



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

**FRIDAY, JANUARY 10, 2020
8:00 A.M.**

AGENDA

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

2. PRESENTATIONS

- 2.1. No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the December 2019 Board Meeting.
- 4.2. SUPERINTENDENT'S REPORT: Update on activities since the December 2019 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the December 2019 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from December 13, 2019 Regular Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for December 2019.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for December 2019.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for December 2019.

6. SCHEDULED ITEMS

- 6.1. ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY): Review and Consider Adoption of Resolution No. 2020-01-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.
- 6.2. SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Review and Consider Selection of Alternate Special District Commissioner for Sacramento Local Agency Formation Commission (Run-off Election).
- 6.3. 2020 COMMITTEE ASSIGNMENTS: Review and Consider Approval of Trustee Committee Assignments for 2020.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

- 7.1.1. RD 1000 Committee [Meetings](#) Since Last Board Meeting
 - Executive Committee (Smith & Burns) January 3, 2019

8. CLOSED SESSION

- 8.1. No Scheduled Closed Session Items

9. ADJOURN



**Reclamation District No. 1000
Board of Trustees Meeting**

1633 Garden Highway
Sacramento, CA 95833

**JANUARY 10, 2020
MEETING MINUTES**

The Reclamation District No. 1000 Board of Trustees met in regular session on January 10, 2020 at the District Office. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee Nick Avdis; Trustee Jag Bains; Trustee David Christophel; Trustee Thom Gilbert; Trustee Elena Lee Reeder; General Manager Kevin King; Co-General Counsel Rebecca Smith; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand.

Also, Present: Scott Brown from Larsen, Wurzel & Associates, and Co-General Counsel Scott Shapiro from Downey Brand LLC.

1. PRELIMINARY

1.1 Call Meeting to Order

The meeting was called to order by Board President Jeff Smith.

1.2 Roll Call

Present: Trustees David Christophel, Jag Bains, Elena Lee Reeder, Jeff Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert.

Absent: None.

1.3 Approval of the Agenda

A motion was made by Trustee Nick Avdis to approve the Agenda, seconded by Trustee David Christophel, all in favor, and motion is approved.

MOVED/SECONDED: Trustee Nick Avdis/Trustee David Christophel

AYES: Trustees Thom Gilbert, Chris Burns, Nick Avdis, Jeff Smith, Elena Lee Reeder, Jag Bains, David Christophel

NOES: None.

ACTION: A motion to approve the January 10, 2020 Board meeting agenda passed.

1.4 Pledge of Allegiance

All stand and recite the Pledge of Allegiance.

1.5 Conflict of Interest

No conflicts were identified.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT

No public comments were made.

4. INFORMATIONAL ITEMS

4.1 GENERAL MANAGER'S REPORT: Update on activities since the December 2019 Board Meeting.

The General Manager's written report was included in the January 10, 2020 board packet for review.

General Manager, Kevin King, gave a verbal update of activities and events of the District during December 2019. He made known the close-out for the 2019 FMAP Grant is in progress; and announced his signing of the 2020 FMAP Grant Agreement with plans to share a fully executed copy of the Agreement with the Board in February. He reminded the Board of their advance authorization to sign the 2020 FMAP Agreement in August 2019.

GM King reported he would have an update in February concerning the reintroduction of AB 137 (Cooper) that should happen on January 16. Currently, Assemblymember Jim Cooper is seeking potential bill co-authors.

4.2 SUPERINTENDENT'S REPORT: Update on activities since the December 2019 Board Meeting

A written informational summary was provided to the Board in the January 10, 2020 board packet.

Trustee Burns requested to have annual year to date costs of homeless encampments in addition to monthly activity and associated costs. Staff will include year to date running totals into monthly Superintendent Reports.

Trustee Avdis asked about the SCADA system. GM King believes the failure of the automated startup to be an isolated incident. TESCO has rewired the pumping plants; the configuration issue is corrected, and the system should not trip off while in auto mode function. The alarm system should be functional and should notify if the system

is not functioning in automated mode. Consultant Scott Brown from Larsen & Wurzel Associates, also provided a detailed explanation of the SCADA system issue and resolution. Trustee Smith would like to ensure the future bandwidth needs of the SCADA system are considered as he anticipates future needs (video) may be required.

4.3 DISTRICT COUNSEL'S REPORT: Update on District Legal activities since the December 2019 Board Meeting

District Co-General Counsel Rebecca Smith, of Downey Brand LLC attended her first board meeting with the District. After a brief introduction, the Board determined general counsel will provide monthly reports of time spent on district/related activities. The Board also invited Counsel Smith to share best practices as well as other important information as it becomes known.

GM King made known he intends to work with counsel to address the District's election process resulting from SB 415 (Hueso), the Voter Participation Rights Act.

5. CONSENT CALENDAR

All Consent Calendar items are considered routine, and the Board adopts them in one Motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

There were no items pulled for further discussion.

MOVED/SECONDED: Trustee David Christophel / Trustee Elena Lee Reeder

AYES: Trustees Jeff Smith, Chris Burns, Nick Avdis, Elena Lee Reeder, Jag Bains, David Christophel, Thom Gilbert

NOES: None

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4 in one motion with recommended minor typographical changes to Items 5.1, and page 1 of 7.11 passed.

5.1 Approval of Minutes from the December 13, 2019, Regular Board Meeting

ACTION: Approved Minutes from December 13, 2019, Board Meeting.

5.2 Treasurer's Report for December 2019.

ACTION: Approved Treasurer's Report for December 2019.

5.3 Expenditure Report: Review and Accept Report for December 2019.

ACTION: Reviewed and Accepted Expenditure Report for December 2019.

5.4 Budget to Actual Report: Review and Accept Report for December 2019.

ACTION: Reviewed and Accepted Budget to Actual Report for December 2019.

6. SCHEDULED ITEMS

6.1 ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY): Review and Consider Adoption of Resolution No. 2020-01-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

The Annual Banking Authorization Resolution is used to authorize District signatories. The prepared Resolution No. 2020-01-01 removes former Trustees and adds new Trustee signatories.

There were no public comments.

MOVED/SECONDED: Trustee Nick Avdis/Trustee Chris Burns

AYES: Trustees Thom Gilbert, Chris Burns, Nick Avdis, Jeff Smith, Elena Lee Reeder, Jag Bains, David Christophel

NOES: None.

ACTION: A motion to approve Resolution No. 220-01-01 to include updated Trustees names is adopted.

6.2 SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Review and Consider Selection of Alternate Special District Commissioner for Sacramento Local Agency Formation Commission (Run-off Election)

GM King explained Sacramento Local Agency Formation Commission (LAFCo) recently had an election for Special Commissioner and Alternate Special Commissioner. There is a 3-way tie for Alternate Commissioner. The District's previously nominated alternate has been elected as Commissioner; therefore, the District has an opportunity to select a new alternate commissioner to be elected. All candidate statements were provided in the January 10, 2019 Board Packet for review. The Board collectively decided to support Charlea R. Moore as Alternate Commissioner.

There were no public comments.

MOVED/SECONDED: Trustee Nick Avdis/ Elena Lee Reeder

AYES: Trustees Thom Gilbert, Chris Burns, Nick Avdis, Jeff Smith, Elena Lee Reeder, Jag Bains, David Christophel

NOES: None

ACTION: A motion to select candidate Charlea R. Moore as the Special District LAFCo Alternate Commissioner is approved.

6.3 2020 COMMITTEE ASSIGNMENTS: Review and Consider Approval of Trustee Committee Assignments for 2020.

Trustee Smith handed out a draft list of District committee assignment recommendations and shared his reasoning behind committee assignments. Trustee incumbents would have a chair position, and each Trustee would serve on a

committee that reviews the District budget, new Trustees would not serve on the same committees to benefit from the guidance of Trustee incumbents. Trustee Burns disagreed with automatic incumbent committee chair assignments. Trustee Avdis reminded Trustees they are still able to attend *any* meeting. Trustee Burns requested to have staff notify all Trustees of all committee meetings.

The following Committee assignments have been made:

Executive Committee: Jeff Smith, President and Chris Burns, Vice President

Finance Committee: Thom Gilbert, Chair; Jeff Smith and Jag Bains

Legal Committee: Nick Avdis, Chair; Jag Bains and David Christophel

Operations Committee: Jeff Smith, Chair; Elena Lee Reeder, David Christophel

Personnel Committee: David Christophel, Chair; Chris Burns, Nick Avdis

Urbanization Committee: Elena Lee Reeder, Chair; Chris Burns and Thom Gilbert

The Board also discussed appointing District representatives to the Sacramento Area Flood Control Agency (SAFCA). After a brief discussion, the Board determined Trustee Avdis and Trustee Burns should continue to be representatives on SAFCA's Board of Directors. Trustees Bains and Lee Reeder will serve as alternate representatives.

There were no public comments.

MOVED/SECONDED: Trustee Nick Avdis/ Trustee Jag Bains

AYES: Trustees Thom Gilbert, Chris Burns, Nick Avdis, Jeff Smith, Elena Lee Reeder, Jag Bains, David Christophel

NOES: None

ACTION: A motion to approve 2020 District Committee assignments and SACFA representatives is approved.

7. BOARD OF TRUSTEE'S COMMENTS

7.1 Board Activity Updates:

7. 1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Smith & Burns) January 3, 2020: A summary of Committee meeting Minutes was included for review in the January 10, 2020 board packet.

8. CLOSED SESSION

No scheduled Closed Session items.

9. ADJOURN

Meeting adjourned.



**RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2020-01-01**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING OFFICERS AND TRUSTEES AS SIGNATORIES TO THE OPERATIONS AND
MAINTENANCE FUNDS HELD BY SACRAMENTO COUNTY TREASURER.**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 10th day of January 2020, the following resolution was approved and adopted:

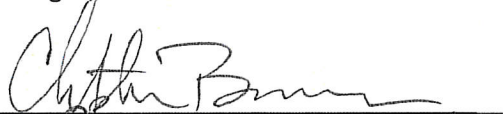
WHEREAS, Reclamation District No. 1000 maintains an Operation and Maintenance Fund held by the Sacramento County Treasurer; and

WHEREAS, Reclamation District No. 1000 also maintains a Revolving Fund pursuant to Water Code Section 50657; and Reclamation District No. 1000 assumes responsibility for disbursement of such Revolving Fund and agrees to hold and save the Sacramento County Treasurer harmless from any improper disbursement of such Revolving Fund as required by Water Code Section 50658; and

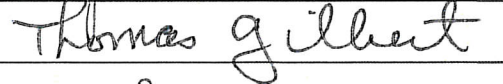
WHEREAS, the Board of Trustees by this Resolution desires to set forth the names and specimen signatures of the Officers and Trustees of Reclamation District No. 1000 and set forth the names and required signatures for withdrawal or payment of funds from such accounts;

NOW THEREFORE BE IT RESOLVED THAT: The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Trustees of Reclamation District No. 1000, as provided herein:

Christopher Burns



Thomas Gilbert



Jerome Smith



Elena Lee Reeder



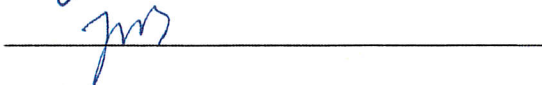
Nick Avdis



David Christophel



Jagteshwar Bains

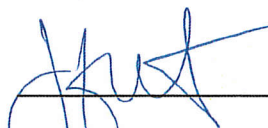


BE IT FURTHER RESOLVED THAT: The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Officers of Reclamation District No. 1000, as provided herein:

Kevin L. King
General Manager



Joleen Gutierrez
District Secretary



BE IT FURTHER RESOLVED THAT: Funds held in the Reclamation District No. 1000 Operation and Maintenance Fund held by the Sacramento County Treasurer may be withdrawn or paid solely by warrant signed by any four or more of the Trustees of the District as identified in this resolution and attested to by the Secretary of the Board of Trustees or General Manager as identified in this resolution.

BE IT FURTHER RESOLVED THAT: Funds on deposit in the District's revolving fund may be withdrawn or paid by check signed by any one of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution, for amounts less than \$20,000.00 and any two of the Trustees as identified in this resolution or the General Manager as identified and a Trustee as identified of this resolution for amounts exceeding \$20,000.00.

BE IT FURTHER RESOLVED THAT: Funds on deposit in the District's revolving fund may be withdrawn or paid via electronic fund transfer (ACH) to specific vendors as provided in Exhibit A of this resolution. Electronic fund transfers paid to vendors specified in Exhibit A shall not exceed \$20,000.00. If an amount to be paid via electronic transfer exceeds \$20,000.00, a written authorization must be received from a Trustee as identified in this Resolution in addition to authorization by the General Manager, an email authorization is considered a written authorization. Amounts of \$20,000.00 or less may be authorized by any of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution.

ON A MOTION BY Trustee Avdis, seconded by Trustee Bains, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 10th day of January 2020, by the following vote, to wit:

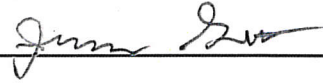
AYES: Trustees: Avdis, Burns, Bains, Christophel, Gilbert, Lee-Reeder, Smith

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

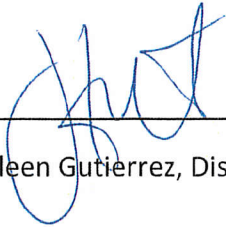
ABSENT: Trustees:



Jeff Smith
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2020-01-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 10th day of January 2020 and made a part of the minutes thereof.



