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**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**FRIDAY, JUNE 12, 2026
8:00 A.M.**

**LARSEN WURZEL & ASSOCIATES
(conference room)
2450 VENTURE OAKS WAY, SUITE 240
SACRAMENTO, CA 95833**

or

JOIN VIA ZOOM

<https://us02web.zoom.us/j/86212675371?pwd=fWPqIng7fabdlwn4g8PAqj1vRubXWt.1&jst=1>

Meeting ID: 862 1267 5371

Password: 318358

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to jgutierrez@rd1000.org

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

2. PRESENTATIONS

No Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the

AGENDA

RD 1000 Board Meeting
June 12, 2026

Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since May 2026 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the May 2026 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the May 2026 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes – May 8, 2026 - Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for May 2026.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for May 2026.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2026.
- 5.5. INVESTMENT REPORT: Review and Accept Report for May 2026.
- 5.6. AUDIT ENGAGEMENT PROPOSAL: Approve Fiscal Year-end June 30, 2026 Audit Engagement with Richardson & Company; Adopt Resolution No. 2026-06-01
- 5.7. SONITROL ALARM SYSTEM PROPOSAL: Approve Installation of Sonitrol Alarm System and Monitoring Service for the San Juan Pumping Plant and Riverside Pumping Plant
- 5.8. CSDA SACRAMENTO CHAPTER: Authorize General Manager to Execute CSDA Affiliation Agreement and Certificate of Liability Coverage
- 5.9. LAFCO FY 26-27 FINAL BUDGET AND ASSESSED CONTRIBUTIONS: Informational, Receive and File
- 5.10. LAFCO PUBLIC MEMBER RECRUITMENT: Informational, Receive and File

6. SCHEDULED ITEMS

- 6.1. FISCAL YEAR 2026/2027 BUDGET & AB 2561 Reporting: Review and Consider Adoption of Resolution No. 2026-06-02: Adopting Fiscal Year 2026/2027 Budget
- 6.2. OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2026/2027: Review and Consider Adoption of Resolution No. 2026-06-03: Adopting Official Pay Rate Schedule for Fiscal Year 2026/2027.
- 6.3. LARSEN WURZEL & ASSOCIATES (LWA): Approval of Professional Services Agreement

7. BOARD OF TRUSTEES' COMMENTS/REPORTS/ACTIVITY

- 7.1. BOARD COMMENTS & REPORTS
- 7.2. BOARD ACTIVITY:

AGENDA

*RD 1000 Board Meeting
June 12, 2026*

Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) May 27, 2026

Upcoming Meetings

- SAFCA Board Meeting – June 18, 2026 @ 3:00 pm
- RD 1000 Executive Committee Meeting – TBD
- RD 1000 Board Meeting – July 10, 2026 @ 8:00 am

8. CLOSED SESSION

- 8.1. CLOSED SESSION UNDER GOV. Code § 54956.9 POTENTIAL LITIGATION – (one case – Sofa Republic, Inc.)

9. RECONVENE TO OPEN SESSION

- 9.1. Report on Closed Session.

10. ADJOURN



RECLAMATION DISTRICT 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – June 2026

SUBJECT: Update on Activities Since the May 2026 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District since the May 2026 Board meeting.

1. Administration Services

a. Human Resources

- i. Alejandro (Alex) Sanchez accepted the District's employment offer as Flood Operations Specials I, starting 6/1/2026.
- ii. Began development of position description for Deputy General Manager.

2. Strategic Planning Workshop

Began development of framework and agenda for the Strategic Planning Workshop to be held in either August or September 2026, pending Trustee's availability.

3. Theft & Vandalism

San Juan Pump Station repairs have been completed, and the pump station is fully operational.

No other theft or vandalism incidents occurred.

4. Capital Improvement Program

- a. Pumping Plant #8 Improvements: 60% design submittal is under review.
- b. Pumping Plant #8 trash rack replacement parts: Delivery anticipated in June 2026 with installation in July 2026.

5. Interior Levee Certification

a. Basin-wide Hydraulic Model

- i. Sutter County to confirm cost sharing for prior work and schedule for payments over multiple fiscal years.
- ii. GM to revise Cost Sharing MOU in June with revised cost share and address comments from partner agencies.

TITLE: General Manager's Report – June 2026

b. Interior Levee Certification Update

- i. City spearheading meeting with FEMA to discuss exemption for addition 1-ft of freeboard at bridges.
- ii. Mead & Hunt (M&H) to prepare technical memorandum summarizing work for further internal review to determine field crew capacity to add fill at identified locations.

6. System-Wide Improvement Framework (SWIF)

No change or update to SWIF to report for May 2026.

7. Urban Levee Design Criteria (ULDC)

No change or update to status to report for May 2026. Certification deadline is 2030.

8. Local Hazard Mitigation Plans

a. Sacramento County LHMP Update:

- i. Risk assessment meetings were conducted in April 2026.
- ii. Staff working on developing draft mitigation actions to be discussed at the Mitigation Strategy meetings to be held in June 2026.

b. Sutter County LHMP Update:

- i. Mitigation strategy meeting held in May 2026. A follow-up One-on-One risk assessment meeting with RD 1000 and Sutter County's consultant was held on June 4, 2026.
- ii. Staff will be developing mitigation actions for the Sutter County portion of the District, leveraging the mitigation strategies developed for the Sacramento County LHMP.

9. District Operations

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in May 2026.

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

- USACE contractor began inspections of tunnels and outfall structure, and removal of sediment in the tunnels for crack repairs and compaction grouting.

TITLE: General Manager's Report – June 2026

- ii. PUMPING PLANT #1B
 - USACE contractor began installation of cofferdam.
 - Dewatering scheduled to be complete by mid-June.
 - Sump modifications scheduled to be complete by mid-July.
 - Pump station to be fully operational by August 1st.
- iii. PUMPING PLANT #2
 - Pump 1 is operational; Pump 2 is offline pending replacement of siphon breaker valve scheduled for July 2026.
- iv. PUMPING PLANT #3
 - Fully operational
- v. PUMPING PLANT #4
 - Currently inoperable
 - SCADA installation is delayed due to antenna and radio equipment availability.
 - Continued coordination to schedule final testing.
- vi. PUMPING PLANT #5
 - Fully operational
- vii. PUMPING PLANT #6
 - Currently inoperable.
 - Rewiring on hold pending installation of security fencing by USACE as part of the Reach G construction contract.
- viii. PUMPING PLANT #8
 - Operational at 90% capacity.
 - Pump #5 is non-operational due to shorted conductors from the motors to the MCC cabinets. Repairs pending review of Plant 8 design and improvement plan.
- ix. SAN JUAN PUMP STATION
 - Fully operational. Vandalism repairs were completed and SMUD has re-energized transformer.
- x. RIVERSIDE PUMP STATION
 - Fully operational.

10. Natomas Levee Improvement Projects

- a. Reach A
 - i. PP 1B sump work underway with completion anticipated in July 2026.
 - ii. PP 1A outfall work underway, focused on compaction grouting around outfall culverts.
 - iii. Levee work is underway north of I-80.
 - iv. Overhead utility relocations from Orchard Lane to Gateway Oaks are anticipated to be complete by September 2026.
 - v. Water and sanitary sewer relocations are still pending owner approval and CVFPB permits.
- b. Reach D
 - i. See Pumping Plant #8 discussion above.
 - ii. No additional activities to report.
- c. Reach E
 - i. Final inspection scheduled for 6/5/2026. No major items outstanding.
- d. Reach F & G
 - i. SMUD relocations underway.
 - ii. USACE still progressing towards packaging Reach G (Elverta to NEMDC Pump Station) for award in FY27.
 - iii. Pumping Plant 6: Currently included in plan to award Reach G construction contract. Working with SAFCA on Alteration Agreement.
- e. Reach I, Contract 2
 - i. USACE working toward advertisement and award by September 30, 2026.
- f. Other Projects
 - i. Plant 5 replacement: No change in status. Still progressing towards advertising/award in 2026.
 - ii. West Drainage Canal Relocation Project: No new activities to report.
 - iii. NMWC Pumping Plants Discharge Pipes Replacement: No change in status. USACE still working towards advertisement and award by September 30, 2026 with construction spanning 3 years.

11. Development Project Updates

- a. Airport South Industrial
 - i. Funding Agreement executed.
 - ii. No activities to report for May 2026.
- b. GrandPark Provenance
 - i. Funding Agreement executed.
 - ii. No activities to report for May 2026.
- c. GrandPark Trails
 - i. Funding Agreement executed.
 - ii. No activities to report for May 2026.
- d. Greenbriar
 - i. Funding Agreement pending.
 - ii. No activities related to Shore Vista bridge crossing Hwy 99.
 - iii. Open Space Trail drainage and access approved. Encroachment permit issued.
- e. Metro Air Park
 - i. Funding Agreement executed.
 - ii. District previously coordinated with MAP and County on potential to eliminate I-5 culvert but use funds for replacement project(s) benefiting MAP landowners. No update to report on this item for May 2026.
 - iii. District also previously engaged with MAP and County for placing additional pump at Plant 3 per agreement. No update to report on this item for May 2026.
- f. Panhandle 105
 - i. Funding Agreement pending.
 - ii. No activities to report for May 2026.
- g. Panhandle 180
 - i. Funding Agreement pending.
 - ii. No activities to report for May 2026.
- h. Panhandle Cononelos
 - i. Funding Agreement pending.
 - ii. DIF calculated and sent to landowner.

TITLE: General Manager's Report – June 2026

- i. Panhandle WD40
 - i. Funding Agreement executed.
 - ii. Requested mapping to calculate DIF.
- j. Russel at Truxel Apartments (Fong Ranch Road)
 - i. Funding Agreement pending near term.
 - ii. Plan review initiated.
- k. Sutter Pointe
 - i. Funding agreement executed.
 - ii. Developer payment of outstanding balance anticipated by June 10, 2026.
 - iii. Re-engaged with Developer regarding ownership of Lake Side at Sutter Pointe stormwater pump station. Provide cost of ownership report and awaiting further discussion.
- l. Upper West Side
 - i. Funding Agreement pending.
 - ii. No activities to report for May 2026.
- m. Watt EV Electric Truck Stop Project
 - i. Funding Agreement executed.
 - ii. Revisions to drainage study pending.

12. Miscellaneous

- a. Quitclaim of property in NEMDC near El Camino Avenue from North Sacramento Land Company to the District: No activities to report.
- b. SAFCA NLIP real estate transfers: Continued coordination with SAFCA related to property/easement transactions and anticipated timeline for required RD 1000 Board actions.

STAFF RESPONSIBLE FOR REPORT:



Scott L. Brown, General Manager

Date: 06/01/2026



RECLAMATION DISTRICT 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 4.2

TITLE: Operations Manager's Report – June 2026

SUBJECT: Update on Activities Since the May 2026 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of May 2026. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include mowing along the inner and outer perimeter of the District and aquatic vegetation applications along various interior drainage ditches. In addition, Staff conducted homeless encampment removals along the East Drain at Truxel Rd and Arena Blvd. Staff is also performing mechanical cleaning of the I-1 ditch from Elverta Rd to Elkhorn Blvd. Activities within the mechanic shop include ongoing preventative maintenance, repairs, routine service requests, and emergency response work. In addition, the mechanic shop continues to provide support to field crews as needed.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field-related activities within the District boundaries, as well as providing a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Operations Manager's Report Data Sheet

STAFF RESPONSIBLE FOR REPORT:

Gabriel J. Holleman, Operations Manager

Date: 06/01/2026

Scott L. Brown, General Manager

Date: 06/01/2026



Operations Manager's Report June 2026

Rain Fall Totals:

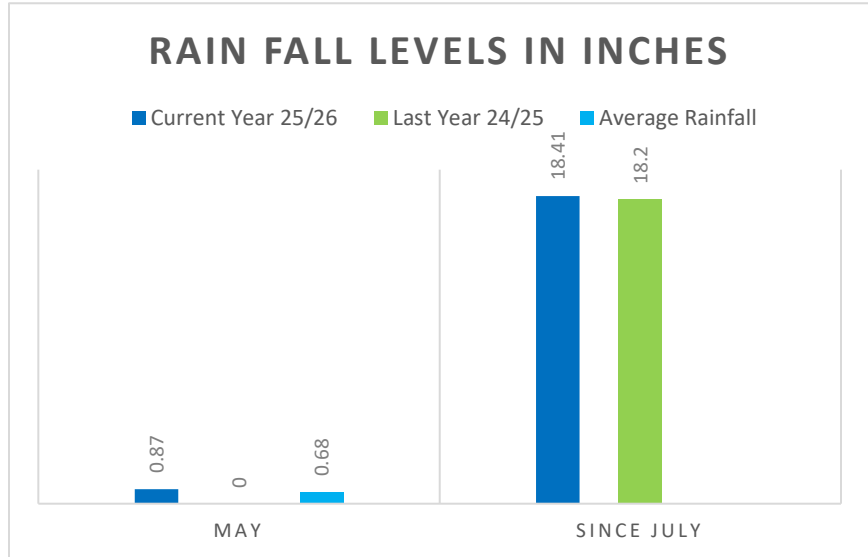
May 2026

Rain Totals = .87"

May Average = .68"

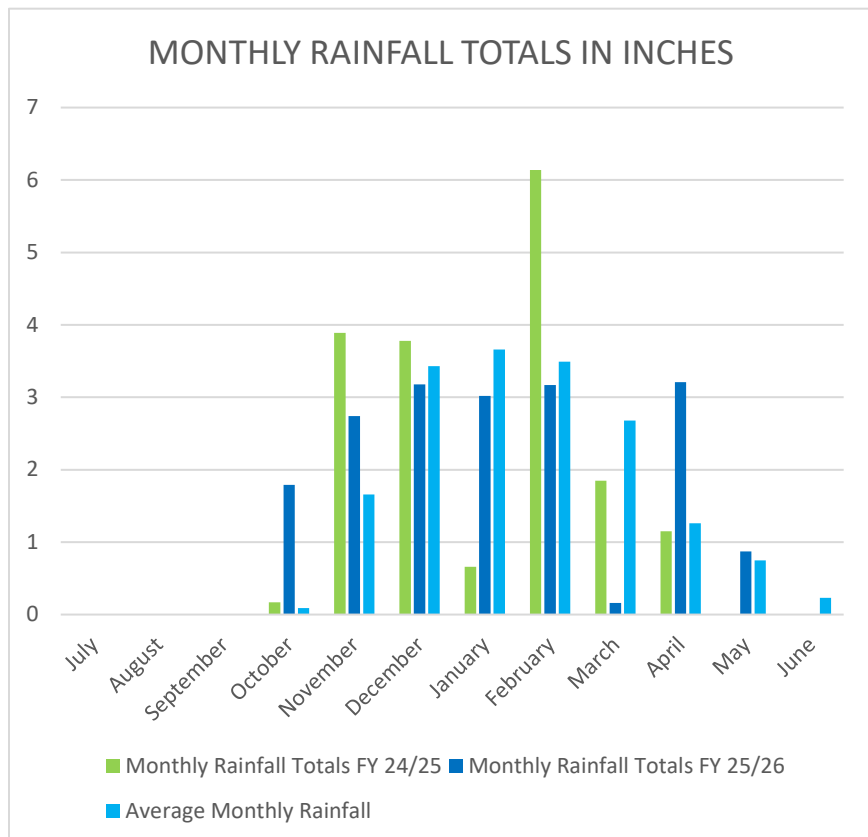
Rain Totals Since

July 1, 2025 = 18.14"



Fiscal Year Monthly Totals:

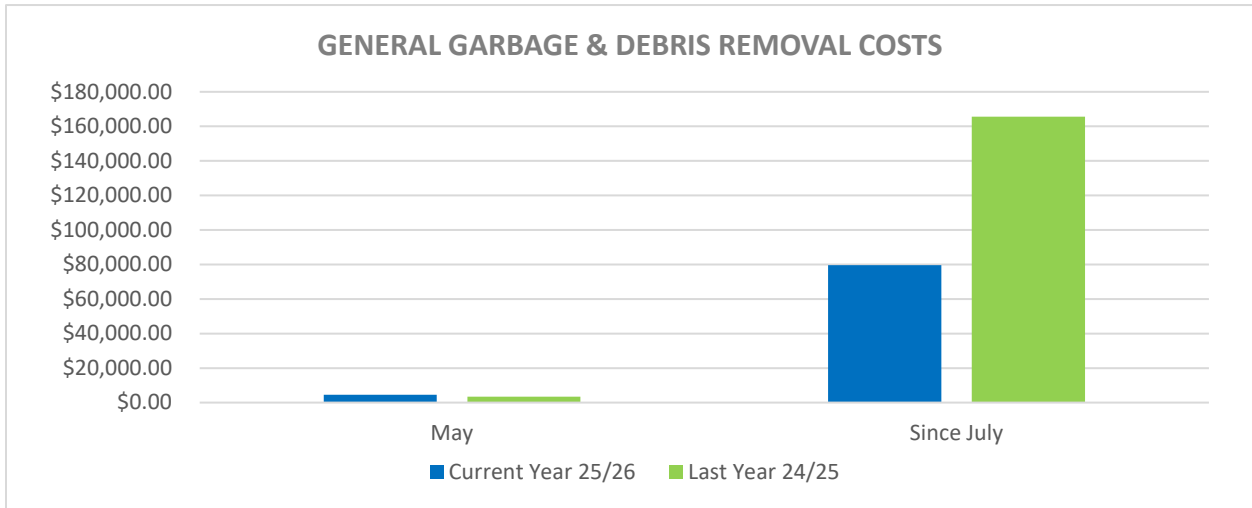
Month	24/25	25/26
July	0	0
Aug	0	0
Sept	0	0
Oct	0.17"	1.79"
Nov	3.89"	2.74"
Dec	3.78"	3.18"
Jan	0.66"	3.02"
Feb	6.14"	3.17"
Mar	1.85"	.16
Apr	1.15"	3.21
May	0	.87"
June	0	



GENERAL GARBAGE & DEBRIS ACTIVITES

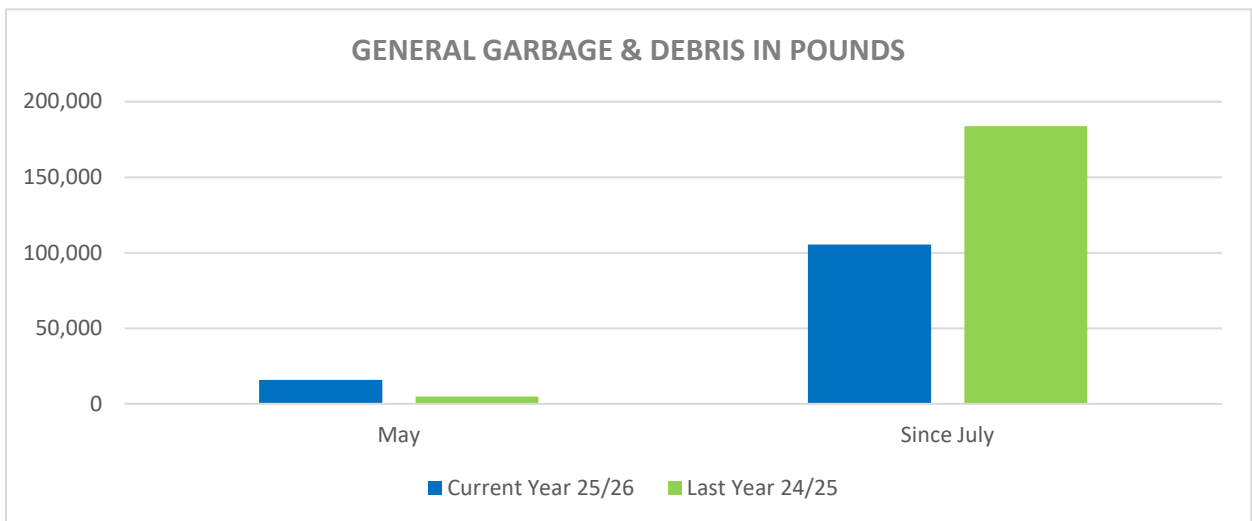
General Garbage & Debris Removal Costs – During the month of May, the District spent a total of 40 crew hours on general qarbage removal activities with a total cost to the District of \$4,590.80. This total includes labor and equipment costs.

General Garbage & Debris Activity – Year to Date This fiscal year to date the District spent a total of 596 crew hours on general qarbage removal activities with a total cost to the District of \$79,564.26. This total includes labor and equipment costs.



General Garbage & Debris Weight Totals – During the month of May, the District removed a total of 15,780 pounds of general qarbage and debris.

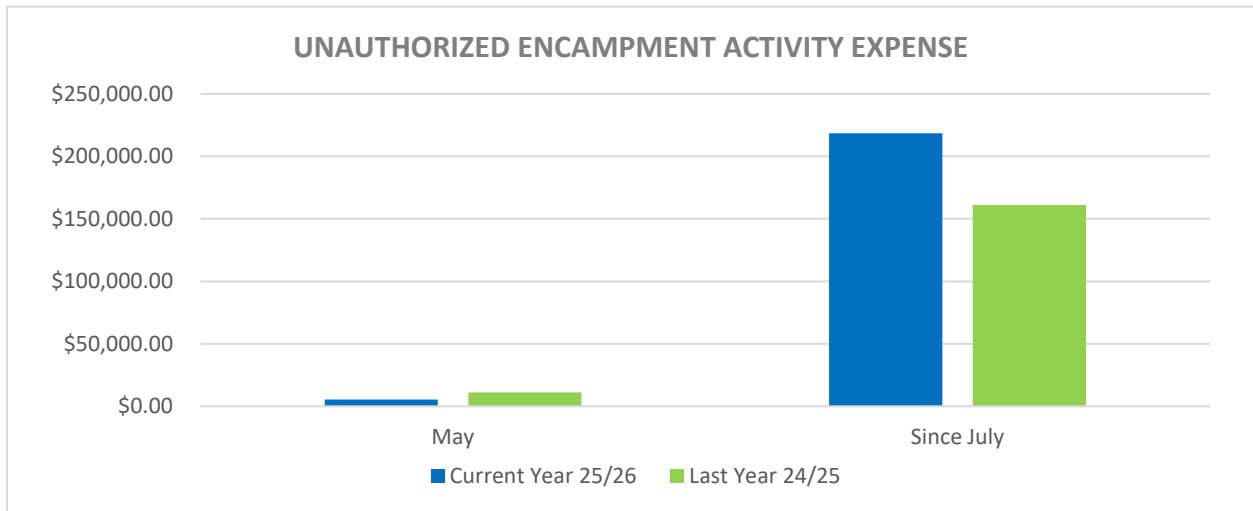
General Garbage & Debris Weight Totals – Year to Date This fiscal year to date the District removed a total of 105,370 pounds of general qarbage and debris.



UNAUTHORIZED ENCAMPMENT ACTIVITIES

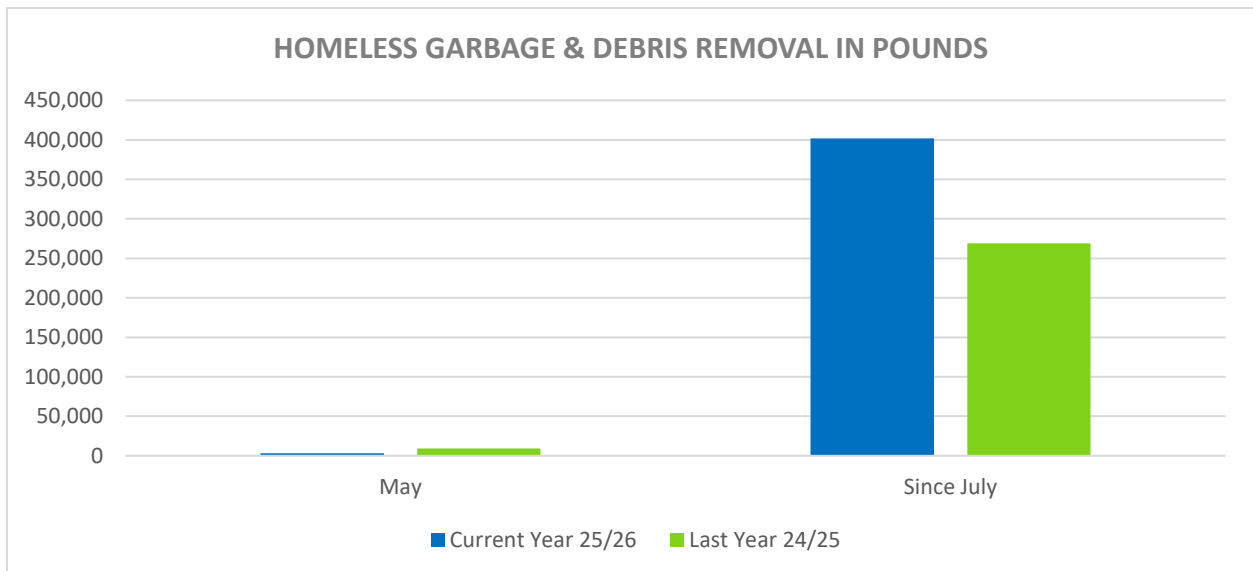
Unauthorized Encampment Activity During the month of May, the District spent a total of 37 crew hours on *unauthorized encampment* related activities, with a total cost to the District of \$5,315.08. This total includes labor and equipment costs.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District has spent a total of 1471.50 crew hours on *unauthorized encampment* activity for a total cost to the district of \$218,565.06. This total includes labor and equipment costs.



