

ADOPTED JUNE 16, 2023 RESOLUTION NO. 2023-06-05 EFFECTIVE JULY 1, 2023



# Fiscal Year 2023/2024 Budget

Reclamation District No. 1000 -Budget (FY23/24)

#### **TRUSTEES**

**ELENA LEE REEDER - BOARD PRESIDENT** 

THOMAS M. GILBERT - BOARD VICE PRESIDENT

NICK AVDIS - TRUSTEE

JAG BAINS — TRUSTEE

**TOM BARANDAS – TRUSTEE** 

**EDWIN PEREZ - TRUSTEE** 

**THOMAS W. SMITH - TRUSTEE** 

#### **OFFICERS**

KEVIN L. KING – GENERAL MANAGER

JOLEEN GUTIERREZ – BOARD SECRETARY/TREASURER

DOWNEY BRAND, LLP - ATTORNEYS

#### **Table of Contents**

Introduction	1
General	1
Mission Statement	2
Responsibility Statement	2
Vision Statement	2
Organizational Chart	3
Budget Summary (FY 2023/2024)	4
Executive Summary	4
Revenues	5
Operations & Maintenance Expenditures	7
Personnel Expenditures	9
Operations Expenditures	10
Administration Expenditures	12
Flood Maintenance Assistance Program	13
Consulting /Contracts Expenditures	16
Equipment Expenditures	17
Capital Expenditures	18

### Introduction

#### General

Reclamation District No. 1000 (RD 1000; District) was organized on April 8, 1911, under the California Flood Control Act of 1911. The District's affairs are governed by a seven-member Board of Trustees. At the time of formation, the District embarked on the largest privately funded reclamation project in the United States. What was accomplished by the District in the twentieth century was truly remarkable. Today, the District's perimeter levee system consists of 42.6 miles of project levees encircling the District's 55,000 acres. The District also operates and maintains an interior drainage system consisting of 30 miles of main drainage canals, approximately 150 miles of drainage ditches and eight pumping stations. The drainage system collects agricultural tailwater, stormwater and drainage and delivers them to the pumping plants for disposal in the adjacent rivers and creeks.

RD 1000 perimeter levees are undergoing the largest rehabilitation since their original construction over a hundred years ago. The \$1.7 billion Natomas Levee Improvement Project (NLIP) which began in 2007 and will continue through 2026, will provide the Natomas Basin with two-hundred-year flood protection when complete.

As the District moves into its second century, its public safety mission remains its first commitment. The District's sole purpose and function is to monitor, operate, and maintain the levees and flood control infrastructure protecting the more than 130,000 people in the Natomas Basin, ensuring that the system is ready for the next one hundred years.

#### Mission Statement

Reclamation District No. 1000's mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations in a safe, efficient and responsible manner.

#### **Responsibility Statement**

On behalf of and in communication with the residents of the Natomas Basin, the District meets its flood protection Mission by operating and maintaining:

- The perimeter levee system to prevent exterior floodwaters from entering the Natomas Basin.
- The District's interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin.
- The District's pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin.

