



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**JANUARY 15, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Thom Gilbert; Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Jeff Smith; General Manager Kevin King; Co-General Counsel Rebecca Smith; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Foreman Tony Del Castillo; and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel attended the meeting. Consultant Alice Bao from NBS also participated in the meeting.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Jeff Smith.

NOES: None.

ACTION: The January 15, 2021 Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Debra G. Smith led the Pledge of Allegiance.

1.5. Conflict of Interest

No Trustee conflicts were identified.

**2. PRESENTATIONS**

2.1. Scheduled Presentations

No presentations were scheduled.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

No public comments were made.

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the December 2020 Board Meeting.**

General Manager Kevin King shared he met with Asm McCarty, Supervisor Serna and Vice Mayor Harris during the month of January. Trustees Gilbert and Lee Reeder also attended the meetings. GM King is in the process of confirming meeting dates with Mayor Pro Tem Angelique Ashby and Councilwoman Katie Valenzuela to continue our outreach.

Trustee Jones inquired whether the Personnel Committee has been involved in the Operations Manager hiring process as Committee involvement had been a practice in management position decisions. Trustee Lee Reeder believes the Chair of the Personnel Committee should weigh in as this is a high-level position. General Manager King made known that he will handle the hiring process and has set up an interview panel consisting of former General Manager Paul Devereux, General Manager Brett Gray from Natomas Mutual Water Company, and himself. Trustees Jones, Lee Reeder, Avdis, and Gilbert expressed interest in receiving the qualifications and resumes of the selected interview candidates. If desired, Trustee comments will be directed to GM King in confidence.

Trustee Gilbert inquired whether the District received FMAP funds for 2021. GM King explained the full amount had been received in 2020 and needed to be spent by the end of 2020. The District is still waiting to execute the FMAP 2021 funding agreement and request to receive an advance payment.

Trustee Lee Reeder asked about the status of the Cal OES grant application. GM King responded that notifications of award have not been received, but hopefully that the District will be notified soon..

GM King stated the District has experienced some capacity loss at Plant 8 due to out of round pipes and transition pieces. SAFCA and GM King have discussed a reimbursable agreement to replace two of the pumps to restore the capacity that was lost. That will cut down on CIP needs for the replacement of two of nine pumps. GM King hopes to bring the reimbursable agreement to the Board once a draft is ready.

Trustee Jones inquired about staff wellness. GM King reported that District staff is doing well. Trustee Barandas asked about the COVID vaccine for employees. GM King will work with legal counsel and CDPH to see what tier the District falls in.

#### **4.2. SUPERINTENDENT'S REPORT: Update on activities since the December 2020 Board Meeting.**

There were no questions or comments.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the December 2020 Board Meeting.

Co-General Counsel Rebecca Smith gave a verbal update of her activities during December 2020. She worked with the District on COVID (compliance and testing) and Financial Plan items.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

Trustee Jones requested a minor correction to the meeting minutes, page 20, Consent Calendar, Paragraph 1, change "December 2020 to November 2020."

MOVED/SECONDED: Trustee Jones/Trustee Barandas

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Jeff Smith.

NOES: None.

ACTION: Motion to approve items 5.1, 5.2, 5.3, 5.4, 5.5, and 5.6 on the Consent Calendar with suggested changes to the Minutes is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from December 11, 2020 Regular Board Meeting,

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for December 2020.

5.3. EXPENDITURE REPORT: Review and Accept Report for December 2020.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for December 2020.

5.5. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

5.6. ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY): Review and Consider Adoption of Resolution No. 2021-01-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

**6. SCHEDULED ITEMS**

6.1. FINANCIAL PLAN: Review and Consider Adoption of Resolution No. 2021-01-02 Adopting the District’s Comprehensive Financial Plan.

Consultant Alice Bou from NBS presented the District’s proposed comprehensive Financial Plan. She discussed the order of funding priorities, projects that the District will not be able to cover O&M expenses by FY 2028-2029, projects that CIP funding will cost approximately \$52M over 20 years.

Ms. Bou discussed three Alternative Financial Plans:

- 1) Plan 1 with Bond Financing would involve paying less initially, but the expense would keep growing. The total cost would be \$62M;
- 2) Plan 2 Funding the CIP with no Bond Financing involves paying more initially and gradually paying less at a constant rate. The total cost would be \$63M;
- 3) Plan 3 would fund the CIP with no Bond Financing and Reserve spend down. This Plan has a similar payment rate to Plan 2, would cost approximately \$62M, and involves cost recovery in later years.

The next steps involve adopting the Financial Plan and initiating the scope of work for Phase 2 of this study to evaluate potential funding mechanisms (tax, fee and/or assessment) and costs to property owners. To proceed with steps to implement a new or updated funding mechanism determined in Phase 2 of this study.

General Manager King requested that the Board approve the Comprehensive Financial Plan, direct staff to develop the scope of work for Phase 2, and GM King would return with the scope for approval if the Board approves the Plan.

#### Trustee Comments

Trustee Gilbert made known the Finance committee has twice looked at the Plan and made known that the Plan will be updated as we move through the process.

Trustee Lee Reeder asked about Phase 2 and which projects will be covered by the District, USACE, and SAFA.

General Manager King proposed the District could run scenarios to determine what parts of the CIP the District will fund along with the schedule. Determine where the District can be adaptive. Determine what projects are reimbursable through other organizations or agencies and determine projects with potential funding through grants or low-interest loans.

Trustee Avdis requested that the CIP process be deliberate, that we conduct outreach to stakeholders, and revisit the ranking of Capital Improvement Projects that ratepayers will fund. Currently, the assumptions are that we will fund all projects, and Trustee Avdis is not quite there. He would like to know how soon we need an increased assessment. He requests information about alternative funding sources (grants, etc.) he does not have a good sense of how realistic alternative sources will be. He inquired whether the District currently has funds in place for emergencies (outside of a Flood Fight).

GM King stated that currently, we have \$4M in CIP reserve funds that could cover an infrastructure failure, but it would depend on the extent of repairs. We would also have access to \$13M in all reserve funds that we could use in a Flood Fight situation, essentially we would exhaust all of our reserves in that scenario.

Trustee Avdis inquired about how a tax, direct assessment, or fee would be weighted. Co-Counsel Scott Shapiro would recommend deferring a discussion to the next phase. GM King suggested the first workshop could help define instruments and vehicles to generate funding, discuss pros and cons, and determine what we currently have.

Trustee Avdis asked about the 1% growth estimate. GM King shared that it is an ambitious increase in revenue due to the volatility of land-use changes in the District.

There were no public comments.

MOVED/SECONDED: Trustee Smith/Trustee Bains

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Jeff Smith.

NOES: None.

ACTION: Motion to adopt the District's Comprehensive Financial Plan Resolution 2021-01-02.

## 6.2. COMMITTEE ASSIGNMENTS: Review and Consider Approval of Board Committee Assignments for 2021.

Trustee Avdis asked whether Committee assignments are the Board President's prerogative or whether assignments are subject to Board approval. GM King believes the Board decided last year (in 2020) to vote on approving Committee assignments because there were no objections. GM King believes the Board President has the prerogative to assign Committees, but our practice has been to have the full Board approve them in open session.

Co-Counsel Scott Shapiro suggested the recommendation should be to 'ratify the President's recommendations.'

MOVED/SECONDED: Trustee Jones/Trustee Barandas

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Jeff Smith.

NOES: None.

ACTION: Motion to ratify the President's recommendations for Committee assignments is approved.

## 7. **BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Gilbert & Lee-Reeder) January 4, 2021
- Finance Committee (Gilbert & Smith) January 5, 2021

#### 7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis & Bains)
- Operations Committee (Smith & Lee-Reeder)
- Personnel Committee (Avdis)
- Urbanization Committee (Gilbert, & Lee-Reeder)

#### 7.1.3. Trustee's Comments/Reports

Trustee Jeff Smith announced his departure from the Board; his last meeting will be in February 2021. GM King will work with counsel to review Board appointment options. GM King will work

with the Legal Committee and come back to the Board in February with to determine how the Board will move forward with an appointment.

Co-Counsel Rebecca Smith stated during the first 60 days, the responsibility falls on the District to either make an appointment or call for a Special Election. The appointee will serve until the next General District Election. After 60 days, the responsibility falls to the County. The County has 60 days to make an appointment or require the District to hold an election.

Counsel Smith went over procedures the District must follow. The District will notice the pending appointment 15 days before an appointment is made. Depending on how many people are interested, the District may choose to have folks fill out an application or go through an interview process. If in In 120 days the District or County have not acted, the District is required to hold an election.

Trustee Jeff Smith will memorialize his intention to vacate his Trustee position, include his departure date, and email it to the General Manager and President Gilbert to initiate an official Trustee appointment timeline.

Trustee Lee Reeder inquired about scheduled meetings with elected officials and Board attendees. GM King will further discuss meetings and attendee rotations offline.

## **8. CLOSED SESSION**

8.1. No Scheduled Closed Session Items

## **9. ADJOURN**

MOVED/SECONDED: Trustee Avdis/Trustee Jones

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Jeff Smith.

NOES: None.

ACTION: Motion to adjourn is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FEBRUARY 12, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Thom Gilbert; Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Jeff Smith; General Manager Kevin King; Co-General Counsel Rebecca Smith; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Foreman Tony Del Castillo; and District Engineering Consultant Scott Brown from Larsen Wurzel attended the meeting. Trustee Jag Bains was not available to participate in the Board meeting.

**1. PRELIMINARY**

1. Call Meeting to Order  
Board President Thom Gilbert called the meeting to order.
2. Roll Call  
ASM Gutierrez called the roll and established a quorum.

Present: Trustee Nick Avdis, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, and Trustee Jeff Smith  
Absent: Trustee Jag Bains

3. Approval of Agenda  
Trustee Nick Avdis moved approval of the February 12, 2021 Board meeting agenda.

MOVED/SECONDED: Trustee Avdis/Trustee Jones  
AYES: Trustee Nick Avdis, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Jeff Smith  
NOES: None  
ABSENT: Trustee Jag Bains  
ACTION: Motion to approve the February 12, 2021 Board Meeting Agenda is approved.

4. Pledge of Allegiance  
Board President Gilbert led the Pledge of Allegiance.
5. Conflict of Interest  
No conflicts were disclosed by the Trustees.

## 2. PRESENTATIONS

There were no presentations scheduled.

## 3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

## 4. INFORMATIONAL ITEMS

1. GENERAL MANAGER'S REPORT: Update on activities since the January 2021 Board Meeting.

The General Manager's report was included in the February 12, 2021 Board Packet. GM Kevin King reported that he registered with Sacramento County to see if the District qualifies for the vaccine clinics requesting District vaccinations under Tier 1. GM King is waiting to hear back. If registration is approved, vaccinations will be optional and not mandatory.

GM King also talked about recent storm events and a 24-hour power outage at Pumping Plant 1B and other pumping stations. SMUD was unable to restore power at this location immediately. Trustee Nick Avdis would like the District to contact the Government Affairs and account representative at SMUD regarding prioritizing power restore to critical infrastructure in the future. After this event, GM King believes this is more of a reason to move forward with implementing the District's CIP, adding generators, and not being reliant on a single power source. Natomas relies on pumping plants that need to run during storm events.

General Manager King provided an update regarding the Cal-OES grant opportunity. He made known that the District did not get selected to receive the grant. He will contact Cal-OES for feedback and learn how to strengthen grant proposals in the future.

2. SUPERINTENDENT'S REPORT: Update on activities since the January 2021 Board Meeting.

The Superintendent's Report was included in the February 12, 2021 Board Packet. There were no questions or comments.

3. DISTRICT COUNSEL'S REPORT: Update on activities since the January 2021 Board Meeting.

Co-General Counsel Rebecca Smith provided a verbal update of her activities during January 2021. General Manager Kevin King provided an on-screen overview of the Board Vacancy Notification/Advertisement/Process/Appointment/Procedure/Term of Appointee. Trustees discussed and decided the Board will determine the interview process at the March 12 Board Meeting. Letters of interest and resumes will be due on March 19. Noticing and Advertising will begin on Monday, February 15, 2021.



Co-General Counsel Scott Shapiro encouraged Trustees to reach out to their networks and alert them of the Board vacancy.

## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

General Manager King stated he would entertain a motion to approve the consent calendar.

MOVED/SECONDED: Trustee Jones/Trustee Avdis

AYES: Trustee Nick Avdis, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Jeff Smith

NOES: None

ABSENT: Trustee Jag Bains

ACTION: A motion to approve items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, and 5.7 on the Consent Calendar is approved.

5.1 APPROVAL OF MINUTES: Approval of Minutes from January 15, 2021 Regular Board Meeting.

5.2 TREASURER'S REPORT: Approve Treasurer's Report for January 2021.

5.3 EXPENDITURE REPORT: Review and Accept Report for January 2021.

5.4 BUDGET TO ACTUAL REPORT: Review and Accept Report for January 2021.

5.5 RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2021.

5.6 FISCAL YEAR 2020/2021 SALARY ADJUSTMENT: Review and Consider Approval of Merit Pay for Fiscal Year 2020/2021.

5.7 OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2020/2021: Review and Consider Adoption of Resolution No. 2021-02-01 Approving Official Pay Rate Schedule for Fiscal Year 2020/2021.

## **6 SCHEDULED ITEMS**

6.1 RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2021-02-02 Recognizing Trustee Jeff Smith for his Service to the Community.

President Thom Gilbert recognized Trustee Jeff Smith for his service to the District from October 2008 to February 2021 and touched on his many contributions laid out in Resolution 2021-02-02.