Unauthorized Encampment Garbage & Debris Weight Totals – During the month of May, the District removed a total of 3160 pounds of *unauthorized encampment garbage* and debris.

Unauthorized Encampment Garbage & Debris Weight Totals – Year to Date This fiscal year to date the District removed a total of 401,950 pounds of *unauthorized encampment garbage* and debris.



The chart below represents various activities the field crew spent their time working on during the month of May 2026.

RD 1000 Field Crew	*Field Hours Worked	Activity
	453	Mowing
	160	Equipment Maintenance/Repair
	77	Ditch Maintenance
	72	Garbage Removal – Homeless & General
	72	Weed Control

**Hours worked do not include the Operations Manager's time.*

Pumping

Please review the pumping data below, specifically pertaining to pump totals in May. A total of 371.7 acre-feet was pumped from the Basin.

Pumping Plant	Pump	Hours / Ac-ft
Plant 3	Pump #2	82.6 Hrs / 371.7 Ac-ft

Safety Topics for the Month of May

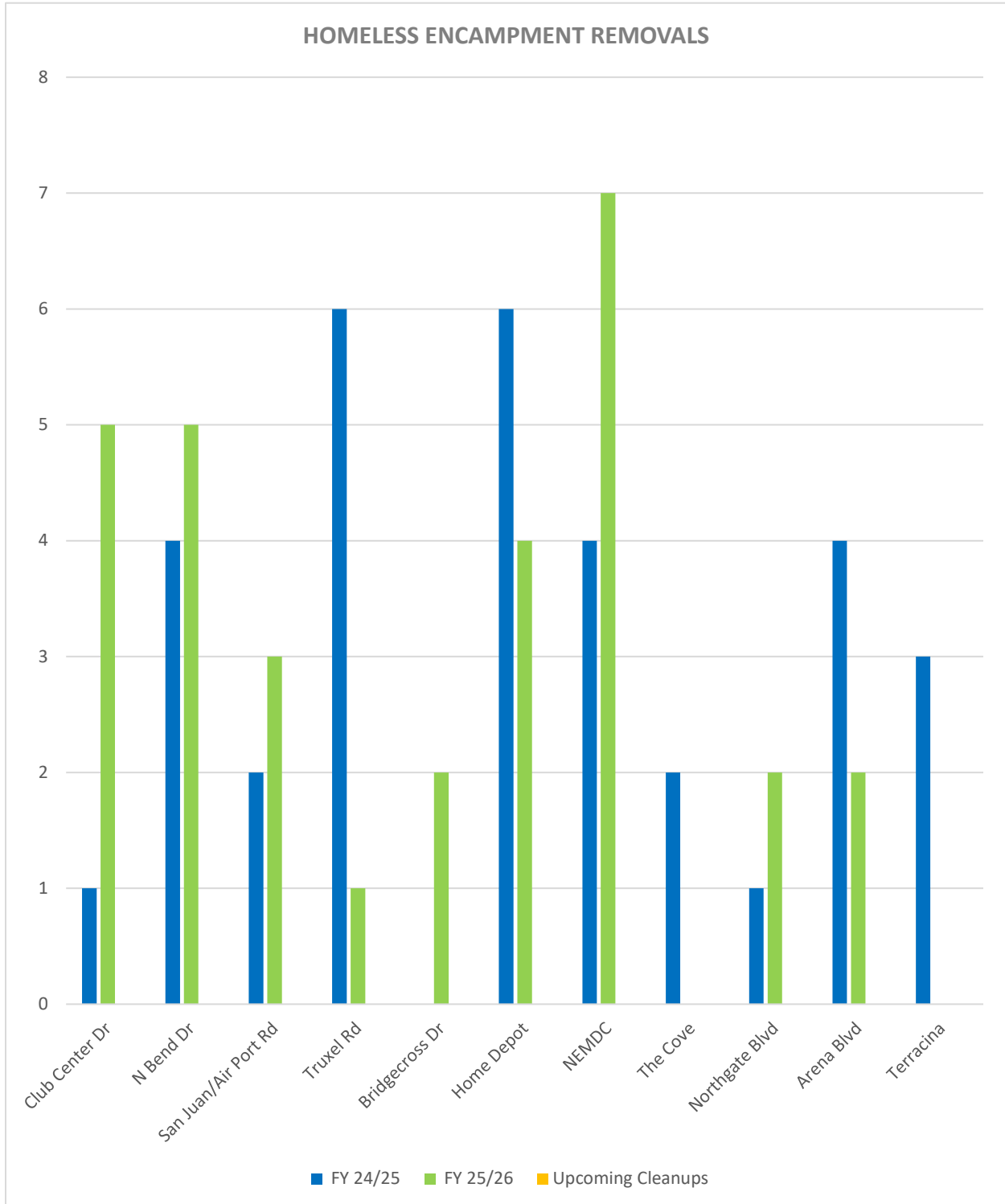
Heat Illness Prevention – How Your Body Defends Against Overheating

Heat Illness Prevention – What is Heat Illness?

Hazardous Substance Awareness - Benzene

Hazardous Substance Awareness - Beryllium

Unauthorized Encampment Removal Report During the month of May, District staff performed encampment removals located along the NEMDC and the East Drainage Canal at Arenas Blvd and Truxel Rd. At this time there are no cleanup activities scheduled for the month of June.



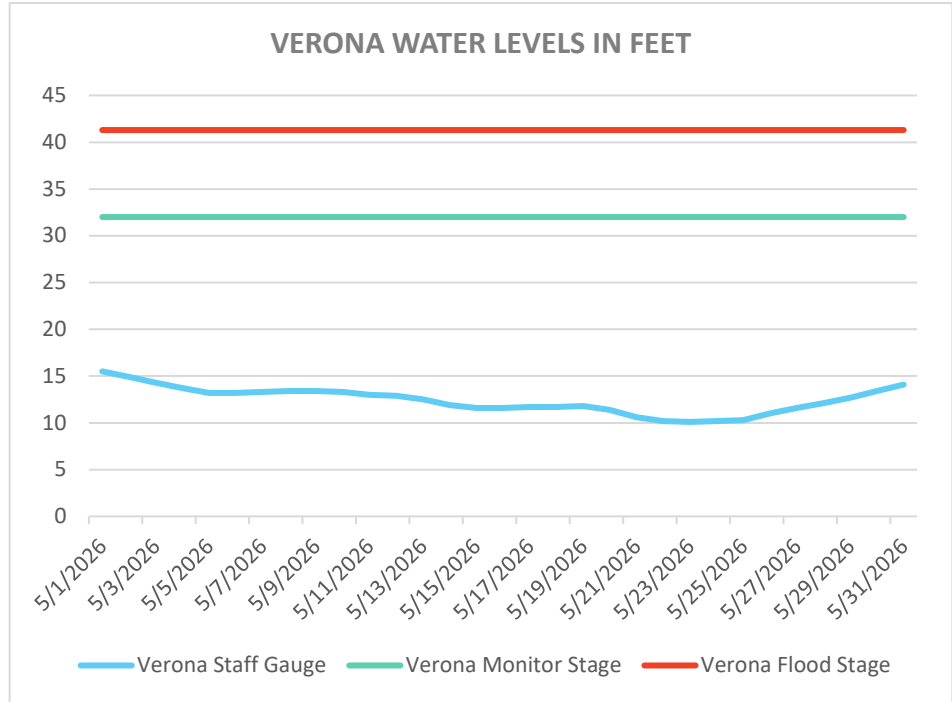
Verona River Levels:

H: 15.5'

L: 10.1'

Monitor Level: 32'

Flood Stage: 41.3'



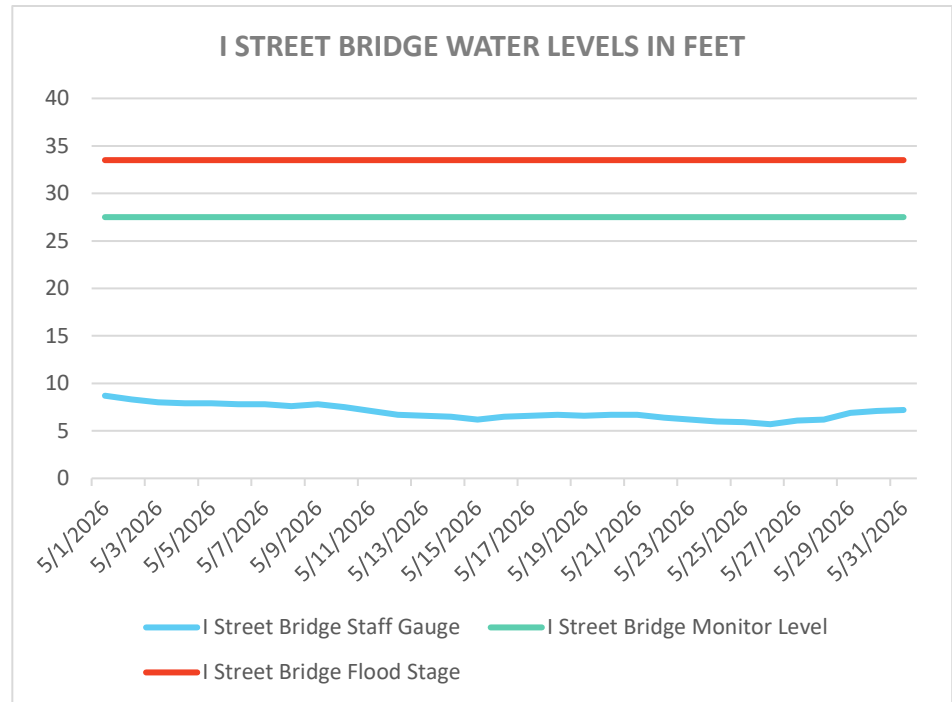
I Street River Levels:

H: 10.1'

L: 5.7'

Monitor Level: 27.5'

Flood Stage: 33.5'



Maintenance Work Schedule		1-May Through 31-May		
Crew 1	1-May	8-May	15-May	22-May
Beto Gutierrez				
Truck # 57	<ul style="list-style-type: none"> * Aquatic vegetation applications in Zone F & H * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Aquatic vegetation applications in Zone F & H * Homeless encampment removals along the East Drain at Truxel Rd and Areal Blvd 	<ul style="list-style-type: none"> * Aquatic vegetation applications in Zone G 	<ul style="list-style-type: none"> * Mowing activities along Garden Hwy from Northgate Blvd to I-5 * Fire suppression (Water Truck)
Crew 2	1-May	8-May	15-May	22-May
Jose Ramirez				
Truck # 56	<ul style="list-style-type: none"> * Mowing activities along the West Drain from El Centro to the East Drain * Mowing activities along the East Drain from I-80 to Elkhorn Blvd 	<ul style="list-style-type: none"> * Mowing activities along the East Drain from I-80 to Elkhorn Blvd * Homeless encampment removals along the East Drain at Truxel Rd and Areal Blvd 	<ul style="list-style-type: none"> * Mowing activities along the East Drain from I-80 to Elkhorn Blvd * Mowing activities along the Main Drain from I-80 to PP#1B 	<ul style="list-style-type: none"> * Mowing activities along Garden Hwy from Northgate Blvd to I-5
Crew 3	1-May	8-May	15-May	22-May
Mike Rhoads				
Truck # 55	<ul style="list-style-type: none"> * Beaver dam removals at the Q, O and G-1 Drains * Mowing activities along the West Drain from El Centro to Elkhorn Blvd * Garbage removal throughout the District * Mechanically cleaned the I-1 Ditch 	<ul style="list-style-type: none"> * Mechanically cleaned the I-1 Ditch * Homeless encampment removals along the East Drain at Truxel Rd and Areal Blvd * Erosion repair along PP#2 intake channel * Mowing activities along the East Drain from I-80 to Elkhorn Blvd 	<ul style="list-style-type: none"> * Mowing activities along the East Drain from I-80 to Elkhorn Blvd * Mowing activities along the Main Drain from I-80 to PP#1B * Fire suppression (Water Truck) * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Mowing activities along Garden Hwy from Farm Rd to Sankey Rd * Mechanically cleaned the J-4 Ditch * Beaver damage repairs along the E Drain and East Drain
Crew 4	1-May	8-May	15-May	22-May
Bryan Hall				
Truck # 69	<ul style="list-style-type: none"> * Unit #62 - Electrical system repairs * Unit #73 - Tractor removal * Unit #65 - Diagnosed transmission and replaced multi function switch * Ice machine repairs * Unit #24 - SES light diagnoses and replaced engine breather filter * Unit #63 - Smog check * Vehicle decal installations * Unit #37 - Fabricated exhaust mounts 	<ul style="list-style-type: none"> * Unit #52 - HVAC system repairs * Unit #53 - Mower deck repairs and blade replacements * Unit #37 - Mower deck repairs * Unit #19 - Fuel system repairs 	<ul style="list-style-type: none"> * Unit #37 - Electrical system repairs * Unit #45 - Diagnosed mower head gear box * Unit #17 - Mower head cutter shaft bearing replacements * Unit #37 - Replaced electric fans 	<ul style="list-style-type: none"> * Unit #71 - Transmission repairs * Unit #52 - HVAC system repairs, replaced hydraulic hose and performed welding repairs * Unit #17 - Mower head drive shaft repairs * Unit #66 - P.M. * Unit #63 - Smog check * Cleaned and organized shop
Crew 5	1-May	8-May	15-May	22-May
Ray Lewis				
Truck: #58	<ul style="list-style-type: none"> * Mowing activities along the West Drain from El Centro to the East Drain * Garbage removal throughout the District * Mowing activities along the West Drain from El Centro to Elkhorn Blvd 	<ul style="list-style-type: none"> * Mechanically cleaned the I-1 Ditch * Homeless encampment removals along the East Drain at Truxel Rd and Areal Blvd * Erosion repair along PP#2 intake channel * Mowing activities along the East Drain from I-80 to Elkhorn Blvd 	<ul style="list-style-type: none"> * Mowing activities along the East Drain from I-80 to Elkhorn Blvd * Mowing activities along the Main Drain from I-80 to PP#1B * Fire suppression (Water Truck) * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Mowing activities along Garden Hwy from Northgate Blvd to I-5
Crew 6	1-May	8-May	15-May	22-May
Truck #60				
Crew 7	1-May	8-May	15-May	22-May
Mark Jenkins				
Truck #60	<ul style="list-style-type: none"> * Mechanically cleaned the I-1 Ditch 	<ul style="list-style-type: none"> * Erosion repair along PP#2 intake channel * Mowing activities along the East Drain from I-80 to Elkhorn Blvd 	<ul style="list-style-type: none"> * Mowing activities along the East Drain from I-80 to Elkhorn Blvd * Mowing activities along the West Drain from Powerline to I-5 * Fire suppression (Water Truck) * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Mowing activities along Garden Hwy from Farm Rd to Sankey Rd * Beaver damage repairs along the E Drain and East Drain



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – June 2026

SUBJECT: Update on Activities Since the May 2026 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD 1000; District) General Counsel, Scott Shapiro, to provide a verbal report of work performed during the month of May 2026.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Scott L. Brown, General Manager

Date: 06/01/2026



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from May 8, 2026 Regular Board Meeting

EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- May 8, 2026 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

RECOMMENDATION:

Staff recommends the Board approve the Minutes of the following Board Meeting:

- May 8, 2026 Regular Board Meeting (Attachment No. 1)

ATTACHMENTS:

1. May 8, 2026 Regular Board Meeting

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 06/01/2026



Protecting Natomas *Since 1911*

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RECLAMATION DISTRICT NO. 1000

BOARD OF TRUSTEES

REGULAR BOARD MEETING

MAY 8, 2026

MEETING MINUTES

Members of the Board of Trustees participated in this meeting in person. Board President Elena Lee Reeder, Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Howard Chan, and Trustee Eva Hill were present. Trustee Smith was unavailable to attend the meeting. Also, in attendance were General Manager Scott L. Brown, General Counsel Scott Shapiro, Operations Manager Gabe Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Timmy Curry.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Lee Reeder called the meeting to order

1.2. Roll Call

Board Secretary Gutierrez called the roll:

PRESENT: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan (remote), Hill

ABSENT: Trustee Smith

*Trustee Bains departed the meeting at 9:02 a.m. during item 6.2.

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Hill

AYES: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan, Hill

ABSTAIN: None

NOES: None

ABSENT: Trustee Smith

ACTION: The motion to approve the May 8, 2026 Board meeting agenda, as modified to swap items 6.1 and 6.2, is approved.

1.4. Pledge of Allegiance

Trustee Bains led the Pledge of Allegiance

1.5. Conflict of Interest

Trustee Avdis stated that he will recuse himself from agenda item 6.1 due to a conflict of interest. The Trustees identified no other conflicts.

2. PRESENTATIONS

No Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public Commenter

Natomas Chamber of Commerce President Joe Kelly and Administrative Assistant Lauren Rose presented a framed award to RD 1000 in appreciation of the District's continued support and the recent State of Natomas's sponsorship. Mr. Kelly thanked Board President Lee Reeder and Trustee Chan for their participation and assistance in organizing the event panel.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2026 Board Meeting.

General Manager Scott L. Brown provided a verbal update on work activities since the April Board Meeting.

Various Announcements

GM Brown shared that he spent much of the time between Board Meetings focused on the draft budget. He reported that the San Juan Pumping Plant has been vandalized, and there is a priority in getting that plant online. He made known that there will be work on the Natomas Basin Model and Reach A Pumping Plant 1 this month. GM Brown also highlighted an \$80 million line item for SAFCA in the President's budget to Congress.

GM Brown shared several announcements: two new hires since the last Board Meeting. Mike Rhoads has returned to the District as a Flood Operations Specialist II, and Timothy Curry as the Administrative Assistant. Staff will continue to interview candidates for the remaining unfilled Flood Operations Specialist role.

District office staff will relocate to Venture OfficeNow (VON) later in the afternoon, after the Board Meeting concludes, and work from this location through November or until the Corps work concludes for the season.

GM Brown is also looking into possible reimbursement from SAFCA for last year's relocation costs. GM Brown shared that the Strategic Planning Workshop will be postponed until after the August travel. GM Brown is also continuing to catch up and coordinate with Sutter County on the MOU.

Board Member Training Available Through Downey Brand

There will be a day-long training session at Downey Brand on June 2, 2026 covering all three required training types for Trustees. Trustee Hill asked whether a Trustee needs to attend the entire day or only the required training. Counsel Shapiro responded that each Trustee needs three two-hour trainings and that the trainings are time-specific. A trustee can attend only the

trainings they need to complete, and Counsel Shapiro encouraged anyone who wanted to attend to RSVP as soon as possible.

Federal Appropriation Questions

Trustee Avdis inquired about the President's proposed budget to Congress. Trustee Avdis asked whether the \$80 million was a phased contract for Reach F and G. GM Brown replied that the money is not appropriated for F, E is wrapping up, and G is considered a higher-risk Reach. Trustee Hill asked who is doing the work on Reach F and G, and GM Brown responded that USACE is doing the work.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the April 2026 Board Meeting.

Operations Manager Holleman provided a brief update on work items since the April 2026 Board Meeting.

OM Holleman also reported the following: work with the Flood Protection Board on several enforcement actions; USACE will be conducting seismic drilling on the levee; work with SMUD on a revised power pole drawing; and the Operations crew has been mowing the interior levees.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the April 2026 Board Meeting.

District Counsel Scott Shapiro provided a verbal report on a few items.

Counsel Shapiro provided more details about the three training sessions Trustees must complete. These include financial, sexual harassment prevention, and ethics training, which must be completed every 2 years. He made it known that CSDA also offers many types of training beyond the required ones, covering a wide variety of topics.

Counsel Shapiro shared additional details on the \$80 million mentioned in the GM report. He reported that the \$80 million exceeds the amount that appears because the new requirements do not include salaries in the total. The old total would have been \$106 million.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

Trustee Bains moved to approve the Consent Calendar.

MOVED/SECOND: Trustee Bains/Trustee Hill

AYES: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan, Hill

NOES: None

ABSTAIN: None

ABSENT: Trustee Smith

ACTION: The motion to approve Consent Calendar items 5.1 through 5.8 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes – April 11, 2026 - Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for April 2026.

- 5.3. EXPENDITURE REPORT: Review and Accept Report for April 2026.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2026.
- 5.5. INVESTMENT REPORT: Review and Accept Report for April 2026.
- 5.6. AUTHORIZATION TO INVEST IN SACRAMENTO CITY POOL A: Review and Consider Adoption of Resolution No. 2026-05-01: Authorizing the Investment of Reclamation District No. 1000 Monies in the City of Sacramento Investment Pool A.
- 5.7. DISTRICT GENERAL ELECTION PROCEDURES: Review and Consider Approval of Resolution No. 2026-05-02 – Adopting Election procedures for 2026 General Election.
- 5.8. CSDA: Consider approval for General Manager to attend 2026 General Manager Summit, June 29 -30.

6. SCHEDULED ITEMS

- 6.1. EXECUTION OF ENCROACHMENT PERMIT: Review and Consider Approval of Greenbriar Open Space Encroachment Permit: Authorizing General Manager to Execute an Encroachment Permit for Greenbriar Open Space Trail improvements within the District's maintenance easement.

Agenda Item 6.1 was moved back and considered after the Closed Session.

GM Brown reported that this involves the Greenbriar Project. This is at the location where I-99 and I-5 intersect, and it opens into the drain. The Encroachment Permit would allow Greenbriar to be there and enter. GM Brown mentioned that the City of Sacramento maintains the trail. Board President Lee Reeder asked if this would be coordinated with RD 1000. GM Brown replied that this is drainage, not critical.

Trustee Gilbert made a motion to approve authorizing the General Manager to execute the Greenbriar Open Space Encroachment Permit.

MOVED/SECOND: Trustee Gilbert/Trustee Hill

AYES: Trustees Lee Reeder, Gilbert, Chan, Hill

NOES: None

ABSTAIN: Trustee Avdis

ABSENT: Trustee Bains, Trustee Smith

ACTION: The motion to approve authorizing the General Manager to execute the Greenbriar Open Space Encroachment Permit is approved.

Commenter Doug Beamer referenced a previous agenda item 6.2. Mr. Beamer asked about the deficit over the last couple of years. Trustee Gilbert replied that RD 1000 has excessive reserves and that the Deficit is a planned one aligned with RD 1000's goals.

- 6.2. FISCAL YEAR 2026/2027 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2026/2027.

GM Brown began with this budget, which is fiscally responsible and balanced, with input from all the committees involved in the budget process. Trustee Avdis mentioned this was his first time seeing the budget. GM Brown will schedule a time to meet with Trustee Avdis and review the budget.

District Reorganization

The reorganization would add a Deputy General Manager and eliminate the Operations Manager position. Other changes include a more traditional structure with a Superintendent and Foreman position.

Trustee Avdis said he was unclear about the costs under the reorganization. GM Brown replied that wages would increase by about \$25,000, but further costs are unknown until a Deputy General Manager is chosen, and whether that person has been with CalPERS. The total personnel count would remain unchanged, with a slight decrease compared to last year's budget.