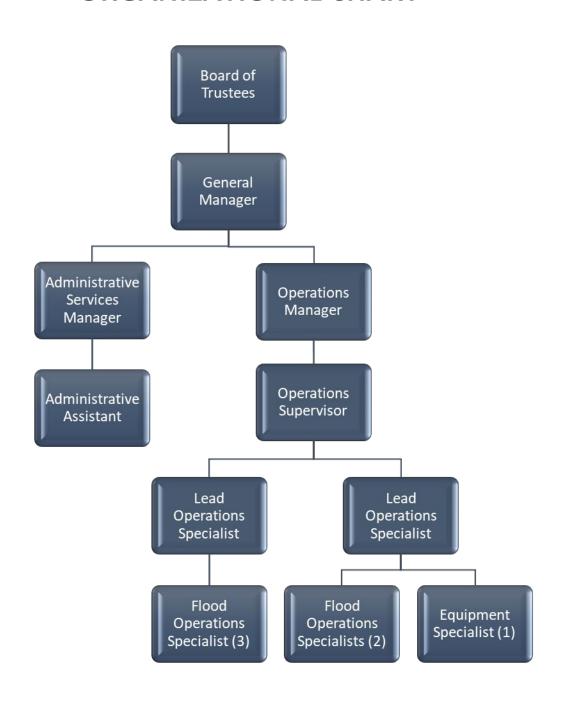
#### **Vision Statement**

In meeting its flood protection Mission, the District shall also:

- Carry out its responsibilities in a safe, professional, and accountable manner that
  adheres to the principles of good governance and transparency being sensitive to
  community interests and the environment.
- Continuously identify and implement operational, maintenance, structural and non-structural improvements that reduce flood risks in the Natomas Basin.
- Cooperate with private entities and public agencies (including the Corps of Engineers and the State Central Valley Flood Protection Board) with whom the District shares responsibilities, common goals, and objectives for flood protection in the Natomas Basin.
- Educate the public about the risks of flooding in the Natomas Basin and the District's efforts to minimize those risks.

#### **Organizational Chart**

# RECLAMATION DISTRICT NO. 1000 ORGANIZATIONAL CHART



# **Budget Summary (FY 2023/2024)**

#### **Executive Summary**

The Fiscal Year 2023/2024 Budget for Reclamation District No. 1000 was prepared by General Manager, Kevin L. King. The balanced budget was prepared to accomplish the goals and objectives of the District. The Fiscal Year 2023/2024 Budget is reflective of the District's focus to catch up on deferred maintenance and planning for implementation of capital infrastructure improvements.

The Fiscal Year 2023/2024 Budget is highlighted by expenditures aimed at positioning the District for sustained financial stability, long-term infrastructure reliability and identification of projects/policies required for further evolution of the organization. Specifically, the District will begin implementation of a new property related fee, approved by the District's property owners in March 2023. The new funding source is essential to rebuilding the District's interior infrastructure.

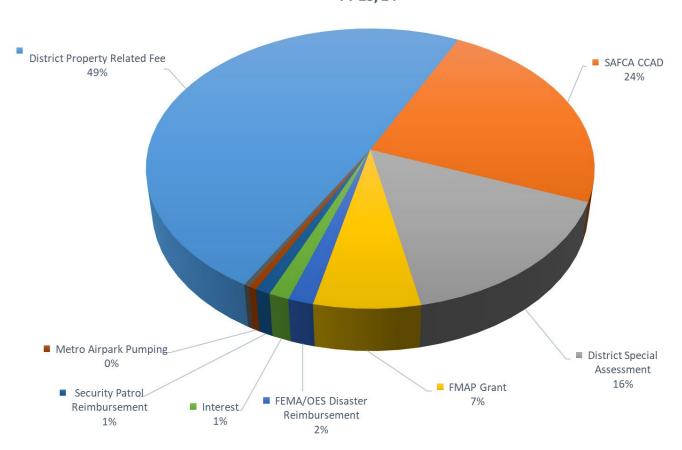
BUDGET SUMMARY FY 2023/2024	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Total Revenues	4,254,400	4,631,047	6,204,823	(1,950,423)
Total All Expenditures	8,335,604	5,491,788	7,039,711	1,295,893
Net Expense to Revenue	(4,081,204)	(860,741)	(834,888)	(3,246,317)

## Revenues

The District's revenue sources in FY 23/24 reflect the addition of the District's new property related fee. With the new fee in place, the existing special assessment can be reduced from \$0.0075 to \$0.003 (60% reduction). The District will continue to pursue grant opportunities throughout the year, which may result in additional revenue.