Trustee Smith made a few comments and is pleased to see that the District now has a CIP and direction for the future. He appreciates everyone's contributions and ideas. GM King and Board members individually thanked Mr. Smith for his many years of service. GM King stated he would entertain a motion to adopt Resolution 2021-0202 recognizing Trustee Jeff Smith.

MOVED/SECONDED: Trustee Avdis/Trustee Jones

AYES: Trustee Nick Avdis, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Jeff Smith

NOES: None

ABSENT: Trustee Jag Bains

ACTION: A motion to adopt Resolution 2021-02-02 is approved.

## **7 BOARD OF TRUSTEE'S COMMENTS/REPORTS**

The Committee Meeting Minutes from the 2/26/21 Personnel Committee and 2/27/21 Legal Committee were included in the February 12 Board packet.

### **7.1 BOARD ACTIVITY UPDATES:**

#### **7.1.1 RD 1000 Committee Meetings Since Last Board Meeting**

7.1.1.1 Personnel Committee (Jones, Bains, & Barandas) January 26, 2021

7.1.1.2 Legal Committee (Avdis, Barandas & Lee Reeder) January 27, 2021

7.1.1.3 Executive Committee (Gilbert & Lee Reeder) February 3, 2021

#### **7.1.2 RD 1000 Committees No Meetings Since Last Board Meeting**

7.1.2.1 Finance Committee (Gilbert, Bains & Smith)

7.1.2.2 Operations Committee (Bains, Barandas & Smith)

7.1.2.3 Urbanization Committee (Lee-Reeder, Avdis & Jones)

## **8 CLOSED SESSION**

8.1 PERSONNEL EVALUATION: Pursuant to Government Code section 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation, or benefits are to be considered or proposed, they will be considered in open session.

## **9 RECONVENE TO OPEN SESSION**

There was nothing to report out from the closed session.

## **10 ADJOURN**

Trustee Nick Avdis made a motion to adjourn the meeting.

MOVED/SECONDED: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Nick Avdis, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder

NOES: None

ABSTAIN: Trustee Jeff Smith

ABSENT: Trustee Jag Bains

ACTION: The meeting is adjourned.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, MARCH 12, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Thom Gilbert; Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; General Manager Kevin King; Co-General Counsel Rebecca Smith; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; Administrative Assistant Christina Forehand; and District Engineering Consultant Scott Brown from Larsen Wurzel attended the meeting.

**1. PRELIMINARY**

1. Call Meeting to Order  
Board President Gilbert called the meeting to order.
2. Roll Call  
ASM Gutierrez called the roll and established a quorum.
3. Approval of Agenda  
GM King made known that Trustee Avdis joined the meeting.  
GM Kevin King requested a change to the Agenda. Item 5.4 on the Consent Calendar Budget to Actual Report will need a minor adjustment due to a transposed line-item number. The administrative team will address this issue during the Consent Calendar.

**MOTION/SECOND:** Trustee Nick Avdis/Trustee Debra G. Jones

**AYES:** Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Gilbert, Trustee Jones, Trustee Lee Reeder

**NOES:** None

**ACTION:** Motion to approve Agenda as modified is approved

4. Pledge of Allegiance  
Trustee Lee Reeder led the Pledge of Allegiance.
5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest disclosed by the Trustees.

**2. PRESENTATIONS**

There were no presentations scheduled.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments.

### **4. INFORMATIONAL ITEMS**

#### **4.1 GENERAL MANAGER'S REPORT: Update on activities since the February 2021 Board Meeting.**

General Manager, Kevin King, included a copy of his General Manager's Report in the March 12, 2021 Board Packet. GM King provided an update on the FMAP grant. The District is in the final approval stage with DWR and should go out to advertise/go out to bid for vegetation removal and make equipment purchases. The District should receive approximately \$870,000. GM King also shared that he keeps an eye on bills at the federal level and may submit for funding opportunities if the legislative bills are approved.

GM King gave an update on the Natomas Basin Hydraulic Model. The City, County, and RD1000 are working with counsel to finalize a cost-share agreement with each agency covering \$127k each. The City and County Board and Council plan to take this item up in April 2021.

GM King reported staff had invoiced the City of Sacramento for the Greenbriar Development for \$1.375 million. GM King will make sure that all costs are accounted for correctly and reimbursed accordingly.

General Manager King added by the end of March; he will issue an RFQ for the indirect cost allocation plan, which looks at overhead and administrative costs that the District can apply to grant reimbursement projects and work done for others. Hopefully, by the end of next year, the District will have a fully loaded labor rate.

#### **4.2 OPERATIONS MANAGER'S REPORT: Update on activities since the February 2021 Board Meeting.**

GM King introduced Operations Manager, Gabe Holleman, to the Board.

A copy of the Operations Manager Report was included in the March 12, 2021 Board Packet. There were no questions or comments.

#### **4.3 DISTRICT COUNSEL'S REPORT: Update on activities since the February 2021 Board Meeting.**

Co-General Counsel Rebecca Smith updated the Board on her activities since February. She reports helping GM King with prepping for the board applicant review process. GM King reminded the Board that March 19 is the current deadline for applications, and the Board will make the appointment at the April Board meeting.

### **5 CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

GM King requested to have Consent Calendar Item 5.4 pulled from the consent calendar for discussion.

GM King requested a motion to approve Consent Calendar Items 5.1, 5.2, and 5.3.

**MOVED/SECONDED:** Trustee Barandas/Trustee Lee Reeder

**AYES:** Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Gilbert, Trustee Jones, Trustee Lee Reeder

**NOES:** None

**ACTION:** Motion to approve Consent Calendar Items 5.1, 5.2, 5.3 is approved.

ASM Gutierrez explained a correction is needed to Item 5.4 – Budget to Actual Report. On page 33 of the Board Packet, under Capital Expenses, 3<sup>rd</sup> line – Capital Office Facility Repair \$100K should be under Capital Facilities, which is the line below. An internal correction has already been made.

GM King requested a motion to approve Item 5.4 with the change mentioned above.

**MOVED/SECONDED:** Trustee Barandas/Trustee Lee Reeder

**AYES:** Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Gilbert, Trustee Jones, Trustee Lee Reeder

**NOES:** None

**ACTION:** Motion to approve Item 5.4 with correction is approved.

5.1 APPROVAL OF MINUTES: Approval of Minutes from February 12, 2021 Regular Board Meeting.

5.2 TREASURER'S REPORT: Approve Treasurer's Report for February 2021.

5.3 EXPENDITURE REPORT: Review and Accept Report for February 2021.

5.4 BUDGET TO ACTUAL REPORT: Review and Accept Report for February 2021.

## **6 SCHEDULED ITEMS**

6.1 PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with NBS for Phase 2 of Comprehensive Financial Plan.

General Manager Kevin King stated this item is in regard to approving a Professional Services Agreement with NBS to initiate Phase 2 of the District's Comprehensive Financial Plan. In this phase, potential rates will be considered. GM King plans to engage the community once we complete Phase 2.1 and determine whether a fee or assessment is the best course of action.

Trustee Avdis commented that he supports Phase 2.1 work, but Phase 2.2 will need a more robust discussion. Once the District decides on a path (assessment or fee), he would like public outreach to be a comprehensive package – a team and not a single consultant. He would like lots of opportunities for public and stakeholder input. He would like to come back and refine Phase 2.2 after Phase 2.1 has been decided.

GM King assured Trustee Avdis that he is interested in using a local outreach consultant with technical support provided by NBS. The intent is to have a local outreach firm who is familiar with the key stakeholders in our community. Within the next two months, outreach consultant advertising will begin to help us arrive at a solid budgetary number for this additional effort, which is outside the scope of NBS' proposal. GM King requested the Board approve the NBS proposal as it stands, come back to the Board to decide on a fee or assessment, and then set up a schedule once the rate has been set in place. Approving the proposal, as is, leaves an option to

modify 2.2 with the help of NBS as needed without having to undergo a new agreement process. GM King will come back to the Board for approval of 2.1 (decide fee or agreement) and ask for direction to move forward with 2.2 and release the work order to NBS.

Trustee Avdis is comfortable moving forward with this understanding.

Trustee Lee Reeder inquired about a 30% increase in NBS's Phase 2.1 estimate from May 2020. GM King explained that the difference is largely NBS analyzing the fee and assessment, developing pros and cons, and determining the best path forward. Trustee Lee Reeder requested to take part in outreach when the District reaches that point. GM King will start working on an outreach RFQ and gathering a list for RFQ solicitation. He suggests the Urbanization Committee is the appropriate committee for review and welcomes the Board's input for potential public outreach firms.

Trustee Jones agrees with Trustee Avdis' concern and Trustee Lee Reeder's comments. She asked if we need to modify some language clarifying Task 7 (Outreach Coordination). GM King added we would issue a District agreement and modify Task 7. Our contract language will override NBS'.

Trustee Jones made a motion to approve this item with the caveat's modification to modify Task 7 in the contract language.

Trustee Lee Reeder asked for clarification on whether the Board is only approving 2.1.

GM King announced staff would entertain a motion to approve the professional services agreement with NBS for Phase 2 as proposed. He stipulated that staff would modify the language to ensure the outreach coordination is precise with NBS in the final agreement. The Board would be authorizing GM King to execute the Professional Service Agreement with that modification.

GM King further stated that if approved, staff will return to the Board at a stopping point after Phase 2.1 before initiating and releasing work on Phase 2.2 with NBS. The Board will be asked to decide a path forward after Phase 2.1, after which staff will release work for Phase 2.2 and give direction to NBS. GM King will not proceed with releasing the work on Phase 2.2 until the Board votes and decides on Phase 2.1.

Trustee Jones withdrew her original motion and supported the staff recommendation above made by GM King.

There were no public comments.

**MOTION/SECOND:** Trustee Jones/Trustee Avdis

**AYES:** Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Gilbert, Trustee Jones, Trustee Lee Reeder

**NOES:** None

**ACTION:** Staff will modify the language to ensure the outreach coordination is precise with NBS in our final agreement. The Board is authorizing GM King to execute the Professional Service Agreement with that modification. Once approved, staff will return to the Board at a stopping point after 2.1 before initiating and releasing work on 2.2 with NBS. GM King would not proceed with releasing the work on 2.2 until the Board votes and decides on 2.1 and directs him to move forward.

## **7 BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### **7.1 BOARD ACTIVITY UPDATES:**

- 7.1.1 RD 1000 Committee Meetings Since Last Board Meeting
  - 7.1.1.1 Executive Committee (Gilbert & Lee Reeder) March 3, 2021
- 7.1.2 RD 1000 Committees No Meetings Since Last Board Meeting
  - 7.1.2.1 Finance Committee (Gilbert & Bains)
  - 7.1.2.2 Legal Committee (Avdis, Barandas & Lee Reeder)
  - 7.1.2.3 Operations Committee (Bains & Barandas)
  - 7.1.2.4 Personnel Committee (Jones, Bains & Barandas)
  - 7.1.2.5 Urbanization Committee (Lee-Reeder, Avdis & Jones)

## **8 CLOSED SESSION**

8.1 PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation, or benefits are to be considered or proposed, they will be considered in an open session.

## **9 RECONVENE TO OPEN SESSION**

### **9.1 Report from Closed Session.**

Co-General Counsel Scott Shapiro reported out the Board discussed the item in a closed session and gave procedural direction to general counsel; counsel will schedule another closed session for the next board meeting.

## **10 ADJOURN**

**MOTION/SECOND:** Trustee Jones/Trustee Avdis

**AYES:** Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Gilbert, Trustee Jones, Trustee Lee Reeder

**NOES:** None

**ACTION:** The meeting is adjourned.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, APRIL 9, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Thom Gilbert; Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Appointed Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand attended the meeting.

**1. PRELIMINARY**

1.1. Call Meeting to Order

The meeting was called to order by Board President Thom Gilbert.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

1.3. Approval of Agenda

**Motion/Second:** Trustee Nick Avdis/Trustee Debra G. Jones

**Ayes:** Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Gilbert, Trustee Debra G. Jones, Trustee Lee Reeder

**Noes:** None

**Action:** The April 9, 2021 Board meeting agenda is approved.

1.4. Pledge of Allegiance

The Pledge was led by Trustee Thom Gilbert.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.



## **2. PRESENTATIONS**

### **2.1. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION: Presentation by CSDA's Dane Wadlé.**

CSDA's Senior Public Affairs Field Coordinator Dane Wadlé presented a legislative update touching upon the \$26 Billion American Rescue Plan Act, the coalition behind it, and advocacy efforts to secure some of the funding for special districts.

On the federal level, Mr. Wadlé discussed the comeback of Community Project Funds, better known as earmarks for infrastructure, innovation, and investment. Each member of congress can request funding for up to ten shovel-ready projects for the entire fiscal year. The process is competitive, and Dane encouraged the District to consider the opportunity within the next week and get involved in the process.

Mr. Wadlé provided an update on AB 361 (Rivas): a CSDA Call to Action. The bill would allow public agencies to continue to conduct remote meetings in the event of a state or local emergency. To ensure and preserve transparency, opposition to AB 361 proposed the following bill amendments: 1) the Board would have to revisit its decision every 30 days. 2) There must be an opportunity for the public to make real-time comments. 3) The Board would need to refrain from taking any action on items in any meeting with a broadcast disruption.

As a legal update, Mr. Wadlé informed the Board of a recent Supreme Court decision *Kaanaana v. Barret Business Services*, where the court's ruling potentially broadens the scope of work included under "public works," which could qualify for prevailing wage for some special districts. The legislature will take a look at this decision to provide clarity and guidance under this decision.

