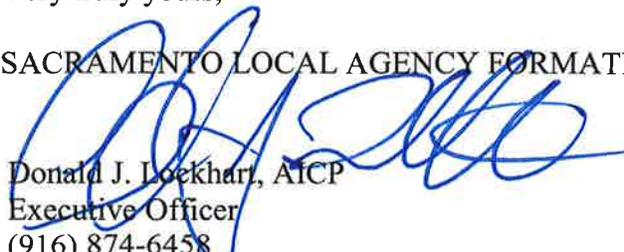
SDAC meetings are held quarterly on the fifth Tuesday, or as needed. The SDAC meets at 7:00 PM@ SMUD Customer Service Center (CSC) (6301 S Street) Sacramento, in the Rubicon Room.

A nomination form is attached. If you wish to nominate a member of your Board, please complete the form and return it to LAFCo no later than *Monday, February 15, 2021.*

*Please feel free to contact Special District Commissioners **Gay Jones (916.208.0736)** or **Lindsey Liebig (916.513.1619)** if you care to further discuss the SDAC.*

Very truly yours,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION


Donald J. Lockhart, AICP
Executive Officer
(916) 874-6458

Donald.Lockhart@SacLAFCo.org

Enclosure: Nomination Form
Current Roster

SDAC_Nom_2021

Donald J. Lockhart AICP, Executive Officer; Diane Thorpe, Commission Clerk



SPECIAL DISTRICT ADVISORY COMMITTEE
Nomination Form
"OFFICE B"

*Recommendation to the **SDAC Selection Committee***

In accordance with the bylaws of the Special District Advisory Committee, the Governing Board of the _____ District nominates _____ (Board Member) for the following **"Office B"** position on the SDAC:

Two year term **(ends 12/31/22)**

Signature: _____
Board Chairperson

Date: _____
Please attach resume of Nominee.

ATTEST:

District Manager or District Secretary

Please print e-mail address

Please attach resume of Nominee.

Please send completed nominations to:

Diane Thorpe, Commission Clerk
Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento CA 95814
Diane.Thorpe@SacLAFCo.org



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 4.2

TITLE: Superintendent's Report – November 2020

SUBJECT: Update on Activities Since the October 2020 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of October 2020. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels.

The Superintendent report was created to provide monthly updates to the Board of Trustees on field related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public the opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Superintendent's Report Data Sheet

STAFF RESPONSIBLE FOR REPORT:

Donald Caldwell, Superintendent

Date: 11/04/2020

Kevin L. King, General Manager

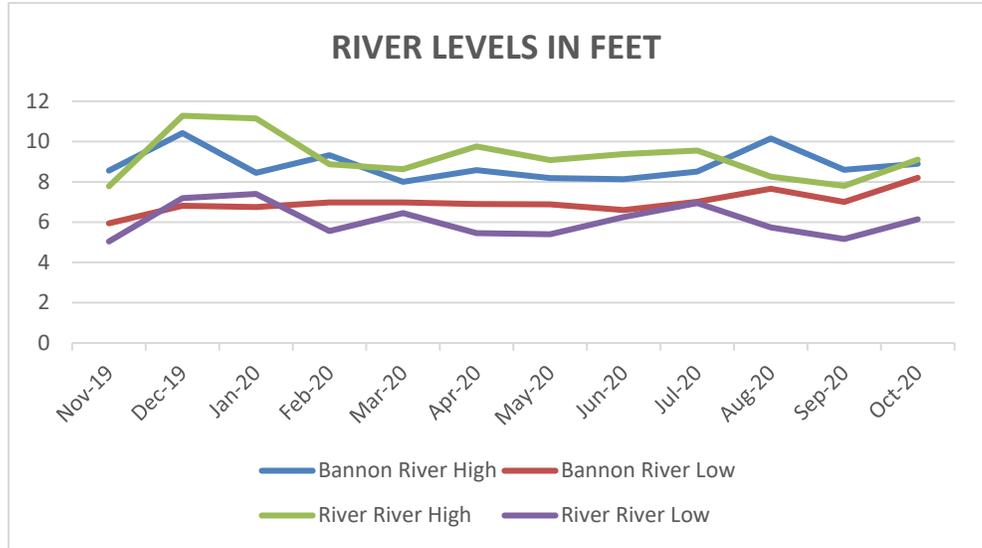
Date: 11/05/2020



River Levels:

Bannon H: 8.9'
L: 8.2'

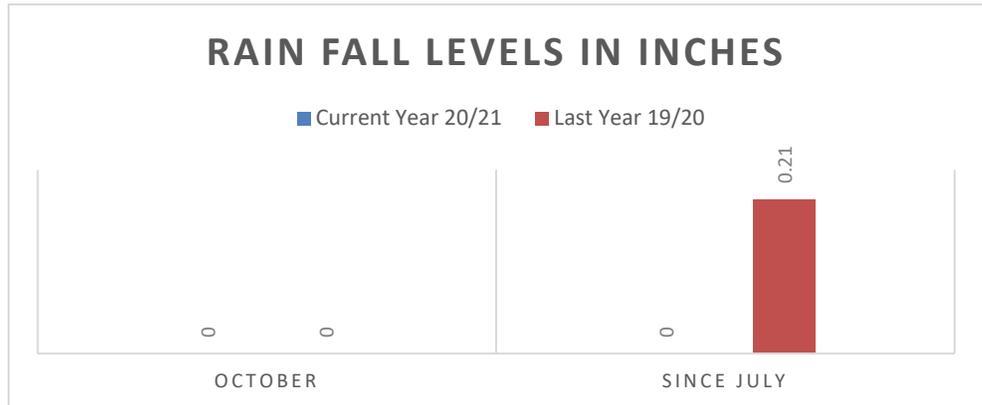
River H: 9.1'
L: 6.14'



Rain Fall Totals:

October rain totals were 0"

Rain totals since July 1st were 0"



Safety Topics for the Month of October

COVID-19 – Review the updated District COVID-19 Safety Policy

District Complaints

The District received 6 complaints since the October 9th Board Meeting. Three complaints were due excessive aquatic weeds in District canals/ditches. Three complaints were also received regarding illegal dumping in the District.

Superintendent's Report

The chart below represents various activities the field crew spent their time working on during the month of October 2020.

RD 1000 Field Crew	*Field Hours Worked	Activity
	13	Grounds
	10.5	Pump Plant Maintenance
	20	Pump Rounds
	261	Ditch Maintenance
	5.5	Erosion Repair
	174	Garbage
	322	Weed Control
	32	Tree Trimming/Removal
	106	Mowing
	176	Equipment Repair

**Hours worked do not include the Superintendent's time.*

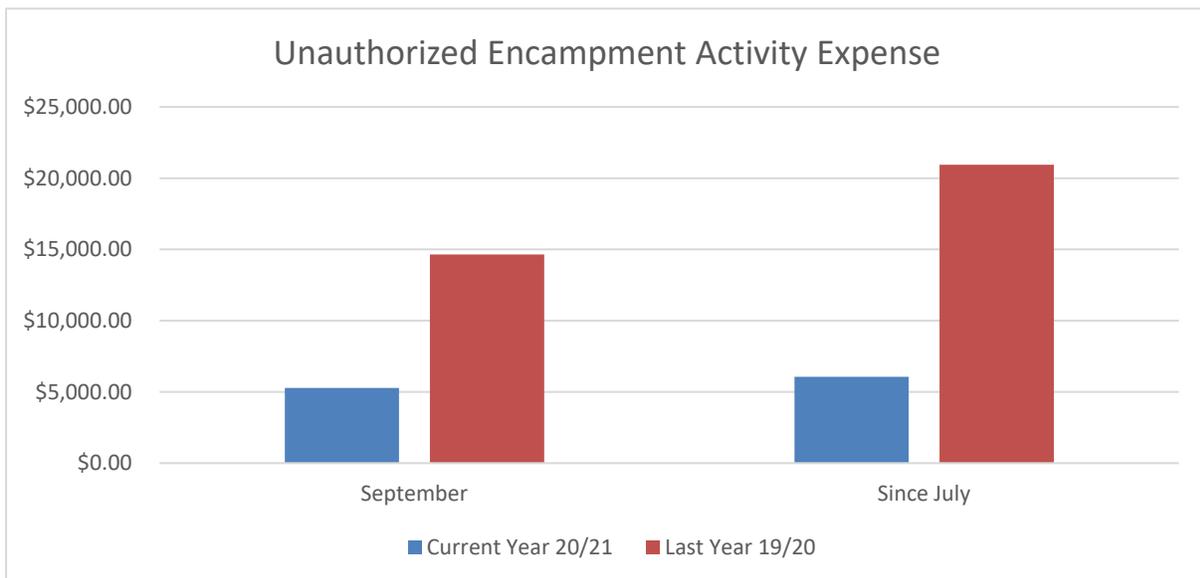
Pumping

The District did some pumping in the month of October due to rice water releases.

