

RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
ACTION SUMMARY
November 11, 2016
1633 Garden Hwy
Sacramento, CA 95834

Trustees Present: Avdis, Barandas, Christophel, Harris, Jones and Smith
Trustees Absent: Gilbert

Staff in Attendance: General Manager Devereux, Secretary Figueroa, Foreman Del Castillo,
Attorney James Day. Also in attendance were John Basset of SAFCA and Rick
Reinhardt of MBK.

President Christophel Presided at the meeting.

President Christophel stated Item 4A would be moved to the top of the agenda as there are parties in the audience in attendance for that item.

4A. System-Wide Improvement Framework (SWIF) Update - Information

General Manager Devereux gave an update to the Board on the status of the System-Wide Improvement Framework document (SWIF) and noted this is for information only. This will come to Board for action sometime next year. He introduced Rick Reinhart of MBK Engineers and John Bassett of SAFCA who have been working with the District staff on the SWIF development.

The SWIF process was developed by the Corps of Engineers to allow Local Maintaining Agencies such as RD 1000 to remain eligible in the PL84-99 Program while bringing the levee system into compliance with the Corps standards. In 2010 the Corps of Engineers (COE) did a periodic inspection of our District and identified a number of areas where we were not in compliance with COE standards. Many areas will be remediated by construction of the Natomas Levee project. However, that project will not address the waterside encroachment issues along the Garden Highway. In addition to PL84-99, SAFCA must certify the levees for FEMA and they must meet the State's recently adopted Urban Levee Design Criteria (ULDC). MBK is responsible to insure the SWIF addresses the FEMA and ULDC certification issues.

Rick Reinhart described the outreach effort to date including a working group of community members along with COE, State, SAFCA and RD 1000 several years ago. Based on this process an administrative draft has been shared with State and local COE for comments prior to formally submitting the Draft SWIF.

GM Devereux shared a graphic depicting the zones along the levee and allowable encroachments in each of the zones. These zones and encroachments take into consideration the additional safety provided by the constructed and/or proposed levee improvements along the Sacramento River, but maintains the visibility and access to the waterside slope. Trustee Harris asked if these zones had been approved. Mr.

Bassett replied the COE will be reviewing the proposed zones. Mr. Reinhart further stated the Garden Highway is unique in the flood control system because of the adjacent levee improvements.

Trustee Avdis asked what kind of outreach will be done prior to the Board's consideration. GM Devereux stated staff will be working with the Urbanization Committee on this issue. However, he noted the guidance laid out in the SWIF is necessary to meet COE, FEMA and ULDC criteria, so the outreach would be more informational and regulator. Mr. Reinhart noted once the document goes to COE Headquarters it will be very difficult to make changes. Trustee Jones asked if there was a draft outreach plan. Staff responded we will work with the Urbanization Committee on a public education/information plan.

1. Approval of the Minutes – October 14, 2016

It was moved by Trustee Avdis to adopt the minutes of October 14, 2016 as presented. The Motion was seconded by Trustee Jones, duly put and carried by a unanimous vote.

2. Administrative Items

A. Treasurer's Report for October 2016

Fund Balances for October 2016 are as follows:

Checking:	\$ 284,480.00
Money Market:	\$ 817,506.48
County Treasurer:	\$ 3,295,831.27
LAIF:	\$ 1,718,942.90
City Pool A:	\$ 1,010,894.68

Motion by Trustee Harris to approve the Treasurer's report as presented. The motion was seconded by Trustee Barandas, duly put and carried by a unanimous vote.

B. Expenditure Report for October 2016

The expenditures for the month of October 2016 were \$291,462.44. Expenditures from the various funds are as follows: Operation and Maintenance - \$285,015.18 Capital – \$6,447.26.

3. COMMITTEE REPORTS

A. SAFCA Representatives

Trustee Barandas reported there was a Special SAFCA Board meeting on November 3 to authorize the early sale of bonds to have funds available to support and expedite the Corps Natomas Levee Project.

The SAFCA Executive Committee also met on November 3 after the Special Board meeting. The Continuing Resolution (CR) passed by Congress to fund the federal government expires on December 9 and either a lame duck session budget will have to be passed or another CR. This could impact funding for the first Natomas project.

SAFCA has approved a Memorandum of Understanding with the Sutter Point Development and Sutter County regarding the Sankey Gap.

The Corps of Engineers has awarded a contract to gather plants and seeds for Natomas Levee Project mitigation work. The Reach I construction contract will be awarded in December for construction in 2017. The State and SAFCA will begin right of way acquisitions for Reach H in December.

Trustee Barandas shared a map prepared by SAFCA showing the different reaches of the Natomas Levee Project and when construction is anticipated.

Trustee Barandas reported the Yolo By Pass project is progressing and moving forward.

B. Executive Committee

Trustee Christophel reported the Executive Committee met on November 3 to review the Agenda for the November 11 Board meeting. They also discussed leadership training and the SWIF. In attendance at the meeting were Trustees Christophel, Barandas and General Manager Devereux, Trustee Harris participated in the meeting via telephone. A copy of the minutes of the Executive Committee was included in the Board packet.

