



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**June 12, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Thom Gilbert; General Manager Kevin King; Co-General Counsel Rebecca Smith; General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting. Trustee Jag Bains was not available to participate in the Board meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Christophel/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to approve the June 12, 2020 agenda passes.

1.4. Pledge of Allegiance

All recite the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts of interest were identified.

2. PRESENTATIONS

2.1. No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Dane Wadle from CSDA called in to briefly update the Board on a couple of high priority legislative items. HR 7073: Special Districts Provide Essential Services Act. The Act would provide inclusion in federal pandemic relief for state and local governments. Special Districts were not included in previous legislation. The bill also defines what Special Districts are in federal law. A definition will make it easier to include special districts in future measures. CSDA is highly involved in Sacramento advocacy efforts and keeping its local government members on everyone's radar where there are state and federal funding relief opportunities available. Mr. Wadle would like CSDA members to send a letter of support. GM King asked the Trustees to refer this item to the Legal Committee for review and authorization. Trustees agreed to have the Legal Committee review materials sent to GM King and consider sending a letter of support.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2020 Board Meeting.

General Manager Kevin King provided a verbal overview of his activities during May 2020.

GM King reported the office reopened this week with public access. Rules of entry are posted at the office entrance - requesting face coverings worn and hand sanitizer used.

He is watching for updates to the Governor's order for continuation of online or returns to in-person meetings.

He provided an update to AB 1958 and that it passed out of the Assembly with a 75-0 floor vote. The bill has been referred to the Senate and is awaiting assignment in the Senate Rules Committee

4.2. SUPERINTENDENT'S REPORT: Update on activities since the May 2020 Board Meeting.

A copy of the Superintendent's Report for May 2020 was included in the June 12, 2020 Board Packet.

Trustee Burns asked for more information about a recent complaint concerning one individual along the La Lima subdivision. Superintendent Caldwell reported the person was cooperative and willingly packed his belongings and moved along.

4.3. [DISTRICT COUNSEL'S REPORT: Update on activities since the May 2020 Board Meeting.](#)

Co-Counsel Rebecca Smith gave a verbal report of her District related activities during the month of May 2020. There were no comments or questions.

5. **CONSENT CALENDAR**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5 were approved in one motion.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, and 5.5 is approved.

5.1. [APPROVAL OF MINUTES: Approval of Minutes from May 8, 2020 Regular Board Meeting.](#)

ACTION: Approved

5.2. [TREASURER'S REPORT: Approve Treasurer's Report for May 2020.](#)

ACTION: Approved

5.3. [EXPENDITURE REPORT: Review and Accept Report for May 2020.](#)

ACTION: Approved

5.4. [BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2020.](#)

ACTION: Approved

5.5. [DECLARATION OF SURPLUS ASSETS AND DISPOSAL AUTHORIZATION: Review and Consider Declaration of Surplus Assets and Authorizing the General Manager to Dispose of Assets in 2020.](#)

ACTION: Approved

6. **SCHEDULED ITEMS**

6.1. [REVIEW AND DISCUSS CAPITAL IMPROVEMENT PLAN UPDATE: Review and Discuss Capital Improvement Update.](#)

A copy of KSN's draft the Capital Improvement Plan was included in the June 12, 2020 board packet. General Manager King made known this item is only for review and discussion.

Bill Worrall, PE, PM from KSN provided a Capital Improvement Plan (CIP) PowerPoint presentation. He stated major objectives in the plan provide the framework to cost-effectively carry out the District's mission of flood control in the Natomas Basin. Because the District has limited resources,

Mr. Worrall shared that it is important to identify and prioritize pumping plant capital improvements and replacements that are cost-effective and reduce the risk of failure to accomplish the mission. KSN's plan addresses how to maximize asset lifecycle, determine maintenance activities for major pumping plant components, culverts and drains, and produce a document that can be easily updated to account for changing conditions and incorporate into the District's financial plan.

Trustee Smith inquired about Plant 1A and whether we should build a new pumping plant somewhere else. He stated that 1A had not been used in years. Mr. Worrall made known the plan places more emphasis on critical plants that might need some updates first. Trustee Smith also inquired about a hydraulic modeling update.