Joleen Gutierrez, District Secretary

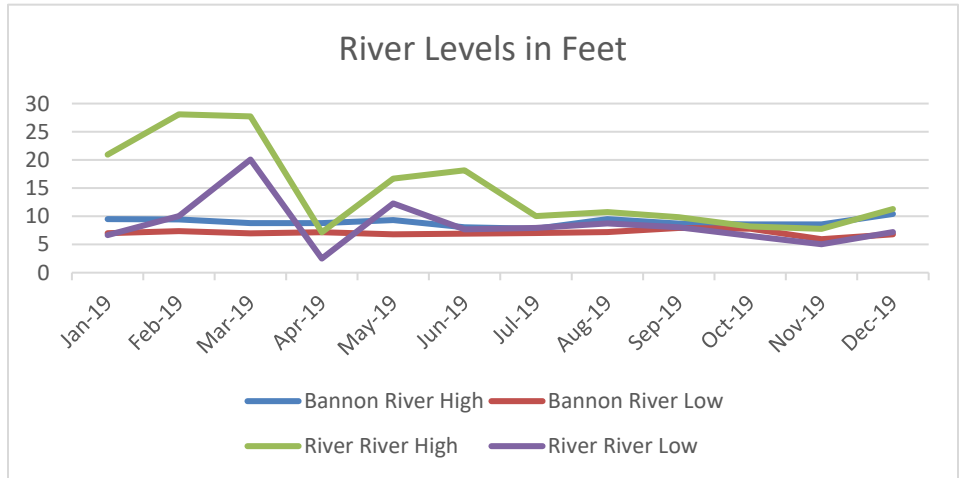


Superintendent's Report December 2019

River Levels:

Bannon H: 10.42'
L: 6.81'

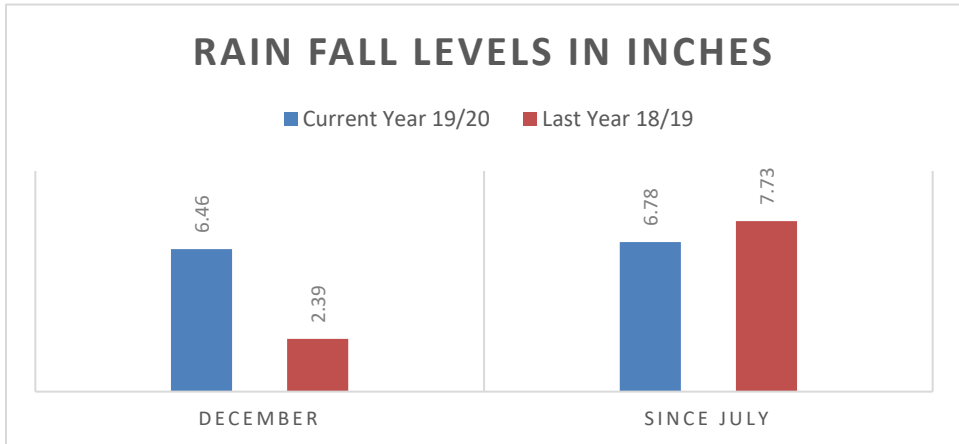
River H: 11.28'
L: 7.19'



Rain Fall Totals:

December rain totals were 6.46"

Rain totals since July 1st were 6.78"



Safety topics for the month of December: Winter Weather Driving – Fog & Rain: Lights and Wipers are required per the law.

District Complaints: For the month of December the District received five (5) complaints. 3 residents reported concerns regarding unauthorized encampments and trash. The District informed them that we are actively working with City/County officials regarding encampments. The unauthorized encampment by the District's Sump Station has since been abandoned, District crews removed remaining debris. Debris from illegal dumping along El Centro Road has also been removed. The District also received a call from the Department of Fish and game regarding fox dens in the landside of the levee in the 2000 block of Garden Highway. Both the Department of Fish and Game and District Staff determined that the dens were no longer active to wildlife and repairs were made to the levee. Finally, a business located along Stryker Avenue reported a downed fence, it was determined that the fence was not District property and the District would not be required to repair the fence.

TITLE: Superintendent's Report

The chart below represents various activities the field crew spent their time working on during the month of December 2019.

RD 1000 Field Crew	*Field Hours Worked	Activity
	120	Grounds
	46	Pump Plant Maintenance
	828.5	Pump Rounds
	63	Garbage
	16	Mowing
	61	Equipment Repair

**Hours worked do not include Superintendent's time*

Pumping

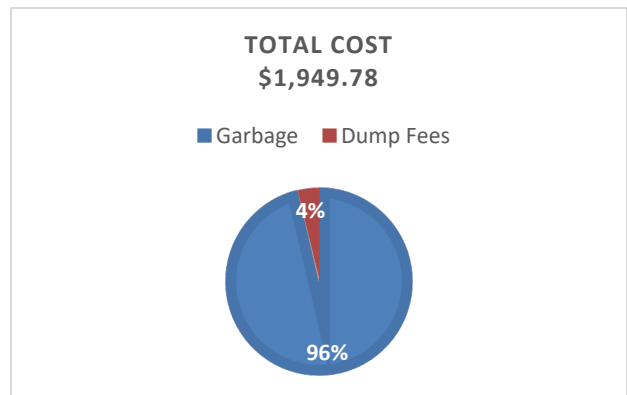
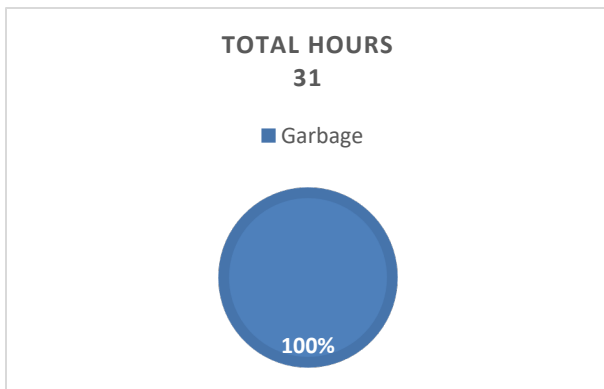
The District did some pumping for the month of December due to rain events.

Pumping Plant	Pump	Hours and A/F
Plant 1-B	Pump # 1	8.9 hours and 87.22 A/F
	Pump # 2	134.3 hours and 1316.14 A/F
	Pump # 5	9.5 hours and 93.1 A/F
	Pump # 6	16 hours and 87.22 A/F
Plant 2	Pump # 1	90 hours and 594 A/F
	Pump # 2	15 hours and 43.5 A/F
Plant 3	Pump # 1	17.2 hours and 63.64 A/F
	Pump # 3	36.4 hours and 243.88 A/F
Plant 8	Pump # 1	82.3 hours and 864.15 A/F
	Pump # 2	4.3 hours and 45.15 A/F
	Pump # 3	740 hours and 2812 A/F
	Pump # 5	500.6 hours and 1902.28 A/F

Unauthorized Encampment Activity

The District spent a total of 31 crew hours on unauthorized encampments for a total cost to the district of \$1,949.78. This total includes labor,* equipment costs and dump fees.

**labor costs only include hourly wages and does not include a weighted rate for each employee*



After about a full day of pumping in manual at all the pump plants, we were able to regain control of the drain levels. Once we had the drain levels back down to a manageable level we shut some pumps off and tried them again in auto, with no success. The next morning, Dec.3rd, I got in contact with Zach at Tesco and informed him of the problem. He immediately came out to the district and we met at plant 1B. After a little testing of the new SCADA equipment, he determined that there was a wiring and programming problem with the new power monitors. He then called their field tech Andrew, who came out immediately. After some rewiring and re-programming, we did a startup test in auto on all the pumps. The test was successful and everything worked exactly like it was supposed to. They then went on to the other pump plants and performed the same fix with success. Since Dec.3rd we have been doing quite a bit of pumping and have not had any issues with the pumps starting and shutting off in auto.


Corrective Action

Describe Corrective Actions Taken to Prevent Future Incidents

The District had TESCO look into the wiring and reprogramming of all the sites. The District believes the cause of the incident has been correctly resolved. The District should also consider installation of water level monitors and an alarming system in the event that the pumps fail to start while set in auto in the future. In the mean time, the District will closely monitor the SCADA system and ensure that auto operations are performing as expected.

Acknowledgement & Agreement

Supervisor: 

Signature: 

Date: 1/7/19

December 2019 Expenditure Report

Type	Date	Num	Name	Memo	Amount	Balance
Cash and Investments						56,957.14
1010.00 - Bank of the West Checking Acct						56,957.14
Check General	12/02/2019	EFT	Bank of the West		-20.00	56,937.14
Journal	12/02/2019			Refund of bank fees	20.00	56,957.14
Bill Pmt - Check	12/03/2019	1001456051	Cal Pers	j gutierrez 457 monthly contribution	-893.26	56,063.88
Transfer Bill Pmt -	12/03/2019			Funds Transfer	200,000.00	256,063.88
Check Bill Pmt -	12/04/2019	40803	Emerald Site Services, Inc		-82,345.00	173,718.88
Check Bill Pmt -	12/05/2019	913914915	Cal Pers		-12,482.86	161,236.02
Check Bill Pmt -	12/05/2019	33940018754	City of Sacramento	7029676079	-4.38	161,231.64
Check Bill Pmt -	12/05/2019	33913973102	PG&E		-120.27	161,111.37
Check Bill Pmt -	12/05/2019	80006631226	Waste Management of Sacramento		-521.69	160,589.68
Check Bill Pmt -	12/05/2019	1001457911	Cal Pers		-300.00	160,289.68
Check Bill Pmt -	12/05/2019	40804	Airgas NCN		-360.55	159,929.13
Check Bill Pmt -	12/05/2019	40805	AT&T		-292.63	159,636.50
Check Bill Pmt -	12/05/2019	40806	Bare Bones Workwear		-138.52	159,497.98
Check Bill Pmt -	12/05/2019	40807	Carson Landscape Industries		-320.00	159,177.98
Check Bill Pmt -	12/05/2019	40808	Green Light Termite and Pest		-75.00	159,102.98
Check Bill Pmt -	12/05/2019	40809	Interstate Oil Company		-2,274.30	156,828.68
Check Bill Pmt -	12/05/2019	40810	J Franko Electric		-1,343.23	155,485.45
Check Bill Pmt -	12/05/2019	40812	Neat Freak Clean, LLC		-210.00	155,275.45
Check Bill Pmt -	12/05/2019	40813	NorCal Kenworth		-258.59	155,016.86
Check Bill Pmt -	12/05/2019	40814	Steve Yaeger Consulting		-2,821.00	152,195.86
Check Bill Pmt -	12/05/2019	40815	US Bank Corp	4246044555654049	-2,496.24	149,699.62
Check Bill Pmt -	12/05/2019	40816	Valley Tire Center, Inc.		-1,225.16	148,474.46
Check Bill Pmt -	12/05/2019	40817	Valley Truck & Tractor Company		-74.62	148,399.84
Check Bill Pmt -	12/05/2019	40818	Yolo County Public Works		-1,468.41	146,931.43
Check General	12/05/2019	40811	Larsen Wurzel & Associates	VOID:	-2,761.50	144,169.93
Journal	12/05/2019			12/5/19 payroll	-31,385.05	112,784.88
Journal	12/05/2019			12/5/19 payroll	-12,059.57	100,725.31
Transfer Bill Pmt -	12/10/2019			Funds Transfer	207,993.26	308,718.57
Check Bill Pmt -	12/11/2019	121119	Alhambra & Sierra Springs		-76.49	308,642.08
Check Bill Pmt -	12/11/2019	217112	Berkshire Hathaway Homestate Companies	REWC018750	-1,830.52	306,811.56
Check Bill Pmt -	12/11/2019	3719961792	Comcast		-158.38	306,653.18
Check Bill Pmt -	12/11/2019	2304024	Napa Auto Parts		-286.51	306,366.67
Check Bill Pmt -	12/11/2019	40819	ACWA JPIA		-1,824.14	304,542.53
Check Bill Pmt -	12/11/2019	40820	Atlas Building Solutions		-600.00	303,942.53
Check	12/11/2019	40821	Brookman Protection Services, Inc.		-7,800.00	296,142.53

Bill Pmt -								
Check	12/11/2019	40822	Carson Landscape Industries			-695.00	295,447.53	
Bill Pmt -								
Check	12/11/2019	40823	Day Carter & Murphy LLP			-10,497.50	284,950.03	
Bill Pmt -								
Check	12/11/2019	40824	Great America Financial Services			-332.29	284,617.74	
Bill Pmt -								
Check	12/11/2019	40825	Grow West			-201.60	284,416.14	
Bill Pmt -								
Check	12/11/2019	40826	Kleinfelder, Inc.			-1,245.00	283,171.14	
Bill Pmt -								
Check	12/11/2019	40827	Montage Enterprises			-2,008.78	281,162.36	
Bill Pmt -								
Check	12/11/2019	40828	Nordic Industries, Inc.			-333.88	280,828.48	
Bill Pmt -								
Check	12/11/2019	40829	Tri-C Manufacturing, Inc.			-1,350.00	279,478.48	
Bill Pmt -								
Check	12/12/2019	40830	Municipal Maintenance Equipment	Job 0107760		180,055.48	99,423.00	
Check	12/13/2019	EFT	ADP			-97.22	99,325.78	
Bill Pmt -								
Check	12/18/2019	40831	Blankinship & Associates, Inc.			-971.25	98,354.53	
Bill Pmt -								
Check	12/18/2019	40832	Chavez Accountancy Corporation			-2,592.50	95,762.03	
Bill Pmt -								
Check	12/18/2019	40833	Grainger, Inc.			-271.18	95,490.85	
Bill Pmt -								
Check	12/18/2019	40834	John F. Mahaney Co.			-161.88	95,328.97	
Bill Pmt -								
Check	12/18/2019	40835	MBK Engineers			-6,969.29	88,359.68	
Bill Pmt -								
Check	12/18/2019	40836	Sacramento Area Creeks Council	Creek Week 2020 Sponsorship		-1,000.00	87,359.68	
Bill Pmt -								
Check	12/18/2019	1001467527	Cal Pers			-19,501.26	67,858.42	
Bill Pmt -								
Check	12/18/2019	35298078463	PG&E			-1,780.95	66,077.47	
Bill Pmt -								
Check	12/18/2019	ANTT5I0V	Streamline			-200.00	65,877.47	
Bill Pmt -								
Check	12/18/2019	14314979376	The Home Depot			-684.42	65,193.05	
Bill Pmt -								
Check	12/18/2019	881811355	Verizon			-311.36	64,881.69	
Transfer	12/18/2019			Funds Transfer		180,055.48	244,937.17	
Transfer	12/18/2019			Funds Transfer		6,969.29	251,906.46	
General Journal	12/18/2019		Parkbridge	Amounts received for Parkbridge		15,000.00	266,906.46	
Bill Pmt -								
Check	12/19/2019	40837	PCF Insurance Services of the West LLC			-697.00	266,209.46	
Bill Pmt -								
Check	12/20/2019	40838	City of Sacramento - Revenue Division			-1,372.00	264,837.46	
Bill Pmt -								
Check	12/20/2019	40839	J&J Truck Repair			-525.00	264,312.46	
Bill Pmt -								
Check	12/20/2019	35450126498	City of Sacramento	2007944000		-151.68	264,160.78	
Bill Pmt -								
Check	12/20/2019	35450105110	City of Sacramento	5450844000		-45.50	264,115.28	
General Journal	12/20/2019			Dec 20, 2019 payroll		-28,795.39	235,319.89	
General Journal	12/20/2019			Dec 20, 2019 payroll		-12,276.30	223,043.59	
General Journal	12/20/2019			Dec 20, 2019 payroll		-281.47	222,762.12	
Bill Pmt -								
Check	12/26/2019	1001471853	Cal Pers			-300.00	222,462.12	
Total 1010.00 - Bank of the West Checking Acct							165,504.98	222,462.12
Total Cash and Investments							165,504.98	222,462.12
							165,504.98	222,462.12

Total receipts 15,020.00
Transfers from FMAP 395,018.03

Transfers from Money Market	200,000.00
Payroll disbursements	-84,797.78
Accounts payable disbursements	-359,735.27



RECLAMATION DISTRICT 1000

DATE: JANUARY 10, 2020

AGENDA ITEM NO. 6.3

TITLE: 2020 Committee Assignments

SUBJECT: Review and Consider Approval of Trustee Committee Assignments for 2020.

