



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2020-06-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
APPROVING FISCAL YEAR 2020/2021 BUDGET**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of June 2020, the following resolution was approved and adopted:

**WHEREAS**, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

**WHEREAS**, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient and responsible manner; and

**WHEREAS**, it is appropriate and necessary to expend funds to pay wages, purchase materials and supplies, contract for services, repair, replace and construct facilities, acquire equipment and pay for other expenses; and

**WHEREAS**, the establishment of a budget for approved expenditures is an integral part of a strong financial management and internal control program, and the Board desires to continue to exercise its financial and fiduciary responsibility to its constituents; and

**WHEREAS**, the Board has been presented with, reviewed, and considered the Fiscal Year 2020/2021 Budget and considers the proposed budget level of expenditures necessary and appropriate to operate, maintain and improve the District operations and facilities in Fiscal Year 2020/2021.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Fiscal Year 2020/2021 Budget is hereby adopted as presented, and as attached hereto as Exhibit "A".
3. It is recognized that the budget is a guide and estimate for future events and that circumstances change over time. As a result, the General Manager is authorized to transfer funds between expense categories to meet operating needs while remaining within the authorized levels for total operating expense requirements.

**BE IT FURTHER RESOLVED THAT:** The General Manager and Administrative Services Manager are responsible for adherence to this resolution and regular reporting of the District's financial status. Board oversight will be accomplished through the regular reporting of budget-to-actual expenditures during the year.

**ON A MOTION BY** Trustee Smith, seconded by Trustee Lee-Reeder, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of June 2020, by the following vote, to wit:

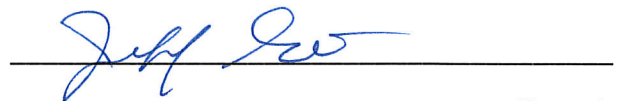
AYES: 6 Trustees: Christophel, Lee-Reeder, Smith, Avdis, Burns, Gilbert

NOES: 0 Trustees:

ABSTAIN: 0 Trustees:

RECUSE: 0 Trustees:

ABSENT: 1 Trustees: Bains

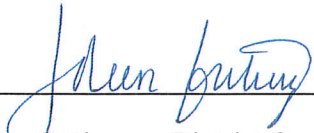


Jeff Smith

President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2020-06-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of June 2020 and made a part of the minutes thereof.



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Joleen Gutierrez, District Secretary



**RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2020-06-02**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
ADOPTING THE OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2020/2021**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of June 2020, the following resolution was approved and adopted:

**WHEREAS**, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

**WHEREAS**, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient and responsible manner; and

**WHEREAS**, it is appropriate and necessary to employ staff to achieve the goals and objectives of the District; and

**WHEREAS**, the establishment and adoption of an official pay rate schedule is necessary; and

**WHEREAS**, the Board has been presented with, reviewed, and considered the official pay rate schedule for Fiscal Year 2020/2021 and considers the proposed schedule as necessary and appropriate for Fiscal Year 2020/2021.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Official Pay Rate Schedule for Fiscal Year 2020/2021 is hereby adopted as presented, and as attached hereto as Exhibit "A".
3. The Official Pay Rate Schedule will become effective on July 1, 2020.

**BE IT FURTHER RESOLVED THAT:** The General Manager and Administrative Services Manager are responsible for adherence to this resolution.

**ON A MOTION BY** Trustee Burns, seconded by Trustee Christophel, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of June 2020, by the following vote, to wit:


AYES: 6 Trustees: Christophel, Lee-Reeder, Smith, Avdis, Burns, Gilbert

NOES: 0 Trustees:

ABSTAIN: 0 Trustees:

RECUSE: 0 Trustees:

ABSENT: 1 Trustees: Bains



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Jeff Smith

President, Board of Trustees

Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2020-06-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of June 2020 and made a part of the minutes thereof.

  
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Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2020-06-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING OFFICERS AND TRUSTEES AS SIGNATORIES TO THE OPERATIONS AND  
MAINTENANCE FUNDS HELD BY SACRAMENTO COUNTY TREASURER.