Pumping Plant	Pump	Hours and A/F
Plant 1-B	Pump # 2	19.9 hours and 187.18 A/F
Plant 2	Pump # 2	65.1 hours and 188.79 A/F

Unauthorized Encampment Activity There was no unauthorized encampment activity for the month of October.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District spent a total of 84 crew hours on unauthorized encampments for a total cost to the district of \$6,063.12 This total includes labor,* equipment costs, materials and dump fees.





RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – November 2020

SUBJECT: Update on Activities Since the October 2020 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of October 2020.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 11/05/2020



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from October 9, 2020 Regular Board Meeting

EXECUTIVE SUMMARY:

This staff report is intended to serve as the official record of monthly meetings of the Board of Trustees. This document details meeting participants, proof of items discussed, summaries of board meeting discussion, and actions taken by the Board. Staff recommends Board approval of meeting minutes (Attachment 1) from the October 9, 2020, Regular Board Meeting.

BACKGROUND:

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies have a demonstrated need for confidentiality. To further comply with transparency, Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes.

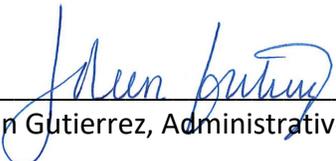
RECOMMENDATION:

Staff recommends the Board approve the Minutes from the October 9, 2020, Regular Board Meeting.

ATTACHMENTS:

1. October 11, 2020, Board Meeting Minutes

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 11/04/2020



Kevin L. King, General Manager

Date: 11/05/2020



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**OCTOBER 9, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Jag Bains; Trustee Thom Gilbert; Trustee Nick Avdis (joined the meeting at 8:03 am); General Manager Kevin King; Co-General Counsel Rebecca Smith; Administrative Services Manager Joleen Gutierrez; Superintendent Don Caldwell; and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

Administrative Services Manager Gutierrez called the roll and established a quorum.

1.3. Approval of Agenda

Agenda change requested by General Manager Kevin King. Item 6.2, the property acquisition item. The developer would like to make further clarifications in what they are asking the District to do. Once changes are made, GM King will bring the item back to the Board.

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None

ACTION: The October 9, 2020 Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Christophel led the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts were identified.

2. PRESENTATIONS

2.1. No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No public comments were made.

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the September 2020 Board Meeting.
No oral updates.

Questions

Trustee Lee Reeder: When can we expect mail-in ballots to reach our homes?

General Counsel Rebecca Smith: The ballots will go out in the mail next week.

Trustee Smith: Was there an issue?

Counsel Smith: Landowner ballots have a later date to go out in the mail. The Counties are first in line because they have an earlier deadline. The District is next in line for print.

Trustee Burns: Requested to see an analysis because it seems inconsistent with state law and election law; he would like to have this fixed in the future. Counsel Smith will share the sections of the Election Code that pertain to our elections. The memo will be sent to all Trustees for review.

Trustee Smith: NBS is working on Task one. He wanted to know if GM King would be coming back to the Board for approval of Phase 2 in November.

GM King: When Phase 1 is complete, the Finance Committee will review and work through the report. Potentially in November or December, the Board would have a decision to make based on the results of Phase 1. Phase 1 recommendations and options will be presented to bridge any funding gaps that are identified.

- 4.2. SUPERINTENDENT'S REPORT: Update on activities since the September 2020 Board Meeting.

Questions/Comments

Trustee Burns: Inquired about costs and dump loads how of trash were taken out of Steelhead Creek this year.

GM King: We participated in a one-day cleanup with the Regional Water Quality Control Board and the American River Flood Control coordinated effort. We did not do a cleanup on our side in collaboration with this cleanup. We worked on the east side of Steelhead Creek and removed approximately 8600 lbs. of trash.

Burns: Was the contractor that SAFCA put out for 600k, were they out there helping?

GM King: Does not believe they were part of this cleanup effort.

Trustee Lee Reeder: Expressed appreciation for the District's responsiveness in repairing a reported hole in our canal.

Trustee Gilbert: Was a lock placed on the gate at a resident's request at Howsley and 99?

Superintendent Caldwell: Yes, a lock has been placed on the gate. The lock was cut off due to emergency crews needing access to this location where a vehicle crash occurred.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the September 2020 Board Meeting.

General Counsel Smith provided a verbal report of her activities during September 2020. She has spent a significant amount of time working on the District's upcoming election. Counsel Smith made known ballots will go out in the mail next week. Ballots can be returned by mail or walked into the District office. According to statute, ballots must be postmarked by November 3 and must be received within three days to be counted.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECONDED: Trustee Burns/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, and 5.4 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from September 11, 2020 Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for September 2020.

5.3. EXPENDITURE REPORT: Review and Accept Report for September 2020.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for September 2020.

6. SCHEDULED ITEMS

6.1. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Civil Engineering Solutions, INC for Natomas Basin Hydraulic Model Project.

RD1000 needs to update its Hydraulic Model for planning, development planning, and operational needs. General manager King has worked with the City and County of Sacramento to develop and release an RFQ, which went out on July 31, 2020. The District received two proposals for the RFQ. With close evaluation with the City and County representatives, the committee recommended entering into a Professional Services Agreement with Civil Engineering Solutions, INC (CESI).

GM King made known the three agencies have decided on a singular hydraulic model because it will meet all needs between agencies. Because this project is mutually beneficial to all three agencies, the District can recoup some costs for this project through development impact fees or use fees. The District will need to develop a cost-share funding agreement between agencies retaining all licensing rights for the model until the City and County have paid their proportionate share. GM King anticipates the cost share to be 1/3 for each agency. In the agencies request the use of the model; they will pay a proportionate share for use, which will offset original costs incurred by RD1000, the City and County of Sacramento

Tom Plummer from CESI attended the meeting to answer any technical questions.

Trustee Burns inquired about negotiating a cost-share with the City and County and whether the model would meet FEMA criteria. General Manager King will work on an agreement with the City and County. Mr. Plummer announced that he will meet with regional FEMA engineers to work through features and how they should be modeled.

Trustee Smith inquired about the project cost nearly doubling from its originally budgeted \$200K. The project also has been split into three parts at \$130k each. GM King stated the District expects a reimbursement via a cost-share agreement with the City and County; however, he acknowledged that the District is solely responsible for the full contract amount between RD1000 and CESI. Trustee Gilbert opposed a budget amendment where we anticipate reimbursement.

There were no public comments.

A motion was made to authorize the General Manager to execute a professional services agreement with CESI for the Natomas Basin Hydraulic Model Project and further direct the General Manager to negotiate independent cost-share agreements with the City and County of Sacramento for 1/3 of costs each.

MOVED/SECONDED: Trustee Burns/Christophel

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to authorize the General Manager to execute a professional services agreement with CESI for the Natomas Basin Hydraulic Model Project and further direct the General Manager to negotiate independent cost-share agreements with the City and County of Sacramento for 1/3 of costs each is approved.