Trustee Lee Reeder inquired about the opposition to AB 361 and also thanked Mr. Wadlé for his efforts and representation on AB 1958 last year.

## **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments.

## **4. INFORMATIONAL ITEMS**

### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2021 Board Meeting.**

A copy of the General Manager's Report for April 2021 was included in the Board packet. General Manager King discussed and answered questions related to the following items:

#### Urbanization Committee Meeting

General Manager Kevin King informed Trustees that beginning with the April 9 Board Meeting, Board Meetings will be posted online per the Urbanization Committee unanimously recommended that staff post Board meetings. Staff will begin posting video meetings from GoToMeeting, starting with the District's 4/9/21 Board meeting.

### Budget Prep

GM King stated the Personnel Committee met on 4/6/21 to review personnel budget assumptions, and the Committee supported his budget draft assumptions. The April 6 Personnel Committee meeting minutes will be available in the May 2021 Board Meeting packet.

### Hydraulic Model

Trustee Avdis inquired about the status of the Hydraulic Model, wanting to know where the consultant is at in terms of percentage of completion, and requested information about the funding agreement. GM King will follow up with the City staff to see if the Council approved funding. He will also prepare a project schedule to share at a future Board meeting to understand project milestones.

### FMAP

Staff have ordered two pieces of equipment and submitted an advance payment request to the state for approximately \$781K. GM King will soon prepare our scope of service and RFP for vegetation management work.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2021 Board Meeting.

The Operation Manager's Report was included in the April 2021 Board packet for review. There were no questions or comments made.

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the March 2021 Board Meeting.

General Counsel Scott Shapiro provided a verbal update of his work since the March 2021 Board Meeting. He spent time supporting the Board in the general manager's annual performance evaluation.

Counsel Shapiro shared information about a prevailing wage case that Downey Brand is actively tracking. Trustee Avdis requested a memo, and Counsel Shapiro agreed to provide case information to the District's Legal Committee for review and share with other Board members.

## 5. CONSENT CALENDAR

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

**Motion/Second:** Trustee Nick Avdis/Trustee Thom Gilbert

**Ayes:** Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder

**Noes:** None

**Action:** Motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4 is approved.

#### 5.1. APPROVAL OF MINUTES: Approval of Minutes from March 12, 2021, Regular Board Meeting.

#### 5.2. TREASURER'S REPORT: Approve Treasurer's Report for March 2021.

5.3. EXPENDITURE REPORT: Review and Accept Report for March 2021.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2021.

## 6. SCHEDULED ITEMS

6.1. APPOINTMENT OF TRUSTEE: Hold a Board of Trustees Appointment Proceeding for the Vacant Trustee Position and Adopt Resolution No. 2021-04-01 Appointing a New Trustee to Fulfill the Term of the Vacant Position.

General Manager Kevin King provided a summary of the trustee appointment process, deadlines, and required notice. He then offered an opportunity for public comments. There were none. Applicants for Appointment of Trustee Tom Smith and Chris Burns separately introduced themselves, provided an overview of their qualifications, and expressed reasons for desiring to represent the Natomas community and becoming a Board member.

Trustee Jones asked candidate Tom Smith about his experience in governance with a public agency. Mr. Smith described his experience as mainly limited to an advisory capacity, and he has not previously served on a government board. He stated he has experience working with governments, has provided many presentations, and shared that patience and listening skills are his strengths.

Trustee Lee Reeder declared, "The main responsibility of this job is oversight and transparency, and a huge part of that is holding staff accountable and addressing injustices." She asked Mr. Smith to share more information about a board he once served. Mr. Smith obliged Trustee Lee Reeder with a story about a fiscal allocation to specific programs where he had an opposing view concerning the funding. He made known that he wished to look out for everyone. Mr. Smith clarifies the District's primary goal is flood control, getting the levees reinforced, and is very interested in the internal drainage study.

Trustee Jones asked Chris Burns which RD1000 Board Committees he served on previously. He replied he served on the Urbanization Committee as Chair, Personnel Committee, and as a representative to SAFCA in late 2019-2020.

Trustee Gilbert opened the meeting for a motion to appoint one of the two applicants. Based on expertise, Trustee Gilbert motioned to appoint Tom Smith.

**Motion/Second:** Trustee Thom Gilbert/Trustee Tom Barandas

**Ayes:** Trustee Nick Avdis, Trustee Tom Barandas, Trustee Thom Gilbert

**Noes:** Trustee Jag Bain, Trustee Debra G. Jones, Trustee Elena Lee Reeder

**Action:** Motion fails.

Counsel Shapiro suggested possible next steps:

- Someone that voted no to make an alternate motion, that motion would be seconded, take roll call vote, and see if the Board could take action.

Trustee Elena Lee Reeder motioned to appoint Chris Burns.

**Motion/Second:** Trustee Elena Lee Reeder/Trustee Jag Bains

**Ayes:** Trustee Jag Bains, Trustee Debra G. Jones, Trustee Elena Lee Reeder

**Noes:** Trustee Nick Avdis, Trustee Tom Barandas, Trustee Thom Gilbert

**Action:** Motion fails.

Counsel Shapiro laid out several paths for the Board to consider:

- 1) Move on, not take action, and have the County Board of Supervisors appoint, which could mean the appointment of any candidate and not just the two applicants.
- 2) Schedule a Special Board Meeting where the conversation could continue. Counsel Shapiro advised against serial meetings and off-line discussions in-between sessions, leading to violations of The Brown Act.
- 3) Defer another vote until the end of the meeting.
- 4) Open the item back up for additional discussion.
- 5) Have a public discussion with the applicants present.

Trustee Avdis proposed further discussion amongst the Board. He added that he would like to add a technical perspective to the Board. Trustee Gilbert also shared his vote was driven for similar reasons. Trustee Jones expressed we still have technical expertise in-house and through the advisory of Paul Devereux. She shared that the governance experience that Mr. Burns brings could strengthen the District's governance. Trustee Bains shared that he sees the Board's primary function as governance and not technical expertise. He believes Chris Burns is ready to hit the ground running. Trustee Barandas shares the same arguments in favor of Mr. Smith and shared reasons for initially not favoring Chris Burns. He expressed he does not wish to send the decision to the Board of Supervisors.

Trustee Barandas motioned for Chris Burns to be appointed to fill the Board vacancy.

**Motion/Second:** Trustee Tom Barandas/Trustee Debra G. Jones

**Ayes:** Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder

**Noes:** None

**Action:** Motion to appoint Chris Burns as Trustee is approved.

Mr. Smith extended congratulations to newly appointed Chris Burns and thanked the Board for their consideration. Board members individually thanked Mr. Smith for participating in the appointment process.

As a formality, Chris Burns read aloud the Oath of Office and was seated as a board member. Committee assignments will be forthcoming, and Mr. Burns is willing to serve where needed.

- 6.2. LETTER OF SUPPORT: Review and Consider Authorizing the General Manager to Submit a Letter of Support for AB 361 (Rivas) Brown Act: Remote Meetings During Emergencies.

GM King explained that Dane Wadlé from CSDA spoke about AB 361 (Rivas) earlier in the meeting, and he is requesting Board approval to submit a letter supporting AB 361.

Trustee Avdis motioned for approval.

**Motion/Second:** Trustee Nick Avdis/Trustee Elena Lee Reeder

**Ayes:** Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Chris Burns

**Noes:** None

**Action:** Motion to authorize the general manager to submit a letter of support for AB 361 (Rivas).

## 7. **BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Urbanization Committee (Lee-Reeder, Avdis & Jones) March 23, 2021
- Executive Committee (Gilbert & Lee Reeder) March 17 & 31, 2021
- Personnel Committee (Jones, Bains, & Barandas) April 6, 2021

#### 7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee (Gilbert & Bains)
- Legal Committee (Avdis, Barandas & Lee Reeder)
- Operations Committee (Bains & Barandas)

## 8. **CLOSED SESSION**

- 8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.

## 9. **RECONVENE TO OPEN SESSION**

- 9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

Trustee Nick Avdis left the meeting during the closed session.

Counsel Shapiro reported the Trustees spent forty minutes providing an evaluation on General Manager Kevin King's performance which was very positive during the past year and discussed

how to give appropriate compensation to the general manager in light of that performance. The Board desires to provide a COLA increase for the general manager at the same percentage used for staff determined in March of 2021. The increase will be applied retroactively to the General Manager's employment contract date in February. In addition, the Board wanted to provide a one-time compensation adjustment of \$2,500 to the General Manager in light of his performance during a challenging year.

**Moved/Seconded:** Trustee Thom Gilbert/Trustee Jag Bains

**Ayes:** Trustee Jag Bains, Trustee Tom Barandas, Trustee Tom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Chris Burns

**Noes:** None

**Absent:** Trustee Nick Avdis

**Action:** Motion to provide General Manager Kevin King with a COLA increase at the same percentage used for staff as determined in March 2021, retroactively to his employment contract date in February, and one-time compensation adjustment of \$2,500 is approved.

#### **10. ADJOURN**

**Moved/Seconded:** Trustee Debra G. Jones/Trustee Elena Lee Reeder

**Ayes:** Trustee Jag Bains, Trustee Tom Barandas, Trustee Tom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Chris Burns

**Noes:** None

**Absent:** Trustee Nick Avdis

**Action:** The meeting is adjourned.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, MAY 14, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Thom Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

**1.1. Call Meeting to Order**

The meeting was called to order by Board President Thom Gilbert.

**1.2. Roll Call**

ASM Gutierrez called the roll and established a quorum.

Present: Trustee Thom Gilbert, Trustee Nick Avdis (arrived after roll call), Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

Absent: Trustee Elena Lee Reeder

**1.3. Approval of Agenda**

Motion/Second: Trustee Jones/Trustee Burns

Ayes: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

Noes: None

Absent: Trustee Elena Lee Reeder

Action: The May 14, 2021 meeting Agenda is approved.

**1.4. Pledge of Allegiance**

Trustee Thom Gilbert led the Pledge of Allegiance.

**1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)**

There were no conflicts of interest identified by the Trustees.

## **2. PRESENTATIONS**

**2.1.** No Scheduled Presentations

## **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments.

## **4. INFORMATIONAL ITEMS**

### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2021 Board Meeting.**

General Manager King talked about the Indirect Cost Allocation Plan, and he reported only receiving one at the time of the Board meeting. Should additional proposals be received by the deadline, the Finance Committee will review submissions and schedule interviews with respondents in late May. The Finance will then deliberate and make a recommendation to the Board for approval in June.

A member of the public requested an update for Reach A. The Corps is still working on the right of way and Take Letters. The contract award is still scheduled for September of this year to start the cutoff wall, and adjacent levee construction would begin in the spring of 2022.

We received notice from DWR that next year's FMAP solicitation proposals are due at the end of the month. Consent Items 5.5 and 5.6 are regarding authorization for the General Manager to submit a funding application. Next year's funding only includes funding for deferred maintenance and vegetation removal and potentially encroachment enforcement projects to help the District and landowners remove some of the highest hazard visual obstructions. Consultants from MBK would help us with the application and secure funding.

General Manager King made known that he would like to schedule a Legal Committee meeting to update outdated and missing District Policies in May. Trustee Burns inquired whether the Conflict of Interest updates would be included, GM King responded affirmatively. GM King asked "Do we go with standard templates (i.e., CSDA's policies) and add in policies as we need them, or do we review and rewrite our existing policies?" These questions will be addressed during the next Legal Committee before going down one path or the other.

Attached to the GM's Report is the project schedule for the Hydraulic Model. The City and County have approved the cost-share agreement. Trustee Avdis acknowledged GM King's effort in coordinating an important work product and tool for the Basin.

### **4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the April 2021 Board Meeting.**

No questions or comments were made.

### **4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the April 2021 Board Meeting.**

General Counsel Scott Shapiro reported a quiet month and announced Co-General Counsel Rebecca is expected to return from leave in June.



## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

Motion/Second: Trustee Burns/Trustee Avdis

Ayes: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

Noes: None

Absent: Trustee Elena Lee Reeder

Action: Motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, and 5.5 and 5.6 is approved.

**5.1. APPROVAL OF MINUTES:** Approval of Minutes from April 9, 2021 Regular Board Meeting.

**5.2. TREASURER'S REPORT:** Approve Treasurer's Report for April 2021.

**5.3. EXPENDITURE REPORT:** Review and Accept Report for April 2021.

**5.4. BUDGET TO ACTUAL REPORT:** Review and Accept Report for April 2021.

**5.5. AUTHORIZATION TO SUBMIT GRANT APPLICATION:** Review and Consider Adoption of Resolution No. 2021-05-01 Authorizing General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

**5.6. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT:** Review and Consider Adoption of Resolution No. 2021-05-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

## **6. SCHEDULED ITEMS**

**6.1. FISCAL YEAR 2021/2022 DRAFT BUDGET:** Review and Discuss Draft Budget for Fiscal Year 2021/2022.

General Manager King provided an overview of the FY 2021/2022 Draft Budget. He explained the reasons for being \$2.5 million under budget in the current FY 2020/2021 primarily due to a paused CIP implementation engineering, finance plan, and deciding that a programmatic Environmental Impact Report would not be necessary.

The projected Draft Budget for FY 21/22 is \$7 million. The majority of the funds will be spent on deferred maintenance and replacement (i.e., trash racks and chain guides) for flood operations. \$1 million is budgeted for Plant 8 to get ahead of engineering and Plant 1A and 1B.

