



**Reclamation District 1000
Board of Trustees Meeting**

1633 Garden Highway
Sacramento, CA 95833

**APRIL 12, 2019
MEETING MINUTES**

The Reclamation District 1000 Board of Trustees met in regular session on this date at the District Office. Present were: Board President Jeff Smith; Board Vice President Tom Barandas; Trustee Nick Avdis; Trustee David Christophel; Trustee Chris Burns; Trustee Fred Harris; General Manager Kevin King; General Manager Paul Devereux; District Counsel Jim Day; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell; and Administrative Assistant Christina Forehand.

Absent: Trustee Thom Gilbert

1. Preliminary

The meeting was called to order by Board President, Jeff Smith. Trustee Harris moved to approve the agenda, seconded by Trustee Christophel; all were in favor, the motion was approved. After the Pledge of Allegiance, led by Scott Brown of Larsen Wurzel & Associates, the Board was given the opportunity to disclose any potential conflicts of interest for items listed on the agenda. There were no conflicts of interest to disclose.

2. Presentations

There were no presentations scheduled for the April 12, 2019 meeting.

3. Public Comment

Public comment by Keith Sharward was received concerning homeless encampments, levee excavation, and RD1000's duty to inspect levees including homeless campsite encroachments. Mr. Sharward was assured by Trustee Avdis that public protection is of utmost concern and that RD1000 is actively monitoring, addressing, and working with area partners to enforce illegal encroachments by homeless campers.

4. Informational Items

4.1 – General Manager’s Report: GM King provided a written summary in the March board packet which discussed District activities since the March 2019 Board Meeting. GM King made known staff received a request from SAFCA on an Indian reburial of artifacts that were found as part of the American River Project. After legal review, it has been determined the District should work cooperatively with SAFCA. The burial site has been agreed upon. If artifacts need to be moved or relocated in the future, it would be at SAFCA’s expense. GM King stated there is no cost to the District.

4.2 – Superintendent’s Report: A written informational summary was provided to the Board in the April board packet.

4.3 – District Counsel’s Report: District Counsel Jim Day provided a verbal report of his activities during March 2019.

5. Consent Calendar

GM King requested to pull items 5.1, 5.7, and 5.8 for discussion and correction.

Items 5.2 Treasurer’s Report, 5.3 Expenditure Report, 5.4, 5.5 Ratification of Utility Agreement, 5.6 Authorization to Grant Easement were moved for approval by Trustee Harris, seconded by Trustee Barandas, all in favor, motions carry.

Items Discussed

5.1 – ASM Gutierrez highlighted Minute corrections. Trustee Avdis moved to approve the Minutes with corrections, seconded by Trustee Christophel, all in favor, motion carries.

5.7 – GM King noted an error in the Resolution carryover language from a previous resolution. Resolution as depicted in the handout document strike-through. The second to the last ‘Whereas’ makes reference to Government Code Section 27281 which covers accepting easements, not granting easements. This line item would be stricken and will not change the effectiveness of granting an easement. Moved by Trustee Christophel, seconded by Trustee Burns, all in favor, motion carries.

5.8 – GM King noted an error in Resolution 2019-4-3, there was a carryover error in the third Whereas, discussing PG&E, has a strike-through and will be removed from the official Resolution. Moved for approval by Trustee Avdis, seconded by Trustee Barandas.

6. Scheduled Items

GM King provided written summaries of items for discussion and public comment.

6.1 – Fiscal Year 2018/19 Budget Adjustment: Review and Consider Approval of Fiscal Year 2019/2019 Budget Adjustment and Amend District’s Official Pay Rate Schedule.

GM King announced the need for \$27,388 in wage expenses for temporary staffing and mentioned the salary schedule would be updated to reflect the temporary position. A roll call vote requested by Trustee Burns. Trustee Harris moved to authorize this expense, seconded by Trustee Christophel:

Trustee Christophel – Aye

Trustee Barandas – Aye

Trustee Harris – Aye

Trustee Smith – Aye

Trustee Avdis – Aye

Trustee Burns -No

Gilbert - absent

Motion carries.

6.2 – Authorization For Exception: Review and Consider Adoption of Resolution No. 2019-4-4 Authorizing 180 Day-Wait Period Exception for Appointment of Retired Annuitant Paul Devereux.

GM King explained the need for temporary help in Item 6.1. Trustee Avdis made known he is in full support of authorizing the exception so that a proper transfer of information occurs and so that GM King may sufficiently carry out the full responsibilities as general manager. Trustee Smith then opened the meeting for public comment. There was none. A motion to adopt Resolution No. 2019-4-4 was made by Trustee Harris, seconded by Trustee Barandas, Trustee Burns asked for a roll call vote.

Trustee Christophel – Aye

Trustee Barandas – Aye

Trustee Harris – Aye

Trustee Smith – Aye

Trustee Avdis – Aye

Trustee Burns -No

Gilbert - Absent

Motion carries.

6.3 – Recognition of Service: Adoption of Resolution No. 2019- 4-5 Recognizing District Service – Paul Devereux.

President Smith thanked retiring General Manager Paul Devereux and recognized him for many positive contributions made to the District in the past 13 years. Trustee Harris, Barandas, Christophel, Avdis, and Superintendent Caldwell followed individually thanked Paul for his service. A motion to adopt Resolution No. 2019-4-5 was made by Trustee Harris, seconded by Trustee Christophel, all in favor, motion carries. President Smith then presented Paul with a Resolution framed and signed by all trustees.

7. Board of Trustees' Comments

7.1 – Board Activity Updates

7.1.1 RD 1000 Committee Meetings

Summaries of Executive, Personnel, Urbanization, and Operations Committee meetings held in April 2019 were included in the Board packet.

Trustee Burns reported out on the Urbanization Committee meeting minutes. He summarized the District's public relations needs. It was decided that at this point in time a PR firm is not necessary; existing PR tasks will be absorbed in-house by staff.

Trustee Avdis inquired about the District's social media policy/protocols. The Committee determined a formal policy is necessary; the policy will be developed. The Committee directed staff to seek out social media policies through CSDA. Staff will work on benchmarking and come back to the committee with formal recommendations to present to the full Board for adoption.

The Committee also discussed the homeless levee encampment issue. The Committee would like staff to track the amount the District is spending on homeless encampment cleanup as this issue is being addressed and paid for by ratepayers.

8. Closed Session

8.1 – There were no Closed Session items.

9. Reconvene to Open Session

9.1 – There were no Closed Session items.

10. Meeting Adjourned