

RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
ACTION SUMMARY  
SACRAMENTO, CA  
April 13, 2018  
8:00 A.M.  
1633 Garden Highway  
Sacramento, CA 95833

Trustees Present: Smith, Barandas, Avdis, Burns, Christophel, Gilbert, Harris

President Smith presided at the meeting.

Public Comments: There were no public comments

**1. Approval of the Minutes of the Board of Trustees**

After brief discussion a motion was made to approve the minutes of the March 9, 2018 Board Meeting with minor edits. A motion was made by Trustee Harris, seconded by Trustee Christophel, and carried by a unanimous vote.

**2. Administrative Items**

**A. Treasurer's Report for March 2018**

Checking:	\$ 267,822.96
Money Market:	\$ 218,348.22
County Treasurer:	\$2,126,037.81
LAIF:	\$1,741,724.18
City Pool A:	\$2,025,027.83

ASM Gutierrez presented reports for March 2018 fiscal activity. She noted that she is requesting a \$1 million dollar warrant from the County of Sacramento. Trustee Christophel in concern of highlighted budget variances asked if there is anything the Board should be concerned about. ASM Gutierrez and GM Devereux explained there is no concern and that the budget is being monitored closely. Trustee Harris moved to approve the Treasurer's Report for March 2018, seconded by Trustee Barandas, and carried by a unanimous vote.

**3. Committee Reports**

**A. SAFCA**

Trustee Avdis reported on appropriations in Washington D.C. The omnibus bill was passed authorizing \$360 million dollars toward flood control. We have a \$41 million dollar request in for available Corps work plan funds mainly to support the Natomas Levee Project construction. There is concern that the previous funding could be lost due to bid protests. He discussed another funding pot of money for full funding of specific projects. For Natomas, he reported Reach D was protested but is to be heard by the Small Business Administration in May for resolution; Reach I there's hope to rebid by July using an Invitation For Bid process to minimize a risk of protest.

**B. Executive Committee**

The Executive Committee Met on April 6, 2018. In attendance were Trustees Smith, Barandas, Harris, and GM Devereux. A meeting summary was included in the Board packet. Discussed at this meeting: the April draft agenda, approval of the draft audit for FY 2016-17 as recommended by the Finance

Committee, discussion about projects with the Corps, and efforts relating to succession planning to replace GM Devereux in the first half of 2019.

#### **C. Finance Committee**

The Finance Committee met on March 28, 2018. In attendance were Trustees Gilbert and Smith. Staff and consultants in attendance were GM Devereux, ASM Gutierrez, accounting consultant Rob Merritt, and auditor Mary Ann Cropper. Trustee Harris participated by phone. Auditor Mary Ann Cropper provided an overview of the audit noting the District is in a strong financial position. She made a few recommendations for the District's financial review process and made suggestions to receive and monitor private developer deposits. The Committee agreed to have GM develop a draft policy to address aging accounts receivable. The Committee agreed to review account receivables on a semi-annual basis so appropriate actions can be taken. The Committee requested staff continue to work with Sacramento Regional Sanitation District to seek reimbursement of consultant costs on a construction related project which created an impact to our facilities.

#### **D. Urbanization Committee Meeting**

The Urbanization Committee met on March 14, 2018. In attendance were Committee members Chris Burns, Nick Avdis, and Thom Gilbert. Staff in attendance were GM Devereux and District PR Consultant Karen Pardieck. A range of important items were discussed. The District's PR consultant announced her retirement at the end of 2018. The new GM will determine the next PR Consultant and until this transition occurs, GM Devereux will develop an interim PR/outreach plan. GM Devereux is interested in working with Sacramento Police Chief Daniel Hahn to coordinate an off-duty program with the City's Impact Team. GM Devereux discussed the System-Wide Improvement Framework (SWIF) document and future standards for waterside encroachments with emphasis on visibility and access to the waterside levee slope area. Also proposed by GM Devereux, a joint letter from the District, CVFB, and County of Transportation to homeowners along the Garden Highway advising them of required permitting prior to construction activities.

### **4. Board Business**

#### **A. Adoption of Annual Audited Financial Statements for FY 2016-17**

Trustee Thom Gilbert, as chair of the Finance Committee, recommended the Board adopt the FY 2016-17 Audit. Trustee Harris made a motion to approve the FY 2016-17 Audit, seconded by Trustee Barandas, by a unanimous vote the motion was approved.