Revenues

GM Brown reported that revenues for the upcoming budget would come from Stormwater Fees, Annual Assessments, and SAFCA. There will not be \$3 million in grant funding anticipated in this budget, and RD 1000 would not be in a position to expend \$3 million. Trustee Hill inquired about any outstanding grants that RD 1000 could acquire. GM Brown replied that currently, there are no outstanding grants.

Personnel

GM Brown discussed a \$22,000 increase due to wage and OPEB liability payments. The OPEB pension liability is fairly well funded at 92%. The Board briefly discussed the growing pension liability and the potential deficits associated with paying it down. Because the liability is an actuarially projected item that depends on factors that change over time, there is no clear answer or path forward. The discussions will continue.

Operations

GM Brown mentioned that Operations is showing this fiscal year, but with some adjustments. He expects the materials for Pumping Plant 8 to arrive from the UK this fiscal year. \$50,000 is allocated for the battery bank at Pumping Plant 1. Plant 4 will be back online in the next few months, and PG&E is monitoring the integration with SCADA.

GM Brown expects early weed growth next fiscal year, so he has budgeted for three treatments instead of the usual two. GM Brown has added 20% year-over-year to the fuel budget. Power has a \$600,000 budget based on the average of the last five years' costs, but this will not cover an extreme weather event. Refuse collection has an extra \$50,000 for a bi-weekly support contractor.

Administration

GM Brown reported that the administration budget has been reconciled with last year's budget. There will be an annual audit and GASB actuarial reporting. RD 1000 has received an offer from Richardson & Company to perform RD 1000's fiscal year-end audit for June 30, 2026. RD 1000 has increased the District's CPA, since he has held steady at his rate for the past three years, and would make the rate consistent with his other clients. GM Brown noted that a classification re-poll will be conducted, as necessary, to help determine next year's wages.

GM Brown reported that the election budget is set as if there will be a contested election this year because no one knows who will run or what the outcome will bring. The budget comparisons were made to the previous parcel election in 2022 for consistency.

Consulting

In the consulting part of the budget, there are placeholders. There is \$80,000 included for the finalized Development Impact Fee (DIF). \$75,000 is included for RD 1000's share of the MOU. GM Brown reported \$50,000 for temporary admin while Timmy transitions into the full Administrative Assistant role, to be used as needed.

Equipment

GM Brown stated that RD 1000 will need a new boom mower within the next two years. He is going to defer the decision for now, and payment will be discussed in the following fiscal year. There will be a need for two new fleet vehicles by 2030, but none will be in the next fiscal year.

Capital Improvements

GM Brown reported that RD 1000 continues to make payments to the Northgate Warehouse. He wants to revisit the CIP plan, as the last update was in 2021, and the costs will need to be updated. GM Brown wants pumping plant 8 to be completed in design and shovel-ready this upcoming fiscal year. The District's office will also have completed CIP improvements once USACE completes ongoing work in 2027.

Board Comments

The Trustees had a wide-ranging discussion with GM Brown about various aspects of the draft budget. Trustee Chan asked GM Brown why only 30% of the revenue appears in the budget-to-actual comparison. GM Brown responded that funds from the Sacramento County Treasurer or SAFCA have not yet come in. The \$3 million grant from Congressman Bera will not be coming to RD 1000 either. Trustee Chan expressed concerns about the security patrol budget. GM Brown discussed restructuring security with our partners (NMWC and Natomas Basin Conservancy) to make it more effective while staying within the same budget.

Trustee Avdis asked about the decrease in security spending he read about in the budget. GM Brown replied that it was based on actual spending, not the budgeted security spending. Trustee Avdis noted the decrease between the refuse collection budget and actual spending and said that whenever he talks with constituents, the most common topics are homelessness and refuse collection. Trustee Avdis requested a simple, understandable way on the RD1000 website homepage for the public to see where the money goes.

Trustee Avdis stated that the Board needs to discuss the CIP going forward. He noted that the current Development Impact Fee is outdated. He believes that the DIF and CIP go together for infrastructure that people deem critical. He also stated that the basin model would benefit everyone.

Trustee Avdis is also concerned about cybersecurity threats and asks whether RD 1000 has received cyber threat training or recently undergone an assessment. Trustee Avdis is alarmed by the threat of Anthropic's latest AI model, Mythos.

Trustee Avdis also inquired about the District's development of a strategic plan and expressed a desire to understand the bigger picture of the proposed succession plan. He wonders whether the idea is to save money on consultants by bringing more talent in-house through the reorganization. Trustee Avdis would also like to see a job description and information on the process, as he has not been informed of what the District is doing.

Board President Lee Reeder commented that this was the best budget in six years.

[Agenda item 8.1 was moved up and considered after the Fiscal Year 2026/2027 Draft Budget.]

7. BOARD OF TRUSTEE’S COMMENTS/REPORTS/ACTIVITY

7.1. BOARD COMMENTS & REPORTS

There were no Trustee comments or reports.

7.2 BOARD ACTIVITY

Committee Meetings Since Last Board Meeting

- Operations Committee (Bains, Chan & Smith) April 21, 2026
- Personnel Committee (Hill, Lee Reeder & Chan) April 22, 2026
- Finance Committee (Gilbert, Hill & Chan) April 28, 2026
- Executive Committee (Lee Reeder & Gilbert) April 29, 2026

Upcoming Meetings

- SAFCA Board Meeting – May 21, 2026 @ 3:00 pm
- RD 1000 Executive Committee Meeting – May 27, 2026 @ 8:00 am
- RD 1000 Board Meeting – June 12, 2026 @ 8:00 am

8. CLOSED SESSION

8.1 Closed session under Gov. Code § 54956.9 potential litigation – (one case – Sofa Republic, Inc.)

9. RECONVENE TO OPEN SESSION

9.1. Report on Closed Session.

Counsel Shapiro stated that the Board and Counsel discussed the matter and provided direction to Counsel. There is no reportable action.

10. ADJOURN

With all in favor, Board President Lee Reeder adjourned the meeting.



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 5.2

TITLE: Treasurer's Report

SUBJECT: Approve Treasurer's Report for May 2026

EXECUTIVE SUMMARY:

This Staff Report aims to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month's receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer's Report also features notable fund and cash flow items for May 2026.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and River City Bank. In the fiscal year 2024-2025, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves a resolution annually that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. In contrast, the District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the May 2026 Treasurer's Report.

ATTACHMENTS:

1. Treasurer's Report May 2026

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 06/01/2026

Reclamation District 1000
Treasurer's Report
May 2026

Treasurer's Report for May 2026

May 2026		Ending Balance @ 5/31/26
Total Funds at 5/31/26		9,931,814.08
River City Operating*	Included in O&M cash flow below	173,697.24
River City Money Market	Included in O&M cash flow below	2,722,102.30
River City Grants	Included in O&M cash flow below	924,218.01
River City Acquisition Funds		1,119,421.42
Sacramento County Treasurer		849,804.84
Sacramento County Treasurer - Stormwater Fund		1,919,220.16
State Treasurer - Local Agency Investment Fund		1,348,546.19
California Class		563,050.08
City of Sacramento - Pool A		311,753.84

May 2026 - Operations and Maintenance Cash Flow	River City Operating	River City Money Market	River City Grants	Combined O&M
Beginning Balance at 5/1/26	168,761.94	3,057,415.65	921,238.82	4,147,416.41
Transfers to/from RCB money market account	347,949.96	(347,949.96)	-	-
Transfers to/from RCB operating account	(3,448.70)	3,448.70	-	-
Transfers from Country Treasury	-	-	-	-
Monthly interest	-	9,197.91	2,989.19	12,187.10
Current months receipts	10,000.00	-	-	10,000.00
Accounts Payable*	(190,040.68)	(10.00)	(10.00)	(190,060.68)
Payroll	(103,850.37)	-	-	(103,850.37)
Building debt service payment	(55,674.91)	-	-	(55,674.91)
Ending Balance at 5/31/26	173,697.24	2,722,102.30	924,218.01	3,820,017.55

*See Attached Check Register

May 2026 deposits are made up of the following:

Developer receipts
Board Packet
Page 28

10,000.00



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for May 2026

EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and explains any expenses outside the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for May 2026.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) lists several items: \$55,674 to River City Bank for the Northgate property mortgage; \$20,724 to Allied Universal for security services; and \$43,818 to SMUD for power.

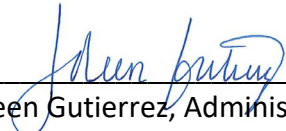
RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for May 2026.

ATTACHMENTS:

1. May 2026 Expenditure Report

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 06/01/2026

Transaction Report May 2026

1001.00 River City
Operating

Transaction date	Num	Name	Description	Amount	Balance
Beginning Balance					168,761.94
05/01/2026	1922		5/1/26 payroll activity	-16,440.03	152,321.91
05/01/2026	1922		5/1/26 payroll activity	-36,126.20	116,195.71
05/01/2026	EFT	CalPERS		-13,334.67	102,861.04
05/01/2026	EFT	CalPERS		-298.33	102,562.71
05/01/2026	EFT	CalPERS		-255.42	102,307.29
05/01/2026	EFT	CalPERS		-1,300.00	101,007.29
05/01/2026	1989		May 2026 building mortgage payment	-55,674.91	45,332.38
05/01/2026	EFT	ADP		-98.80	45,233.58
05/04/2026	53945	Cintas	Invoice No: 9370518441	-117.45	45,116.13
05/04/2026	53946	Blue Ribbon Maintenance (BNCB Enterprises, Inc.)	Invoice No: 559630	-495.00	44,621.13
05/04/2026	53947	Streamline	Invoice No: A14C0AB6-0066	-373.10	44,248.03
05/04/2026	53948	Roth Staffing Services	Invoice No: 16392479	-1,564.00	42,684.03
05/04/2026	53949	PG&E	Account No: 8886406823-9	-36.67	42,647.36
05/04/2026	EFT	City of Sacramento		-74.16	42,573.20
05/04/2026	EFT	City of Sacramento		-87.15	42,486.05
05/04/2026	EFT	City of Sacramento		-153.89	42,332.16
05/04/2026	EFT	City of Sacramento		-103.00	42,229.16
05/04/2026	EFT	City of Sacramento		-64.72	42,164.44
05/04/2026	EFT	CalPERS		-1,300.00	40,864.44
05/04/2026	EFT	CalPERS		-1,367.28	39,497.16
05/05/2026	53950	Cintas	Invoice No: 4262801742	-168.33	39,328.83
05/05/2026	53951	Robert G Merritt	Invoice No: 1949	-1,947.50	37,381.33
05/05/2026	53952	Sacramento LAFCO	FY 2025 - 2026	-464.00	36,917.33
05/05/2026	53953	Allied Universal Security Services	Invoice No: 18433276	-20,724.13	16,193.20
05/05/2026	53954	Downey Brand LLP	Invoice(s) No: 626973 & 626974	-8,293.00	7,900.20
05/07/2026	53956	Corporate Payment Systems	Acct#: 4246 04** **** 4049 04-22-****	-2,515.59	5,384.61
05/08/2026	EFT	CalPERS		-16,913.48	-11,528.87
05/11/2026	53957	Terrapin Technology Group	Invoice No: 26-759	-1,494.26	-13,023.13
05/11/2026	53958	Carson Landscape Industries	Invoice No: 1171713	-780.00	-13,803.13
05/11/2026	53959	ACWA JPIA	Invoice No: 0709165	-1,336.86	-15,139.99
05/11/2026	53960	Roth Staffing Services	Invoice No: 16394762	-2,074.26	-17,214.25
05/11/2026	53961	VERIZON	Invoice No: 608000084456	-632.95	-17,847.20
05/11/2026	53962	Bowman	Invoice No: 556457	-771.25	-18,618.45
05/11/2026	53963	Sacramento County Utilities	Account No(s): *****9972, 50005654877, 50005654895	-761.62	-19,380.07
05/11/2026	EFT	City of Sacramento		-53.04	-19,433.11
05/11/2026	EFT	WM Corporate Services, Inc.		-369.51	-19,802.62
05/11/2026	EFT	WM Corporate Services, Inc.		-1,338.78	-21,141.40
05/13/2026	53964	Cintas	Inv(s): 9268819455,9370543880,5334421601	-384.32	-21,525.72
05/13/2026	53965	Airgas USA, LLC	Inv No: 5524628115	-580.38	-22,106.10
05/13/2026	53966	Napa Auto Parts	Inv No: 694036	-618.30	-22,724.40
05/13/2026	53967	PAPE Kenworth	Inv No: 1120349	-478.92	-23,203.32
05/13/2026	53968	Pape Machinery	Inv No(s): 16855669, 16854727	-732.38	-23,935.70
05/13/2026	53969	Smile Business Products	Inv No: 1349250	-375.46	-24,311.16
05/13/2026	53970	Verizon Wireless	Inv No: 6142551293	-190.54	-24,501.70
05/13/2026	53971	Culligan	Inv No: CD 3719858	-54.16	-24,555.86
05/13/2026	53972	Occupational Health Centers of CA	Inv No: 90885987	-218.00	-24,773.86
05/13/2026	EFT	City of Sacramento		-189.58	-24,963.44

05/13/2026	14	CalPERS		-1,571.00	-26,534.44
05/13/2026	EFT	CalPERS		-3,142.00	-29,676.44
05/15/2026	EFT	ADP		-117.70	-29,794.14
05/18/2026	53973	SMUD	Act No: 7217362	-43.62	-29,837.76
05/18/2026	53974	Roth Staffing Services	Inv No: 16397060	-821.10	-30,658.86
05/18/2026	53975	MBK Engineers	Inv No: 20171	-366.25	-31,025.11
05/18/2026	53976	County of Sacramento - Dept of Finance	Inv No: 81326	-1,885.70	-32,910.81
05/18/2026	53977	Sonitrol of Sacramento	Inv No: 5301553	-2,618.56	-35,529.37
05/18/2026	53978	County of Yolo	Inv No: 1074	-823.55	-36,352.92
05/18/2026	53979	PG&E	Acct No: 3702326178-9	-40.80	-36,393.72
05/18/2026	1933		5/15/26 payroll activity	-16,582.34	-52,976.06
05/18/2026	1933		5/15/26 payroll activity	-34,701.80	-87,677.86
05/19/2026	53980	Downey Brand LLP	Inv No: 627668	-1,943.70	-89,621.56
05/19/2026	EFT	City of Sacramento		-5.64	-89,627.20
05/19/2026	EFT	City of Sacramento		-184.49	-89,811.69
05/20/2026	53981	Verizon Wireless	Inv No: 6143482084	-189.67	-90,001.36
05/20/2026	EFT	City of Sacramento		-100.44	-90,101.80
05/21/2026	1992		Developer deposit from Airport South	10,000.00	-80,101.80
05/27/2026	53982	SMUD	Account No: *****0317	-43,818.28	-123,920.08
05/27/2026	53983	Culligan	Inv No: CD3771899	-15.00	-123,935.08
05/27/2026	53984	Occupational Health Centers of CA	Inv No: 91055073	-64.00	-123,999.08
05/27/2026	53985	AT&T	Inv No: 25184624	-2,680.25	-126,679.33
05/27/2026	53986	Venture OfficeNow	Inv No: 202600472	-4,102.76	-130,782.09
05/27/2026	53987	Roth Staffing Services	Inv No: 16399402	-821.10	-131,603.19
05/27/2026	53988	Valley Tire Center, Inc.	Inv No: 40036226	-520.61	-132,123.80
05/27/2026	53989	Supply Industrial Hardware LLC	Inv No: 609180/1	-56.45	-132,180.25
05/27/2026	53990	Pape Machinery	Inv No: 16854738	-283.91	-132,464.16
05/27/2026	53991	Interstate Oil Company	Inv No(s): T69122R-DM, T691226-IN	-8,286.76	-140,750.92
05/27/2026	53992	Mead & Hunt	Inv No: 407814	-6,236.25	-146,987.17
05/27/2026	EFT	CalPERS		-22,309.98	-169,297.15
05/28/2026	EFT	CalPERS		-1,300.00	-170,597.15
05/29/2026	EFT	City of Sacramento		-19.12	-170,616.27
05/29/2026	EFT	City of Sacramento		-9.39	-170,625.66
05/29/2026	EFT	City of Sacramento		-74.16	-170,699.82
05/29/2026	EFT	ADP		-104.20	-170,804.02
05/31/2026	1996		Transfer from to Operating to M/M	-3,448.70	-174,252.72
05/31/2026	1996		Transfer from M/M to Operating	347,949.96	173,697.24
Total for 1001.00 River City Operating					\$4,935.30
Total for Cash and Investments with sub-accounts					\$4,935.30
TOTAL					\$4,935.30

Net Activity

Deposits	10,000.00
Transfers from money market	347,949.96
Transfers to money market	-3,448.70
Payroll activity	-103,850.37
Accounts payable	-190,040.68
Building note payment	-55,674.91
Total net activity	4,935.30



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for May 2026

EXECUTIVE SUMMARY:

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report presents actual expenditures, budgeted expenditures, and the budget percentage in three columns. Each line item compares budgeted amounts with year-to-date expenses. Significant variances in budgeted line items (if any) will be explained below.

Attachment 1 provides a report for the month ending May 2026. The most significant Administrative expenditures to date include Legal Services, Administrative Consultants, Mitigation Land Expenses, yearly Memberships, Wages, Trustee Stipends, and Annuitant Healthcare. The most significant Operations expenditures include Power, Equipment Repairs, Equipment Parts and Supplies, Utilities, Government Fees and Permits, Security Patrol, and Temporary Administration.

BACKGROUND:

Annually, the Board of Trustees adopts the district's budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital Expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After the Finance Committee's review, the final Proposed Budget is presented to the entire Board for review and, thirty days later, for adoption at a regular Board meeting.

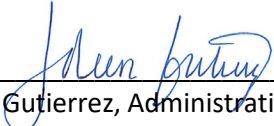
RECOMMENDATION:

Staff recommends that the Board review and accept the Budget to Actual Report for May 2026.

ATTACHMENTS:

1. Budget to Actual Report May 2026

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 06/01/2026

Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2025 to May 31, 2026 (Eleven Months Ending of Fiscal 2026)

	Year to Date July 1, 2025 to May 31, 2026	Budget	Percent of Budget
Operation & Maintenance Income			
District Special Benefit Assessment	931,184	1,141,591	81.57%
District Stormwater Fee	1,538,690	3,162,367	48.66%
Rents	24,909	24,000	103.79%
Interest Income	318,071	320,984	99.09%
SAFCA - O/M Assessment	1,494,601	1,508,198	99.10%
Misc Income	38,482	3,000,000	1.28%
Total	4,345,937	9,157,140	47.46%
Restricted Fund			
Metro Airpark Groundwater Pumping	45,987	40,000	114.97%
Total Combined Income	4,391,924	9,197,140	47.75%
Administration, Operations and Maintenance - Expenses			
Administration			
Government Fees/Permits	26,848	36,950	72.66%
Legal	179,121	140,000	127.94%
Liability/Auto Insurance	208,457	252,595	82.53%
Office Supplies	4,827	15,000	32.18%
Computer Costs (Information Technology)	35,907	42,600	84.29%
Accounting/Audit	50,893	63,000	80.78%
Admin. Services	9,600	25,250	38.02%
Utilities (Phone/Water/Sewer)	28,347	31,500	89.99%
Mit. Land Expenses	5,205	5,500	94.64%
Administrative Consultants	99,811	66,500	150.09%
Assessment/Property Taxes (SAFCA - CAD)	18,941	25,000	75.76%
Admin - Misc./Other Expenses	2,996	15,000	19.97%
Memberships	45,993	43,215	106.43%
Office Maintenance & Repair	18,757	32,500	57.71%
Payroll Service	2,922	3,750	77.92%
Public Relations	19,711	25,000	78.84%
Small Office & Computer Equipment	3,756	14,500	25.90%
Election	-	45,000	0.00%
Conference/Travel/Professional Development	12,836	50,000	25.67%
Unbudgeted Administration	482,719	-	N/A
Sub Total	1,257,647	932,860	134.82%
Personnel/Labor			
Wages	1,218,223	1,441,644	84.50%
Group Insurance	113,180	118,184	95.77%
Worker's Compensation Insurance	39,788	45,000	88.42%
OPEB - ARC	99,923	99,923	100.00%
Dental/Vision/Life	20,474	22,147	92.45%
Payroll Taxes	85,947	108,123	79.49%
Pension	277,338	471,710	58.79%
Continuing Education	600	10,000	6.00%
Trustee Fees	27,225	25,000	108.90%
Annuitant Health Care	71,846	75,000	95.79%
Sub Total	1,954,544	2,416,731	80.88%
Operations			

A

Power	628,557	515,712	121.88%
Supplies/Materials	16,265	23,000	70.72%
Herbicide	103,019	153,424	67.15%
Fuel	55,455	82,811	66.97%
Field Services	188,725	272,000	69.38%
Field Operations Consultants	12,231	16,500	74.13%
Equipment Rental	576	5,000	11.52%
Refuse Collection	47,489	200,000	23.74%
Equipment Repair/Service	40,930	25,000	163.72%
Equipment Parts/Supplies	38,891	30,000	129.64%
Facility Repairs	48,974	816,500	6.00%
Shop Equipment (not vehicles)	-	7,500	0.00%
Field Equipment	4,553	2,000	227.65%
Misc/Other 2	893	4,500	19.84%
Utilities - Field	27,511	25,000	110.04%
Government Fees/Permits - Field	12,681	11,500	110.27%
Sub Total	1,226,750	2,190,447	56.00%
Equipment			
Equipment	16,118	-	N/A
Sub Total	16,118	-	N/A
Consulting and Contracts			
Engineering/Technical Consultants	120,628	350,000	34.47%
Security Patrol	256,858	225,000	114.16%
Temporary Admin	99,711	90,000	110.79%
Sub Total	477,197	665,000	71.76%
FMAP Expenditures			
LOI/SWIF (Consultants)	-	-	N/A
Equipment	-	-	N/A
Operations & Maintenance (Field)	-	-	N/A
Administrative	-	-	N/A
Sub Total	-	-	N/A
Total A, O & M Expenses	4,932,256	6,205,038	79.49%
Capital Expenses			
Capital Office Upgrades	-	25,000	0.00%
Capital Real Estate Acquisition	4,389,560	4,500,000	97.55%
Capital Facilities	67,496	4,800,000	1.41%
Sub Total	4,457,056	9,325,000	47.80%
Total All Expenditures	9,389,312	15,530,038	60.46%

A Includes temporary office rent, tenant relocation costs and interest costs on building purchase



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 5.5

TITLE: Investment Report

SUBJECT: Monthly District Investment Report – May 2026

INTRODUCTION:

The Monthly Investment Report informs the Board of the District's investment activity to ensure alignment with the District's Investment Policy, focusing on "Security, Liquidity, and Yield."

Monthly investment reporting lags by one month due to the timing of monthly pooled fund yields.

EXECUTIVE SUMMARY:

1. Investment Holdings Summary:

The District maintains investment balances in Sacramento City Pool A, Sacramento County Treasury, LAIF, California Class, and River City Bank.

2. Performance Metrics:

City Pool A's most recent report shows a 3.80% yield for April 2026. City Pool A offers a competitive yield among the District's pooled investments; however, it maintains the second-highest fee structure, currently 0.26%, with an increase to 0.28% effective July 1, 2026.

Sacramento County Treasury yields are reported quarterly and are not yet available for April 2026. The most recent reported yield is 3.78% for March 2026. The County Treasury maintains a competitive fee structure of 0.06%.

LAIF's most recent reported yield is 3.81% for May 2026. LAIF continues to carry the highest management fee at 0.34%.

The California Class (Prime) reported an April 2026 yield of 3.70%, consistent with March's 3.69%. California Class maintains a stable 0.1% management fee.

River City Bank (RCB) reports a yield of 3.89% for April 2026. This account continues to provide the highest yield among the District's investments with zero management fees.

3. Compliance and Policy Adherence:

The District's investments adhere to the District's investment policy.

INFORMATIONAL:

Since the May Board Meeting, staff have continued to closely monitor the pooled fund's performance.

RECOMMENDATION:

Staff recommends that the Board review the attached Investment Report. Economic conditions and pooled fund performance should continue to be monitored.

ATTACHMENTS:

1. Monthly Investment Report (May 2026)

Note: The "current reporting yield" may be one month behind. Because of this, it may not accurately represent the actual to-date yield or account balances for the "current reporting period."

