

RECLAMATION DISTRICT NO. 1000

Board of Trustees Action Summary

March 10, 2017

1633 Garden Hwy

Sacramento, CA 95834

Trustees Present: Avdis, Barandas, Gilbert, Harris, Jones and Smith

Trustees Absent: Christophel

Staff in Attendance: General Manager Devereux, Secretary Figueroa, Superintendent Caldwell  
Attorney James Day, PR Consultant Karen Pardieck.

**1. Approval of the Minutes – February 2017**

It was moved by Trustee Avdis to adopt the minutes of February 10, 2017 as presented. The motion was seconded by Trustee Harris, duly put and carried by a unanimous vote.

**2. Administrative Items**

**A. Treasurer's Report for February 2017**

Fund Balances for February 2017 are as follows:

Checking:	\$ 88,926.72
Money Market:	\$ 617,686.62
County Treasurer:	\$ 2,524,450.18
LAF:	\$ 1,724,487.20
City Pool A:	\$ 1,010,894.68

Motion by Trustee Harris to approve the Treasurer's report as presented. The motion was seconded by Trustee Avdis, duly put and carried by a unanimous vote.

**B. Expenditure Report for February 2017**

The expenditures for the month of February 2017 were \$293,685.19. Expenditures from the Operations and Maintenance Fund were \$282,662.19 and \$11,023.00 from the Capital fund.

**3. COMMITTEE REPORTS**

**A. SAFCA Representatives**

Trustee Avdis reported on the SAFCA executive committee meeting. He reported the State Omnibus bill contains language that allows SAFCA to acquire property outside the Joint Powers Authority (JPA) area which was necessary for their participation in the Sacramento Weir and Yolo Bypass improvements. Senator Pan has submitted a bill for State authorization of SAFCA's projects which will assist with State funding.

The Corps of Engineers received a bid protest for the contract awarded for the Reach I slurry wall work. The COE is looking at options to avoid delaying construction of the project.

GM Devereux reported the Corps is considering rejecting the protest, amending their solicitation and requesting revised bids from the two contractors who bid on the project. This would delay the award about a month, but it is not certain this process would avoid another protest when the new award is made. Staff will keep the Board apprised of the project's status.

Trustee Avdis reported on the North Area Streams project and noted SAFCA only received one bid for the project which was above the engineer's estimate. He reported the Folsom Dam raise project is moving forward again. The Water Resource Development Act approved by Congress last year allows SAFCA to use credits earned on the Natomas Levee Improvement Project in other areas and SAFCA is starting the process to use these credits.

GM Devereux reported testing of the gate that was repaired on the new spillway constructed at Folsom Dam will be done in the next few weeks while the project is still under contract warranty. After the gates are used they will no longer be under warranty. SAFCA will be responsible for 80% of the operation and maintenance costs of the new spillway including the gates.

#### **B. Executive Committee**

President Smith reported the Executive Committee met on March 1 to review the agenda. They discussed how the Board could recognize the staff effort during the recent storm event, in particular, all the overtime worked by the field crew. The Committee also discussed the Supervisory Control and Data Acquisition (SCADA) masterplan, the System Wide Improvement Framework (SWIF) and the protest of the recent award by the Corps of Engineers on the Reach I Contract. The committee also briefly discussed the desk procedures for the Administrative Service Manager, implementation of the Capital Improvement plan and a potential change to the May Board meeting date. In attendance at the meeting were Trustees Smith and Barandas, and General Manager Devereux. Trustee Harris participated via telephone. A copy of the minutes was included in the Board packet.

#### **C. Personnel Committee**

Trustee Harris reported the Personnel Committee met on February 10. The Committee discussed the need, if any, for a salary/benefit survey, and determined it was not needed at this time. After discussion the Committee agreed the Employee handbook needed to be updated and directed staff to retain the services of Grace Consulting to work with the District's human resource counsel, Julia Jenness to update the handbook to comply with relevant legal policies. The Personnel Committee will review the revisions and make a recommendation to the Board when it is complete. The committee discussed the retirement of the Administrative Service Manager and filling the position. Finally, the committee reviewed the General Manager's performance for the first two quarters of the fiscal year, through December 2016. In attendance at the meeting were Trustees Harris, Christophel and Jones and General Manager Devereux. A copy of the minutes of

the Personnel Committee was included in the Board packet.

#### **4. BOARD BUSINESS**

##### **A. Breakfast on the River (Sponsorship)**

General Manager Devereux reported historically the District has sponsored this event, however last year it did not. After discussion it was moved by Trustee Avdis to sponsor the Sacramento Conservation Corps Breakfast on the River for \$750. The motion was seconded by Trustee Gilbert, duly put and carried by a unanimous vote.

##### **B. Agreement with City of Sacramento and Greenbriar Developer related to Development Impact Fee**

Trustee Avdis recused himself from the discussion due to a conflict of interest. .