Trustee Avdis requested information on the District's reserve fund balances and wanted to know if the increased costs in herbicides were to clear the District's canals. General Manager King confirmed we would monetarily double our herbicides budget. He added we would investigate modifying products used and clear environmental concerns with environmental consultants. The District will also work in a coordinated effort with Natomas Mutual Water Company.

Trustee Burns inquired about the budgeted COLA increase and whether 1.9% or 2.8% is the most recent. General Manager King stated the District historically had used the March Pacific Index, and the number for March was published on April 15, which was 2.8% and that is the COLA presented in the FY 2021/2022 Budget.

There were no public comments.

General Manager King will bring back the final FY 2021/2022 to the Board for approval in June. He may add the actual cost for the Indirect Cost Study and highlight any other changes but none are anticipated.

The discussion was closed.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### **7.1. BOARD ACTIVITY UPDATES:**

Trustee Jones requested a correction to the Personnel Committee meeting minutes date listed as April 6, 2021 (see page 69 of the Board packet). The correct meeting date should be May 4, 2021.

#### **7.1.1. RD 1000 Committee Meetings Since Last Board Meeting**

- Personnel Committee (Jones, Bains & Barandas) April 6, 2021
- Operations Committee (Bains, Barandas & Burns) April 14, 2021
- Finance Committee (Gilbert, Bains & Burns) April 22, 2021
- Personnel Committee (Jones, Bains & Barandas) May 4, 2021
- Executive Committee (Gilbert & Lee Reeder) May 5, 2021

#### **7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting**

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

## **8. CLOSED SESSION**

**8.1.** No Scheduled Closed Session Items.

## **9. ADJOURN**

Motion/Second: Trustee Gilbert/Trustee Jones

Ayes: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

Noes: None

Absent: Trustee Elena Lee Reeder

Action: The meeting is adjourned



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING**

**TUESDAY, JUNE 15, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; and Co-General Counsel Scott Shapiro.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

GM King called the roll and established a quorum.

Present for Roll Call: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, and Trustee Debra G. Jones.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Debra G. Jones/Trustee Elena Lee Reeder

AYES: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Debra G. Jones, Trustee Chris Burns, Trustee Elena Lee Reeder, Trustee Jag Bains

NOES: None

Abstain: None

ABSENT: None

ACTION: The June 15, 2021 Special Board meeting agenda is approved.

1.4. Pledge of Allegiance

Sacramento Vice Major Jeff Harris led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

No Trustee conflicts were identified.

**2. PRESENTATIONS**

There were no scheduled presentations.

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

No public comments were made.

**4. SCHEDULED ITEMS**

**4.1. REVIEW AND DISCUSS REQUEST FROM CITY OF SACRAMENTO TO USE AND OCCUPY DISTRICT PROPERTY.**

General Manager King introduced City of Sacramento Vice Major Jeff Harris who was present to address the Board regarding a request from the City to use and occupy the District's property on Rosin Court. Vice Major Harris discussed the City's request to include the District's property in a Master Plan to address temporary housing needs in the City. As explained by Vice Major Harris, the City is only asking for permission to include the District's property in the planning phases at this point. City Council is scheduled to review the Master Plan in late July 2021. If approved by the City Council, the City would return to negotiate a temporary use permit/agreement with various property owners, inclusive of the District. After discussion and comments from the Trustees, GM King was directed to return to the Board at the July 9, 2021 Board of Trustees meeting for further discussion and a list of potential deal points that would be necessary in any future agreement.

**4.2. REVIEW AND DISCUSS DISTRICT POLICY UPDATES.**

GM King presented two options for the Board to consider regarding District Policy updates.

Option 1: Compile current District Policies and update policies as needed, as well as identify any new policies needed.

Option 2: Use California Special District Association's Policy Template and add any District specific policies as appropriate.

After discussion with the Board, GM King was directed to use the California Special District Association's Policy Template for the District's Policy Update. GM King will likely return to the Board of Trustees with a draft Policy Update in September 2021.

**5. CLOSED SESSION**

5.1. No Scheduled Closed Session Items.

**6. ADJOURN**

MOVED/SECONDED: Trustee Debra G. Jones/ Trustee Nick Avdis

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ACTION: The motion to adjourn the Board Meeting is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, JUNE 11, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

**1.1. Call Meeting to Order**

Board President Thom Gilbert called the meeting to order.

**1.2. Roll Call**

ASM Gutierrez called the roll and established a quorum.

Present for Roll Call: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Debra G. Jones, Trustee Chris Burns.

Absent for Roll Call: Trustee Elena Lee Reeder (arrived at 8:04 am) Trustee Jag Bains (arrived at 8:05 am).

**1.3. Approval of Agenda**

MOVED/SECONDED: Trustee Debra G. Jones/Trustee Nick Avdis

AYES: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Debra G. Jones, Trustee Chris Burns

NOES: None

Abstain: None

ABSENT: Trustee Elena Lee Reeder, Trustee Jag Bains

ACTION: The June 11, 2021 Board meeting agenda is approved.

**1.4. Pledge of Allegiance**

Board President Thom Gilbert led the Pledge of Allegiance.

**1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)**

No Trustee conflicts were identified.

## **2. PRESENTATIONS**

There were no scheduled presentations.

## **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

No public comments were made.

## **4. INFORMATIONAL ITEMS**

### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2021 Board Meeting.**

General Manager Kevin King made known that Councilman Jeff Harris recently contacted him to request the potential use of District-owned property on Rosin Court. This site would be proposed as a temporary housing location for the unsheltered. This site has been used as a staging site for the Army Corps for levee improvements and intended for use as a flood fight materials storage site. Councilman Harris anticipates using this site for two to three years until other housing projects are completed. The City has a short timeline and would like to go back to the council for approval during their July 20 meeting, including the Rosin Court site as a potential location.

Trustee Jones requested the address of the Rosin Ct site. GM King stated he does not know the site address but describes the property located at I-80 and the Natomas East Main Drain, directly across the FWY from Fry's. Trustee Jones offered that she may have a concern with this site and a possible objection to the proposal. She would like the Urbanization Committee to discuss the proposal; this Committee has traditionally taken up the homeless population and levees.

Trustee Avdis is familiar with the city-wide master plan for homelessness but requests more information about their proposal on our site. Because there are many unknowns, he would like the Legal Committee to be allowed to discuss and understand what Councilman Harris is proposing, the structure, who will be there, how this relates to risk exposure, and how it will affect neighboring properties.

Because this item was non-agenized, Counsel Scott Shapiro reminded the Board that this is a good time for procedural discussion and questions to be collected and further discussion in Committee. Next week, GM King will schedule a Special Board meeting or joint committee meeting with the Legal and Urbanization Committees. He will invite Councilman Harris and his community resource officer to attend and answer questions. A meeting notice will follow.

### **4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the May 2021 Board Meeting.**

There were no questions or comments made.

### **4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the May 2021 Board Meeting.**

Co-General Scott Shapiro provided a brief update on his work during May.

## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

Trustee Burns asked for clarification about Employee Compensation, Item 5.5. In reading the Employee Manual, he inquired whether the days off go away at the end of the year. GM King clarifies that it is paid time off and not in a use it or lose it situation. He stated the days would be vacation days. Trustee Burns also wanted to know whether anyone is in danger of not receiving additional time off because of their max vacation accrual. ASM Gutierrez stated that only one employee is close but could take the extra paid time off without going over the maximum vacation hours.

MOVED/SECONDED: Trustee Nick Avdis/ Trustee Elena Lee Reeder

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ACTION: Consent Calendar Items 5.1 through 5.7 are approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from May 14, 2021, Regular Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for May 2021.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for May 2021.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2021.
- 5.5. APPROVAL OF ONE-TIME EMPLOYEE COMPENSATION: Consider Approval of One-Time Compensation Adjustment for District Employees in Recognition of Essential Duties Performed in Fiscal Year 2020/2021.
- 5.6. ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY): Review and Consider Adoption of Resolution No. 2021-06-01 Re-Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.
- 5.7. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Matrix Consulting Group for Indirect Cost Allocation Plan.

## **6. SCHEDULED ITEMS**

- 6.1. REVIEW AND CONSIDER ADOPTION OF FISCAL YEAR 2021/2022 BUDGET: Review and Consider Adoption of Resolution No. 2021-06-02 Approving the Fiscal Year 2021/2022 Budget.

GM King clarified the Budget (page 12, under Government Fees) there is a typo. The budgeted amount reads \$20,000 but should read \$6,800; this is the only change to the Budget.

Trustee Avdis requested the professional Budget opinion from Trustee Gilbert, chair of the Finance Committee, and a CPA. Trustee Gilbert stated our FY 21-22 Budget shows our expense over revenue is \$2.3 million. He acknowledged that this Budget shows our commitment to kicking off the CIP Plan and working towards that objective. He explained the Budgeted expense over

revenue will be spent out of reserves which the Board has designated for this purpose. Do we adopt a balanced budget? Yes, even though it shows were spending more than we are taking in because we were spending from accumulated reserves. Everything else is very consistent, and Trustee Gilbert feels very comfortable with it.

There were no public comments made.

MOVED/SECONDED: Trustee Nick Avdis/ Trustee Thom Gilbert

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ACTION: The Board adopted Resolution No. 2021-06-02 approving the Fiscal Year 2021/2022 Budget with a correction to page 12 of the Budget, under Government Fees FY 21/22, the budgeted \$20k will be adjusted down to \$6800.

- 6.2. REVIEW AND CONSIDER ADOPTION OF OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2021/2022: Review and Consider Adoption of Resolution No. 2021-06-03 Approving Official Pay Rate Schedule for the Fiscal Year 2021/2022.

There were no public comments received or made.

MOVED/SECONDED: Trustee Jag Bains / Trustee Tom Barandas

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ACTION: The Board adopted Resolution No. 2021-06-03 approving the Official Pay Rate Schedule for the Fiscal Year 2021/2022.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. RD 1000 Committee Meetings Since Last Board Meeting**

- Personnel Committee (Jones, Bains & Barandas) May 18, 2021
- Finance Committee (Gilbert, Bains & Burns) May 25, 2021
- Finance Committee (Gilbert, Bains & Burns) June 1, 2021
- Executive Committee (Gilbert & Lee Reeder) June 2, 2021

#### **7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting**

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Operations Committee (Bains, Barandas & Burns)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

## **8. CLOSED SESSION**

- 8.1. No Scheduled Closed Session Items.



**9. ADJOURN**

MOVED/SECONDED: Trustee Debra G. Jones/ Trustee Nick Avdis

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ACTION: The motion to adjourn the Board Meeting is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**JULY 9, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

Present: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Chris Burns, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Tom Barandas (arrived at the meeting at 8:40 am)

1.3. Approval of Agenda

General Manager Kevin King stated that Item 6.1 would be heard first due to Counsel Scott Shapiro's need to leave early from the Board meeting. This item was discussed after Item 3, Public Comment, under non-agenda items.

1.4. Pledge of Allegiance

ASM Gutierrez led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

No Trustee conflicts were identified.

**2. PRESENTATIONS**

2.1. No presentations were scheduled.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

General Manager Kevin King opened public comments on non-agendized items.

Scott Brown of Larsen Wurzel and Associates (LWA) commented as a business owner in Natomas and not as a District consultant. He stated at the Central Valley Flood Protection Board's Workshop (on 7/19), LWA will present an update to the Board on the status of a feasibility study (SSJDD Assessment). LWA will also discuss implications to the District regarding some of the services LWA is considering. A recording of the two-hour presentation will be available, and Scott believes this background will be valuable for our RD1000 Board members to understand.

There were no other public comments made.

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the June 2021 Board Meeting.**

General Manager Kevin King would like to schedule a two-hour workshop to set priorities with the Board. Trustee Burns requested an outline before the meeting. GM King agreed to distribute a Workplan outline one week in advance of the meeting. GM King will look at dates for everyone to consider targeting late July or early August to have this discussion.

#### **4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the June 2021 Board Meeting.**

A copy of the Operations Manager's Report has been included in the June 2021 Board Packet. No questions or comments were made.

#### **4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the June 2021 Board Meeting.**

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECONDED: Trustee Nick Avdis/Trustee Elena Lee Reeder

AYES: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Chris Burns, Trustee Debra G. Jones, Trustee Elena Lee Reeder.

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: Motion to approve the Consent Calendar is approved.

#### **5.1. APPROVAL OF MINUTES: Approval of Minutes from June 11, 2021, Regular Board Meeting and June 15, 2021, Special Board Meeting.**

#### **5.2. TREASURER'S REPORT: Approve Treasurer's Report for June 2021.**

- 5.3. EXPENDITURE REPORT: Review and Accept Report for June 2021.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for June 2021.
- 5.5. AUTHORIZATION TO INVEST IN LOCAL AGENCY INVESTMENT FUND: Review and Consider Adoption of Resolution No. 2021-07-01 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

## **6. SCHEDULED ITEMS**

- 6.1. REVIEW AND DISCUSS REQUEST TO USE AND OCCUPY DISTRICT PROPERTY: Review and Consider Authorizing the City of Sacramento to Include District Owned Property in Planning Documents for Temporary Housing Solutions.

General Manager Kevin King made known the City of Sacramento would like authorization to include District-owned property on Rosin Court (adjacent to Natomas East Main Drain) in planning documents as a potential site for temporary housing solutions for the unsheltered. GM King has not received a formal proposal or additional information.

If the City Council approves the plan, the City would then have to negotiate with the District for use. GM King would request the Board authorize staff and legal counsel time to negotiate an agreement if the City's plan is approved. Deal points to be requested by the District are available in the Board Item 6.1 Staff Report. GM King is waiting to hear back from the City on the requested considerations.