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 06/01/2026

Investment Report (May 2026)

FY 25-26	City Pool A Reported Interest	Sacramento County Treasury	LAIF	CA Class (Prime)	River City Bank
Average 12-Month Reported Interest	3.22%	3.92%	4.05%	3.99%	4.12%
5/31/2026	unavailable	unavailable	3.81%	3.70%	3.89%
4/30/2026	3.80%	unavailable	3.83%	3.69%	3.91%
3/31/2026	3.89%	3.78%	3.90%	3.69%	3.89%
2/28/2026	3.79%	3.88%	3.87%	3.74%	4.05%
1/31/2026	3.32%	3.80%	3.93%	3.78%	4.13%
12/31/2025	3.25%	3.84%	4.02%	3.87%	4.20%
11/30/2025	3.31%	3.92%	4.09%	4.03%	4.02%
10/31/2025	3.11%	3.92%	4.15%	4.18%	4.32%
9/30/2025	3.11%	3.95%	4.21%	4.19%	4.34%
8/31/2025	2.99%	3.93%	4.25%	4.32%	4.36%
7/31/2025	3.07%	3.97%	4.25%	4.34%	4.28%
6/30/2025	3.11%	4.02%	4.26%	4.34%	4.05%
5/31/2025	2.92%	4.01%			
4/30/2025		4.07%			
3/31/2025					
Management Fees (Basis Points)	0.26%	0.06%	0.34%	0.1%	0%



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 5.6

TITLE: Audit Engagement Proposal – Richardson & Company
SUBJECT: Approve Fiscal Year-end June 30, 2026 Audit Engagement with Richardson & Company

EXECUTIVE SUMMARY:

This District is required to obtain an annual audit of its financial statements in accordance with Generally Accepted Accounting Standards in the United States and Governmental Accounting Standards Board. The audit provides assurance that the District's financial statements are fairly presented and in compliance with applicable accounting principles and regulatory requirements.

Richardson & Company, LLP has prepared an engagement letter dated May 5, 2026, outlining the scope, responsibilities, and fees associated with the District's financial statements for the fiscal year ending June 30, 2026.

RECOMMENDATION:

Staff recommends the Board adopt Resolution 2026-06-01 approving the audit engagement letter with Richardson & Company, LLP to perform the District's independent financial audit for the fiscal year ending June 30, 2026, in an amount not to exceed \$18,800.

ATTACHMENTS:

1. Richardson & Company Audit Engagement proposal
2. Resolution 2026-06-01 Approving the Audit Engagement Letter with Richardson & Company, LLP

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 06/01/2026

May 5, 2026

Board of Directors
Reclamation District 1000
1633 Garden Highway
Sacramento, California 95833

We are pleased to confirm our understanding of the services we are to provide for Reclamation District 1000 (District) for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, and major fund, which collectively comprise the District's basic financial statements as of and for the year ended June 30, 2026. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budget and Actual Comparison
3. Schedule of Proportionate Share of Net Pension Liability and Schedule of Contributions to the Pension Plan
4. Schedule of Changes in Net other Postemployment Benefits and Related Ratios
5. Schedule of Contributions - OPEB

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and report on the fairness of the supplementary

information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objective also includes reporting on financial reporting internal control over and compliance with the provisions of applicable laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers. Our audit of financial statements does not relieve you of your responsibilities.

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the District in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations, rules, and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information

(including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives

section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Audit Administration and Fees

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Richardson & Company, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Richardson & Company, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. All professional and administrative services and expenses relating to such access will be charged as an additional expense to the District.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the oversight agency or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

In the event we are requested or authorized by you or required by government regulation, subpoena, or other legal process to produce our workpapers or our personnel to respond to inquiries or serve as witnesses with respect to this or any engagement for you, you will, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such a request. If such a request is made, and unless we are obligated by law or legal process to the contrary, we will inform you prior to providing such access. This paragraph shall not apply to legal and/or court actions arising from the wrongful conduct of our firm.

Our Firm, as well as all other accounting firms with a significant audit practice, participates in a "peer review" program, covering our audit and accounting practices. This program requires that once every three years we subject our quality assurance practices to an examination by another accounting firm. As part of the process, the other firm will review a sample of our work. It is possible that the work we perform for you may be selected by the other firm for their review. If it is, they are bound by professional standards to keep all information confidential. If you object to having the work we do for you reviewed by our peer reviewer, please notify us.

Professional Fees

Our fee for audit services for the year ended June 30, 2026 will be as follows:

Financial statement audit	\$ 18,000
State Controller's Report	<u>800</u>
Total	<u><u>\$ 18,800</u></u>

These estimates do not take into consideration changes in the scope of the audit due to changes in accounting or auditing pronouncements and standards, laws or regulations, the loss of key accounting personnel, material weaknesses in the internal control environment, or significant changes in the scope of the District's operations. We will discuss a new fee estimate with the District if such an event occurs.

Additional Services: The fee for additional services provided under this engagement letter or otherwise requested by the District, if any, will be based on a rate per hour by staff classification as follows:

<u>Classification</u>	<u>Rate Per Hour</u>
Partner	\$ 220
Senior Manager	190
Managers	180
Supervisors	150
Seniors	120
Semi-Seniors	110
Staff	100
Administrative or clerical	65

If any provision in this letter is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

In the event of any dispute between the parties, the parties agree first to submit any such dispute to mediation before a mutually agreeable retired judge or attorney with at least five years of experience as a mediator, with the parties to share equally in the costs of such mediation. If the mediation does not resolve the dispute and the dispute relates to unpaid fees only, then the parties agree to submit such fee dispute to binding arbitration before a mutually agreeable arbitrator of at least five years' experience and in accordance with the provisions of Code of Civil Procedure 1280 to 1294.2. In all other disputes where mediation fails, either party may file an action in the Sacramento County Superior Court. The prevailing party in any such action will be entitled to its reasonable attorney's and expert witness fees and litigation costs.

Reporting

We will issue a written report upon completion of our audit of the District's financial statements. Our reports will be addressed to the Board of Directors. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our

opinion or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

* * * * *

We appreciate the opportunity to provide our services to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please do not hesitate to ask. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

RICHARDSON & COMPANY, LLP



Ingrid M. Sheipline, CPA
Managing Partner

Response:

This letter correctly sets forth the understanding of Reclamation District 1000.

By: _____

Title: _____ Date: _____



Jones, Nale & Mattingly PLC

REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

To the Partners of
Richardson & Company, LLP
and the Peer Review Committee of the California Society of CPA's

We have reviewed the system of quality control for the accounting and auditing practice of Richardson & Company, LLP (the firm) in effect for the year ended March 31, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, and an audit performed under FDICIA.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Richardson & Company, LLP in effect for the year ended March 31, 2024, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Richardson & Company, LLP has received a peer review rating of *pass*.

Jones, Nale & Mattingly P.C.

Louisville, Kentucky
May 16, 2025



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2026-06-01

A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
APPROVING THE AUDIT ENGAGEMENT LETTER WITH RICHARDSON & COMPANY, LLP
FOR FISCAL YEAR 2025/2026

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12th day of June 2026, the following resolution was approved and adopted:

WHEREAS, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin, providing for the public's health and safety by operating and maintaining the levees, canals, and pump stations; and

WHEREAS, the Board of Trustees (Board) recognizes the importance of sound financial management and independent auditing of the District's financial statements; and

WHEREAS, Richardson & Company LLP has submitted an audit engagement letter dated May 5, 2026, to perform the financial statement audit for the fiscal year ending June 30, 2026; and

WHEREAS, the audit will be conducted in accordance with generally accepted auditing standards and Government Auditing Standards and will include issuance of required audit reports; and

WHEREAS, the total fee for audit services is proposed at \$18,800; and

WHEREAS, the Board has reviewed and considered the audit engagement letter and finds it to be appropriate and in the best interest of the District.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The audit engagement letter with Richardson & Company LLP for the fiscal year ending June 30, 2026 is hereby approved, and a copy is attached hereto as 'Exhibit A.'

BE IT FURTHER RESOLVED THAT: The General Manager is authorized to execute the audit engagement letter and any related documents necessary to implement this resolution.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12th day of June 2026, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2026-06-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12th day of June 2026 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: June 12, 2026

AGENDA ITEM NO. 5.7

TITLE: Sonitrol Alarm System Proposal

SUBJECT: Approve Installation of Alarm System and Monitoring Services for the San Juan Pumping Plant and the Riverside Pumping Plant.

EXECUTIVE SUMMARY:

Both the San Juan Pump Plant and Riverside Pump Plant have been operational since 1998 without any occurrence of vandalism. Based on the absence of vandalism, security alarm systems have not been installed at either pump station. On April 22, 2026, the San Juan Pump Station was vandalized including electric wire theft. Due to this incident, staff requested Sonitrol of Sacramento to provide a proposal for installing security alarm systems and providing 24/7 monitoring for the San Juan Pump Station (Attachment 1) and the Riverside Pump Station (Attachment 2).

Installation of both security alarm systems has been anticipated and included in the proposed FY26/27 budget. Staff believes it is prudent to move forward with installation in June 2026 in order for the security alarm systems to be in-place as soon as possible following the electrical repairs at the San Juan Pumping Plant.

RECOMMENDATION:

Staff recommends that the Board of Trustees approve installation of Sonitrol alarm systems at the San Juan Pumping Plant and the Riverside Pumping Plant with 24/7 monitoring services. Staff further recommends that the order be issued in June 2026 to expedite installation.

FINANCIAL IMPACT:

The cost to install both security systems is \$44,466.84 plus \$965 per month for 24/7 monitoring, both of which have been included in the Proposed FY 26/27 budget. However, a 50% deposit of \$22,233.42 will be incurred in FY25/26 if the order is issued in June 2026.

ATTACHMENTS:

1. San Juan Pumping Plant – Intrusion and Monitored Cameras Proposal
2. Riverside Pumping Plant – Intrusion and Monitored Cameras Proposal

STAFF RESPONSIBLE FOR REPORT:

Scott L. Brown, General Manager

Date: 06/01/2026



INTRUSION ALARM
ACCESS CONTROL
VIDEO SURVEILLANCE
FIRE DETECTION
ALWAYS ON THE JOB.

INTRUSION- VIDEO SURVEILLANCE PROPOSAL

for

38.62723002014221, -121.53346683575427, Sacramento, CA 95834



RD1000

Proposal # 48128-2

Presented by: Adrian Saetes
asaetes@sonitrolsac.com
Direct: (916) 517-4512
Mobile: (916) 247-2084

Issue Date: 5/16/2026
Prices valid for 30 days from issue date

CSLB# 101-4028
(800) 266-7111

Sonitrol of Sacramento
1334 Blue Oaks Blvd
Roseville, CA 95678

About Us

An innovator of verified electronic security solutions, Sonitrol is known for the apprehension of burglars and intruders for over 5 decades. Since pioneering verified surveillance alarms in 1964, Sonitrol has been dedicated to refining and updating its unique impact-activated audio verification technology to deliver 100% volumetric coverage of commercial businesses and schools; all monitored in real-time. Founded to maximize the efficiency of local law enforcement agencies' time and resources, Sonitrol's alarm verification technology and protocols have built an unrivaled reputation with police departments throughout the United States, Canada and the United Kingdom.

Sonitrol, the highest rate of apprehension rate in the industry—and the fewest dispatches and the lowest false alarms.

Today, Sonitrol provides tailored local service throughout the United States, Canada and the UK and is the leader in verified electronic security. More than 178,000+ apprehensions and counting...

Our technology sets us apart. The ability to verify an alarm event in real time gives Sonitrol unrivaled credibility with local law enforcement. That is a key advantage as a growing number of municipalities pass Verified Response regulations requiring verification that an intrusion is actually taking place before police will dispatch personnel to the site.

And our integrated system allows us to customize a solution to include other services such as managed access control, IP Video and verification on alarms.

Full Line of integrated Security Solutions

At Sonitrol, we can deliver everything you need from a single source and backed up by our unrivaled guarantees. From Intrusion Alarms, to Access Control to Fire Monitoring to IP Video Surveillance.

Team Overview

Sonitrol of Sacramento
1334 Blue Oaks Blvd, Roseville, CA 95678
www.SonitrolCA.com

Account Executive: Adrian Saetes
(916) 517-4512 Direct
(916) 247-2084 Mobile
asaetes@sonitrolsac.com

Service Requests:
(916) 517-4525
Service@sonitrolsac.com

Install Requests:
(916) 517-4535
install@sonitrolsac.com

Customer Service Requests:
(916) 517-4511
Customerservice@sonitrolsac.com

Key Fob/Card Order Requests:
(916) 517-4524
Keyfobs@sonitrolsac.com

Accounts Receivables Requests:
(916) 517-4541
AR@sonitrolsac.com

Scope Details

Intrusion: Sonitrol will install a FlexIP Control Panel with Sole Path Cellular communication to the Central Station, along with two motion detectors, one wireless motion detector, one single door contact, one wireless door contact, one audio/glass break detector set to listenback to activate if a motion is activated to verify alarm, and one Sonitrol network keypad at the designated areas shown on the map. The system will be integrated into the client's mySonitrol account, providing functionality to add, edit, or delete partitions, users, and call lists, as well as enabling remote arm and disarm capabilities. Training on the new system will be provided to staff members as determined by Reclamation District 1000.

Monitored Cameras: The OpenEye system is designed to integrate with the Sonitrol FlexIP Intrusion System, enabling arm/disarm functionality. Detection and verification areas, highlighted in red, are based on estimates considering existing site lighting and staged supplies, with performance subject to site conditions. Sonitrol will install five OpenEye 8.0MP Bullet Analytic IP cameras, three of which will be monitored by the Central Station when the system is armed. All cameras will provide local recordings on-site and self-viewing access for the client. Analytic activations will generate incident clips and simultaneously deliver live camera feeds to operators, ensuring real-time viewing and verified alarms for dispatch. This verification process allows the Police Department to confirm incidents and avoid unnecessary responses to non-verified alarms. Additionally, Sonitrol will install an OpenEye 8-channel POE NVR in the main building, configured to provide approximately 30 days of 24/7 playback. All users at the location will be set up with the Mobile App or Desktop client for viewing, as determined by the management of Reclamation District 1000.

Provided by client:

- Sole Path Cradlepoint SIM provided by Reclamation District 1000
- AC Power at building



Purchase Summary

System Detail	Purchase/Install	Platinum Services
Intrusion	\$7,302.76	\$115.50
Video Surveillance System	\$17,073.62	\$396.55
Total:	\$24,376.38	\$512.05

Equipment Summary

Intrusion

QTY	Description
1	ALTRONIX SMP5PMCTX SUPVSIED PWR W/ ENCL.
1	CRADLEPOINT S700 SEMI RUGGEDIZED TB03-0700C4D-NN
1	INOVONICS EN1262 WALL MNT WIRELESS PIR
1	INOVONICS EN4204R 4 ZONE RECEIVER
1	INOVONICS EN1210W WIRELESS TRANSMITTER
2	OPTEX 40FT PIR MX40PIR
1	SONIP FLEXIP W/ 18" ENCLOSURE
1	SONIP STANDARD IP KEYPAD (ECONO)
1	Single Door Contact
1	SONIP PA AUDIO SENSOR-LISTENBACK
1	SONIP POWER HUB MODULE BOARD

Video Surveillance System

QTY	Description
3	Per Camera Intrusion Line Cross Person Detection Alarm
1	APC BE650G1 BACK-UPS 650VA 8 OUTLET
1	8 PORT POE NVR 12TB OE-MDX0812
5	OWS 1C PLUS ANNUAL CAMERA LICENSE OWS247-PY
5	OE-C2012B8-S 8MP ANALYTIC IP BULLET 2.8-12MM
1	OE/CHeKT CKB308 8CH VIDEO MONITORING BRIDGE
5	BULLET CAMERA JUNCTION BOX OE-CA00JB-01
1	STARTECH USB31000SA USB 3.0 NETWORK ADAPTER
1	TRENDNET 4-PORT HARDENED INDUSTRIAL POE
1	TRENDNET 48VDC3000 PS for Hardened Switch
2	UBIQUITI PBE-5AC-GEN2 POWER BEAM WIRELESS BRIDGE

Total Proposal Amount	\$24,376.38
Monthly Professional Services	\$512.05
Deposit Due in Advance	\$12,188.19
Balance Due Upon Completion	\$12,188.19
<i>The above price includes Tax.</i>	

Service Details

At Sonitrol, we pride ourselves on providing the best client service interaction in the industry. Below are the details we provide with your Sonitrol services:

Platinum Service:

- 24/7/365 System Monitoring
- MySonitrol.com & Mobile App
- 24/7 Local Technical Support
- Software licensing and firmware updates
- Collaborative Maintenance
- On-Going Training at no additional hourly charge
- All labor necessary to service or repair system (unless physically damaged)
- Guarantee of equipment repair or replacement unless physically damaged (NVR Server Typically Not Included without Platinum + Service)
- 4-Hour emergency service tech response guarantee 24/7/365
- Loaner NVR if existing must be sent in for repair

General Exclusions:

- Physically Damaged or Tampered with Equipment
- Phone Line, Network, PC Hardware/Software
- Damage occurring from Power Surge, Power Outage, Flood, Fire or Act of Nature

Billable: At current service rates



INTRUSION ALARM
ACCESS CONTROL
VIDEO SURVEILLANCE
FIRE DETECTION
ALWAYS ON THE JOB.

INTRUSION- VIDEO SURVEILLANCE PROPOSAL

for

38.63095728412699, -121.53769141119903, Sacramento, CA 95834



Proposal # 48129-2

Presented by: Adrian Saetes
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And our integrated system allows us to customize a solution to include other services such as managed access control, IP Video and verification on alarms.

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Customerservice@sonitrolsac.com

Key Fob/Card Order Requests:
(916) 517-4524
Keyfobs@sonitrolsac.com

Accounts Receivables Requests:
(916) 517-4541
AR@sonitrolsac.com

Scope Details

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Provided by client:

- Sole Path Cradlepoint SIM provided by Reclamation District 1000
- AC Power at building



Purchase Summary

System Detail	Purchase/Install	Platinum Services
Intrusion	\$5,425.10	\$85.84
Video Surveillance System	\$14,665.36	\$367.12
Total:	\$20,090.46	\$452.96

Equipment Summary

Intrusion	
QTY	Description
1	ALTRONIX SMP5PMCTX SUPVSIED PWR W/ ENCL.
1	CRADLEPOINT S700 SEMI RUGGEDIZED TB03-0700C4D-NN
2	OPTEX 40FT PIR MX40PIR
1	SONIP FLEXIP W/ 18" ENCLOSURE
1	SONIP STANDARD IP KEYPAD (ECONO)
2	Single Door Contact
1	SONIP PA AUDIO SENSOR-LISTENBACK

Video Surveillance System	
QTY	Description
3	Per Camera Intrusion Line Cross Person Detection Alarm
1	APC BE650G1 BACK-UPS 650VA 8 OUTLET
1	8 PORT POE NVR 12TB OE-MDX0812
5	OWS 1C PLUS ANNUAL CAMERA LICENSE OWS247-PY
5	OE-C2012B8-S 8MP ANALYTIC IP BULLET 2.8-12MM
1	OE/CHeKT CKB308 8CH VIDEO MONITORING BRIDGE
5	BULLET CAMERA JUNCTION BOX OE-CA00JB-01
1	STARTECH USB31000SA USB 3.0 NETWORK ADAPTER

Total Proposal Amount	\$20,090.46
Monthly Professional Services	\$452.96
Deposit Due in Advance	\$10,045.23
Balance Due Upon Completion	\$10,045.23
<i>The above price includes Tax.</i>	

Service Details

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Platinum Service:

- 24/7/365 System Monitoring
- MySonitrol.com & Mobile App
- 24/7 Local Technical Support
- Software licensing and firmware updates
- Collaborative Maintenance
- On-Going Training at no additional hourly charge
- All labor necessary to service or repair system (unless physically damaged)
- Guarantee of equipment repair or replacement unless physically damaged (NVR Server Typically Not Included without Platinum + Service)
- 4-Hour emergency service tech response guarantee 24/7/365
- Loaner NVR if existing must be sent in for repair

General Exclusions:

- Physically Damaged or Tampered with Equipment
- Phone Line, Network, PC Hardware/Software
- Damage occurring from Power Surge, Power Outage, Flood, Fire or Act of Nature

Billable: At current service rates



RECLAMATION DISTRICT 1000

DATE: June 12, 2026

AGENDA ITEM NO. 5.8

TITLE: CSDA Sacramento Area Chapter Formation

SUBJECT: Approve CSDA Sacramento Area Chapter Affiliation Agreement and Certificate for Liability Coverage

EXECUTIVE SUMMARY:

The California Special District Association (CSDA) is a California nonprofit public benefit corporation that represents a wide range of special districts that provide public services to California communities. The purposes and objectives of the CSDA are to advance the vital public interest in effective, efficient, and responsive local government, specifically by providing educational, legislative advocacy, financing, and insurance services to California special districts.

Recent discussions with several special districts have shown interest in forming the Sacramento Area Chapter of CSDA to promote regional collaboration. The main focus is on special districts in Sacramento County, while also allowing other districts in the region to join the local chapter. The Sacramento Area Chapter has finalized the Affiliation Agreement (Attachment 1) and Bylaws (Attachment 2) for participating agencies which will be presented to the CSDA Board of Directors for approval in August 2026.

In order for the CSDA Board of Directors to approve the formation of the Sacramento Area Chapter, CSDA staff have requested member agencies provide a Certificate for Liability Coverage (Attachment 3).

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the CSDA Sacramento Area Chapter Affiliation Agreement and Certificate for Liability Coverage.

FINANCIAL IMPACT:

There is no direct cost to the District for participating in the Sacramento Area Chapter, aside from occasionally hosting a chapter meeting and providing lunch to attendees. The chapter bylaws contemplate the potential for membership fees at a later time to be determined.

ATTACHMENTS:

1. CSDA Sacramento Area Chapter Affiliation Agreement
2. CSDA Sacramento Area Chapter Bylaws
3. Certificate for Liability Coverage

STAFF RESPONSIBLE FOR REPORT:

Scott L. Brown, General Manager

Date: 06/01/2026

CHAPTER AFFILIATION AGREEMENT

THIS AGREEMENT (the "Agreement") is made this [redacted] day of [redacted] 2026, by and between **California Special Districts Association**, a 501(c)(6) California nonprofit corporation, with its principal place of business at 1112 I Street, Suite 200, Sacramento, CA 95814 ("CSDA"), and the **Sacramento Area Chapter of the California Special Districts Association**, an unincorporated business association, with its principal place of business at Cosumnes Community Services District, (Elk Grove) CA (hereinafter "Chapter").

RECITALS

A. CSDA is a California nonprofit public benefit corporation representing different types of special districts which provide a wide variety of public services to California communities. The purposes and objectives of the CSDA are to advance the vital public interest in effective, efficient and responsive local government, specifically by providing educational, legislative advocacy, financing, and insurance services to California special districts;

B. Chapter desires to obtain the right to use CSDA's name, logo, membership mailing list, endorsement, technical assistance and staff support and other CSDA Intellectual Property in connection with Chapter's activities including conducting programs for the continuing education of special district officials and employees, research projects on local special district issues of concern to Chapter's member special districts, legislative outreach on legislative issues of importance to individual chapters and their members, and supporting chapter outreach programs to educate the public about the operations of special districts within the jurisdictional boundaries of the Chapter (hereinafter the "Chapter Program");

C. CSDA is willing to provide its endorsement and technical support services to Chapter and permit Chapter to use its name, logo, membership list and other Intellectual Property in connection with the operation of the Chapter Program, on the terms and conditions specified in this Agreement.

D. The Boards of Directors of CSDA and Chapter hereby reaffirm that the relationship of CSDA and Chapter to each other is that of Licensee and Licensor. This agreement is not intended by the parties to create any association, joint venture, partnership, or agency relationship of any kind between CSDA and Chapter. Neither CSDA nor Chapter is authorized to incur any liability, obligation or expense on behalf of the other, to use the other's monetary credit in conducting any activities under this Agreement, or to represent that CSDA is in the business of providing services comprising the Chapter Program, other than CSDA's endorsement and technical support of the Chapter Program. It is the intent of both CSDA and Chapter that the terms and conditions of this Agreement be interpreted to advance the stated intent of the parties to remain autonomous organizations, each seeking to fulfill its respective stated mission and offer programs that accomplish each party's business goals and objectives.