EXECUTIVE SUMMARY:

On an annual basis the Board of Trustees of Reclamation District No. 1000 (RD 1000; District) assign Trustees to serve on Board Committees. Committee assignments from 2019 are provided below in Table 1:

Table 1 - 2019 Committee Assignments

Committee	Chair	Member	Member
Executive Committee	Jeff Smith	Tom Barandas	
Finance	Thom Gilbert	Jeff Smith	
Legal	Nick Avdis	Tom Barandas	Fred Harris
Operations	Jeff Smith	Tom Barandas	David Christophel
Personnel	Fred Harris	Chris Burns	David Christophel
SAFCA	Tom Barandas	Nick Avdis	Burns/Smith
Urbanization	Chris Burns	Thom Gilbert	Nick Avdis

RECOMMENDATION:

Staff recommends the Board review and consider approval of Trustee Committee Assignments for 2020.

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 01/06/2020



**Reclamation District No. 1000
Board of Trustees Meeting**

1633 Garden Highway
Sacramento, CA 95833

**FEBRUARY 14, 2020
MEETING MINUTES**

The Reclamation District No. 1000 Board of Trustees met in regular session on February 14, 2020, at the District Office. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Thom Gilbert; Trustee Elena Lee Reeder; General Manager Kevin King; Co-General Counsel Rebecca Smith; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand.

Also, Present: Scott Brown from Larsen, Wurzel & Associates, and Steve Sullivan from Mead and Hunt.

PRELIMINARY

1.1 Call Meeting to Order

The meeting was called to order by Board President Jeff Smith.

1.2 Roll Call

Present: Trustees David Christophel, Elena Lee Reeder, Jeff Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert.

Absent: Trustees Nick Avdis and Jag Bains

1.3 Approval of the Agenda

A motion was made by Trustee David Christophel to approve the Agenda, seconded by Trustee Chris Burns, all in favor, and motion is approved.

MOVED/SECONDED: Trustee David Christophel/Trustee Chris Burns

AYES: Trustees Thom Gilbert, Chris Burns, Jeff Smith, Elena Lee Reeder, David Christophel

NOES: None.

ABSTAIN: None

ABSENT: Trustee Nick Avdis, Trustee Jag Bains

ACTION: A motion to approve the February 14, 2020 Board meeting agenda passed.

1.4 Pledge of Allegiance

All stand and recite the Pledge of Allegiance.

1.5 Conflict of Interest

No conflicts were identified.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT

No public comments were made.

4. INFORMATIONAL ITEMS

4.1 GENERAL MANAGER'S REPORT: Update on activities since the January 20, 2020 Board Meeting.

The General Manager's written report was included in the February 14, 2020, board packet for review.

General Manager, Kevin King, gave a verbal update of activities and events of the District during January 2020. He discussed Item 4 of his report regarding SCADA. There has been an ongoing system communication issue and disagreement between the SCADA system designer and SCADA system integrator concerning agreed upon specs. The system designer is scheduled to program according to design specs to prove to the integrator the planned for specs will work. Trustee Burns inquired about the SCADA system's 450 MHz bandwidth. District Consultant Scott Brown, from Larsen Wurzel and Associates, explained the FCC denied our request for a (700 or 800 MHz) bandwidth as this bandwidth is generally reserved for public safety. GM King requested a meeting with the Operations Committee to discuss further SCADA communication issues. The District will continue to operate in a manual mode until the SCADA system communication issues are resolved.

GM King made known Pops in the Park sponsorship is being requested. The Board agreed to sponsor the Natomas Pop in the Park event at the same level as previous years (\$1000). Trustee Elena Lee Reeder suggested a Facebook ad to boost awareness of this event and potentially gain followers.

GM King announced Sacramento County LAFCo is seeking Nominations for Membership on the Special District Advisory Committee. None of the Board members present were interested in a nomination.

GM King discussed meeting with Mayor Pro Tem Angelique Ashby on January 23, 2020 to discuss unauthorized encampments and solutions to remove accumulating debris at the Truxel Road Bridge and behind Home Depot on RD1000 property. The District responded with an immediate cleanup of accessible debris from areas of concern and received help from the Sacramento Police Department's Impact Team to access cleanup sites. Additional information is contained in the GM's February 14, 2020 report.

GM King gave an update on AB 1958 (Cooper and McCarty) State Plan of Flood Control: Facilities. The bill now has several co-authors with the most recent add-ons being Senator Bill Dodd, Senator Jim Nielsen, and Senator Richard Pan. He met with McCarty's office to help determine an outreach plan for the bill.

GM King stated a need to schedule a Finance Committee Meeting to discuss the District's audit process and budget timeline as well as a Personnel Committee meeting. He will reach out to both committee members for scheduling.

GM King announced he would agendaize a Special Board Meeting to attend a District Tour on Friday, February 21, if a quorum of the Board is interested; otherwise, individual tours will be scheduled.

Trustee David Christophel commented on a letter included in the February 14, 2020 board packet initiated by three members of the Board and sent to the District's general manager. He requested shared participation by the full Board to discuss district matters as to avoid confusion with Board direction regarding specific issues.

4.2 SUPERINTENDENT'S REPORT: Update on activities since the January 2020 Board Meeting

A written informational summary was provided to the Board in the February 14, 2020 board packet.

Trustee Jeff Smith expressed his concern about the increasing expense of homeless encampment garbage cleanups. He inquired about assistance from other agencies to alleviate the costs. He would like staff to continue tracking so the Board can continue monitoring expenses and trends. GM King stated the City is not able to help with tipping fees, but he will reach out to the County to see if assistance is available to help reduce the expense.

4.3 DISTRICT COUNSEL'S REPORT: Update on District Legal activities since the January 2020 Board Meeting

District Co-General Counsel Rebecca Smith, of Downey Brand, gave a verbal report. She has been working with GM King on noticing issues, the GM evaluation (in closed session). She advised the Board of upcoming AB 1234 (Ch.700, Stats. Of 2005) Ethics Training and Sexual Harassment Avoidance Training; both will be available on April 29 and offered by the Flood Control Association.

5. CONSENT CALENDAR

All Consent Calendar items are considered routine, and the Board adopts them in one Motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

There were no items pulled for further discussion.

MOVED/SECONDED: Trustee Chris Burns/Trustee Elena Lee Reeder

AYES: Trustees Jeff Smith, Chris Burns, Elena Lee Reeder, David Christophel, Thom Gilbert

NOES: None

ABSTAIN: None

ABSENT: Trustee Nick Avdis and Trustee Jag Bains

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, and 5.8 in one motion passed.

5.1 Approval of Minutes from January 10, 2020, Regular Board Meeting

ACTION: Approved Minutes from January 10, 2020, Regular Board Meeting.

5.2 Treasurer's Report for January 2020.

ACTION: Approved Treasurer's Report for January 2020.

5.3 Expenditure Report: Review and Accept Report for January 2020.

ACTION: Reviewed and Accepted Expenditure Report for January 2020.

5.4 Budget to Actual Report: Review and Accept Report for January 2020.

ACTION: Reviewed and Accepted Budget to Actual Report for January 2020

5.5 AUTHORIZATION TO ACQUIRE PROPERTY: Review and Consider Authorizing General Manager to Acquire Property (APN:274-0190-001).

ACTION: Approved Authorizing General Manager to Acquire Property (APN:274-0190-001).

5.6 AUTHORIZATION TO ACCEPT EASEMENT: Review and Consider the adoption of Resolution No. 2020-01 Authorizing General Manager to Accept Grant of Easement Deed from City of Sacramento.

ACTION: Approved Authorizing General Manager to Acquire Property (APN:274-0190-001).

5.7 DECLARATION OF SURPLUS ASSETS AND DISPOSAL AUTHORIZATION: Review and Consider Declaration of Surplus Assets and Authorizing General Manager to Dispose of Assets in 2020.

ACTION: Approved Authorizing General Manager to Dispose of Surplus Assets in 2020.

5.8 RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2020.

ACTION: Receive and file Sacramento County Annual Investment Policy of Pooled Investment Fund – Calendar Year 2020.

6. SCHEDULED ITEMS

~~6.1 AUTHORIZATION TO MODIFY EASEMENTS: Review and Consider Adoption of Resolution No. 2020-02-02 Authorizing General Manager to Modify/Accept/Quit Claim Various Grant of Easement Deeds with the Natomas Basin Conservancy.~~

Item 6.1 has been removed from the Agenda.

6.2 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR NOMINATIONS: Review and Consider Nominations for California Special Districts Association Call for Nominations.

GM King asked Trustees if they were interested in being nominated to serve on the CSDA Board. None of the Board members present were interested in the nomination.

6.3 ENGINEERING SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute Task Order with Mead & Hunt for Engineering Services in 2020.

GM King stated the District had engaged Mead and Hunt for various professional engineering services, since the '80s. In their Agreement with the District, there is a provision to submit annual task orders and fee structure to the Board for approval. GM King is requesting we extend Mead and Hunt's Agreement for Engineering Services for 2020 set at \$80,000. This is similar to their 2018 fee structure. If this amount is exceeded, GM King will request a change order for the Board to approve.

MOVED/SECONDED: Trustee Thom Gilbert/Trustee Chris Burns

AYES: Trustees Jeff Smith, Chris Burns, Elena Lee Reeder, David Christophel, Thom Gilbert

NOES: None

ABSTAIN: None

ABSENT: Trustee Nick Avdis and Trustee Jag Bains

ACTION: A motion to authorize the General Manager to execute the Task Order with Mead and Hunt (Attachment 1) for Engineering Services for 2020 is approved.

7. BOARD OF TRUSTEE'S COMMENTS

7.1 Board Activity Updates:

7. 1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Personnel Committee (Christophel, Avdis, & Burns) January 16, 2020: A summary of Committee meeting Minutes was included for review in the February 14, 2020 board packet.

8. CLOSED SESSION

PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation, or benefits are to be considered or proposed, they will be considered in open session.

9. RECONVENE TO OPEN SESSION

No action was taken.

10. ADJOURN

Meeting Adjourned.



**Reclamation District No. 1000
Board of Trustees Meeting**

1633 Garden Highway
Sacramento, CA 95833

**MARCH 13, 2020
MEETING MINUTES**

The Reclamation District No. 1000 Board of Trustees met in regular session on March 13, 2020, at the District Office. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee Jag Bains, Trustee Elena Lee Reeder; General Manager Kevin King; Co-General Counsel Rebecca Smith; General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand.

Absent: Trustee Nick Avdis; Trustee David Christophel; Trustee Thom Gilbert.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Jeff Smith called the meeting to order.

1.2. Roll Call

Roll Call was taken by Board Secretary Joleen Gutierrez.

Present: Trustees Jag Bains, Elena Lee Reeder, Jeff Smith, Chris Burns,

Absent: Trustees Nick Avdis, David Christophel, and Thom Gilbert

1.3. Approval of Agenda

A motion to approve the Agenda was made by Trustee Chris Burns, seconded by Trustee Elena Lee Reeder, all in favor, and motion is approved.

Moved/Seconded: Trustees Chris Burns, Elena Lee Reeder

AYES: Trustees Jeff Smith, Jag Bains, Chris Burns, Elena Lee Reeder

NOES: None.

ABSTAIN: None.

ABSENT: Trustees Nick Avdis, David Christophel, Thom Gilbert

ACTION: A motion to approve the March 13, 2020 Board meeting agenda passed.

1.4. Pledge of Allegiance

All stand and recite the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts were identified.

2. PRESENTATIONS

No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No public Comments were made.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the February 2020 Board Meeting.

A copy of the General Manager's report was included in the March 13, 2020 Board packet. General Manager King stated his time was spent meeting with developers and the county on various development projects and drainage plans. An application was submitted for the Upper West Side.

The District is moving forward with the SCADA implementation and communication changes to resolve communication issues reported last month. The changes are being made per General Manager King's discussion with the Operations Committee.

General Manager King made known the Natomas Chamber's Annual State of Natomas Luncheon is scheduled for April 13, 2020; he extended the invitation to Trustees. Trustees Elena Lee Reeder, Jeff Smith Chris Burns, Jag Bains would like to attend. He also reported the District is now a member of the Natomas Chamber.

4.2. SUPERINTENDENT'S REPORT: Update on activities since the February 2020 Board Meeting.

General Manager King noted a minor correction to the Superintendent's Report. On page 76 – the total work hours spent on unauthorized encampment related changed from 25 hours to 177 hours. The total cost for the month is \$1789.09. The year to date is expense for work related to unauthorized encampments is \$48,700.20. GM King would like to make the breakdown clearer, and useful. To accomplish this, in the future, the pie chart will have additional categories.