- 6.2. PROPERTY ACQUISITION: Review and Consider Authorizing the General Manager to Acquire Property (Lone Tree Canal).

Item 6.2 was pulled from the agenda at the request of GM Kevin King.

7. **BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee Meeting (Smith & Burns) September 30, 2020

Trustee Smith requested that GM King schedule a 2:2 meeting with Natomas Mutual Water Company after the election. GM King agreed to set something up in the next couple of months.

8. CLOSED SESSION

No Closed Session Items

9. ADJOURN

A motion to adjourn was made.

MOVED/SECONDED: Trustee Avdis/Trustee Burns

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None

ACTION: A motion to adjourn the meeting is approved.



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 5.2

TITLE: Treasurer's Report

SUBJECT: Approve Treasurer's Report for October 2020

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The Staff Report attachment provides the monthly beginning and ending balances of its Operations and Maintenance cash flow. The report considers the current month's receipts, fund to fund transfers, accounts payable, and payroll.

Noteworthy fund and cash flow items during October 2020 are featured in the attached Treasurer's Report.

BACKGROUND:

Income and Cash

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West. The District's primary source of income is property assessments. Assessments are collected through respective Sacramento and Sutter County tax bills.

Annually, the Board of Trustees approves a Resolution designating officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. The District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the October 2020 Treasurer's Report.

FINANCIAL IMPACT:

None.

TITLE: Treasurer's Report – October 2020

ATTACHMENTS:

1. Treasurer's Report October 2020

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 11/04/2020



Kevin L. King, General Manager

Date: 11/05/2020

Reclamation District 1000
Treasurer's Report
October 2020

Treasurer's Report for October 2020

October 2020	Ending Balance @ 10/31/20
Total Funds at 10/31/20	8,562,859.04
Bank of the West - Checking	173,049.81
Bank of the West - Money Market	425,673.96
Bank of the West FMAP	201,228.29
Sacramento County Treasurer	4,367,008.34
State Treasurer - Local Agency Investment Fund	1,238,044.77
City of Sacramento - Pool A	2,157,853.87

Included in O&M cash flow below
Included in O&M cash flow below

October 2020 - Operations and Maintenance Cash Flow	Money Market	Operating Checking	Combined O&M
Beginning Balance at 10/1/20	200,672	212,281	412,953
Transfers from money market to operating account	(275,000.00)	275,000.00	-
Transfers from LAIF to money market account	500,000.00	-	500,000.00
Transfer from FMAP account	-	600,000.00	600,000.00
Transfers to FMAP account	-	(175,000.00)	(175,000.00)
Current months receipts	-	5,542.18	5,542.18
Monthly interest income	1.78	-	1.78
Accounts Payable*	-	(657,710.08)	(657,710.08)
Payroll	-	(87,062.88)	(87,062.88)
Ending Balance at 10/31/20	425,673.96	173,049.81	598,723.77

*See Attached Check Register

Current months receipts are made up of the following:

Refund of bank fee from Bank of the West	40.00
Rental receipt from Sac City Fire	<u>5,502.18</u>
	<u><u>5,542.18</u></u>



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Report for October 2020

EXECUTIVE SUMMARY:

This Staff Report is intended to advise the Board of monthly expenditures and provide an explanation of any expenses outside of the usual course of business. Staff recommends the Board review and accept the Expenditure Report for October 2020.

Expenses

The Administrative Services Manager reviews and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report. The Expenditure Report (Attachment 1) reveals typical District spending for the month. Items of note are a payment to PAPE in the amount of \$415,727.02 for the purchase of 3 large trucks. This expense was budgeted and reimbursed from the FMAP Grant account. Additionally, there was a payment to ACWA in the amount of \$13,900 for our annual memberships dues, a one-time, annually budgeted expense.

RECOMMENDATION:

Staff recommends the Board review and accept the Expenditure Report for October 2020.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

1. October 2020 Expenditure Report
2. Financial Expense Comparison Summary

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 11/04/2020



Kevin L. King, General Manager

Date: 11/05/2020

October 2020 Expenditure Report

Type	Date	Num	Name	Memo	Amount	Balance
Cash and Investments						212,280.59
1010.00 - Bank of the West Checking Acct						212,280.59
Bill Pmt - Check	10/01/2020	50204	City of Sacramento - Revenue Division	INV 210079	-30.00	212,250.59
Bill Pmt - Check	10/01/2020	50205	Grainger, Inc.	814224408	-137.67	212,112.92
Bill Pmt - Check	10/01/2020	50206	Hire Right Solutions, LLC	4427151774	-250.00	211,862.92
Bill Pmt - Check	10/01/2020	50207	Kjeldsen, Sinnock & Neudeck, Inc.	Inv 28643	-9,413.75	202,449.17
Bill Pmt - Check	10/01/2020	50208	Larsen Wurzel & Associates	Inv 1707000-0820	-1,259.50	201,189.67
Bill Pmt - Check	10/01/2020	50209	Neat Freak Clean, LLC	2020-09-30	-350.00	200,839.67
General Journal	10/01/2020		Bank of the West	Monthly fee	-40.00	200,799.67
General Journal	10/01/2020		Bank of the West	Monthly fee refund	40.00	200,839.67
Bill Pmt - Check	10/02/2020	1001672723	Cal Pers	JGutierrez Sept 2020	-914.09	199,925.58
General Journal	10/02/2020			10/2/20 payroll activity	-12,385.90	187,539.68
General Journal	10/02/2020			10/2/20 payroll activity	-32,352.28	155,187.40
Transfer	10/02/2020			Funds Transfer	425,000.00	580,187.40
Bill Pmt - Check	10/05/2020	50210	PAPE Kenworth	FMAP Trucks	-415,727.02	164,460.38
Bill Pmt - Check	10/07/2020	50211	Airgas NCN	2140381	-367.40	164,092.98
Bill Pmt - Check	10/07/2020	50212	Interstate Oil Company	41-0068266	-2,270.70	161,822.28
Bill Pmt - Check	10/07/2020	50213	Smile Business Products	103404	-141.13	161,681.15
Bill Pmt - Check	10/07/2020	50214	US Bank Corp	Ending 4049	-5,248.18	156,432.97
Bill Pmt - Check	10/07/2020	50215	Valley Tire Center, Inc.	218041	-555.12	155,877.85
Bill Pmt - Check	10/07/2020	50216	Woodland Motors	241312	-173.00	155,704.85
Bill Pmt - Check	10/07/2020	50217	Yolo County Public Works	000051	-1,400.46	154,304.39
Bill Pmt - Check	10/07/2020	50218	ACWA JPIA	204	-1,829.14	152,475.25
Bill Pmt - Check	10/07/2020	292160	Berkshire Hathaway Homestate Companies	REWC122900	-2,114.42	150,360.83
Bill Pmt - Check	10/07/2020	28148723966	City of Sacramento	Utilities	-232.14	150,128.69
Bill Pmt - Check	10/07/2020	8895133501	Comcast	8155600381146169	-270.01	149,858.68
Bill Pmt - Check	10/07/2020	2472532	Napa Auto Parts	20906137	-284.06	149,574.62
Check	10/09/2020	EFT	ADP	Payroll Fees	-97.22	149,477.40
Bill Pmt - Check	10/15/2020	50219	ACWA	2021 Dues	-13,900.00	135,577.40
Bill Pmt - Check	10/15/2020	50220	AT&T	9391052144	-291.62	135,285.78
Bill Pmt - Check	10/15/2020	50221	Blankinship & Associates, Inc.	Inv 7132	-635.00	134,650.78
Bill Pmt - Check	10/15/2020	50222	Brookman Protection Services, Inc.	Inv 20-125	-7,500.00	127,150.78
Bill Pmt - Check	10/15/2020	50223	Carson Landscape Industries	1080	-890.00	126,260.78
Bill Pmt - Check	10/15/2020	50224	Chavez Accountancy Corporation	R11125	-2,465.00	123,795.78
Bill Pmt - Check	10/15/2020	50225	County of Sacramento - Municipal Servces	Inv 62123	-207.80	123,587.98
Bill Pmt - Check	10/15/2020	50226	Grow West	105860	-493.53	123,094.45
Bill Pmt - Check	10/15/2020	50227	Sacramento LAFCO	2020/2021	-368.00	122,726.45