AGREEMENT

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and agreements set forth herein, the parties hereby agree as follows:

I. License of Intellectual Property.

A. Definition of Intellectual Property.

1. "Intellectual Property" of CSDA includes, but is not limited to use of its name (to include both "California Special Districts Association" and the "CSDA" acronym), logo, and membership mailing and electronic mail list with respect to past, current or prospective members of CSDA located within Chapter's

geographic area; copyrighted, trademarked or proprietary information and materials prepared by CSDA and provided by CSDA to Chapter pursuant to the provisions of this Agreement; and all other Intellectual Property rights including the know-how, licenses, trade secrets, proprietary programs and processes of CSDA.

B. Limited License of Name, Logo, Membership Mailing List and Intellectual Property.

1. CSDA hereby grants a conditional, revocable, nonexclusive license to Chapter to use its name, acronym, logo, membership mailing list, and other Intellectual Property in connection with Chapter's operation of the Chapter Program. In addition, CSDA hereby agrees to provide its public endorsement of the Chapter Program. Chapter hereby accepts the grant of such license and the endorsement of its Chapter Program.

2. Chapter agrees that the license granted hereunder, the promotion and endorsement of the Chapter Program, and the usage of CSDA's name, logo, membership mailing list, and other Intellectual Property shall be restricted to the operation and promotion of the Chapter Program to existing and potential members of the Chapter. Chapter further agrees to protect the name and goodwill of CSDA throughout the term of this agreement.

3. Chapter agrees that it shall not use, or permit any person or entity other than Chapter members to use, CSDA's name, logo, membership mailing list, and other Intellectual Property, for any purpose without the prior written consent of CSDA. Chapter further agrees to keep CSDA's membership mailing list in strict confidence and to not sell or disclose such mailing list or its contents to any third party in any manner, except with the prior written consent of CSDA.

4. Upon termination or expiration of this Agreement, Chapter shall: (i) immediately cease utilization of CSDA's name, logo, membership mailing list, and other Intellectual Property in connection with the Chapter Program or for any other purpose; (ii) immediately return to CSDA all originals and copies of CSDA's name, logo, membership mailing list, and other Intellectual Property (whether in printed, electronic, recorded, or other tangible form); and (iii) discard or destroy all copies thereof.

C. Review and Approval. In order to protect the reputation and goodwill of CSDA, Chapter shall provide CSDA with the right to review and pre-approve all uses of CSDA's name, logo, membership mailing list, and other Intellectual Property or any portion thereof, by chapter and its member districts and agents. Chapter shall submit to CSDA a copy of the intended use of CSDA's name, logo, membership mailing list, and other Intellectual Property or proposed endorsement materials to CSDA. CSDA shall have ten (10) days to approve or disapprove such use by the Chapter of the proposed materials. If CSDA fails to respond within ten (10) days of receipt of such materials, their silence shall be deemed approval of the Chapter's proposed use.

D. Conditions to Limited License of Intellectual Property.

This Limited License of Intellectual Property is granted by CSDA to Chapter subject to satisfaction of each and all of the following conditions.

1. Chapter must provide copies of its bylaws to CSDA for review and approval for consistency with the Articles of Incorporation and bylaws of CSDA. Receipt and approval of the Chapter's bylaws CSDA is confirmed by execution of this Agreement. Chapter agrees to provide copies of all amendments to the bylaws of the Chapter to CSDA during the term of this Agreement.

2. Chapter agrees to comply with those requirements specified in CSDA bylaws regarding Chapters.

3. Chapter shall comply with all federal, state and local laws, regulations and ordinances.

4. Chapter will establish membership requirements that are based on guidelines established by the CSDA bylaws. (Exhibit A)

5. Chapter agrees to appoint a Communications Liaison to facilitate communication between Chapter and CSDA. The Communications Liaison shall be a member district of both the Chapter and CSDA.

II. Description of Services.

CSDA shall provide the following services to Chapter pursuant to the terms and conditions of this Agreement: (1) provide training and assistance in issues regarding governance and operations of the Chapter and its member districts including but not limited to leadership training, district training certification, and legislative updates. In addition, CSDA shall provide the Chapter access to services of its endorsed business affiliates for supplemental services which may be of value to individual special district Chapter members; (2) CSDA agrees to promote Chapter activities in its regular communications to all CSDA members.

Chapter agrees to provide the following services pursuant to the terms and conditions of this Agreement: (1) conduct educational, outreach and other programs and activities the purposes of which do not conflict with the stated purposes of CSDA; (2) agrees to periodically inform its members of CSDA programs, activities, services and legislative alerts; (3) Chapter agrees to maintain regular communication with CSDA and share general information of interest to both parties; and (4) Chapter agrees that it will not, during the term of this Agreement, represent itself as a Chapter of CSDA and publish a legislative position or a position on a valid initiative that is in opposition to one taken by CSDA. This representation does not preclude individual special district members of the Chapter from taking their own respective positions on pending legislation and/or ballot initiatives affecting special districts.

III. Confidential Information.

A. Both CSDA and Chapter may disclose certain confidential information and trade secrets ("Confidential Information") concerning the operations of their respective businesses in connection with entering into this Agreement and performing their obligations herein. Such Confidential Information includes, but is not limited to the manner and terms under which services are provided or will be provided to their respective members. Each party agrees, on behalf of itself and its members, and other persons to whom disclosure of the Confidential Information is permitted hereunder, to keep confidential, and not use, disclose or publish the Confidential Information other than as permitted under the terms of this Agreement.

B. Each party acknowledges and agrees that the Confidential Information of the other parties is confidential and proprietary, and that any and all Confidential Information shall remain strictly confidential among the parties, and shall not be disclosed, used or published except as specifically permitted under the terms of this Agreement

C. The parties' obligations under this Article shall survive the termination of this Agreement. In addition, upon termination or revocation of the license contemplated hereunder, or upon expiration or earlier termination of this Agreement, all Confidential Information transmitted to the receiving party by the disclosing party and any copies thereof made by the receiving party will be destroyed or, at the disclosing party's written request, promptly returned to the disclosing party.

IV Term and Termination. This Agreement shall be effective as of the date and year first above written and shall remain in full force and effect until terminated at any time by either party, without cause, upon

giving to the other party not less than sixty (60) working days' prior written notice of an election to terminate this Agreement. Failure by Chapter to comply with the conditions for issuance of the limited license specified in Sections 1B, 1C and 1D hereof may lead to suspension or revocation of this license by CSDA. Upon termination of this Agreement, the license granted hereby shall be deemed to have been revoked by CSDA.

V. Indemnification and Insurance.

A. Indemnification.

1. Except as otherwise provided in this Agreement, each party shall indemnify, defend, and hold harmless the other party, and its governing board, officers, employees, agents and representatives, from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses, (including legal fees and expenses) of any kind whatsoever, asserted against, incurred or suffered by the other party, or its governing board, officers, employees, agents or representatives, by reason of personal injury or property damage resulting in any way from: (a) any negligent or intentional act by it or any of its officers, employees, agents or representatives in the performance of services or obligations hereunder; or (b) any negligent omission or failure to act when under a duty to act on its part or the part of any of its officers, employees, agents or representatives in the performance of services or obligations hereunder.

B. Insurance. In order to assure the indemnity described in this Section both CSDA and Chapter shall, at its sole expense, carry and keep in full force and effect at all times during the Term of this Agreement a liability insurance policy with a single limit of at least 1 million dollars (\$1,000,000) to cover potential liability to third parties arising from the operation of the Chapter Program. Each party shall name the other party as an additional insured on such insurance policy, and such insurance policy shall contain a provision by which the insurer agrees that such policy shall not be cancelled except after thirty (30) days written notice to Association. Each party shall provide to the other, within thirty (30) days of the commencement of the initial Term of this Agreement, a copy of the certificate evidencing such insurance policy. The indemnification under this Agreement shall in no way be limited by the extent of insurance coverage. The provisions of this Section shall survive any termination or expiration of this Agreement.

1. As an alternative to providing an insurance policy pursuant to Section V.B., Chapter may assure the indemnity obligations specified in Section V.A. by providing a written certificate from each member district of Chapter certifying that all employees of such Chapter member district participating in Chapter activities as part of the Chapter Program, are acting within the course and scope of their duties for the individual Chapter member, and that the individual Chapter member's insurance policies provide general liability coverage for all such member district employees participating in Chapter activities. (Exhibit B)

VI. MEDIATION.

(a). The Parties agree to mediate any dispute or claim arising between them out of this Agreement, or any resulting transaction, before resorting to arbitration or court action. Mediation fees, if any, shall be divided equally among the parties involved. If, for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to the party in any such action.

VII. Warranties. Each party covenants, warrants and represents that it shall comply with all laws and regulations applicable to this Agreement, and that it shall exercise due care and act in good faith at all times in performance of its obligations under this Agreement. The provisions of this Section shall survive any termination or expiration of this Agreement.

VIII. Waiver. Either party's waiver of, or failure to exercise, any right provided for in this Agreement shall not be deemed a waiver of any further or future right under this Agreement.

IX. Governing Law. All questions with respect to the construction, performance and enforcement of this Agreement, and the rights and liabilities of the parties hereunder, shall be determined in accordance with the laws of the State of California. Any legal action taken or to be taken by either party regarding this Agreement or the rights and liabilities of parties hereunder shall be brought only before a federal, state or local court of competent jurisdiction located within the State of California. Each party hereby consents to, and agrees not to contest, the jurisdiction of the federal, state and local courts located within the State of California.

X. Headings. The headings of the various paragraphs hereof are intended solely for the convenience of reference and are not intended for any purpose whatsoever to explain, modify or place any construction upon any of the provisions of this Agreement.

XI. Assignment. This Agreement may not be assigned, or the rights granted hereunder transferred or sub-licensed, by either party without the express prior written consent of the other party.

XII. Heirs, Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of each party, its subsidiaries, affiliates, related entities, partners, agents, officers, directors, employees, heirs, successors, and assigns, without regard to whether it is expressly acknowledged in any instrument of succession or assignment.

XIII. Counterparts. This Agreement may be executed in one (1) or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one (1) and the same instrument.

XIV. Entire Agreement. This Agreement: (i) constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; (ii) supersedes and replaces all prior agreements, oral and written, between the parties relating to the subject matter hereof; and (iii) may be amended only by a written instrument clearly setting forth the amendment(s) and executed by both parties.

XV. Independent Agreement. This Agreement is an independent agreement which is not in any way contingent upon or related to any other contractual obligations of the parties. The royalties and price discounts provided by Company herein are solely in consideration for the license of Association's name, logo and membership mailing list.

XVI. Severability. All provisions of this Agreement are severable. If any provision or portion hereof is determined to be unenforceable in arbitration or by a court of competent jurisdiction, then the remaining portion of the Agreement shall remain in full effect.

XVII. Notice. All notices and demands of any kind or nature that either party to this Agreement may be required or may desire to serve upon the other in connection with this Agreement shall be in writing and may be served personally, by certified mail, or by commercial overnight courier (e.g., Federal Express), with constructive receipt deemed to have occurred 3 calendar days after the mailing or sending of such notice, to the following addresses:

If to CSDA: California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Attn.: Neil McCormick, Executive Director

If to Chapter: Sacramento Area Chapter of the California Special Districts Association
8820 Elk Grove Blvd
Elk Grove, CA 95624
Attn: Rich Lozano, President

* * * * *

IN WITNESS WHEREOF, the parties hereto have caused duplicate originals of this Agreement to be executed by their respective duly authorized representatives as of the date and year first above written.

California Special Districts Association
Contact: Neil McCormick, Executive Director
1112 I Street, Suite 200
Sacramento, CA 95814
T – 916.442.7887

By: _____
Neil McCormick
Executive Director
Date: _____

By: _____
Rich Lozano, President,
Sacramento Area Chapter of the
California Special Districts Association

Date: _____

Exhibit A

ARTICLE VIII – LOCAL CHAPTERS

Section 1. Purpose:

The purpose of local chapters is to provide a local forum of members for the discussion, consideration and interchange of ideas concerning matters relating to the purposes and powers of special districts and the CSDA.

The local chapters may meet to discuss issues bearing upon special districts and the CSDA. The chapters may make recommendations to the CSDA's Board of Directors.

Section 2. Organization:

The regular voting members of the CSDA are encouraged to create and establish local chapters. Each of the following existing chapters must have at least one (1) CSDA member in their membership at all times: Alameda, Butte, Contra Costa, Kern, Marin, Monterey, Orange (ISDOC), Placer, Sacramento, San Bernardino, San Diego, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara and Ventura. These existing chapters are strongly encouraged to have all district members as CSDA members, however the existing local chapter may include members of local organizations, districts and professionals who are not members of the CSDA.

New chapters formed after August 1, 2011 are required to have 100 percent of their district members as CSDA members in order to be a chapter affiliate of CSDA. The existing local chapter may include members of local organizations and professionals who are not members of CSDA.

Local chapters shall be determined to be affiliates of the CSDA upon approval and ratification by the Board of Directors of the CSDA. The chapters shall be required to provide updated membership lists to the CSDA at least annually.

CSDA and its local chapters shall not become or deem to be partners or joint ventures with each other by reason of the provisions of these Bylaws.

Section 3. Rules, Regulations and Meetings:

Each local chapter shall adopt such rules and regulations, meeting place and times as the membership of such local chapter may decide by majority vote. Rules and regulations of the local chapter shall not be inconsistent with the Articles of Incorporation or Bylaws of the CSDA.

Section 4. Financing of Local Chapters:

No part of the CSDA's funds shall be used for the operation of the local chapter affiliates. The CSDA is not responsible for the debts, obligations, acts or omissions of its local chapters.

Section 5. Legislative Program Participation:

Local chapters may function as a forum in regard to federal, state and local legislative issues. The chapters may assist the CSDA in the distribution of information to their members.

Sample Certificate for Liability Coverage

The undersigned, being duly authorized to execute this Certificate on behalf of the Board of Directors of _____ (name of special district) (hereinafter the "District") hereby affirm the following:

1. That the participation by employees and members of the Board of Directors of District in the meetings and activities conducted by the Sacramento Area Chapter of the California Special Districts Association have been authorized by the District's Board of Directors; and that the Board of Directors has found such activities constitute activities in the course and scope of such individual's employment with or position of director with the District.

Chapter Bylaws*

For The

Sacramento Area Chapter of the California Special Districts Association

A Chapter of the California Special Districts Association

Approved: _____

Amended: _____

Amended: _____

These bylaws were written as a basic document to assist in the expansion and development of chapters of the California Special Districts Association (CSDA). **The portions that have been bolded are to be considered mandatory by any new chapter wishing to be affiliated with CSDA.*

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Attached: Certificate of Chapter Secretary acknowledging approval of attached Bylaws.

ARTICLE 1: NAME, PURPOSE and OBJECTIVES

Section 1.1 Name

The name of this Chapter shall be the Sacramento Area Chapter of the California Special Districts Association.

This Chapter is a member of the State office of the California Special Districts Association and hereinafter is referred to as the “Sacramento Area Chapter.”

These Chapter bylaws are intended to supplement and be consistent with the California Special Districts Association bylaws, and shall serve to guide the local activities of this Chapter.

Section 1.2 Purpose

It is the purpose of this Chapter to propose and advocate constructive means for the improvement and functioning of Independent Special Districts within the County of Sacramento and to assist such Independent Special Districts and their governing bodies to provide an effective and efficient government that will result in benefits to the public and to cooperate with and support CSDA in fulfilling its mission.

Section 1.3 Objectives

The objectives of the Sacramento Area Chapter shall be:

- A. To provide a local forum for member districts to discuss and consider issues of importance to special districts.
- B. To establish a communication network among member districts, other chapters, and other local governmental agencies.
- C. To carry out workshops, educational seminars and programs of mutual interest and benefits to member districts.
- D. To make recommendations regarding policy, programs, services and legislation to the Board of Directors of the California Special Districts Association.
- E. To inform the public about the purpose and benefits of local special district government.
- F. To carry out joint studies which benefit the special districts in the Chapter.
- G. To serve as the forum for LAFCO Special District Selection Committee.

Section 1.4 Administrative Office

The administrative office for the transaction of the business of the Sacramento Area Chapter is to be the office of the President of the Chapter. The Chapter Executive Committee is granted full power and authority to change the administrative office from one location to another within Sacramento County and such change shall not require an amendment of these bylaws.

ARTICLE 2: MEMBERSHIP

Section 2.1 Types of Membership

The three types of memberships available in the Sacramento Area Chapter are Regular Memberships, Associate Memberships and Partner Memberships. Business Affiliates shall be eligible for Partner Membership.

Section 2.2 Qualifications for Membership

A. Regular Members:

Any independent special district whose boundaries, in whole or in part, are within the County of Sacramento, and adjoining counties may become a regular member of the Chapter upon a majority vote of the regular membership and upon payment of annual Chapter dues. No dues language: “At formation, effective (DATE), the Chapter chose not to establish a dues structure. Annual dues, if any, shall be established following a recommendation from the Executive Committee at any regular meeting by a majority vote of eligible regular members present and shall become effective July of the following year. (Language at the appropriate location in the Bylaws indicating no dues as of the approval of the bylaws however, leadership in the future may approve dues for the Chapter)

Independent special districts are defined to mean districts, exclusive of school districts, which are organized and exist under and by virtue of the laws of the State of California to perform authorized local government services. A special district does not include State, County, City or School District governmental entities.

A regular member may attend and participate in all meetings and activities of the Chapter. Regular members shall have voting rights and shall be eligible to hold office in the Chapter.

B. Associate Members:

Any dependent special district whose boundaries, in whole or in part, are within the County of Sacramento, and adjoining counties may become an associate member upon majority vote of the regular membership and payment of Chapter dues, if dues are implemented at a future date.

C. Partner Members:

In addition, any person, government agency or organization that has evidenced interest in the purposes and goals of the Chapter, but is not a special district as defined above, may also become a partner member upon approval of membership and payment of Chapter dues.

Partner members shall not have the right to vote, nor shall they serve as officers or members of the Chapter Executive Committee, except when appointed by a majority vote of the Chapter's regular members to serve in that capacity. Partner members may attend and participate in meetings and activities of the Chapter.

Section 2.3 Application for Membership

Application for membership in the Sacramento Area Chapter shall be by letter and payment of annual dues (if dues are implemented at a future date) . The letter shall include:

- A. Type of membership requested.
- B Name, address, telephone number, email, or fax of the applicant.
- C. Name of individual who will serve as representative and alternate from the applicant.
- D. Special districts must provide its primary functions and its enabling legislation under state law.
- E. Special districts must provide names of the current governing board members and manager.
- F. Special districts must provide a resolution by the governing board requesting membership.
- G. If applicant is from a non-special district, they must submit a statement of interests and purposes in common with the Chapter.

The application for membership and dues (if implemented at a future date) should be sent to the Administrative Office as stated in Article I, Section 4 of these bylaws. The Executive Committee of the Chapter may appoint a Membership Committee to review requests for membership. The Membership Committee may request additional information from the applicant. Upon completion of review, the Membership Committee shall make a recommendation to the general membership. A quorum of the regular membership will approve or disapprove the application upon a majority vote.

Section 2.4 Termination of Membership

If dues are implemented at a future date, any member owing payment of dues for a period of sixmonths after due date shall be notified in writing by the Treasurer of delinquent dues. If such dues continue to be unpaid for an additional threemonths, the member shall automatically cease to be a member of the Chapter. The member shall not be restored to Chapter membership without making written application for reinstatement and payment of delinquent dues to the Board of Directors.

A member district may withdraw membership in the Chapter at any time. A written notice should be sent to the Administrative Office. No refund of dues will be made.

Section 2.5 Meetings of Membership

The membership shall meet on an established basis at a time and place to be determined by the membership or the Chapter President, unless specified otherwise by the Executive Committee.

A. Regular Meetings

Regular meetings of Chapter members shall be held quarterly on the first Thursday day of February, May, September and November at a place which has been designated by the members. Written notice of regular meetings providing the time, place and agenda shall be mailed, faxed, or emailed to each member of the Chapter no less than thirty (30) days prior to the meeting.

B. Annual Meeting

The annual meeting of Chapter membership shall be held in November of each year at such place determined by the members for the purpose of electing Officers. Written notice of the annual meeting, providing the time, place and agenda, shall be mailed, faxed or emailed to Chapter members no less than thirty (30) days prior to the date of the meeting.

C. Special Meetings

Special meetings of the Chapter membership may be called at any time by the President upon request of (5) Chapter members. Written notice of a special meeting, providing the time, place and agenda, shall be mailed, faxed or emailed to each member of the Chapter at least (72 hours) before the time set for the meeting.

Section 2.6 Rules Governing Membership Meetings

A. Rules of Order

The Chapter may adopt Rules of Order to govern the meetings of the members insofar as such rules are not inconsistent or in conflict with these Bylaws or the Articles of Incorporation for the State office of the California Special Districts Association.

B. Agenda Items

Any active member of the Chapter may place an item on the agenda for future meetings. The item must be submitted in writing to the President at least two weeks prior to the meeting. Emergency items may be added to the agenda with less notice when approved by the President prior to the meeting.

C. Insurance Liability

Each member district shall provide proof of insurance that covers the member district's employees while engaged in Chapter business. There shall be no liability assumed by the agency hosting any meetings.

ARTICLE 3: VOTING RIGHTS

Section 3.1 Quorum of Membership

A quorum for all meetings of the membership shall consist of (50) percent plus one (1) of the Chapter's regular membership who are in good standing present at any meeting where a notice and agenda have been mailed, faxed or emailed not less than (number of days) 14 days in advance of the meeting date to all member district.

Section 3.2 Regular Membership Voting Rights

A. One Vote Per Member District

Each regular member district shall be entitled to one (1) vote on all matters brought before the Chapter membership.

B. Official Voting Representative

The governing body of each regular member district shall designate, in writing, to the Chapter Secretary, one representative who shall exercise the district's right to vote, and one alternate who shall have the right to vote in the absence of the assigned voting representative. The vote of the district shall be cast by the designated representative of the district or the alternate member of the district.

If several members of a special district are in attendance, and no designated voting representative has been selected, they shall select one representative for voting purposes which may include a member of a Board of Directors or an administrator from a member district.

C. Proxy Votes

Proxy votes shall not be permitted.

D. Partner Members Votes

Partner members shall not have the right to vote on any matter before the Sacramento Area Chapter.

Section 3.3 Member in Good Standing

Any independent special district member that has paid their annual dues to the Chapter (if dues are implemented at a future date) and the statewide CSDA shall be entitled to vote as a regular member in good standing. Likewise, any member district that has not paid their annual dues shall not be in good standing and shall not be entitled to vote on matters before the Sacramento Area Chapter.

Partner members that have paid their annual dues to the Chapter are in good standing and, while not allowed to vote on any issues, are able to participate in the operations and activities of the Chapter.

Section 3.4 Written Ballots

The Chapter Executive Committee may, in its discretion, authorize the voting upon any item by written ballot. The ballot must be mailed to each regular member 20 days in advance of the voting deadline. The ballot must specify the item, the time and the date when such written ballot must be returned to the President of the Chapter.

ARTICLE 4: CHAPTER FINANCES

Section 4.1 Annual Dues

Upon formation (insert DATE), the Chapter chose not to establish a dues structure. The language below was retained in the bylaws to outline a process to establish dues in the event the Chapter elects to establish Chapter dues in the future.

Annual dues shall be established following a recommendation from the Executive Committee at any regular meeting by a majority vote of eligible regular members present and shall become effective (month) _____ of the following year.

All members shall pay dues established annually by the membership.

The annual dues shall be due and payable on or before the first day of (month) _____ of each calendar year and shall be delinquent (month) _____ of each calendar year. Any member found to be delinquent in payment of dues for more than (number of months) _____ months shall cease to be a member of the Chapter.

New members shall pay their annual dues at the same time they are approved for membership into the Chapter. Membership dues for new members shall be pro-rated for the initial first year only.

Section 4.2 Budget

The Executive Committee shall determine and recommend the annual budget, upon which the annual dues shall be based.