General Manager King opened this item for public comments:

GM King read two public comments into the record. The first letter received by David Ingram, a longtime Garden Highway resident, opposes using District property as a temporary housing solution due to excessive trash and environmental destruction already realized along our levee and flood protection system.

The second letter read aloud was by Mark Jungkeit, a Garden Highway resident. Mr. Jungkeit is also in opposition to the use of District property as a temporary housing solution. He regularly participates in trash cleanups and attests to environmental destruction to District property, sewage in our waterways, and public safety concerns created by the unhoused population.

Ken Wegner asked for an explanation of the proposed site locations. GM King stated there is only one RD 1000 proposed site on Rosin Court, in City limits.

Counsel Scott Shapiro indicated the list of identified conditions does an excellent legal job of protecting the District. From a legal perspective, he takes no issue with the District being a part of a solution that should benefit our district lands and levee maintenance. Counsel Shapiro believes this is a Board policy decision to decide where it wants to go and whether it wants to be part of listing its property in the City's Masterplan. He reiterated Board approval only means being included in the City's report analysis and after determining actual deal points.

Trustee Chris Burns asked about specifics of whether the City would be ok with leaving space at this site closest to the levee for levee projects and road building? GM King has not heard back from city staff. An additional site inspection will occur once the City determines actual sites to be included in their plan. Trustee Burns stated he would like to see space included for levee projects.

Trustee Debra G. Jones shared that she has concerns about the process. After a site visit to the Natomas East Main Drain Canal (NEMDC), her main concern is encampments closest to Hazel Mahone College Prep K-8 School. Trustee Jones contacted the school to ask about their interactions with this population and discovered the unhoused are daily escorted off campus and regularly deterred from using the school's fountains to bathe.

Trustee Jones made known the District's primary function is not trash pickup, and our staff puts themselves at risk when picking up trash and debris. She is concerned that if the District's Rosin Court site is chosen, when does that end? Who is going to be responsible for cleanup? Is that us, the City? What are we going to be left with once site use is over? For these reasons, Trustee Jones is reluctant to move forward with including the District's site in the City's Masterplan. Once this Masterplan goes to the City Council, it may or may not be subject to CEQA. She stated there are sensitive land uses that do not render this appropriate as a site for consideration.

Trustee Thom Gilbert stated all of these issues would stay on the table and would need to be resolved. That aside, he is reluctant to say no to the idea without details. Trustee Gilbert wouldn't be supportive of denying being listed in the Masterplan.

Trustee Jag Bains, echoed Trustee Gilbert's comments. He believes there is not enough information to say no to this idea as a solution. He commented that the District should discuss appropriate fair compensation for the land use or a land exchange because there is a chance we may not get that property back for a long time. GM King acknowledged that he would include compensation to the District in the deal points and quantify compensation.

Trustee Nick Avdis continues to find appalling the conditions people are living in along the NEMDC and shares concerns Trustee Jones has brought up. He agrees that the District's flood protection activity should not be impeded. To address some of the commenters from the Garden Highway residents, Trustee Avdis extends his appreciation for continued cleanups. He wanted to reiterate the only property being considered at this time is Rosin Court. He believes that the discussion needs to move forward because we owe it to our partners and stakeholders to go to the next level of detail. He would be very supportive of taking the next step in obtaining additional information. His understanding is that agreeing to be included in the City's Masterplan does not presuppose the District is entering into an agreement with the City. GM King confirmed that this is correct.

Trustee Elena Lee Reeder stated that we have gone from 8 to 100 encampments in the past eight years. The District has spent over 60k annually and 15k to make levee repairs. Trustee Lee Reeder would like to have a more extended discussion to discuss what happens if we cannot keep moving

people and make repairs. She has concerns over flooding and a levee breach that could potentially endanger the whole community.

GM King opened the item up for additional public comment.

Brian O'Malley, a Garden Highway resident, regularly involved in organizing cleanups and enforcement of significant homeless RV campsites near his home, commented. The Rosin Court site would bring an element at night along Garden Highway where burglaries happen in our area, and license plates are tracked back to homeless encampments. He does not support any avenue that provides access to Garden Highway.

Ken Wegner stated he does not support this issue moving forward. He said the City needs to find alternative solutions instead of expanding into land and more space. He would like the District to push back as this is not the District's primary responsibility or expense to be incurred.

Additional public comment emails were received and have been included in the July 9 meeting minutes as ATTACHMENT 1.

GM King turned the item back for a motion. The staff recommendation is to review and consider authorizing the City to include this Rosin Court property in their Masterplan, which they'll take up during the July 20 council meeting. Post the City Council approving the Masterplan, allow for staff and legal counsel to work with the City on a potential agreement, and that we would return to the Board in draft form for review and discussion in closed session.

Trustee Chris Burns wanted to make sure that a Motion would include the following points Trustee Bains made earlier in the discussion: 1) Fair compensation for the use of District property 2) Reserve backside of the property for District use. GM King added both items to the motion.

MOTION/SECONDED: Trustee Chris Burns/Trustee Nick Avdis

AYES: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Jag Bains, Trustee Chris Burns, Trustee Elena Lee Reeder

NOES: Trustee Debra G. Jones

ABSTAIN: None.

ABSENT: None.

MOTION: Motion to authorize the City of Sacramento to include District-owned property in Planning Documents for Temporary Housing Solutions, and if selected, negotiate deal points, request fair compensation for the use of the property, and reserve the backside of the property for District use – is approved.

## 6.2. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION: Review and Consider Selection of California Special Districts Association Board of Director Seat A and Authorize Board Secretary to Cast Vote.

Trustee Chris Burns personally knows and recommends Noelle Mattock; she has Capitol and local government experience and makes a motion to support Noelle Mattock.

No public comments were made.

MOVED/SECONDED: Trustee Chris Burns/Trustee Nick Avdis

AYES: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Chris Burns, Trustee Elena Lee Reeder

NOES: None.

ABSTAIN: Trustee Debra G. Jones, Trustee Tom Barandas

ABSENT: None.

ACTION: Motion to select Noelle Mattock for the CSDA Board of Director's Seat A and authorize the Board Secretary to Cast Vote is approved.

6.3. PUBLIC HEARING – ADOPTION OF FISCAL YEAR 2021/2022 OPERATION AND MAINTENANCE ASSESSMENT: Review and Consider Adoption of Resolution No. 2021-07-02 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2021/2022.

Trustee Jag Bains asked about the assessment process. He wanted to know if we take the District's O/M projected expenses and try to have an assessment that will generate that revenue?

GM King explained the assessed property valuation. He added that Phase 2 of our Financial Plan is underway, and the District will look at our projected expenses to determine a projected rate or fee increase down the road as costs continue to climb. Whether it's inflationary reasons or our CIP, those will be considered in the future, but this is the same assessment approved for the past 30 years.

Trustee Bains inquired why we do not consider our operating expenses and then set our rate? GM King stated based on the way the public voted and approved our current method; we are locked into this process.

Trustee Bains also inquired about the existing calculation used for assessments on agricultural land and how the conversion of agricultural land to residential land will impact the assessment rate in the future. GM King acknowledged this concern and explained why Phase 2 of our Financial Plan is underway.

There were no public comments.

MOTION/SECONDED: Trustee Nick Avdis/Trustee Thom Gilbert

AYES: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None.

ABSTAIN: None.

ABSENT: None.

ACTION: Motion to adopt Resolution No. 2021-07-02 Authorizing Levying of Operations and Maintenance Assessment for the Fiscal Year 2021/2022 is approved.

6.4. CERTIFICATION OF LEGAL PROCESS FOR SPECIAL ASSESSMENT: Review and Consider Adoption of Resolution No. 2021-07-03 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2021/2022.

GM King explained annual certification is routine.

No public comments were made.

MOTION/SECONDED: Trustee Jag Bains/Trustee Elena Lee Reeder

AYES: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None.

ABSTAIN: None.

ABSENT: None.

ACTION: Motion to adopt Resolution No. 2021-07-03 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2021/2022 is approved.

**7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Gilbert & Lee Reeder) June 30, 2021

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Finance Committee (Gilbert, Bains & Burns)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Jones, Bains & Barandas)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

**8. CLOSED SESSION**

8.1. No Scheduled Closed Session Items.

**9. ADJOURN**

MOTION/SECONDED: Trustee Nick Avdis/Trustee Chris Burns

AYES: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None.

ABSTAIN: None.

ABSENT: None.

ACTION: Motion is approved, and the meeting is adjourned.





**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**AUGUST 13, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Co-General Counsel Rebecca Smith; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

**1.1. Call Meeting to Order**

Meeting was called to order at 8:00 am by Board President, Thom Gilbert.

**1.2. Roll Call**

ASM Gutierrez called the roll and established a quorum.

Present: Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Jag Bains (arrived at the meeting at 8:02 am)

**1.3. Approval of Agenda**

MOVED/SECONDED: Trustee Thom Gilbert/Trustee Nick Avdis

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas Trustee Chris Burns, Trustee Thom Gilbert Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

MOTION: Motion to approve August 13, 2021, Board Meeting Agenda is approved.

**1.4. Pledge of Allegiance**

The Pledge of Allegiance was led by Board President Thom Gilbert.

**1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)**

There were no conflicts were identified by the Trustees.

## **2. PRESENTATIONS**

### 2.1. No Scheduled Presentations

There were no presentations were scheduled.

## **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments made.

## **4. INFORMATIONAL ITEMS**

### 4.1. GENERAL MANAGER'S REPORT: Update on activities since the July 2021 Board Meeting.

General Manager King's goal for the next month will be to draft a full set of policies to submit to the Board to review, discuss, and provide comments at the September meeting. He shared a few examples of Administrative/General policies that he is currently working on. GM King is utilizing CSDA's policy templates and making modifications so that the policies specifically apply to the district.

#### Correction to GM's Report

General Manager King provided a correction to his hydraulic model update. He stated the model is fully executed by all parties, and both city and county have been invoiced according to the Agreement and the district expects to receive funds within thirty days.

Trustee Chris Burns asked if the new policies have been cross-checked with the district's binder of current policies. GM King stated he has not had an opportunity to cross-check new policies with existing district policies. His goal is to first update the CSDA policies to the district's language. Where there is overlap, he will augment the language, if needed and if we are missing things. Any policies that need to be added to the CSDA policies will be added. Trustee Burns requested to see CSDA's current version of policies. GM King will email the CSDA template version to Trustee Burns.

### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the July 2021 Board Meeting.

There were no questions or comments made. A copy of the Operations Manager's Report has been included in the August 13, 2021, Board packet.

### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the July 2021 Board Meeting.

Co-Counsel Scott Shapiro and Rebecca Smith provided a verbal report of their activities during the month of July 2021.

GM King added that he has received a request from the Greenbriar Northlake Development Project regarding taking over ownership of parcels along Lone Tree Canal that are included in their mitigation property. Greenbriar is looking for a public agency to take over the parcels to aid in a reduced tax basis for their community facilities district. GM King will develop the request to acquire the Lone Tree Canal easement parcels with District counsel and provide an analysis for Board review as early as September or depending on progress made with the developer.

## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

Trustee Chris Burns requested clarification on Item 5.5 Professional Services Agreement. He inquired whether there was any discussion about what specifically the district will have Allen Strategic work on this year.

General Manager King stated in the RFQ we did not list out projects and we asked that consultants do not provide a fee schedule for the project because the project is not defined. GM King will ask for a scope of services, receive a quote and come back to the Board if the scope is unbudgeted for a specific task order. The Professional Services Agreement will not have a dollar amount tied to it because there will be individual task orders and work orders. Once the Professional Services Agreement is approved, GM King will work with Allen Strategic on the first task scope – and work with District consultants at NBS on a roadmap to meet with the community about the District’s Financial Plan. Secondly will be SWIF implementation and noticing Garden Highway residents.

MOVED/SECONDED: Trustee Chris Burns/Trustee Elena Lee Reeder

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas Trustee Chris Burns, Trustee Thom Gilbert Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

MOTION: Motion to approve Items 5.1 through 5.5 on the Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from July 9, 2021, Regular Board Meeting.

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for July 2021.

5.3. EXPENDITURE REPORT: Review and Accept Report for July 2021.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for July 2021.

5.5. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Allen Strategic for Strategic Communication Services.

## 6. SCHEDULED ITEMS

### 6.1. FISCAL YEAR 2021/2022 WORKPLAN, GOALS AND PRIORITIES: Review and Discuss Fiscal Year 2021/2022 Workplan, Goals, and Priorities.

General Manager King walked the Board through his FY 21/22 Workplan highpoints and high priority items.

#### SWIF

Trustee Nick Avdis commented that the implementation of SWIF is a high priority now. If we do not implement the SWIF and remove encroachments the levees cannot be certified and the requirements to have flood insurance will not be lifted until that time. Because we have delicate issues related to private property and encroachments, this will be a key issue for Allen Strategic. He also highlighted with regards to the CCAD 2 Agreement with SAFCA, a discussion should be had about the encroachment removal as this will not be without cost. He has thoughts on early incentives to get folks to voluntarily comply with encroachment removal. There should be a cost-share discussion with SAFCA.

GM King acknowledged some property owners may not know that they have permitted encroachments and getting an outreach plan in place with Allen Strategic is important to help these landowners understand. We need to know how we're going to help them and what it's going to require.

#### CIP Project

GM King provided a CIP project implementation update. The spare transformer is being constructed and there are 10 weeks remaining for completion of project drawings and then 26 weeks for project completion. GM King will continue to work with the city on moving designated CFD funds (\$600k) toward other district projects in lieu of dredging of the main canal.