Trustee Burns referenced an article in The Sacramento Bee and asked if the District is working with CHP on stings for illegal dumping. Superintendent Caldwell is currently not working with CHP on illegal dumping. He made known portable cameras were recently installed throughout the District.

Board President Jeff Smith asked if we have fewer or more encampments this year because the river is lower, and people are down farther. Superintendent Caldwell believes we have fewer encampments because of the levee projects where campers are actively kept out of the reach project area. General Manager King added there are still 50-75 camps at Discovery Park, and he believes there are additional camps in the floodplain closer to the water; campers just haven't migrated up to the levee prism yet. He reported the NEMDC is relatively clean when compared to last year.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the February 2020 Board Meeting.

General Counsel Rebecca Smith provided an overview of her activities and provided a verbal overview of Serial Meetings (under The Brown Act), namely what constitutes a serial meeting and how best to avoid them. General Counsel Scott Shapiro was in attendance and helped to clarify questions and scenarios concerning serial meetings and maintaining transparency.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

5.1. APPROVAL OF MINUTES: Approval of Minutes from February 14, 2020 Regular Board Meeting.

General Manager Kevin King requested to have Item 5.1 pulled from the Consent Calendar for a change. The change is to strike the last sentence of paragraph 5 on page 81 "After discussion the Board agreed to better communication."

MOVED/SECONDED: Trustee Chris Burns/Trustee Jeff Smith

AYES: Trustee Jag Bains, Trustee Chris Burns, Trustee Elena Lee Reeder, Trustee Jeff Smith

NOES: none.

ABSTAIN: none.

ABSENT: Trustee Nick Avdis, Trustee David Christophel, Trustee Thom Gilbert

ACTION: A motion to amend the February 14, 2020 Board meeting minutes is approved.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for February 2020.

5.3. EXPENDITURE REPORT: Review and Accept Report for February 2020.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for February 2020.

Consent Calendar Items 5.2, 5.3, and 5.4 were adopted in one motion.

MOVED/SECONDED: Trustee Chris Burns/Trustee Elena Lee Reeder

AYES: Trustee Jag Bains, Trustee Chris Burns, Trustee Elena Lee Reeder, Trustee Jeff Smith

NOES: none.

ABSTAIN: none.

ABSENT: Trustee Nick Avdis, Trustee David Christophel, Trustee Thom Gilbert

ACTION: A motion to approve Consent Calendar Items 5.2, 5.3, and 5.4 is approved.

6. SCHEDULED ITEMS

6.1. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

General Manager Kevin King stated this is a request for approval for a warrant transfer of funds from the District's Sacramento County Treasurer's Fund to the District's LAIF Fund. He explained revenues are automatically placed in the Sacramento County Treasurer's Fund and that funds accumulate. The transferred funds will then be used to replenish the District's checking account as necessary. He noted the LAIF Fund has the highest liquidity and ease of transfer. He stated it has been a past practice by staff to move funds between accounts as necessary to meet business obligations.

The District's Administrative Services Manager Joleen Gutierrez projects existing funds in the District's LAIF account will be used up within the next 6-7 months and in anticipation of this she is requesting approval for a warrant transfer of funds in the amount of 1 million dollars to replenish the LAIF Fund. A handout was distributed to meeting attendees which presented the calculated rate of return for all funds; indicating the LAIF Fund as having the most favorable yield within the past year.

After robust discussion, it was determined that more information is desired supporting Fund transfers (i.e., Board Policies). Trustee Chris Burns asked several questions about budgeting, meeting obligations of operations reserve funds. Trustee Elena Lee Reeder requested to move this item to next month when all Trustees are present to make this decision. Trustee Jag Bains inquired about large fund transfer frequency. ASM Gutierrez made known the last \$1 million-dollar transfer request took place in October of 2018. President Jeff Smith explained that he is familiar with this process and that even with a transfer from fund to fund, it would still be the District's money. General Manager Kevin King recommended Board approval to transfer funds.

A motion was made to table Warrant for Fund Transfer to the next Board meeting.

MOVED/SECONDED: Trustee Chris Burns/Trustee Elena Lee Reeder

AYES: Trustee Jag Bains, Trustee Chris Burns, Trustee Elena Lee Reeder

NOES: Trustee Jeff Smith

ABSTAIN: None.

ABSENT: Trustee Nick Avdis, Trustee David Christophel, Trustee Thom Gilbert

ACTION: A motion passed to table Warrant for Fund Transfer to the next meeting with additional information.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Legal Committee (Avis, Christophel, & Bains) February 25, 2020
- Personnel Committee (Christophel, Avis, & Burns) February 25, 2020
- Urbanization Committee (Lee Reeder, Burns, & Gilbert) February 25, 2020
- Finance Committee (Gilbert, Bains, & Smith) February 28, 2020
- Operations Committee (Smith, Christophel & Lee Reeder) March 3, 2020
- Executive Committee (Smith & Burns) March 4, 2020

8. CLOSED SESSION

- 8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation or benefits are to be considered or proposed, they will be considered in open session.
- 8.2. POTENTIAL LITIGATION: Conference with legal counsel, significant exposure to litigation pursuant to Gov. Code Sec. 54956.9(b) (1 case)
- 8.3. EXISTING LITIGATION: Conference with legal counsel, existing litigation (Gov. Code Sec. 54956) (Meyer v. DWR et al, Sacramento Superior Case No. 34-2020-34-00276397).

9. RECONVENE TO OPEN SESSION

9.1. Report from Closed Session

Item 8.1 - Counsel Scott Shapiro reported the Board provided a personnel evaluation to Kevin King.

Item 8.2 - Counsel Scott Shapiro reported direction was given to counsel and staff to provide a further briefing to the Board at the next meeting.

Item 8.3 - Counsel Scott Shapiro reported counsel was directed to prepare an agreement between the District and counsel so that counsel could represent it in Meyer v. DWR; that that representation would also provide defense to Mr. King and Mr. Devereux; and that counsel would work to try to get the case dismissed since Reclamation District 1000 cannot provide the remedy sought.

- 9.2. COMPENSATION & BENEFITS: Review, Discuss and Take Possible Action on General Manager's Compensation & Benefits.

GM Kevin King negotiated a monthly \$100 vehicle allowance increase and a 5% salary increase (inclusive of a COLA and performance increase). Trustee Jag Bains requested to have this information put into writing and to have legal counsel modify GM King's employment contract. The employment contract would then be presented to the full Board at the next Board meeting. Compensation is proposed to be retroactive to employee's anniversary date of hire.

MOVED/SECONDED: Trustee Chris Burns/Trustee Jag Bains

AYES: Trustee Jag Bains, Trustee Chris Burns, Trustee Elena Lee Reeder, Trustee Jeff Smith

NOES: none.

ABSTAIN: none.

ABSENT: Trustee Nick Avdis, Trustee David Christophel, Trustee Thom Gilbert

ACTION: A motion to amend General Manager Kevin King's employment contract with a 5% salary increase (inclusive of a COLA and performance increase), and a \$100 monthly vehicle allowance increase, to be paid retroactively to employee's anniversary date of hire is approved.

10. ADJOURN

Meeting adjourned.



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**April 17, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Jag Bains, Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Thom Gilbert; General Manager Kevin King; Co-General Counsel Rebecca Smith; General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Christophel/Trustee Avdis

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: None.

1.4. Pledge of Allegiance

All recite the Pledge of Allegiance.

1.5. Conflict of Interest

Trustee Avdis identified a conflict with Item 6.3. He recused himself from the discussion and Board action.

2. PRESENTATIONS

2.1. No Presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2020 Board Meeting.

General Manager Kevin King provided a verbal overview of his activities during the month of March 2020. A written report was included in the April 17, 2020 Board packet.

4.2. SUPERINTENDENT’S REPORT: Update on activities since the March 2020 Board Meeting.

A copy of the Superintendent’s Report for March 2020 was included in the April 17, 2020 Board Packet. There were no comments or questions.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the March 2020 Board Meeting.

Co-Counsel Rebecca Smith gave a verbal report of her District related activities during the month of March 2020. There were no comments or questions.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5, and 5.6 were approved in one motion.

MOVED/SECONDED: Trustee Burns/Trustee Avdis

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5, and 5.6 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from March 13, 2020 Regular Board Meeting.

ACTION: Approved

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for March 2020.

ACTION: Approved

5.3. EXPENDITURE REPORT: Review and Accept Report for March 2020.

ACTION: Approved

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2020.

ACTION: Approved

5.5. AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Adoption of Resolution No. 2020-04-01 Authorizing General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2020/2021.

ACTION: Approved

5.6. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2020-04-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2020/2021.

5.7. **ACTION: Approved.**

6. SCHEDULED ITEMS

6.1. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

MOVED/SECONDED: Trustee Burns/Trustee Smith

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: A motion to approve warrant for transferring Funds between investment accounts is approved.

6.2. DISTRICT ELECTION & MODIFICATION OF TRUSTEES TERMS: Review and Consider Adoption of Resolution No. 2020-04-03 Adopting Election Procedures and Modifying Current Trustee Terms to Consolidate to State General Election Timeline.

Counsel Smith walked through the staff report and discussed the need for Resolution 2020-04-03 and consolidating the District's election with the statewide General Election. Robust Board discussion followed.

Trustee Burns asked if the County denies consolidation, could the District consolidate on their own? Counsel Smith explained that if denied, the District would proceed on an independent path moving up the election one year early.

Trustee Avdis inquired about any communication with CSDA, possible legislative relief, and what constitutes agricultural land use. General Manager King will revisit the Water Code and established County zoning for parcels. Trustee Burns added that the Assessment Roll may help determine parcel use.

There were no public comments.

MOVED/SECONDED: Trustee Bains/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: A motion to adopt Resolution 2020-04-03 Adopting Election Procedures and Modifying Current Trustee Terms to Consolidate to State General Election Timeline is approved.

Counsel Smith advised to select the metric the District will use to identify agricultural use. General Manager King will then research and verify.

Counsel Scott Shapiro advised a Committee could also meet and make a determination on land use.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Avdis

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: Motion to direct the Legal Committee to make the evaluation required by Water Code Section 50780.18 and the Board will adopt the methodology endorsed by the Legal Committee is approved.

6.3. RATIFICATION OF FUNDING AGREEMENT: Review and Consider Ratification of Funding Agreement for Upper Westside Development Project Processing Funding Agreement.

Trustee Nick Avdis recused himself from Item 6.3 discussion and vote; his firm represents the property-owning group seeking entitlements with the County. Due to digital format of this meeting, Trustee Avdis turned off his video camera and listened in.

General Manager King provided an overview of the funding agreement. Trustee Smith inquired about rates. General Manager King made know overhead rates are subject to changed and the development group has been advised.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

RECUSED: Trustee Avdis

ACTION: A motion to approve ratification of Funding Agreement for the Upper Westside Development Project Processing Funding Agreement.

6.4. FISCAL YEAR 2019/2020 BUDGET ADJUSTMENT: Review and Consider Budget Adjustment for Fiscal Year 2019/2020 for Purchase of Replacement Vehicles.

General Manager King made known the District has an opportunity to procure three additional trucks at 2019 fleet pricing. Generally, trucks are offered at \$500 over invoice.

Trustee Gilbert inquired about pricing and whether a consideration was made for a previous year model. Trustee Avdis stated the pricing seemed pretty good for the trucks. Trustee Smith added for maintenance and consistency he would support the purchase.

There were no public comments.

MOVED/SECONDED: Trustee Gilbert/Trustee Smith

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Gilbert

NOES: None.

ABSTAIN: Trustee Burns

ACTION: A motion to approve a budget amendment for FY 2019/2020 to purchase three replacement vehicles is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Operations Committee (Smith, Christophel & Lee Reeder) March 13, 2020
- Executive Committee (Smith & Burns) April 1, 2020
- Personnel Committee (Avdis, Burns & Christophel) April 10, 2020

8. CLOSED SESSION

No Closed Sessions Items.

9. ADJOURN

Meeting adjourned.



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**May 8, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public participated in this meeting by teleconference. The meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Jag Bains, Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Thom Gilbert; General Manager Kevin King; Co-General Counsel Rebecca Smith; General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting as well as Kim Boehler representing NBS.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

Administrative Service Manager Gutierrez called the roll.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Avdis/Trustee Christophel

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: None.

1.4. Pledge of Allegiance

All recite the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts of interest were identified.

2. PRESENTATIONS

2.1. No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2020 Board Meeting.
General Manager Kevin King provided a verbal overview of his activities during April 2020.

4.2. SUPERINTENDENT'S REPORT: Update on activities since the April 2020 Board Meeting.

A copy of the Superintendent's Report for April 2020 was included in the May 8, 2020 Board Packet. Trustee Burns inquired if the damage to the canal near River Plaza from a car accident over the previous weekend had been repaired. Superintendent Caldwell informed Trustee Burns he had not been aware of the incident but would add repairs to the canal to his schedule.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the April 2020 Board Meeting.

Co-Counsel Rebecca Smith gave a verbal report of her District related activities during April 2020. There were no comments or questions.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

5.1. APPROVAL OF MINUTES: Approval of Minutes from April 17, 2020, Regular Board Meeting.

ACTION: Approved

5.2. TREASURER'S REPORT: Approve Treasurer's Report for April 2020.

ACTION: Approved

5.3. EXPENDITURE REPORT: Review and Accept Report for April 2020.

ACTION: Approved

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2020.

ACTION: Approved

5.5. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing General Manager to Execute a Professional Services Agreement with NBS for Comprehensive Financial Plan and Assessment Rate Study.

Trustee Burns requested that item 5.5 be pulled from the Consent Calendar for further discussion.

GM King explained the District went out for the Request for Qualifications Comprehensive Financial Plan and Assessment Rate Study back in March. We received interest from 3 respondents, and the recommendation of the Finance Committee is to recommend NBS for this work. NBS did propose as did other respondents for optional tasks after the comprehensive financial plan and assessment rate study.

Trustee Avdis requested further clarification on each phase of the agreement and inquired if the District had the option of approving only Phase 1. A lengthy discussion ensued regarding the merits of approving the Professional Services Agreement with NBS as written. All Trustees indicated they agreed with a financial study to determine the financial health of the District long term, however, an agreement on proceeding with Phase 2 or optional Phases 3 & 4 could not be met.