REVENUES	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Revenues				
O&M Assessment	2,250,000	2,465,762	986,305	1,263,695
Property Related Fee (2023)	0	0	3,039,569	(3,039,569)
SAFCA CCAD	1,421,000	1,442,315	1,463,950	(42,950)
Interest	35,000	69,978	80,000	(45,000)
Leases	24,000	21,663	24,000	0
Metro Airpark Pumping	25,000	47,295	30,000	(5,000)
FMAP Grant	439,400	439,400	421,000	18,400
FEMA/OES Reimbursement	0	0	100,000	(100,000)
Annuitant Trust Reimbursement	0	0	0	0
Security Patrol Reimbursement	60,000	36,575	60,000	0
Miscellaneous	0	108,060	0	0
Total Revenues	4,254,400	4,631,047	6,204,823	(1,950,423)



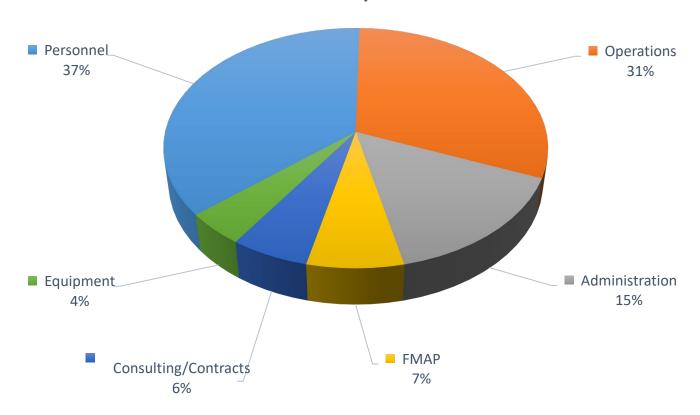


# Operations & Maintenance Expenditures

The District anticipates approximately \$524K more in Operations and Maintenance expenditures in FY 23/24 compared to the FY 22/23 Budget. Primarily due to an equipment purchase needed in FY 23/24.

OPERATIONS & MAINTENANCE EXPENDITURES	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
O&M Expenditures				
Personnel	1,966,434	2,085,317	2,138,520	(172,086)
Operations	1,834,000	1,425,802	1,803,591	30,409
Administration	749,370	1,132,456	899,600	(150,230)
FMAP	439,400	439,400	421,000	18,400
Consulting/Contracts	351,400	249,132	342,000	9,400
Equipment	0	9,681	260,000	(260,000)
Total O&M	5,340,604	5,341,788	5,864,711	(524,107)

# Projected Operations & Maintenance Expenditures FY 23/24



#### **Personnel Expenditures**

Personnel Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Personnel/Labor				
Wages	1,218,409	1,306,439	1,264,664	(46,255)
Trustee Compensation	35,000	25,031	30,000	5,000
Group Health Insurance	115,592	146,451	161,096	(45,504)
Annuitant Health Care	108,127	88,755	97,631	10,497
Dental/Vision/Life	25,300	26,025	28,628	(3,328)
Workers Compensation Insurance	25,000	31,619	35,000	(10,000)
OPEB - ARC	62,485	75,205	75,205	(12,720)
Continuing Education	5,000	6,283	12,000	(7,000)
Payroll Taxes	92,599	96,440	93,356	(757)
Pension	278,922	283,069	340,941	(62,019)
Personnel Subtotal	1,966,434	2,085,317	2,138,520	(172,086)

Major Personnel expenditure variations include:

- Wages (+ \$46K) Includes a 5.5% Cost of Living Adjustment.
- Group Health Insurance (+ \$45K) 10% increase over actual in FY 22/23.
- Pension (+ \$62K) Additional Contribution of \$41K to Unfunded Liability and \$21K increase to employer required contribution based on actuarial valuation (June 2022)