#### **B. Authorize General Manager to Execute Agreement with H.T. Harvey and Associates for Environmental Consulting Services**

A representative from H.T. Harvey attended on behalf of its Sacramento location led by Matt Walker and Debra Bishop. The Board was very interested in vetting any conflicts. GM outlined this firm's knowledge of water, flood control issues and environmental permitting making H.T. Harvey a good candidate for the District's needs. After discussion of the Master Services Agreement as well as scope and work orders, the Board agreed to approve the Master Services Agreement initially authorizing GM Devereux up to \$10,000 to begin the relationship process with H.T. Harvey. This includes development of a work order to develop a proposed six-month scope and work orders. A motion was made by Trustee Christophel to approve this agreement as stated above, seconded by Trustee Harris, by unanimous vote the motion was approved.

**C. Update by District Consultant Steve Yaeger on Natomas Levee Project**

Consultant Steve Yaeger provided contract update for Reach I – the Corps has decided to restructure contract documents to low bids, revise qualifications and prequalification requirements. A contract could be awarded by July 2018 with construction commencing next spring, unless another bid protest ensues; Reach I Contract 2 has been delayed until 2020-2022 at request of Corps district managers to revise criteria for contract documents, bid acceptance, and prequalifying process; Reach H - an access road would make it easier for the District to conduct maintenance, however concerns of public safety and mitigation issues will need to be addressed along with bid protest and corrective action to Corps bidding process; Reach D – The Corps awarded the contract on 4/10/18 as a Small Business Administration (SBA) project, the contract is being protested, Corps will work with SBA on a remedy. Hopeful this dispute will be resolved quickly, it is estimated Vestal Drain Relocation could begin in May of 2018 and pump station construction could begin in May 2019.

**D. Nominations for California Special District Association (CSDA) Board of Directors**

At the March 2018 meeting, GM made known that CSDA is accepting nominations for positions on their board. As a follow up, he asked if there is any interest. At this time, none of our Board members are interested.

**5. General Manager’s Report**

**A. Regional Flood Control Issues**

GM reported that the SAFCA legislative team is working heavily on state funding for flood control projects and is making a pitch to the state for General Fund money to leverage federal funds that are available. SAFCA is hopeful flood control funding may be made available through the May Revise or through budget committees. Counsel Jim Day updated the Board that he will soon be in discussion with DWR to determine if there is a possibility to modify existing flood control funding agreements so some Prop E funds can be used to make direct payments. Trustee Smith inquired about an upcoming bond measure and GM confirmed there is a bond in June which includes \$100 million for flood control.

**B. Flood Season Update**

GM Devereux reported that a drier season is predicted ahead. Reservoirs are below flood reservation, exception is Folsom at 80% capacity.

**C. Update Corps Design Progress Natomas Levee Project**

Steve Yaeger provided an update in his report.

**D. Update on erosion site at 7907 Garden Highway**

GM reports we have lost more bank at 7907 garden Highway due to the latest river rise and recession. He detailed the property owner has retained counsel through Desmond Nolan Livaich & Cunningham. Landowner’s counsel met with CVFB to question why property owner should be responsible for bank erosion repair and maintains this should be the State Plan of Flood Control’s responsibility.

**E. District FY 2018-2019 Budget process**

GM announced the budget process will soon begin. The Operations, Personnel, Finance Committees will meet for discussion and then a budget will come to the Board for approval.

**F. Encroachment Permits Endorsed**

GM advised of his endorsement of two permits. 3045 Garden Highway for a new spa. 3791 modifications to existing encroachment.

**G. Floodway water quality coordination meeting**

GM attended the Regional Water Quality Board workshop to discuss water quality in the floodways. Issues discussed were trash, homeless, and unsafe E-Coli presence as well as necessary continued testing. They are looking for a collaborative way to address these ongoing issues.

**H. Brookman Protection Services – Quarterly Update**

A quarterly report from Brookman Protection Services was included in the board packet. The Board briefly discussed areas of concern ascertained from the Brookman report.

**6. Public Outreach Report**

Karen Pardieck provided a verbal report of her activities for the month of March.

**7. District Counsel’s Report**

Counsel Jim Day provided a verbal report of his activities for the month of March.

**8. Superintendent’s Report**

Superintendent Don Caldwell gave a verbal and visual presentation of related District activities for the month of March.

**9. Correspondence/News/Information**

Superintendent Caldwell reminded all of the Annual Creek Week Cleanup on April 14 from 9 am to noon. Meet up locations were discussed. Thom Gilbert mentioned the CSDA Annual Conference is Sept 24-27. He encouraged Trustees to attend.

**10. Meeting Adjourned**

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President

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Secretary