Trustee Lee Reeder commented on timing and made known that the Board would come across as tone-deaf to our friends, our neighbors, and our community if we moved forward with the proposal in the current economy. Trustee Reeder is concerned that the current scope of services, while in different phases, contains the term 'Prop 218.' She expressed concern that the average constituent will not be able to distinguish the difference between going with Phase 1, Phase 2, and the fact that Phase 3 and Phase 4 are in the proposal. Trustee Reeder stated the Board should be cognizant of what other people in our community are going through and suggested tabling this item until next year because the optics are terrible.

Item 5.5 was opened for public comment. Bruce Lee, President of the Sacramento County Tax Payers Association, informed the Board that due to several other potential assessments being proposed at the local and state level and given the current and potential future economic climate, ratepayers would likely be opposed to additional assessments in the near future.

Trustee Gilbert made a motion to approve the Professional Services Agreement with the proposal that Phase 2 be required to be affirmed after completion of Phase 1.

Trustee Smith seconded the motion but amended that optional Phases 3 and 4 be brought before the Board before approval.

Trustee Avdis requested that the motion be delayed for one month.

Trustee Burns made a substitute motion to authorize GM King to execute a professional services agreement with NBS to complete Phase 1 of the proposal, to remove all references to Phases 2, 3, and 4, and then report back to the Board in June on whether NBS is the lowest cost firm.

Trustee Avdis seconded the substitute motion.

SUBSTITUTE MOTION

MOVED/SECONDED: Trustee Burns/Trustee Avdis

AYES: Trustee Christophel, Trustee Bains, Trustee Burns, Trustee Lee Reeder, Trustee Advis

NOES: Trustee Gilbert, Trustee Smith

ABSTAIN: None.

ABSENT: None.

ACTION: A motion to authorize GM King to execute a professional services agreement with NBS

to complete Phase 1 of the proposal and to remove all references to Phases 2, 3, and 4 is approved.

- 5.6. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing General Manager to Execute Professional Services Agreement with Richardson and Company, LLP. For Financial Audit Services.

ACTION: Approved.

Consent Calendar Items 5.1, 5.2, 5.3, 5.4, and 5.6 were approved in one motion.

MOVED/SECONDED: Trustee Gilbert/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, and 5.6 is approved.

Trustee Avdis departed the meeting at 9:05 A.M.

6. SCHEDULED ITEMS

- 6.1. FISCAL YEAR 2020/2021 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2020/2021

GM King provided in the board packet a copy of the Draft Budget for Fiscal Year 2020/2021. He informed the Board he had met with several of the Board Committees to ensure every trustee had the opportunity to provide input on the Draft Budget, and the draft would likely be similar to what is presented in the final budget at the June Board Meeting. Trustee Burns inquired about the position of Operations Manager. GM King stated he wanted to have that position as a place holder as he felt the District might need to hire an additional manager to assist with field operations and future succession planning. Trustee Lee Reeder requested that the Capital Office Upgrades budgeted amount to be reduced by \$10,000.

No action was taken on Item 6.1

- 6.2. CHANGE ORDER: Review and Consider Authorizing the General Manager to Execute Contract Change Order with Larsen Wurzel and Associates, Inc.

MOVED/SECONDED: Trustee Smith/Trustee Burns

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ABSENT: Avdis

ACTION: A motion passed to Authorize the General Manager to Execute a Contract Change Order.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Operations Committee (Smith, Christophel & Lee Reeder) April 17, 2020
- Finance Committee (Gilbert, Bains & Smith) April 21, 2020
- Legal Committee (Avis, Bains & Christophel) April 27, 2020
- Finance Committee (Gilbert, Bains & Smith) April 27, 2020
- Executive Committee (Smith & Burns) April 29, 2020

8. CLOSED SESSION

Trustee Avis rejoined the meeting during closed session discussion.

8.1 POTENTIAL LITIGATION: Conference with legal counsel, significant exposure to litigation pursuant to Gov. Code Sec. 54956.9(b) (3 cases).

8.2 EXISTING LITIGATION: Conference with legal counsel, existing litigation (Gov. Code Sec. 54956) (Meyer v. DWR et al., Sacramento Superior Court Case No. 34-2020-34-00276397).

9. RECONVENE TO OPEN SESSION

9.1 Report from Closed Session

Item 8.1 the Board voted to deny the claim. No action was taken on Item 8.2

10. ADJOURN

Meeting adjourned.



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**June 12, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Thom Gilbert; General Manager Kevin King; Co-General Counsel Rebecca Smith; General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting. Trustee Jag Bains was not available to participate in the Board meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Christophel/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to approve the June 12, 2020 agenda passes.

1.4. Pledge of Allegiance

All recite the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts of interest were identified.

2. PRESENTATIONS

2.1. No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Dane Wadle from CSDA called in to briefly update the Board on a couple of high priority legislative items. HR 7073: Special Districts Provide Essential Services Act. The Act would provide inclusion in federal pandemic relief for state and local governments. Special Districts were not included in previous legislation. The bill also defines what Special Districts are in federal law. A definition will make it easier to include special districts in future measures. CSDA is highly involved in Sacramento advocacy efforts and keeping its local government members on everyone's radar where there are state and federal funding relief opportunities available. Mr. Wadle would like CSDA members to send a letter of support. GM King asked the Trustees to refer this item to the Legal Committee for review and authorization. Trustees agreed to have the Legal Committee review materials sent to GM King and consider sending a letter of support.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2020 Board Meeting.

General Manager Kevin King provided a verbal overview of his activities during May 2020.

GM King reported the office reopened this week with public access. Rules of entry are posted at the office entrance - requesting face coverings worn and hand sanitizer used.

He is watching for updates to the Governor's order for continuation of online or returns to in-person meetings.

He provided an update to AB 1958 and that it passed out of the Assembly with a 75-0 floor vote. The bill has been referred to the Senate and is awaiting assignment in the Senate Rules Committee

4.2. SUPERINTENDENT'S REPORT: Update on activities since the May 2020 Board Meeting.

A copy of the Superintendent's Report for May 2020 was included in the June 12, 2020 Board Packet.

Trustee Burns asked for more information about a recent complaint concerning one individual along the La Lima subdivision. Superintendent Caldwell reported the person was cooperative and willingly packed his belongings and moved along.

4.3. [DISTRICT COUNSEL'S REPORT: Update on activities since the May 2020 Board Meeting.](#)

Co-Counsel Rebecca Smith gave a verbal report of her District related activities during the month of May 2020. There were no comments or questions.

5. **CONSENT CALENDAR**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5 were approved in one motion.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, and 5.5 is approved.

5.1. [APPROVAL OF MINUTES: Approval of Minutes from May 8, 2020 Regular Board Meeting.](#)

ACTION: Approved

5.2. [TREASURER'S REPORT: Approve Treasurer's Report for May 2020.](#)

ACTION: Approved

5.3. [EXPENDITURE REPORT: Review and Accept Report for May 2020.](#)

ACTION: Approved

5.4. [BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2020.](#)

ACTION: Approved

5.5. [DECLARATION OF SURPLUS ASSETS AND DISPOSAL AUTHORIZATION: Review and Consider Declaration of Surplus Assets and Authorizing the General Manager to Dispose of Assets in 2020.](#)

ACTION: Approved

6. **SCHEDULED ITEMS**

6.1. [REVIEW AND DISCUSS CAPITAL IMPROVEMENT PLAN UPDATE: Review and Discuss Capital Improvement Update.](#)

A copy of KSN's draft the Capital Improvement Plan was included in the June 12, 2020 board packet. General Manager King made known this item is only for review and discussion.

Bill Worrall, PE, PM from KSN provided a Capital Improvement Plan (CIP) PowerPoint presentation. He stated major objectives in the plan provide the framework to cost-effectively carry out the District's mission of flood control in the Natomas Basin. Because the District has limited resources,

Mr. Worrall shared that it is important to identify and prioritize pumping plant capital improvements and replacements that are cost-effective and reduce the risk of failure to accomplish the mission. KSN's plan addresses how to maximize asset lifecycle, determine maintenance activities for major pumping plant components, culverts and drains, and produce a document that can be easily updated to account for changing conditions and incorporate into the District's financial plan.

Trustee Smith inquired about Plant 1A and whether we should build a new pumping plant somewhere else. He stated that 1A had not been used in years. Mr. Worrall made known the plan places more emphasis on critical plants that might need some updates first. Trustee Smith also inquired about a hydraulic modeling update.

Trustee Christophel commented the report is an objective look of where we are now, our future needs, and believes it will put the District in a better position to make decisions moving forward and fund projects.

Trustee Burns inquired about the transformers at 1A and 1B and looking at the power supply to both plants. Mr. Worrall stated replacement is included in the lifecycle. As an example, he looked to Plant 1B, which had been replaced in 2012 when the backup generator was put in. He stated an expectation to get 20 years out of it in a lifecycle. Part of the lifecycle includes every ten years taking a look at electrical and instrumentation to review how well it is performing and determine potential replacement. A maintenance plan will help assess and plan for replacement.

Trustee Avdis' initial impression is the District has a lot of deferred maintenance and currently no plan to pay for it. He shared his concern with programmatic EIR's listed in KSN's plan and desired to understand whether it is necessary. Co-Counsel Shapiro added the advantage to a programmatic EIR is that it makes for much faster and less costly CEQA compliance for each follow-on action. For a 20-year plan, it allows you to have an environmental document that aligns with the universal program actions that may be taken, and when something needs to be done, you have more efficient action.

Trustee Avdis requested more analysis into the determination of using an EIR for replacement and repair work. He also inquired about the hydraulic model update. He would like to know whether the analysis that comes out of the hydraulic modeling exercise may impact the conclusions on prioritizing facility improvements. GM King responded that he does not believe the modeling will impact doing necessary repairs the first tier of projects, which includes Plant 8 or Plant 1B; they are the District's most used plants and are most efficient.

Trustee Avdis and Trustee Burns inquired about NLIP funding opportunities and parameters to cover costs of pipe and other replacement related work.

GM King encouraged Trustees to email questions as they arise, and he will work with KSN for answers.

6.2. REVIEW AND CONSIDER APPROVAL OF FISCAL YEAR 2020/2021 BUDGET: Review and Consider Adoption of Resolution No. 2020-06-01 Approving Fiscal Year 2020/2021 Budget.

GM King turned over the Budget to the Board. The Budget is nearly identical to the draft version the Board reviewed in May 2020, with a couple of changes. A motion was made by Trustee Smith to approve the Budget. Trustee Gilbert seconded. A discussion followed:

Trustee Avdis inquired about the budgeted hydraulic model and cost-share partners; he wanted to know what that looked like. GM King made known we are looking at a 3- or 4-way cost-share and looking at a Basin-wide model. Legal counsel is drafting a letter of intent with other agencies; biweekly discussions are ongoing.

All Trustees preferred to have the budgeted Operations Manager position removed from the Budget for additional discussion. The Board tasked the Personnel Committee to review the needs of this position further.

Trustee Smith amended his motion to adopt the Budget, except taking out the Operations Manager position that has been dedicated to the Budget.

Trustee Avdis inquired about the 2.5 million in budgeted capital improvements and wanted to understand anticipated projects in the next year. He requested more discussion of funding and long-term cash flow analysis and requested a more robust discussion about how the District will pay for capital improvements. GM King stated that if the CIP is approved in July, we will be able to identify what improvements will be made in the first year.

There were no public comments.

MOVED/SECONDED: Trustee Smith/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to adopt Resolution 2020-06-01 with the exception of the Operations Manager position in the Personnel Budget and the associated wage and benefit impacts to be removed from the 2020/2021 Budget and refer further discussion to the Personnel Committee.

6.3. REVIEW AND CONSIDER ADOPTION OF OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2020/2021: Review and Consider Adoption of Resolution No. 2020-06-02 Approving Official Pay Rate Schedule for Fiscal Year 2020/2021.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Christophel

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to adopt Resolution No. 2020-06-02 Approving Official Pay Rate Schedule for Fiscal year 2020/2021 is approved.

6.4. **ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY):** Review and Consider Adoption of Resolution No. 2020-06-03 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

There were no public comments.

MOVED/SECONDED: Trustee Gilbert/Trustee Burns

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to adopt Resolution 2020-06-03 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Urbanization Committee (Lee-Reeder, Burns & Gilbert) June 2, 2020
- Executive Committee (Smith & Burns) June 3, 2020

8. CLOSED SESSION

8.1. No Closed Session Items.

9. ADJOURN

Meeting adjourned.



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**July 10, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Jag Bains; Trustee Thom Gilbert; Nick Avdis; General Manager Kevin King; Co-General Counsel Rebecca Smith; General Counsel Scott Shapiro; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting. Trustee Nick Avdis arrived after roll call at 8:04 a.m.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

Administrative Assistant Christina Forehand called the roll.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Bains, Trustee Burns, Trustee Gilbert, Trustee Avdis

NOES: None.

ACTION: A motion to approve the July 10, 2020 Board meeting is approved

1.4. Pledge of Allegiance

All recite the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts of interest were identified.

2. PRESENTATIONS

2.1. No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

4. INFORMATIONAL ITEMS

4.1. [GENERAL MANAGER'S REPORT: Update on activities since the June 2020 Board Meeting.](#)

General Manager Kevin King provided a verbal overview of his activities during June 2020.

GM King reported that the District had received the signed FMAP agreement and is anticipating disbursement of 684k in grant funds soon. He also made known that FMAP grant funding for the fiscal year 2021 had been approved in the state budget and should be awarded in January 2021, earlier than prior grant funding awards. However, going forward, due to the state budget shortfall, the District cannot assume grant funding would be available in future years.

GM King reported a Capital Improvement Plan (CIP) update, and adoption of the CIP plan would be moved to the August board meeting to allow trustees more time to review the CIP reported provided at the June Board Meeting and provide comments.

Trustee Lee Reeder requested that GM King provide a written General Manager's Report going for future Board Meetings.