Bill Pmt - Check	10/15/2020	50228	SGS Colusa	52118	-6,407.11	116,319.34
Bill Pmt - Check	10/15/2020	50229	Steve Yaeger Consulting	Inv 2020-9	-3,860.00	112,459.34
Bill Pmt - Check	10/15/2020	50230	Terrapin Technology Group	Inv 20-1398	-1,163.69	111,295.65
Bill Pmt - Check	10/15/2020	10152020	Alhambra & Sierra Springs	33167566169212	-73.05	111,222.60
Bill Pmt - Check	10/15/2020	80020102320	Waste Management of Sacramento	Refuse Collection	-501.61	110,720.99
Transfer	10/16/2020			Funds Transfer	175,000.00	285,720.99
Transfer	10/16/2020			Funds Transfer	175,000.00	460,720.99
Transfer	10/16/2020			Funds Transfer	-175,000.00	285,720.99
General Journal	10/19/2020			10/19/20 payroll activity	-12,357.76	273,363.23
General Journal	10/19/2020			10/19/20 payroll activity	-29,966.94	243,396.29
Check	10/20/2020	EFT	Bank of the West	Bank Fee	-10.00	243,386.29
Bill Pmt - Check	10/22/2020	50231	Boutin Jones, Inc.	020773	-2,398.50	240,987.79
Bill Pmt - Check	10/22/2020	50232	CA Special Districts Association	Membership 2326	-7,253.00	233,734.79
Bill Pmt - Check	10/22/2020	50233	City of Sacramento - Revenue Division	Inv YCTYMC00384	-1,403.00	232,331.79
Bill Pmt - Check	10/22/2020	50234	Downey Brand LLP	Legal	-8,734.50	223,597.29
Bill Pmt - Check	10/22/2020	50235	MBK Engineers	Engineering/FMAP	-5,297.50	218,299.79
Bill Pmt - Check	10/22/2020	50236	Mead & Hunt	Engineering	-12,546.25	205,753.54
Bill Pmt - Check	10/22/2020	50237	NBS	Inv 1020000046	-587.50	205,166.04
Bill Pmt - Check	10/22/2020	50238	Sacramento County	Multiple Parcels	-8,026.76	197,139.28
Bill Pmt - Check	10/22/2020	50239	Sacramento County Dept of Finance	Inv 21733	-350.00	196,789.28
Bill Pmt - Check	10/22/2020	50240	Smile Business Products	103404	-150.45	196,638.83
Bill Pmt - Check	10/22/2020	50241	SMUD	7000000317	-55,970.23	140,668.60
Bill Pmt - Check	10/22/2020	50242	Stratton Agency	RECLDIS-01	-8,811.00	131,857.60
Bill Pmt - Check	10/22/2020	296289	Berkshire Hathaway Homestate Companies	REWC018750	-3,826.02	128,031.58
Bill Pmt - Check	10/22/2020	1001693023	Cal Pers	November	-17,801.84	110,229.74
Bill Pmt - Check	10/22/2020	29654543985	City of Sacramento	5450844000	-63.16	110,166.58
Bill Pmt - Check	10/22/2020	AONVIPKT	Streamline	Inv 107400	-200.00	109,966.58
Bill Pmt - Check	10/22/2020	1061451709	Verizon	972466087-00001	-403.60	109,562.98
Bill Pmt - Check	10/22/2020	30253026302	Cal Pers	Pension	-13,609.07	95,953.91
Bill Pmt - Check	10/22/2020	29654531376	City of Sacramento	2007944000	-144.68	95,809.23
Bill Pmt - Check	10/23/2020	296297298	Cal Pers	UAL	-2,203.32	93,605.91
Bill Pmt - Check	10/23/2020	12026221816	The Home Depot	Acct 5362	-301.18	93,304.73
Transfer	10/23/2020			Funds Transfer	100,000.00	193,304.73
Bill Pmt - Check	10/27/2020	50243	US Postmaster	VOID: Acct VRM 57001	0.00	193,304.73
Bill Pmt - Check	10/27/2020	50244	USPS	BRM 57001	-5,000.00	188,304.73
Payment	10/27/2020		City of Sac - Fire	Rent Revenue	5,502.18	193,806.91
Bill Pmt - Check	10/30/2020	50245	Brookman Protection Services, Inc.	Inv 20-108	-8,100.00	185,706.91
Bill Pmt - Check	10/30/2020	50246	County of Sacramento	Acct AR0009597	-898.00	184,808.91
Bill Pmt - Check	10/30/2020	50247	Larsen Wurzel & Associates	Engineering	-577.50	184,231.41

Bill Pmt - Check	10/30/2020	50248	Neat Freak Clean, LLC	Inv 2020-10-28	-280.00	183,951.41
Bill Pmt - Check	10/30/2020	50249	Powerplan	1108514	-4,844.05	179,107.36
Bill Pmt - Check	10/30/2020	50250	SGS Colusa	52118	-5,508.63	173,598.73
Bill Pmt - Check	10/30/2020	50251	Signature Graphics	Inv 295316	-117.45	173,481.28
Check	10/30/2020	EFT	ADP	Payroll Fees	-81.47	173,399.81
Bill Pmt - Check	10/30/2020	EFT	Cal Pers	457	-350.00	173,049.81
Total 1010.00 · Bank of the West Checking Acct					<u>-39,230.78</u>	<u>173,049.81</u>
Total Cash and Investments					<u>-39,230.78</u>	<u>173,049.81</u>
					<u>-39,230.78</u>	<u>173,049.81</u>

Activity Summary

Transfers from money market account	275,000.00
Transfers from FMAP account	600,000.00
Transfer to FMAP account	-175,000.00
Refund of bank fee	40.00
Amounts received from Sac City Fire	5,502.18
Payroll disbursements	-87,062.88
Accounts payable disbursements	<u>-657,710.08</u>
 Net activity	 <u>-39,230.78</u>