Trustee Chris Burns inquired whether we plan to update the CIP projects to determine what projects are no longer necessary. EX: Plant 1A and 1B will be covered by Reach A. Some of the other projects are being funded by the federal government. Trustee Burns would like the district to update its project list prior to discussion of how much assessment and fee we need. GM King clarified NBS is working from the original plan which includes the full list. Separately, GM King stated we still need to plan for lifetime replacement. There will be an opportunity once we meet with the community to reassess projects, move some off the list, and just accept the risk of not doing them.

#### Outreach

GM King shared that we would continue to improve our social media platforms with help from our Allen Strategic, our communications consultant.

Community meetings are still being scheduled and GM King is slated to meet with Gardenland Northgate Neighborhood Association (GNNA) in September.

The City of Sacramento's Flood Week Highwater Jamboree is scheduled for October this year. The district will participate in this community event for the first time.

## Personnel

GM King reported the Injury Illness and Prevention Plan (IIPP) template was purchased through Cintas. Operations Manager Holleman will continue to compile district-specific information and gather documents to complete the IIPP binder of information. This binder will be completed by June 2022.

Trustee Debra G. Jones requested to include a Succession Plan for district leadership positions. She recalls this item has not been completed by previous leadership and should be a priority for a district. ASM Gutierrez will locate documents for GM King to review. Trustee Avdis added prior to new Leadership, institutional knowledge was largely held by people and not written down anywhere. Trustee Avdis agreed that a Succession Plan should be on our radar although not at the highest priority level. GM King will review previous work on the Succession Plan and will add this item and priority (under Administration) to the FY 2021-2022 Goals and Priorities list.

## Financial

Trustee Chris Burns inquired whether the district's SAFCA Consolidated Capital Assessment District 2 (CCAD 2) is for \$1.4 million and whether there is any possibility of receiving additional funding from SAFCA or funding from the state if it does its own assessment. GM King confirmed the CCAD 2 amount and stated that he is still working with SAFCA to sign the CCAD 2 Agreement. Counsel Shapiro stated we should not count on any state funding as it is unlikely that that assessment will ever exist.

- 6.2. SACRAMENTO COUNTY TREASURY OVERSIGHT COMMITTEE: Review and Consider Selection of Sacramento County Treasury Oversight Committee Special District Representative and Authorize Board Secretary to Cast Vote.

The Trustees opted not to participate in casting a vote. No action was taken on this item.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

Committee meeting minutes for the Executive Committee Meetings held on July 29 and August 4 were included in the August Board Packet. Meeting minutes for the August 10 Urbanization Committee meeting will be included in the September 2021 Board of Trustees meeting packet.

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Gilbert & Lee Reeder) July 29, 2021
- Executive Committee (Gilbert & Lee Reeder) August 4, 2021
- Urbanization Committee Meeting (Lee Reeder, Avdis & Jones) August 10, 2021

#### 7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Finance Committee (Gilbert, Bains & Burns)
- Operations Committee (Bains, Barandas & Burns)

- Personnel Committee (Jones, Bains & Barandas)

**8. CLOSED SESSION**

8.1. No Scheduled Closed Session Items.

**9. ADJOURN**

MOVED/SECONDED: Trustee Chris Burns/Trustee Elena Lee Reeder

AYES: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas Trustee Chris Burns, Trustee Thom Gilbert Trustee Elena Lee Reeder, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

MOTION: Motion to adjourn the meeting is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**SEPTEMBER 10, 2021  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

PRESENT: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

ABSENT: Trustee Jag Bains

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Burns/Trustee Avdis

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: Trustee Jag Bains

MOTION: Motion to approve September 10, 2021, Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Chris Burns led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts identified by the Trustees.

## **2. PRESENTATIONS**

### **2.1. No Scheduled Presentations**

There were no presentations scheduled.

## **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

Michael Kevin Mcrae, addressed the Board and introduced himself as a Garden Highway resident for 25 years and a stakeholder with a degree in Plant Science and Agronomy. Mr. Mcrae sat on the Natomas Basin Conservancy Board for ten years.

As a management practice, he proposed maintaining RD1000 interior canals to serve our flood-control mission, if possible, to preserve native trees on one side of the canal (Valley Oak, Cottonwood, Ash, or Elder) instead of clearing all vegetation on both sides.

This practice would allow the creation of a forested habitat suitable for animals that depend on it. Mr. Mcrae states that 95% of the valley floor has been reduced by native vegetation. RD1000 as a large land manager could have a tangible impact on maintaining local native animal populations by preserving the habitat they need. Mr. Mcrae understands conveyance structures and how RD1000 must keep them free, so in high water events, they serve their purpose; however, he is not convinced there is a conflict and wonders if the District has a policy to the contrary.

There were no other comments made.

## **4. INFORMATIONAL ITEMS**

### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the August 2021 Board Meeting.**

General Manager Kevin King shared the NLIP and project schedules may be delayed partially due to SAFCA, and the CORPS attempts to locate borrow material (AKA fill dirt).

Trustee Chris Burns asked if the District is still active in CSDA's Legislative Committee as several bills would impact the District. GM King relies on Dane Wadle at CSDA to request the District's endorsement. GM King is open to adding legislation to his GM report in the future. GM King also made known some of the District policies he is updating (See Item 6.1). There is a process for endorsing legislative work that would allow some authority without waiting for formal Board action as we currently do.

### **4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the August 2021 Board Meeting.**

General Manager Kevin King shared photos of trash clean-ups with volunteers, trash rack repairs/lower guide replacement at Plant 8, and aquatic vegetation application.



Operations Manager Gabe Holleman provided a verbal report on aquatic vegetation water treatments performed by Water Works to reduce the overgrowth of primrose throughout district canals. The District has spent \$54k on the Primrose treatments. In October 2021, aquatic vegetation treatments will continue to reduce Coontail (aquatic plants).

Trustee Nick Avdis commented on public commenter Mcrae that his points are well received. In the past, the Board has discussed tree plantings, and he believes it is a worthwhile issue for the Operations Committee to discuss further and for the public to react to when we roll out a fee proposal.

Trustee Debra G. Jones offered that when the Operations Committee meets to discuss this issue, she would like to see a collaboration with the Tree Foundation. GM King will add this item to his Work Plan as an initial discussion and assign a priority.

Trustee Chris Burns would like to develop and adopt a policy first before meeting with a non-governmental agency (NGO) to pay for the trees. Trustee Burns inquired about emergency tree trimming that we paid for, but there has been no mention of it in previous Operation Manager's reports. Ops Manager Holleman explained that tree limbs fell near the District's mechanic's shop due to wind storms. Eliminating the potential for damage to the District's mechanic shop, the tree has been removed.

Trustee Chris Burns made known two separate fires near our transformers (located behind Boat Works). He is adamant about clearing vegetation near transformers to reduce the potential for fires and impacts on the transformer. GM King stated the Ops Manager Holleman would add vegetation removal in this area to his worklist. Ops Manager Holleman will also coordinate vegetation removal in this area with SMUD.

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the August 2021 Board Meeting.

Co-Counsel Scott Shapiro provided a verbal report of his activities during August 2021.

General Manager Kevin King added Co-Counsel Rebecca Smith has been working with the developer's counsel on purchasing Loan Tree Canal mitigation land and transfer language to take over the property. GM King will return to the Board about taking over the mitigation property

## 5. **CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECONDED: Trustee Avdis/Trustee Burns

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: Trustee Jag Bains

MOTION: Motion to approve Items 5.1 through 5.4 on the Consent Calendar is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from August 9, 2021, Regular Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for August 2021.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for August 2021.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for August 2021.

## **6. SCHEDULED ITEMS**

- 6.1. DISTRICT POLICY UPDATE: Review AND Discuss Draft Updated District Policies; General & Administrative Sections.

General Manager Kevin King introduced draft Administrative Policies that he prepared using CSDA's Policy Manual. He would like Trustees to begin review and provide comments back to him over the next 30 days.

General Manager Kevin King continues working on the remaining policy sections (3000 Personnel and 4000 Board) with plans to provide draft sets to the Board in October for their review and comments. He anticipates finalizing edits and combining all policies into one packet for approval in November.

Trustee Debra G. Jones inquired about the District's policy and process for creating policies. It is not clear whether the District even has a policy or formal process to develop new policies. Substantive issues should go to committees as appropriate. Depending on the subject matter, the various Committees should take on initial subject matter work of drafting policy for review by the entire Board. Trustee Burns Agrees.

General Manager Kevin King stated that his focus is to make policy updates using the CSDA policy template. Once the initial template sections have received Board approval, approved additional policies can be developed (i.e., Vegetation and Tree Policy, Homeless Encampments, Policy on Development, Levee Setback Policy).

Trustee Nick Avdis would like draft policies to come through the legal committee for discussion and a recommendation to the Board for adoption.

General Manager Kevin King would like all Trustees to review all draft sections, provide feedback, and then come to the Legal Committee to recommend the complete draft set.

Trustee Elena Lee Reeder asked for legal counsel clarification on Board Packet page 110, policy 2415.4. Counsel Shapiro believes the focus is on serial meetings and not violating the Brown Act.

Counsel provided examples of what would and would not constitute a serial meeting via social media. The Legal Committee will look closer at this item.

Trustee Chris Burns asked if we're going to map the new policies and existing policies. GM King replied he had not yet pulled the old policies into the new ones.

Trustee Debra G. Jones would like to address and develop policies for homelessness. Kevin will schedule an Urbanization Committee Meeting to address this issue.

GM Kevin will set up a Committee Meeting to develop policies on Homelessness and include them in the policy manual.

6.2. SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Nominations for Special District Representation.

No action was taken.

**7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings from August 10, 2021 – September 1, 2021

- Urbanization Committee (Lee Reeder, Avdis & Jones) August 10, 2021
- Executive Committee (Gilbert & Lee Reeder) September 1, 2021

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Finance Committee (Gilbert, Bains & Burns)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Jones, Bains & Barandas)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

**8. CLOSED SESSION**

8.1. PUBLIC EMPLOYEE EMPLOYMENT & CONTRACT (General Manager): Pursuant to Government Code § 54957.

Trustee Chris Burns inquired whether a Closed Session is appropriate. Counsel reported that Executive Committee determined that a Closed Session is appropriate.

**9. RECONVENE TO OPEN SESSION**

REPORT ON CLOSED SESSION: Discuss and take action on any changes in Employment Contract for the General Manager.

Co-Counsel Scott Shapiro reported out the Board met in Closed Session and is referring to the Personnel Committee to offer an extended contract of 3 years to the General Manager and for the Personnel Committee to negotiate that with the General Manager and bring back a final Agreement to the Board for consideration.

**10. ADJOURN**

MOVED/SECONDED: Trustee Jones /Trustee Avdis

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: Trustee Jag Bains

MOTION: Motion to adjourn the meeting is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**OCTOBER 8, 2021  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public will participate in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Rebecca Smith; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

Present: Trustees Chris Burns Thom Gilbert, Elena Lee Reeder, Debra G. Jones, Trustee Nick Avdis (arrival 8.03 am), Trustee Tom Barandas (arrival 8:10 am)  
Absent: Trustee Jag Bains

1.3. Approval of Agenda

Approved.

1.4. Pledge of Allegiance

President Thom Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no trustee conflicts.

1.6. Review and Consider Adoption of Resolution No. 2021-10-01

General Manager Kevin King explained that due to new AB 361 (Rivas) requirements, as long as the pandemic continues, and if the Board still desired to meet virtually, the Board will need to adopt a transition resolution to continue the October 8 meeting virtually. A resolution needs to

be adopted every 30 days to continue virtual meetings. Counsel Rebecca Smith agreed with General Manager King's summary.

Moved/Seconded: Trustee Chris Burns/Trustee Nick Avdis

Ayes: Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Lee Reeder, Trustee Chris Burns, Trustee Nick Avdis

Noes: None

Absent: Trustee Jag Bains, Trustee Tom Barandas

Action: Motion to approve Resolution No. 2021-10-01 is approved.

## **2. PRESENTATIONS**

### **2.1. RD 1000 – Riverside Encroachments (Ric Reinhardt – MBK Engineers)**

General Manager Kevin King introduced Ric Reinhardt from MBK Engineers, who has worked extensively on the District's System-Wide Investment Framework (SWIF) implementation to bring the levee system into compliance with the Federal O&M Manual over time. Mr. Reinhardt discussed the need for bringing existing waterside encroachments into compliance with our O/M Manual and Central Valley Flood Protection Board's Title 23 requirements. High hazard encroachments (fence, vegetation, and fog line) which impede the District's ability to operate and maintain the levees will need to be addressed. The levee system can be certified to meet FEMA 100-year standards and the State Urban Levee Design Criteria for the 200-year Urban Level of Protection funding within three years. The District plans to consult with property owners with high-hazard vegetation encroachments and hopes to leverage FMAP state funds to help remove existing encroachments to meet standards.

Trustee Chris Burns believes that early and often outreach to the landowners' owners is critical. Trustee Nick Avdis agrees that early communication is necessary and stated that he does not want the District to have any issues with levee recertification. GM King said we have 6-7 months to prepare an outreach campaign.

Mr. Reinhardt provided an estimated timeline to handle enforcement actions. The District would need one year to 18 months; we need to have this done by the end of 2024. The certifications by statute will need to be completed by June 2025, and we'll need six months to prepare and get it through the Council and County Board of Supervisors. The voluntary program needs to be going strong by mid – 2022 into mid-2023, and mid-2023 to the end of 2023 would be the time to turn over any remaining encroachments for enforcement action.