Trustee Burns inquired about the District's new safety practices to address the current COVID-19 pandemic with the reopening of the District Office to the public. He also asked if staff had been provided with a memo addressing safety measures and if any staff would be working remotely going forward. GM King informed the Board that staff had received a memo regarding the best practices to reduce COVID-19 exposure and that the office staff has created a sanitation station in the reception area so that everyone can safely engage with the public as required. All staff will also be required to wear masks while working.

4.2. [SUPERINTENDENT'S REPORT: Update on activities since the June 2020 Board Meeting.](#)

A copy of the Superintendent's Report for June 2020 was included in the July 10, 2020 Board Packet.

4.3. [DISTRICT COUNSEL'S REPORT: Update on activities since the June 2020 Board Meeting.](#)

Co-Counsel Rebecca Smith gave a verbal report of her District related activities during June 2020. There were no comments or questions.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7 were approved in one motion.

MOVED/SECONDED: Trustee Burns/Trustee Avdis

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert, Trustee Bains

NOES: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, and 5.5 is approved.

5.1. **APPROVAL OF MINUTES:** Approval of Minutes from June 12, 2020 Regular Board Meeting.

ACTION: Approved

5.2. **TREASURER'S REPORT:** Approve Treasurer's Report for June 2020.

ACTION: Approved

5.3. **EXPENDITURE REPORT:** Review and Accept Report for June 2020.

ACTION: Approved

5.4. **BUDGET TO ACTUAL REPORT:** Review and Accept Report for June 2020.

ACTION: Approved

5.5. **WARRANT FOR FUND TRANSFER:** Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

ACTION: Approved

5.6. **AUTHORIZATION TO INVEST IN LOCAL AGENCY INVESTMENT FUND:** Review and Consider Adoption of Resolution No. 2020-07-01 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

ACTION: Approved

5.7. **REVIEW AND CONSIDER APPROVAL OF NOTICE OF EXEMPTION:** Review and Consider Adoption of Resolution No. 2020-07-02 Approving Notice of Exemption under the California Environmental Quality Act for Routine Maintenance 2020/2021.

ACTION: Approved

6. SCHEDULED ITEMS

6.1. **PUBLIC HEARING – ADOPTION OF FISCAL YEAR 2020/2021 OPERATION AND MAINTENANCE ASSESSMENT:** Review and Consider Adoption of Resolution No. 2020-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2020/2021.

A copy of the Notice of Public Hearing was provided in the Board Packet as well as a copy of the Assessment Engineer's Report was provided to the Trustees as reference. Trustee Smith inquired as to why the total assessment was different than the total of assessed parcels multiplied by the adopted

assessment rate. Trustee Burns stated that the variance is likely due to the assessment rate varying between different types of properties; agricultural land is assessed at a different rate than residential properties.

There were no public comments.

MOVED/SECONDED: Trustee Avdis/Trustee Christophel

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert, Trustee Bains

NOES: None.

ACTION: A motion to adopt Resolution No. 2020-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal year 2020/2021 is approved.

6.2. [CERTIFICATION OF LEGAL PROCESS FOR SPECIAL ASSESSMENT: Review and Consider Adoption of Resolution No. 2020-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges \(Special Assessment\) on the Secured Tax Roll for Fiscal Year 2020/2021.](#)

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert, Trustee Bains

NOES: None.

ACTION: A motion to adopt Resolution 2020-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2020/2021 is approved.

6.3. [NOTICE OF 2020 GENERAL DISTRICT ELECTION: Review and Consider Adoption of Resolution No. 2020-07-05 Noticing the 2020 General District Election.](#)

Co-Counsel Smith made known that due to the complexity of the District's voting structure, the County is not able to consolidate our election with the statewide ballot. Also, to comply with the California Voter Rights Act, the District is now required to hold its election on the same day as the statewide election. The Governor's Executive Order N-64-20 also requires RD1000 to distribute a mail-in ballot to voters within the District and offer an in-person polling location.

Trustees expressed concern that the adopted 2020/2021 Election budget may not adequately cover the costs should the election proceed forward. Trustee Burns informed the Board that the District may be able to apply for assistance in funding for the election due to the state mandate requiring mail-in ballots and costs associated with counting such votes.

There were no public comments.

MOVED/SECONDED: Trustee Christophel/Trustee Burns

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Burns, Trustee Gilbert, Trustee Avdis, Trustee Bains

NOES: None.

ACTION: A motion to adopt Resolution No. 2020-07-05, Noticing the 2020 General District Election is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Smith & Burns) July 1, 2020

8. CLOSED SESSION

8.1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9 (one case).

9. RECONVENE TO OPEN SESSION

9.1. No action was taken.

10. ADJOURN

Meeting adjourned.



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**AUGUST 14, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Jag Bains; Trustee Thom Gilbert; Nick Avdis; General Manager Kevin King; Co-General Counsel Rebecca Smith; General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez, Superintendent Don Caldwell, and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel and Bill Worrall from Kjeldsen, Sinnock, and Neudeck, also attended the meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

Administrative Services Manager Gutierrez called the roll.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Christophel/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None

ACTION: A motion to approve the August 14, 2020 Board meeting agenda is approved.

1.4. Pledge of Allegiance

All recite the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts of interest were identified.

2. PRESENTATIONS

No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the July 2020 Board Meeting.

General Manager Kevin King provided a verbal overview of key items from the General Manager's Report.

Natomas Levee Improvement Project

General Manager King reported significant progress on the NLIP project with the Corps. The Corps anticipates a 95% design in early September, which is a big step for Reach A. Soon after that, the Corps will go out to bid.

Hydraulic Model

General Manager King made known he released our Natomas Basin Hydraulic Model RFQ. The City and County of Sacramento are working to determine how they might proceed with updates in their hydraulic model and use it for their interior levee recertification and FEMA Letter of Map Revision. RD1000 is taking the lead on this project and expects to receive RFQ responses by the end of August. A review panel will be set up and will consist of staff members from the City and County. This panel will review proposals, recommend a consultant to RD1000's Board, and execute the Agreement. RD1000 will receive reimbursement for line items that are specific to the City and County. The City has indicated a budgeted 100k toward this project, and the County is working toward funding approval. The selected consultant will break down all tasks by City, County, and RD1000. GM King anticipates the model to be a useful tool for RD1000 and will fulfill needs for the rest of the basin.

Trustee Jeff Smith asked about cost-sharing for the Hydraulic Model and whether there has been a discussion about an agreement. GM King is confident that the City and County will share in costs because their updates cannot be completed without the use of model updates. If for any reason, the District is not able to recover expenses, RD1000 can implement a fee for reimbursement for the use of our updated model.

Trustee David Christophel inquired whether the hydraulic model could be updated quickly and frequently. GM King stated the model would be open for updates by RD1000, the City, and County with the intent is to have it active and updated as change occurs.

FMAP Funding

Trustee Jeff Smith inquired when the District expects to receive the FMAP funding. GM King replied the District recently received payment. He added the District had signed the sales orders for the three pieces of equipment that were included in the FMAP Agreement. He said that due to a slight delay in funding and equipment order, the price increased by 40k. The District plans to work with DWR on an amendment to cover this increase. This funding would shift from FMAP vegetation management removal and reduce funds toward vegetation removal. Delivery of the ordered heavy equipment is expected in early September.

On August 17, 2020, GM King expects to release the bid package for vegetation removal. He is working with MBK to finalize the scope and bid package. In September he plans to award the contract for vegetation removal and begin removal October with an end date of December 31, 2020, according to the grant.

GM King reports that FMAP funding is available in the State's 2021-2022 Budget. The dollar amount for the District's grant application is 850k. The District plans to purchase additional equipment and focus on a larger vegetation removal project.

Legislation

Trustee Elena Lee Reeder asked about updates on legislative moves for next year. GM King stated the bill did not move forward, and he would like to get in touch with Assemblymember Cooper's office and possibly get the Legal Committee back together to discuss the District's legislative direction.

4.2. SUPERINTENDENT'S REPORT: Update on activities since the July 2020 Board Meeting.

Trustee Elena Lee Reeder requested that the Superintendent's Report include the YTD of how much the District spends on homeless encampments. GM King explained that the end of the District's fiscal year was June 30, 2020 and that the District's current fiscal year, which began on July 1, does not include the prior fiscal year expenses. Since the beginning of the current fiscal year 2020-2021, the District has not incurred homeless encampment related expenses, and to date, there are no costs to report.

Trustee Lee Reeder requested to have a running dialogue at the bottom of the Superintendent's report to reflect the previous fiscal year's costs so that cumulative encampment cost information can be located and shared. GM King will work with staff to fulfill this request beginning September 2020.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the July 2020 Board Meeting.

Co-Counsel Rebecca Smith gave a verbal report of her District related activities during July 2020. Counsel Smith and Counsel clarified Brown Act provisions relating to notice for Special Board Meetings.

Counsel Smith reminded Board members that AB 1234 and Sexual Harassment Prevention training is available online through the Flood Association/Downey Brand.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

Trustee Chris Burns requested two corrections to the July 10, 2020 Board meeting Minutes. Section 6 should reference the Governor's Executive Order. Trustee Burns asked for a listen back to the meeting to ensure Scott Brown's comments were recorded correctly. ASM Gutierrez will review the recording and make corrections.

Motion to approve 5.1, 5.2, 5.3, 5.4, with a modification to item 5.1.

MOVED/SECONDED: Trustee Gilbert/Trustee Lee Reeder

NOES: None.

ACTION: A motion to approve Consent Calendar Items 5.1 (with modification) 5.2, 5.3, and 5.4 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from August 14, 2020 Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for July 2020.

5.3. EXPENDITURE REPORT: Review and Accept Report for July 2020.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for July 2020.

6. SCHEDULED ITEMS

6.1. REVIEW AND CONSIDER APPROVAL OF CAPITAL IMPROVEMENT PLAN UPDATE: Review and Consider Adoption of Resolution No. 2020-08-01 Adopting the Capital Improvement Plan Update.

General Manager Kevin King stated Bill Worrall from KSN was available to answer any questions on the CIP. GM King said there were minor revisions since the packet went out. The CIP plan did not include a plan for asset management and engineering. He stated Plant 5 pre-engineering would be in flux, so the budget was reduced to 400k. GM King also included 500k for asset management. Section 6 will be replaced with the asset management change; hence this will change the Executive Summary. Also, two pages of Section 5 are reflective of the changes in asset management.

Trustee Jeff Smith added the CIP Plan is just a roadmap to help the Board understand how much we might need to put into our budgets.

Trustee Thom Gilbert inquired about pumping, maintenance, and replacement of culverts and whether we already budget for these items.

Trustee Chris Burns inquired about current Plant 8 conditions and future projections for replacement. Knowing current plant conditions will lead to a better understanding of facility lifespans. Bill Worrall from KSN stated Plant 8 has a high criticality rating, and it is not in the condition that he would like it to be.

Trustee Nick Avdis inquired about the need for complete replacement and what goes into that. Bill Worrall stated that replacement is based on multiple things -- reliability, redundancy, capacity, operational flexibility, and maintainability that operations can work safely on it. General Manager Kevin King replied that the Plant 8 rating is also based on physical inspection. He said that Superintendent Don Caldwell spent considerable time with Mr. Worrall discussing plant conditions and reviewing maintenance records. GM King stated at Plant 8, we know the pipe

epoxy coating is gone, and the pipes are out of round. These are two primary components that lead to failure eventually, and that is why the plant is not optimally reliable.

Trustee Jag Bains inquired whether it would be possible to add a Table 5-27 to compare Table 5-26. Trustee Bains also requested to know more about the process once the CIP is approved. GM King explained that if the Board adopts the CIP, revisions from this meeting discussion will be finalized, and information will be fed into our Financial Plan so we can finish the work on our financial model and Comprehensive Financial Plan. Once we have that, on an annual basis, GM King would come back to the Board with a CIP Plan as part of the District's Budget approval process. The CIP projects that we anticipate doing in the fiscal year would be listed in the Budget. GM King clarified that Budget approval doesn't equal project approval. It would only approve the funding to start work on the projects. Engineering work on those projects would begin. We would get our scope together, issue RFQ's or RFP's and GM King would return to the Board for contract funding awards.

Trustee Jag Bains inquired about culvert replacement and whether we know what the District has spent historically. GM King replied that since 2019, 40k annually had been spent on replacing failed culverts. Some culverts have been replaced at the developer's cost, but we cannot rely on someone else to replace our culverts.

Trustee Nick Avdis inquired about a legal question of Pumping Plant 8. What does it mean that we are discussing Plant 8, and the potential to fail? Co-Counsel Smith made known that an agency can behave reasonably, have a reasonable plan for improvement, and reasonably use the funds it has to make improvements. Disclosure of potential issues is acting reasonably.

Trustee Elena Lee Reeder requested amendments on Page 142, Table 6-7, Pumping Plant 8, Page 14 of the KSN report, and page 159 to reflect the actual condition of the pipes. GM King agreed to rewrite the sentence to convey what has been discussed about Plant 8 at the August Board Meeting and how we feel about its risk of failure. GM King will add that Plant 8 is: 50% through its useful life, criticality wise it is our most relied upon plant, and based on the conditions of the outfall pipes being out of round and the lack of coating, there is significant concern that it will not meet its full lifecycle replacement.

Trustee David Christophel requested a restatement of amendments to be made. GM King stated he would add a table for Plant 8 that talks about its current condition and lifecycle with the base year of 2001 and leave the existing table in. If we are planning on resetting the base year to 2022, we will make the modification to Page 158 and update the sentence to talk about while the risk of failure appears to be moderate, we do know the criticality makes this important. The outfall pipes will not meet their 75-year current lifecycle replacement based on their current condition of being out of round, and the coating being non-existent; it will not meet its full lifecycle.

Trustee David Christophel moved approval of Resolution No. 2020-08-01, adopting the Capital Improvement Plan Update with stated changes.

MOVED/SECONDED: Trustee Christophel/Trustee Burns

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to adopt Resolution No. 2020-08-01 with stated changes is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Personnel Committee (Christophel, Avdis, & Burns) July 22, 2020
- Executive Committee Meeting (Smith & Burns) August 5, 2020

Trustee David Christophel commented about Special Meetings and Committee Meetings. At a Special Meeting, the Committee can take action. He cautions about the potential for a subset of the Board making decisions on behalf of the entire Board. Co-Counsel Smith reiterated the need for advance notice if there is going to be a quorum.