Trustee Christophel commented the report is an objective look of where we are now, our future needs, and believes it will put the District in a better position to make decisions moving forward and fund projects.

Trustee Burns inquired about the transformers at 1A and 1B and looking at the power supply to both plants. Mr. Worrall stated replacement is included in the lifecycle. As an example, he looked to Plant 1B, which had been replaced in 2012 when the backup generator was put in. He stated an expectation to get 20 years out of it in a lifecycle. Part of the lifecycle includes every ten years taking a look at electrical and instrumentation to review how well it is performing and determine potential replacement. A maintenance plan will help assess and plan for replacement.

Trustee Avdis' initial impression is the District has a lot of deferred maintenance and currently no plan to pay for it. He shared his concern with programmatic EIR's listed in KSN's plan and desired to understand whether it is necessary. Co-Counsel Shapiro added the advantage to a programmatic EIR is that it makes for much faster and less costly CEQA compliance for each follow-on action. For a 20-year plan, it allows you to have an environmental document that aligns with the universal program actions that may be taken, and when something needs to be done, you have more efficient action.

Trustee Avdis requested more analysis into the determination of using an EIR for replacement and repair work. He also inquired about the hydraulic model update. He would like to know whether the analysis that comes out of the hydraulic modeling exercise may impact the conclusions on prioritizing facility improvements. GM King responded that he does not believe the modeling will impact doing necessary repairs the first tier of projects, which includes Plant 8 or Plant 1B; they are the District's most used plants and are most efficient.

Trustee Avdis and Trustee Burns inquired about NLIP funding opportunities and parameters to cover costs of pipe and other replacement related work.

GM King encouraged Trustees to email questions as they arise, and he will work with KSN for answers.

6.2. REVIEW AND CONSIDER APPROVAL OF FISCAL YEAR 2020/2021 BUDGET: Review and Consider Adoption of Resolution No. 2020-06-01 Approving Fiscal Year 2020/2021 Budget.

GM King turned over the Budget to the Board. The Budget is nearly identical to the draft version the Board reviewed in May 2020, with a couple of changes. A motion was made by Trustee Smith to approve the Budget. Trustee Gilbert seconded. A discussion followed:

Trustee Avdis inquired about the budgeted hydraulic model and cost-share partners; he wanted to know what that looked like. GM King made known we are looking at a 3- or 4-way cost-share and looking at a Basin-wide model. Legal counsel is drafting a letter of intent with other agencies; biweekly discussions are ongoing.

All Trustees preferred to have the budgeted Operations Manager position removed from the Budget for additional discussion. The Board tasked the Personnel Committee to review the needs of this position further.

Trustee Smith amended his motion to adopt the Budget, except taking out the Operations Manager position that has been dedicated to the Budget.

Trustee Avdis inquired about the 2.5 million in budgeted capital improvements and wanted to understand anticipated projects in the next year. He requested more discussion of funding and long-term cash flow analysis and requested a more robust discussion about how the District will pay for capital improvements. GM King stated that if the CIP is approved in July, we will be able to identify what improvements will be made in the first year.

There were no public comments.

MOVED/SECONDED: Trustee Smith/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to adopt Resolution 2020-06-01 with the exception of the Operations Manager position in the Personnel Budget and the associated wage and benefit impacts to be removed from the 2020/2021 Budget and refer further discussion to the Personnel Committee.

6.3. REVIEW AND CONSIDER ADOPTION OF OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2020/2021: Review and Consider Adoption of Resolution No. 2020-06-02 Approving Official Pay Rate Schedule for Fiscal Year 2020/2021.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Christophel

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to adopt Resolution No. 2020-06-02 Approving Official Pay Rate Schedule for Fiscal year 2020/2021 is approved.

6.4. **ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY):** Review and Consider Adoption of Resolution No. 2020-06-03 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

There were no public comments.

MOVED/SECONDED: Trustee Gilbert/Trustee Burns

AYES: Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ACTION: A motion to adopt Resolution 2020-06-03 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Urbanization Committee (Lee-Reeder, Burns & Gilbert) June 2, 2020
- Executive Committee (Smith & Burns) June 3, 2020

8. CLOSED SESSION

8.1. No Closed Session Items.

9. ADJOURN

Meeting adjourned.