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of June 2020, the following resolution was approved and adopted:

**WHEREAS**, Reclamation District No. 1000 maintains an Operation and Maintenance Fund held by the Sacramento County Treasurer; and

**WHEREAS**, Reclamation District No. 1000 also maintains a Revolving Fund pursuant to Water Code Section 50657; and Reclamation District No. 1000 assumes responsibility for disbursement of such Revolving Fund and agrees to hold and save the Sacramento County Treasurer harmless from any improper disbursement of such Revolving Fund as required by Water Code Section 50658; and

**WHEREAS**, the Board of Trustees by this Resolution desires to set forth the names and specimen signatures of the Officers and Trustees of Reclamation District No. 1000 and set forth the names and required signatures for withdrawal or payment of funds from such accounts;

**NOW THEREFORE BE IT RESOLVED THAT:** The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Trustees of Reclamation District No. 1000, as provided herein:

Nicholas Avdis

Jag Bains

Christopher Burns

David Christophel

Thomas Gilbert

Elena Lee Reeder

Jerome Smith

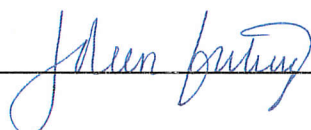
**BE IT FURTHER RESOLVED THAT:** The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Officers of Reclamation District No. 1000, as provided herein:

Kevin L. King  
General Manager



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Joleen Gutierrez  
District Secretary



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**BE IT FURTHER RESOLVED THAT:** Funds held in the Reclamation District No. 1000 Operation and Maintenance Fund held by the Sacramento County Treasurer may be withdrawn or paid solely by warrant signed by any four or more of the Trustees of the District as identified in this resolution and attested to by the Secretary of the Board of Trustees or General Manager as identified in this resolution.

**BE IT FURTHER RESOLVED THAT:** Funds on deposit in the District's revolving fund may be withdrawn or paid by check signed by any one of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution, for amounts less than \$20,000.00 and any two of the Trustees as identified in this resolution or the General Manager as identified and a Trustee as identified of this resolution for amounts exceeding \$20,000.00.

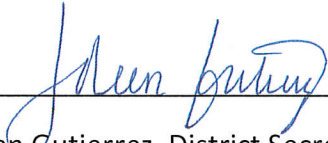
**BE IT FURTHER RESOLVED THAT:** Funds on deposit in the District's revolving fund may be withdrawn or paid via electronic fund transfer (ACH) to specific vendors as provided in Exhibit A of this resolution. Electronic fund transfers paid to vendors specified in Exhibit A shall not exceed \$20,000.00. If an amount to be paid via electronic transfer exceeds \$20,000.00, a written authorization must be received from a Trustee as identified in this Resolution in addition to authorization by the General Manager, an email authorization is considered a written authorization. Amounts of \$20,000.00 or less may be authorized by any of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution.





CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2019-06-03 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of June 2020 and made a part of the minutes thereof.

  
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Joleen Gutierrez, District Secretary

APPROVED: \_\_\_\_\_  
DATE: \_\_\_\_\_  
OFFICE: \_\_\_\_\_

**EXHIBIT A**

List of vendors approved by the Board to be paid electronically:

<b>Vendor</b>	<b>Item(s) Paid</b>
CalPERS	Pension/Health/Deferred Comp
PG&E	Utilities
City of Sacramento	Utilities
Verizon	Wireless Phone Service
Comcast	Internet Service
Smile Business	Office Equipment Maintenance
Alhambra	Water Service
Airgas	Shop Service
Berkshire Hathaway	Worker's Comp
Home Depot Credit	Shop Supplies
Napa Auto Parts	Equipment Supplies/Parts
Tractor Supply	Equipment Parts
Waste Management	Garbage/Recycling
Streamline	Website
ACWA JPIA	Dental/Vision/Life Insurance
US Healthworks	DOT Screening
Sacramento County Utilities	Utilities