GM King added Committee agenda items are usually listed as review and discuss and not necessarily take action. Still, the potential to take action is there because there is a quorum of the Board. The Committee's action generally results in a recommendation to the Board.

With the clarification above, Trustee Christophel is comfortable moving forward.

8. CLOSED SESSION

There were no closed session items.

9. ADJOURN

MOVED/SECONDED: Christophel/Bains

AYES: Trustee Christophel, Bains, Lee Reeder, Smith, Avdis, Burns, Gilbert

NOES: None.

ACTION: The meeting is adjourned.



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**SEPTEMBER 11, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Jag Bains (joined the meeting at 8:05 am); Trustee Thom Gilbert; Trustee Nick Avdis; General Manager Kevin King; Co-General Counsel Rebecca Smith; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Superintendent Don Caldwell; and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

Administrative Services Manager Gutierrez called the roll and established a quorum.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Christophel/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None

ACTION: The September

1.4. Pledge of Allegiance

General Manager King led the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts of interest were identified.

2. PRESENTATIONS

2.1. No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the August 2020 Board Meeting.

General Manager King provided the Board with a written General Manager's report and also orally reported on the items below:

Staff Schedules

General Manager King updated the Board ongoing modified staff schedules due to Covid-19 related requirements and recent advice from legal counsel. He made known the District will have a Board of Trustees Election with five nomination petitions received.

Committee Meetings

With increased attendance at Committee meetings by non-committee members, turning them into Special Board Meetings, GM King inquired whether the Board prefers to have all items brought before the Board instead of committee meetings. GM King also asked whether non-committee member 'observers' should be paid regular meeting compensation. After discussion and Trustee comments, it was the desire of the Board to keep holding committee meetings as is the current practice. GM King will review the existing Trustee Compensation Policy and, if necessary, return to the Board for consideration of an updated policy.

District Equipment

GM King stated iPads for Trustees would be ordered and distributed once received. Legal counsel will prepare a form for acceptance of District equipment.

4.2. SUPERINTENDENT'S REPORT: Update on activities since the August 2020 Board Meeting.

There were no questions or comments on the Superintendent's Report.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the August 2020 Board Meeting.

Co-General Counsel Rebecca Smith provided a brief verbal update of her activities during August 2020.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECONDED: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, and 5.5 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from August 14, 2020 Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for August 2020.

5.3. EXPENDITURE REPORT: Review and Accept Report for August 2020.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for August 2020.

5.5. INSURANCE RENEWAL: Review and Consider Authorizing General Manager to Execute Annual Insurance Renewal.

6. SCHEDULED ITEMS

6.1. FISCAL YEAR 2020/2021 BUDGET AMENDMENT: Review and Consider Budget Amendment for Fiscal Year 2020/2021 – Operations Manager Position.

GM King stated there is a need to add a District Operations Manager Position. He explained several discussions over the past seven months took place to understand the position need, costs, and long-term implications associated with adding this position.

The Operations Manager will aid in succession planning, managing several projects from the Capital Improvement Program as the Board approves projects. Highlighted position responsibilities include: developing a field IIPP/Safety Manual, work on the Natomas Levee Improvement Projects, annual reporting to DWR and other agencies, O/M Budget development, project tracking and reporting, permitting, grant submittals, and System-Wide Improvement Framework (SWIF) Implementations and enforcement. The position will allow the District to offset costs currently paid to project management consultants.

Trustee Christophel believes this is an important step with consequences. He contemplates whether it makes more sense to contract out this work. He acknowledged the District has a full plate and resolves if the District is heading toward a proactive District instead of reactive, this is the right step.

Trustee Avdis stated that he does not take spending more money lightly. He acknowledges the level of service is higher, but he does not believe we have a succession plan in place that will serve the District. He states, over the long term, the District will save money, and that is in the best interest of our assessment payers.

Trustee Bains asked about the cost comparison spending and what the offsets are.

Trustee Burns commented he does not feel this position has been well thought out. He raised concern over the budget amendment for the Operations Manager position, as the District is already spending more money than it is taking in. He believes the Operations Manager position is only set up to succeed the general manager's position. He affirmed consultants could continue to cover the work. Trustee Burns made known there are many qualified people out of work right now. He would like to see someone hired based on experience and education, not a friend or family member per the District's Anti-Nepotism Policy. Trustee Burns would like to see the District hire a junior engineer. He wants to be sure the District advertises far and wide for the Operations Manager Position.

Trustee Smith asked GM King about the selection process for the Operations Manager Position. GM King sees the position advertised in BC Water Jobs and Cal Jobs; he would run the recruitment for 45-60 days, set up a selection panel, perform interviews, and then make a hiring decision.

MOVED/SECONDED: Trustee Christophel/Trustee Avdis

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Gilbert

NOES: Trustee Burns

ACTION: A motion to approve the budget amendment and Operations Manager Position is approved.

Additional Comments

Trustee Avdis stated he would like to improve our relationship with the Natomas Mutual Water Company (NMWC) and increase meetings to a couple of times a year. Trustee Christophel made a similar request. He would like to see a preseason growers meeting. GM King will find some time to schedule a Fall meeting and begin working through any concerns.

Trustee Burns shared information that does not come up in the SAFCA's report. He stated there is \$131 million available for funding appropriations bill for the American River and Natomas Basin. Additionally, there is \$191 million available in competitive funding for flood control projects. Trustee Burns would like to see KSN prepare to request financing for Plant 8 and other District issues. He would like to see the District compete for federal funding instead of focusing on a tax increase during these economic times. He stated the District should get on the SACOG Infrastructure list and include its CIP projects. When federal stimulus funding is available, it will be helpful to be on the Sacramento region list.

Trustee Reeder expressed her appreciation for Trustee Burns sharing this information.

6.2. REVIEW AND CONSIDER ADOPTION OF OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2020/2021: Review and Consider Adoption of Resolution No. 2020-09-01 Approving Official Pay Rate Schedule for Fiscal Year 2020/2021.

GM King made known that with the approval of the Operations Manager Position, CalPERS will require an Official Pay Rate Schedule that includes the new position. The schedule is available for review in the September 2020 Board Packet.

There were no public comments.

MOTION: Bains/Gilbert

AYES: Christophel, Bains, Lee Reeder, Smith, Avdis, Gilbert

NOES: Burns

ACTION: A motion to approve the Official Pay Rate Schedule for Fiscal Year 2020/2021 is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Bd Meeting

- Personnel Committee (Christophel, Avdis, & Burns) August 31, 2020
- Executive Committee Meeting (Smith & Burns) September 2, 2020

8. CLOSED SESSION

There were no closed session items

9. ADJOURN

The meeting is adjourned.



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**OCTOBER 9, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Jag Bains; Trustee Thom Gilbert; Trustee Nick Avdis (joined the meeting at 8:03 am); General Manager Kevin King; Co-General Counsel Rebecca Smith; Administrative Services Manager Joleen Gutierrez; Superintendent Don Caldwell; and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

Administrative Services Manager Gutierrez called the roll and established a quorum.

1.3. Approval of Agenda

Agenda change requested by General Manager Kevin King. Item 6.2, the property acquisition item. The developer would like to make further clarifications in what they are asking the District to do. Once changes are made, GM King will bring the item back to the Board.

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None

ACTION: The October 9, 2020 Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Christophel led the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts were identified.

2. PRESENTATIONS

2.1. No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No public comments were made.

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the September 2020 Board Meeting.
No oral updates.

Questions

Trustee Lee Reeder: When can we expect mail-in ballots to reach our homes?

General Counsel Rebecca Smith: The ballots will go out in the mail next week.

Trustee Smith: Was there an issue?

Counsel Smith: Landowner ballots have a later date to go out in the mail. The Counties are first in line because they have an earlier deadline. The District is next in line for print.

Trustee Burns: Requested to see an analysis because it seems inconsistent with state law and election law; he would like to have this fixed in the future. Counsel Smith will share the sections of the Election Code that pertain to our elections. The memo will be sent to all Trustees for review.

Trustee Smith: NBS is working on Task one. He wanted to know if GM King would be coming back to the Board for approval of Phase 2 in November.

GM King: When Phase 1 is complete, the Finance Committee will review and work through the report. Potentially in November or December, the Board would have a decision to make based on the results of Phase 1. Phase 1 recommendations and options will be presented to bridge any funding gaps that are identified.

- 4.2. SUPERINTENDENT'S REPORT: Update on activities since the September 2020 Board Meeting.

Questions/Comments

Trustee Burns: Inquired about costs and dump loads how of trash were taken out of Steelhead Creek this year.

GM King: We participated in a one-day cleanup with the Regional Water Quality Control Board and the American River Flood Control coordinated effort. We did not do a cleanup on our side in collaboration with this cleanup. We worked on the east side of Steelhead Creek and removed approximately 8600 lbs. of trash.

Burns: Was the contractor that SAFCA put out for 600k, were they out there helping?

GM King: Does not believe they were part of this cleanup effort.

Trustee Lee Reeder: Expressed appreciation for the District's responsiveness in repairing a reported hole in our canal.

Trustee Gilbert: Was a lock placed on the gate at a resident's request at Howsley and 99?

Superintendent Caldwell: Yes, a lock has been placed on the gate. The lock was cut off due to emergency crews needing access to this location where a vehicle crash occurred.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the September 2020 Board Meeting.

General Counsel Smith provided a verbal report of her activities during September 2020. She has spent a significant amount of time working on the District's upcoming election. Counsel Smith made known ballots will go out in the mail next week. Ballots can be returned by mail or walked into the District office. According to statute, ballots must be postmarked by November 3 and must be received within three days to be counted.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECONDED: Trustee Burns/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, and 5.4 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from September 11, 2020 Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for September 2020.

5.3. EXPENDITURE REPORT: Review and Accept Report for September 2020.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for September 2020.

6. SCHEDULED ITEMS

6.1. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Civil Engineering Solutions, INC for Natomas Basin Hydraulic Model Project.

RD1000 needs to update its Hydraulic Model for planning, development planning, and operational needs. General manager King has worked with the City and County of Sacramento to develop and release an RFQ, which went out on July 31, 2020. The District received two proposals for the RFQ. With close evaluation with the City and County representatives, the committee recommended entering into a Professional Services Agreement with Civil Engineering Solutions, INC (CESI).

GM King made known the three agencies have decided on a singular hydraulic model because it will meet all needs between agencies. Because this project is mutually beneficial to all three agencies, the District can recoup some costs for this project through development impact fees or use fees. The District will need to develop a cost-share funding agreement between agencies retaining all licensing rights for the model until the City and County have paid their proportionate share. GM King anticipates the cost share to be 1/3 for each agency. In the agencies request the use of the model; they will pay a proportionate share for use, which will offset original costs incurred by RD1000, the City and County of Sacramento

Tom Plummer from CESI attended the meeting to answer any technical questions.

Trustee Burns inquired about negotiating a cost-share with the City and County and whether the model would meet FEMA criteria. General Manager King will work on an agreement with the City and County. Mr. Plummer announced that he will meet with regional FEMA engineers to work through features and how they should be modeled.

Trustee Smith inquired about the project cost nearly doubling from its originally budgeted \$200K. The project also has been split into three parts at \$130k each. GM King stated the District expects a reimbursement via a cost-share agreement with the City and County; however, he acknowledged that the District is solely responsible for the full contract amount between RD1000 and CESI. Trustee Gilbert opposed a budget amendment where we anticipate reimbursement.

There were no public comments.

A motion was made to authorize the General Manager to execute a professional services agreement with CESI for the Natomas Basin Hydraulic Model Project and further direct the General Manager to negotiate independent cost-share agreements with the City and County of Sacramento for 1/3 of costs each.

MOVED/SECONDED: Trustee Burns/Christophel

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to authorize the General Manager to execute a professional services agreement with CESI for the Natomas Basin Hydraulic Model Project and further direct the General Manager to negotiate independent cost-share agreements with the City and County of Sacramento for 1/3 of costs each is approved.

6.2. PROPERTY ACQUISITION: Review and Consider Authorizing the General Manager to Acquire Property (Lone Tree Canal).

Item 6.2 was pulled from the agenda at the request of GM Kevin King.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee Meeting (Smith & Burns) September 30, 2020

Trustee Smith requested that GM King schedule a 2:2 meeting with Natomas Mutual Water Company after the election. GM King agreed to set something up in the next couple of months.

8. CLOSED SESSION

No Closed Session Items

9. ADJOURN

A motion to adjourn was made.

MOVED/SECONDED: Trustee Avdis/Trustee Burns

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None

ACTION: A motion to adjourn the meeting is approved.



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**NOVEMBER 13, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Jag Bains; Trustee Nick Avdis; Trustee Thom Gilbert; General Manager Kevin King; Co-General Counsel Rebecca Smith; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Superintendent Don Caldwell; and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

President Jeff Smith called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

1.3. Approval of Agenda

General Manager Kevin King requested one change to the meeting agenda. Item 7.1.1 will have an added staff report for the Urbanization Committee meeting held on October 22, 2020.

MOVED/SECONDED: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: November 13, 2020, Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

District Superintendent Don Caldwell led the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts were identified.

2. PRESENTATIONS

No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the October 2020 Board Meeting.

General Manager King provided an overview of his activities. He made known election-related preparations have occupied staff time. GM King shared that he recently discovered a District funding opportunity through Cal-OES, a grant program for a power-shutoff response that fits nicely into our Capital Improvement Plan. District consulting firm KSN is preparing the grant with a request for two generators. The District hopes to receive an award.

GM King reports the District is close to finalizing its FY 2019-2020 Audit Report, in which he anticipates a clean audit.

GM King expressed his appreciation for the Election Board and their efforts in continued ballot counting. The District received several thousand ballots. To date, we are approximately 50% through the ballot count.

Comments

Trustee Avdis requested an election summary meeting to debrief and to discuss what we can do better and fine-tune our election process for next time. Trustee Avdis requested to discuss this item at the December Board meeting. GM King acknowledged room for improvement.

Trustee Avdis inquired about the Status of Reach H, cutoff wall, slope flattening, and restoration. Superintendent Caldwell stated the remaining work should be completed next week, weather permitting.

