

**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
ACTION SUMMARY
SACRAMENTO, CA
May 11, 2018
8:00 A.M.
1633 Garden Highway
Sacramento, CA 95833**

Trustees Present: Smith, Barandas, Avdis, Burns, Christophel, Gilbert, Harris

President Smith and Vice President Barandas presided at the meeting.

Public Comments: There were no public comments

1. Approval of the Minutes of the Board of Trustees (Action)

Minor edits to the minutes were received by Counsel Jim Day. A motion was made by Trustee Harris to approve the minutes of the April 13, 2018 Board Meeting, seconded by Trustee Barandas, and carried by a unanimous vote.

2. Administrative Items

A. Treasurer's Report for April 2018	
Checking:	\$1,474,107.97
Money Market:	\$ 218,362.58
County Treasurer:	\$1,126,037.81
LAIF:	\$1,748,204.45
City Pool A:	\$2,025,027.83

ASM Gutierrez reported receiving \$1 million dollars from the County of Sacramento. She reported Budget to Actual as being actively monitored. Trustee Harris moved to approve the Treasurer's Report for April 2018, seconded by Trustee Christophel, and carried by a unanimous vote.

3. Committee Reports

A. SAFCA

Trustee Barandas noted the SAFCA Board requested their staff collaborate with RD 1000, American River Flood Control, City and County regarding homeless camps. SAFCA is coordinating with the local districts to discuss clean-up efforts. Solano Co., Yolo Co., and City of Woodland met to discuss the Yolo Bypass widening efforts and to reaffirm their partnership, map of projects, action plan and funding.

Natomas Levee Project update: Reach D contract was awarded by the Corps of Engineers after a Small Business Administration protest resolution. Reach I Contract 1 will have an invitation to bid on May 24. The award will go to the lowest bidder among the pre-qualified contractors.

SacBee.com ran an article about "Precipitation Backlash," listing climate change as one reason we are experiencing wild weather swings (severe drought, heat and flood). SAFCA will use this information to support flood project funding.

B. Executive Committee

The Executive Committee met on May 2, 2018. In attendance were Trustee Smith, Barandas, and GM Devereux with Trustee Harris participating by phone. The Committee set the agenda for the May Board meeting.

C. Personnel Committee

The Personnel Committee met on May 4, 2018. In attendance were Trustee Burns, Christophel, Harris and GM Devereux. The Committee met to discuss preliminary proposed budget policy providing direction to the GM as well as to discuss the general manager's evaluation. An RFP will go out soon to locate a search firm for a new GM with the anticipated start of January 2019. Trustee Burns continues to work on retirement formula issues with CalPERS. President Smith inquired about a potential replacement for our retiring outreach representative. GM suggested holding off on a decision until new district leadership is in place. If necessary, an interim outreach consultant could overlap during this transition.

D. Legal Committee Meeting

The Legal Committee met on May 4. In attendance were Trustee Avdis, Harris and Barandas. Staff in attendance were GM Devereux, District Counsel Jim Day and Ralph Nevis. The Committee discussed the Prime Pay fraud investigation and pursuing a policy claim with the District's insurance carrier. The Committee also discussed the status of the erosion site at 7907 Garden Highway.

4. Board Business

A. Authorize General Manager to Execute Agreement with H.T. Harvey and Associates for Environmental Consulting Services

GM determined scope items with Debra Bishop from H.T. Harvey and came up with an estimate of \$60,195.00 for task order #1. Trustee Avdis requested exploring additional vegetation as mitigation for removed trees as part of the Natomas Levee Project. Trustee Christophel concurs that trees will add to community value. GM would like to identify locations where some tree mitigation can be done; however, a lingering concern would be tree maintenance responsibility. A motion was made by Trustee Harris and seconded by Trustee Barandas to authorize GM to authorize the initial contract ceiling \$60,195 based on the estimated fee for the task order. Trustees Gilbert, Avdis, Smith, Harris, Barandas and Christophel voted "aye," Trustee Burns voted no. Motion was approved.

B. Authorize General Manager to sign agreement with Replicon Inc. for purchase and implementation of Replicon Software package to support budget and resource tracking and documentation

GM Devereux and ASM Gutierrez reported the District's current time keeping process is outdated. In an effort to modernize and better automate time keeping activities GM is requesting authorization to enter an agreement with Replicon, a global technology leader which will provide a solution to tracking and analyzing employee time and activities. The initial cost including implementation is \$3,870 for the first year. Staff answered several questions from Trustees surrounding Replicon's ability to interface with other software, user accessibility, the District's benefit of tracking time, labor charges, equipment, contract costs and contract commitment. A motion was made by Trustee Christophel to authorize GM to sign an agreement

with Replicon, seconded by Trustee Barandas, by unanimous vote, motion was approved. Trustee Avdis stepped out of the meeting momentarily and was not present for the vote.

C. Authorize General Manager to Execute Master Service Agreement with Kleinfelder Associates for Geotechnical Consulting Services

The existing Kleinfelder agreement predates GM Devereux's hiring and cannot be located through the District or Kleinfelder. GM made a request for a new master services agreement. Current Kleinfelder tasks are identified as consultation and recommendation during flood emergencies; assistance with activities impacting District through excavations and boring/tunneling by utility companies; environmental assessments prior to property purchase; evaluation of waterside erosion at 7907 Garden Highway; coordination with SAFCA on geotechnical investigation and mitigation; and general geotechnical engineering review and evaluation as new issues arise. A motion was made by Trustee Gilbert to approve the Master Services Agreement with Kleinfelder for Geotechnical Consulting Services, seconded by Trustee Smith, by unanimous vote, motion carries.