Section 4.3 Additional Funds

Any additional funds required by the Chapter in the conduct of its routine business shall be raised on a vote by a majority of regular members at a regular and properly noticed meeting.

Assessments for specified and approved purposes may be levied on the members, and members shall be subject to or liable for the payment of any assessment or levy, in addition to the payment of regular dues, upon approval of such assessment by 2/3 of the Regular Membership at a regular and properly noticed meeting.

Section 4.4 Chapter Liability

Neither CSDA nor a member of the Sacramento Area Chapter is not individually or personally liable for the debt, liabilities or obligations of the Sacramento Area Chapter.

Section 4.5 Annual Financial Report

If Chapter dues are adopted in the future, an annual summary of all receipts and disbursements during the previous year showing the opening and closing balances shall be prepared by the Treasurer or a designee. Copies of the review shall be available to all Chapter members and filed with the Chapter President.

ARTICLE 5: CHAPTER ADMINISTRATION

Section 5.1 Officers

The officers of the Sacramento Area Chapter shall be a President, Vice-President, Secretary and Treasurer (in the event Chapter dues are established in the future) and Immediate Past President.

The President may appoint additional officers and committee chairs as may be necessary to carry out the business of the Chapter.

For the orderly and efficient conduct of duties, the Chapter, by majority vote of the regular membership, may appoint a specified member district to serve as the Secretary and/or Treasurer. If necessary, the Chapter may choose to designate an associate member to serve as the Secretary and/or Treasurer.

Section 5.2 Term of Office

Each officer shall serve for a term of (2) year(s).

Any officer may be re-elected to succeed him or her self.

Each officer can hold only one office at a time but may rotate from office to office if elected by the regular membership.

Each officer shall hold his office until he resigns, is disqualified to serve or until his successor shall be elected or appointed.

Section 5.3 Qualification for Office

Each officer shall, at the time of elections, at the time of office and throughout the term of office, be a representative of a member district.

Each officer must represent a district deemed to be in good standing.

No member district shall have more than one representative from the district serve as an officer of the Chapter at the same time.

Section 5.4 Nomination and Election of Officers

The Chapter President shall activate the Nominating Committee at the (September month) meeting.

The Nominating Committee shall present their nominations at the November meeting. The Nominating Committee shall also accept nominations from the floor at that time.

At the November membership meeting, any member district through its designated representative may nominate a qualified member from the floor for office to be filled at the election. If such a nominee is elected, the individual shall be eligible to take office only after filing with the Chapter a copy of a motion or resolution adopted by the Board of Directors of the individual's district supporting such an election.

After accepting any further nominations from the floor, the Nominating Committee will conduct the election. The candidates receiving a majority of votes shall be considered elected.

The newly elected officers shall take office on January 1st. _____.

Section 5.5 Vacancies

In the event that any officer at the time of taking office, or during the term of office, is no longer qualified to serve as an officer of the Chapter, the office shall become vacant and said vacancy shall be filled in a manner provided in Section 5.4.

In the event of a vacancy in the office of President, the Vice President shall assume all presidential duties.

The assumption of the office of President by the Vice President shall constitute a vacancy in the office of the Vice President. The new vacancy shall in turn be filled by a nomination and vote of the membership present at the next regular Chapter meeting.

The Vice President moving into the office of President or elected to complete an unexpired term of Vice President may be elected by the membership to a subsequent full term.

A vacancy in the office of Secretary or Treasurer shall be filled by nomination and election at the next regular meeting.

Section 5.6 Removal of Officers

Officers of the Sacramento Area Chapter may be removed, with or without cause, at any meeting of the general membership by the affirmative vote of a majority of the membership.

ARTICLE 6: DUTIES OF CHAPTER OFFICERS

Section 6.1 President

The President shall preside at all Chapter and Executive Committee meetings. The President shall have the power to appoint any Committee and Committee Chairman deemed advisable or authorized by a vote of the Executive Committee or the membership. The President shall provide a meeting agenda to the Secretary or their designee for mailing to the membership and shall perform any other duties as may be required of the office. The President shall be an ex-officio member of all Chapter committees except the Nominating Committee. The President shall be the official spokesperson for the Chapter and the official Chapter representative to all California Special Districts Association meetings.

Section 6.2 Vice President

The Vice President shall perform all the duties of President in the absence of the President. It shall be the Vice President's responsibility to assist the President in every way possible to further the goals of the Chapter. The Vice President shall be elevated to the office of President at the end of their term and shall also be an ex-officio member of all Chapter Committees except the Nominating Committee.

Section 6.3 Secretary

The Secretary shall keep or caused to be kept at the principal office of the Chapter a complete record of all membership and all meetings. The Secretary will prepare or caused to be prepared and mail, email or fax an agenda to the membership prior to the next meeting and the minutes of the previous meetings.

Section 6.4 Treasurer

In the event that Chapter dues are adopted in the future, the Treasurer shall collect and keep an accurate accounting of all Chapter funds and financial transactions. The Treasurer shall disburse funds as directed by the Executive Committee. The Treasurer will prepare a financial report for every Chapter meeting.

Two (2) signatures shall be required from any member of the Executive Committee to disburse Chapter funds. It shall be the responsibility of the Treasurer to obtain and maintain the authorized signatories cards required on the Chapter bank account(s) whenever there is a change in Chapter officers.

Prior to leaving office, all financial records and a complete statement of receipts and disbursements shall be submitted to the President.

Section 6.5 Immediate Past President

The Immediate Past President shall serve as the Parliamentarian of the Chapter and shall make final decision on all matters of parliamentary procedure when called upon to do so by the President.

Section 6.6 Executive Committee

The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer and Immediate Past President.

It is the purpose of the Executive Committee to meet and provide leadership to the Chapter on issues requiring policy decisions. The Executive Committee may take positions on behalf of Sacramento County Chapter under certain emergency circumstances such as a request from the State office of the California Special Districts Association or if 3 Chapter members make a recommendation for a Chapter position and time is of the essence. If the Executive Committee takes a position on behalf of the Chapter, a notice of said position will be distributed to Chapter members within 72 hours and be presented for ratification at the next regularly scheduled Chapter meeting.

Each member of the Executive Committee shall have one vote.

At the annual meeting each year, the Executive Committee shall present an audit of fund expenditures. The Executive Committee shall also recommend the annual budget and Chapter goals and objectives. The President may convene the Executive Committee as necessary. Minutes of any Executive Committee meeting will be presented to the Chapter membership at the next regular meeting.

ARTICLE 7: CHAPTER COMMITTEES

Section 7.1 Standing Committees

The following committees are established as permanent standing committees of the Sacramento County Chapter. The chairperson and members shall hold office until replaced or changed by the Chapter President.

A. Nominating Committee

The Nominating Committee shall consist of three members. Members are appointed by the Chapter President at the September regular meeting and shall present their nominations for officers at the November meeting. The Nominating Committee shall conduct and oversee the Chapter elections.

B. Legislation Committee

The Legislation Committee shall receive, review and make recommendations on all legislation of interest to the Chapter membership that is presented for enactment during the state legislative sessions.

The Sacramento Area Chapter shall not publish a legislative position that is in opposition to one taken by the State office of the California Special Districts Association, but may approve such a position at the Chapter level and recommend the position to the Statewide Association.

C. Local Government Committee

The Local Government Committee shall maintain liaison with city governments, county government and other organizations by tracking and reporting to the Chapter related issues and activities. This committee shall further be responsible to facilitate the special district selection process for the purpose of LAFCo.

Section 7.2 Other Chapter Committees

The Chapter President shall appoint other committees and committee chairmen as determined necessary to carry out the work of the Chapter.

Committees shall not commit Chapter funds without prior approval from the Executive Committee.

ARTICLE 8: AFFILIATIONS

Section 8.1 State Office of California Special Districts Association

The Sacramento Area Chapter of the Special Districts Association shall be a separate legal entity in Sacramento County in support of the purposes and in cooperation with the activities of the State office of the California Special Districts Association.

All Chapter members must be members of the California Special Districts Association.

ARTICLE 9: AMENDMENTS TO CHAPTER BYLAWS

Section 9.1 Notification of Change

The Sacramento Area Chapter shall have the power at any time to alter, amend or revise these Bylaws.

The requested change must be submitted in writing to the Secretary who shall notify all members of the proposed amendment change not less than 30 days before the next regular membership meeting at which the proposed amendment will be voted upon.

Chapter bylaws and amendments to Chapter bylaws are subject to approval by the board of directors of the State office of the California Special Districts Association.

Section 9.2 Voting Requirements

Voting by the general membership is required for changes to the bylaws.

Any alteration, amendment or revision to the bylaws require a two thirds (2/3) vote of the Chapter membership at a duly noticed meeting to implement any proposed bylaw change.

Unless otherwise stipulated, all amendments to the bylaws shall become effective immediately following approval by the State office of the California Special Districts Association Chapter and the Chapter membership.

Certificate of Chapter Secretary:

I, the undersigned, do hereby certify:

(1) That I am the duly elected Secretary of the Sacramento Area Chapter of the California Special Districts Association, and

(2) That the foregoing Bylaws, comprising of fifteen (15) pages, constitute the Bylaws of said Chapter as duly adopted at a meeting of its membership.

In Witness whereof, I hereunto subscribe my name this (date) _____ of (month) _____, (year) _____.

(Signature of Secretary) _____
(Typed Name of Chapter Secretary)

Therefore, any conflict between Chapter bylaws and California Special District Association bylaws shall be resolved in favor of the CSDA bylaws. Any article or section not expressly cited herein shall be read as the CSDA articles or section without modification.

**CSDA Sacramento Area Chapter
Certificate for Liability Coverage**

The undersigned, being duly authorized to execute this Certificate on behalf of the Board of Trustees of Reclamation District No. 1000 (hereinafter the "RD 1000") hereby affirm the following:

1. That the participation by employees and members of the Board of Trustees of RD1000 in the meetings and activities conducted by the Sacramento Area Chapter of the California Special Districts Association (an organization affiliated with the California Special Districts Association) have been authorized by the RD 1000 Board of Trustees; and that the Board of Trustees has found such activities constitute activities in the course and scope of such individual's employment with or position of director with RD 1000.

Undersigned,

Scott L Brown, General Manager
Reclamation District No. 1000

Date: _____



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 5.9

TITLE: Sacramento Local Agency Formation Commission (LAFCo) FY 26-27 Final Budget and Assessed Contributions

SUBJECT: Review and file of the Sacramento Local Agency Formation Commission (LAFCo) Fiscal Year 2026–27 Final Budget Assessed Contributions

EXECUTIVE SUMMARY:

On March 4, 2026, the Sacramento Local Agency Formation Commission (LAFCo) adopted its Final Budget for Fiscal Year 2026–27 following a duly noticed public hearing process in accordance with Government Code §56381.

LAFCo is funded equally by three categories of local agencies: county, cities, and special districts, with each category responsible for one-third of the total budget. Individual agency contributions are calculated using State Controller revenue data and verified by the County Department of Finance.

The approved budget and resolution were transmitted to funding agencies for informational purposes, consistent with statutory requirements.

RECOMMENDATION:

Staff recommends that the Board review and file the Sacramento LAFCo FY 2026–27 Final Budget and related transmittal letter.

FISCAL IMPACT:

There is no direct fiscal impact associated with this item; however, the final assessed contribution to LAFCo will be determined and communicated after County verification after July 1, 2026.

ATTACHMENTS:

1. LAFCo Budget Letter and Attachments

STAFF RESPONSIBLE FOR REPORT:

Scott Brown, General Manager

Date: 06/01/2026



MEMO

DATE: May 12, 2026

TO: Funding Agencies

FROM: José C. Henríquez, Executive Officer
Sacramento Local Agency Formation Commission

SUBJECT: LAFCo Budget for Fiscal Year 2026-27

On March 4, 2026, the Commission approved the Final LAFCo Budget for Fiscal Year 2026-27, a copy of which is enclosed with this letter and sent to your agency in accordance with Government Code §56381(a). Under State Law, LAFCO is partially funded by three categories of agencies, the County, cities and special districts, with each category contributing a third.

Your agency's share of that contribution is calculated in accordance with the provisions of Government Code §56381(b). With the exception to the County's share, each agency's contribution is calculated using the most recent revenue report from the State Controller's Office. Once calculated, they are cross-checked by the County Department of Finance for accuracy. A notice will go out after July 1, 2026 with the verified contribution amount specific to your agency.

While a final amount for your agency has not yet been determined, to assist you with your budget estimates, the overall agency contributions increased by 6% from the current year.

Please contact me at 916-874-2937 or at henriquezj@saclafco.org if you have any questions or concerns.

Thank you.

Enclosures: LAFCo Resolution LAFC 2026-06
Final LAFCo Budget FY2026-27

Commissioners

Rich Desmond, Patrick Hume County Members ■ *Rosario Rodriguez, Alternate*
Lisa Kaplan, Mat Pratton City Members ■ *MariJane Lopez-Taff, Alternate*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Gay Jones, Robert Wichert Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer ■ *Desirae Fox, Kristi Grabow, Policy Analysts*
Joshua Miller, Commission Counsel



RESOLUTION NO. LAFC 2026-06

THE SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ADOPTION OF FINAL BUDGET FISCAL YEAR 2026-27

WHEREAS, Government Code §56381 specifies that, following a noticed public hearing, the Sacramento Local Agency Formation Commission shall adopt annually a proposed budget by May 1, 2025 and a final budget by June 15, 2025; and

WHEREAS, on February 4, 2026, following a noticed public hearing, the Commission considered its budget priorities, a work plan and a draft proposed budget to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Act of 2000, commencing with Government Code §56000 et seq.; and

WHEREAS, the proposed budget was adopted on February 4, 2026, and transmitted to all parties specified in Government Code §56381(a); and

WHEREAS, a hearing was set for March 4, 2026 for the Commission to receive comment from the agencies and the public on the proposed budget; and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified in law for the adoption of the final budget; and

WHEREAS, on March 4, 2026, at the time and place specified in the Notice, the Commission heard, discussed and considered all oral and written testimony submitted on the budget, including but not limited to, the approved budget priorities and work plan for Fiscal Year 2026-27, the Executive Officer's report and recommendation and any proposed additions and deletions amending the Final Budget; and

WHEREAS, the FY 2026-27 Budget is subject to any salary and benefit changes made by the County Board of Supervisors during its budget deliberations affecting LAFCo contracts with County staff. These positions are subject to salary and benefits which are approved by the respective agencies; and

WHEREAS, that means of financing the expenditures program will be by monies derived from Revenue, Fund Balance Available, and Contributions from Affected Agencies in the amount of \$1,209,751; and

WHEREAS, in accordance with Government Code Section 56381, the Final Budget for Fiscal Year 2026-27 is hereby adopted in accordance to the following:

(1) Salary and Employee Benefits (Employee Expense)	\$5,000
(2) Services and Supplies (Operating Costs)	\$1,157,962 ¹
(3) Other Charges	\$0
(4) Fixed Assets	
(A) Land	\$0
(B) Structures and Improvements	\$0
(C) Equipment	\$0
(5) Expenditure Transfers	\$0
(6) Contingency	\$46,789
(7) Provision for Reserve Increases	\$0
Total Budget Requirements	\$1,209,751
Total Funding	\$1,209,751

NOW THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Sacramento Local Agency Formation Commission that the Final Budget for Fiscal Year 2026-27 as shown in Exhibit A, attached hereto and incorporated herein, be and is hereby adopted.

¹ Includes reimbursement to the County of Sacramento for Salary and Benefits for the Executive Officer and two Policy Analysts

BE IT FURTHER RESOLVED that Resolution No. **LAFC 2026-06** was adopted by the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**, on the 4th day of March 2026, by the following vote, to wit:

	Motion	2nd	Aye	No	Absent	Abstain
Rich Desmond		X	X			
Pat Hume			X			
Gay Jones			X			
Lisa Kaplan	X		X			
Chris Little			X			
Mathew Pratton			X			
Robert Wichert			X			

Commission Vote Tally Aye 7 No 0 Absent 0 Abstain 0
 Passed Yes X No 0

By: Chris Little
 Chris Little, Chair
 SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ATTEST: Lorice Washington
 Lorice Washington, Commission Clerk
 SACRAMENTO LOCAL AGENCY FORMATION COMMISSION



FILED
 BOARD OF DIRECTORS
 MAR 04 2026
 BY [Signature]
 Clerk of the Board

In accordance with Section 25103 of the Government Code of the State of California a copy of the document has been delivered to the Chairman on

By: Lorice Washington
 Deputy Clerk, Board of Directors

Category	Fund	2025-26	2026-27
Regular employee	10111000	675,754	690,071
Committee member	10112400	8,000	4,000
OASDHI	10122000	1,000	1,000
10 - Salaries and employee		684,754	695,071
Advertising	20200500	2,600	1,200
Books/Subscriptions	20202200	500	500
Bus/Conferences	20202900	15,000	9,000
Education/Training	20203500	-	
Employee transportation	20203900	900	900
Insurance Premium	20205200	9,000	9,000
Membership dues	20206100	25,000	25,000
Office supplies	20207600	10,000	8,000
Postal services	20208100	600	600
Cellphone/Pager	20222700	900	600
Rent/Lease equipment	20227500	9,000	8,000
Accounting services	20250500	-	
Legal services	20253100	108,000	115,000
Other professional services	20259100	160,000	182,826
Dtech labor	20271100	18,000	18,000
WAN charges	20271600	7,000	8,000
CW IT services	20281000	1,500	1,500
DTECH Fee	20281100	800	1,000
Software	20281202	1,200	1,200
Printing services	20292100	500	500
Messenger svcs	20292300	5,938	3,500
GS Store chgs	20292600	-	-
GS equipment rental	20292800	-	-
Public works svcs	20293400	-	-
Lease prop - ACP	20294300	66,000	70,000
GS Parking Charges	20296200	158	158
Telecom - ACP	20298700	-	
Tele svc cell	20298701	355	355
Circuit charges	20298702	400	400
Land line charges	20298703	2,500	2,500
GS other department svcs	20299000	152	152
Transportation funds	20299500	-	
20 - Services and supplies		446,003	467,891
Contingency	79790100	44,600	46,789
79 - Appropriation for con		44,600	46,789
Expenditure accounts		1,175,357	1,209,751

Interest income	94941000	(5,000)	(5,000)
Contributions	94941100	(848,547)	(899,546)
94 - Revenue from use of m		(853,547)	(904,546)
SVC fees other	96969900		
96 - Charges for services			
Misc other	97979000	(195,000)	(195,000)
Settlement agreement	97979032		
97 - misc revenue		(195,000)	(195,000)
revenue accounts		(1,048,547)	(1,099,546)
Total		126,810	110,205



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 5.10

TITLE: LAFCo Public Member Recruitment: Informational, Receive and File

SUBJECT: Overview of LAFCo Public Member Recruitment Process

EXECUTIVE SUMMARY:

The Sacramento Local Agency Formation Commission (LAFCo) is a state-mandated agency responsible for overseeing the logical formation and modification of local government boundaries within Sacramento County. These decisions directly affect growth patterns, the delivery of municipal services, and the preservation of agricultural and open-space lands.

LAFCo is comprised of representatives from the County, cities, special districts, and the public. The Public Member position represents the interests of Sacramento County residents and provides an essential community perspective in Commission deliberations.

The current recruitment process seeks to fill a Public Member position for a four-year term beginning in January 2027 and ending in December 2030.

RECOMMENDATION:

Staff recommends that the Board receive and file the informational application packet.

FISCAL IMPACT:

There is no direct fiscal impact associated with the LAFCo Public Member appointment.

ATTACHMENTS:

1. LAFCo Sacramento Recruitment packet

STAFF RESPONSIBLE FOR REPORT:

Scott Brown, General Manager

Date: 06/01/2026



PRESS RELEASE

The Sacramento Local Agency Formation Commission is considering the appointment of the Public Member on LAFCo
(Application Deadline: **July 3, 2026**)

The Sacramento Local Agency Formation Commission (LAFCo) will be considering the appointment of a Public Member to LAFCo who will serve a new four-year term, which will run from January 2027 through December 2030.

The Public Member represents the interests of the citizens and residents of Sacramento County.

Applicants must be a resident and a registered voter in Sacramento County and cannot be an elected or appointed official from the County of Sacramento or any city, or special district within Sacramento County. Those seated on LAFCo are subject to the Fair Political Practices Commission and must file an annual conflict of interest statement.

Under state law, LAFCo is mandated to ensure the logical formation and determination of the local government agency boundaries, which affect growth and development patterns, delivery of urban services, and agricultural and open space lands within Sacramento County. The Commission typically meets the first Wednesday of every month at 5:30 p.m., with the exception of the months of January and July and occasionally September.

If you wish to be considered for the Public Member position on LAFCo, the application form is posted on the web at www.saclafco.org. If you have any questions, please call the LAFCo office at (916) 874-6458.

**** TO BE CONSIDERED, APPLICANTS MUST BE AVAILABLE TO ATTEND AND INTERVIEW IN FRONT OF THE COMMISSION ****

Please submit applications at commissionclerk@saclafco.org. The deadline for completed applications is July 3, 2026.

Commissioners

Rich Desmond, Patrick Hume County Members ■ *Rosario Rodriguez, Alternate*
Lisa Kaplan, Mat Pratton City Members ■ *Phil Pluckebaum, MariJane Lopez-Taff, Alternate*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Gay Jones, Robert Wichert Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henriquez, Executive Officer ■ *Desirae Fox, Kristi Grabow, Policy Analysts*
Josh Nelson, Commission Counsel



Sacramento LAFCo Seeks Public Member to Help Shape the Region's Growth

Application Deadline: July 3, 2026 - No political experience required

Sacramento County residents who want a real voice in how their communities grow, where urban boundaries are drawn, and how local government services are delivered now have a rare opportunity to serve at the regional level. The Sacramento Local Agency Formation Commission (LAFCo) is accepting applications for its Public Member seat, a four-year appointment running from January 2027 through December 2030.

The Public Member position represents the interests of everyday citizens and residents of Sacramento County. Applicants must be a resident and registered voter in Sacramento County, and cannot currently hold an elected or appointed office within the County, any city, or any special district in the region. Those appointed to LAFCo are subject to the Fair Political Practices Commission and must file an annual conflict of interest statement.



About LAFCo

Created by the California Legislature in 1963 to bring order to the state's explosive postwar suburban growth, Local Agency Formation Commissions exist in every California county. Under state law, Sacramento LAFCo is mandated to ensure the logical formation and determination of local government agency boundaries, decisions that directly affect growth and development patterns, the delivery of urban services, and the protection of agricultural and open space lands throughout Sacramento County.

LAFCo has authority over annexations that bring new land into city limits, the creation or consolidation of special districts, and a range of structural changes to local government. The Commission meets on the first Wednesday of every month at 5:30 p.m., with the exception of January, July, and occasionally September.

About the Public Member Role

This is a meaningful, substantive appointment with real authority over the shape of the region for years to come.

Those appointed are subject to the Fair Political Practices Commission and file an annual conflict of interest statement.

Commission meetings are held on the first Wednesday of each month at 5:30 p.m., with the exception of January, July, and occasionally September. All applicants must be available to attend and interview in person before the full Commission.



Eligibility / Who Can Apply?

- Resident and registered voter in Sacramento County
- Not currently holding elected or appointed office within the County, any city, or any special district
- No political experience required

Term of Service

Four-year appointment: January 2027 through December 2030

How to Apply

- Download the application at www.saclafco.org
- Email your completed application to commissionclerk@saclafco.org
- Submit no later than July 3, 2026

Questions? Contact the LAFCo Office

(916) 874-6458

commissionclerk@saclafco.org

Sacramento Local Agency Formation Commission

No political experience required. All Sacramento County residents encouraged to apply.





Application for Appointment Public Member

(Attach separate sheet(s), if needed)

POSITION FOR WHICH YOU ARE APPLYING	Regular (voting), 4-year term Alternate (non-voting), 4-year term		
NAME			
	<i>First</i>	<i>Middle</i>	<i>Last</i>
ADDRESS	<i>Residence</i>		
	<i>Business</i>		
TELEPHONE			
	<i>Residence Number</i>	<i>Business Number Fax Number</i>	
E-MAIL ADDRESS			
EDUCATION BACKGROUND			
EMPLOYMENT <i>(A resume may be attached, if desired)</i>			
List all other boards, commissions, or committees you are now a member or have been in the past, including dates of service			

Please list community interests/activities	
Please summarize the qualifications you feel are related to service on the LAFCO Commission	
What is your understanding of the roles and responsibilities of the Commission?	
Why do you wish to serve on the Commission?	
Have you attended any meetings of the LAFCO Commission?	