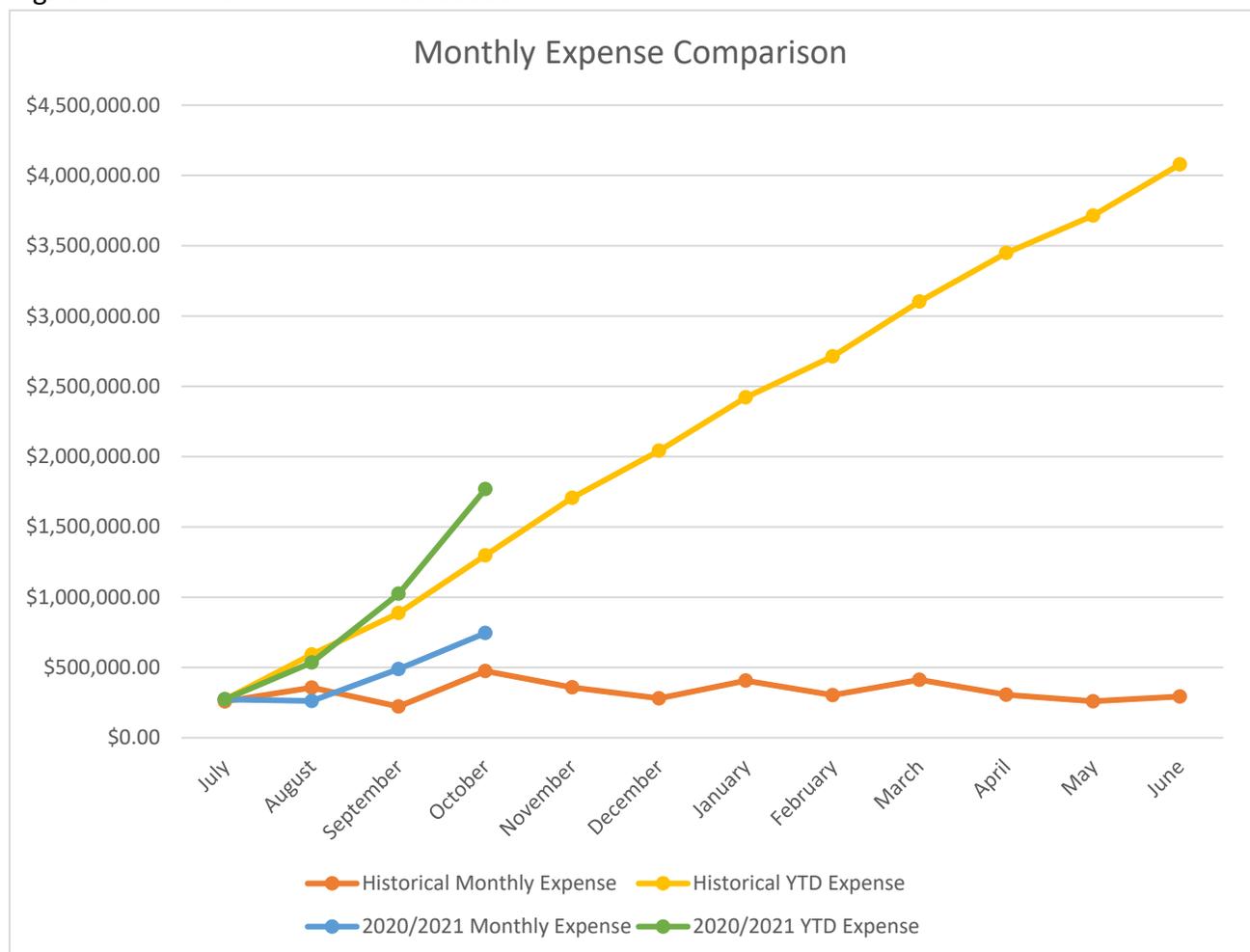
Monthly Historical Expense Comparison

The graph below compares current fiscal year monthly expenses as of October 2020 to historical monthly expense trends for the last four fiscal years. As of October 31, 2020, the District's expenses are trending slightly higher for the month and fiscal year. The increase is directly attributable to the District's annual insurance liability premium, FMAP equipment purchases, and yearly herbicide purchase.

The graph also compares the cumulative year to date costs and historical year to date expense trends for fiscal year 2016/2017 through fiscal year 2019/2020.

Variations in the current month to month expenses compared to the historical month to month expenses are due to single expense budgeted items. This includes the purchase of 3 additional large pieces of equipment that have subsequently been reimbursed from the District FMAP Grant account.

When comparing year to date expenses to historical expenses, the District is trending slightly higher due to its costs mentioned above.





RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for October 2020

EXECUTIVE SUMMARY:

This Staff Report is intended to provide a monthly budgetary snapshot of how well the District is meeting its set budget goals for the fiscal year. The monthly Budget to Actual Report contains a three-column presentation of actual expenditures, budgeted expenditures, and percentage of the Budget. Each line item compares budgeted amounts against actual to date expenses. Significant budgeted line item variances (if any) will be explained in the Executive Summary of this report.

Attachment 1 provides a year to date report for the month ending October 31, 2020. The report reveals the District is at 93% for Liability/Auto Insurance, this is due to the annual premium and additional vehicles being added to the policy, and 82% for annual memberships. The District is also at 78% for mitigation land expenses and 100% for assessment/property taxes due to payment of yearly property taxes. These are one-time annual expenses.

BACKGROUND:

The Board of Trustees adopts a budget annually in June. District staff prepares the Budget, which shows the current year budget versus expenditures and a proposed budget for the next year.

Three Board committees review the draft budget before being presented to the full Board for adoption in June. The Personnel Committee reviews the wage and benefits portion of the Budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations to the Budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Budget is presented to the Board for adoption at a regular Board meeting.

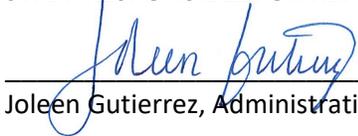
RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for October 2020.

ATTACHMENTS:

1. Budget to Actual Report October 2020

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 11/04/2020



Kevin L. King, General Manager

Date: 11/05/2020

Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2020 to October 31, 2020 (Four Months Ending of Fiscal 2021)

	Year to Date July 1, 2020 to October 31, 2020	Budget	Percent of Budget
Operation & Maintenance Income			
Property Assessments	3,181	2,250,000	0.14%
Rents	5,502	30,000	18.34%
Interest Income	12,737	95,000	13.41%
SAFCA - O/M Assessment	-	1,400,000	0.00%
Misc Income	342	-	Not Budgeted
FMAP Grant	636,400	601,337	105.83%
Annuitant Trust Reimbursement	-	70,000	0.00%
Security Patrol Reimbursement	-	45,000	0.00%
Development Impact Fees	-	1,400,000	0.00%
Total	658,162	5,891,337	11.17%
Restricted Fund			
Metro Airpark Groundwater Pumping	-	25,000	0.00%
Total Combined Income	658,162	5,916,337	11.12%
Administration, Operations and Maintenance - Expenses			
Administration			
Government Fees/Permits	1,753	12,500	14.02%
Legal	19,093	97,000	19.68%
Liability/Auto Insurance	139,330	150,000	92.89%
Office Supplies	536	5,500	9.75%
Computer Costs	9,351	24,000	38.96%
Accounting/Audit	6,150	47,050	13.07%
Admin. Services	6,712	17,000	39.48%
Utilities (Phone/Water/Sewer)	5,820	23,700	24.56%
Mit. Land Expenses	4,847	6,200	78.18%
Administrative Consultants	17,722	128,000	13.85%
Assessment/Property Taxes (SAFCA - CAD)	8,027	8,000	100.34%
Admin - Misc./Other Expenses	54	8,250	0.65%
Memberships	33,730	40,800	82.67%
Office Maintenance & Repair	4,905	27,000	18.17%
Payroll Service	726	6,000	12.10%
Public Relations	2,437	45,000	5.42%
Small Office & Computer Equipment	846	12,000	7.05%
Election	15,152	39,000	38.85%
Conference/Travel/Professional Development	152	20,500	0.74%
Sub Total	277,343	717,500	38.65%
Personnel/Labor			
Wages	319,963	1,214,658	26.34%
Group Insurance	51,362	130,000	39.51%
Worker's Compensation Insurance	14,293	30,000	47.64%
OPEB - ARC	-	-	Not Budgeted
Dental/Vision/Life	9,146	25,887	35.33%
Payroll Taxes	23,092	91,000	25.38%

Pension	114,355	201,148	56.85%
Continuing Education	181	5,000	3.62%
Trustee Fees	9,450	40,000	23.63%
Annuitant Health Care	28,268	91,032	31.05%

Sub Total	570,110	1,828,725	31.18%
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Operations

Power	128,042	500,000	25.61%
Supplies/Materials	4,965	25,000	19.86%
Herbicide	103,492	120,000	86.24%
Fuel	10,305	50,000	20.61%
Field Services	3,444	63,100	5.46%
Field Operations Consultants	3,539	20,000	17.70%
Equipment Rental	-	5,000	0.00%
Refuse Collection	4,132	30,000	13.77%
Equipment Repair/Service	762	16,000	4.76%
Equipment Parts/Supplies	22,376	60,000	37.29%
Facility Repairs	32,845	211,000	15.57%
Shop Equipment (not vehicles)	-	5,000	0.00%
Field Equipment	-	14,000	0.00%
Misc/Other 2	20	500	4.00%
Utilities - Field	2,962	11,500	25.76%
Government Fees/Permits - Field	928	12,000	7.73%
FEMA Permits	-	1,500	0.00%