C. Personnel Committee

Trustee Harris reported the Personnel Committee met on October 28. There were four agenda items for discussion. Review of: the District's Draft Compensation Philosophy, Draft Succession Plan and First quarter 2016-17 major task review by the General Manager. The Compensation Philosophy is on the agenda for this Board meeting. After review of the agenda items ASM Figueroa joined the meeting and announced her plans to retire from the District in July or August of 2017. In attendance at the meeting were Trustee's Harris and Christophel and GM Devereux. A copy of the minutes of the Personnel Committee meeting was included in the Board packet.

4B. Contract Amendment with Larsen Wurzel Associates for Development Impact Fee Implementation

General Manager Devereux reported that the District adopted a Development Impact fee (DIF) in May 2016; the District needs to develop implementation procedures and guidelines. He is recommending the District amend the agreement with Larsen Wurzel Associates, who prepared the DIF for the District, for services to develop implementation guidelines and assist with collection of the DIF. The amendment to the agreement proposed is for an amount not to exceed \$28,500.

Trustee Smith stated he would prefer to see an initial larger scope on consultant contracts rather than several amendments when practical. The Board discussed the proposed amendment and how future potentially multi-phase agreements should be done and the general consensus was to have a larger scope contract so the need for amending the contract is less.

Motion by Trustee Harris to approve the amendment to agreement with Larsen Wurzel Associates as outlined by the General Manager for an amount not to exceed \$28,500. The motion was seconded by Trustee Jones, duly put and carried by a unanimous vote.

4C. Contract amendment with Kathleen Grace for Supervisory and Management Training consulting services.

General Manager Devereux reported he is recommending the District amend the contract with Grace Consulting to include development of a management and supervisory training program for District management and staff.

It was moved by Trustee Harris to approve the contract amendment with Grace Consulting as outlined by staff. The motion was seconded by Trustee Barandas, duly put and carried by a unanimous vote.

4D. Adopt District Compensation Philosophy

General Manger Devereux reported the Personnel Committee reviewed and is recommending approval of the District Compensation Philosophy with the Committee's edits which have been incorporated. The Philosophy provides transparency to the public, assists management and the Board for future budgeting and planning, and gives employees information on potential future salary increases as they gain experience or consider promotions. It was identified as an action item in the District's Strategic Plan.

General Manager Devereux stated this would be shared with staff if approved by the Board.

Motion by Trustee Harris to adopt the District Compensation Philosophy as presented. The motion was seconded by Trustee Jones, duly put and carried by a unanimous vote.

4E. Authorize General Manager to execute Joint Use Agreement with Caltrans – Elverta Road and Highway 99 Interchange Project

General Manager Devereux reported the Joint Use Agreement with Caltrans included in the Board packet grants rights for the District related to the drainage pipes under Elverta Road and Highway 99 that connect our drainage canals that were relocated by the interchange project. Staff recommends the Board authorize the General Manager to execute the JUA as outlined.

Motion by Trustee Avdis to authorize the General Manager to execute the Joint Use Agreement with Caltrans as presented. The motion was seconded by Trustee Smith, duly put and carried by a unanimous vote.

5. Items Schedule for information and Discussion – General Manager’s Report

A Regional Flood Control Issues

GM Devereux noted there was discussion at the SAFCA Government Relations meeting about the recent election. There was much concern over the loss of Senator Boxer due to her retirement and discussion of Senator Feinstein’s possible retirement in the near future. He noted SAFCA did not sell bonds as intended due to market fluctuations around the elections. They are looking at perhaps next Monday. With the uncertainty in Washington there is a chance the Congress will come back in a lame duck session and adopt a budget.

B. Flood Season Update

GM Devereux reported they are calling the flood season a La Nina which means an equal chance of a wet or dry flood season in Northern California. He noted the District is prepared for flood season.

C. Corps Design Progress Natomas Levee Improvements and Rights of Way Issues (update)

General Manager reported Contract 1 for slurry wall on Reach I along the American River from Gateway Oaks to Northgate is out for bid. Reach H on the lower Natomas East Main Drain Canal is in design as is work on the Natomas Cross Canal scheduled for 2018.

D. Encroachment Permits

General Manager Devereux reported he has not endorsed any encroachment permits.

F. Tree Trimming along Garden Highway

General Manager Devereux reported a District contract for tree trimming has begun on Garden Highway between Natomas Park Drive and Northgate.

G. Corp Yard – Building Addition Update

General Manager Devereux reported there are a few small things to complete on the addition, and ADA compliance issues that need to be addressed, however, these items have been completed except for the parking stall.

6) Trustee’s Reports

None to report

7) Public Outreach Report – Karen Pardieck

Karen Pardieck prepared a 3 year Public Relations plan outline which was distributed to the Board. The Urbanization Committee will meet on the next steps for the PR program.

8) District Counsel's Report

Attorney Day reported on activity of his firm on behalf of the District for October 2016.

9) Superintendent's Report

Forman Tony DelCastillo reported the field crew is wrapping up the mowing operations, and have prepared the pumping plants for flood season. Staff has cleaned silt out of the Giant Garter Snake canal and the West Drain north of Elverta. Annual megger testing for the pumps has been completed and they are ready for flood season.

There being no further business to come before the Board the meeting was adjourned.

President

Secretary