I hereby certify that I am a registered voter in the State of California, County of Sacramento, a citizen of the United States and will be at least 18 years of age by the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury under the laws of the State of California, that the information on this application is true and correct.

I understand that no person appointed as a public member or alternate public member to Sacramento LAFCo may be an officer or employee of the County or any city or district with territory in the County (Government Code Section 56331).

I understand that if appointed to Sacramento LAFCo I will be required to comply with FPPC disclosure regulations and file annual statements of financial interests.

I acknowledge that the information provided in this application may become part of the public record and/or subject to the Public Records Act.

Signature: _____

Date: _____

Return To

**Sacramento LAFCo
commissionclerk@sacrafc.org**

**DEADLINE: Submit no later than 5 pm on
July 3, 2026**

Applications will be kept on file for one year.



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 6.1

TITLE: Review and Consider Adoption of Fiscal Year 2026/2027 Budget

SUBJECT: Review and Consider Adoption of Resolution No. 2026-06-02: Adopting Fiscal Year 2026/2027 Budget

EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District No. 1000 (RD 1000; District) annually adopts a budget. Staff prepared a Draft Budget for Fiscal Year 2026/2027, which was presented to the Board of Trustees at the May 8, 2026, Regular Meeting. Based on feedback and comments from the Board at the May 2026 meeting, Staff has prepared the Fiscal Year 2026/2027 Budget (Attachment No. 1: Resolution 2026-06-02 "Exhibit A") for review and consideration for approval.

RECOMMENDATION:

Staff recommends that the Board review and consider adopting Resolution No. 2026-06-02: Adopting Fiscal Year 2026/2027 Budget, and that the Board receive and file the district's AB 2561 Annual Report on Job Vacancies, Recruitment, and Retention Efforts.

ATTACHMENTS:

1. Resolution No. 2026-06-02
2. AB 2561 Annual Reporting of Job Vacancies, Recruitment, and Retention Efforts

STAFF RESPONSIBLE FOR REPORT:

Scott L. Brown, General Manager

Date: 06/01/2026

**RECLAMATION
DISTRICT
NO. 1000**

**FISCAL YEAR
2026 / 2027
BUDGET**



Reclamation District No. 1000

**1633 Garden Highway
Sacramento, CA 95833**

(916) 922-1449

www.rd1000.org

**Adopted June 12, 2026
Resolution No. 2026-06-02
Effective July 1, 2026**

Fiscal Year 2026/2027 Budget

Reclamation District No. 1000

TRUSTEES

ELENA LEE REEDER – BOARD PRESIDENT

THOMAS M. GILBERT – BOARD VICE PRESIDENT

NICK AVDIS – TRUSTEE

JAG BAINS – TRUSTEE

HOWARD CHAN – TRUSTEE

EVA HILL – TRUSTEE

THOMAS W. SMITH – TRUSTEE

OFFICERS

SCOTT L. BROWN – GENERAL MANAGER

JOLEEN GUTIERREZ – BOARD SECRETARY/TREASURER

SCOTT L. SHAPIRO, ESQ. – GENERAL COUNSEL (DOWNEY BRAND, LLP)

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Introduction

General

Reclamation District No. 1000 (RD1000; District) was organized on April 8, 1911, by special act of the California Legislature, and is governed by the Reclamation District Act (California Water Code sections 50,000 et. seq.). The District's affairs are governed by a seven-member Board of Trustees. At the time of formation, the District embarked on the largest privately funded reclamation project in the United States. What was accomplished by the District in the twentieth century was truly remarkable. Today, the District's perimeter levee system consists of approximately 42 miles of project levees encircling the District's 55,000 acres. The District also operates and maintains an interior drainage system consisting of 30 miles of main drainage canals, approximately 150 miles of drainage ditches and nine pumping stations. The drainage system collects agricultural tailwater, stormwater and drainage and delivers them to the pumping plants for discharge into the adjacent rivers and creeks.

RD 1000 perimeter levees are undergoing the largest rehabilitation since their original construction over a hundred years ago. The Natomas Levee Improvement Project (NLIP) which began in 2007 and will continue through 2030, will provide the Natomas Basin with two-hundred-year flood protection when complete.

As the District moves into its second century, its public safety mission remains its first commitment. The District's sole purpose and function is to monitor, operate, and maintain the levees and flood control infrastructure protecting the more than one hundred twenty thousand people in the Natomas Basin, ensuring that the system is ready for the next one hundred years.

Mission Statement

Reclamation District No. 1000's mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations in a safe, efficient and responsible manner.

Responsibility Statement

On behalf of and in communication with the residents of the Natomas Basin, the District meets its flood protection Mission by operating and maintaining:

- The perimeter levee system to prevent exterior floodwaters from entering the Natomas Basin.
- The District's interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin.
- The District's pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin.

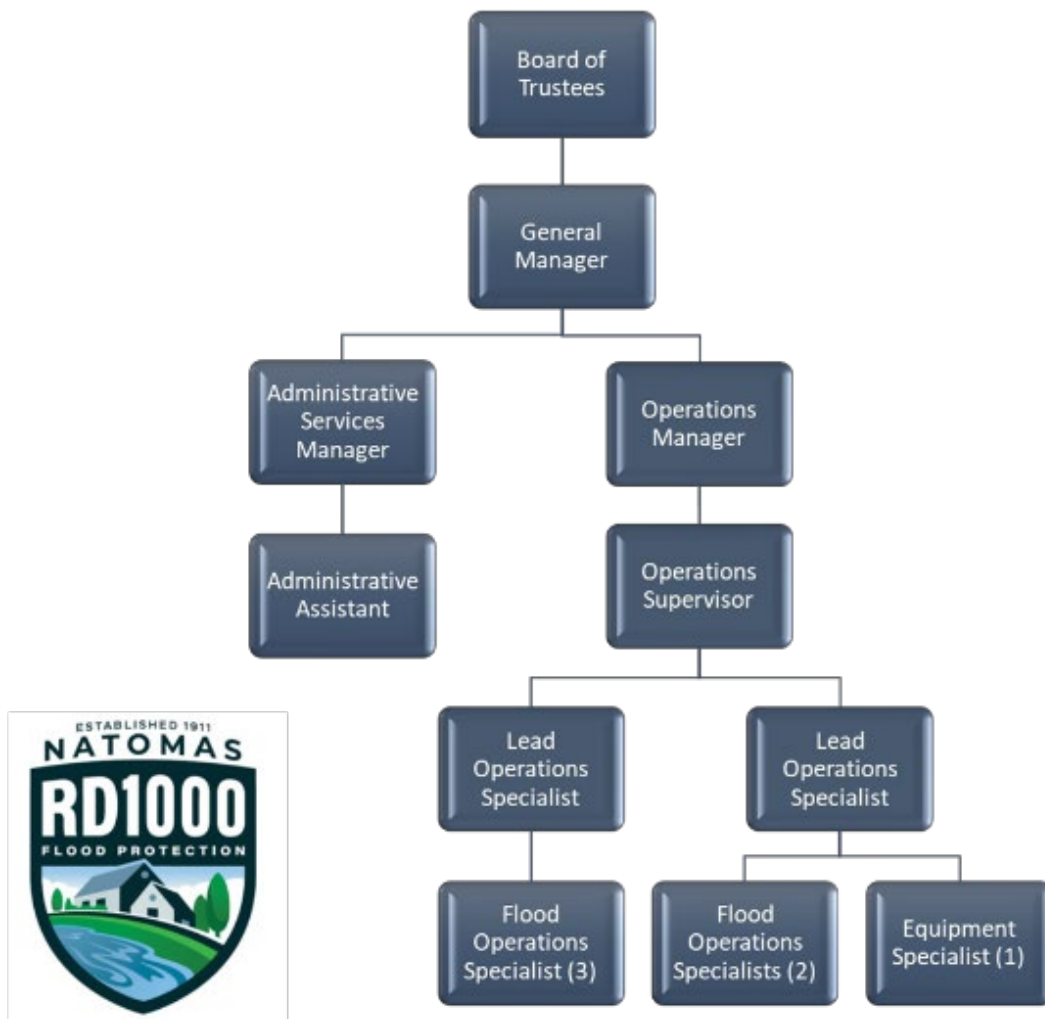
Vision Statement

In meeting its flood protection Mission, the District shall also:

- Carry out its responsibilities in a safe, professional, and accountable manner that adheres to the principles of good governance and transparency, being sensitive to community interests and the environment.
- Continuously identify and implement operational, maintenance, structural and non-structural improvements that reduce flood risks in the Natomas Basin.
- Cooperate with private entities and public agencies (including the US Army Corps of Engineers and the State Central Valley Flood Protection Board) with whom the District shares responsibilities, common goals, and objectives for flood protection in the Natomas Basin.
- Educate the public about the risks of flooding in the Natomas Basin and the District's efforts to minimize those risks.

District Reorganization

Reclamation District No. 1000's current organizational structure is shown below.



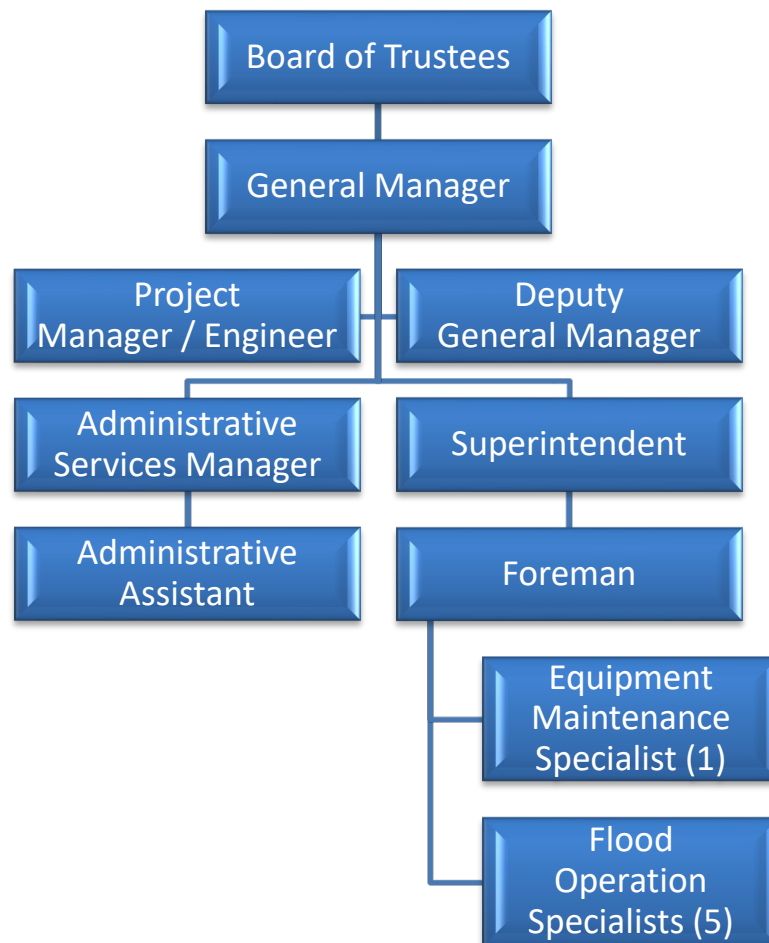
During the Personnel Committee meeting on March 25, 2026, committee members recommended restructuring the organization to provide greater support for the General Manager. In response, the General Manager proposed the organizational structure on the following page for further consideration.

Proposed agency reorganization:

The proposed reorganization would create a new Deputy General Manager position, to be occupied by a licensed professional engineer to support the planning and implementation of the District's capital improvements.

Operations would be restructured to a traditional Superintendent/Foreman management structure with direct oversight of all field staff.

The Operations Manager position would be eliminated, and the associated duties/responsibilities would be divided between the new Deputy General Manager and the Superintendent.



Following introduction of the proposed restructuring, the General Manager solicited feedback from all Trustees to confirm the necessity for, and timing of, the proposed reorganization.

- A majority of the Trustees agreed that proposed reorganization was needed.
- Most of the Trustees indicated that a reorganization was the General Manager's responsibility/prerogative.
- There was not consensus on the timing of the reorganization, but the general desire was sooner rather than later.

Based on this feedback, the General Manager incorporated the proposed agency reorganization into the Fiscal Year 26/27 Budget.

Budget Summary (FY 2026/2027)

Executive Summary

The Fiscal Year 2026/2027 Budget for Reclamation District No. 1000 was prepared by General Manager, Scott L. Brown. The budget was prepared in conformance with the District’s mission and vision, and is reflective of the District’s focus to address deferred maintenance, improve infrastructure resiliency and planning for implementation of capital infrastructure improvements.

The Fiscal Year 2026/2027 Budget was developed to achieve a balanced budget with minimal reliance on reserve funds.

	Adopted Budget FY 25/26	Estimated Year End FY 25/26	PROPOSED Budget FY 26/27	Percent of Total Revenues	Percent Change
Total Revenues	\$9,197,140	\$6,430,014	\$6,367,500		-31%
Annual Revenue	\$6,197,140	\$6,430,014	\$6,367,500		3%
Grants/Special Funding	\$3,000,000	\$0	\$0		-
Total Operations and Maintenance	\$6,205,038	\$5,527,123	\$5,842,800	92%	-6%
Operations Subtotal	\$2,190,447	\$1,631,824	\$1,795,000	28%	-18%
Personnel Subtotal	\$2,416,731	\$2,203,447	\$2,411,000	37%	-1%
Admin Subtotal	\$932,860	\$1,298,852	\$1,176,800	18%	26%
Equipment Subtotal	\$0	\$0	\$0	0%	0%
Consulting/Contracts Subtotal	\$665,000	\$393,000	\$460,000	7%	-31%
Total Capital Expenditures	\$9,325,000	\$6,177,164	\$1,178,100	18%	-87%
Total All Expenditures	\$15,530,038	\$11,704,287	\$7,020,900	110%	-55%
Net Expenditures to Revenue	(\$6,332,898)	\$(5,274,273)	\$(653,400)	-10%	

Revenues

The District’s revenues in FY 26/27 are derived from three primary and reoccurring sources:

1. District Stormwater Fee
2. District Special Benefit Assessment
3. Sacramento Area Flood Control Agency: Consolidated Capital Assessment District

The District anticipates receipt of other additional revenue in FY 26/27 from the following sources:

- Interest on District funds
- Leases on District property
- Reimbursement for Metro Airpark pumping
- Miscellaneous - Unbudgeted (e.g. scrap metal sales, vehicle auctions)

The District does not anticipate any additional revenue in FY 26/27 from grants or special funding.

REVENUES	Adopted Budget FY 25/26	Estimated Year End FY 25/26	PROPOSED Budget FY 26/27	Percent Change
District Special Benefit Assessment	\$1,141,591	\$1,211,631	\$1,157,000	1%
District Stormwater Fee	\$3,162,367	\$3,264,445	\$3,329,500	5%
SAFCA CCAD2	\$1,508,198	\$1,494,601	\$1,517,300	1%
Interest	\$320,984	\$353,400	\$300,000	-7%
Leases	\$24,000	\$24,909	\$24,000	0%
Metro Airpark Pumping	\$40,000	\$45,987	\$40,000	0%
Miscellaneous	\$0	\$35,042	\$0	0%
Grant/Special Funding	\$3,000,000	\$0	\$0	0%
Total Revenues	\$9,197,140	\$6,430,014	\$6,367,500	-31%

Operations & Maintenance Expenditures

The District anticipates approximately \$265,000 thousand less in Operations and Maintenance expenditures in FY 26/27 compared to the FY 25/26 Budget.

OPERATIONS & MAINTENANCE EXPENDITURES	Adopted Budget FY 25/26	Estimated Year End FY 25/26	PROPOSED Budget FY 26/27	Percent of Total Revenue	Percent Change
Operations	\$2,190,447	\$1,631,824	\$1,795,000	28%	-18%
Personnel	\$2,416,731	\$2,203,447	\$2,411,000	37%	0%
Administration	\$932,860	\$1,298,852	\$1,176,800	18%	26%
Equipment	\$0	\$0	\$0	0%	0%
Consulting/Contracts	\$665,000	\$393,000	\$460,000	7%	-31%
Total O&M Expenditures	\$6,205,038	\$5,527,123	\$5,842,800	92%	-6%

Personnel Expenditures

Overall, the Fiscal Year 26/27 Personnel Expenditures are estimated to be 3% less than the previous budget year, resulting in a decrease of approximately \$83,000. The Personnel Budget is based on the following key assumptions:

- Wages:
 - Cost of Living Compensation Adjustment: 3.8% (CCI-U) plus merit raises for two field staff
 - No COLA adjustment for management staff, per Personnel Committee direction
 - Reorganization expected to increase total wages by \$22,000
- Pension:
 - Assumes 0.2% increase in employer’s contribution across all classifications
 - Unfunded liability based on prior year’s actuarial report plus 5%
- Group Health Insurance: Assumed a 10% increase in rates
- OPEB – ARC:
 - Annuitant Health Care assumed a 10% increase in rates
 - CERBT Contribution recommendation from actuarial report provided May 21, 2026
- Dental/Vision/Life: Assumes a 3% increase in calendar year 2027
- Workers Compensation Insurance based on current quote for May 2026 thru April 2027 with an assumed 15% increase next year

Personnel Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	PROPOSED Budget FY 26/27	Percent Change
Wages	\$1,441,644	\$1,306,900	\$1,475,000	2%
Pension				
Employer Portion	\$141,169	\$101,000	\$145,000	3%
Unfunded Liability	\$330,541	\$167,000	\$187,000	-43%
Group Health Insurance	\$118,184	\$155,000	\$170,000	44%
OPEB - ARC				
Annuitant Health Care	\$75,000	\$72,000	\$80,000	7%
CERBT Contribution	\$99,923	\$99,923	\$142,000	42%
Dental/Vision/Life	\$22,147	\$23,000	\$26,000	17%
Workers Compensation Insurance	\$45,000	\$33,824	\$40,000	-11%
Payroll Taxes	\$108,123	\$92,200	\$111,000	3%
Continuing Education	\$10,000	\$1,000	\$10,000	0%
Trustee Compensation	\$30,000	\$28,025	\$25,000	-17%
Personnel Subtotal	\$2,416,731	\$2,079,872	\$2,411,000	0%

Operations Expenditures

Operations Expenditures for Fiscal Year 26/27 are estimated to be 19% less than the previous budget year, resulting in a budget decrease of approximately \$4,540,000. The Operations Budget includes the following expenditure assumptions:

- Generally, all budget items were reconciled to estimated year-end expenditures for FY 25/26 with an adjustment for reasonable increase in costs for FY 26/27.
- Significant Facility Repairs:
 - Trash Rakes: The FY 25/26 budget included significant purchase item for the Plant 8 trash rake replacement parts. Installation will occur in FY 26/27 prior to flood season – estimated cost is \$50,000. There are no other major trash rake repairs planned for FY 26/27.
 - Plant 1B battery bank replacement: \$50,000
 - Plant 4 SCADA integration to allow PG&E to connect electrical service: \$40,000
- Significant Field Services:
 - Budget allowance (\$150,000) for three aquatic herbicide applications in response to growers' request for improved management of aquatic weed growth in the drains.
 - Security alarms: Includes monitoring service at current locations (\$120,000), plus three new installations (\$30,000 each) at Pumping Plant 4, San Juan Pump Station and Riverside Pump Station with additional monitoring service (\$18,000).
- Fuel:
 - Increased budget by 20% over current annual cost to account for the current spike in fuel prices.
- Power:
 - Establish annual budget of \$600,000 based on average monthly power bills. Note that additional pumping due to extreme weather conditions will require pulling from reserves.
- Refuse collection:
 - Included \$50,000 placeholder to cover dump fees
 - Included \$120,000 for a contractor to perform bi-monthly clean-ups at bridges and homeless encampments in NEMDC/Steelhead Creek.

Operations Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	PROPOSED Budget FY 26/27	Percent Change
Consultants - Field Operations	\$16,500	\$20,700	\$20,000	21%
Equipment Parts/Supplies	\$30,000	\$41,500	\$45,000	50%
Equipment Rental	\$5,000	\$1,000	\$2,000	-60%
Equipment Repairs/Service	\$25,000	\$34,600	\$50,000	100%
Facility Repairs	\$816,500	\$600,000	\$180,000	-78%
Field Equipment	\$2,000	\$5,093	\$10,000	400%
Field Services	\$272,000	\$212,568	\$436,000	60%
Fuel	\$82,811	\$60,000	\$85,000	3%
Herbicides	\$153,424	\$150,000	\$125,000	-19%
Power	\$515,712	\$405,000	\$600,000	16%
Refuse Collection	\$200,000	\$45,000	\$170,000	-15%
Shop Equipment (Not Vehicles)	\$7,500	\$0	\$7,500	0%
Supplies and Materials	\$23,000	\$22,900	\$25,000	9%
Utilities - Field	\$25,000	\$19,000	\$20,000	-20%
Misc/Other - Field	\$4,500	\$963	\$4,500	0%
Govt Fees/Permits - Field	\$11,500	\$13,500	\$15,000	30%
Operations Subtotal	\$2,190,447	\$1,631,824	\$1,795,000	-18%

Administration Expenditures

Administration Expenditures for Fiscal Year 26/27 are 21% greater than the previous budget year, resulting in an increase of approximately \$200,000. The Administrative Budget includes the following expenditure assumptions:

- Generally, all budget items were reconciled to estimated year-end expenditures for FY 25/26 with an adjustment for reasonable increase in costs for FY 26/27.
- The prior fiscal year's unbudgeted administrative items have been incorporated in the FY 26/27 administrative budget, and the Northgate property loan payments have been included in the Capital Expenditures budget.
- Accounting/Audit budget item includes the following items:
 - Actuarial services for GASB reporting: \$20,000
 - Annual audit services: \$20,000
 - CPA services: \$50,000 which includes a bill rate adjustment beginning July 2026
- Administrative Consultants budget item includes:
 - Classification/Compensation Survey to confirm salary ranges for classifications established following the reorganization: \$50,000
 - Consultant for the Deputy General Manager recruitment: \$35,000
- Administrative Misc./Other Expense budget item includes:
 - Additional cost for temporary office relocation during Plant 1A construction: \$21,000
- Administrative budget item includes:
 - Additional cost to implement electronic payment system (\$2,000 setup + \$2,000/year)
- Computer Costs budget item includes:
 - Updated software licenses/subscriptions: \$35,000
 - Tech support based on average monthly charges for prior year: \$30,000
 - Website with additional ADA compliance service: \$10,000
- Legal budget item:
 - HR consultant to update employee handbook: \$25,000
 - Adjusted General Counsel budget to level of effort prior to Norgate Property acquisition (\$2,000/month for meetings; \$6,300/month for additional services)
- Liability/Auto/Business Insurance:
 - Assumed 13% increase at next renewal
- Election:
 - Assumed contested election; estimated cost for legal, publications, facility rental, printing, and temporary staff based on 2022 election plus 10%
- Conferences/Travel/Professional Development:
 - Reduced to 50% of prior year's budget based on current expenditures.