Sub Total	317,812	1,144,600	27.77%
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Equipment

Equipment	-	-	Not Budgeted
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Sub Total	-	-	
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Consulting/Contracts/Memberships

Engineering/Technical Consultants	25,446	375,000	6.79%
Security Patrol	23,400	80,000	29.25%
Temporary Admin	14,250	15,000	95.00%

Sub Total	63,096	470,000	13.42%
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FMAP Expenditures

LOI/SWIF (Consultants)	15,038	-	Not Budgeted
Equipment	415,727	381,337	109.02%
Operations & Maintenance (Field)	-	220,000	0.00%
Administrative	-	-	Not Budgeted

Sub Total	430,765	601,337	71.63%
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Total A, O & M Expenses	1,659,126	4,762,162	34.84%
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Capital Expenses

Capital Office Upgrades	-	20,000	0.00%
Capital RE Acquisition	-	50,000	0.00%
Capital Office Facility Repair	-	30,000	0.00%
Document Management	-	-	Not Budgeted
Capital - District Server	-	-	Not Budgeted
Capital Facilities (including SCADA)	12,774	2,700,000	0.47%

Sub Total	12,774	2,800,000	0.46%
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Total All Expenditures	1,671,900	7,562,162	22.11%
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RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 5.5

TITLE: Declaration of Surplus Assets and Authorization for Disposal

SUBJECT: Review and Consider Declaration of Surplus Assets and Authorize the General Manager to Dispose of Assets in 2020.

EXECUTIVE SUMMARY:

The District, on occasion, needs to dispose of surplus assets, which include but are not limited to vehicles and equipment. In order to dispose of assets, the Board of Trustees must determine the assets are surplus and authorize disposal. As presented in Table 1 below, staff recommends the Board consider declaring the assets listed as surplus and disposing of said assets in 2020.

Table 1 - 2020 Surplus Assets

Year	Type	Make	Model	Reason for Replacement
2004	Water Truck	Freightliner	N/A	California Air Resources Control Board Compliance
2003	Low Boy	Kenworth	N/A	California Air Resources Control Board Compliance
2004	Dump Truck	Kenworth	N/A	California Air Resources Control Board Compliance

RECOMMENDATION:

Staff recommends the Board review and consider declaration of the assets listed in Table 1 as surplus and authorize the General Manager to dispose of said assets in 2020.

FINANCIAL IMPACT:

Potential unexpected 2020 Revenue of \$20,000.

ATTACHMENTS:

1. None.

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 11/05/2020



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 6.1

TITLE: Recognition of Service

SUBJECT: Review and Consider Adoption of Resolution No. 2020-11-01 Recognizing Trustee David Christophel for Service to the Community

EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District 1000 (RD 1000; District) wishes to recognize Trustee, David Christophel, for his service to the community. Staff recommends the Board review and consider adoption of Resolution No. 2020-11-01 (Attachment 1), recognizing Trustee David Christophel Service to the Community.

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2020-11-01, Recognizing Trustee David Christophel for Service to the Community.

ATTACHMENTS:

1. Resolution No. 2020-11-01

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 11/05/2020



Resolution No. 2020-11-01

In Recognition of David B. Christophel's Service as a Member of the
Reclamation District No. 1000 Board of Trustees

WHEREAS David B. Christophel (David) served as a member of the Reclamation District No. 1000 Board of Trustees from his appointment in May 2001 until November 2020; was elected Board President from 2007 to 2017 and represented the District on the Sacramento Area Flood Control Agency Board of Directors; and

WHEREAS David is a fourth generation Sacramentan; his great-grandfather served as County Treasurer; his grandfather was instrumental in locating I-5 through Sacramento; he was born and raised on a Natomas orchard near the District office purchased by his grandfather in 1919 helping his father Bill (who also served as a District Trustee) manage the orchard being part of a Christophel legacy in the rich history of Natomas and RD 1000; and,

WHEREAS with his career as a prominent wildlife biologist and service on the Natomas Basin Conservancy Board of Directors, the Board looked to him for leadership on environmental policy issues, and with his deep roots in Natomas he was able to bring an historical perspective to decisions, but he will be primarily be known for his calm leadership skills as Board President helping the Board focus during Board meetings on the task at hand and resolve sometimes divisive flood control policy issues with patience and decorum; and,

WHEREAS, during his tenure as Trustee, the District completed construction of the Pump Plant 1B Emergency Generator; the 2006 emergency flood fight at Pumping Plant 2, subsequent repairs and plant reconstruction; completion of significant portions of the Natomas Levee Improvement Project by SAFCA and the Corps of Engineers to provide 200-year flood protection to Natomas; and the continued evolution of the District from its agricultural roots to an urban flood control district protecting over 100,000 residents including adoption of the District's Capital Improvement Plans, Strategic Plan and Security Risk Assessment

Now therefore be it resolved;

On behalf of the District's residents, businesses, farmers and property owners, the Board of Trustees of Reclamation District No. 1000 hereby gratefully acknowledges the service, leadership and contributions David B. Christophel has made to the District as a member of the Board improving flood safety to the Natomas community; and furthermore wishes him well as he spends much deserved time with his family (especially grandchildren) and travels knowing Natomas is a better place because of his family's community service

Jeff Smith, Board President
Reclamation District No. 1000



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 6.2

TITLE: Recognition of Service

SUBJECT: Review and Consider Adoption of Resolution No. 2020-11-02 Recognizing Superintendent Don Caldwell for Service to the Community

EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District 1000 (RD 1000; District) wishes to recognize Superintendent, Donald Caldwell, upon his retirement, for his service over the course of the last 27 years. Mr. Caldwell has been instrumental in making sure the residents of the Natomas Basin have been safe from potential floods and has dutifully served the community through his efforts. Staff recommends the Board review and consider adoption of Resolution No. 2020-11-02, Recognizing Superintendent Don Caldwell for Service to the Community.

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2020-11-02, Recognizing Superintendent Don Caldwell for Service to the Community.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

1. Resolution No. 2020-11-02

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 11/05/2020



Resolution No. 2020-11-02

In Recognition of Donald L. Caldwell's Service as Superintendent for
Reclamation District No. 1000 upon his retirement after 27 years.

WHEREAS, Don Caldwell started work at Reclamation District No. 1000 on February 1, 1993 as a mechanic for the District being promoted to District Foreman and then District Superintendent in 2012 and,

WHEREAS, Don played critical roles in the District's emergency flood responses during the historic floods of January 1995, January 1997, January to March 2006 and was the Superintendent leading the District's flood operations in the January and February 2017 events protecting the lives and properties of those in the District; and,

WHEREAS, he played a key part in overseeing improvements to the District's interior drainage system as well as the North Area Local Project improvements to the Natomas East Main Drain Canal and recent Natomas Levee Improvement Project modifications to the Natomas Cross Canal and Sacramento River levees that have allowed the District to transition from an agricultural district to now being responsible for an urban flood safety system protecting over 100,000 residents, numerous schools, business and the Sacramento International Airport; and

WHEREAS, Don's extensive knowledge of mechanical and electrical pumping plants and ability to problem solve issues with their operations both from his past work experience as well as that gained working at the District have saved the rate payers significant costs and ensured the pumps were ready for large storm events and operated in a cost effective and efficient manner; and,

WHEREAS, during his tenure as District Foreman and Superintendent, Don performed his duties in a professional manner with a strong work ethic arriving at the District before 6:00 am most mornings and not leaving until the job was done which included many nights, weekends and holidays.

NOW THEREFORE BE IT RESOLVED, The Board of Trustees of Reclamation District No. 1000 gratefully acknowledges the dedication, hard work, critical knowledge and professionalism exhibited by Donald L. Caldwell during his 27 years of service to the District upon his retirement, protecting the Natomas Community and furthermore wishes him well as he spends much deserved time with his family knowing Natomas is a better place because of his community service. Don will be missed greatly, however his legacy within the basin will be everlasting.