4.2. SUPERINTENDENT'S REPORT: Update on activities since the October 2020 Board Meeting.

A copy of the Superintendent's Report was included in the November 13, 2020 Board Packet.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the October 2020 Board Meeting.

Co-General Counsel Smith reports her work has mostly been in support of the District's Board Election. Once ballots have been counted, she welcomes a discussion to improve the election process. Counsel Smith stated the District set out to expand voter participation and has absolutely achieved this goal.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOTION/SECONDED: Trustee Avdis/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5 is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from October 9, 2020, Regular Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for October 2020.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for October 2020.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for October 2020.
- 5.5. DECLARATION OF SURPLUS ASSETS AND DISPOSAL AUTHORIZATION: Review and Consider Declaration of Surplus Assets and Authorizing the General Manager to Dispose of Assets in 2020.

6. SCHEDULED ITEMS

- 6.1. RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2020-11-01 Recognizing Trustee David Christophel for Service to the Community.

Trustee Smith opened the floor for comments. Trustees individually thanked Trustee David Christophel for his many years of service on the RD1000 Board, his commitment to the Community, and wished him well in his retirement.

Public Comment

Trustee-Elect Debra G. Jones thanked Trustee Christophel for his service to the District, his friendship, and wished him well in retirement.

MOVED/SECONDED: Trustee Avdis/Trustee Bains

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: Motion to adopt Resolution No. 2020-11-01 is approved.

6.2. RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2020-11-02 Recognizing Superintendent Don Caldwell for Service to the Community.

General Manager King thanked Superintendent Don Caldwell for his nearly 30 years of service to the District and Community. Trustees individually thanked Mr. Caldwell and wished him well in retirement.

Public Comment

Trustee-Elect Debra G. Jones and Scott Brown from Larsen Wurzel individually thanked Mr. Caldwell and wished him well in retirement.

MOVED/SECONDED: Trustee Christophel/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Burns, Trustee Gilbert

NOES: None

ABSENT: Trustee Avdis

ACTION: Motion to adopt Resolution No. 2020-11-02 is approved.

6.3. RATIFICATION OF AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Ratification of Resolution No. 2020-11-03: Authorizing the General Manager to Submit Application for Grant Funding with State of California Governor's Office of Emergency Services – Community Power Resiliency Allocation to Special Districts Grant Program and Authorization to Execute Funding Agreement.

General Manager King requested Board authorization to ratify Resolution No. 2020-11-03. This is a request to apply for grant funding with Cal-OES. If awarded, the grant will provide for 40% grant funding and 60% District funding. Grant funding is an excellent opportunity to supplement projects listed on our CIP plan.

Trustee Smith thanked the staff for continuing to seek out grant funding opportunities.

Trustee Burns inquired whether matching District funds are required and which planned fiscal year projects would be carried forward. If awarded the grant, GM King will come back to the Board to revisit CIP project funding priorities. In summary, Trustee Gilbert added the District would receive an extra 280k toward our CIP program.

Other Funding Opportunities

GM King updated the Board on other funding opportunities he is pursuing. He made known a CFD was created some time ago by the City of Sacramento with an allocation for dredging along the Main Drain. After a study and conclusion that dredging would not be cost-beneficial, GM King has submitted a list of other projects to the City for review. GM King is awaiting approval to use

the 675k funding toward other needed District projects (i.e., a spare transformer for Plant 1B and other projects for Plants 1B and 1A).

We heard from DWR FMAP that this is the last year that they approve equipment purchases. In 2021-2022 we may not be able to buy equipment, but the good news is we are caught up with equipment purchases.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None

ACTION: A Motion to ratify Resolution 2020-11-03 authorizing the General Manager to apply for grant funding with the State of California Office of Emergency Services – Community Power Resiliency Allocation to Special Districts Grant Program and authorization to execute the funding agreement.

7. BOARD OF TRUSTEE’S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. [RD 1000 Committee Meetings Since Last Board Meeting](#)

- Executive Committee Meeting (Smith & Burns) November 4, 2020

GM King added the minutes from the Urbanization Committee Meeting Minutes held on October 22, 2020. Trustee Lee Reeder thanked GM King for placing articles in N Magazine to reach constituents with messaging about the District’s CIP, Superintendent Don Caldwell’s history with the District, and the District’s infrastructure. GM King added we might have another opportunity to run an article about our Financial Plan in January. He added that he has also been in contact with Natomas Buzz, and there may be an opportunity to participate in a community event in December.

Trustee Burns requested the Board to consider posting recorded public meetings to the District’s website. He has received questions from the public concerning why our videos are not published online. He feels it would benefit the District and aid in earning another Transparency Award.

Trustee Avdis commented on the Urbanization Committee Meeting. He appreciates the recurring space in N Magazine. He would like the District to consider publishing an article in the next few months to reflect on the recent election.

Trustee Avdis requested meeting minutes from the 2:2 meeting with Natomas Mutual Water Company. He believes the District needs to be more engaged, aligned, and

closer with its partners at NWMC. General Manager King will provide the meeting minutes at the December Board meeting.

8. CLOSED SESSION

No Closed Session Items

9. ADJOURN

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert.

NOES: None

ACTION: Motion to adjourn meeting is approved.



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**DECEMBER 11, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Outgoing Board President Jeff Smith; Incoming Board President Thom Gilbert; Vice President Elena Lee Reeder; Trustee Debra G. Jones; Trustee Jag Bains; Trustee Nick Avdis; Trustee Tom Barandas; General Manager Kevin King; Co-General Counsel Rebecca Smith; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Foreman Tony Del Castillo; and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel and Kim Boehler and Alice Bao from NBS also attended the meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Jeff Smith called the meeting to order

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum

1.3. Approval of Agenda

No changes to the Agenda were requested.

MOVED/SECONDED: Trustee Avdis/Trustee Bains

AYES: Trustee Gilbert, Trustee Avdis, Trustee Lee Reeder, Trustee Smith, Trustee Jones, Trustee Barandas, Trustee Bains

NOES: None

ACTION: Motion to approve the Agenda is approved.

1.4. Pledge of Allegiance

Trustee Barandas led the Pledge of Allegiance.

1.5. Oath of Office – Trustees Nick Avdis, Thomas Gilbert, Thomas Barandas, Debra G. Jones

Trustee Avdis, Trustee Barandas, Trustee Gilbert and Trustee Jones individually read the Oath of Office.

1.6. Election of Board President and Vice President

Board President Jeff Smith made known he did not wish to continue as Board President and opened up the nomination for a new Board President.

President Jeff Smith moved to nominate Trustee Thom Gilbert for Board President.

MOVED/SECONDED: Trustee Smith/ Trustee Jones

AYES: Trustee Gilbert, Trustee Avdis, Trustee Lee Reeder, Trustee Smith, Trustee Jones, Trustee Barandas, Trustee Bains

NOES: None

ACTION: Motion to nominate Thom Gilbert as Board President is approved.

Trustee Jag Bains moved to nominate Elena Lee Reeder for Board Vice President.

MOVED/SECONDED: Trustee Bains/Trustee Avdis

AYES: Trustee Gilbert, Trustee Avdis, Trustee Lee Reeder, Trustee Smith, Trustee Jones, Trustee Barandas, Trustee Bains

NOES: None

ACTION: Motion to nominate Elena Lee Reeder as Board Vice President is approved.

1.7. Designation of Board Secretary

General Manager Kevin King made an atypical request to have the Board's Secretary position reconfirmed. The Board Secretary title currently is tied to Administrative Service Manager/Board Secretary Joleen Gutierrez's job position title.

Board President Thom Gilbert moved to reaffirm Joleen Gutierrez as Board Secretary.

MOVED/SECONDED: Trustee Thom Gilbert/Trustee Avdis

AYES: Trustee Gilbert, Trustee Avdis, Trustee Lee Reeder, Trustee Smith, Trustee Jones, Trustee Barandas, Trustee Bains

NOES: None

ACTION: Motion to reaffirm Joleen Gutierrez as Board Secretary is approved.

1.8. Conflict of Interest

No conflicts were identified.

2. PRESENTATIONS

No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

General Manager King stated that he received an email from Francis Coats requesting the use of District canals and lands. He invited Mr. Coats to address the Board directly if he desired. Francis Coats willingly addressed the Board requesting access to public lands and navigable waterways. He made known throughout the District, No Trespassing and No Hunting signs can be found. He finds district canals appear to be safely navigable and believes public lands should be accessible for recreating. Further, he believes the public has the right to hunt and fish on public lands. He requested the Board look into making lands and canals available for public use.

While the Board is not allowed to comment on non-agendized items, Trustee Avdis commented that he would like to take up this item in the Legal Committee once Committee assignments have been made.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the November 2020 Board Meeting.

General Manager King advised the Board of a received letter by the County of Sacramento stating the Teeter Distribution will be delayed. He requested that ASM Gutierrez discuss this item. ASM Gutierrez explained the notification is typical, received annually, and funds disbursement will occur in January. She added there is no impact on the current budget as the District does not set its budget according to the County's potential collection of past due assessments.

4.2. SUPERINTENDENT'S REPORT: Update on activities since the November 2020 Board Meeting.

A copy of the November 2020 Superintendent's report was included in the December 2020 Board packet. No questions or comments were made.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the November 2020 Board Meeting.

Co-General Counsel Rebecca Smith reported on her activities during November 2020. She made known that an election debrief would take place through the Legal Committee.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

ASM Gutierrez requested a correction to the December 2020 meeting Minutes. Debra Jones was referenced as Trustee -Elect; this will be changed to 'Public Member.'

Consent Calendar Items 5.1, 5.2, 5.3, and 5.4 were approved in one motion. Trustee Jones made a motion to approve the Consent Calendar with suggested changes.

MOTION/SECOND: Trustee Jones/Trustee Avdis

AYES: Trustee Gilbert, Trustee Avdis, Trustee Lee Reeder, Trustee Smith, Trustee Jones, Trustee Barandas, Trustee Bains

NOES: None

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, and 5.4 with suggested changes to the November 2020 Board Meeting Minutes are approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from November 13, 2020, Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2020.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2020.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2020.

6. SCHEDULED ITEMS

6.1. AUDITED FINANCIAL STATEMENTS YEAR-END JUNE 30, 2020: Review and Receive the Audited Financial Statements for Year-End June 30, 2020.

The District's contracted Auditor Ingrid Shipline provided an overview of the District's FY 2019-2020 audited Financial Statements. The District received an overall clean audit. A copy of the completed audit was included in the Board packet for review. Also included were recommendations for potential improvement. Trustee Thom Gilbert stated that he would address recommendations at the next Finance Committee Meeting. No comments from Trustees were made. There were no public comments.

A motion to review and receive the prepared and modified Page 49 and file the report with the State Controller was made by Trustee Barandas.

MOVED/SECONDED: Trustee Barandas/Trustee Avdis

AYES: Trustee Gilbert, Trustee Avdis, Trustee Lee Reeder, Trustee Smith, Trustee Jones, Trustee Barandas, Trustee Bains

NOES: None

ACTION: A motion to review and receive the prepared and modified Page 49 and file the report with the State Controller is approved.

6.2. FINANCIAL PLAN: Review and Discuss Draft Comprehensive Financial Plan.

RD1000 retained NBS to prepare a Comprehensive Financial Plan that includes all revenue sources, expenditures, reserves, capital improvement costs, repair and replacement costs, and net revenue requirements. Consultant Kim Boehler from NBS gave a presentation addressing the development of revenue requirements from FY 2021/22 to FY 2040/41. The establishment and maintenance of reserve funds and targets, and funding of the District's Capital Improvement

Program (CIP). NBS shared with the District three Financial Plan funding scenarios to consider. Total Capital Project Costs in 2021-2041 would be \$52,059,570 with an average Annual Expenditure of \$2,479,027. Currently, the District does not have funding to cover project costs. For reference, a copy of the discussed Financial Plan Alternatives is included in the December Board packet.

The Board discussed funding shortfalls, CIP project needs, financing alternatives, reserve funds requirements, and the spend-down of reserves.

Trustee Avdis is concerned with timing. He questions whether all improvements are necessary. He would like to exhaust other funding possibilities, desires early input, and consult with some of the largest property owners. He is worried that the increase will be a significant impact on property owners. He believes more work needs to be done before he is willing to vote on a particular financing direction.

Trustee Jones agrees with Nick's concern that every option is exhausted before going to the public. She expressed concern with increases that would impact the community financially. As a recently elected Trustee, she requested an opportunity to see the CIP before moving forward with a decision. GM King explained the CIP is a proactive replacement instead of the District being in a run to failure mode. He assured Trustee Jones that District would be out in the community to discuss district needs.

Trustee Gilbert inquired whether the 3% reserve amount assumption is necessary. General Manager King and Trustee Jeff Smith believe it is reasonable and responsible to have a 3% Capital Reserve.

General Manager King will return to the Board in January to adopt Phase 1 and receive direction on Phase 2.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Smith & Burns) November 14, 2020
- Finance Committee (Gilbert, Smith, & Bains) December 1, 2020
- Executive Committee (Smith & Burns) December 2, 2020
- Finance Committee (Gilbert, Smith, & Bains) December 3, 2020

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Bains, & Christophel)
- Operations Committee (Smith, Lee-Reeder, & Christophel)
- Personnel Committee (Avdis, Burns, & Christophel)
- Urbanization Committee (Burns, Gilbert, & Lee-Reeder)

7.1.3. Trustee's Comments/Reports

General Manager Kevin King provided an update on Greenbriar Developers. He shared that the developer's \$2.5 million payment to the City had been delayed due to a task correction, which resulted in a 60k increase to the District. GM King negotiated a split with the developer for the additional grading costs incurred. General Manager King expects that the District will receive approximately \$1.31 million from the City in January or February 2021.

8. **CLOSED SESSION**

8.1. No Scheduled Closed Session Items

9. **ADJOURN**

A motion to adjourn the meeting was made by Trustee Avdis.

MOVED/SECONDED: Trustee Avdis/Trustee Gilbert

AYES: Trustee Gilbert, Trustee Avdis, Trustee Lee Reeder, Trustee Smith, Trustee Jones, Trustee Barandas, Trustee Bains

NOES: None

ACTION: Meeting is adjourned