Administrative Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	PROPOSED Budget FY 26/27	Percent Change
Accounting/Audit	\$63,000	\$61,350	\$90,000	43%
Administrative Consultants	\$66,500	\$94,700	\$127,000	91%
Admin - Misc./Other Expenses	\$15,000	\$325,463	\$26,800	79%
Admin. Services	\$25,250	\$16,000	\$25,000	-1%
Computer Costs (Tech/Website/Software)	\$42,600	\$53,874	\$75,000	76%
Govt Fees/Permits	\$36,950	\$52,930	\$60,000	62%
Legal	\$140,000	\$300,000	\$125,000	-11%
Liab/Auto/Business Insurance	\$252,595	\$215,000	\$295,000	17%
Memberships	\$43,215	\$42,750	\$45,000	4%
Mitigation Land Expenses	\$5,500	\$5,400	\$6,000	9%
Office Maintenance & Repair	\$32,500	\$28,925	\$27,000	-17%
Office Supplies	\$15,000	\$4,000	\$5,000	-67%
Payroll Services	\$3,750	\$3,000	\$5,000	33%
Public Relations	\$25,000	\$24,500	\$21,000	-16%
Small Office & Computer Equipment	\$14,500	\$8,000	\$10,000	-31%
Utilities (Phone/Water/Sewer/Internet)	\$31,500	\$31,760	\$32,000	2%
Election	\$45,000	\$0	\$160,000	256%
Assessment/Property Taxes	\$25,000	\$19,000	\$17,000	-32%
Conference/Travel/Professional Development	\$50,000	\$12,200	\$25,000	-50%
Administrative Subtotal	\$932,860	\$1,298,852	\$1,176,800	26%

Consulting/Contracts Expenditures

Consulting / Contracts Expenditures for Fiscal Year 26/27 are 34% less than the previous budget year, resulting in an decrease of approximately \$225,000. The Consulting/Contracts Budget includes the following expenditure assumptions:

- Security Patrol budget item assumes the same level of service as the prior fiscal year.
 - Currently patrolling: two back-to-back 8-hour shifts from 4pm – 8 am
 - Staff will evaluate targeting patrolling during critical times and doubling the number of agents to reduce the intervals between site visits: Two agents, simultaneous 8-hour shifts from 9pm to 5 am.
- Technical Consultants include the following budget items:
 - General District Engineering: Assumes continued level of support for issues not related to the Natomas Basin Levee Project
 - Geotechnical Support: Placeholder budget for availability to assess unforeseen issues and provide recommended actions.
 - Specialized Flood Control Support: Assumes continued level of support for SWIF and ULOP/UDC compliance.
 - Development Impact Fee Update / Support: Based on proposal to complete the DIF update and fees.
 - Basin Wide Model Update: Assumes 25% cost share of the effort to update the model and coordinate FEMA reviews. Remaining cost share is provided by Sacramento City, Sacramento County and Sutter County.
- Temporary Administrative Staff
 - Assumes limited support from temporary staff as Administrative Assistant gets up to speed on full duties of the position.

Consulting / Contracts Expenditures	Adopted Budget FY 26/27	Estimated Year End FY 26/27	PROPOSED Budget FY 26/27	Percent Change
Security Patrol	\$225,000	\$210,000	\$180,000	-20%
Technical Consultants	\$350,000	\$79,829	\$230,000	-34%
General District Engineering (Mead & Hunt)		\$55,000	\$60,000	
Geotechnical Support (Kleinfelder)		\$0	\$5,000	
Specialized Flood Control Engineering (MBK)		\$4,042	\$5,000	
Development Impact Fee Update/Support (LWA)		\$11,422	\$80,000	
Hydraulic Modeling – Basin Wide Model Update (CES)		\$9,365	\$75,000	
Temporary Administrative Staff	\$90,000	\$103,000	\$50,000	-63%
Consulting/Contracts Subtotal	\$665,000	\$392,829	\$460,000	-34%

Equipment Expenditures

There were no Equipment Expenditures budgeted in Fiscal Year 25/26.

For Fiscal Year 26/27, Operations Staff evaluated the following needs:

- Boom Mower: One of the boom mowers will need to be replaced within the next few years due to age and hours of use. Delivery of the new boom mower will take one to two years. The decision was made to defer placing the order such that the timing of payments will occur during Fiscal Year 27/28.
- Zero Emission Vehicle (ZEV) Purchases:
 - Current CARB regulations impose near-term ZEV fleet milestones that require the District’s fleet to be comprised of 10% ZEVs by January 1, 2027, increasing to 25% by January 1, 2030. Current rulemaking process does not include any changes to the milestone schedule.
 - The District’s fleet is currently comprised of 18% ZEVs, meeting the 2027 milestone. Therefore, the FY 26/27 budget does not include the purchase of additional ZEVs.
 - However, the Board of Trustees should be aware that two ZEV replacements will be required in order to meet the 25% milestone by January 1, 2030. Staff currently recommends these purchases be placed in FY 27/28 and FY30/31.

Equipment Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	PROPOSED Budget FY 26/27	Percent Change
Boom Mower: Deferred	\$0	\$0	\$0	0%
Fleet Vehicles (Electric): Not Required	\$0	\$0	\$0	0%
Equipment Subtotal	\$0	\$0	\$0	0%

Capital Expenditures

Capital Expenditures budgeted in Fiscal Year 25/26 included significant investments in:

- Acquisition of the Northgate Property. The property was acquired in September 2025 and the final tenant relocation costs are assumed to be settled by June 30, 2026.
- Design and Construction of improvements at Pumping Plant 8. While the design was advanced to 65% completion, planned construction relied on the congressional appropriations of Community Project Funding that did not materialize.

For Fiscal Year 26/27, the following items have been included in the budget:

- Capital Facilities
 - Capital Improvement Plan Update: Revisit the 2020 CIP and develop a 10-year implementation schedule by:
 - ◆ Eliminating items that have been, or will be, completed by the US Army Corps of Engineers under the Natomas Basin Project
 - ◆ Updating planning level costs
 - ◆ Confirming, or revising, implementation priorities
 - Pumping Plant 8 Improvements: Complete final design and develop finance plan to implement the improvements.
 - Culvert Replacement Program: Identify critical culvert replacements in the agricultural service area. Coordinate with Natomas Mutual Water Company to begin systematic replacement of culverts.
 - GIS Implementation – Phase 1: Complete the solicitation of a consultant to guide the development and implementation of a GIS system for the District. Complete the planning effort to define the goals/objectives and develop the system’s framework. Begin acquisition and preparation of data to launch the system.
- Office Upgrade & Repairs:
 - The District’s office is in need of repair (painting, dry rot repairs, select window replacements, etc.), but these repairs are being deferred until the Plant 1A construction is complete in 2027.
- Real Estate Acquisition:
 - Monthly loan payments for the Northgate Property
 - A modest contingency for final acquisition close-out activities

Capital Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	PROPOSED Budget FY 26/27	Percent Change
Capital Facilities	\$4,800,000	\$109,065	\$460,000	-90%
Capital Improvement Plan Update			\$80,000	
Plant 8 Improvements – Design & Finance Plan		\$109,065	\$300,000	
Culvert Replacement Program			\$30,000	
GIS Implementation – Phase 1			\$50,000	
Capital - Office Upgrades & Repairs	\$25,000	\$0	\$0	-100%
Building Improvements	\$25,000	\$0	\$0	
Building Repairs	\$0	\$0	\$0	
Capital - RE Acquisition	\$4,500,000	\$5,100,000	\$718,100	-84%
Northgate Property – Acquisition	\$4,500,000	\$5,100,000	\$0	
Northgate Property – Loan Payments			\$668,100	
Northgate Property – Closeout Contingency			\$50,000	
Total Capital Expenditures	\$9,325,000	\$4,514,743	\$1,178,100	-87%



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2026-06-02

A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
ADOPTING FISCAL YEAR 2026/2027 BUDGET

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12th day of June 2026, the following resolution was approved and adopted:

WHEREAS, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin, providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

WHEREAS, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient and responsible manner; and

WHEREAS, it is appropriate and necessary to expend funds to pay wages, purchase materials and supplies, contract for services, repair, replace and construct facilities, acquire equipment and pay for other expenses; and

WHEREAS, the establishment of a budget for approved expenditures is an integral part of a strong financial management and internal control program, and the Board desires to continue to exercise its financial and fiduciary responsibility to its constituents; and

WHEREAS, the Board has been presented with, reviewed, and considered the Fiscal Year 2026/2027 Budget and considers the proposed budget level of expenditures necessary and appropriate to operate, maintain and improve the District operations and facilities in Fiscal Year 2026/2027

NOW, THEREFORE BE IT RESOLVED THAT:

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Fiscal Year 2026/2027 Budget is hereby adopted as presented, and as attached hereto as "Exhibit A".
3. It is recognized that the budget is a guide and estimate for future events and that circumstances change over time. As a result, the General Manager is authorized to make budgeted material/supply purchases and transfer funds between expense categories to meet operating needs while remaining within the authorized levels for total operating expense requirements.

BE IT FURTHER RESOLVED THAT: The General Manager and Administrative Services Manager are responsible for adherence to this resolution and regular reporting of the District's financial status. Board oversight will be accomplished through the regular reporting of budget-to-actual expenditures during the year.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12th day of June 2026, by the following vote, to wit:

AYES: Trustees:
NOES: Trustees:
ABSTAIN: Trustees:
RECUSE: Trustees:
ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2026-06-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12th day of June 2026 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

(ATTACHMENT #2)

SUBJECT: AB 2561– Annual Reporting of Job Vacancies, Recruitment and Retention Efforts

EXECUTIVE SUMMARY:

Background

Assembly Bill 2561 (AB 2561), effective January 1, 2025, amended the Meyers-Milias-Brown Act (MMBA) by adding Government Code Section 3502.3. This law requires all public-sector employers (including Special Districts) to present an annual report on job vacancies at a public hearing before adopting their fiscal year budget. The intent is to improve transparency, address staffing shortages, and support recruitment and retention efforts across public agencies.

Vacancy Overview – FY 2025–2026

During the past fiscal year, Reclamation District 1000 experienced three job vacancies:

- One General Manager job vacancy – successfully recruited and filled.
- Two Field Operations Specialist positions – successfully recruited and filled.
- One Administrative Assistant position – successfully recruited and filled.
- One Operations Manager position will be eliminated in FY 2026 -2027 due to reorganization, creating an upcoming vacancy for a new position of Deputy General Manager (Engineer).

Recruitment and Retention Efforts

The District conducted a targeted recruitment campaign to successfully fill the General Manager, Field Operations Specialist, and Administrative Assistant roles, backfilling all positions.

The Deputy General Manager (Engineer) position is currently under evaluation for job duties, job description, and compensation. Once the review is completed and a job description is created, a formal recruitment process through a professional recruiting firm will begin to fill this newly created role.

A supplemental review of compensation for all District positions is underway and expected to be completed by June 2026. This will inform future recruitment strategies, compensation, and benefits planning, all of which are important for employee recruitment/retention efforts.

Next Steps

Upon completing the internal evaluation and compensation survey, the District will fill the Deputy General Manager (Engineer) position following a formal recruitment process.

The District will continue to monitor and report on vacancy trends and recruitment challenges in alignment with the requirements of AB 2561.

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 06/01/2026



Scott L. Brown, General Manager

Date: 06/01/2026



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 6.2

TITLE: Official Pay Rate Schedule for Fiscal Year 2026/2027

SUBJECT: Review and Consider Adoption of Resolution No. 2026-06-03: Adopting Official Pay Rate Schedule for Fiscal Year 2026/2027.

EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District No. 1000 (RD 1000; District) annually adopt an official pay rate schedule. Staff has prepared the Official Pay Rate Schedule for Fiscal Year 2026/2027 (“Exhibit A” in Resolution 2026-06-03).

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2026-06-03: Adopting Official Pay Rate Schedule for Fiscal Year 2026/2027.

ATTACHMENTS:

1. Resolution No. 2026-06-03

STAFF RESPONSIBLE FOR REPORT:

Scott L. Brown, General Manager

Date: 06/01/2026

RECLAMATION DISTRICT NO. 1000

OFFICIAL PAY RATE SCHEDULE

FY 2026-2027

(Adopted 6/12/2026)

(Effective 7/1/2026)

Position	Minimum	Maximum
General Manager	\$14,805/Mo.	\$20,745/Mo.
Project Manager/Engineer (Temporary)	\$12,822/Mo.	\$17,703/Mo.
Operations Manager	\$12,678/Mo.	\$17,504/Mo.
Administrative Services Manager	\$12,678/Mo.	\$17,504/Mo.
Operations Supervisor	\$7,586/Mo.	\$10,475/Mo.
Lead Flood Operations Specialist	\$39.79/Hr.	\$54.93/Hr.
Equipment Maintenance Specialist	\$32.26/Hr.	\$44.56/Hr.
Flood Operations Specialist II	\$32.26/Hr.	\$44.56/Hr.
Flood Operations Specialist I	\$26.80/Hr.	\$37.00/Hr.
Administrative Assistant	\$22.71/Hr.	\$31.36/Hr.



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2026-06-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
ADOPTING THE OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2026/2027

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12th day of June 2026, the following resolution was approved and adopted:

WHEREAS, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

WHEREAS, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient and responsible manner; and

WHEREAS, it is appropriate and necessary to employ staff to achieve the goals and objectives of the District; and

WHEREAS, the establishment and adoption of an official pay rate schedule is necessary; and

WHEREAS, the Board has been presented with, reviewed, and considered the official pay rate schedule for Fiscal Year 2026/2027 and considers the proposed schedule as necessary and appropriate for Fiscal Year 2026/2027.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Official Pay Rate Schedule for Fiscal Year 2026/2027 is hereby adopted as presented, and as attached hereto as "Exhibit A".
3. The Official Pay Rate Schedule will become effective on July 1, 2026.

BE IT FURTHER RESOLVED THAT: The General Manager and Administrative Services Manager are responsible for adherence to this resolution.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12th day of June 2026, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2026-06-03 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12th day of June 2026 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 6.3

TITLE: Development Impact Fee – Larsen Wurzel & Associates

SUBJECT: Review and Consider Approval of a Contract Amendment for Completing the Development Impact Fee Update and On-going Support.

EXECUTIVE SUMMARY:

In May 2016, the Board of Trustees of Reclamation District No. 1000 (RD 1000; District) took the necessary steps to adopt the District's Development Impact Fee (DIF). In 2023, the District engaged Larsen Wurzel & Associates to prepare an update to the DIF Nexus Study. In May 2025, following a review of the draft Nexus Study Update, staff directed LWA to perform additional review of the scope and costs for the Capital Improvement Plan, which includes projects to be funded by the DIF. LWA is requesting a contract amendment to include this additional scope of work, complete the Nexus Study update, and support the Board's adoption of the updated DIF. Staff have also requested LWA provide on-going administration of the DIF for the next 5 years.

RECOMMENDATION:

Staff recommends the Board review and consider approval to amend LWA's contract to include the additional scope and budget to complete the DIF Nexus Study update and support on-going administration of the DIF.

FINANCIAL IMPACT:

The proposed contract amendment for \$50,600 has been accounted in the FY26/27 budget allocated for the Development Impact Fee Update under Contracts/Consulting Expenditures.

ATTACHMENTS:

1. Larsen Wurzel & Associates Proposal for Development Impact Fee – Administration Support Amendment 1

STAFF RESPONSIBLE FOR REPORT:

A handwritten signature in blue ink, appearing to read "Scott L. Brown".

Scott L. Brown, General Manager

Date: 06/01/2026

April 18, 2026

Mr. Scott Brown, PE
Reclamation District 1000
1633 Garden Highway
Sacramento, CA 95833

**RE: Drainage & Flood Control Development Impact Fee – Administration Support Amendment 1
(LWA #2409000)**

Dear Mr. Brown,

Larsen Wurzel & Associates, Inc. (LWA) appreciates the opportunity to continue supporting Reclamation District 1000's (RD 1000) administration of its Development Impact Fee (DIF) program in the Natomas Basin. In May 2016, the District took the necessary actions to adopt the DIF. Afterward, LWA assisted RD 1000 with implementation and administration of the DIF program, developing fee lock agreements for the Greenbrier and South Sutter Pointe developments and developing draft administrative procedures. In 2023, RD 1000 reengaged with LWA to update the DIF Nexus Study by updating capital project costs, updating development projections and preparing estimates of future fee revenues. This Amendment 1 includes additional scope and budget to prepare the Capital Improvement Plan (CIP) appendix, finalize the Nexus Study update and support ongoing administration of the Fee by supporting the preparation of fee calculation estimates.

Additional Scope of Services

In addition to the existing scope of services under the current contract, the following activities under the existing task will be completed under Amendment 1:

Task 1: Management Services in support of the DIF Program

Preparation of the updated CIP appendix for the Nexus Study was not included in LWA's original scope and was initially assumed to be completed by others outside of LWA. At the May 22, 2025, DIF Update meeting with RD 1000 and LWA staff, RD 1000 directed LWA to proceed with preparation of the updated CIP appendix. Costs incurred to date for this work are approximately **\$11,000**; total estimated costs to complete the updated CIP appendix are **\$24,000** (see Exhibit 1). The CIP update will be prepared in coordination with Sara Rogers who will be engaged as a subconsultant to LWA through JLR Environmental Consultants.

Task 1 under this amendment also includes additional budget for LWA to present updated development projections, capital project costs, and DIF rates to the RD 1000 Board to determine the preferred course of action. Following Board direction, LWA will finalize the updated Nexus Study for adoption in 2026.

Task 2: Calculate Fee Estimates

RD 1000 has also requested that LWA estimate and budget time to provide Fee Estimates to developers on an ad hoc basis. LWA has estimated the cost to provide up to 4.5 staff hours per calculation (0.5 Managing Principal hours and 4.0 Associate hours) and to perform up to 5 calculations per year under this additional Task for this Amendment. Actual Fee Estimate calculations may take more or less time than this amount. RD 1000 will be billed for LWA's actual time spent on each calculation. LWA will work as expeditiously as possible in responding to each request.

Budget and Schedule

Under this amendment, to provide the scope described above, LWA requests an additional budget of **\$50,600** and an extension of the contract term through **June 30, 2027**. Work will be billed on a time-and-expense basis in accordance with the attached standard Billing Rate Schedule.

Again, LWA appreciates this opportunity to continue to work RD 1000 on implementation of the DIF Program. Please do not hesitate to contact me at (916) 698 -5712 if you have any questions regarding this proposal.

Sincerely,



Seth Wurzel
Managing Principal

Attachments:

1. Exhibit 1 – Amendment 1 Budget Estimate
2. 2026 Rate Sheet

**RD 1000 - Development Impact Fee Update
Exhibit 1 - Amendment 1 Budget Estimate**

Task/Description	LWA Staff Hours				LWA Staff Cost Subtotal	Direct Costs [1]	Task Total (Rounded)
	Managing Principal	Associate II	Analyst I	Intern			
Task 1: Management Service in support of the DIF Program							
Finalize Nexus Study Update	16.0	24.0	24.0	0.0	\$13,824		
Prepare CIP Appendix Update [2]	4.0	8.0	0.0	0.0	\$2,964	\$21,000	
Board Meetings (Two Meetings)	4.0	6.0	0.0	0.0	\$2,526		
Support Fee Inquiries and Calculations (Assumes 5 per Year)	2.5	20.0	0.0	0.0	\$5,138		
Subtotal Task 1	26.5	58.0	24.0	0.0	\$24,452	\$21,000	\$45,500
Task 2: Fee Calculate Estimates							
Prepare Fee Calculation Estimates (5 / Year)	2.5	20.0	0.0	0.0	\$5,138		
Subtotal Task 2	2.5	20.0	0.0	0.0	\$5,138	\$0	\$5,100
Billing Rates (2025) - See Attached Hourly Rate Schedule	\$303	\$219	\$155	\$90			
TOTAL HOURS	29.0	78.0	24.0	0.0	\$29,589	\$21,000	\$50,600

[1] Direct Cost include subconsultant expenses, travel mileage (at IRS reimbursement rate from Sacramento to destination), reproduction / printing expenses, and other miscellaneous direct expenses.

[2] JLR Environmental (Sara Rogers, PE) will support the CIP Appendix update as a sub-consultant to LWA.

Larsen Wurzel & Associates, Inc.
Hourly Rate Schedule

Staff Position	2026*
Managing Principal	\$303
Principal	\$297
Senior Consultant	\$303 - 368
Supervising Project Manager	\$292
Senior Project Manager II	\$285
Senior Project Manager I	\$278
Associate Project Manager II	\$271
Associate Project Manager I	\$266
Project Manager II	\$260
Project Manager I	\$253
Supervising Associate	\$268
Senior Associate II	\$256
Senior Associate I	\$244
Associate III	\$232
Associate II	\$219
Associate I	\$206
Senior Analyst	\$193
Analyst II	\$174
Analyst I	\$155
Supervising Engineer	\$270
Senior Engineer II	\$261
Senior Engineer I	\$253
Project Engineer	\$244
Associate Engineer	\$219
Assistant Engineer II	\$207
Assistant Engineer I	\$193
CAD Tech/GIS Specialist	\$168
Junior Engineer	\$157
Senior Project Coordinator	\$174
Project Coordinator	\$155
Project Assistant	\$149
Technical Editor	\$129
Clerical Staff	\$118
Intern	\$90

**Rates subject to adjustment on January 1st of each year.*

Automobile mileage is billed at the IRS federal reimbursement rate.
Professional services provided by others billed through LWA are billed at cost plus a service charge of 5%.



RECLAMATION DISTRICT NO. 1000

DATE: JUNE 12, 2026

AGENDA ITEM NO. 7.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the May Board Meeting

Executive Committee Meeting – May 27, 2026

A meeting of the Reclamation District No. 1000 Executive Committee was held on May 27, 2026, at 8:00 a.m. at the District's temporary office (2450 Venture Oaks Way, Suite 200, Sacramento, CA 95833). In attendance were Trustees Lee Reeder and Hill, sitting in for Trustee Gilbert. Staff in attendance were General Manager Brown, Administrative Services Manager Gutierrez, and General Counsel Scott Shapiro (remotely by phone and in person upon arrival). Operations Manager Holleman was unavailable to attend. No members of the public were present, and no public comments were received.

The Executive Committee performed the following items:

1. Executive Committee Meeting

1.1. Review Agenda for June 12, 2026 - Regular Board of Trustees Meeting

The Committee reviewed and discussed the proposed agenda and approved it.

The Committee briefly discussed items under the GM's Report. First up, the Board Policy Handbook and committee assignments. The Committee agreed to begin with the Finance Committee. At its first meeting, the Committee will review the list of policies and determine which to address first.

Committee Chair Lee Reeder inquired about an MOU for encampment cleanup. GM Brown clarified that the intent is to establish a right of entry for homeless encampment cleanups and noted that the current process is being documented, though it's still under review.

The Railyards billboard sign agreement remains pending. Counsel Shapiro has been in contact via email but is still awaiting a response from the City.

On the Consent Calendar, the Sonitrol agreement for the San Juan Pump Plant was discussed, along with anticipated costs of \$40K-\$45K.

The CSDA Sacramento Chapter agreement was briefly discussed, and GM Brown noted that participation in the chapter is considered part of the regular course of work and does not create additional liability.

GM Brown noted that LAFCO is seeking public members and requested that the District post the notice for public view.

Moving on to scheduled items on the agenda, GM Brown noted that a handful of small changes to the budget have been made, including SAFCA and OPEB recommended contributions, since this information is newly available.

TITLE: Committee Meeting Minutes

The annual AB 2561 report will update the counts of available and filled positions. Counsel provided a historical perspective on what led to AB 2561, which prevents agencies from holding positions open to cushion budgets.

GM Brown reviewed the Official Pay Rate Schedule in coordination with Counsel Shapiro. The rates and titles are the same as last year, with a 3.8% COLA increase for eligible staff. Because the Deputy General Manager has not yet been recruited or hired, the Operations Manager position has not yet been removed. Two field operations positions are expected to be updated. The Official Pay Rate Schedule will be updated as changes are made.

The LWA item is an amendment to their existing contract to complete the update of the DIF and to provide calculations of the fees due. GM Brown shared that the Panhandle development is moving forward, so having the calculations soon is helpful.

In the Board Comments and reports section, Committee Member Lee Reeder requested that an alternate attend the next SAFCA meeting. She noted that Trustee Howard Chan is willing to cover Nick for June and July, as Nick is unable to attend. GM Brown will check with Jag, and if he cannot attend in June and July, Eva Hill will attend as his alternate.

It was discussed that a Finance Committee meeting (Members: Gilbert, Hill, Chan) will need to be scheduled soon. Committee member Hill stated that strong internal controls will be a priority. This meeting should be set before the next Board meeting in July.

Committee member Lee Reeder requested rescheduling the July Ex Comm Meeting for June 23 at 8 am, or June 24 at 2:30 pm.

Committee member Lee Reeder inquired when a Deputy General Manager job description would be available. GM Brown is hopeful of having something in July.

1.2. General Manager's Report

General Manager Brown provided an update to the Executive Committee about various District activities.

2. Public Comment

No public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 8:40 a.m.