



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**FRIDAY, MAY 14, 2021
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Thom Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

The meeting was called to order by Board President Thom Gilbert.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

Present: Trustee Thom Gilbert, Trustee Nick Avdis (arrived after roll call), Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

Absent: Trustee Elena Lee Reeder

1.3. Approval of Agenda

Motion/Second: Trustee Jones/Trustee Burns

Ayes: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

Noes: None

Absent: Trustee Elena Lee Reeder

Action: The May 14, 2021 meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Thom Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

2. PRESENTATIONS

2.1. No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2021 Board Meeting.

General Manager King talked about the Indirect Cost Allocation Plan, and he reported only receiving one at the time of the Board meeting. Should additional proposals be received by the deadline, the Finance Committee will review submissions and schedule interviews with respondents in late May. The Finance will then deliberate and make a recommendation to the Board for approval in June.

A member of the public requested an update for Reach A. The Corps is still working on the right of way and Take Letters. The contract award is still scheduled for September of this year to start the cutoff wall, and adjacent levee construction would begin in the spring of 2022.

We received notice from DWR that next year's FMAP solicitation proposals are due at the end of the month. Consent Items 5.5 and 5.6 are regarding authorization for the General Manager to submit a funding application. Next year's funding only includes funding for deferred maintenance and vegetation removal and potentially encroachment enforcement projects to help the District and landowners remove some of the highest hazard visual obstructions. Consultants from MBK would help us with the application and secure funding.

General Manager King made known that he would like to schedule a Legal Committee meeting to update outdated and missing District Policies in May. Trustee Burns inquired whether the Conflict of Interest updates would be included, GM King responded affirmatively. GM King asked "Do we go with standard templates (i.e., CSDA's policies) and add in policies as we need them, or do we review and rewrite our existing policies?" These questions will be addressed during the next Legal Committee before going down one path or the other.

Attached to the GM's Report is the project schedule for the Hydraulic Model. The City and County have approved the cost-share agreement. Trustee Avdis acknowledged GM King's effort in coordinating an important work product and tool for the Basin.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the April 2021 Board Meeting.

No questions or comments were made.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the April 2021 Board Meeting.

General Counsel Scott Shapiro reported a quiet month and announced Co-General Counsel Rebecca is expected to return from leave in June.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

Motion/Second: Trustee Burns/Trustee Avdis

Ayes: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

Noes: None

Absent: Trustee Elena Lee Reeder

Action: Motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, and 5.5 and 5.6 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from April 9, 2021 Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for April 2021.

5.3. EXPENDITURE REPORT: Review and Accept Report for April 2021.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2021.

5.5. AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Adoption of Resolution No. 2021-05-01 Authorizing General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

5.6. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2021-05-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

6. SCHEDULED ITEMS

6.1. FISCAL YEAR 2021/2022 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2021/2022.

General Manager King provided an overview of the FY 2021/2022 Draft Budget. He explained the reasons for being \$2.5 million under budget in the current FY 2020/2021 primarily due to a paused CIP implementation engineering, finance plan, and deciding that a programmatic Environmental Impact Report would not be necessary.

The projected Draft Budget for FY 21/22 is \$7 million. The majority of the funds will be spent on deferred maintenance and replacement (i.e., trash racks and chain guides) for flood operations. \$1 million is budgeted for Plant 8 to get ahead of engineering and Plant 1A and 1B.

Trustee Avdis requested information on the District's reserve fund balances and wanted to know if the increased costs in herbicides were to clear the District's canals. General Manager King confirmed we would monetarily double our herbicides budget. He added we would investigate modifying products used and clear environmental concerns with environmental consultants. The District will also work in a coordinated effort with Natomas Mutual Water Company.

Trustee Burns inquired about the budgeted COLA increase and whether 1.9% or 2.8% is the most recent. General Manager King stated the District historically had used the March Pacific Index, and the number for March was published on April 15, which was 2.8% and that is the COLA presented in the FY 2021/2022 Budget.

There were no public comments.

General Manager King will bring back the final FY 2021/2022 to the Board for approval in June. He may add the actual cost for the Indirect Cost Study and highlight any other changes but none are anticipated.

The discussion was closed.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

Trustee Jones requested a correction to the Personnel Committee meeting minutes date listed as April 6, 2021 (see page 69 of the Board packet). The correct meeting date should be May 4, 2021.

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Personnel Committee (Jones, Bains & Barandas) April 6, 2021
- Operations Committee (Bains, Barandas & Burns) April 14, 2021
- Finance Committee (Gilbert, Bains & Burns) April 22, 2021
- Personnel Committee (Jones, Bains & Barandas) May 4, 2021
- Executive Committee (Gilbert & Lee Reeder) May 5, 2021

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

8. CLOSED SESSION

8.1. No Scheduled Closed Session Items.

9. ADJOURN

Motion/Second: Trustee Gilbert/Trustee Jones

Ayes: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

Noes: None

Absent: Trustee Elena Lee Reeder

Action: The meeting is adjourned