Jeff Smith, Board President
Reclamation District No. 1000



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 6.3

TITLE: Ratification of Authorization to Submit Grant Application

SUBJECT: Review and Consider Ratification of Resolution No. 2020-11-03: Authorizing the General Manager to Submit Application for Grant Funding with State of California Governor's Office of Emergency Services – Community Power Resiliency Allocation to Special Districts Grant Program and Authorization to Execute Funding Agreement.

EXECUTIVE SUMMARY:

Reclamation District 1000 (District; RD 1000) has identified a funding opportunity through the State of California Governor's Office of Emergency Services (Cal OES) – Community Power Resiliency Allocation to Special Districts Grant Program. The Community Power Resiliency program provides State funds for support California special districts with additional preparedness measures in response to power outage events. The District applied for grant funds on October 30, 2020 (Attachment No. 2)

Staff recommends the Board review and consider ratification of Resolution No. 2020-11-03: Authorizing the General Manager to Submit Application for Grant Funding with State of California Governor's Office of Emergency Services – Community Power Resiliency Allocation to Special Districts Grant Program and Authorization to Execute Funding Agreement.

RECOMMENDATION:

Staff recommends the Board review and consider ratification of Resolution No. 2020-11-03: Authorizing the General Manager to Submit Application for Grant Funding with State of California Governor's Office of Emergency Services – Community Power Resiliency Allocation to Special Districts Grant Program and Authorization to Execute Funding Agreement.

FINANCIAL IMPACT:

Up to \$280,000 in grant revenue in Fiscal Year 2020/2021.

ATTACHMENTS:

1. Resolution No. 2020-11-03: Authorizing the General Manager to Submit Application for Grant Funding with State of California Governor's Office of Emergency Services – Community Power Resiliency Allocation to Special Districts Grant Program and Authorization to Execute Funding Agreement.
2. RD 1000 - Community Power Resiliency Grant Program Application

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 11/05/2020



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2020-11-03

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING THE GENERAL MANAGER TO SUBMIT APPLICATION FOR GRANT FUNDING
WITH STATE OF CALIFORNIA GOVERNOR’S OFFICE OF EMERGENCY SERVICES –
COMMUNITY POWER RESILIENCY ALLOCATION TO SPECIAL DISTRICTS GRANT PROGRAM
AND AUTHORIZATION TO EXECUTE FUNDING AGREEMENT**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 13th day of November 2020, the following resolution was approved and adopted:

WHEREAS, the Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

WHEREAS, the District has a progressive history of providing flood protection and maintaining the District’s levee system; and,

WHEREAS, the District has identified certain equipment needs that further the goals and objectives of the District; and,

WHEREAS, the District has identified potential funding through the California Governor’s Office of Emergency Services (“Cal OES”) Community Power Resiliency Allocation to Special Districts Grant Program; and,

WHEREAS, the Board desires to authorize the District General Manager to submit an application for funding through Cal OES; and,

WHEREAS, the Board desires to authorize the District General Manager to execute a Funding Agreement and any amendments thereto with Cal OES for the Community Power Resiliency Allocation to Special Districts Grant Program, if/when grant is awarded to the District.

NOW THEREFORE BE IT RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to submit an application for grant funding with Cal OES Community Power Resiliency Allocation to Special Districts Grant Program.

BE IT FURTHER RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to execute a Funding Agreement and accept funds pursuant and subject to all of the terms and provisions of the Cal OES Community Power Resiliency Allocation to Special Districts Grant Program.

BE IT FURTHER RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to prepare the necessary data, make investigations, and take other such actions as necessary and appropriate to obtain funding for the Cal OES Community Power Resiliency Allocation to Special Districts Grant Program.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 13th day of November 2020, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

RECUSE:

ABSENT:

Jeff Smith
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2020-11-03 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 13th of November 2020 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary

Cal OES #	FIPS #	VS#	Subaward #
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

- 1. Subrecipient:** Reclamation District 1000 **1a. DUNS#:** 045613940
- 2. Implementing Agency:** Reclamation District 1000 **2a. DUNS#:** 045613940
- 3. Implementing Agency Address:** 1633 Garden Hwy Sacramento 95833-9706
(Street) (City) (Zip+4)
- 4. Location of Project:** Sacramento Sacramento 95833-9706
(City) (County) (Zip+4)
- 5. Disaster/Program Title:** Community Power Resiliency Allocation to Special Districts Program **6. Performance** 7/1/2020 **to** 10/31/2021
Period: (Start Date) (End Date)
- 7. Indirect Cost Rate:** N/A **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2020	PSPS	\$280,000			\$420,000		\$420,000	\$700,000
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total Project Cost			\$280,000		\$280,000	\$420,000		\$420,000	\$700,000

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Kevin L. King Title: General Manager

Payment Mailing Address: 1633 Garden Highway City: Sacramento Zip Code+4: 95833-9706

Signature:  Date: 10/30/2020

16. Federal Employer ID Number: 946001109

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) (Date)

(Cal OES Director or Designee) (Date)

PROJECT CONTACT INSTRUCTIONS

1. Provide the name, title, address, telephone number, and e-mail address for the **Project Director** for the project.
2. Provide the name, title, address, telephone number, and e-mail address for the **Financial Officer** for the project.
3. Provide the name, title, address, telephone number, and e-mail address for the **person** having **Routine Programmatic** responsibility for the project.
4. Provide the name, title, address, telephone number, and e-mail address for the **person** having **Routine Fiscal** responsibility for the project.
5. Provide the name, title, address, telephone number, and e-mail address for the **Executive Director** of a Community-Based Organization or the **Chief Executive Officer** (e.g. chief of police, superintendent of schools) for the implementing agency.
6. Provide the name, title, address, telephone number, and e-mail address for the **person** who is the **Official Authorized** to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet (Cal OES 2-101).
7. Provide the name, title, address, telephone number, and e-mail address for the **Chair** of the **Governing Body** of the Subrecipient.

PROJECT CONTACT INFORMATION

Subrecipient: _____ Subaward #: _____

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below.

1. The **Project Director** for the project:

Name: _____ Title: _____
Telephone #: _____ Email Address: _____
Address/City/Zip + 4: _____

2. The **Financial Officer** for the project:

Name: _____ Title: _____
Telephone #: _____ Email Address: _____
Address/City/Zip + 4: _____

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: _____ Title: _____
Telephone #: _____ Email Address: _____
Address/City/Zip + 4: _____

4. The **person** having **Routine Fiscal** responsibility for the project:

Name: _____ Title: _____
Telephone #: _____ Email Address: _____
Address/City/Zip + 4: _____

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: _____ Title: _____
Telephone #: _____ Email Address: _____
Address/City/Zip + 4: _____

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: _____ Title: _____
Telephone #: _____ Email Address: _____
Address/City/Zip + 4: _____

7. The **Chair** of the **Governing Body** of the Subrecipient:

Name: _____ Title: _____
Telephone #: _____ Email Address: _____
Address/City/Zip + 4: _____

SIGNATURE AUTHORIZATION INSTRUCTIONS

The Project Director and Financial Officer are **REQUIRED** to sign this form and submit it with the Grant Subaward Forms package. The Subrecipient may request signature authority in addition to the designated Project Director and/or Financial Officer. Space is provided for the addition of up to five (5) additional authorizations for the Project Director or Financial Officer.