# **Operations Expenditures**

Operations Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Operations				
Consultants - Field Operations	15,000	12,861	16,200	(1,200)
Equipment Parts/Supplies	50,000	27,603	35,000	15,000
Equipment Rental	5,000	4,250	4,000	1,000
Equipment Repairs/Service	25,000	38,036	40,000	(15,000)
Facility Repairs	595,000	326,438	561,000	34,000
Gates & Fences	5,000	320,436	5,000	34,000
Canal Erosion Program (RSP)	100,000	78,917	200,000	(100,000)
Access Road AB Program	50,000	62,954	65,000	(15,000)
Plant 1A Repairs	130,000	34,917	45,000	85,000
Plant 1B Repairs	100,000	60,590	30,000	70,000
Plant 2 Repairs	15,000	2,671	120,000	(105,000)
Plant 3 Repairs	35,000	14,699	8,500	26,500
Plant 4 Repairs	0	0	2,500	(2,500)
Plant 5 Repairs	0	0	2,000	(2,000)
Plant 6 Repairs	5,000	413	1,500	3,500
San Juan / Riverside	0	2,640	4,000	(4,000)
Plant 8 Repairs	120,000	55,000	45,000	75,000
Corporation Yard	30,000	5,698	25,000	5,000
Miscellaneous	5,000	7,940	7,500	(2,500)
Field Equipment	40,000	25,000	17,000	23,000
Thumb Attachment for Excavator	15,000	0	0	15,000
Small Power Equipment	10,000	8,999	15,000	(5,000)
Box Scraper	10,000	10,000	0	10,000
Misc.	5,000	6,001	2,000	3,000
Field Services	267,000	173,430	260,500	6,500
Veg Management	190,000	135,000	200,000	(10,000)
Tree Service	25,000	0	15,000	10,000
Pump Plant Meggar Testing	7,500	3,672	4,000	3,500
Sonitrol Security	17,500	13,466	14,500	3,000
Hazardous Waste Recycle	6,500	5.003	0	6,500
Tire Recycle  Backflow	2,000 500	5,083 500	6,500 500	(4,500)
Water Service	1,000	1,325	1,500	(500)
Fleet Tracking	9,500	5,283	7,500	2,000
Misc. / Janitorial	7,500	9,101	11,000	(3,500)
Fuel	80,000	79,723	85,000	(5,000)
Herbicides	225,000	149,983	160,000	65,000
Power	450,000	496,221	490,000	(40,000)
Refuse Collection	30,000	29,614	50,000	(20,000)
Shop Equipment (Not Vehicles)	12,500	12,500	30,000	(17,500)
Supplies and Materials	18,500	22,196	23,000	(4,500)
Boot Allowance	3,000	1,500	2,000	1,000
Uniform Service	4,000	595	6,000	(2,000)
Misc.	11,500	20,101	15,000	(3,500)

Operations Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Utilities - Field	11,000	15,256	16,891	(5,891)
Sacramento County	3,500	569	1,500	2,000
City of Sacramento	2,000	2,740	2,891	(891)
Cell Phone Reimbursement	5,500	5,938	5,500	0
Copier Printer	2,000	1,708	2,000	0
Misc. / Other - Field	500	4,303	5,000	(5,000)
Govt Fees/Permits - Field	9,500	3,068	3,500	(3,000)
FEMA Permits	0	9,625	11,500	(2,000)
Operations Subtotal	1,834,000	1,425,802	1,803,591	30,409

Major Operations expenditure variations include:

• Nothing of note. FY 23/24 Operations Budget is \$30K less than FY 22/23.