General Manager Devereux reported the proposed agreement addresses how the development impact fee would be collected from the Greenbriar developer consistent with our agreements with the City of Sacramento and the developer prior to adoption of the fee. The proposed “catch up” fee paid by the developer pays would be used to satisfy the District’s development impact fee and fund a proportionate share of those projects identified in the nexus study.

After discussion it was moved by Trustee Barandas to approve the agreement as outlined by staff. The motion was seconded by Trustee Jones, duly put and carried by the following vote:

Ayes: Barandas, Gilbert, Harris, Jones, Smith

Noes: None

Absent: Christophel

Abstain: Avdis???

##### **C. Amendment to Joint Use Agreement with SAFCA**

General Manager Devereux reported the District has entered into a several Joint Use Agreements (JUA) with SAFCA covering projects they have implemented on District facilities. This amendment to a prior JUA is for the North Streams Group project. While the project does not include improvements to our facilities, SAFCA needs access along our property to haul materials to their sites along Arcade Creek. This amendment covers three parcels in the Natomas East Main Drainage Canal that were not included in the previous JUA.

Motion by Trustee Harris to approve the amendment to the Joint Use Agreement with SAFCA as outlined. The motion was seconded by Trustee Barandas, duly put and carried by a unanimous vote.

**D. Supervisory Control and Data Acquisition (SCADA) Masterplan – Update**

General Manager Devereux reported he met with the consultant (ATEEM Electrical Engineers). They have incorporated the District's comments into a final Draft SCADA Masterplan. Staff will bring the Masterplan to the Board in April for approval.

**5. GENERAL MANAGER'S REPORT**

**A. Regional Flood Control Issues**

General Manager Devereux noted Trustee Avdis has covered most of the regional flood control issues. Rick Johnson, Executive Director of SAFCA has put together a plan showing how we can get to 500 year flood protection in Sacramento. This information will be shared with interests in Washington DC who are concerned about new development in our region without adequate flood protection. They are expecting the President to propose his Federal budget but probably not until May.

**B. Flood Season Update**

General Manager Devereux reported the river levels at I Street and Verona are receding. Folsom Dam releases have been reduced to 5000 cfs, but Shasta is encroached in the flood reserve space by about 150,000 acre feet and is 75% full. Oroville is encroached into the flood reserve by 50,000 acre feet. The State and Federal government have declared a disaster so the District will be submitting our costs for damages, overtime and extraordinary pumping costs to FEMA and State Office of Emergency Services for potential reimbursement

**C. Update Corps of Engineers – Natomas Levee Project**

General Manager Devereux previously reported on the Corps of Engineers contract for Reach I of the Natomas Levee Project. Due to the bid protest he is not sure if the project will start this year. He believes it will be delayed until 2018.

The Board discussed the outreach to the public or lack thereof on the project. Since this is a Corps of Engineers project the District will have to decide how involved we should be in outreach to the community. The Urbanization Committee will meet to discuss this issue further.

**D. Encroachment Permits**

General Manager Devereux reported he has endorsed three encroachment permits this month. 1: 5445 Garden Hwy, addition to a single family residence. 2: 3197 Garden Hwy a new single family home and 3: AT& T to bore through the Garden Highway levee area near Teal Bend golf course.

**E. SWIF Process Update**

General Manager Devereux stated the System Wide Improvement Framework or SWIF is being reviewed with the State and Corps prior to formal submission for approval. He will be

discussing the SWIF and its inclusion as part of the Corps Operations and Maintenance Manual update with the Urbanization Committee.

**F. Request for Qualifications – Financial and Accounting Services**

General Manager Devereux reported the request for qualifications for financial and accounting service was sent out and responses are due by March 30.

**G. North Precinct development working group**

General Manager Devereux reported he has contracted with Mead & Hunt to attend the working group meetings with the North Precinct development working group.

**H. Meeting with Supervisor Matt Conant – Sutter County**

General Manager Devereux reported he, Trustee Avdis and our PR Consultant Karen Pardieck met with Sutter County Supervisor Conant. We discussed the recent flooding and impacts in the Pleasant Grove area as well as coordination efforts on concerns of the upstream development in Placer County and its impacts in Sutter County.

**I. May Board Meeting Date**

General Manager Devereux informed the Board he has a personal conflict with the May Board meeting date and requested the date be changed. After discussion the Board indicated May 19 would work for the Board meeting. Formal action on the meeting date change will be at the April Board meeting.

**6) TRUSTEE REPORTS**

No reports.

**7) Public Outreach Report – Karen Pardieck**

Ms. Pardieck reported the District's outreach efforts. There will be a meeting at the Natomas Community Association on March 22 at the Natomas Community Center. The completed District videos, long and short version, have been delivered.

**8) District Counsel's Report**

Attorney Day reported on activity of his firm on behalf of the District for February 2017.

**9) Superintendent's Report**

Superintendent Caldwell previously reported on the activities of the District crew. They are currently beginning the spring spray and mowing operations and making repairs as needed to equipment and facilities.

There being no further business to come before the Board the meeting was adjourned.

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President

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Secretary