No single individual may be authorized to sign for both the Project Director and the Financial Officer. **The Project Director and/or Financial Officer authorize the person(s) identified on the form to sign on their behalf on all grant-related matters.**

SIGNATURE AUTHORIZATION

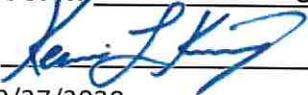
Subaward #: _____

Subrecipient: Reclamation District No. 1000

Implementing Agency: Reclamation District No. 1000

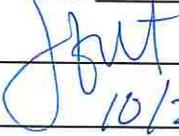
*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

***Project Director:** Kevin L. King

Signature: 

Date: 10/27/2020

***Financial Officer:** Joleen Gutierrez

Signature: 

Date: 10/28/20

The following persons are authorized to sign for the **Project Director**

Signature

Printed Name

The following persons are authorized to sign for the **Financial Officer**

Signature

Printed Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE

The applicant must complete a Certification of Assurance of Compliance (Cal OES 2-104), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program, Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, and Civil Rights Compliance. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Subaward. In signing the Grant Subaward Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VII, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, _____ hereby certify that
(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

Subrecipient: _____

Implementing Agency: _____

Project Title: Portable Emergency Backup Generator Procurement

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: _____

Title: _____

Address: _____

Phone: _____

Email: _____

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board – (Subrecipient Handbook Section 1350)

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies will all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: 

Authorized Official's Typed Name: _____

Authorized Official's Title: _____

Date Executed: _____

Federal Employer ID #: _____ Federal DUNS # _____

Current System for Award Management (SAM) Expiration Date: _____

Executed in the City/County of: _____

AUTHORIZED BY: (not applicable to State agencies)

- City Financial Officer
- County Financial Officer
- City Manager
- County Manager
- Governing Board Chair

Signature: 

Typed Name: _____

Title: _____

Subrecipient: _____ Subaward #: _____

Budget Narrative

Reclamation District 1000 (RD 1000, or District) proposes to use grant funds under this project to allow purchase of two mobile 500 kW standby generators. The project supports objectives because, depending upon the emergency event, the generators would allow RD 1000 to rapidly deploy resources to maintain pumping operations at up to 2 of 4 different pumping plants in the event of a power outage, significantly reducing the flood risk to the Natomas Basin and its 115,000 residents. RD 1000 has selected the CAT XQ570 Rental Generator Set or equivalent as its preferred standby generator. This model meets U.S. EPA Tier 4 Final emission standards, is CARB-certified for non-road mobile applications, and is equipped with reduced environmental impact features.

The net cost of both mobile generators is \$700,000 (\$350,000 each), excluding sales tax or the cost of shipping and incidental costs such as: required cables, wiring, connections and grounding to connect to facilities; training staff in operations; electrical start up testing and adjustments, and fuel costs. The District requests \$280,000 in funds support purchase of the generators.

The proposed mobile generator will allow RD 1000 the flexibility to address its backup power needs in the event of a power outage by quickly providing backup power to pump stations most urgently in need of power during a flood fighting event. RD 1000 is also able to more efficiently use its capital funds by addressing backup power needs through a mobile generator, providing more flexibility than installing individual backup generators at each pump station.

Subrecipient: _____ Subaward #: _____

Project Narrative

Reclamation District 1000 (RD 1000 or District) provides flood protection to its service area, the 55,000-acre Natomas Basin north of the City of Sacramento in both Sacramento and Sutter Counties. The Natomas Basin has an approximate population of 114,991 residents, based on the 2018 American Community Survey. The District's service area includes a combination of urban and rural areas. The rural areas contain significant agricultural lands. Critical public infrastructure is located in the basin including the Sacramento International Airport, Mather Air Force base, McClellan Air Force Base, and portions the following highways: Interstate 5 (California's primary north-south commerce route), Interstate 80, and the Golden State Highway (State Route 99).

In addition to the levees that protect the area from outside floodwaters, the District also maintains interior drainage canals and eight pumping plants that provide interior protection during flood events. During summer months the infrastructure is used to irrigate agricultural lands. In the case that the pumping plants become inoperable due to power failure, the canals are at a risk of overflowing and causing localized flooding throughout the basin. In this case, the overtopping would flood adjacent property and flood potential evacuation routes. The infrastructure is also critical to remove water from the basin in the event a river overtops the levees protecting the basin.

Subrecipient: _____ Subaward #: _____

The District's reserve disaster funds are currently \$1,500,000. The budget for fiscal year 2020/21 is \$7,402,067, with expected revenues \$5,916,337, resulting in a shortfall of nearly \$1,500,000.

The District has no confirmable documentation of power outage events in the time period of July 1, 2019 to the present.

The District proposes to purchase portable emergency backup generators to be deployed to pumping stations as needed during power outage events. The proposed purchase includes two mobile, standby 500 KW emergency generators. These generators will allow rapid deployment of emergency power to the optimum combination of Pumping Plants 2, 3, 4, and 5, which will all have emergency hookup for generators in 2021. Currently, the District must rent the portable generators from an outside source, requiring 2.5 hours per generator under ideal conditions, which will be reduced to 0.5 hours maximum by having generators at the corporation yard. With the purchase of District-owned portable generators, the reliability and ability to respond with backup power would be greatly increased.

The total cost of the mobile generators is \$700,000, as described in the Budget Narrative, with the District providing a 60% cost share towards the purchase.

Therefore, the District requests \$280,000 in funds to prepare for and respond to power outage events. The District adopted a formal Capital Improvement Plan in September 2020 that includes purchase of the mobile generators but the purchase may be delayed due to the budget shortfall previously noted.

Subrecipient: _____ Subaward #: _____

Emergency Plan

Reclamation District 1000 (District) is included in the Sacramento County Local Hazard Mitigation Plan as Annex L. This plan addresses the risk and vulnerabilities of the District under a power outage event. Power outage is a crucial risk event to the District, as major interior floodwater evacuation is performed by the District's pumping plants during heavy rainfall and flood. Localized flooding caused by power failure in the pumping plants would damage adjacent property and close potential evacuation routes.

The District also has an Emergency Action Plan dated October 14, 2016, that addresses District operations during an emergency flood event. It includes agreements with the Sacramento City and County to provide staff help based on states of power availability in the District.

Reliable power is a critical component of maintaining operations during emergency events so available resources can be directed towards other flood fighting activities. The District is considered high priority in case of public safety power shutoffs by public utilities, due the District Status as an entity that maintains critical infrastructure in the Natomas Basin area. The primary power provider, Sacramento Municipal Utility District, prioritizes routing of power to RD 1000 facilities during periods of low power availability. In case of incidental power failures, the District currently has one plant with a stationary backup generator, and rents portable generators for the other pumping plants.

Subrecipient: _____ Subaward #: _____

Priority Funding

Reclamation District 1000 (District) protects the Natomas Basin area of the City of Sacramento. The urban area that the District protects contains designated Disadvantaged Communities as defined by Senate Bill 535, and Low-Income Communities as defined by Assembly Bill 1550. US Census Tracts 6067007001 and 606700007 are both designated as Disadvantaged Communities and Low-Income by Senate Bill 535 and Assembly Bill 1550, respectively. US Census Tracts 6067007004, 6067007011, and 6067007019 are each designated as Low-Income Communities by Assembly Bill 1550. These communities will benefit from the Program as the District will bolster its ability to keep flood and storm waters out of these communities in a heavy rain event. These areas are located in the lower portions of the Basin, which puts them at higher risk, and the ability of the power plants to evacuate storm water is crucial to prevent potential damage to these communities.



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 13, 2020

AGENDA ITEM NO. 7.1.1

TITLE: Committee Meeting Minutes

SUBJECT: Meeting Minutes from Committee Meetings Since the October Board Meeting

EXECUTIVE SUMMARY:

Executive Committee Meeting – November 4, 2020

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, November 4, 2020 at 8:00 a.m. via GoToMeeting and Conference Call. In attendance were Trustees Smith, Burns and Gilbert. Staff in attendance were General Manager King and District Counsel Shapiro. No members of the public were present and therefore no public comments were made.

General Manager King presented the proposed agenda for the November 13, 2020 Board of Trustees meeting. The Committee reviewed the agenda and approved as presented.

With no further business on the Executive Committee Agenda, meeting adjourned at 8:30 a.m.

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 11/06/2020