# Administration Expenditures

Administration Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Administration				
Accounting/Audit	57,200	49,847	57,000	200
GASB Report	15,500	15,500	15,500	0
Audit	15,200	19,750	20,000	(4,800)
CPA - Consultant	25,000	13,547	20,000	5,000
CalPERS (GASB)	1,500	1,050	1,500	0
Administrative Consultants	38,800	46,693	81,500	(42,700)
Financial Plan/Study	8,500	21,500	01,500	8,500
Total Compensation Survey	8,500	21,500	25,000	(25,000)
Assessment & Fee Consulting	20,300	20,193	46,500	(26,200)
Overhead Rate Study	5,000	5,000	5,000	0
Miscellaneous	5,000	0	5,000	0
Admin - Misc./Other Expenses	2,800	764	2,800	0
Bank Fees	300	150	300	0
Business Expense	2,500	614	2,500	0
Admin. Services	20,750	14,357	24,500	(3,750)
Alarm/Security Office	7,500	5,538	10,000	(2,500)
Copy/Print Services	2,000	0	1,000	1,000
DOT/Screening	1,750	724	1,500	250
Postage/Shipping	1,000	750	1,000	0
Records/Retention Management	2,000	2,083	2,000	0
Supplies (First Aid/AED/etc)	2,500	3,321	3,500	(1,000)
Timekeeping	3,500	1,570	5,000	(1,500)
Miscellaneous	500	370	500	0
Computer Costs (Tech/Website/Software)	34,900	31,347	42,600	(7,700)
Software	15,000	10,544	15,000	0
IT Support	17,500	18,303	24,000	(6,500)
Website Support	2,400	2,500	3,600	(1,200)
Govt Fees/Permits	27,700	17,146	21,950	5,750
City of Sacramento (Investment Pool)	6,000	5,746	6,000	0
Sac County Treasury (Investment Pool)	20,000	10,864	15,000	5,000
Police Alarm	200	0	200	0
Miscellaneous	1,500	536	750	750
Legal	77,500	86,294	102,500	(25,000)
Human Resources/Employment (Boutin Jones)	15,000	3,147	15,000	0
General Counsel (Downey Brand)	60,000	83,147	85,000	(25,000)
Other Legal Services	2,500	0	2,500	0
Liab/Auto/Business Insurance	171,270	200,293	197,000	(25,730)
Insurance	171,270	200,293	197,000	(25,730)
Memberships	39,700	35,728	37,600	2,100
ACWA	15,000	13,428	14,000	1,000
CCVFCA	16,300	13,642	14,500	1,800
Chamber of Commerce	250	225	250	0
Costco	200	180	200	0
CSDA	7,500	7,901	8,200	(700)
Sacramento LAFCO	450	353	450	0

Administration Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Mitigation Land Expenses	6,000	4,995	5,500	500
Yolo County Treasurer	6,000	4,995	5,500	500
Office Maintenance & Repair	33,350	22,976	33,700	(350)
Custodial Service	9,000	7,318	9,000	0
HVAC Maintenance	6,000	1,500	2,500	3,500
Landscaping	14,850	12,000	13,200	1,650
Pest Control	1,500	531	1,500	0
Misc.	2,000	1,628	7,500	(5,500)
Office Supplies	4,500	4,069	25,000	(20,500)
Payroll Services	4,500	2,529	4,500	0
Public Relations	74,000	442,500	90,000	(16,000)
Direct Outreach (Community Engagement)	18,000	10,000	30,000	(12,000)
Consulting	50,000	425,000	45,000	5,000
Subscriptions/Publications	6,000	7,500	15,000	(9,000)
Small Office & Computer Equipment	10,000	5,150	20,750	(10,750)
Computer Equipment	2,500	2,150	6,000	(3,500)
Miscellaneous Equipment	7,500	3,000	14,750	(7,250)
Utilities (Phone/Water/Sewer/Internet)	16,900	14,046	35,700	(18,800)
Telephone	4,000	4,301	4,500	(500)
Water	700	441	750	(50)
Internet	2,750	3,957	22,500	(19,750)
Sewer	750	569	1,250	(500)
Phone System	1,500	580	750	750
Copier/Printer	3,000	1,764	2,500	500
Cellular Service Miscellaneous	4,000 200	2,435	3,250 200	750 0
Election	100,500	141,447	45,500	55,000
Legal	15,000	15,818	5,000	10,000
Publications/Notices	2,500	2,269	3,000	(500)
Facility Rental	0	0	0	0
Printing Services	75,000	102,522	37,500	37,500
Temporary Staff	8,000	6,000	0	8,000
Miscellaneous	0	14,838	0	0
Assessment/Property Taxes	8,500	9,039	11,500	(3,000)
Conference/Travel/Prof. Development	20,500	3,235	60,000	(39,500)
Conference (Exec Staff & Trustees)	8,500	0		0
Travel (Exec Staff & Trustees)	12,000	3,235		0
Administration Subtotal	749,370	995,310	899,600	(150,230)