D. Reports by Scott Brown of Larsen-Wurzel Associates

Scott Brown provided an update on the SCADA project design, Plant 1 Electrical Service, CEQA as lead agency for NMWC's NDC Lift Project and FEMA Hazard Mitigation Program Opportunity.

Mr. Brown reported ATEEM has completed 90% design submittal for the SCADA elements (electrical, instrumentation and control). A review workshop was held on April 27 to confirm scope of improvements, identify outstanding coordination items between ATEEM and Mead & Hunt, prepare complete design package and review existing project schedule and SCADA improvements as well as data sharing with NMWC.

Four options were provided as Plant 1 long-term transformer configuration solutions. Staff will work with the Operations Committee to review all four options. The Operations Committee will make a recommendation to the Board in July when all the options have been fully vetted including costs.

Natomas Mutual Water Company (NMWC) received grant funding from the US Bureau of Reclamation (USBR) and the CA Department of Water Resources (DWR) to construct a new pump station near Pumping Plant 4 to increase tailwater recovery during irrigation. NMWC has asked RD 1000 to be the CEQA lead agency on this project agreeing to reimburse the District for any costs associated with this task. Staff provided an update to inform the Board of upcoming actions that are required as a CEQA lead agency. Scott Brown asked for a sense of the Board to determine interest in moving in the direction as a CEQA lead on this project. The Board confirmed their interest by a nod.

A FEMA Hazard Mitigation Grant Program (HMGP) opportunity has been identified. The District put in three Notice of Interests (NOI's) for parts of its Capital Improvement Program – flood fight stockpile, Plant 8 natural gas conversion, and backup generator. All three projects have been identified as eligible projects. Two NOI's (Plant 8 natural gas conversion and backup generator) have been accepted to place a sub-application and the cost to prepare both applications are estimated to be \$40k. Staff recommends pursuing. Staff also recommended Board approval to obligate \$40k toward the preparation and submittal of HMGP sub-applications for both projects.

If awarded a grant, the cost of developing the sub-application for that project would be reimbursed through the HMGP.

E. Sacramento Local Agency Formation Commission – Selection Procedure for Special District Representation to the Consolidated Redevelopment Oversight Board for Sacramento County

GM Devereux announced Sacramento LAFCO has opened its selection process for the Independent Special District's representative and alternate for the Consolidated Redevelopment Oversight Board in Sacramento County. The Board agreed to pass on this opportunity to participate. There was no Board action.

5. General Manager's Report

A. Regional Flood Control Issues

GM reported the Governor's May Revise is expected on May 11. He made the Board aware SAFCA has been lobbying heavily to have funds allocated for flood control projects from the General Fund. GM talked about the FY 18 Corps of Engineer's Work Plan money; that funds have not been allocated and the deadline is May 23. Funds could be dedicated toward the Natomas Project to finish up work at the Cross Canal. With Plant 4 reconstruction also in need of additional funds, GM is hopeful work plan money will also cover these costs.

B. Flood Season Update

No update as the flood season has ended.

C. Update Corps Design Progress Natomas Levee Project

Trustee Barandas covered NLP in his SAFCA report.

D. FEMA 2017 Disaster Assistance Funding

GM announced the District received reimbursement for nearly \$300k in FEMA 2017 disaster assistance costs. He noted the District still has more disaster related work to complete along the Main Drain.

E. Update on erosion site at 7907 Garden Highway

GM reports there is no further erosion at 7907 Garden Highway. He also shared the state is working to obtain as much information possible concerning the erosion in anticipation of a meeting to determine whether to force the owner to remedy erosion or remove the structure.

F. District FY 2018-2019 Budget process

GM reported it is time to prepare the FY 18-19 Budget. After meeting with the Personnel Operations and Finance Committees, a final budget will be presented to the Board in July. Trustee Harris asked about a truncated GM task list spreadsheet to assist the Board in doing the GM evaluation. GM agreed to prepare one and send out to the Board.

G. Encroachment Permits Endorsed

No permits were endorsed.

H. Panhandle Development levee easement/dedication

GM Devereux noted a letter was sent by the District in conjunction with SAFCA, addressing the need for an additional 100 feet of dedicated right of way adjacent to the existing levee is necessary to ensure future flood improvements can be constructed to meet 200-year flood protection. SAFCA will negotiate with owner to purchase 80 additional feet while the remaining 20 feet will be dedicated to the City/District. Trustee Avdis is concerned with potential attractive nuisance issues of areas that will be held for future flood control. Potential mitigation ideas were discussed. GM Devereux will go back to SAFCA and the City to exchange ideas and develop a potential plan.

I. Floodway camping/homeless coordination with SAFCA

In his SAFCA report, Trustee Barandas provided information about the floodway camping/homeless coordination meeting with SACFA. He made known SAFCA representatives from City of Sacramento engaged SAFCA for assistance with this issue.

6. Public Outreach Report

GM Devereux reported meeting with RE/MAX realtors and discussed with them the levee project, fielded flood insurance questions and timing for certification. GM reiterated to agents that Natomas is in a flood plain. He explained RD 1000's purpose in the basin.

7. District Counsel's Report

Counsel Jim Day provided a verbal report of his activities for the month of April.

8. Superintendent's Report

Foreman Tony Del Castillo provided a verbal report of related District activities for the month of April.

9. Correspondence/News/Information

None.

10. Adjourn

President

Secretary