Trustee Avdis encouraged the Field Crew, specifically Operations Manager Gabe Holleman, to establish personal relationships with landowners with encroachment issues to facilitate a smooth process. GM King ensured connections were already being formed. He will formulate a strategic plan with Allen Strategic and coordinate an outreach plan to begin vegetative removal next summer.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments.

### **4. INFORMATIONAL ITEMS**

#### 4.1. GENERAL MANAGER'S REPORT: Update on activities since the September 2021 Board Meeting.

A copy of the General Manager's report is available for review in the October 8, 2021 Board packet. General Manager Kevin King added three items to his GM report:

- Reach A on the Natomas Levee Improvements: reports working with the Corps on a flaw to completely take Pumping Plant 1B offline for one year or potentially longer, which would require the District to run Pumping Plant 1A. GM King stated we have not relied on Plant 1A for about 30 years for any flood removal operations, and there is concern about its reliability. Because of this concern, he is working with the Corps to have half of Pumping Plant 1B down to have some pumping capacity available. A determination to the District's request is still pending.
- Financial Plan: GM King reported meeting with NBS to review a draft of Phase 2.1. Finance Committee will soon review a finalized draft of Phase 2.1 and determine if the draft plan is ready to present to the entire Board in November or December. GM King reports a call is scheduled with NBS and consultants from Allen Strategic to help formulate a plan for outreach to accompany the draft Phase 2.1 report.
- East Levee Road: The Corps has rescheduled a final walkthrough and sign-off next week. If all parties attend and sign off, the road should reopen soon.

#### Other Comments

Trustee Debra G. Jones extended congratulations to Flood Operations Specialist Mark Jenkins on his recent job promotion.

Trustee Elena Lee Reeder requested information on failed Megger testing results and asked about the next steps. Operations Manager Gabe Holleman shared he is working with J. Franco Electric on completing the diagnosis next week. GM King added megger testing does not mean the pumps will not perform; it means there could potentially be a problem. The pumps still run and are operational, but there could be a failure; that is why we are working on maintenance and fixing the splices.

Trustee Nick Advis inquired about the Hydraulic Model and whether cost-share funds were received from the City and County. General Manager King confirmed payments from both have been received. The County will issue the other half of their agreed-upon rate in their next fiscal year. GM King reported we do have some of the data back. Engineers at Mead and Hunt will review the information and assumptions in the model that CESI has put together. Trustee Avdis

encouraged GM King to check in with Tom Plumber to ensure all agencies are on track to meet the project schedule.

Trustee Chris Burns asked about the City of Sacramento Prop 218 Flood Measure Survey and whether we know what the City's timeline is. GM King will check with NBS. Trustee Burns believes the City may already be further ahead of us, engaging the community, and finds this concerning.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Sept. 2021 Board Meeting.

General Manager Kevin King highlighted that one new item in the Operations Manager's Report is Drainage Canal and Ditch Cleaning for 2021. He added we are working with Mead and Hunt to enter this information into the District's GIS system. This process should take two months, but after that, Trustees can see visually how drainage canals and ditches have been cleaned. Staff will utilize the information for O&M purposes to address cleaning specific areas in the following years.

Operations Manager Gabe Holleman added the GIS information would be a good tracking tool to gauge Farmer water releases and prevent flooding throughout the District.

Trustee Debra G. Jones asked about the City's potential homeless encampment site (on Rosin Court). GM King stated encampment clean-ups are listed on Page 28 of the Board packet. Trustee Jones asked if we isolate costs to maintain Rosin Court. GM King said that if we enter into an agreement with the City to use the site, we can begin tracking expenses.

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the September 2021 Board Meeting.

Co-Counsel Rebecca Smith provided a verbal update of her Activities - AB 361 Brown Act/remote meetings and the general manager's contract.

### 5. **CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

Moved/Seconded: Trustee Debra G. Jones/Burns

Ayes: Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Lee Reeder, Trustee Chris Burns, Trustee Nick Avdis, Trustee Tom Barandas

Noes: None

Absent: Trustee Jag Bains

Action: Motion to approve 5.1 through 5.4 on the Consent Calendar is approved.

#### 5.1. APPROVAL OF MINUTES: Approval of Minutes from September 10, 2021 Regular Board Meeting

#### 5.2. TREASURER'S REPORT: Approve Treasurer's Report for September 2021.



5.3. EXPENDITURE REPORT: Review and Accept Report for September 2021.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for September 2021.

## **6. SCHEDULED ITEMS**

6.1. INSURANCE RENEWAL: Authorize General Manager to Execute Annual Insurance Renewal.

General Manager Kevin King stated the insurance renewal proposal reflects a 13.5% increase over the previous policy. We experienced a 10% increase last year, and the District can expect to see increasing rates in subsequent years. Reasons for rate increases are due to purchases of new equipment and vehicles, which cost more to insure and more to replace. We also have regular general liability increases on the rise.

There were no public comments.

Moved/Seconded: Trustee Nick Avdis/Trustee Chris Burns

Ayes: Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Lee Reeder, Trustee Chris Burns, Trustee Nick Avdis, Trustee Tom Barandas

Noes: None

Absent: Trustee Jag Bains

Action: Motion to authorize the General Manager to Execute the Annual Insurance Renewal is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Personnel Committee (Jones, Bains & Barandas) September 24, 2021
- Executive Committee (Gilbert & Lee Reeder) September 29, 2021

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Finance Committee (Gilbert, Bains & Burns)
- Operations Committee (Bains, Barandas & Burns)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

## **8. CLOSED SESSION**

8.1. PUBLIC EMPLOYEE EMPLOYMENT & CONTRACT (General Manager): Pursuant to Government Code § 54957.

Public meeting participants were asked to disconnect and then reconnect to the waiting room in five minutes. The Board met in Closed Session.

## **9. RECONVENE TO OPEN SESSION**

### **9.1 REPORT ON CLOSED SESSION: Discuss and take action on any changes in Employment Contract for the General Manager.**

Trustee Debra G. Jones reported the recommendation out of closed session is to move the Personnel Committee's recommendation to extend the General Manager Kevin King's employment contract for three years. Co-Counsel Rebecca Smith clarified that as discussed, any merit and COLA increases for the general manager would align with the same timeline that staff is on – the mid-year timeline.

Moved/Seconded: Trustee Debra G. Jones /Trustee Avdis

Ayes: Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Lee Reeder, Trustee Chris Burns, Trustee Nick Avdis, Trustee Tom Barandas

Noes: None

Absent: Trustee Jag Bains

Abstain: Trustee Chris Burns

Action: Motion to approve the Personnel Committee's recommendation to extend General Manager Kevin King's employment contract for three years, with merit and COLA increases aligned with the staff mid-year timeline, is approved.

## **10. ADJOURN**

Moved/Seconded: Trustee Thom Gilbert / Trustee Elena Lee Reeder

Ayes: Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Lee Reeder, Trustee Chris Burns, Trustee Nick Avdis, Trustee Tom Barandas

Noes: None

Absent: Trustee Jag Bains

Action: Motion to adjourn is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES SPECIAL MEETING**

**NOVEMBER 3, 2021  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public will participate in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

Present: Trustees Chris Burns Thom Gilbert, Elena Lee Reeder, Debra G. Jones, Jag Bains, and Nick Avdis

Absent: Trustee Tom Barandas

1.3. Approval of Agenda

Approved.

1.4. Pledge of Allegiance

President Thom Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest *(Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved)*

There were no trustee conflicts.

**2. PRESENTATIONS**

No Scheduled Presentations

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments.

### **4. SCHEDULED ITEMS**

- 4.1. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2021-11-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.

General Manager Kevin King explained the need to adopt an additional resolution if the Board still desired to meet virtually.

Moved/Seconded: Trustee Chris Burns/Trustee Nick Avdis

Ayes: Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Lee Reeder, Trustee Chris Burns, Trustee Nick Avdis, Trustee Jag Bains

Noes: None

Absent: Trustee Tom Barandas

Action: Motion to approve Resolution No. 2021-11-01 is approved.

Trustees, Avdis, Bains, Jones and Burns, left the meeting at the conclusion of item 4.1. A quorum of the Board was no longer established. Discussion ensued with the Executive Committee on Agenda Item 4.2.

- 4.2. Review and Discuss Agenda for November 12, 2021 Regular Board of Trustees Meeting  
See Agenda Item 7.1.1 for Executive Committee Meeting Meetings

### **5. ADJOURN**

Meeting Adjourned after Item 4.1, when there was no longer a quorum of the Board.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**NOVEMBER 12, 2021  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public will participate in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones; Co-General Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabriel Holleman; Administrative Services Manager Joleen Gutierrez.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

Present: Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

1.3. Approval of Agenda

Motion: Trustee Chris Burns/Trustee Elena Lee Reeder

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Abstain: None

Absent: None

1.4. Pledge of Allegiance

Trustee Thom Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

- Trustee Nick Avdis recused himself from Agenda Consent Item 5.5. The Trustees identified no other conflicts.

**2. PRESENTATIONS**

2.1. No Scheduled Presentations

There were no scheduled presentations.

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments made.

#### **4. INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the October 2021 Board Meeting. A copy of the General Manager's report is included in the November 12, 2021 Board packet. General Manager Kevin King reports he has signed the FMAP Funding Agreement for next year. He is hopeful to have the Agreement executed by the state and receive funding earlier to implement the abatement of Garden Highway encroachments.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Oct. 2021 Board Meeting. General Manager King provided an update on the Operations Manager's Report.

The District helped in the Steelhead Creek cleanup effort coordinated by the Central Valley Flood Protection Board and American River Flood Control, removing 48 thousand pounds of debris.

Trustee Avdis reported receiving complaints from concerned neighbors in the Valley View Acres community (East Levee Road at Main Avenue). There is a significant amount of debris and camps in the channel. General Manager King will work a cleanup into the District's budget and possibly formulate a cleanup coalition to help fund a portion of the cleanup. GM King will address this issue along the levee prism and coordinate with DWR or Central Valley Flood Protection. Trustee Avdis requested updates on these conversations.

General Manager King stated he met with GNNA, whose members shared similar concerns about visual blight on top of the levee. Sacramento Police Department has a good rapport with this group, and the District will work with the police department to address debris and encampment-related neighborhood concerns.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the October 2021 Board Meeting.

Counsel Scott Shapiro provided a verbal report of counsel's activities since the October Board meeting.

#### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

Approval of the Consent Calendar has been split into two separate motions.

Trustee Nick Avdis recused himself and abstained from voting on Consent Calendar Item 5.5.

5.1. APPROVAL OF MINUTES: Approval of Minutes from October 8, 2021 Regular Board Meeting and November 3, 2021 Special Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for October 2021.

5.3. EXPENDITURE REPORT: Review and Accept Report for October 2021.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for October 2021.

5.5. GREENBRIAR DEVELOPMENT: Review and Consider Adoption of Resolution No. 2021-11-02 Authorizing General Manager to Quit Claim Grant of Easement Deeds

(APNs: 201-0300-079 and 201-0300-081).

- 5.6. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2021-11-03 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act

**Motion to Approve Consent Calendar Items 5.1 through 5.4, and 5.6**

Moved/Seconded: Trustee Chris Burns/Trustee Debra G. Jones

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Absent: None

Abstain: None

Action: Motion to approve Consent Calendar Items 5.1 through 5.4 and 5.6 is approved.

**Motion to Approve Consent Calendar Item 5.5**

Moved/Seconded: Trustee Chris Burns / Trustee Jag Bains

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Absent: Trustee Nick Avdis (recusal- turned off his video and microphone)

Action: Motion to approve Consent Calendar Item 5.5 is approved

Trustee Nick Avdis rejoined the meeting after the vote on item 5.5

**6. SCHEDULED ITEMS**

- 6.1. FISCAL YEAR 2021/2022 BUDGET AMENDMENT: Review and Consider Fiscal Year 2021/2022 Budget Amendment and Authorize General Manager to Execute Contracts.

Item 6.1 has been split up into three separate Board motions for approval.

**1) Budget Amendment - Allen Strategic RD1000 2022 CIP Funding Initiative Communications Plan Authorization (\$150k)**

The District needs to secure approval for its plan to fund its CIP through a comprehensive community education campaign. The Board has not voted on a path forward (a Fee or Assessment); the District Funding Initiative contract is set up on a time and materials basis. Trustee Chris Burns is concerned with the proposed language that, as written, leaves the impression of using ratepayer money to advocate for a fee or Assessment. Trustee Nick Avdis shares Trustee Burns' same concern about advocacy. Counsel Scott Shapiro offered language to move forward with public educational outreach and remove terms related to advocacy.

Trustee Debra G. Jones requested the Board Secretary to record the Board approved a draft scope only, not a final draft of the RD1000 2022 CIP Funding Initiative Communications Plan. It should be noted that the motion made and approved, delegated Board President Thom Gilbert to approve the final scope once revised.

Motion: Trustee Nick Avdis /Trustee Debra G. Jones

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones

Noes: Trustee Chris Burns

Abstain: None

Absent: None

Action: Motion to approve task item with the understanding that there is additional refinement needed to the language of the scope so the District does not run afoul of rules against advocacy, and delegate the authority to sign off on the final language to Trustee Thom Gilbert with Counsel Scott Shapiro's oversight is approved.