#### Major Administration expenditure variations include:

- Administrative Consultant (+\$17K) Includes +\$25K for Total Compensation Survey, and +\$26K for new fee administration.
- Liability Insurance (+\$25K) Insurance Premium Increase

- Office Supplies (+\$36K) New letterhead, business cards and supplies for in person meetings (post covid).
- Public Relations (+\$16K) Direct Outreach (New Logo Expense)
- Utilities (+\$19K) Internet Service (+\$20K) Upgrade to fiber optic internet service.
- Election (-\$55K) Reduction during odd years for Trustee Election Expense.

### Flood Maintenance Assistance Program

FMAP Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
FMAP Grant				
FMAP Expense	439,400	439,400	421,000	18,400
FMAP Subtotal	439,400	439,400	421,000	18,400

Flood Maintenance Assistance Program Grant expenditure variations include:

• (\$421K) – offset by revenue from the grant.

## Consulting /Contracts Expenditures

Consulting / Contracts Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Consulting/Contracts				
Technical Consultants	176,400	130,351	107,000	69,400
Land, Right of Way and Title Expert	0	0	0	0
Geotechnical Consultants	0	0	0	0
Specialized Flood Control Engineering	15,000	7,378	10,000	5,000
General District Engineering	80,000	36,627	65,000	15,000
Managerial Support	0	0	0	0
Hydraulic Modeling - Update	78,400	79,859	20,000	58,400
Hydraulic Modeling - Maintenance	3,000	6,487	10,000	(7,000)
Development Impact Fee Support	0	0	2,000	(2,000)
Security Patrol	175,000	107,474	215,000	(40,000)
Temporary Admin	0	11,307	20,000	(20,000)
Consulting/Contracts Subtotal	351,400	249,132	342,000	9,400

Major Consulting/Contracts expenditure variations include:

- Technical Consultants (-\$69K)
- Security Patrol (+\$40K)
- Temporary Admin (+\$20K)

#### **Equipment Expenditures**

Equipment Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Equipment				
Equipment	0	9,681	260,000	(260,000)
SCADA Equipment	0	9,681	65,000	(65,000)
John Deere 5115M (w/mower attachment)	0	0	195,000	(195,000)
Equipment Subtotal	0	9,681	260,000	(260,000)

Major Equipment expenditure variations include:

- SCADA Equipment (+\$65K) Increase in SCADA Equipment Expense
- John Deere Mower (+\$195K) Increase in Equipment Expense to purchase one (1) John Deere 5115M with Mower Attachment.

# **Capital Expenditures**

The District anticipates approximately \$1.8M less in Capital expenditures in FY 23/24 compared to the FY 22/23 Budget.

Capital Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Capital Expenditures				
Capital Facilities	2,920,000	90,000	975,000	1,945,000
Plant 1B Spare Transformer	225,000	0	225,000	0
Capital Project Design	945,000	90,000	750,000	195,000
2023/2024 CIP Projects	1,750,000	0	0	1,750,000
Capital - Office Upgrades	0	0	125,000	(125,000)
Building Improvements	0	0	125,000	(125,000)
Capital - RE Acquisition	0	0	0	0
Capital - Office Facility Repair	75,000	60,000	75,000	0
AV Equipment	75,000	60,000	5,000	70,000
Total Capital Expenditures	2,995,000	150,000	1,175,000	1,820,000



