



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**FEBRUARY 10, 2023  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public participated in this meeting by teleconference. Present were Board President Elena Lee Reeder; Vice President Thomas M. Gilbert; Trustee Nick Avdis; Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Rebecca Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the February 10, 2023 Board meeting to order.

1.2. Roll Call

Board Secretary Gutierrez called the roll.

PRESENT: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Barandas, Trustee Perez, Trustee Smith

ABSENT: Trustee Bains

1.3. Approval of Agenda

Trustee Lee Reeder requested that trustees identify themselves when making a motion.

MOVED/SECOND: Trustee Smith/Trustee Avdis

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: Motion to approve the February 10, 2023 agenda is approved.

1.4. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Smith.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interests identified by the Trustees.

**2. PRESENTATIONS**

There were no scheduled presentations.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

There were no public comments made.

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the January 2023 Board Meeting.**

General Manager King updated the Board on several items since the January board meeting. He made known that the Prop 218 Stormwater Fee ballots were mailed out, ballots are being returned, and phone calls regarding the ballot are being answered. Ballots are due by 8:00 am on March 10, 2023; ballot counting should take several days.

The budget process will begin in the first week of April. GM King will meet with several board committees to go over budget components with the goal of completing a draft budget for presentation in May.

District pumping plants are functioning mostly well. The backup generator for Pumping Plant 4 was delivered; however, the Corps may decide to take the generator back at any point. Future rentals of such generators will cost \$50,000 per month, which may entail a Special Board meeting if this option is considered for future storms.

General Manager King, Operations Manager Holleman, and Paul Devereux have been coordinating with district engineering consultants at Mead & Hunt to discuss and respond to development project plans.

CSDA's annual conference will be held from August 28 through August 31. Trustees are welcome to attend. GM King requested that trustees notify him by March 1, if planning to attend.

#### **Comments**

Trustee Lee Reeder inquired about the new hybrid meeting model that will be introduced in the March board meeting. The meeting will also be broadcasted on Zoom so that the public has the option to attend virtually. After the March meeting, Trustees will have the option to attend meetings virtually but must abide by specific Brown Act requirements. Trustees are allowed two excused absences per year. GM King requested to have Trustees notify him as soon as possible if an excused absence is needed.

#### **4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Jan. 2023 Board Meeting.**

A copy of the Operations Manager's report has been included in the February 10, 2023 Board packet. Most field activities in the past month were spent on homeless cleanups, monitoring, and inspections (24/7) patrols.

General Manager King mentioned that a large amount of field staff time has been focused on Steelhead Creek cleanups. The Unauthorized Encampment Activity Expense chart does not reflect disposal or gas fees. It reflects hourly compensation of Field staff. The hours include the Steelhead Creek cleanup effort and the two major cleanups that were done in conjunction with the City of Sacramento. The District receives an abundance of calls requesting cleanup efforts.

## Comments

Trustee Smith stated that the current encampment cleanup expenses appear to be well above what was planned for in the budget. GM King explained that staff time is allocated in the budget with added contingencies. The labor budget has not been exceeded, rather time and labor has been focused on cleanups. The information is tracked to provide information for trustees and other agencies.

Trustee Avdis commented about some land (right of way areas) that may be conveyed to the district. He would like to make sure that operations and maintenance expenses are accounted for in those areas. GM King stated that SAFCA is working with DWR to determine the underlying property owners. In the event the property is transferred to the district, the board would be informed and encumbrances would be made known.

Trustee Perez asked if there are any Stormwater Fee ballot outreach items or posts scheduled. GM King shared that the iHeart Radio ads and billboard ads are still running. The Sacramento Bee will be picking up an op-ed. An ad is also running at the movie theater on Truxel Road. The outreach meetings were completed prior to the fee protest hearing. The Urbanization Committee will soon meet to go over social media analytics and outreach efforts.

### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the January 2023 Board Meeting.

Counsel Smith reiterated the Brown Act changes that would be enacted in March. She has continued to provide support for the Prop 218 hearing in March and prepare for the general manager's review which will be held in closed session.

Counsel Shapiro stated that he has a conflict and will not attend the closed session meeting.

## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

General Manager King reported that in Item 5.4, Budget to Actual, we are trending above budgeted projections for Outreach and Election line items. Overages are due to public relation and graphics design work to increase visibility, awareness, and messaging. This work will begin to wind down shortly after March 10.

MOVED/SECOND: Trustee Gilbert/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: Trustee Bains

ACTION: The Motion to approve Consent Calendar Items 5.1 through 5.7 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the January 13, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for January 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for January 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for January 2023.

- 5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2023-02-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.
- 5.6. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.
- 5.7. RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2023.

## **6. SCHEDULED ITEMS**

There were no scheduled items.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

There were no questions or comments.

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. RD 1000 Committee Meetings Since Last Board Meeting**

- Executive Committee (Lee Reeder & Gilbert) January 18, 2023
- Executive Committee (Lee Reeder & Gilbert) February 1, 2023

#### **7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting**

- Finance Committee
- Legal Committee
- Operations Committee
- Personnel Committee
- Urbanization Committee

## **8. CLOSED SESSION**

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation or benefits are to be considered or proposed, they will be considered in open session.

## **9. RECONVENE TO OPEN SESSION**

9.1. There was no report out from the Closed Session.

## **10. ADJOURN**

MOVED/SECOND: Trustee Gilbert/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: Trustee Bains

ACTION: The Motion to adjourn is approved. The meeting is adjourned.