**2) Budget Amendment – Authorization for General Manager to Award and Execute Contract for Allen Strategic SWIF Communications Plan (\$45k)**

General Manager King reports staff determined a Public Relations Budget increase is needed for Allen Strategic for their work on the District's SWIF Outreach Program. Staff requested the FY 2021/2022 increase by \$45k and General Manager King requested authorization to execute the contract.

Motion: Trustee Nick Avdis/Trustee Elena Lee Reeder

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Abstain: None

Absent: None

Action: Motion to approve the Allen Strategic contract and authorize the General Manager to award the SWIF outreach and implementation contract.

**3) Authorization to Execute \$305k Contract with KSN for Pumping Plant 8 Preliminary Design**

General Manager King reports staff is requesting approval to execute the contract with KSN for the Preliminary Design of Pumping Plant 8 at a not-to-exceed cost of \$305k, which is within the adopted FY 2021/2022 Capital Project Design budgeted amount of \$1M.

Motion: Trustee Nick Avdis/Trustee Jag Bains

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Abstain: None

Absent: None

Action: Motion to approve the General Manager to execute the \$305k contract with KSN is approved.

6.2. SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Review and Consider Selection of Special District Commissioner and Alternate Special District Commissioner for Sacramento Local Agency Formation Commission and Authorize General Manager to Cast Ballot.

No action was taken on this item.



6.3. ASSOCIATION OF CALIFORNIA WATER AGENCIES: Review and Consider Selection of ACWA President and Vice President and Authorize General Manager to Cast Ballot.

No action was taken on this item.

**7. BOARD OF TRUSTEE’S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Urbanization Committee (Lee Reeder, Avdis & Jones) October 26, 2021
  - Executive Committee (Gilbert & Lee Reeder) November 3, 2021
  - Executive Committee (Gilbert & Lee Reeder) November 11, 2021
- Meeting minutes from the Executive Committee meeting held on November 11, 2021 will be available in the December 10, 2021 Board Meeting packet.

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Finance Committee (Gilbert, Bains & Burns)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Jones, Bains & Barandas)

**8. CLOSED SESSION**

8.1. No Scheduled Closed Session Items

**9. ADJOURN**

Misc. Comment

Trustee Nick Avdis extended his appreciation to our crew for their work during the October storm event. He also expressed concern over the precarious position the District has been put in and our ability to use pump plants due to the Corps work. He encouraged General Manager King to work with the Corps and SAFCA about the timing of bringing our pumping plants down during scheduled levee improvements.

Motion: Trustee Chris Burns / Trustee Nick Avdis

Ayes: Trustee Thom Gilbert; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones

Noes: None

Abstain: None

Absent: None

Action: Motion to adjourn is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**DECEMBER 10, 2021  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public will participate in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Trustee Debra G. Jones; Co-General Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabriel Holleman; Administrative Services Manager Joleen Gutierrez, Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

Present: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis (left the meeting at 10 am), Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones  
Absent: None

1.3. Approval of Agenda

There were no changes to the agenda.

1.4. Pledge of Allegiance

Board President Thom Gilbert led the Pledge of Allegiance.

1.5. Election of Board President and Vice President

Every December, the Board elects the Board President and Vice President, allowing the Board President to designate Board Committee assignments and have assignments confirmed at the January Board Meeting. General Manager Kevin opened the floor for nominations.

Trustee Nick Avdis nominated Thom Gilbert to serve as Board President. Thom Gilbert accepted the nomination. There were no other nominations.

MOVED/SECONDED: Trustee Nick Avdis/Trustee Chris Burns

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: Motion to have Thom Gilbert serve as Board President is approved.

General Manager King opened the floor to nominations for Vice President. Elena Lee Reeder was nominated to serve as Vice President. She accepted the nomination as Vice President. There were no other nominations.

MOVED/SECONDED: Trustee Nick Avdis/Trustee Chris Burns

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: Motion to have Elena Lee Reeder serve as Board Vice President is approved.

#### 1.6. Designation of Board Secretary

General Manager King stated that every year in December, we designate the Board Secretary. Staff recommends the current secretary continues in that role. Board President Thom Gilbert motioned to have Joleen Gutierrez continue as Board Secretary.

MOVED/SECONDED: Trustee Thom Gilbert/Trustee Chris Burns

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: Motion to have Joleen Gutierrez serve as Board Secretary is approved.

#### 1.7. Conflict of Interest

There were no conflicts of interest identified.

## 2. **PRESENTATIONS**

#### 2.1. No Scheduled Presentations

There were no scheduled presentations.

## 3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments made.

## 4. **INFORMATIONAL ITEMS**

#### 4.1. GENERAL MANAGER'S REPORT: Update on activities since the November 2021 Board Meeting. General Manager King gave a verbal update on items not included in the GM's written report.

General Manager Kevin King provided an update on Rosin Court. He is negotiating the Board's deal points, and he will return to the Board with a draft agreement in the first quarter of 2022.

General Manager King made known that high winds and storms are on the horizon, with an estimate of three inches of precipitation. While he believes the District is ready to handle the forecasted storm event, he raises concern due to last year's wind events that knocked out SMUD power poles. After the October storm events, we experienced significant electrical failures at Plant 8. We have since replaced a control module, and the pump is operational; however, considerable wiring repairs are still needed for other pumps at Plant 8 to bring them online. We are currently at 45% pump capacity at Plant 8, which indicates the need to upgrade this facility. The District is under contract with KSN for the design. Wiring upgrade costs alone are already estimated at 100k.

The Plant 4 transformer is installed and operational. We are waiting for the rest of the facility repairs to be completed. Plant 3 still has significant work needed on the discharge pipes to get it running and will be unavailable to us throughout the remainder of the flood season.

Trustee Nick Avdis requested the status of Pumping Plant 1A and 1B. GM King stated 1B is operational, and we have capacity. Pumping Plant 1A is currently unavailable to operate. The CIP calls for complete replacement once funding is available.

GM Kevin King is working to meet with the Corps project management group in January to discuss future contracts on Reach A and working to have our pumping plants available to us during flood season. GM King continues to work with legal counsel, Paul Devereux, and SAFCA on the relocation agreement for Pumping Plant 1A and 1B on assurances and timing, and sequencing of construction projects. Trustee Avdis continues to express great concern that we have only one pumping plant available on the west side of the Basin. He encourages everyone to be hyper-focused on this issue, as our CIP is focused on deferred maintenance, but it is not funded. We need to make additional investments in our infrastructure.

Trustee Chris Burns asked if we have a contingency plan if plants are not placed online during construction. GM King explained that he is working to put contingency plans in place. Although much of this is determined by the Corps.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Nov. 2021 Board Meeting.

A copy of the Operation Manager's Report has been included in the December 10 Board Packet.

General Manager King, made known that weekly trash removal along the rural parts of E. Levee Rd. will soon begin. In places where no one is claiming individual property, staff has no choice but to assume it is debris and remove it to ensure that the District can safely inspect the levee. GM King cautioned that there is a risk involved in removing items. He would like to develop a policy to address the ongoing trash situation. He advised the Board that we may receive complaints from this population moving forward. GM King will also create a draft policy to address the ongoing trash issue for further Board discussion.

Operation's Manager Gabe Holleman states that he has been working with Blankenship & Associates and our chemical supplier to apply a solution along Natomas Cross Canal to reduce native grass growth at a particular stage. Stunting growth reduces the costs associated with mowing several times throughout the year.

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the November 2021 Board Meeting.

Co-General Counsel Rebecca Smith provided a verbal update on her activities since the November 2021 Board Meeting.

### 5. **CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion.*

Trustee Nick Avdis made a motion to approve the Consent Calendar, with the following change to Item 5.5 Resolution 2021-12-01 – Change the date from October 8 to October 12 to coincide with the Board meeting date.

MOVED/SECONDED: Nick Avdis/Elena Lee Reeder

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: Motion to approve Consent Calendar Items 5.1 -5.5 with the recommended date change to Item 5.5 Resolution 2021-12-01 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from November 12, 2021, Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2021.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2021.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2021.

5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2021-12-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act

## **6. SCHEDULED ITEMS**

6.1. AUDITED FINANCIAL STATEMENTS: Review and Receive the Audited Financial Statements for Year-End June 30, 2021.

District Consultant Ingrid Shepline, a managing partner from Richardson & Company, and District Consultant Accountant Robert Merritt from Chavez Accountancy were present. Ms. Shepline provided a verbal overview of Audit Highlights. A copy of the District's FY (Fiscal Year) 20-21 Audited Financial Statements has been included in the December 10 Board Packet. Ms. Shepline described the Audit as clean with no material weaknesses. Also provided is a management letter with recommendations for improving controls and processes.

General Manager Kevin King noted that the Finance Committee recommended the Board Receives and File the Audit Report.

MOVED/SECONDED: Trustee Debra G. Jones/Trustee Jag Bains

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: Motion to Review and File the FY 20-21 Audited Financial Statements is approved.

6.2. COMPREHENSIVE FINANCIAL PLAN PHASE 2.1: Review and Consider Approval of Phase 2.1 of the District's Comprehensive Financial Plan and Authorize General Manager to Proceed with Phase 2.2.

As directed by the Board, General Manager Kevin King returns to the Board to approve Phase 2.1 (the Property Related Rate Modeling Report) for the District's Comprehensive Financial Plan. He

also seeks authorization to Proceed with Phase 2.2. (Investigate fee-related impacts to individual parcels in the Basin). GM King anticipates returning to the Board to approve a fee in November of 2022 and then starting the public process to enact a fee to increase revenue for the District based on the CIP and other projections in Phase 1 of our Comprehensive Financial Plan. He anticipates the fee being on the County Assessment and Fee Roll by June or July 2023. GM King stated it is the recommendation of the Finance Committee to approve Phase 2.1 and proceed with Phase 2.2.

District Consultant Greg Ghironzi from NBS provided a high-level walk through the Rate Modeling Report 2.1 explaining the difference between taxes, assessments, and property-related fees. A copy of the report has been included in the December 2021 Board Packet.

Trustee Chris Burns requested that NBS reference the source of Customer Class and ISC numbers used. Trustee Burns inquired whether the District will apply the same fees to developers using the same methodology. GM King stated that to be consistent, we would need to update the District's Development Impact Fee to be consistent with the new application of rates.

There were no public comments.

Moved/Seconded: Trustee Thom Gilbert/Trustee Tom Barandas

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G, Jones

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: Motion to approve Phase 2.1 and authorize the General Manager to work with NBS to develop Phase 2.2 and return to the Board with a final recommendation is approved.

6.3. COST ALLOCATION PLAN: Review and Consider Adoption of Resolution 2021-12-02, District's Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates.

District Consultant Courtney Ramos from the Matrix Consulting Group presented a project overview of the Cost Allocation Plan, direct and indirect rates, and developed district rates. A report of the Full Cost and OMB Compliant Indirect Cost Rates has been included in the December 2021 Board Packet.

General Manager, Kevin King, asked the Board to approve four different rates for Full Cost Allocation and OMB Compliant Rates which we would use for Federal grants.

GM King would provide notification and a rate sheet to Developers that are currently under agreement. The new cost allocation rate sheet will be updated annually in June based on actuals from the year before.

MOVED/SECONDED: Trustee Debra G. Jones/Trustee Burns

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSENT: Trustee Nick Avdis

ACTION: Motion to approve Resolution 2021-12-02 is approved.

6.4. NATOMAS BASIN INTERIOR LEVEE RE-CERTIFICATION: Review and Consider Authorizing the General Manager to Negotiate a Reimbursement Agreement with the City of Sacramento for Funding Geo-Technical Investigations.

General Manager, Kevin King, made known that we have a situation completing levee recertification for the Natomas Basin. The District, Corps, SAFCA, the State, and everyone involved has been working toward FEMA recertification. The community has been told for years that we need to get back to 100-year and 200-year flood protection, and the promise has been that if successful flood insurance may not be required, and the building moratorium has been lifted. That could potentially be a forfeiture if we do not submit a Letter of Map Revision to FEMA for approval in the 2025 timeframe.

SAFCA has been working on the exterior levee, and we are doing our SWIF implementation to remove encroachments is to be able to get recertified on our exterior levee. The second component is interior levee recertification, and the City of Sacramento, as the Floodplain Manager, is responsible.

The City retained KSN, and the consultant identified significant geotechnical data deficiencies to recertify the interior levee system. KSN has identified about \$1 million worth of work that is needed. The District has learned that the City of Sacramento does not have funding (in place today) to complete geotechnical borings that must be initiated by June 2022.

To stay on track with FEMA recertification, GM King proposes that RD1000 make \$1 million available to initiate the work for geotechnical borings to occur by June 2022, providing that we enter into a reimbursement agreement with the City. He states that we already have \$600k budgeted for CIP engineering work, so GM King requests a \$400k budget amendment from the CIP Reserve to fund the \$1 million. He would enter into a favorable agreement with the City with fair and applicable interest. The general manager would work with Counsel Rebecca Smith to negotiate a reimbursement agreement.

MOVED/SECONDED: Trustee Chris Burns/Trustee Nick Avdis

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSENT: None

NONE: None

ACTION: The Motion to make a Budget Amendment of \$400k out of reserves and into our CIP and direct the General Manager and District Counsel to negotiate and execute a reimbursement agreement with the City of Sacramento is approved.

**7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Bains & Burns) November 23, 2021
- Executive Committee (Gilbert & Lee Reeder) December 1, 2021

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Jones, Bains & Barandas)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

**8. CLOSED SESSION**

8.1. No Scheduled Closed Session Items

**9. ADJOURN**

MOVED/Seconded: Burns/Gilbert

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSENT: Nick Avdis

NONE: None

ACTION: Motion to adjourn the meeting is approved.